



Midpeninsula Regional
Open Space District

R-24-152
Meeting 24-32
December 11, 2024

AGENDA ITEM 8

AGENDA ITEM

Consideration of a Constituent Bench Dedication in honor of Strether and Tomasina (Tommi) Smith at Fremont Older Open Space Preserve

GENERAL MANAGER'S RECOMMENDATION *den*

Approve a constituent bench dedication for long-time Volunteers Strether and Tommi Smith to be located at the base of the Seven Springs Loop Trail in Fremont Older Open Space Preserve.

SUMMARY

Joan Cummings submitted a request for a memorial bench at Fremont Older Open Space Preserve (Fremont Older OSP) to honor her parents Strether and Tommi Smith (Attachment 1). Strether became an Outdoor Education Docent for Midpeninsula Regional Open Space District (District) in 2001 and Docent Naturalist in 2002. Tommi Smith became a Docent Naturalist in 2002 with Strether and served as one of the District's first Outdoor Education Docents. They also both became Nature Center Docents, at one time each serving in all three District docent programs. The Smiths were notable in their volunteerism across various programs and in 2021, they received their 20 years of service recognition. Tommi Smith passed away on April 4, 2024, and Strether Smith passed away on October 25, 2024.

The recommendation is consistent with Board Policy 5.01 *Site Naming, Gift and Special Recognition* (Attachment 4). The cost of installation of the bench and plaque will be covered by the \$5,000 payment to the Memorial Bench Fund/Project account by Joan Cummings.

DISCUSSION

In 2001, Strether Smith became a District Outdoor Education Docent. He served in many capacities, becoming a Community Outreach Volunteer in 2002, a Nature Center Docent in 2015, and for over 20 years served as a Volunteer Trail Patrol member contributing over 4,200 hours of his volunteer time to the District.

Tommi Smith became one of the District's first Outdoor Education Docents, offering "Spaces and Species" field trips to 3rd to 5th grade students. She also participated in programs where her husband, Strether, volunteered. As long-time volunteers, they received a number of program awards, including the "Sparkplug Award" and the "Decent Docent Award", which are bestowed to individuals who have offered the most docent-guided activities, and to long-time seasoned docents, respectively.

The District was a significant part of their lives, and their love of nature and the District has inspired three generations of friends and family. The District's Volunteer Program Manager noted that they have been "two of the warmest, most thoughtful, and kind volunteers I've had the pleasure of working with."

Mr. Smith had written about his desire for a bench at the base of the Seven Springs Loop in Fremont Older OSP. This is a trail he had traveled dozens of times by bike and foot. In his later years, he would use a District sign located at the base of the trail to rest and enjoy nature. A bench at this location would provide visitors a similar opportunity to take a comfortable respite during their hike and commune with nature. Mr. Smith has always hoped to be able to sit on the bench while he could "still hobble there" in this location.

Constituent Bench Dedication

A constituent bench dedication per the request of Joan Cummings is consistent with Board Policy 5.01 *Site Naming and Special Recognition* (Attachment 4), which includes the following criteria:

III. SPECIAL RECOGNITION

B. Constituent Bench Dedications

These are benches which have been requested by constituents in order to honor or memorialize a member of the public and are funded by the requestors who must pay \$5,000 for a 10-year term. Requests must be in reference to a significant supporter or a volunteer, as defined in Section III D below. The General Manager or his/her designee reviews requests to determine if they meet the eligibility definitions. Requests that are administratively declined because they do not meet the eligibility definitions may be appealed to the General Manager for a second review. Eligible requests will be administratively implemented.

- a) Constituent bench dedications shall only be selected from and placed in locations that have been pre-determined by the District and/or approved by the Planning and Natural Resources Committee and/or by the full Board of Directors.
- b) If a request for a constituent bench meets the eligibility requirements, the requestor(s) shall pay for the cost of constructing, installing and maintaining a bench and plaque by contributing \$5,000 to cover the 10-year dedication term of the bench.
- c) Bench plaques will be 2 x 6 inches in size.
- d) Benches must be one of the two District standard bench designs.
- e) Constituent bench dedications will have a term limit of 10 years. After 10 years, the original donor will have the option to contribute an additional \$5,000 donation for each additional 10-year term. Should the original donor decline to renew an existing bench, the bench will be offered to the public for re-dedication

The bench design would be the standard recycled composite plastic/wood lumber that is long-lasting, durable, environmentally friendly and low maintenance, with an embedded bronze

plaque. The language on the plaque would be developed in consultation with Joan Cummings, the constituent dedication bench requestor.

