



Midpeninsula Regional  
Open Space District

**Meeting 12-18**

**REGULAR MEETING  
BOARD OF DIRECTORS  
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

**June 13, 2012**

**AMENDED MINUTES**

**REGULAR MEETING – CLOSED SESSION**

**I. ROLL CALL**

President Riffle called the Regular Meeting of the Midpeninsula Regional Open Space District Board of Directors to order at 5:00 p.m.

Members Present: Jed Cyr, Yoriko Kishimoto, Pete Siemens, Cecily Harris, Nonette Hanko, Larry Hassett, and Curt Riffle

Members Absent: None

Staff Present: General Counsel Sheryl Schaffner and District Controller Mike Foster

At 5:03 p.m., the meeting entered into Closed Session.

**REGULAR MEETING – OPEN SESSION**

**I. ROLL CALL**

The Board of Directors reconvened into Open Session at 7:04 p.m.

Members Present: Jed Cyr, Yoriko Kishimoto, Pete Siemens, Cecily Harris, Nonette Hanko, Larry Hassett, and Curt Riffle

Members Absent: None

Staff Present: General Manager Steve Abbors, General Counsel Sheryl Schaffner, Assistant General Counsel James Atencio, Administrative Services Manager Kate Drayson, Foothill Area Superintendent Michael Newburn, Real Property Manager Mike Williams, Planning Manager Ana Ruiz, Interim Natural Resources Manager Kirk Lenington, Public Affairs Manager Rudy Jurgensen, District Clerk Michelle Radcliffe, Planner II Gretchen Laustsen, and Planner III Lisa Bankosh.

President Riffle stated there were no reportable actions for the Closed Session Agenda Item No. #1.

## II. ORAL COMMUNICATIONS

Sajjad Lateef of Mountain View spoke about parking at Rancho San Antonio Open Space Preserve.

## III. ADOPTION OF AGENDA

**Motion:** Upon motion by Director Cyr, seconded by Director Siemens, the Board adopted the agenda. (Vote: 7-0-0)

## IV. ADOPTION OF CONSENT CALENDAR

**Motion:** Upon motion by Director Kishimoto, seconded by Director Hassett, the Board approved adoption of the Consent Calendar to approve **Revised Claims No. 12-10, the Minutes of April 27, 2012 and May 9, 2012; and Approved the Written Communications.** (Vote: 7-0-0)

## V. BOARD BUSINESS

1. **Agenda Item #4** – Approval of a Use and Management Plan Amendment for Rancho San Antonio Open Space Preserve for the Mary Davey Memorial and Approval of a Categorical Exemption in Accordance with the California Environmental Quality Act (R-12-18)

Planner II Gretchen Laustsen provided an overview of the Use and Management Plan Amendment for Rancho San Antonio Open Space Preserve and stated that the amendment includes installation of a new custom-built wooden bench above the currently-named Chamise Trail overlooking the Duvenek Windmill Pasture Area; installation of an engraved, granite memorial boulder adjacent to the bench; improvements to and designation of an informal, one-way trail leading to the new memorial bench and boulder location; and renaming a portion of the Chamise Trail to the Mary Davey Loop Trail. She reported that the Legislative, Funding and Public Affairs Committee (LFPAC) reviewed and recommends these amendments to the Use and Management Plan, including the commemorative language to be inscribed on the boulder and a dedication event to be held in the spring of 2013. Ms. Laustsen also

reported that the project is Categorically Exempt from the California Environmental Quality Act (CEQA). Discussion ensued.

**Motion:** Upon motion by Director Hanko, seconded by Director Kishimoto, the Board approved the Use and Management Plan Amendment for Rancho San Antonio Open Space Preserve for the Mary Davey Memorial and determined that the recommended actions are Categorical Exempt from CEQA. (Vote: 7-0-0)

2. **Agenda Item #5** – Consider Adoption of a Mitigated Negative Declaration and Mitigation Monitoring Program for the Proposed Mindego Gateway Project, in Accordance with CEQA, and Approval of an Amendment to the Use and Management Plan for Russian Ridge Open Space Preserve (R-12-37)

Planner III Lisa Bankosh provided background on the Mindego Gateway Project and explained that the project is a partnership between the District and Peninsula Open Space Trust (POST) that would provide public access to the Mindego Hill Area of Russian Ridge Open Space Preserve. She explained that the project would consist of a Commemorative Site honoring the work of former POST President Audrey Rust, a new 20-stall parking lot with vault restroom, trailhead connections and signage, a 1.2 mile multi-use trail from the staging area north to the Ancient Oaks Trail, a new hiking and equestrian trail to the summit of Mindego Hill, and a closure of a segment of the existing Mindego Ridge Trail to bicycles. Ms. Bankosh further explained that the project includes amendments to two existing Land Conservation (Williamson Act) contracts to allow open space and recreational uses and facilities and that based on environmental review, staff has concluded that the proposed project would have no significant effect on the environment as mitigated. Discussion ensued.

