



Midpeninsula Regional
Open Space District

R-24-76
Meeting 24-16
June 12, 2024

AGENDA ITEM 8

AGENDA ITEM

Public Hearing on the Proposed Fiscal Year 2024-25 Budget and Three-Year Capital Improvement and Action Plan

GENERAL MANAGER'S RECOMMENDATION

1. Hold a public hearing to review the Proposed Fiscal Year 2024-25 (FY25) Budget and three-year (Fiscal Year 2024-25 to 2026-27) Capital Improvement and Action Plan, as recommended by the Action Plan and Budget Committee.
2. Direct either:
 - a. The General Manager to bring the proposed FY25 Budget and Action Plan back for adoption at the June 26, 2024 regular meeting of the Board of Directors, or
 - b. Return to the Action Plan and Budget Committee to consider proposed changes to the FY25 Budget and Action Plan prior to the General Manager bringing the item back to the Board of Directors for adoption at a June 2024 regular meeting.

SUMMARY

This report presents the proposed Fiscal Year 2024-25 (FY25) Budget and FY25-FY27 Capital Improvement and Action Plan (CIAP), also known as the Budget and Action Plan (Attachment 1). The Budget and Action Plan is organized into four primary sections, including the Introduction, Budget Summary and Overview, CIAP, and Departmental Summaries. Staff will present the Budget and Action Plan to the board during this meeting.

DISCUSSION

Revenues

FY25 revenues are estimated at \$93.4 million, reflecting an 11% increase of \$9.6 million from the prior FY24 adopted budget. Most of the District's revenue – \$77.7 million or 83% of total revenues – will come from property tax receipts. This revenue source remains on its historical upward slope, with a combined 8% increase of \$5.8 million from the FY24 budget, reflecting a projected increase in assessed valuation of just under 5% for the General Fund of \$4.6 million.

Other funding sources primarily consist of internal fund transfers, as well as Measure AA bond funding for qualified capital projects. Other funding sources are estimated at a negative \$3.8 million, primarily because of the proposed transfer of approximately \$5.1 million to the Committed for Infrastructure Reserve to help fund large near-term infrastructure projects,

including the Skyline Field Office Renovation. Including other funding sources, total revenues are estimated at \$89.6 million.

Table 1 shows the District's estimated revenues and other funding sources by fund. Section 2 of the Budget and Action Plan (Attachment 1, page 20) contains a detailed analysis of the District's estimated revenues.

Table 1. FY25 Revenues

FY25 Change in Fund Balance	Fund 10 General Fund	Fund 20 Hawthorns	Fund 30 Measure AA Capital	Fund 40 General Fund Capital	Fund 50 Debt Service	Total
Revenue						
Property Tax Revenues	\$71,061,000				\$6,640,000	\$77,701,000
Grants Awarded	1,754,500		6,271,121	500,000		8,525,621
Interest Income	3,421,000	64,000	1,021,000		117,000	4,623,000
Rental Income	1,317,688					1,317,688
Rental Income - 5050 El Camino Real	670,020					670,020
Rancho San Antonio Agreement	419,125					419,125
Miscellaneous	100,000					100,000
Total Revenues	78,743,333	64,000	7,292,121	500,000	6,757,000	93,356,454
Other Funding Sources						
Bond Reimbursements			30,923			30,923
Hawthorns Funds		54,200				54,200
Assigned Fund Balance Transfers						0
Committed for Infrastructure Transfer	(5,100,000)					(5,100,000)
Committed for Future Acquisitions & Capital Projects						0
Committed for Capital Maintenance						0
Bond/Debt Service Premium					1,250,000	1,250,000
Unassigned Fund Balance	0					0
General Fund Transfers	(22,321,475)			13,531,825	8,789,650	0
Total Other Funding Sources	(27,421,475)	54,200	30,923	13,531,825	10,039,650	(3,764,877)
Grand Total: Revenues & Other Funding Sources	51,321,858	118,200	7,323,044	14,031,825	16,796,650	89,591,577

Expenditures

Proposed FY25 expenditures are estimated at \$89.5 million. As shown in Table 2, expenditures are increasing by 8% when compared to the prior FY24 adopted budget. The primary driver behind the increase in expenses is due to the addition of several new positions recommended by the 2023 Financial and Operational Sustainability Model (FOSM) Refresh, which are budgeted in Fund 10 General Fund salaries and benefits. The District has begun implementing the recommendations of the FOSM refresh to address operational challenges and capacity gaps for meeting program and project delivery commitments, expanding the workflow of capital projects, and ensuring capacity keeps pace with the growth in land acreage preserved, new miles of trail added, and public visitation of the open space preserves.

Fund 20 shows a substantial increase of 218%, although the dollars only total \$118,200. This is due to the continuation of recent work supported by a Board Ad Hoc Committee to inform

upcoming Board decisions on the use and management of existing structures at the Hawthorns Historic Complex.

Fund 30 Measure AA Capital is decreasing by \$5.47 million as compared to FY24 namely due to a large land acquisition that was completed in FY24. This acquisition was already anticipated for FY24 and therefore the corresponding land purchase budget (\$3.3 million) was incorporated into that fiscal year budget. Normally, land acquisitions are very speculative; therefore, purchase costs are not included into annual budgets. Purchase costs are instead added as a budget adjustment at the time the purchase is approved by the Board of Directors. No definitive large land purchases are budgeted in the proposed FY25 budget, although numerous potential purchases are being evaluated for potential future Board consideration.

Fund 40 General Fund Capital is increasing due to large infrastructure improvement projects, such as the Radio System Assessment and Upgrade project (see further details in the next report section). Also, the one-time Fund 40 expenses have zeroed out with the completion of all final project elements associated with the Administrative Office. The Fund 50 Debt Service is increasing based on the upcoming issuance of new General Obligation Green Bonds (Series 2024) to support Measure AA-funded capital projects.

Section 2 of the Budget and Action Plan (Attachment 1, page 22) includes a detailed analysis of the District’s estimated expenditures, including a 5-year expenditure trend.

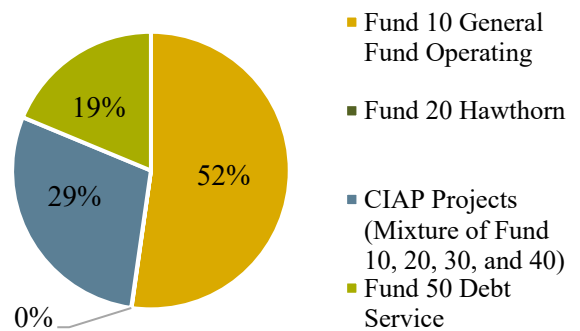
Table 2. FY25 Expenditures by Funding Source

Funding Source	FY23 Actuals	FY24 Adopted Budget	FY25 Proposed Budget	\$ Change from FY24 Adopted Budget	% Change from FY24 Adopted Budget
Fund 10 – General Fund Operating	\$39,127,127	\$45,488,494	\$51,246,917	\$5,758,423	13%
Fund 20 – Hawthorns	\$45	37,200	118,200	81,000	218%
Fund 30 – MAA Land/Capital	22,139,623	12,800,647	7,323,044	(5,477,603)	-43%
Fund 40 – General Fund Land/Capital	1,631,466	9,831,776	14,031,825	4,200,049	43%
Fund 50 – Debt Service	23,771,721	14,171,263	16,756,163	2,584,900	18%
Subtotal Midpen Budget	86,669,983	82,329,380	89,476,148	7,146,768	9%
Fund 40 – General Fund Land/Capital One Time Expenses	1,212,997	465,000	0	(465,000)	-100%
Total Midpen Budget	\$87,882,980	\$82,794,380	\$89,476,148	\$6,681,768	8%

Proposed Capital Improvement and Action Plan

The Capital Improvement and Action Plan (CIAP) provides a comprehensive view of the projects and programs the District will pursue over the next three fiscal years. The budget is adopted one year at a time, so budgets for FY26 and beyond are preliminary. The proposed FY25 CIAP includes 119 Key and Supporting projects and represents approximately 29% of the overall expenditure budget, as shown in Figure 1. Key and Supporting projects are defined below:

Figure 1. FY25 Budget Compared to CIAP



- Key projects in the CIAP are defined as having expenditures of \$50,000 or more over the lifetime of the project. Exceptions include new machinery or equipment with costs greater than \$25,000, and land/easements if their value is greater than \$1. As previously noted, the actual cost of a land acquisition is included in the fiscal year budget if a transaction is certain to occur. Otherwise, a budget amendment is proposed at the time of purchase to cover the cost of the purchase. Thus, the Land Acquisitions and Preservation budget typically only accounts for appraisals and due diligence costs that occur prior to the property purchase.
- Supporting projects are defined as collaborative activities that have less than \$50,000 in expenditures over the lifetime of the project but may take up significant staff time.

CIAP Program Areas

As the CIAP is developed, each project is assigned to one of four program areas, listed below to demonstrate a balanced delivery of the mission. When compared to the prior FY24 adopted budget, expenditures are decreasing in two program areas and increasing in the other two program areas. Although budgets are fluctuating from FY24 to FY25, the total number of projects is staying relatively the same year over year, as shown in Figure 2. The key drivers for these changes are described below:

- In FY24, the **Land Acquisition and Preservation** budget included \$3.3 million for a known (Eberhard) land purchase under projects MAA05-015 and MAA15-005. The Measure AA Capital Land budget is decreasing as the acquisition is now complete and no definitive land acquisition is budgeted for in FY25, although numerous properties are being evaluated for a potential purchase.
- The **Natural Resource Protection and Restoration** budget is increasing as the Wildland Fire Resiliency Program efforts continue to expand with the addition of the new Wildlife Conservation Board Grant-funded Reforestation project. In addition, efforts to support local wildlife connectivity are reaching new phases of work that require additional funding, such as the VP22-002 Alma Bridge Road Wildlife Passage project (entering design and CEQA review) and MAA20-001 Wildlife Corridor: Highway 17 Crossing project (includes finalizing CEQA review, finalizing design plan, and securing permits).

- The **Public Access, Education and Outreach** budget is decreasing as many large-scale projects completing construction in FY24, including MAA21-011 Bear Creek Redwoods Phase 2 Trail Improvements and MAA10-001 Alpine Road Regional Trail.
- The **Assets and Organizational Support** budget is increasing as staff finalize vendor agreements, finish design and planning and begin installation of equipment for the 65407 Radio System Assessment and Upgrade project. In addition, the Skyline Field Office Renovation project 31914, is continuing with pre-design site analysis.

Figure 2. Project Count By Program and Fiscal Year

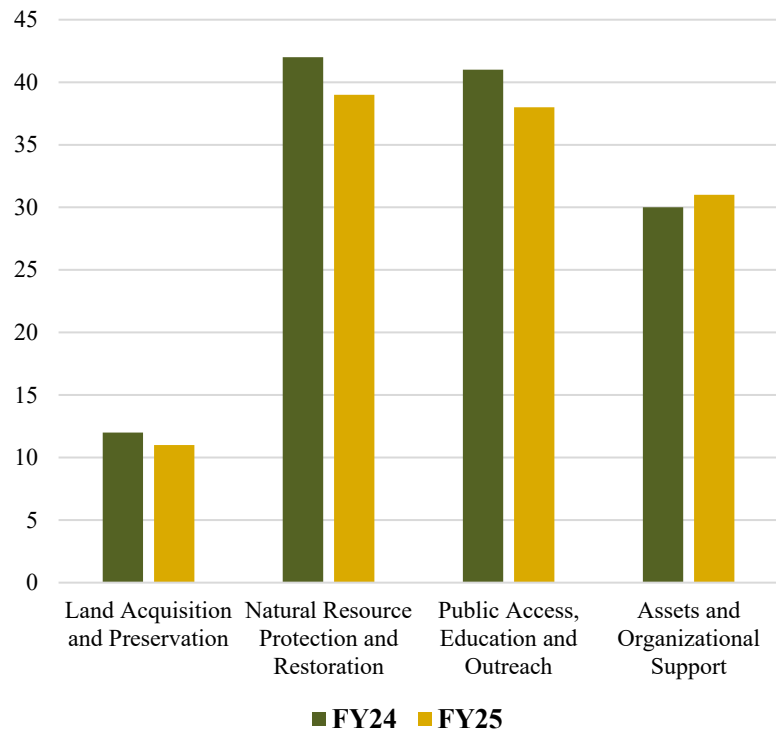


Table 3. CIAP Expenditures by Program Area

Program Area	FY24 Adopted	FY25 Proposed	\$ Change from FY24 Adopted	% Change from FY24 Adopted
Land Acquisition and Preservation	\$3,697,951	\$637,000	(\$3,060,951)	-83%
Natural Resource Protection & Restoration	7,719,234	9,786,250	2,067,016	27%
Public Access, Education & Outreach	11,403,815	7,388,603	(4,015,212)	-35%
Assets and Organizational Support	4,894,176	8,131,825	3,237,649	66%
Total CIAP	\$27,715,176	\$25,943,678	(\$1,771,498)	-6%

Section 3 of the Budget and Action Plan (Attachment 1, page 58) includes a detailed analysis of the District’s three-year CIAP. Expenses for supporting projects or activities that do not meet CIAP criteria are budgeted for in Section 4 of the Budget and Action Plan (Attachment 1, page 213).

Updates Following the March 6, 2024, Project Prioritization Board Retreat

Following priority setting retreat held with the Board on March 6, 2024 (R-24-27) and the Action Plan and Budget Committee Meetings held May 7, 2024 and May 21, 2024 (R-24-54), staff made the following changes to the CIAP projects:

- 35041 Fremont Older Residence Roof Replacement:
 - Start date changed from FY26 to FY25 to prioritize an immediate maintenance need at the Fremont Older historic residence.
- 61055 Replace Roof on Coal Creek Barn:

- Start date changed from FY25 to FY26 to free up staff resources to prioritize an immediate maintenance need at the Fremont Older historic residence.
- MAA11-003 Rancho San Antonio Multimodal Access Implementation (MAA Eligible):
 - Shifted budget from FY25 to FY26 to ensure other MAA-eligible transportation demand management strategies are informed by and coordinate with the MAA11-005 - Rancho San Antonio Permanent Carpool Parking Implementation project.
- 80098 Science Symposium
 - Deferred the 80074 - Science Advisory Panel project to a future three-year CIAP in order to accommodate the addition of a biodiversity/science symposium to be sponsored by the District within the next three years.

In addition, the proposed highest priority “Big Rocks” list for FY25 was affirmed. Subsequently, the Board took action on May 14, 2024 to form an Ad-Hoc Committee to evaluate the Bear Creek Stables future operations and return to the full Board in approximately four months. This project will require the reevaluation of the list below to accommodate for the diversion of resources. A refined list was presented to the ABC for their consideration to show the impact on the number of that projects that can be prioritized as Big Rocks (removed projects shown in ~~strikeout~~ below). These projects will remain on the CIAP.

Climate Resiliency & Biodiversity Projects

- Alma Bridge Road Wildlife Passage
- Los Gatos Creek Watershed Phase 2
- ~~Wildland Fire Capacity~~
- Wildlife Corridor: Highway 17 Crossing

Purisima Creek Redwoods Preserve Projects

- ~~Hwy 35 Multi-Use Trail Crossing and Parking Implementation~~
- Purisima Creek Road Vehicle Access
- ~~Purisima to the Sea Parking~~
- ~~Purisima to the Sea Trail~~

Public Access and Trails

- Bay Area Ridge Trail: Highway 17 Crossing
- ~~Bear Creek Stables Project~~
- ~~La Honda Creek Parking and Trailhead Access—Phase 1 Feasibility Study and CEQA Review~~
- La Honda Creek Phase 2 Trail Connections
- Phase 2 Trail Improvements, Bear Creek Redwoods

FOSM Refresh Implementation

- FOSM Update
- Recruitments

Infrastructure Improvements

- ~~Agricultural Fencing Projects (Big Dipper Boundary, Bluebrush Canyon and Gordon Ridge)~~
- Coastal Field Office

- ~~Coastal Field Office Build-Out~~ (deferral is because an acquisition is not anticipated in the short-term deferral is not due to the formation of the stables ad-hoc committee)
- ~~Lone Madrone Corrals~~
- Skyline Field Office Renovation

FY25 Staffing Update

The 2023 Financial and Operational Sustainability Model (FOSM) refresh provides a modernized roadmap to guide future growth, including staffing recommendations for the next decade. The long-term, total increase in staffing over the next 10 years is projected at 92.75 full-time positions (FTEs). The short-term “catch-up” period from FY24 to FY27 is projected at 32 FTEs (including 4 FTEs recommended by the Coastal Management Plan). Table 4 summarizes the phased implementation approach for the “catch up” period by business line.

In January 2024, the Board approved 14 new FTEs for FY24 at an estimated cost of \$2.2 million (R-24-05). The proposed FY25 budget includes funding for 9 new FTEs at a pro-rated cost of \$0.8 million, including the addition of 2 new limited term positions and 1 new intern to the existing roster of 10 interns.

