



Midpeninsula Regional
Open Space District

Meeting 12-10

**REGULAR MEETING
BOARD OF DIRECTORS
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

March 28, 2012

AMENDED MINUTES

SPECIAL MEETING

I. ROLL CALL

President Riffle called the Special Meeting of the Midpeninsula Regional Open Space District Board of Directors to order at 5:00 p.m.

Members Present: Jed Cyr, Yoriko Kishimoto, Pete Siemens, Cecily Harris, Larry Hassett and Curt Riffle

Members Absent: Nonette Hanko

Staff Present: General Manager Steve Abbors, General Counsel Sue Schectman, General Counsel Sheryl Schaffner, Operations Manager David Sanguinetti, Administrative Services Manager Kate Drayson, Negotiator Deborah Glasser-Kolly, and Human Resources Supervisor Annetta Spiegel

President Riffle adjourned the Special Meeting of the Board of Directors of the Midpeninsula Regional Open Space District at 7:00 p.m.

REGULAR MEETING

I. ROLL CALL

President Riffle called the Regular Meeting of the Midpeninsula Regional Open Space District Board of Directors to order at 7:05 p.m.

Members Present: Jed Cyr, Yoriko Kishimoto, Pete Siemens, Cecily Harris, Larry Hassett and Curt Riffle

Members Absent: Nonette Hanko

Staff Present: General Manager Steve Abbors, General Counsel Sheryl Schaffner, Real Property Manager Mike Williams, Planning Manager Ana Ruiz, Operations Manager David Sanguinetti, Administrative Services Manager Kate Drayson, Acting Natural Resources Department Manager Kirk Lenington, Public Affairs Manager Rudy Jurgensen, Assistant General Counsel James Atencio, Senior Real Property Planner Sandy Sommer, Senior Planner Meredith Manning, Public Affairs Specialist Kristi Britt, Media Communications Specialist Peggy Koenig, Senior Management Analyst Lynn Tottori and District Clerk Michelle Radcliffe

President Riffle stated that there were no reportable actions for Closed Session Agenda Items #1 and #2.

II. ORAL COMMUNICATIONS

There were none.

III. ADOPTION OF AGENDA

Motion: Upon motion by Director Kishimoto, seconded by Director Hassett, the Board adopted the agenda. (Vote: 6-0-0; Absent: Hanko)

IV. SPECIAL ORDERS OF THE DAY

Public Affairs Manager Rudy Jurgensen introduced Media Communications Specialist Peggy Koenig and President Riffle introduced General Counsel Sheryl Schaffner.

V. ADOPTION OF CONSENT CALENDAR

Motion: Upon motion by Director Cyr, seconded by Director Siemens, the Board approved adoption of the Consent Calendar to approve **Revised Claims No. 12-10 and the Minutes of February 29, 2012.** (Vote: 6-0-0; Absent: Hanko)

VI. BOARD BUSINESS

- 1. Agenda Item #4** – Authorization to Contract with Design Concepts for Graphic Design Services for Fiscal Years 2012-13 and 2013-14 (R-12-21)

Public Affairs Specialist Kristi Britt provided an overview of the graphic design services contract. Discussion followed.

Public Comment: Alexander Atkins, Los Altos Hills, voiced his concerns of the District using the same contractor for graphic design services.

Motion: Upon motion by Director Siemens, seconded by Director Hassett, the Board approved the contract with Graphic Concepts for graphic design services for Fiscal Year 2012-13 and 2013-14. (Vote: 6-0-0; Absent: Hanko)

- 2. Agenda Item #5** – Authorization to Extend the Contract with Patsons Press for Printing Services for Fiscal Year 2012-13, with an Option to Extend the Contract for Fiscal Year 2013-14 (R-12-21)

Ms. Britt provided an overview of the District's current printing services with Patsons Press. Discussion followed.

Motion: Upon motion by Director Siemens, seconded by Director Cyr, the Board authorized to extend the contract with Patsons Press for printing services for Fiscal Year 2013-14. (Vote: 6-0-0; Absent: Hanko)

- 3. Agenda Item #6** – Authorization to Decline the Option to Extend the Mailing Services Contract with Diamond Quality Printing & Mailing of San Jose and Enter into a Contract with Patsons Press for Mailing Services for Fiscal Year 2012-13, with an Option to Extend the Contract for Fiscal Year 2013-14 (R-12-22)

Ms. Britt explained that Diamond Quality Printing & Mailing (Diamond) was unable to continue to provide mailing services for the amount that was quoted in its proposal last year due to the rise of printing and postage costs. She explained that the price increase is not budgeted this fiscal year and that the General Manager is recommending that the contract not be extended. Ms. Britt stated that the Patsons Press was the second lowest bidder last year and with the Diamond's price increase, Patsons is now the lowest bidder for the mailing services. She noted that if approved, this will be the first time that both printing and mailing services will be done at one location, further streamlining the process. Discussion followed.

Motion: Upon motion by Director Cyr, seconded by Director Hanko, the declined the option to extend the mailing services contract with Diamond Printing & Mailing and approved entering into a contract with Patsons Press for mailing services for Fiscal Year 2012-13 with an option to extend the contract for Fiscal Year 2013-14. (Vote: 6-0-0; Absent: Hanko)

Agenda Item #7a – Adoption of the Midpeninsula Regional Open Space District Fiscal Year 2012-13 Budget (R-12-38)

Director Siemens stated he is deferring his comments as Chair of the Administration and Budget Committee until later in the agenda.

No action was taken by the Board.

4. Agenda Item #7b – Adoption of the Midpeninsula Regional Open Space District Fiscal Year 2012-13 Budget (R-12-39)

Senior Management Analyst Lynn Tottori presented the proposed budget for Fiscal Year 2012-13. Administrative Services Manager Kate Drayson provided an overview of the proposed staffing needs for Fiscal Year 2012-13, changes to the California Public Employees Retirement System costs, and provided an overview of the five-year budget forecast. Discussion followed.

