



Midpeninsula Regional
Open Space District

R-18-01
Meeting 18-01
January 10, 2018

AGENDA ITEM 3

AGENDA ITEM

Election of the Calendar Year 2018 Officers for the Midpeninsula Regional Open Space District Board of Directors

ACTING GENERAL MANAGER'S RECOMMENDATION

Elect Officers of the Board of Directors for Calendar Year 2018.

SUMMARY

Pursuant to Board Policy 1.06 (*Board Officers*), the Board is required to elect new officers for the calendar year at its first regular meeting in January. The election will be held by signed ballot and counted by the District Clerk. After the election, the ballots will be available for public inspection.

DISCUSSION

Public Resources Code §5500 requires the Board to elect from its members a President, Vice-President, Treasurer, and Secretary at the first regular meeting in January of each year. The duties of each officer are outlined as follows:

President: The President shall be the presiding officer of the Board and shall assume his/her place and duties as such immediately following his/her election. The presiding officer shall preserve order at all meetings of the Board, announce its decisions on all subjects, and decide all questions of order, subject to an appeal to the Board. S/he shall participate in debate, make motions, and vote on all questions as other members of the Board.

The President shall sign all Board-approved ordinances, resolutions, contracts and conveyances on behalf of the District, shall sign financial instruments as appropriate, and s/he shall perform such other duties as may be imposed upon him/her by the Board.

Vice-President: In the absence of the President, or in the event of his/her inability to act, the Vice-President shall perform all the powers and duties of the President.

Treasurer: The Treasurer shall be a member of the Budget Committee and shall sign financial instruments as appropriate.

Secretary: The Secretary shall countersign all ordinances and resolutions, and the District Clerk shall countersign all contracts and conveyances approved by the Board.

Board Policy 1.06 lists the order of officers to be elected as follows: President, Vice-President, Treasurer, and Secretary. Each Board Officer will be elected by a separate vote starting with a call for nominations from the Board. Following the close of nominations, election of each Board Officer will proceed by signed ballot and counted by the District Clerk. The Director receiving a majority of the vote of the members of the Board will be elected. Each of the four Board officers will be elected using this procedure. After the election, the ballots will be available to the public for inspection.

FISCAL IMPACT

There is no fiscal impact of this item.

BOARD COMMITTEE REVIEW

Board Committee review of this agenda item is not required.

PUBLIC NOTICE

Notice was provided pursuant to the Brown Act. No additional notice is necessary.

CEQA COMPLIANCE

No compliance is required as this action is not a project under the California Environmental Quality Act (CEQA).

NEXT STEPS

Following the election of Board officers, staff will prepare a new roster for posting and notify the Secretary of State.

Responsible Department Manager:
Ana Ruiz, Acting General Manager

Prepared by:
Jennifer Woodworth, District Clerk/Assistant to the General Manager