Sections 2 of the Budget and Action Plan (Attachment 1, page 26) describes the total number of positions by department, with a special emphasis on new positions. Section 4 of the Budget and Action Plan also includes a summary of positions by department (Attachment 1, page 213).

Table 4. Short-Term FOSM "Catch Up" Summary

Business Line	FY24	FY25	FY26	FY27	Total
Administrative Services	2	4	-	-	6
Project Planning and Delivery	4	2	-	-	6
Visitor and Field Services	8	3	7	2	20
Total	14	9	7	2	32

FISCAL IMPACT

Staff have reviewed preliminary financial information to ensure that the proposed FY25 Budget and Action Plan is aligned with available funding sources and staff/resource capacity. The budget is also within the parameters of the 2023 FOSM refresh and the 30-year fiscal model.

The table on the following page provides an overview of the proposed budget by fund.

FY25 Change in Fund Balance	Fund 10 General Fund	Fund 20 Hawthorns	Fund 30 Measure AA Capital	Fund 40 General Fund Capital	Fund 50 Debt Service	Total
Revenue						
Property Tax Revenues	\$71,061,000				\$6,640,000	\$77,701,000
Grants Awarded	1,754,500		6,271,121	500,000		8,525,621
Interest Income	3,421,000	64,000	1,021,000		117,000	4,623,000
Rental Income	1,317,688					1,317,688
Rental Income - 5050 El Camino Real	670,020					670,020
Rancho San Antonio Agreement	419,125					419,125
Miscellaneous	100,000					100,000
Total Revenues	78,743,333	64,000	7,292,121	500,000	6,757,000	93,356,454
Other Funding Sources						
Bond Reimbursements			30,923			30,923
Hawthorns Funds		54,200				54,200
Assigned Fund Balance Transfers						0
Committed for Infrastructure Transfer	(5,100,000)					(5,100,000)
Committed for Future Acquisitions & Capital Projects						0
Committed for Capital Maintenance						0
Bond/Debt Service Premium					1,250,000	1,250,000
Unassigned Fund Balance	0					0
General Fund Transfers	(22,321,475)			13,531,825	8,789,650	0
Total Other Funding Sources	(27,421,475)	54,200	30,923	13,531,825	10,039,650	(3,764,877)
Grand Total: Revenues & Other Funding Sources	51,321,858	118,200	7,323,044	14,031,825	16,796,650	89,591,577
Expenses						
Operating	47,334,662	37,200				47,371,862
Labor Reimbursement	(595,554)					(595,554)
Capital & Projects	4,507,809	81,000	7,323,044	14,031,825		25,943,678
Debt Service (General Fund Debt)					8,906,650	8,906,650
Debt Service (Measure AA Debt)					7,849,513	7,849,513
Total Expenses	51,246,917	\$118,200	\$7,323,044	\$14,031,825	\$16,756,163	\$89,476,148
Change in Fund Balance	\$74,941	\$0	\$0	\$0	\$40,488	\$115,429

PRIOR BOARD AND COMMITTEE REVIEW

- **December 5, 2023 Board Meeting:** Environmental Scan and Fiscal Year 2024-25 Strategic Plan Goals and Objectives ([R-23-140, minutes](#))
- **March 6, 2024 Board Meeting:** Fiscal Year 2024-25 through Fiscal Year 2026-27 Capital Improvement and Action Plan Review ([R-24-27, minutes](#))
- **May 7, 2024 ABC Committee:** Fiscal Year 2024-25 Budget and Three-Year Capital Improvement and Action Plan Review ([R-24-54, draft minutes](#))
- **May 22, 2024 ABC Committee:** Continuation of the Overview of the Fiscal Year 2024-25 Budget and Three-Year Capital Improvement and Action Plan ([R-24-54](#), see Attachment 2 for draft minutes)

PUBLIC NOTICE

Public notice was provided as required by the Brown Act. No additional notice is required.

CEQA COMPLIANCE

This proposed action is not a project under the California Environmental Quality Act and no environmental review is required.

NEXT STEPS

The board will determine whether ABC shall further discuss and refine the proposed Budget and Action Plan. If so, ABC will consider any changes to the Budget and Action Plan on June 18, 2024. The Board will consider adoption of the proposed Budget and Action Plan and approval of new positions at a June 2024 board meeting.

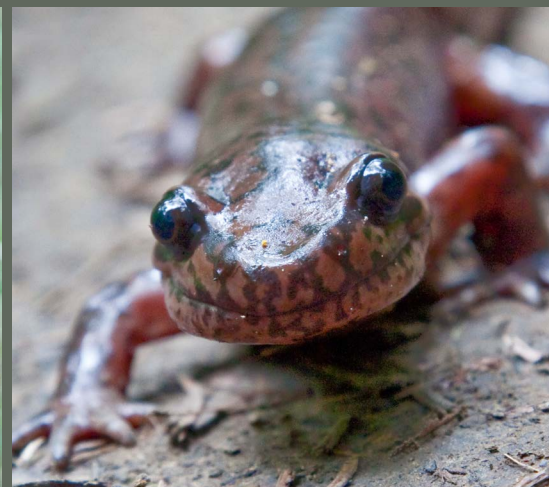
June 18, 2024	Action Plan & Budget Committee (if needed)
June 26, 2024	Board Adoption of Budget

Attachments:

1. FY25 Budget and Action Plan
2. Draft minutes for the Action Plan and Budget Committee meeting held May 22, 2024

Responsible Department Manager:
Rafaela Ocegüera, Budget & Finance Manager

Prepared by:
Rafaela Ocegüera, Budget & Finance Manager
Elissa Martinez, Management Analyst II
Jordan McDaniel, Management Analyst I



Budget and Action Plan

FISCAL YEAR ENDING JUNE 30, 2025

ADOPTED JUNE X, 2024





Russian Ridge Open Space Preserve (Jordan Breckenri)

FRONT COVER PHOTO CREDITS

Top: Russian Ridge Open Space Preserve (Karl Gohl)

Lower left: Foothills Open Space Preserve (Andrea Reid)

Lower middle: Pulgas Ridge Open Space Preserve (Strether Smith)

Lower right: Purisima Creek Redwoods Open Space Preserve (Karl Gohl)



Table of Contents

Click on the table of contents below to jump to that page. You can also click on the table of contents icon at the bottom of every page to jump back to this table of contents.



4 SECTION 1: INTRODUCTION

4	General Manager's Transmittal
6	Board of Directors and Management
7	Organizational Chart
8	Strategic Plan Goals and Objectives
10	Regional Map
11	About Us
12	Demographics
14	Board Resolution

17 SECTION 2: BUDGET SUMMARY AND OVERVIEW

18	Budget Summary and Overview
20	Revenues
22	Expenditures
26	Staffing
31	Hawthorns Fund
32	Vision Plan
34	Measure AA
38	Debt Service
42	Grants Program
44	Grantmaking Program
45	General Fund Balance
46	Long-Range Financial Planning
48	Climate Action Plan
49	Delivering on Midpen's Mission
51	Budget Process
53	Financial Policies

57 SECTION 3: CAPITAL IMPROVEMENT AND ACTION PLAN

58	Capital Improvement and Action Plan Overview
65	Land Acquisition and Preservation
78	Natural Resource Protection and Restoration
125	Public Access, Education and Outreach
174	Assets and Organizational Support

211 SECTION 4: DEPARTMENT SUMMARIES

213	Departments Overview
214	Administrative Services Business Line
219	Engineering and Construction
223	Office of the General Counsel
225	Office of the General Manager
227	Land and Facilities Services
231	Natural Resources
235	Planning
239	Public Affairs
241	Real Property
245	Visitor Services

248 PROJECT INDEX

253 GLOSSARY



General Manager's Transmittal

Dear Board of Directors and Midpen Constituents,

In 2014, more than two-thirds of voters residing within Midpeninsula Regional Open Space District's (Midpen, District) boundaries voted "yes" on Measure AA, allowing the sale of up to \$300 million in general obligation bonds over 30 years to acquire new open space lands, improve public access to nature, and enhance the resource values of the preserves. Midpen's Budget and Action Plan for the fiscal year ending June 30, 2025, details a spending plan totaling \$89.5 million, which includes \$7.3 million in Measure AA bond funding for upcoming capital projects to further our mission in preserving, protecting and caring for more than 70,000 acres of open space lands across the greater Santa Cruz Mountains and along the bay. As we reflect on a decade of Measure AA projects and progress this year, it is vital to remember the support that public funding has provided for our work.

In FY25, public access and trail connectivity are key priorities, these include the Highway 17 Trail Crossing, La Honda Creek Open Space Preserve Phase 2 Trails, Purisima-to-the-Sea Regional Trail and Bear Creek Redwoods Phase 2 Trails Grand Opening. Additionally, plans to improve visitor parking at Purisima Creek Redwoods Open Space Preserve, including preparing construction plans for the new Verde Road Parking Lot and North Ridge Parking Expansion, are underway as part of the Purisima Multimodal Access and Implementation Plan. Midpen will also continue to evaluate the expanded use of dynamic signs at various parking areas to provide real-time parking availability to preserve visitors, as is currently offered at Rancho San Antonio Open Space Preserve.

Biodiversity projects, including the Highway 17 Wildlife Crossing and Alma Road Newt Crossing Projects, will improve connectivity across major roads and highways, providing safer passage for wildlife to travel across wildland landscapes for breeding, foraging, and refuge. Climate resilience also continues to be a critical focus with multiple wildland fire resiliency and invasive pest management projects, including a multitude of fuel reduction projects, the restoration of native vegetation at Irish Ridge in Purisima Creek Redwoods, the Long Ridge Open Space Preserve Forest Health Treatment project, and invasive weed removal and natural resource restoration work at Bear Creek Redwoods.

Following Midpen's recent purchase of Cloverdale Ranch Open Space Preserve, work will begin on various land enhancements efforts, including assessing the interior ranch road network to identify areas in need of repair (Operational Road System Review and Repairs Project), monitoring work to establish baseline data of important water bodies that provide critical habitat to endangered species (Reservoir Monitoring), and agricultural infrastructure improvements to continue supporting the conservation grazing program (Hidden Valley Livestock Waterline Development project). Interim public access to Cloverdale will continue with Docent Naturalist-led hikes and through limited permit access.

Multiple projects supporting Midpen's coastside mission of protecting rural character and supporting viable agricultural uses of land resources are also included in FY25. For example, the Toto Ranch Agricultural Plan, New Agricultural Wells projects, and Bluebrush Canyon and Gordon Ridge Grazing Cross-fences are all on track to be completed during the fiscal year. Meanwhile, Midpen will pursue feasibility studies and designs for the Lone Madrone Corrals and for Water Supply Improvements and a Bridge Replacement at Madonna Creek Ranch.

Operationally, Midpen recently updated the agency's Financial and Operational Sustainability Model (FOSM), reevaluating existing workflow processes, staff capacity, and organizational structure to identify recommendations for ensuring that Midpen remains well positioned to meet current and emerging needs over the next ten years. The FOSM update identifies 49 recommendations, including staffing growth projections, to guide future organizational growth in a fiscally responsible manner. These recommendations will allow Midpen to retain adequate capacity as we continue to expand our land holdings portfolio to address vegetation management, preserve maintenance and patrol, and new climate resiliency challenges, while also further ramping up our Measure AA project delivery. To support a growing workforce in the field, the FY25 workplan includes investigations to identify and eventually purchase a new Coastal Field Office site and to remodel and expand upon the existing Skyline Field Office.

ATTACHMENT 1

Compared to most city and county government agencies, Midpen’s operating budget accounts for a much lower percentage of the total budget (57%), reflecting the organization’s focus on land conservation and project delivery. Capital projects and land acquisition account for 24% of the budget and debt service totals 19%. Total revenues and other funding sources are projected at \$93.4 million, which include property tax revenues at \$77.7 million, balancing a budget of \$89.5 million in expenses.



Respectfully submitted,

/s/Ana María Ruiz

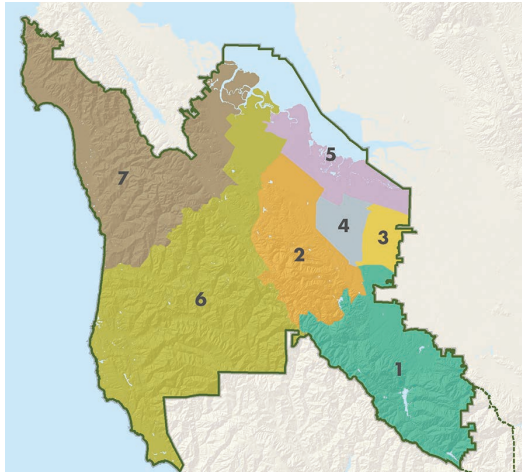
Ana María Ruiz
General Manager



Long Ridge Open Space Preserve (Matthew Findling)



Board of Directors and Management



District Wards (Effective November 8, 2022)



Left to right: Craig Gleason, Karen Holman, Margaret MacNiven, Zoe Kersteen-Tucker, Jed Cyr, Yoriko Kishimoto, Curt Riffle

Craig Gleason – Board Treasurer	Ward 1: Cupertino, Lexington Hills, Los Gatos, Monte Sereno, Saratoga
Yoriko Kishimoto	Ward 2: Cupertino, Los Altos, Los Altos Hills, Loyola, Mountain View, Palo Alto, Stanford
Jed Cyr – Board Vice President	Ward 3: Cupertino, Sunnyvale
Curt Riffle – Board Secretary	Ward 4: Cupertino, Los Altos, Mountain View, Sunnyvale
Karen Holman	Ward 5: East Palo Alto, Menlo Park, Mountain View, Palo Alto, Sunnyvale
Margaret MacNiven – Board President	Ward 6: Atherton, La Honda, Ladera, Loma Mar, Menlo Park, North Fair Oaks, Pescadero, Portola Valley, Redwood City, West Menlo Park, Woodside
Zoe Kersteen-Tucker	Ward 7: El Granada, Emerald Lake Hills, Half Moon Bay, Montara, Moss Beach, Redwood City, San Carlos, Woodside

Executive Management

Ana María Ruiz – General Manager
 Hilary Stevenson – General Counsel
 Mike Foster – Controller

Susanna Chan – Assistant General Manager/Project Planning and Delivery
 Brian Malone – Assistant General Manager/Visitor and Field Services
 Stefan Jaskulak – Chief Financial Officer/Director of Administrative Services

Mission Statement

To acquire and preserve a regional greenbelt of open space land in perpetuity, protect and restore the natural environment, and provide opportunities for ecologically sensitive public enjoyment and education.

Coastside Protection Mission Statement

To acquire and preserve in perpetuity open space land and agricultural land of regional significance, protect and restore the natural environment, preserve rural character, encourage viable agricultural use of land resources, and provide opportunities for ecologically sensitive public enjoyment and education.