**Public Comment:** POST Director of External Affairs Marc Landgraff spoke in favor of the project.

**Motion:** Upon motion by Director Hanko, seconded by Director Kishimoto, the Board adopted the Mitigated Negative Declaration and Mitigation Monitoring Program for the proposed Mindego Gateway Project in accordance with the California Environmental Quality Act; approved an amendment to the Use and Management Plan for Russian Ridge Open Space Preserve to construct a commemorative site, a 20-stall paved parking lot, a multi-use trail connecting the staging area to the Ancient Oaks Trail, a hiking and equestrian trail to the peak of Mindego Hill, and close a section of the existing Mindego Ridge Trail to bicycles; and authorized the General Manager to approve amendments to Williamson Act contracts to allow open space uses and supporting facilities that are compatible with agricultural operations, as needed. (Vote: 7-0-0)

**3. Agenda Item #6 – Amend a Contract with Schafer Consulting for Implementation Support of the Integrated Accounting and Financial System (R-12-56)**

Administrative Services Manager Kate Drayson provided history on the District's current accounting and financial system. She explained that the Board approved a contract with Schafer Consulting in February 2011 to assist with vendor evaluation, selection, and implementation of an Integrated Accounting and Financial System (IAFS) and that New World Systems was subsequently selected as the vendor for IAFS. Ms. Drayson further reported that when the contract with Schafer Consulting was executed, neither the vendor nor the implementation timeline was known, and that after New World Systems was selected, a detailed implementation timeline was developed that exceeded the terms of the agreement with Schafer Consulting. She explained that due to the resignation of key District staff members, Schafer provided the resources to fill the critical staffing gaps and that both the amount and terms of the contract need to be adjusted accordingly. Discussion ensued.

**Motion:** Upon motion by Director Siemens, seconded by Director Cyr, the Board approved an additional \$150,000 for Schafer Consulting, increasing the contract amount from \$165,880 to a not to exceed amount of \$315,880 for consulting services to assist with implementation of IAFS, and extended the contract term to March 31, 2013. (Vote: 7-0-0)

**4. Agenda Item #7 – Calling of District Elections in Wards 2, 3, 4, and 7 and Request Consolidation Services from Santa Clara, San Mateo, and Santa Cruz Counties (R-12-53)**

**Motion:** Upon motion by Director Cyr, seconded by Director Harris, the Board approved: calling an election; requested consolidation services with Santa Clara, Santa Cruz, and San Mateo counties; reconfirmed Section 2.12 of the Board's Rules of Procedures regarding a maximum of 200 words per candidate statement ; reconfirmed payment and translations of candidates' statements pursuant to the California State Elections Code in those wards where two or more candidates have qualified to appear on the ballot; and authorized not listing any unopposed candidate for election on the November 6, 2012 ballots of Santa Clara, San Mateo, and Santa Cruz counties. (Vote: 7-0-0)

## **VI. INFORMATIONAL REPORTS**

### **COMMITTEE REPORTS**

There were no Committee reports.

### **STAFF REPORTS**

Planning Manager Ana Ruiz reported that the District has received all permits from San Mateo County and CalTrans for the parking lot at El Corte de Madera Open Space Preserve. She also reported that the City of East Palo Alto is planning the ribbon cutting ceremony for Cooley Landing in early July. Lastly, Ms. Ruiz reported that a Request for Proposal/Qualifications for the Vision Plan Project Coordinator has been released and that the District received two proposals and will conduct interviews next week.

Real Property Manager Mike Williams reported that he attended the San Mateo County Farm Bureau meeting and reported that the agriculture community wants to see grazing commence first at Mindego Ranch before they can support the proposed trail at Mindego Hill.

Public Affairs Manager Rudy Jurgensen shared a video on District outreach with the Board.

Acting Natural Resources Manager Kirk Lenington reported that Santa Clara County will be closing the spill site at Alma College. He also reported that work on Pond DR07 and DR08 at the former Wool Ranch will be brought forward to the Board and that a presentation on the Critical Linkages will be presented at the Moore Foundation on June 26.

Foothill Area Superintendent Michael Newburn reported that the District and Santa Clara County staff will be holding a public meeting on remote control airplanes and the changes that will occur at the park due to the Santa Clara Valley Water District flood control project. He stated that the meeting will be held on June 25 in Cupertino. Mr. Newburn also reported that the Quarry Trail has been completed.

General Counsel Sheryl Schaffner provided an update on Chiocchi, the Gullicksen matter, and Lehigh Quarry.

General Manager Steve Abbors reported on the tours of Pie Ranch and Dogwood Farms. He also reported that the District has negotiated Redwood City Redevelopment Agency pass through funds.

#### **DIRECTOR REPORTS**

The Directors submitted their compensable forms to the District Clerk.

Director Hassett reported that he hiked the Russian Ridge trail and stated that staff did a great job maintaining it.

Director Siemens reported that he met with San Jose Mercury News columnist Paul Rogers and discussed the radar tower options at Mount Umunhum.

President Riffle reported that he attended the Deer Hollow Farm recognition event.

#### **VII. ADJOURNMENT**

President Riffle adjourned the Regular Meeting of the Board of Directors of the Midpeninsula Regional Open Space District at 9:36 p.m.

Michelle Radcliffe, CMC  
District Clerk