FISCAL IMPACT

The item would have installation and maintenance costs (materials and staff time) covered by the \$5,000 required payment to the Memorial Bench Fund/Project account by Joan Cummings, the constituent bench dedication requestor.

PRIOR BOARD OR COMMITTEE REVIEW

None

PUBLIC NOTICE

Public notice was provided as required by the Brown Act.

CEQA COMPLIANCE

The proposed installation of a bench at the base of the Seven Springs Loop Trail in the Fremont Older Open Space Preserve is exempt in accordance with State CEQA Guidelines Section 15303 (New Construction or Conversion of Small Structures).

NEXT STEPS

Upon approval by the Board of this constituent bench dedication request, Public Affairs staff would move forward with the assistance of both Planning and Land and Facilities to implement the bench request, including receipt of funds for the cost of constructing, installing and maintaining the bench and plaque at \$5,000 to cover the 10-year dedication term of the bench.

Attachments

1. Original electronic constituent bench request – J. Cummings, 8-29-24
2. Map of Fremont Older and the Seven Springs Loop Trail
3. Site Photo
4. Board Policy 5.01 *Site Naming, Gift and Special Recognition*

Responsible Department Head:

Lori Low, Public Affairs Manager

Staff contact:

Lori Low, Public Affairs Manager

Commemorative Bench Program
Application Form



Bench recipients must be a significant supporter or a volunteer in order to qualify for a commemorative bench.

- A **significant supporter** is defined as a constituent who have made a significant contribution to the District through displaying conspicuous or noteworthy support for the District through extraordinary contributions of time and effort to the advancement of the goals, philosophy, and mission of the District.
- A **volunteer** is defined as a constituent who has volunteered a minimum of 250 volunteer hours and 5 years of service to the District in the District's docent or volunteer program.

Name of individual to be commemorated: Strether & Tommi Smith

Is the individual a significant supporter or volunteer Yes No

Please describe how the individual has made a significant contribution to the District or qualifies as a volunteer (use back if needed):

- Docent; Spaces & Species ed. for kids;
Volunteer Trail Patrol for nearly 30 years.
- Strether held the record VTP hours @ about
5000 hours!
- Donated US\$10000; to POST over the years

Bench Requestor Information

Name: Joan Cummings

Phone: [REDACTED] E-mail Address: [REDACTED]

Address: [REDACTED]

City: Portland State: OR Zip Code: [REDACTED]