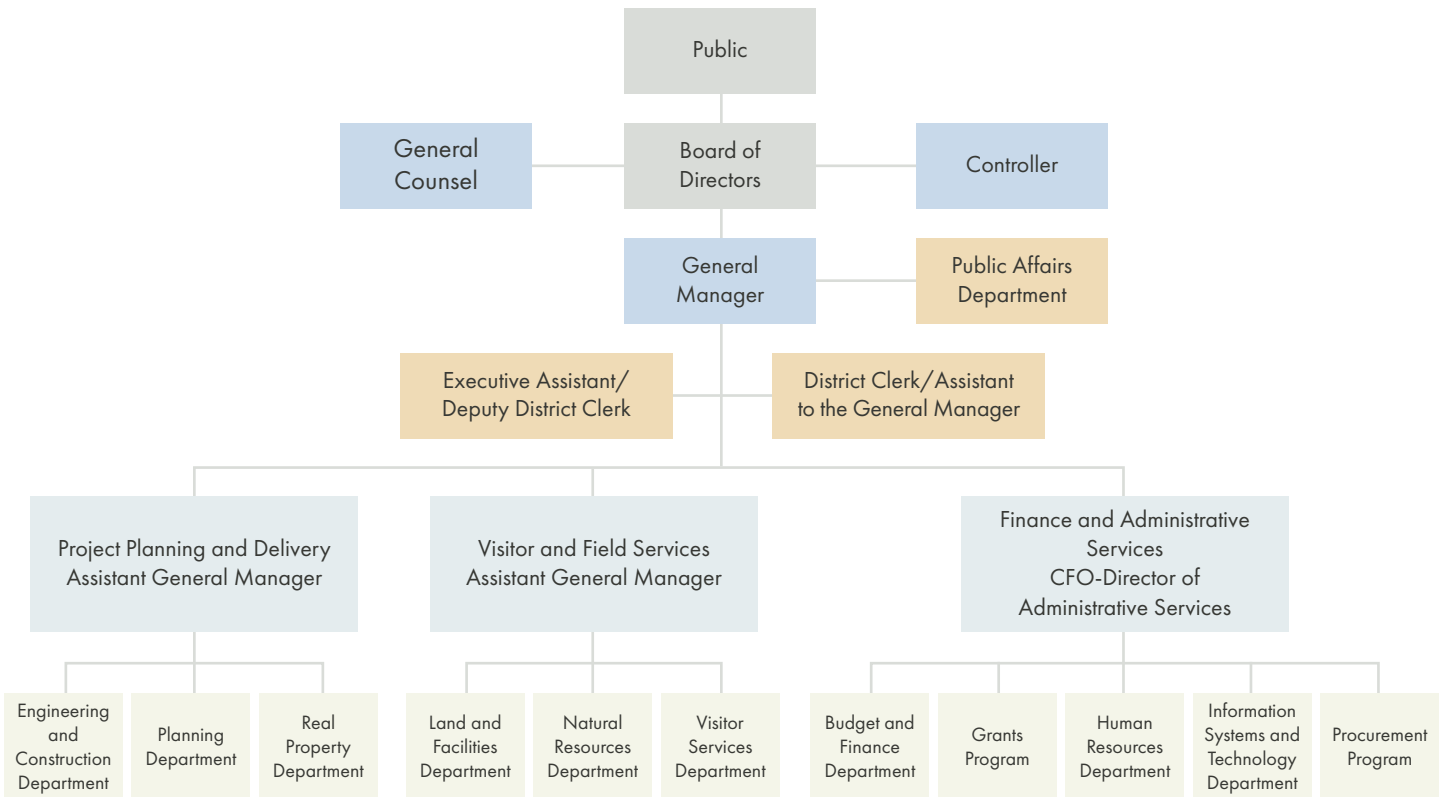
Budget Document Preparation

Rafaela Ocegüera – Budget and Finance Manager
 Elissa Martinez – Management Analyst
 Jordan McDaniel – Management Analyst

Management Team

Matthew Anderson – Visitor Services
 Candice Basnight – Human Resources
 Casey Hiatt – Information Systems and Technology
 Brandon Stewart – Land and Facilities Services
 Kirk Lenington – Natural Resources
 Jason Lin – Engineering and Construction
 Jane Mark – Planning
 Rafaela Ocegüera – Budget and Finance
 (Vacant) – Public Affairs
 Allen Ishibashi – Real Property
 Maria Soria – District Clerk

Organizational Chart



FY25 Strategic Plan Goals and Objectives

The Strategic Plan was adopted by the Board of Directors in September 2011 and is updated annually based on the results of an environmental scan. The annual Strategic Plan provides high-level direction for the annual Budget and Action Plan.

GOAL 1 Promote, establish, and implement a regional environmental protection vision with partners

Objective 1 – Continue implementation of the District’s Vision Plan and communicate progress on projects through reporting results and building partner relationships

Objective 2 – Build and strengthen diverse partnerships to implement a collaborative and science-based approach to regional environmental protection

Objective 3 – Take a leadership role in advocating for environmental protection goals by building and strengthening relationships with legislators and other elected officials

Objective 4 – Preserve and connect open space and agricultural lands of local and regional significance

GOAL 2 Protect the positive environmental and biodiversity values of open space and agricultural lands

Objective 1 – Take a regional leadership role in promoting the benefits of open space

Objective 2 – Protect and restore the natural environment to preserve healthy natural systems and implement wildlife corridors to preserve healthy natural systems and biodiversity

Objective 3 – Lead by example to reduce the impacts of climate change: implement the Climate Action Plan to reduce operational emissions, expand regional landscape resiliency through partnerships, protect the capacity for long-term carbon storage of open space lands, and pursue climate change adaptation strategies to protect viable populations of local native species

Objective 4 – Work with fire agencies and surrounding communities to strengthen the prevention of, preparation for and response to wildland fires for enhanced ecosystem resiliency and public safety

Objective 5 – Support the viability of sustainable agriculture and protect the character of rural communities

GOAL 3 Connect people to open space and agricultural lands, and a regional environmental protection vision

Objective 1 – Engage the public in realizing the benefits and responsibilities of a regional environmental protection vision to further the District’s achievements in protecting open space and agricultural lands

Objective 2 – Implement diversity, equity, and inclusion (DEI) strategies to build and strengthen partnerships, increase broad and inclusive public outreach and engagement, engage tribal groups in the District’s work and instill DEI values across all levels of the organization

Objective 3 – Expand opportunities, including multimodal options, to equitably connect people to their public open space preserves and enhance the visitor experience in balance with the protection of natural resources

Objective 4 – Develop strategies to reflect the diverse communities we serve in the District’s visitors, staff, volunteers, and partners

GOAL 4 Strengthen organizational capacity and long-term financial sustainability to fulfill the mission

Objective 1 – Provide the necessary resources, tools, training, staff facilities, and infrastructure, including technology upgrades and capacity building

Objective 2 – Effectively and efficiently deliver Vision Plan projects and priority initiatives by implementing recommendations in the updated 2023 financial and operational sustainability model to guide operational growth and areas of focus

Objective 3 – Maintain a state of readiness for potential disruptions and leverage new resiliency practices and procedures to improve business operations, public participation, and communications

Objective 4 – Remain financially sustainable by preparing for, pursuing, and ensuring discretionary funding opportunities and partnerships

Objective 5 – Ensure large operational and capital expenses, including land acquisitions, associated public access and land management costs, are evaluated within the long-term financial model and remain financially sustainable

Objective 6 – Ensure the District remains competitive in the labor market and able to recruit, develop, and retain diverse and talented staff to implement the mission. Pursue opportunities to enhance professional development training and career ladders to strengthen our organizational capacity and succession planning efforts

Midpen staff prepared the three-year Capital Improvement and Action Plan (CIAP) in accordance with the FY25 Strategic Plan Goals and Objectives. Below is a summary of CIAP budget allocations by primary and secondary Strategic Plan Goal and Objective, although many projects fulfill more than one goal and/or objective.

Expenses for operational/routine projects are not included in the three-year CIAP. Refer to Section 4 (Department Summaries) for operational programs and functions associated with the Goals and Objectives.

CIAP by Primary Goal and Objective*

CIAP Summary by Primary Goal & Objective	FY25	FY26	FY27	Three-Year Total
Goal 1, Objective 2	\$2,271,139	\$1,781,064	\$14,075,000	\$18,127,203
Goal 1, Objective 3	300,677	160,000	1,027,000	1,487,677
Goal 1, Objective 4	1,159,106	520,709	271,290	1,951,105
Goal 1 Total	3,730,922	2,461,773	15,373,290	21,565,985
Goal 2, Objective 1	1,375,000	1,068,852	1,000,000	3,443,852
Goal 2, Objective 2	1,976,205	2,740,947	3,583,338	8,300,490
Goal 2, Objective 4	2,100,300	1,385,000	1,185,000	4,670,300
Goal 2, Objective 5	745,500	143,000	0	888,500
Goal 2 Total	6,197,005	5,337,799	5,768,338	17,303,142
Goal 3, Objective 2	226,000	75,000	75,000	376,000
Goal 3, Objective 3	7,587,426	11,949,025	24,219,557	43,756,008
Goal 3 Total	7,813,426	12,024,025	24,294,557	44,132,008
Goal 4, Objective 1	5,649,075	4,111,750	4,562,750	14,323,575
Goal 4, Objective 2	25,000	10,000	10,000	45,000
Goal 4, Objective 3	94,500	120,500	64,500	279,500
Goal 4, Objective 5	2,433,750	4,798,200	3,806,200	11,038,150
Goal 4 Total	8,202,325	9,040,450	8,443,450	25,686,225
Total CIAP	\$25,943,678	\$28,864,047	\$53,879,635	\$108,687,360

*Goals and Objectives not listed on the table above and below, are not directly associated with a CIAP project and instead are reflected in core programs or functions within departmental operational activities—refer to department pages for list of core programs and functions.

CIAP by Secondary Goal and Objective

CIAP Summary by Secondary Goal & Objective	FY25	FY26	FY27	Three-Year Total
Goal 1, Objective 2	\$2,128,039	\$5,870,618	\$13,636,755	\$21,635,412
Goal 1, Objective 3	40,651	507,426	77,500	625,577
Goal 1, Objective 4	229,949	43,000	80,000	352,949
Goal 1 Total	2,398,639	6,421,044	13,794,255	22,613,938
Goal 2, Objective 1	88,000	68,000	0	156,000
Goal 2, Objective 2	2,851,730	2,794,355	3,486,298	9,132,383
Goal 2, Objective 3	1,441,723	1,261,876	1,839,755	4,543,354
Goal 2, Objective 4	774,000	1,004,000	622,000	2,400,000
Goal 2, Objective 5	580,481	850,020	964,351	2,394,852
Goal 2 Total	5,735,934	5,978,251	6,912,404	18,626,589
Goal 3, Objective 1	52,509	139,350	135,000	326,859
Goal 3, Objective 2	3,590,011	2,802,166	6,030,003	12,422,180
Goal 3, Objective 3	744,106	450,709	155,000	1,349,815
Goal 3, Objective 4	226,000	75,000	75,000	376,000
Goal 3 Total	4,612,626	3,467,225	6,395,003	14,474,854
Goal 4, Objective 1	32,792	0	0	32,792
Goal 4, Objective 5	2,729,000	3,103,000	3,993,000	9,825,000
Goal 4 Total	2,761,792	3,103,000	3,993,000	9,857,792
Total CIAP	\$15,508,991	\$18,969,520	\$31,094,662	\$65,573,173

Regional Map

Midpeninsula Regional Open Space District



Preserve	Protect	Restore	Educate	Enjoy
----------	---------	---------	---------	-------



- | | | | | |
|----------------------------|---------------------|----------------------------|--|------------------|
| 1 Bear Creek Redwoods | 7 Fremont Older | 13 Picchetti Ranch | 19 Saratoga Gap | 25 Thornewood |
| 2 Cloverdale Ranch | 8 La Honda Creek | 14 Pulgas Ridge | 20 Sierra Azul | 26 Tunitas Creek |
| 3 Coal Creek | 9 Long Ridge | 15 Purisima Creek Redwoods | 21 Skyline Ridge | 27 Windy Hill |
| 4 El Corte de Madera Creek | 10 Los Trancos | 16 Rancho San Antonio | 22 St. Joseph's Hill | |
| 5 El Sereno | 11 Miramontes Ridge | 17 Ravenswood | 23 Stevens Creek Shoreline Nature Area | |
| 6 Foothills | 12 Monte Bello | 18 Russian Ridge | 24 Teague Hill | |



About Us

Midpen helps plants, animals and people thrive throughout the greater Santa Cruz Mountains region by preserving a connected greenbelt of more than 70,000 acres of open space. These diverse and scenic landscapes, from bay wetlands to redwood forests and coastal grasslands, host an incredible diversity of life, making our region one of the world's biodiversity hotspots.

Midpen preserves have long and complex histories of human use prior to becoming open space. We actively manage the land and waterways to restore their health and function, helping our local ecosystem become more resilient in a time of climate change. By caring for the land, the land in turn takes care of us, providing tangible and intangible benefits like clean air and water, flood protection and the opportunity for restorative experiences in nature.

On the San Mateo County Coast, where local agricultural roots run deep, our mission includes preserving viable working lands. We partner with small-scale local ranchers to use conservation grazing as a land management tool for enhancing native coastal grasslands and providing wildland fire protection.

Midpen preserves are free and open to the public daily, 365 days a year, and provide an extensive trail network for low-impact recreation. Our programming connects people to nature through experiences, including environmental interpretation, docent-led activities and volunteer opportunities.

By preserving, protecting, restoring and providing access to our region's iconic, cultural, working and scenic landscapes, Midpen lands offer us opportunities for health, climate resilience and refuge.

HISTORY

The late 1960s was a time of rapid growth in the Bay Area. Through a determined and heartfelt grassroots effort by local conservationists, Midpen was created in 1972, when the Measure R "Room to Breathe" initiative was passed by Santa Clara County voters. Residents voted to expand Midpen's boundary into southern San Mateo County in 1976, and again in 1992 to a small portion of Santa Cruz County. In the late 1990s, development pressure increased on the San Mateo County Coast, threatening sensitive habitat and the area's rural heritage. This led to the 2004 Coastside Protection Area, an extension of Midpen boundaries to the Pacific Ocean in San Mateo County, and the addition of preserving rural character and encouraging viable, agricultural use of the land to our organizational mission.

GOVERNANCE

Midpen is governed by a seven-member publicly elected board of directors. Board members serve a four-year term and represent a geographic ward of approximately equal populations. The board holds its regular public meetings on the second and fourth Wednesdays of each month at 7 p.m., at the Midpen administrative office: 5050 El Camino Real, Los Altos, CA.

STAFFING

The staff currently includes over 200 employees in 12 departments: budget and finance, engineering and construction, general manager's office, general counsel's office, human resources, information systems and technology, land and facilities services, natural resources, planning, public affairs, real property and visitor services. Though not part of a department, the Controller is included in the staffing numbers and, like the General Manager and General Counsel, reports directly to the board of directors.

For more information about Midpen, visit openspace.org.

Midpen At A Glance



Demographics and Economic Statistics

Midpen encompasses over 550 square miles of land located in the County of Santa Clara (approximately 200 square miles out of 1,304), the County of San Mateo (approximately 350 square miles out of 744) and the County of Santa Cruz County (approximately 3.3 square miles out of 607). The following is economic and demographic information on Santa Clara and San Mateo Counties, representing the majority of Midpen's constituency. Because Midpen does not receive property tax revenue from the small amount of Santa Cruz County land that it holds, information on Santa Cruz County is not included.

Demographics and Economic Statistics, Last Ten Fiscal Years

County of Santa Clara

Fiscal Year	Population ¹ (January 1)	Personal Income ² (in millions)	Per Capita Personal Income ²	Median Age ³	School Enrollment ⁴	County Unemployment Rate ⁵
2014	1,887,079	\$141,874	\$74,883	37.0	276,175	6.1%
2015	1,911,670	158,729	82,756	37.2	276,689	4.6%
2016	1,928,438	170,673	88,920	37.0	274,948	4.0%
2017	1,937,008	190,002	98,032	37.1	273,264	3.5%
2018	1,943,579	209,020	107,877	37.2	271,400	2.9%
2019	1,944,733	223,625	115,997	37.4	267,224	2.6%
2020	1,945,166	235,835	123,661	37.2	263,449	10.7%
2021	1,907,693	261,565	138,724	38.2	253,625	5.2%
2022	1,894,783	*	*	38.3	241,326	2.2%
2023	1,886,079	*	*	*	236,428	3.0%

County of San Mateo

Calendar Year	Population ¹ (January 1)	Personal Income ² (in millions)	Per Capita Personal Income ²	Median Age ³	School Enrollment ⁴	County Unemployment Rate ⁵
2014	754,234	\$71,027	\$ 93,802	39.4	94,567	4.2%
2015	761,621	78,525	102,639	39.8	95,187	3.3%
2016	767,099	81,448	106,115	39.5	95,502	3.3%
2017	769,401	89,223	116,077	39.9	95,620	2.9%
2018	770,927	96,306	125,332	39.9	95,103	2.5%
2019	771,160	101,056	132,133	39.9	94,234	2.2%
2020	771,061	107,559	141,841	39.8	93,554	10.8%
2021	751,596	118,420	160,485	40.8	90,315	5.0%
2022	744,662	*	*	41.4	86,442	2.1%
2023	737,644	*	*	*	84,836	2.6%

*Information not available

Data Sources

¹State of California Department of Finance – <https://www.dof.ca.gov/Forecasting/Demographics/Estimates/e-4/2010-21/>

²U.S. Department of Commerce Bureau of Economic Analysis (includes retroactive revisions)

³U.S. Census Bureau, American Community Survey

⁴State of California Department of Education

⁵State of California Employment Development Department, Labor Market Division (includes retroactive revisions)

Principal Employers Most Current Year and Nine Years Ago

County of Santa Clara

Employer	2023			2014		
	Number of Employees ¹	Rank	Percentage of Total Employment	Number of Employees ²	Rank	Percentage of Total Employment
Google LLC	41,665	1	4.10%	15,000	3	1.71%
Apple Computer, Inc.	25,000	2	2.46%	11,000	6	1.25%
Tesla Motors Inc.	22,000	3	2.16%	*		*
County of Santa Clara	20,912	4	2.06%	16,408	2	1.87%
Stanford University	15,750	5	1.55%	14,641	4	1.66%
Stanford Health Care	15,708	6	1.54%	8,451	7	0.96%
Kaiser Permanente Northern California	14,675	7	1.44%	13,500	5	1.53%
Cisco Systems Inc.	10,847	8	1.07%	16,819	1	1.91%
Applied Materials Inc.	8,500	9	0.84%	*		*
City of San Jose	7,627	10	0.75%	5,650	10	0.64%
Intel Corporation	*		*	5,800	9	0.66%
Lockheed Martin Space Systems Co.	*		*	6,400	8	0.73%
Total	182,684		17.97%	113,669		12.92%

County of San Mateo

Employer	2022 ⁴			2013		
	Number of Employees	Rank	Percentage of Total Employment	Number of Employees ³	Rank	Percentage of Total Employment
Meta (Facebook, Inc.)	15,407	1	3.51%	3,957	5	0.96%
Genentech Inc.	12,000	2	2.73%	9,800	2	2.37%
Oracle Corp.	9,149	3	2.08%	6,750	3	1.63%
United Airlines	7,894	4	1.80%	10,000	1	2.42%
County of San Mateo	5,705	5	1.30%	5,472	4	1.32%
Gilead Sciences, Inc.	4,190	6	0.95%	3,115	8	0.75%
YouTube	2,384	7	0.54%			
Sony Interactive Entertainment	1,855	8	0.42%			
Alaska Airlines	1,591	9	0.36%			
Electronic Arts Inc.	1,478	10	0.34%			
Visa, Inc.				3,500	7	0.85%
Kaiser Permanente				3,900	6	0.94%
Mills-Peninsula Health Services				2,500	9	0.61%
Safeway, Inc.						
San Mateo Community College				2,285	10	0.55%
Total	61,653		14.03%	51,279		12.40%

*Information not available

Data Sources

¹County of Santa Clara Finance Department. FY2021-22 ACFR

²County of Santa Clara Finance Department. FY2013-14 ACFR

³County of San Mateo Finance Department. FY2013-14 ACFR

⁴County of San Mateo Finance Department. FY2021-22 ACFR

Resolution No. 24-XX

RESOLUTION NO. 23-10

RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT ADOPTING THE BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2024 AND THE CAPITAL IMPROVEMENT AND ACTION PLAN 2024-2026

WHEREAS, the Board of Directors of the Midpeninsula Regional Open Space District (Board) desires to establish a Budget for the Fiscal Year Ending June 30, 2024, attached hereto as Exhibit A – FY24 Budget and Action Plan; and

WHEREAS, the Board desires to establish a Capital Improvement and Action Plan, which addresses the following program areas: Land Acquisition and Preservation; Natural Resources Protection and Restoration; Public Access, Education, and Outreach; and Assets and Organizational Support, attached hereto as Exhibit A – Section 3.

