



Midpeninsula Regional
Open Space District

R-12-48
Meeting 12-14
May 9, 2012

AGENDA ITEM 4

AGENDA ITEM

Appointment of Regular and Alternate Representatives to the California Joint Powers Insurance Authority (CalJPIA) Board of Directors

GENERAL MANAGER'S RECOMMENDATION

Approve appointment of regular representative: President: Curt Riffle and alternate representatives: General Manager Steve Abbors and Administrative Services Manager Kate Drayson to the CalJPIA Board of Directors.

SUMMARY

The District joined the CalJPIA in 2001 as a cost effective alternative to commercial insurance. This relationship has repeatedly proven to be a financial benefit to the District. At the beginning of every calendar year, the Board appoints regular and alternate representatives to serve as members of the CalJPIA Board of Directors. The recommended appointments are for Calendar Year 2012.

DISCUSSION

Background

The District joined the CalJPIA risk pool in 2001 in order to help control the overall costs of risk management, proving extremely cost effective compared to commercial insurance. CalJPIA, as authorized by its Joint Powers Agreement, operates as a membership organization with a current membership of over 120 organizations and municipalities with good loss experience and risk management efforts. The District pays reasonable premiums for its Liability Protection, Property Insurance, Pollution and Remediation Legal Liability, Crime Insurance, and Workers' Compensation programs. The Special Events/Tenant User Liability program, which provides coverage for specific events, and the Vendor/Contractors Liability program, which provides the contractor or vendor with insurance for specific contracts with the District, are both on a "pay as you go", as-needed basis. As a pool member, the District pays an annual contribution for the Liability and Workers' Compensation programs.

District Participation

The Joint Powers Agreement establishing the California Joint Powers Insurance Authority states that in addition to one representative from the member agency's legislative body, there shall be "at least one alternative who shall be an officer or employee of the member." The alternate member(s) shall have the same authority as the regular member. If the Board President is unable to attend the annual CalJPIA Board meeting in July or attend any other matter required by the CalJPIA Joint Powers Agreement, the alternate would perform these functions in the President's place.

In 2009, the Board of Directors approved designating the General Manager and Administrative Services Manager as the first and second alternates, respectively, in place of the Board President. Recently, however, the Risk Management function, previously located in the Administrative Services Department was split between the Legal Program and the Administrative Services Department. As a result of this re-organization, three alternates were recommended in 2010 (General Manager, General Counsel, and Interim Administrative Services Manager) until the Administrative Services Manager position was filled. In November 2010, the District filled the position of Administrative Services Manager and it is recommended that Kate Drayson be the second alternate representative to the CalJPIA Board of Directors.

According to the bylaws of the CalJPIA, each year the Board of Directors must name the specific individual representatives.

FISCAL IMPACT

There are no unbudgeted fiscal impacts associated with the recommended action.

BOARD COMMITTEE REVIEW

There was no Committee review for this agenda item.

PUBLIC NOTICE

Public notice was provided per the Brown Act. No additional notice is required.

CEQA COMPLIANCE

This proposed action is not a project under the California Environmental Quality Act and no environmental review is required.

NEXT STEPS

If approved by the Board, staff will advise CalJPIA of the names of the District CalJPIA representative and two alternates.

Responsible Department Manager:
Steve Abbors, General Manager

Prepared by:
Michelle Radcliffe, District Clerk

Contact person:
Stephen E. Abbors, General Manager