Motion: Upon motion by Director Siemens, seconded by Director Kishimoto, the Board adopted the District budget for Fiscal Year 2012-13. (Vote: 6-0-0; Absent: Hanko)

5. Agenda Item #7c – Adoption of the Midpeninsula Open Space District Fiscal Year 2012-13 Action Plan (R-12-36)

Administrative Services Manager Kate Drayson, presented the proposed Action Plan for Fiscal year 2012-13 and explained how the Strategic Plan is being implemented. Discussion followed.

Motion: Upon motion by Director Hassett, seconded by Director Siemens, the Board adopted the Action Plan for Fiscal Year 2012-13. (Vote: 6-0-0; Absent: Hanko)

6. Agenda Item #8 – Approval of Annual Claims List (R-12-42)

Motion: Upon motion by Director Cyr, seconded by Director Harris, the Board Approved the Annual Claims List for Fiscal Year 2012-13. (Vote: 6-0-0; Absent: Hanko)

7. Agenda Item #9 – Authorization to Award Contract with Timothy C. Best, CEG, for \$35,000 to Hydrologic, Engineering, and Biotic Consulting Services for the Hendrys Creek Priority Stream Channel Restoration Plan at 20610 Aldercroft Heights Road, Los Gatos in unincorporated Santa Clara County within the Cathedral Oaks Area of Sierra Azul Open Space Preserve (R-12-41)

Senior Planner Meredith Manning provided an overview of Hendrys Creek and explained the reasons for contracting with Timothy C. Best, CEG, to develop a restoration plan for Henrys Creek. Discussion followed.

Motion: Upon motion by Director Kishimoto, seconded by Director Siemens, the Board awarded the contract to Timothy C. Best, CEG, for hydrologic, engineering,

and biotic consulting services for the Hendrys Creek Priority Stream Channel Restoration Plan. (Vote: 6-0-0; Absent: Hanko)

- 8. Agenda Item #10** – Authorization to Amend a Contract with Restoration Design Group, LLC for an Additional \$97,000, including a 15% Contingency, to Provide Additional Planning and Design Services for the Mount Umunhum Environmental Restoration and Public Access Project (R-12-40)

Ms. Manning explained that the District is currently working with Restoration Design Group (RDG) on the Mount Umunhum Restoration and Public Access Project and stated that the contract amendment is to prepare for the Board workshop on the radar tower options, design charrette, photo renderings of the radar tower options, attendance at Board meetings, and other detailed site options.

Director Hassett expressed concern on the costs associated with the Mount Umunhum project and stated that RDG will need to provide more visuals at meetings. Director Cyr agreed that there needed to be more of a “visual impact” at the workshops as well as the costs associated with the different options. General Manager Steve Abbors stated that RDG will provide a vision of the options at the Mount Umunhum site and that the Board needed to hear from District constituents on their thoughts on what should be on the site. Discussion ensued.

Public Comment: Roger Lundgren of Santa Clara spoke stated that he would like to see artwork or interpretation on Mount Umunhum’s history at the site.

Motion: Upon motion by Director Cyr, seconded by Director Harris, the Board amended the contract with Restoration Design Group. (Vote: 6-0-0; Absent: Hanko)

- 9. Agenda Item #11** – Appointment to Redevelopment Dissolution Oversight Board for Redwood City (R-12-43)

General Counsel Sheryl Schaffner provided an overview of the dissolution of California Redevelopment Agencies (RDA) and explained that in the City of Redwood City, the District is the largest special district in the City, thus allowing the Board to appoint someone to the RDA Dissolution Oversight Board. Senior Management Analyst Lynn Tottori summarized the purpose of the RDA Dissolution Oversight Board. Discussion followed.

Motion: Upon motion by Director Hassett, seconded by Director Kishimoto, the Board appointed General Manager Steve Abbors to the RDA Dissolution Oversight Board for the City of Redwood City and appointed Director Harris as the alternate member. (Vote: 6-0-0; Absent: Hanko)

VII. INFORMATIONAL REPORTS

COMMITTEE REPORTS

There were none.

STAFF REPORTS

Real Property Manager Mike Williams reported that the purchase of Madonna Creek closed on Friday, March 23rd.

District Clerk Michelle Radcliffe explained that the Fair Political Practices Commission Form 470 (Campaign Disclosure Statement) needs to be filed in Santa Clara County. She also asked the Board to notify her if they are interested in attending the Bay Area Open Space Council Annual Conference in May so that she can register them and coordinate carpool logistics.

General Manager Steve Abbors reported that he gave Ms. Schaffner a tour of the District during her first two days and that he met with former East Bay Regional Park District Pat O'Brien to discuss the District's proposed funding measure.

DIRECTOR REPORTS

The Board submitted their compensable forms to the District Clerk.

Director Hassett shared reports from his neighbor, Georgia Spiegel, on the mountain lion sightings in his neighborhood.

Director Kishimoto stated that she would like to see the Madonna Creek and October Farm property and requested a tour of the properties.

Director Cyr shared his vacation experience in Panama and Costa Rica.

Director Siemens reported that he attended an event for former Santa Clara County Supervisors hosted by State Senator Joe Simitian.

President Riffle complimented the Public Affairs staff for their assistance at a recent event and stated that Rangeland Ecologist Clayton Koopman was a very **entertaining effective** speaker.

VIII. ADJOURNMENT

President Riffle adjourned the Regular Meeting of the Board of Directors of the Midpeninsula Regional Open Space District at 10:35 p.m.

Michelle Radcliffe, CMC
District Clerk