NOW, THEREFORE, the Board of Directors of the Midpeninsula Regional Open Space District does resolve as follows:

SECTION ONE. Adopt the budget for the Midpeninsula Regional Open Space District for the Fiscal Year Ending June 30, 2024 (FY24), a complete copy of which is attached hereto as Exhibit A, summarized as follows:

DISTRICT BUDGET BY FUND	FY24 PROPOSED BUDGET
Fund 10 – General Fund Operating	\$45,488,494
Fund 20 – Hawthorns	\$37,200
Fund 30 – MAA Capital	\$12,800,647
Fund 40 – General Fund Capital	\$10,296,776
Fund 50 – Debt Service	\$14,171,263
TOTAL	\$82,794,380

SECTION TWO. Adopt the proposed Capital Improvement and Action Plan 2024-2026.

SECTION THREE. The projects scheduled for implementation for the Fiscal Year Ending June 30, 2024 shall be included in the Capital and Operating Budget of the District’s Proposed Budget for Fiscal Year 2023-24.

SECTION FOUR. The following transfers are approved and the General Manager or designee is authorized to implement said transfer during the Fiscal Year Ending June 30, 2024: \$2,062,386 from the General Fund Unassigned Fund Balance to Committed for Future Acquisitions & Capital Projects and \$2,059,535 from the General Fund Unassigned Fund Balance to Committed for Capital Maintenance.

SECTION FIVE. Monies are hereby appropriated in accordance with said budget.

PASSED AND ADOPTED by the Board of Directors of the Midpeninsula Regional Open Space District on June 14, 2023, at a regular meeting thereof, by the following vote:

AYES: CYR, GLEASON, KERSTEEN-TUCKER, KISHIMOTO, MACNIVEN, RIFFLE
NOES: NONE
ABSTAIN: NONE
ABSENT: HOLMAN

ATTEST:

APPROVED:

/s/ Craig Gleason
Craig Gleason, Secretary
Board of Directors

/s/ Yoriko Kishimoto
Yoriko Kishimoto, President
Board of Directors

APPROVED AS TO FORM:

/s/ Hilary Stevenson
Hilary Stevenson, General Counsel

I, the District Clerk of the Midpeninsula Regional Open Space District, hereby certify that the above is a true and correct copy of a resolution duly adopted by the Board of Directors of the Midpeninsula Regional Open Space District by the above vote at a meeting thereof duly held and called on the above day.

/s/ Maria Soria
Maria Soria, District Clerk



ATTACHMENT 1

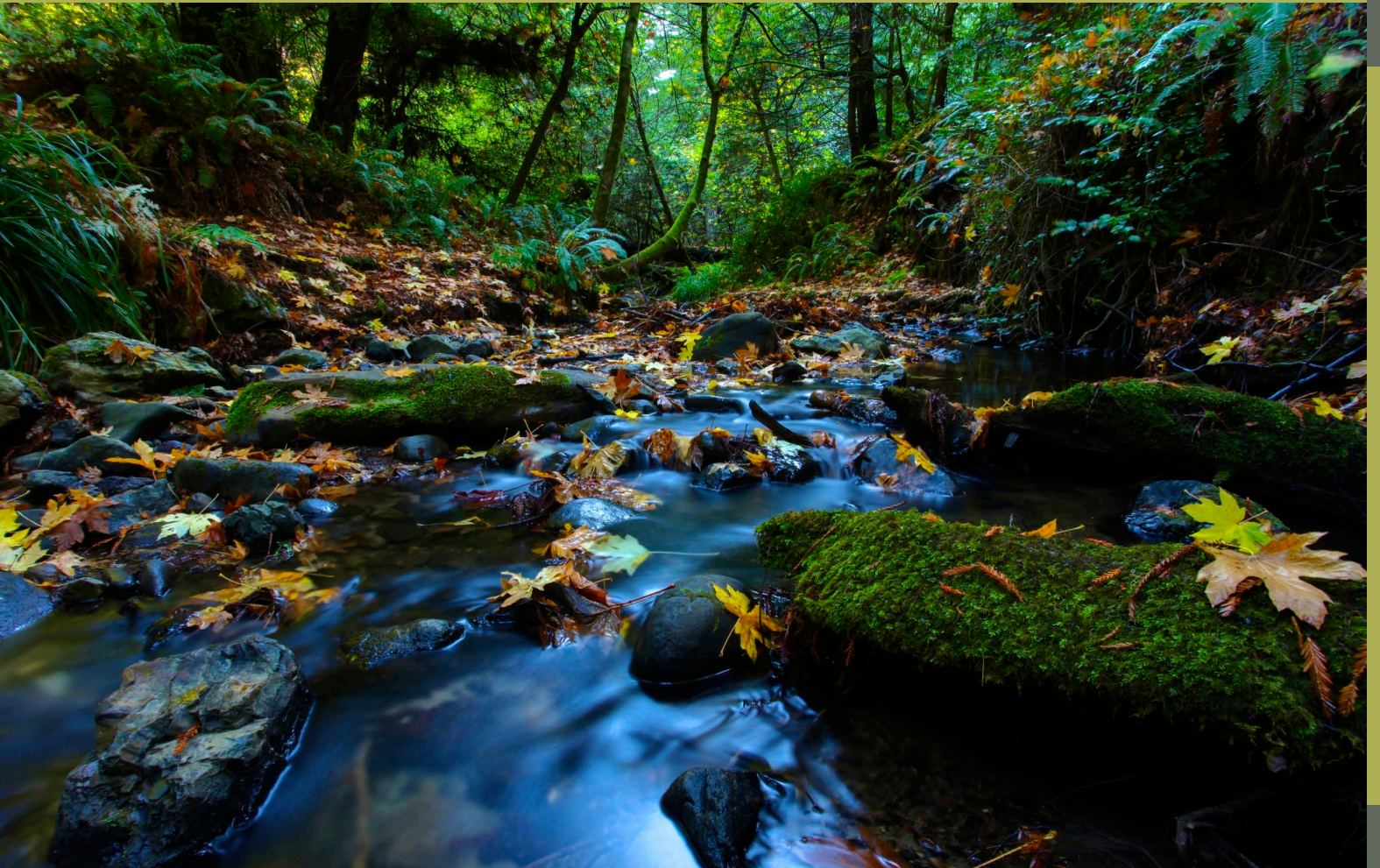
The Government Finance Officers Association (GFOA) of the United States and Canada presented a Distinguished Budget Presentation Award to Midpen for its annual FY24 budget. To receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, financial plan, operations guide and communications device.

This award is valid for a period of one year only. We believe our current FY25 budget continues to conform to program requirements and are submitting it to GFOA to determine its eligibility for an award.



Section 2

Budget Summary and Overview



Purisima Creek Redwoods Open Space Preserve (Randy Weber)



Budget Summary and Overview

The annual budget reflects priorities established in the Strategic Plan Goals and Objectives, which is reviewed, updated and adopted by the board of directors annually in December. Based on these priorities, staff prepared the three-year Capital Improvement and Action Plan (CIAP), as included in Section 3—Capital Improvement and Action Plan, for board approval. Subsequently, staff developed a detailed budget by department and fund, which is described in this section and in Section 4 (Department Summaries).

The table on the following page outlines revenues and expenses by fund. Each fund has either a balanced budget for FY25 or a positive change in fund balance. Once the budget is adopted, appropriations for all funds are made at the fund level.

FY25 FINANCIAL OVERVIEW

The budget is funded by five distinct funds, four of which are major governmental funds:

Fund 10: General Fund Operating. Includes personnel costs, routine operational and/or maintenance expenses, debt service and non-capital projects. Fund 10 is a major fund.

Fund 20: Hawthorns. This endowment fund may only be used for expenses required to maintain the value of the Hawthorns property gifted to Midpen by the Woods family. Fund 20 is reported as a part of Fund 10 General Fund in audited financial statements.

Fund 30: Measure AA Capital. Includes capital projects and land acquisitions in the top 25 priority Vision Plan project portfolios that are eligible for Measure AA funding. Fund 30 is a major fund.

Fund 40: General Fund Capital. Includes capital projects that are not eligible for Measure AA funding or are beyond what Measure AA is able to fund, such as projects from the 54 Vision Plan priority Project Portfolios. Fund 40 is a major fund.

Fund 50: Debt Service Fund. Includes payments on all Midpen-issued debt, both public and private. Fund 50 is a major fund.



Long Ridge Open Space Preserve (Ian Sims)

FY25 Budget by Fund

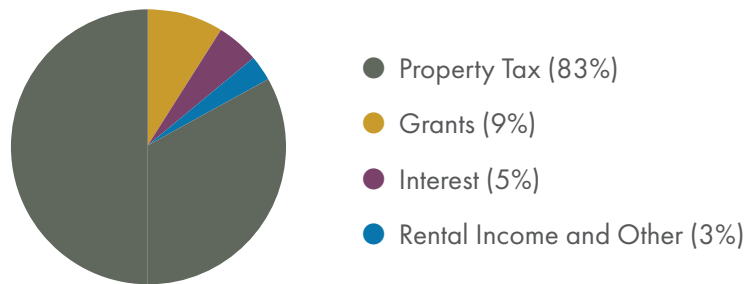
FY25 Change in Fund Balance	Fund 10 General Fund Operating	Fund 20 Hawthorns	Fund 30 Measure AA Capital	Fund 40 General Fund Capital	Fund 50 Debt Service	Total
Revenue						
Property Tax Revenues	\$71,061,000				\$6,640,000	\$77,701,000
Grants (Awarded)	1,754,500		6,271,121	500,000		8,525,621
Interest Income	3,421,000	64,000	1,021,000		117,000	4,623,000
Rental Income	1,317,688					1,317,688
Rental Income (5050 El Camino Real)	670,020					670,020
Rancho San Antonio Agreement	419,125					419,125
Miscellaneous	100,000					100,000
Total Revenues	78,743,333	64,000	7,292,121	500,000	6,757,000	93,356,454
Other Funding Sources						
Bond Reimbursements			30,923			30,923
Hawthorns Funds		54,200				54,200
Committed for Infrastructure Transfer	(5,100,000)					(5,100,000)
Bond/Debt Service Premium					1,250,000	1,250,000
General Fund Transfers	(22,321,475)			13,531,825	8,789,650	0
Total Other Funding Sources	(27,421,475)	54,200	30,923	13,531,825	10,039,650	(3,764,877)
Grand Total: Revenues & Other Funding Sources	51,321,858	118,200	7,323,044	14,031,825	16,796,650	89,591,577
Expenses						
Operating	47,334,662	37,200				47,371,862
Labor Reimbursement	(595,554)					(595,554)
Capital & Projects	4,507,809	81,000	7,323,044	14,031,825		25,943,678
Debt Service (General Fund Debt)					8,906,650	8,906,650
Debt Service (Measure AA Debt)					7,849,513	7,849,513
Total Expenses	\$51,246,917	\$118,200	\$7,323,044	\$14,031,825	\$16,756,163	\$89,476,148
Change in Fund Balance	\$74,941	\$0	\$0	\$0	\$40,488	\$115,429

Revenues

Revenues are estimated at \$93.4 million, reflecting an 11% increase of \$9.6 million from the prior year’s adopted budget. The primary driver behind the increase is in Fund 10 Property Tax Revenues. As illustrated in the charts and graphs below, most revenue comes from property tax receipts (83% of total revenues). This revenue source remains on its historical upward slope, with an 8% increase of \$5.8 million from the FY24 budget, reflecting a projected increase in assessed valuation of just under 5% and the addition of approximately \$1.2 million of Measure AA levy revenue to cover debt service for our 2024 general obligation bonds, to be sold in June.

Based on historical growth in assessed valuation and new construction data, General Fund property tax revenues (excluding the Measure AA ad valorem levy) are projected to grow 4.5% in FY25 from the prior fiscal year’s updated estimate and 4% annually for the future years. The County Assessors’ offices in San Mateo and Santa Clara Counties provide these data.

FY25 Revenue by Source

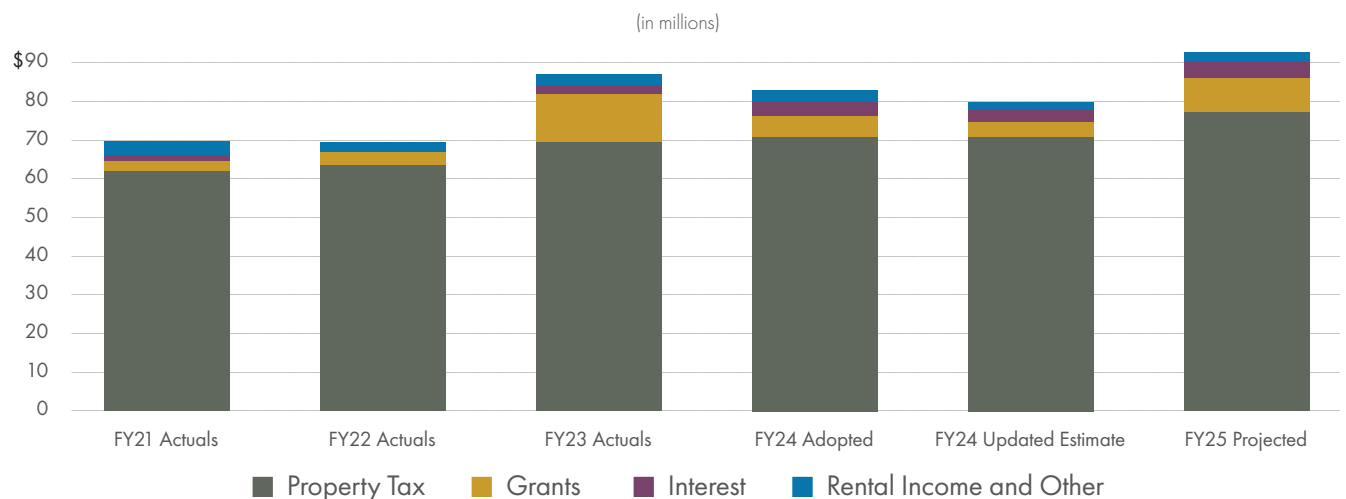


Additional drivers behind the revenue increase include grant revenue and interest income. As compared to the FY24 adopted grant revenue budget of \$6.4 million, grant revenue is projected to increase by \$2.2 million to \$8.5 million in FY25. The increase is primarily due to the deferral of reimbursement requests from FY24 to FY25 resulting from project delays. Work originally planned for FY24 was deferred or delayed to FY25 for several key projects including the Highway 17 Crossing projects (MAA20-001 and MAA20-002), Bear Creek Redwoods Phase 2 Trail Improvements (MAA21-011) and Los Gatos Creek Watershed—Wildland Fire Resiliency (61023). The Highway 17 Crossing projects are pending board confirmation of a preferred multiuse trail overcrossing alternative to advance and have experienced delays with state and federal environmental review. The Bear Creek Redwoods Phase 2 Trail Improvements project is still pending a right-of-way permit from Caltrans, which is a required condition prior to grant reimbursement. Lastly, the Los Gatos Creek Watershed—Wildland Fire Resiliency Project was split into two phases, with the first being conducted in FY24 and the second being deferred to FY25. Interest income is projected to increase by \$1.5 million.