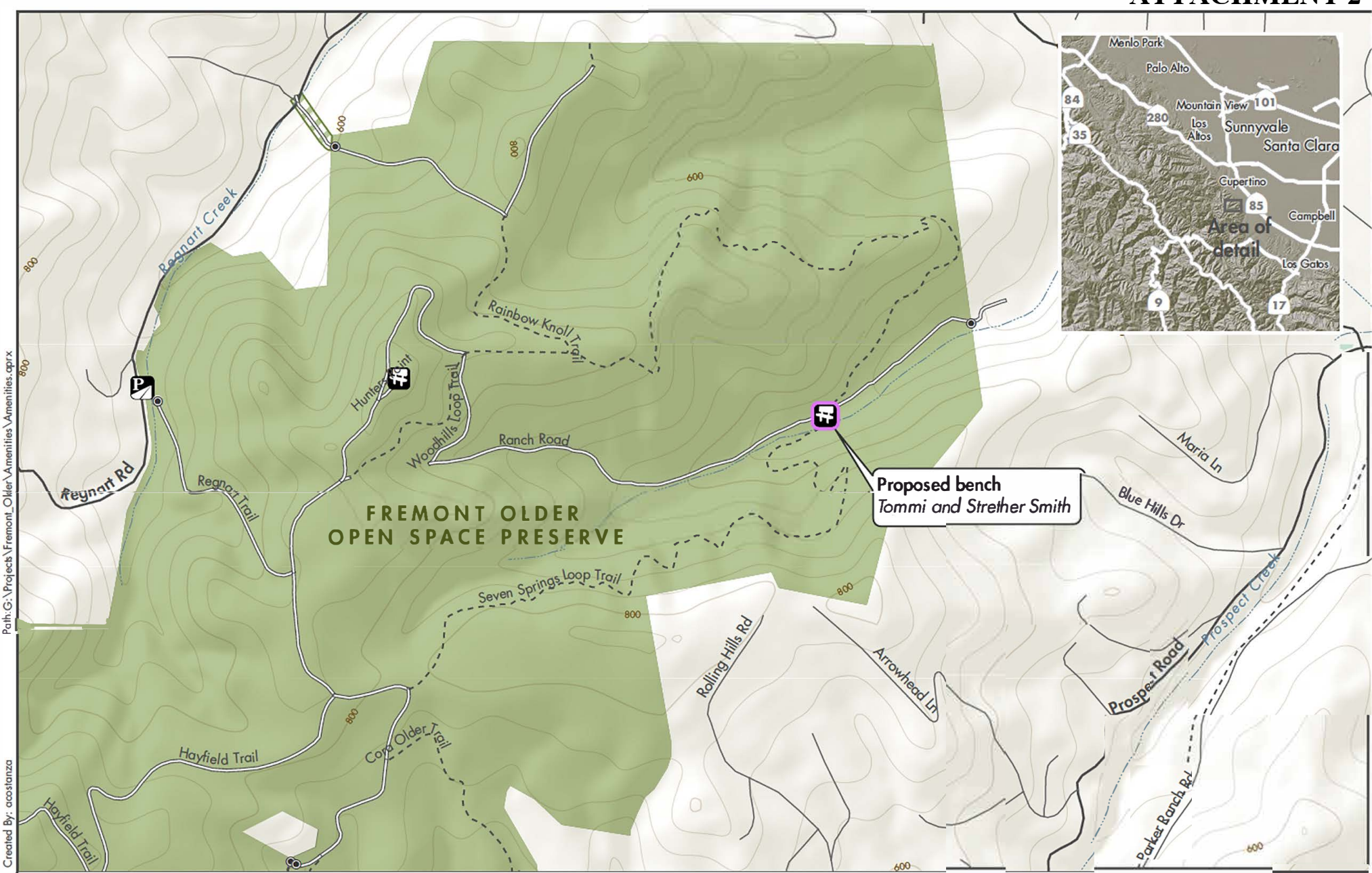
Relationship to Bench Recipient: Daughter

Please provide any additional notes or comments (use back if needed): Tommi died
on 4/4/2024. Strether is now on Hospice.
His & Tommi's love of nature & MidPen has influenced
3 generations of friends & family.

Complete the application form and submit to the District office:

Memorial Bench Program
Midpeninsula Regional Open Space District
5050 El Camino Real
Los Altos, CA 94022

References
Renee Fitzsimons
David Koosis
John Seyfarth



Path: G:\Projects\Fremont_Older_Amenities_Amenities.aprx
Created By: acostanza

New Memorial Bench Location: Tommi and Strether Smith

- Midpen preserve
- Private property
- Trail
- Unpaved road

Midpeninsula Regional
Open Space District
(Midpen)
11/26/2024



While the District strives to use the best available digital data, these data do not represent a legal survey and are merely a graphic illustration of geographic features.



ATTACHMENT 3

Midpeninsula Regional Open Space District

Board Policy Manual

Site Naming, Gift, and Special Recognition	Policy 5.01 Chapter 5 – Historical/Cultural
Effective Date: 8/25/93	Revised Date: 5 /24/23
Prior Versions: 8/25/93, 9/14/94, 6/24/98, 9/12/01, 10/8/08, 1/13/10, 10/27/10, 11/13/13, 12/12/18	

I. SITE NAMING

All District site names and signs should be kept as simple and functional as possible. When a property is acquired, either as an addition to an existing preserve or for the establishment of a new preserve, a name will be recommended in the Preliminary Use and Management Plan. In most cases, "open space preserve" is appropriate as part of the name; however, there may be circumstances when another designation may be used. In some cases, a temporary name may be retained until the next Comprehensive Use and Management Plan review.