Lastly, an increase in tenants at the administrative office resulted in a \$0.2 million increase to rental income and other revenues. Other revenues include donations, camping fee payments, insurance claims and other miscellaneous revenues.

On the following pages, the tables and graphs illustrate actual and projected revenues by funding source and fiscal year.

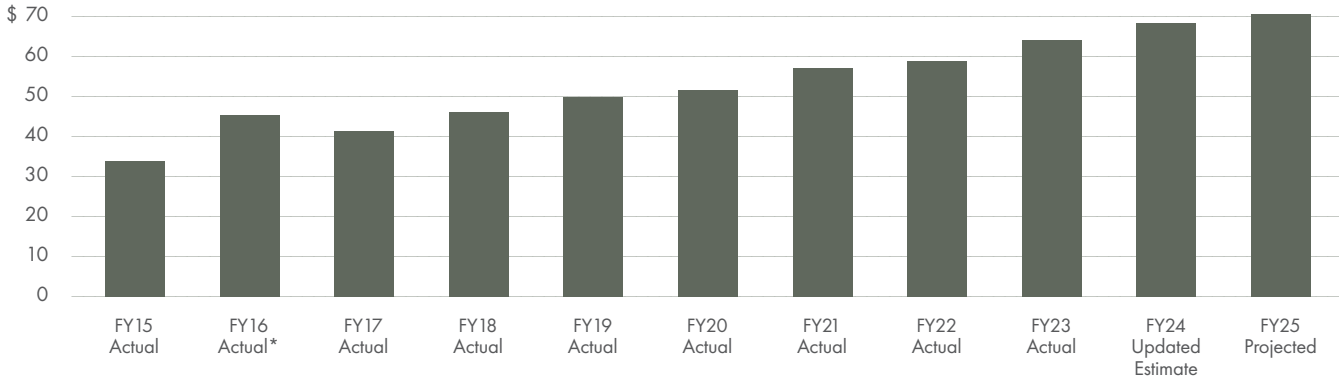
Five-Year Revenue Trend



Revenue	FY21 Actuals	FY22 Actuals	FY23 Actuals	FY24 Adopted	FY24 Updated Estimate	FY25 Projected
Property Tax	\$62,476,170	\$64,409,628	\$69,718,892	\$71,946,000	\$71,946,000	\$77,701,000
Grants	2,881,053	3,884,075	12,685,318	6,373,010	3,051,000	8,525,621
Interest Income	1,978,944	(896,478)	2,330,570	3,076,000	3,076,000	4,623,000
Rental Income and Other	3,275,784	2,332,512	2,275,888	2,348,665	2,348,665	2,506,833
Total	\$70,611,951	\$69,729,737	\$87,010,668	\$83,743,675	\$80,421,665	\$93,356,454

Property Tax Trend

(in millions)



*FY16 Actual reflects 15 months of revenue due to changing the fiscal year start date from April 1 to July 1.

2021-2025 General Fund Tax Revenue

	Actual FY21	Actual FY22	Actual FY23	Budget FY24	Updated Estimate FY24	Budget FY25	% Change from FY24 Updated Estimate
Santa Clara County							
Current Secured	\$33,817,054	\$35,602,710	\$38,833,000	\$40,472,000	\$41,474,000	\$43,547,000	5.0%
Current Unsecured	2,179,811	2,021,764	2,195,000	2,153,000	2,294,000	2,363,000	3.0%
Total Santa Clara County	35,996,866	37,624,474	41,028,000	42,625,000	43,768,000	45,910,000	4.9%
San Mateo County							
Current Secured	15,836,224	17,343,424	18,459,000	19,467,000	19,512,000	20,351,000	4.3%
Current Unsecured	1,319,653	24,591	597,000	579,000	645,000	664,000	2.9%
Total San Mateo County	17,155,876	17,368,015	19,056,000	20,046,000	20,157,000	21,015,000	4.3%
Supplement + Homeowner Property Tax Relief	2,944,895	2,755,723	2,541,000	1,784,000	1,750,000	1,767,000	1.0%
Redevelopment	1,012,815	1,090,879	2,185,000	2,042,000	2,300,000	2,369,000	3.0%
Total Tax Revenue	\$57,110,452	\$58,839,091	\$64,810,000	\$66,497,000	\$67,975,000	\$71,061,000	4.5%



Expenditures

Projected FY25 expenditures total \$89.5 million, reflecting an 8% increase of \$6.7 million when compared to the prior fiscal year's adopted budget. The primary driver behind the increase is in Fund 10 – General Fund Operating for salaries and benefits. Midpen has begun implementing the recommendations of the 2023 Financial and Operational Sustainability Model (FOSM) refresh to address operational challenges and capacity gaps for meeting program and project delivery commitments, expanding the workflow of capital projects and ensuring capacity keeps pace with the growth in land acreage preserved, new miles of trail added and public visitation of the open space preserves.

Fund 30 Measure AA Capital is decreasing by \$5.47 million as compared to FY24 namely due to a large land acquisition that was completed in FY24. This acquisition was already anticipated for FY24 and therefore the corresponding land purchase budget (\$3.3 million) was incorporated into that fiscal year budget. Normally, land acquisitions are very speculative; therefore, purchase costs are rarely included into annual budgets. Purchase costs are instead added as a budget adjustment at the time the purchase is approved by the board of directors. No definitive large land purchases are budgeted in the proposed FY25 budget, although numerous potential purchases are being evaluated for potential future board consideration.

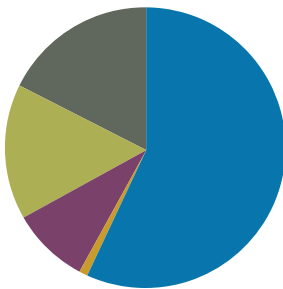
Fund 40 General Fund Capital is increasing due to large infrastructure improvement projects, such as the Radio System Assessment and Upgrade project. The Fund 50 Debt Service is increasing based on the upcoming issuance of new General Obligation Green Bonds (Series 2024) to support Measure AA-funded capital projects.

Consistent with Midpen's practice over the last several fiscal years, land acquisitions will be budgeted if the transaction has great certainty, otherwise the budget is amended at the time of purchase. The land budget only accounts for appraisals and other costs associated with property purchase research and early negotiations.

Compared to most city and county government agencies, Midpen's operating budget accounts for a much lower percentage of the total budget (57%), reflecting the organization's focus on project delivery. Capital projects and land acquisition account for 24% of the budget and debt service totals 19%.

On the following pages, the tables and graphs illustrate the budget by fund, department and expenditure type, and a five-year expenditure trend by fund. Additional detail on projected expenditures is included in Section 4: Department Summaries.

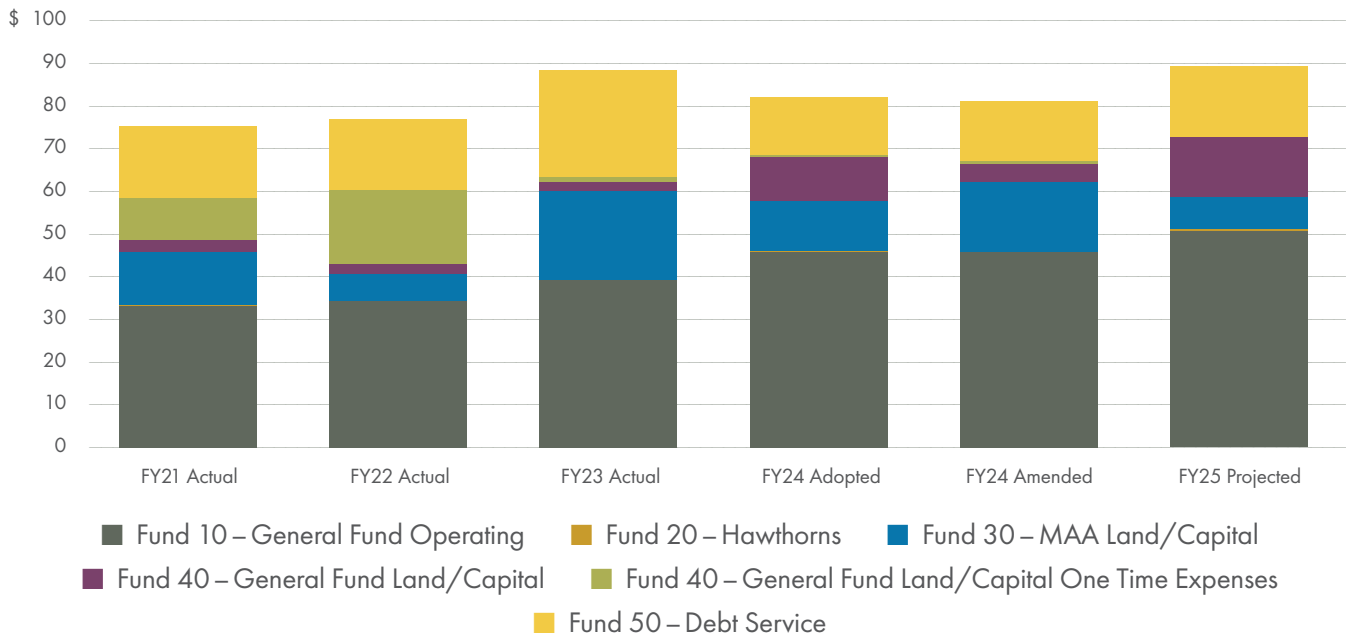
FY25 Budget by Fund



- Fund 10 – General Fund Operating (57%)
- Fund 20 – Hawthorns (<1%)
- Fund 30 – MAA Land/Capital (8%)
- Fund 40 – General Fund Land/Capital (16%)
- Fund 50 – Debt Service (19%)

Five-Year Expenditure Trend

(in millions)



Midpen Budget by Funding Source	FY23 Actuals	FY24 Adopted Budget	FY25 Proposed Annual Budget	\$ Change From FY24 Adopted Budget	% Change From FY24 Adopted Budget
Fund 10 – General Fund Operating	\$39,127,127	\$45,488,494	\$51,246,917	\$5,758,423	13%
Fund 20 – Hawthorns	45	37,200	118,200	81,000	218%
Fund 30 – MAA Land/Capital	22,139,623	12,800,647	7,323,044	(5,477,603)	-43%
Fund 40 – General Fund Land/Capital	1,631,466	9,831,776	14,031,825	4,200,049	43%
Fund 50 – Debt Service	23,771,721	14,171,263	16,756,163	2,584,900	18%
Subtotal Midpen Budget	86,669,983	82,329,380	89,476,148	7,146,768	9%
Fund 40 – General Fund Land/Capital One Time Expenses	1,212,997	465,000	0	(465,000)	-100%
Total Midpen Budget	\$87,882,980	\$82,794,380	\$89,476,148	\$6,681,768	8%

FUND 10 – GENERAL FUND OPERATING

The General Fund Operating budget increase of 13%, or \$5.8 million, includes salaries, benefits, services and supplies. Net salaries and benefits represent \$5.1 million of the Fund 10 increase. The increase is primarily due to new positions resulting from the 2023 FOSM refresh, the annualized cost of new positions that were added in the prior fiscal year, cost-of-living adjustments, annual salary step increases and benefit increases. Services and supplies are increasing by \$0.7 million, reflecting a new grant-funded effort to remove invasive, fire-prone plants at Bear Creek Redwoods and Sierra Azul and conduct native habitat restoration.

FUND 20 – HAWTHORNS

The Hawthorns budget is increasing by \$81,000. Potential major work on the historical structures is awaiting board direction as the Hawthorns Historic Complex Ad Hoc Committee assists staff in refining the vision and goals to guide the future use and management of the Hawthorns Historic Complex. Staff will continue to work with the Ad Hoc Committee on next steps and anticipate presenting the results of the site feasibility analysis and draft partnership agreement terms to the board at a study session in late 2024, returning to the board in January 2025 for a decision.



FUND 30 - MEASURE AA LAND/CAPITAL

The Measure AA (MAA) Capital Fund decrease of 43%, or \$5.5 million, in projected annual expenses reflects the exclusion of a previously approved \$3.3 million land acquisition project (Eberhard Property) that was successfully purchased in FY24. Normally, budget adjustments for the purchase cost of land acquisitions are made at the time of approval, given the speculative nature of land negotiations and approvals. No large land acquisitions are currently budgeted for FY25.

Excluding the Eberhard land acquisition project, the MAA Capital Fund is decreasing by 17%, or \$2.2 million, as the construction of many large-scale projects were either fully completed or substantially completed in FY24. Projects include: La Honda Creek White Barn Structural Rehabilitation, Bear Creek Redwoods Landfill Remediation, Bear Creek Redwoods Phase II Trail Improvements, and Alpine Road Regional Trail repairs in Coal Creek.

FUND 40 - GENERAL FUND LAND/CAPITAL

The General Fund Land/Capital budget is increasing by \$3.7 million, primarily due to the \$2.2 million Radio System Assessment and Upgrade project. The District is preparing to finalize vendor agreements and design in FY25, with the installation complete in FY26. Another major driver is the ADA Barrier Removal project, which is ramping up in FY25 and projected at \$1.5 million to implement year six of barrier removals as identified and prioritized in the board-approved ADA Transition Plan Update.

FUND 50 - DEBT SERVICE

The Debt Service Fund for FY25 increased by approximately \$2.6 million from FY24, or 18%. In FY24, a new debt service issuance of approximately \$40 million is projected to fund the Measure AA 2024 Series GO Green Bonds.

FY25 Budget by Fund and Expenditure Type

Midpen Budget by Expenditure Category	FY23 Actuals	FY24 Adopted Budget	FY25 Proposed Budget	\$ Change From FY24 Adopted Budget	% Change From FY24 Adopted Budget
Salaries and Benefits	\$29,393,228	\$32,784,484	\$37,868,464	\$5,083,980	16%
Less: MAA Reimbursable Staff Costs	(411,448)	(619,981)	(595,554)	24,427	-4%
Net Salaries and Benefits	28,981,780	32,164,503	37,272,910	5,108,407	16%
Services and Supplies	10,145,347	13,323,991	13,974,007	650,016	5%
Total Operating Expenditures	39,127,127	45,488,494	51,246,917	5,758,423	13%
Hawthorns Operating	46	37,200	118,200	81,000	218%
Hawthorns Capital	0	0	0	0	0%
Total Hawthorns Expenditures	46	37,200	118,200	81,000	218%
Fund 30 – MAA Capital	4,594,393	9,348,467	7,183,044	(2,165,423)	-23%
Fund 40 – General Fund Capital	1,626,876	9,481,776	13,379,825	3,898,049	41%
Fund 40 – General Fund One Time Expenses	1,212,997	465,000	0	(465,000)	-100%
Total Capital Expenditures	7,434,266	19,295,243	20,562,869	1,267,626	7%
Fund 30 – MAA Land and Associated Costs	17,545,230	3,452,180	140,000	(3,312,180)	-96%
Fund 40 – General Fund Land and Associated Costs	4,590	350,000	652,000	302,000	86%
Total Land and Associated Costs	17,549,820	3,802,180	792,000	(3,010,180)	-79%
Debt Service	23,771,721	14,171,263	16,756,163	2,584,900	18%
Total Debt Service (Fund 50)	23,771,721	14,171,263	16,756,163	2,584,900	18%
Total Midpen Budget	\$87,882,980	\$82,794,380	\$89,476,148	\$6,681,768	8%

FY25 Budget by Department

Midpen Budget by Department	FY23 Actuals	FY24 Adopted Budget	FY25 Proposed Budget	\$ Change From FY24 Adopted Budget	% Change From FY24 Adopted Budget
Administrative Services Business Line	\$7,605,792	\$9,192,833	\$10,864,308	\$1,671,475	18%
Engineering and Construction	4,415,983	11,051,046	13,146,849	2,095,803	19%
General Counsel	1,072,626	1,041,173	1,114,609	73,436	7%
General Manager	2,246,435	2,567,282	2,534,086	(33,196)	-1%
Land and Facilities	12,932,220	18,918,414	18,470,516	(447,898)	-2%
Natural Resources	4,562,411	7,678,440	7,638,770	(39,669)	-1%
Planning	2,857,159	3,186,876	3,932,338	745,462	23%
Public Affairs	2,099,093	1,725,382	1,977,886	252,504	15%
Real Property	18,433,643	4,737,797	1,893,294	(2,844,503)	-60%
Visitor Services	6,672,899	8,058,876	11,147,331	3,088,454	38%
Debt Service	23,771,721	14,171,263	16,756,163	2,584,900	18%
Total Midpen Budget	86,669,983	82,329,380	89,476,148	7,146,768	9%
One Time Expense: Fund 40 Land/Buildings	1,212,997	465,000	0	(465,000)	-100%
Grand Total: Midpen Budget	\$87,882,980	\$82,794,380	\$89,476,148	\$6,681,768	8%



Staffing

FINANCIAL AND OPERATIONAL SUSTAINABILITY MODEL

After voter passage of Measure AA in 2014, Midpen embarked on a Financial and Operational Sustainability Model (FOSM) study to evaluate existing District workflow processes, staff capacity, and organizational structure to support Measure AA-funded projects while continuing to carry out daily District business in a financially prudent and sustainable manner.