A. Open Space Preserves

The name given to each open space preserve should be general enough to remain suitable if the site is enlarged, but specific enough to give its location some significance. Properties added to an open space preserve may not always be contiguous with that preserve.

1. Preserves shall be named after:

- a) Geographical features of broad, general significance to the preserve;
- b) Historical persons, cultural names, uses, or events broadly associated with the locale.

2. Preserves shall not be named after any individuals other than historical persons as noted above.

B. Preserve Areas, Trails, Site Improvements, Historic Sites and Unnamed Natural Features

This designation refers to specific locations, land formations, trails, natural and physical features, staging areas and other site improvements, and areas of significance within open space preserves. Recognition of significant land gifts, including "bargain" purchases, will be negotiated at the time of the gift or bargain purchase.

1. Preserve areas, trails, site improvements including benches and bridges, historic sites and previously unnamed natural features shall ordinarily be named

after:

- a) Geographical, botanical or zoological identification;
- b) Historical persons, uses, or events associated with the site, or

persons and organizations listed in Section III: "Special Recognition".

2. Preserve areas, trails, site improvements, historic sites and unnamed natural features may in rare instances be named after a living individual who has made an outstanding contribution to the District, subject to approval by the Board of Directors.

II. GIFT RECOGNITION

The purpose of the gift recognition policy is to provide an opportunity for the District to recognize and commend individuals or groups that have made significant contributions of cash, equipment, materials, goods or professional services toward the enhancement of the District, its programs, and its facilities.

A. Unsolicited Cash Gifts:

Up to \$1,999.99	Thank you by email or letter
\$2,000 to \$4,999.99	*Thank you by email or letter with offer of District gift item (note cards, etc.)
\$5,000 to \$9,999.99	*Thank you by email or letter with offer of framed photograph of favorite District preserve
\$10,000 or more*	Thank you by email or letter with offer of Resolution and framed photograph of District preserve and mention in a District publication
*These items will be provided only if desired by the donor	
All gifts will be recognized annually on the District website.	

III. SPECIAL RECOGNITION

The Legislative, Funding and Public Affairs Committee (LFPAC) shall be the committee designated to discuss all requests that meet the criteria of the policy for special recognition made by members of the Board of Directors, and after deliberation shall forward a recommendation to the full Board for a vote.

The General Manager or his/her designee will review constituent bench dedication requests to determine eligibility based on the policy guidelines outlined below in Section III D.

Constituent bench requests may be brought to LFPAC if there exists ambiguity regarding whether the request meets the requirements below.

The District places benches in its preserves for three distinct purposes:

A. District Rest Benches

These benches provide constituents with a place to rest. District staff places these benches without involving a District committee or the full Board. Regular benches must be either a backed or a backless standard bench as described in Section V below.

B. Constituent Bench Dedications

These are benches which have been requested by constituents in order to honor or memorialize a member of the public and are funded by the requestors who must pay \$5,000 for a 10-year term. Requests must be in reference to a significant supporter or a volunteer, as defined in Section III D below. The General Manager or his/her designee reviews requests to determine if they meet the eligibility definitions. Requests that are administratively declined because they do not meet the eligibility definitions may be appealed to the General Manager for a second review. Eligible requests will be administratively implemented.

a) Constituent bench dedications shall only be selected from and placed in locations that have been pre-determined by the District and/or approved by the Planning and Natural Resources Committee and/or by the full Board of Directors.

b) If a request for a constituent bench meets the eligibility requirements, the requestor(s) shall pay for the cost of constructing, installing and maintaining a bench and plaque by contributing \$5,000 to cover the 10-year dedication term of the bench.

c) Bench plaques will be 2 x 6 inches in size.

d) Benches must be one of the two District standard bench designs.

e) Constituent bench dedications will have a term limit of 10 years. After 10 years, the original donor will have the option to contribute an additional \$5,000 donation for each additional 10-year term. Should the original donor decline to renew an existing bench, the bench will be offered to the public for re-dedication.

C. District Bench Dedications

These are benches which are installed by the District in response to requests by members of the Board of Directors to honor "Founders," "Significant Supporters", and "Volunteers".

a) LFPAC can initiate a bench request and refer a decision to the full Board or individual Board members can initiate a bench request which will be referred to LFPAC for discussion before it is referred to the full Board for a final decision. Honorees must be "Founders", "Significant Supporters", and "Volunteers" (per policy Section III D below).

b) For these benches there are no design specification limits or limits on their location. The District will pay for the lifetime cost of the bench.

D. Founders, Significant Supporters, and Volunteers

"Founders", "Significant Supporters", and "Volunteers" are eligible for special

recognition, including memorials.

"Founders" shall be defined as an individual or group of individuals who participated in the formation of the District, or were significant supporters of the formation of the District.

"Significant Supporters" shall be defined as individuals or group of individuals who have shown conspicuous or noteworthy support for the District through extraordinary contributions of time and effort to the advancement of the goals, philosophy and mission of the District.

"Volunteers" shall be defined as individuals or groups of individuals who donated a minimum of 250 volunteer hours and 5 years of service to the District by working for the District's docent or volunteer program.

IV. RECOGNITION OF HISTORIC SITES

A. A recognition monument, normally in plaque form, may be considered by the Board if it is in relation to a specific existing building or other remaining structure of significant historic value. In such cases, the plaque will be affixed or in close proximity to the structure itself. If there is no structure, then recognition may be considered for inclusion on District informational materials or trail signage. Such a site, in the absence of a building or structure, will ordinarily not be physically marked except as determined by the Board on a case-by-case basis as part of the Use and Management planning process for the corresponding open space preserve.

Any Board-approved memorial names shall be included in site brochures, maps, or other informational materials.

V. STANDARD BENCH DESIGN SPECIFICATION

A. District Rest Benches and Constituent Bench Dedications, described in III (A) and (B) above, are limited to either of the two following standard bench designs:

Backed bench:

Dumor - Bench 88, recycled plastic slates (color: CEDAR), steel leg supports
(color: BLACK, IMBEDDED)
6' or 8' lengths

Backless bench:

Dumor - Bench 103, recycled plastic slates (color: CEDAR), steel leg supports
(color: BLACK, IMBEDDED)
103-60PL 6' long, 3 supports
103-80PL 8' long, 3 supports

B. The General Manager or LFPAC can at any point bring designs to the Board that differ from the District's standard bench designs.

VI. PARTNER RECOGNITION SIGNBOARD

Partner recognition signboards provide an opportunity for the District to recognize and acknowledge significant partners who have made conspicuous or noteworthy contributions of cash, land, and/or time that were instrumental to the conservation, restoration, management, and/or public opening of a preserve. Partners may include agencies, organizations, or individuals. Partner Recognition Signboards may also be used to satisfy recognition requirements specified in grant, purchase, or other funding agreements.

Excluding recognitions previously approved by the Board (e.g. recognitions required in Board-approved agreements and resolutions), LFPAC shall review and forward for Board approval the list of partner(s) to recognize on the Partner Recognition Signboard. Following Board approval, the General Manager or his/her designee will follow the guidelines and specifications listed below.

- a. Guidelines and Specifications:
 - a) Partner Recognition Signboards shall be standalone signboards that follow the same design specifications as the District's standard trailhead signboards to maintain District branding and visual cohesiveness.
 - b) Partner Recognition Signboards shall normally be placed directly adjacent to existing preserve signboards to consolidate trailhead information and signboard placement.
 - c) Recognition content shall include logos and/or names.
 - d) The District will review recognition content with each partner for accuracy and completeness.
 - e) The General Manager or his/her designee will approve the final recognition content.
 - f) Exceptions to these guidelines and specifications will be forwarded to LFPAC for review and to the full Board for consideration of approval.