The 2015 FOSM provided detailed staffing growth plans for the first five years, with broader projections out to 2045. Given the expansion of programmatic needs not envisioned in 2015, and a desire to refer to a new, detailed short-term growth plan, the board requested a refresh of the FOSM study in late 2021, which was then added to the Fiscal Year 2022-23 work plan.

The FOSM refresh conducted in 2023 provided a modernized roadmap to guide future growth, including financially sustainable staffing recommendations for the next decade. The long-term, total increase in staffing is projected at 92.75 full-time positions (FTEs). The short-term “catch-up” period from FY24 to FY27 is projected at 32 FTEs (including four FTEs recommended by the Coastal Management Plan). A phased implementation approach for the “catch up” is planned through FY27.

FY25 STAFFING UPDATE

Consistent with the 2023 FOSM refresh and related reforecast of Midpen’s 30-year financial model, the FY25 budget includes funding for nine new FTEs at a pro-rated cost of \$0.6 million. The FY25 budget also includes one new intern to the existing roster of 10 interns.

Future position requests will be submitted for board consideration and would remain consistent with the updated FOSM projections and the Controller’s 30-year fiscal model to ensure long-term financial sustainability.

Regular Positions by Department

Department	FY21 Adopted FTE	FY22 Adopted FTE	FY23 Adopted FTE	FY24 Modified FTE*	FY25 Proposed FTE	Change from FY24 Modified
Administrative Services	26.25	27.25	29.25	33.25	37.25	4.00
Engineering & Construction	7.00	7.00	7.00	9.00	9.00	0.00
General Counsel	4.00	4.00	4.00	4.00	4.00	0.00
General Manager	8.00	8.00	8.00	8.00	8.00	0.00
Land & Facilities	49.00	51.00	54.00	60.00	61.00	1.00
Natural Resources	11.00	11.00	12.00	12.00	13.00	1.00
Planning	11.00	11.00	11.00	13.00	14.00	1.00
Public Affairs	7.00	7.00	7.00	7.00	7.00	0.00
Real Property	5.00	5.00	5.00	5.00	5.00	0.00
Visitor Services	41.00	42.00	44.00	46.00	48.00	2.00
Subtotal FTE	169.25	173.25	181.25	197.25	206.25	9.00
Seasonals	10.20	10.20	10.20	11.40	9.6	(1.8)
Total FTE	179.45	183.45	191.45	208.65	215.85	7.20

Seasonal employees are hired for 960 hours; the 9.6 seasonals in FY25 amount to 17 open space technicians, 2 rangers and 2 ranger aides. Interns and limited term positions are not included; a separate table is shown later.

*FY24 Modified FTE includes three new FTEs approved by the board with the adoption of the FY24 Adopted Budget. An additional 14 FTEs were approved midyear of FY24 to accelerate the FOSM recommendations.

PROPOSED NEW FTE POSITIONS FOR FY25**ADMINISTRATIVE SERVICES BUSINESS LINE****Budget and Analysis Supervisor (one FTE)**

Finance and Budget previously existed as separate units within the Administrative Services service line until they were merged as part of the FY24 budget to provide a more streamlined operation. With the restructuring, the department lost some capacity in budget analysis work. The proposed new position of Budget and Analysis Supervisor will be responsible for the daily operations and activities of Budget & Analysis and supervise two Management Analysts I/II's. The main duties will include the preparation and development of the annual Budget and Action Plan, assisting departments in the management and preparation of budgets and maintaining budgetary information using the District's Enterprise Resource Planning system. This position will report to the Budget & Finance Manager.

Senior Procurement Technician (one FTE)

The Senior Procurement Technician will work under the direct supervision of the Procurement Program Manager and provide procurement and contract-related support for District projects and programs. Their responsibilities will include analyzing procurement practices and procedures, monitoring and ensuring compliance with District procurement and contracting policies and procedures, developing and maintaining procurement records, acting as a liaison with various stakeholders, and fostering cooperative working relationships with District departments. They also will perform any related work required to support each department.

Information Systems Technology (IST) Applications Program Manager (one FTE)

This position will support the applications and database needs related to application enterprise systems. The District has prioritized implementing an Information Technology governance structure to promote effective planning, priority setting and accountability of technology resources with business priorities. Growth in the technology arena has attempted to keep pace with the operational growth of the organization. This position will help IST keep up with operational demands.

IST Management Analyst (one FTE)

This position will provide administrative support to the IST manager. Purchasing and contract management are time consuming. In addition, IST is responsible for supporting building sublets by arranging Internet Service Provider services. This position would immediately help the IST Manager to delegate administrative tasks and provide additional project management support needed in the division.

PROJECT PLANNING AND DELIVERY BUSINESS LINE**Planner III (one FTE)**

As the District expands its coastal preserves and establishes an ongoing and long-term presence in the San Mateo coastal area, the Planning Department will continue to support Midpen in meeting its Coastal Service Plan requirements, engaging coastal communities, stakeholders and public agencies and working on new opportunities for public access in the coastal area. This position reflects the need for added capacity ramp up project planning and the delivery of Measure AA, Vision Plan and organizational priorities in the CIAP. The Planner III will lead projects that involve complex policy review, technical analyses, community and tribal outreach and engagement work, environmental review for compliance with the California Environmental Quality Act, historic resources coordination, American with Disabilities Act accessibility review and will collaborate with external agencies on partnership projects.

Administrative Assistant (one FTE)

This position reflects the need for additional capacity in the Planning Department to support increased project planning and delivery for the CIAP, including handling the logistics to support community outreach meetings, public notifications, department budget administration, filing/recording of environmental review documentation for compliance with the California Environmental Quality Act and other administrative functions to support the Project Managers in Planning.

VISITOR AND FIELD SERVICES BUSINESS LINE**Volunteer Program Lead (one FTE)**

This position will coordinate, schedule and lead volunteer projects under the current volunteer stewardship program, coordinate special group requests from outside employers and other special interest groups and recruit and train a core group of Advanced Trails Stewardship volunteers who will operate similarly to the existing Advanced Resource Management Stewards. This position will also coordinate large annual partner trails workday events, respond to incoming requests for additional partner efforts and oversee staff-identified projects for Eagle Scout and Girl Scout Silver Award programs.

Lead Ranger (one FTE)

This is an advanced journey-level class in the ranger series that performs the full range of duties required to ensure that Midpen properties and facilities are maintained in a safe and effective working condition and provide the highest level of safety for public use. Responsibilities include providing lead supervision over staff in the absence of a supervising ranger, patrolling assigned areas in a timely manner, enforcement of Midpen regulations and State and local laws, preserve visitor education and awareness.

Open Space Technician (one FTE)

As the District expands its coastal preserves and establishes an ongoing and long-term presence in the San Mateo coastal area, this position will address the increased resource management needs on the coast. Under general supervision, this position will perform a variety of semi-skilled and skilled work in the construction, modification, maintenance, restoration, and repair of District land and facilities, including trail construction and maintenance, resource management tasks, and general building and field maintenance using a variety of tools and specialized equipment.

Interns and Limited Term Positions by Department

Department	FY21	FY22	FY23	FY24 Modified	FY25	Change from FY24 Modified
Administrative Services	2	1	2	4	4	0
Engineering & Construction	0	0	0	1	2	1
General Counsel	0	0	0	0	0	0
General Manager	0	0	0	0	0	0
Land & Facilities	0	0	0	0	0	0
Natural Resources	2	2	2	4	4	0
Planning	0	2	2	2	2	0
Public Affairs	0	2	3	2	2	0
Real Property	0	0	0	1	1	0
Visitor Services	1	1	0	0	0	0
Total	5	8	9	14	15	1

INTERNSHIP PROGRAM

The budget also includes funding to expand Midpen's limited-term internship program, which establishes a recruitment pipeline for entry-level positions and provides college students and recent graduates with a unique learning experience in local government. The internship program is an effective tool for furthering the agency's diversity, equity, and inclusion goals and providing project and program level support for the agency. Interns can expect to work alongside and learn from seasoned Midpen employees and contribute their talents in a variety of projects.

New Interns (1)**Engineering and Construction Department (one Intern)**

Under general direction, the Engineering and Construction intern will support basic professional-level engineering and construction project management duties, including the design and implementation of capital improvement and natural resource preservation and protection projects; coordinate project related assignments with other District staff, outside consultants, contractors and regulatory agencies; assist with the construction bidding process; and perform related work as required.

Current Intern Roster (10)**Engineering and Construction Department (one intern)**

Under general direction, the Engineering and Construction intern supports professional-level engineering and construction project management activities, including the design and implementation of capital improvement and natural resource preservation and protection projects; coordinate project related assignments with other Midpen staff, outside consultants, contractors and regulatory agencies; assist with the construction bidding process; and perform related work as required.

Geographic Information Systems in the IST Department (under Administrative Services Business Line) (one intern)

The GIS Intern gains experience in cartography, data collection/management, web/software support, and customer service by performing entry level GIS services that support Midpen operations and projects. The GIS Intern supports the GIS mapping and data entry needs of Vision Plan and Measure AA projects and of field-related programs, including the tracking of fuel and vegetation treatment related to the Wildland Fire Resiliency and Integrated Pest Management Programs.

Human Resources Department (one intern)

The HR intern gains valuable work experience and exposure to various HR functions and the public sector, including recruitment, selection and retention activities; onboarding and offboarding employees; staff training, staff development and recognition; research of employee benefits; HR metrics and demographics tracking, analysis and reporting; policy research; assistance with compensation studies; data entry into the Human Resources Information System and employee/customer service. Interns participate in the HR functions in the lifecycle of Midpen employees and provide a myriad of HR support. The interns receive feedback, coaching and practical experience needed to advance as a professional in Human Resources.

Information Systems and Technology Department (one intern)

The IST intern is exposed to government information technology. They gain applicable experience to prepare them for an IT Technician job. This intern also participates in new cybersecurity projects, software integration and provide hands-on helpdesk support. In addition, they are exposed to contracting and overall IT management processes.

Natural Resources Department (two interns)

The Wildlife Biology Intern assists with essential projects and programs like the wildlife camera program, the mountain lion collaring project, and wildlife monitoring to support capital and routine work. The intern also assists with reviewing and preparing permits for outside researchers. Training is provided in a variety of wildlife identification and field survey techniques as well as desktop review of wildlife imagery, data entry and management.

The Conservation Biology Intern assists with essential projects and programs like the Conservation Grazing Program, Mitigation and Monitoring Programs, and capital improvement projects as a biological monitor. In addition, the intern assists with the Request for Qualifications and Proposals and/or Requests for Bids process as needed. Training is provided in a variety of natural resource identification and field survey techniques.

Planning (two interns)

Planning interns are trained to conduct data collection/entry and site verification and photo documentation in the field (50% - 60%), assisting Midpen Planners and GIS staff with critical projects such as the Trail Information Project and Historic Resources Library/Database. The Planning Interns also work on a broad range of duties, responsibilities and assignments balancing field work, online research and analysis, the application of computer and GIS skills, and support public meetings to round out their exposure to Planning.

Public Affairs (two interns)

Interns are engaged with supporting outreach and event planning; editorial planning; digital content management; and public/media relations planning. Interns learn and practice project management skills; strategic content creation; and public engagement strategies. The summer/fall and winter/spring interns work on a wide variety of assignments and projects, including research and writing for publications; creating social media posts and campaigns; creating and updating website content; drafting, proofreading and production of various informational materials; and special projects. The winter/spring Public Affairs intern may also support governmental relations projects.

COMPENSATION AND BENEFITS

Salaries and benefits make up the largest share of Midpen's costs. They are estimated at 42% of total FY25 expenditures. This category includes all personnel-related costs. Midpen's board-adopted Classification and Compensation Plan outlines all position titles, step range number (6-59), and salary ranges, and is available on the organization's website. Midpen has two represented groups: Midpeninsula Regional Open Space District Field Employees Association and the Midpeninsula Rangers Peace Officers Association. The remaining unrepresented employees are Office, Supervisory and Management Employees.

Midpen contracts with the California Public Employee's Retirement System for retirement pension benefits. Midpen's retirement formulas are 2.5% @ age 55 for "Classic" members and 2% @ age 62 for "New" members. Staff may participate in optional deferred compensation plans.

Midpen provides health insurance coverage to all its full-time employees and their dependents. The health insurance program is administered by CalPERS where a variety of medical plans are available for the employee's selection. There is also a cash-in-lieu benefit for those who opt out of a medical plan. Additional health benefits include full dental insurance coverage for employees and their eligible dependents (Delta Dental), including 60% orthodontia coverage, and full vision insurance for employees and their dependents (VSP). Midpen pays \$380 per month toward CalPERS retiree medical, which is above the PEMHCA minimum amount of \$151 per month (a lifetime benefit).

Other insurances provided include Life, AD&D, Long Term Disability, supplemental life, SDI, paid family leave and workers' compensation. Additional benefits include a Midpen-paid employee assistance program, vacation starting at 15 days per year, three days of personal leave per year, administrative leave (if eligible), 12 paid holidays (13 for FEA and POA employees) and up to 12 days of sick leave per year. Optional benefits that staff may take advantage of include flexible spending plans, commuter incentive program, tuition reimbursement programs and supplemental life insurance. In addition, Midpen is a strong advocate for training and provides numerous opportunities for employees throughout the year.

Hawthorns Fund

Hawthorns, a 79-acre historic estate named for the flowering hawthorn bushes that once lined its boundary, is one of the last remaining islands of open space in residential Portola Valley. The Hawthorns Fund was established in 2011 with a \$2 million endowment from the Woods Family Trust to provide stewardship funding for the Hawthorns property in perpetuity.

Since 2011, staff have been working to restore native grasslands, improve community wildland fire safety and protect historic features on the property. Expenses for maintenance efforts to mitigate the deterioration of structures and to maintain defensible space, as required by the Woodside Fire Protection District, are included in the operating budget.

In June 2023, Hawthorns Area Public Access Working Group was officially formed. The Midpen Board of Directors appointed members to serve on the Hawthorns Area Public Access Working Group. Working group members have since been collaborating with Midpen staff, District ward stakeholders, and elected official liaisons on a plan to introduce ecologically sensitive public access to the site in a manner consistent with Midpen vision and goals. Recommendations from the Working Group are expected to be forwarded to Midpen's Planning and Natural Resources Committee for review and consideration during the first half of FY25.

The endowment fund balance at the end of FY25 is projected to be \$1.4 million.

Hawthorns – Projected Cash Balance

Hawthorns: Endowment Fund	Interest Income	Expenditures	Total Cash Balance
Hawthorns Fund Original Endowment			\$2,018,445
Actual: FY12 through FY18	\$68,962	(\$586,801)	1,500,606
FY19 Actual	63,321	(30,888)	1,533,039
FY20 Actual	66,906	(12,838)	1,587,107
FY21 Actual	5,704	(23,186)	1,569,625
FY22 Actual	(57,960)	(14,439)	1,497,222
FY23 Actual	13,047	(46)	1,510,223
FY24 Estimated Actual	60,000	(132,200)	1,438,023
FY25 Projected	64,000	(118,200)	1,383,823
Projected Ending Balance			\$1,383,823



Windy Hill Open Space Preserve (Midpen Staff)

Vision Plan

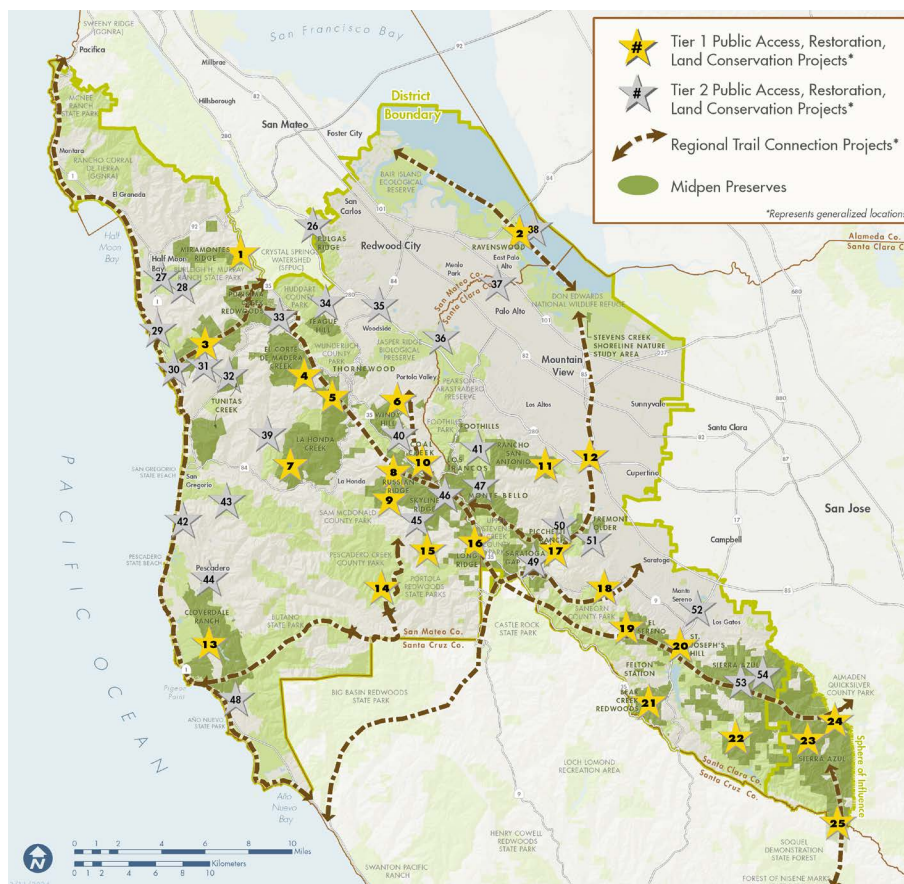
The MAA expenditure plan with 25 priority actions and project portfolios were the culmination of a vision planning effort that began in 2012. The public portion of this visioning process spanned 18 months to define Midpen’s strategic direction for the following 40 years. In total, the vision plan yielded 54 priority actions that aim to achieve the five Vision Plan Goals listed below.

The 54 priority actions portfolios identified in the Vision Plan are separated into two tiers. Many of the capital projects identified in the top 25 priority actions (Tier 1) were subsequently incorporated into the Measure AA ballot initiative (see page 35). Priority actions 26-54 (Tier 2) are to be completed as time and resources allow.

The map below identifies the location of both Tier 1 and Tier 2 priority actions, followed by a list of Tier 2 action locations and names.

Vision Plan Goals

1. **Outdoor Recreation and Healthy Living:** Provide accessible open space lands for recreation and outdoor exercise in nature.
2. **Cultural and Scenic Landscape Preservation:** Conserve the area’s scenery and rich history; provide places for escape and quiet enjoyment.
3. **Healthy Nature:** Take care of the land, air, water and soil so that plants and animals thrive and people can receive nature’s benefits.
4. **Connecting with Nature and Each Other:** Provide opportunities for people to learn about and appreciate the natural environment and to connect with nature and each other.
5. **Viable Working Lands:** Provide viable working lands that reflect our agricultural heritage and provide food and jobs.



TIER 2 VISION PLAN PRIORITY ACTIONS

Portfolio Location and Name

26	Pulgas Ridge: Regional and Neighborhood Trail Extensions
27	Miramontes Ridge/Purisima Creek Redwoods: Coastside Environmental Education Partnerships
28	Miramontes Ridge/Purisima Creek Redwoods: Mills Creek /Arroyo Leon Watershed Protection, Stream Restoration, and Regional Trail Connections
29	Regional: Advocate to Protect Coastal Vistas of North San Mateo County Coast
30	Regional: Support California Coastal Trail
31	Miramontes Ridge/Purisima Creek Redwoods: Fire Management and Risk Reduction
32	Tunitas Creek: Additional Watershed Preservation and Conservation Grazing
33	Purisima Creek Redwoods: Parking and Repair Projects
34	Teague Hill: West Union Creek Watershed Restoration Partnership
35	Peninsula and South Bay Cities: Major Roadway Signage
36	Regional: Collaborate to Restore San Francisquito Creek Fish Habitat
37	Peninsula and South Bay Cities: San Francisquito Creek Restoration Partnership
38	Ravenswood: Cooley Landing Nature Center Partnership
39	La Honda Creek/El Corte de Madera Creek: San Gregorio Watershed and Agriculture Preservation Projects
40	Regional: San Andreas Fault Interpretive Trail Program
41	Rancho San Antonio: Hidden Villa Access and Preservation Projects
42	Regional: Advocate to Protect Coastal Vistas of South San Mateo County Coast
43	Lower Pomponio Creek: Watershed Preservation and Conservation Grazing
44	Lower Pescadero Creek: Watershed Preservation and Conservation Grazing
45	Skyline Subregion: Fire Management and Forest Restoration Projects
46	Skyline Ridge: Education Facilities, Trails, and Wildlife Conservation Projects
47	Monte Bello: Campfire Talks and Habitat Projects
48	Gazos Creek Watershed: Redwood Preservation, Long-distance Trails, Fish Habitat Improvements
49	Saratoga Gap: Stevens Canyon Ranch Family Food Education Projects
50	Picchetti Ranch: Family Nature Play Program
51	Fremont Older: Historic Woodhills Restoration and Overall Parking Improvements
52	Peninsula and South Bay Cities: Los Gatos Creek Trail Connections
53	Sierra Azul: Expand Access in the Kennedy-Limekiln Area
54	Sierra Azul: Fire Management

Midpen's Vision Plan Report and appendices can be found online at: openspace.org/what-we-do/our-vision



Measure AA

FUNDED BY

MEASURE AA

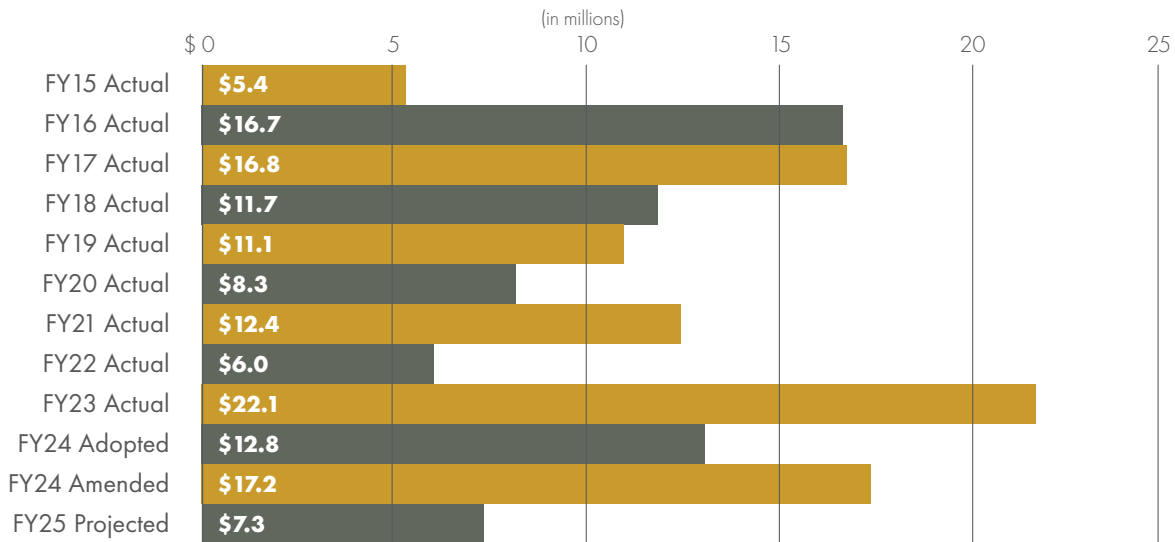
2014 OPEN SPACE BOND

In June 2014, more than two-thirds of voters residing within Midpen boundaries voted “yes” on Measure AA. Passage of this ballot measure is allowing Midpen to sell up to \$300 million in general obligation bonds over 30 years, “to improve access to hiking and biking opportunities; protect and preserve redwood forests, natural open spaces, critical wildlife habitat and the scenic beauty of our region and coastline; restore creeks to protect water quality; and reduce forest fire risk.”

As of June 30, 2024, Midpen has spent an estimated \$101.8 million toward these goals, tracking well with the expenditure plan. Information on current Measure AA accomplishments can be found in the Measure AA Bond Annual Accountability Report. This MAA accountability report is arranged in parallel with that expenditure plan to facilitate review.

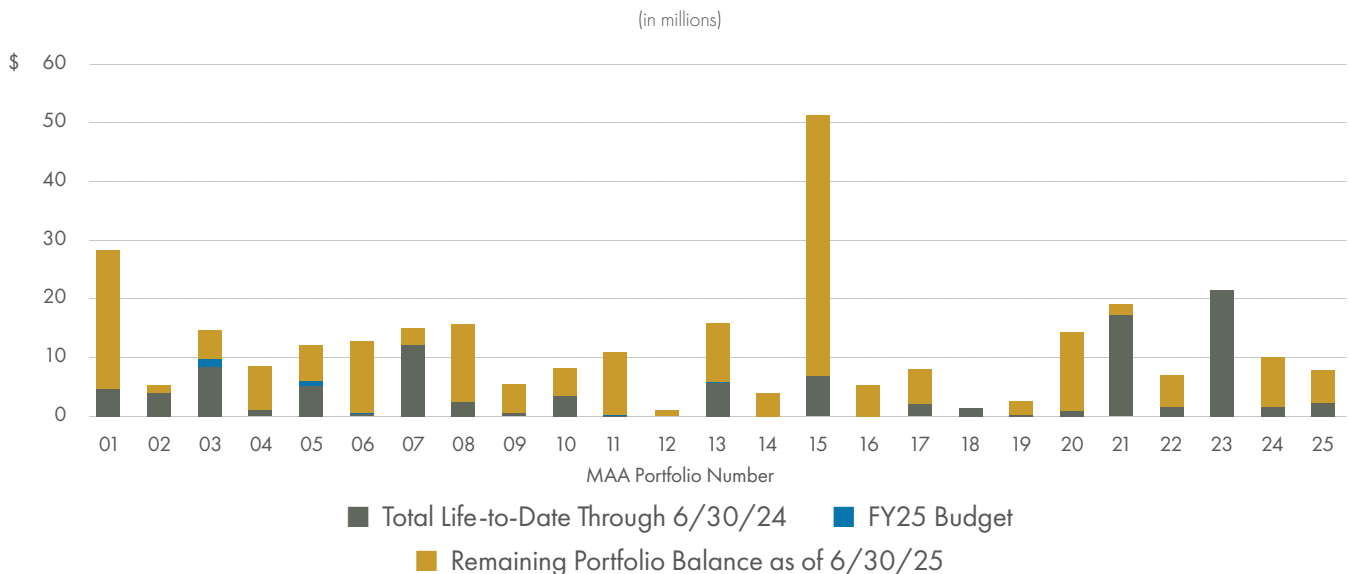
The proposed FY25 budget brings the total estimated Measure AA expenditures to \$102.9 million (the \$7.3 million proposed budget is offset by approximately \$6.3M in grants). On the following pages, the tables and graphs illustrate expenditures relative to portfolio allocation, including life-to-date estimate as of June 30, 2024, the amounts budgeted for FY25, and the amount remaining for each portfolio (net of grants awarded unless otherwise noted).

Measure AA Expenditures by Fiscal Year



Total expenditures are not net of grants awarded.

Measure AA Expenditures by Portfolio



Measure AA Projects Budget Overview

Tier 1 Vision Plan Priority Actions

MAA#	Measure AA Portfolio	Expenditure Plan (Updated as of 2023)	Total Life-To-Date Estimate through 6/30/24	FY25 Proposed	Balance Remaining	% Expended
01	Miramontes Ridge: Gateway to the Coast Public Access, Stream Restoration and Agriculture Enhancement	\$27,774,000	\$4,005,099	\$117,481	\$27,051,420	14.8%
02	Regional: Bayfront Habitat Protection and Public Access Partnership	5,052,000	3,439,003	273,301	1,339,696	73.5%
03	Purisima Creek Redwoods: Purisima-to-Sea Trail, Watershed Protection and Conservation Grazing	*13,965,920	8,255,828	1,326,589	4,383,503	68.6%
04	El Corte de Madera Creek: Bike Trail and Water Quality Projects	8,376,000	966,168	0	7,409,832	11.5%
05	La Honda Creek: Upper Area Recreation, Habitat Restoration and Conservation Grazing Projects	11,733,000	4,387,625	594,930	6,750,445	42.5%
06	Windy Hill: Trail Improvements, Preservation and Hawthorns Area Historic Partnership	12,740,000	418,196	228,661	12,093,143	5.1%
07	La Honda Creek: Driscoll Ranch Public Access, Endangered Wildlife Protection and Conservation Grazing	14,825,000	12,592,957	0	2,232,043	84.9%
08	La Honda Creek/Russian Ridge: Preservation of Upper San Gregorio Watershed and Ridge Trail	15,347,000	2,153,910	0	13,193,090	14.0%
09	Russian Ridge: Public Recreation, Grazing and Wildlife Protection Projects	5,560,000	628,202	0	4,931,798	11.3%
10	Coal Creek: Reopen Alpine Road for Trail Use	8,017,000	3,274,538	30,000	4,712,462	41.2%
11	Rancho San Antonio: Interpretive Improvements, Refurbishing, and Transit Solutions	10,811,000	364,479	105,878	10,340,643	4.4%
12	Peninsula/South Bay Cities: Partner to Complete Middle Stevens Creek Trail	1,038,000	0	0	1,038,000	0.0%
13	Cloverdale Ranch: Wildlife Protection, Grazing and Trail Connections	15,712,000	5,837,907	285,000	9,589,093	39.0%
14	Regional: Trail Connections and Campgrounds	3,966,000	0	0	3,966,000	0.0%
15	Regional: Redwoods Protection and Salmon Fishery Conservation	50,728,000	6,402,415	0	44,325,585	12.6%
16	Long Ridge: Trail, Conservation and Habitat Restoration Projects (Saratoga)	5,140,000	0	0	5,140,000	0.0%
17	Regional: Complete Upper Stevens Creek Trail	7,760,000	1,646,442	95,000	6,018,558	22.4%
18	South Bay Foothills: Saratoga-to-Sea Trail and Wildlife Corridor	*1,164,189	1,164,187	0	2	100.0%
19	El Sereno: Dog Trails and Connections	2,254,000	298,187	0	1,955,813	13.2%
20	South Bay Foothills: Wildlife Passage and Ridge Trail Improvements	13,966,000	1,329,744	(400,650)	13,036,906	6.7%
21	Bear Creek Redwoods: Public Recreation and Interpretive Projects	17,478,000	17,399,753	(1,693,656)	1,771,903	89.9%
22	Sierra Azul: Cathedral Oaks Public Access and Conservation Projects	6,714,000	1,478,708	89,389	5,145,903	23.4%
23	Sierra Azul: Mount Umunhum Public Access and Interpretive Projects	*21,814,891	21,814,891	0	0	100.0%
24	Sierra Azul: Rancho de Guadalupe Family Recreation	10,078,000	1,591,996	0	8,486,004	15.8%
25	Sierra Azul: Loma Prieta Area Public Access, Regional Trails and Habitat Projects	7,986,000	2,398,668	0	5,587,332	30.0%
	TOTAL MAA Bond	\$300,000,000	\$101,848,903	\$1,051,923	\$197,099,174	34.3%

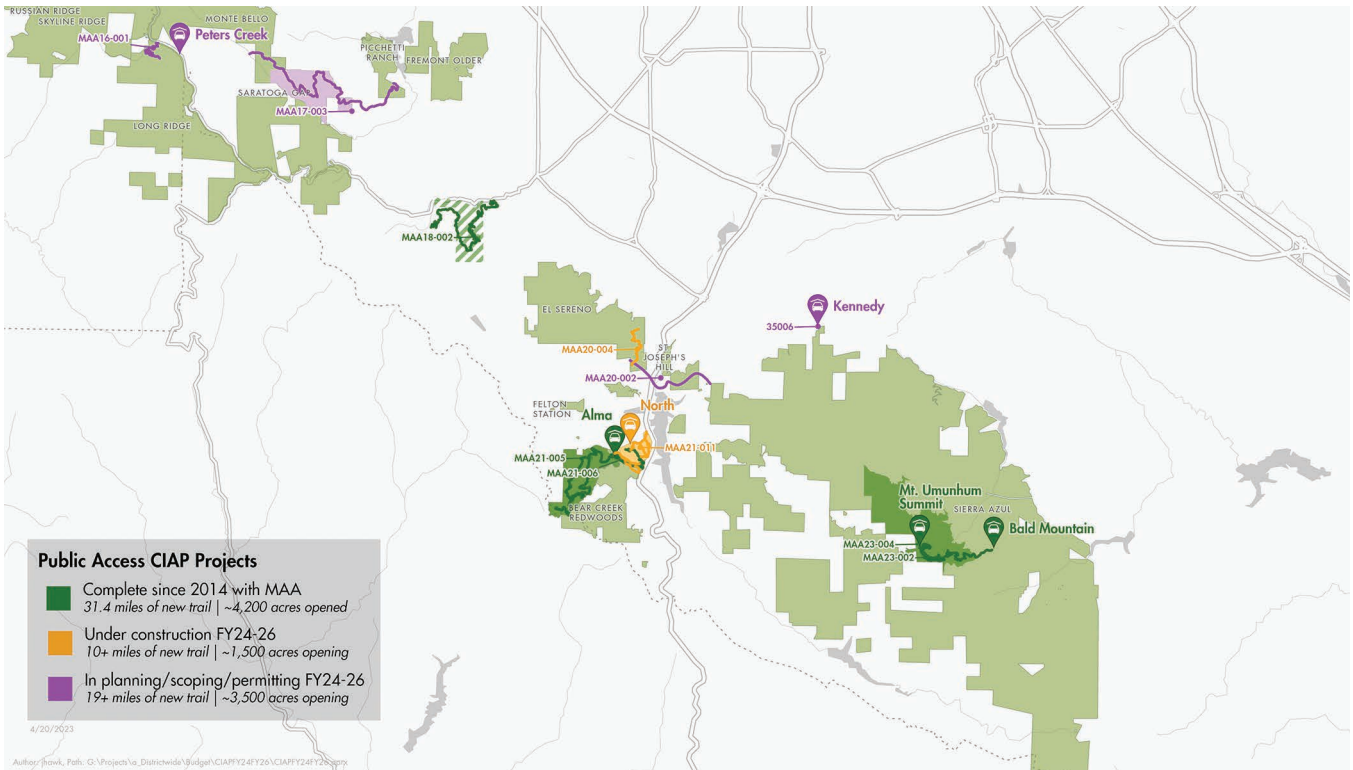
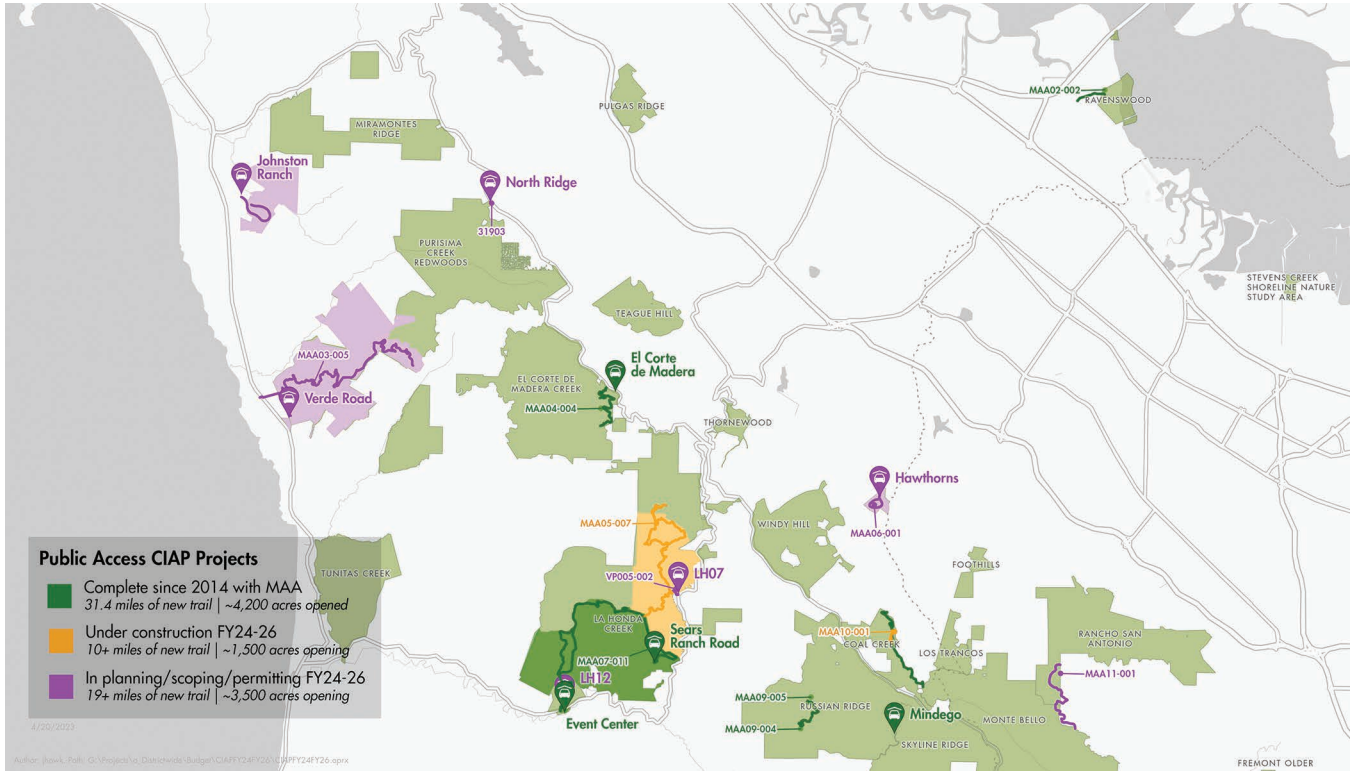
Note: Total life-to-date estimates and proposed expenditures are net of grants awarded.

*In June 2023, the board of directors approved the closure of completed Portfolios 18 and 23 and reallocated the combined \$6.4 million remainder to Portfolio 03.

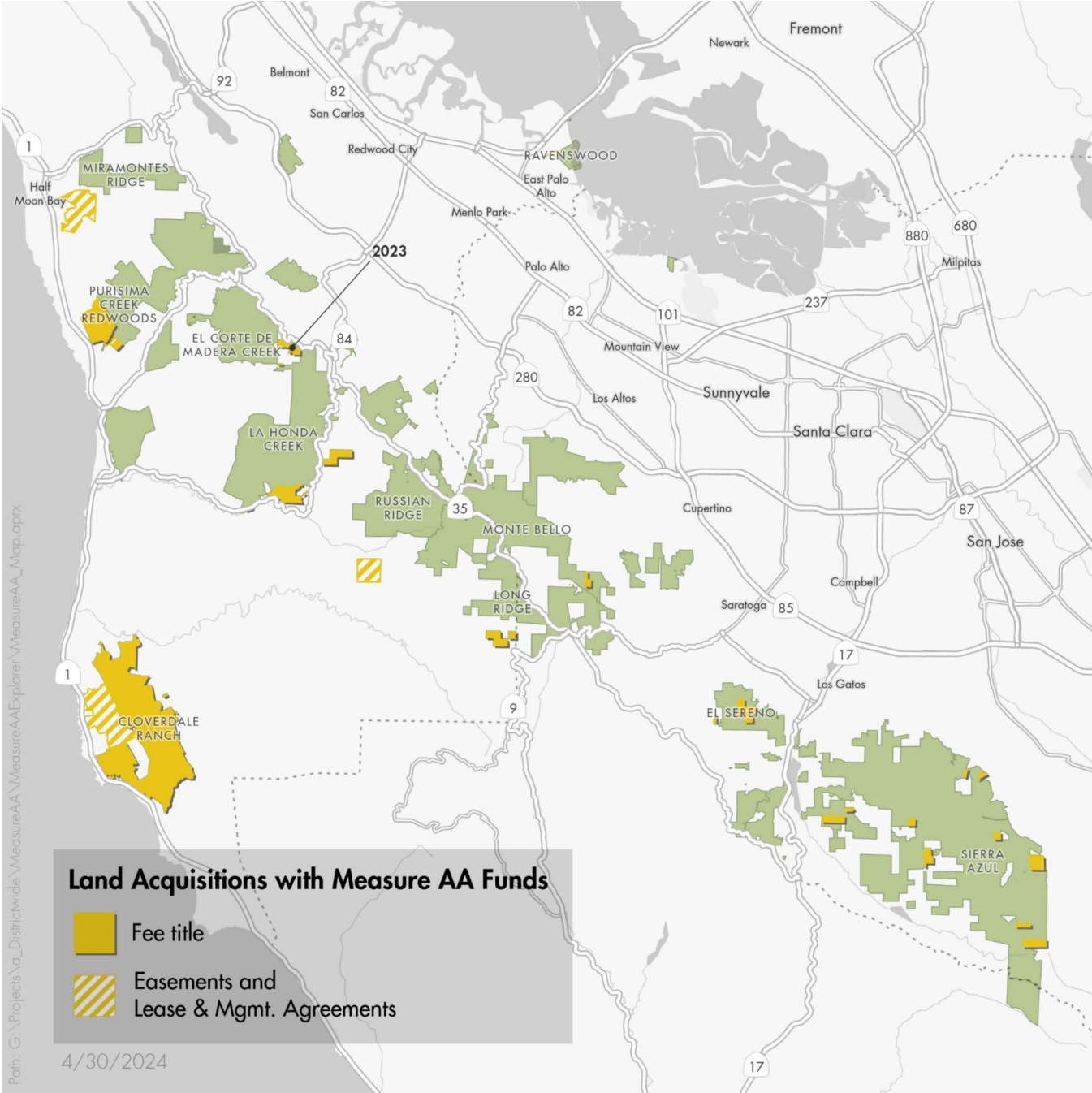


ATTACHMENT 1

The following maps identify the location of new trails on Midpen lands since 2014. Most trails were accomplished using available Measure AA funds, whereas others utilized grant funding, General Fund monies, and/or other contributions.



The following map shows Measure AA land acquisitions as of 2014.



Debt Service

LEGAL DEBT LIMIT

The legal debt limit for Midpen is based on Section 5568 of the California Public Resources Code, which states that for the purpose of acquiring land or other property, and for constructing or completing any capital improvements, Midpen may incur an indebtedness not to exceed 15% of the assessed valuation of property situated in the District. As of June 30, 2024, the assessed value of all property within the District's jurisdictional boundaries totaled \$358.792 billion, resulting in a legal debt limit of \$53.819 billion.

In 2017 and 2018, both Standard & Poor's and Fitch Ratings awarded AAA ratings to Midpen's new 2017 Green Bonds Refunding, the 2017 Parity Bonds, and the 2018 General Obligation Bonds. All of Midpen's Refunding Promissory Notes and Bonds remain at AAA as of April 2023 with Stable Outlook.

OUTSTANDING DEBT OBLIGATIONS

As of June 30, 2024, Midpen had the following outstanding debt obligations:

Outstanding Debt Obligations

Type of Debt	Maturity Actual	Interest Rate	Authorized and Issued	Outstanding as of June 30, 2024
2012 Refunding Promissory Notes*	2033	3% to 5.44%	\$8,705,601	\$6,580,601
2015 Refunding Promissory Notes	2034	2% to 5%	23,630,000	15,930,000
2016 Green Bonds Refunding	2039	3% to 5%	57,410,000	32,260,000
2017 Green Bonds Refunding	2038	3% to 5%	25,025,000	25,025,000
General Fund			114,770,601	79,795,601
2015 General Obligation Bonds	2045	1.5% to 5%	45,000,000	37,680,000
2018 General Obligation Bonds	2049	2% to 5%	50,000,000	43,020,000
2024 General Obligation Bonds	2057	5%	40,000,000	40,000,000
Measure AA Fund			135,000,000	120,700,000
Total Debt			\$249,770,601	\$200,495,601

* The 2024-2029 and 2035 - 2042 maturities of the 2012 Revenue Bonds were refunded through Midpen's 2017 Green Bonds Refunding.

GENERAL FUND BOND

2012 Revenue Refunding Bonds

On January 19, 2012, Midpen advance refunded \$34.7 million in 1999 Lease Revenue Bonds by issuing \$34.265 million in promissory notes. The notes are a blend of current interest and capital appreciation notes maturing through 2042. The net proceeds of \$33.396 million were used to purchase U.S. government securities, which were deposited in an irrevocable trust with an escrow agent to provide for all future debt service payments on the 1999 Series Bonds. As a result, the 1999 Series bonds are considered to be defeased and the liability for those bonds has been removed from the long-term debt in the financial statements.

2015 Refunding Promissory Notes (2004 Project Lease)

On January 22, 2015, Midpen refunded \$31.9 million of the District's Financing Authority's 2004 Revenue Bonds by issuing \$23.63 million in promissory notes. The net proceeds of \$30.9 million, together with \$2.3 million of funds related to the 2004 Revenue Bonds, were used to purchase U.S. government securities. Those securities were deposited in an irrevocable trust with an escrow agent to redeem the 2004 Revenue Bonds in full on March 1, 2015.

2016 Green Bonds Refunding

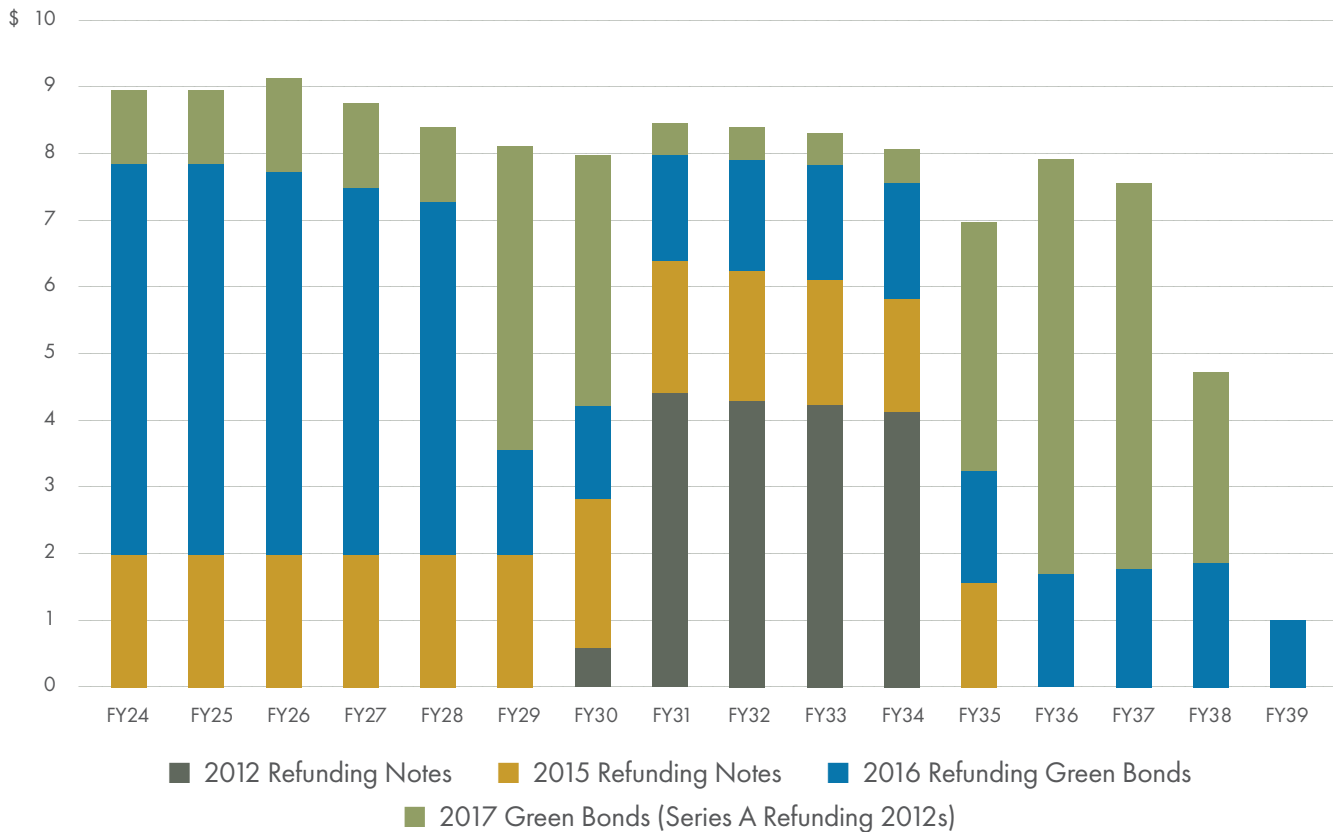
On September 22, 2016, Midpen refunded \$44.1 million of the District Financing Authority's 2007 Series A Revenue Refunding Bonds and advance refunded \$19.1 million of the District Financing Authority's 2011 Revenue Bonds by issuing \$57.4 million in Green Bonds Refunding. The net proceeds of \$24.0 million were deposited in an irrevocable trust with an escrow agent to redeem the 2011 Revenue Bonds in full on September 1, 2021.

2017 Green Bonds Refunding (Series A)

On December 13, 2017, Midpen advance refunded \$11.6 million of the 2012 Revenue Bonds Current Interest Notes and \$8.9 million of the 2012 Revenue Bonds Capital Appreciation Notes by issuing \$25.025 million in Green Bonds Refunding. The net proceeds of \$28.3 million were deposited in an irrevocable trust with an escrow agent to redeem the 2012 Revenue Bonds in full on September 1, 2022.

General Fund Annual Debt Service

(in millions)



Five-Year General Fund Debt Payment Projection

Type of Debt	FY25	FY26	FY27	FY28	FY29
2012 Refunding Notes	\$0	\$0	\$0	\$0	\$0
2015 Refunding Notes	1,990,875	2,002,750	1,996,250	2,006,250	\$1,992,750
2016 Green Bonds Refunding	5,893,575	5,678,075	5,457,200	5,211,700	\$1,510,825
2017 Green Bonds Refunding (Series A Refunding 2012s)	1,022,200	1,343,950	1,342,075	1,344,325	\$4,655,700
Total	8,906,650	9,024,775	8,795,525	8,562,275	8,159,275
Total General Fund Principal	5,730,000	6,145,000	6,225,000	6,305,000	6,215,000
Total General Fund Interest	3,176,650	2,879,775	2,570,525	2,257,275	1,944,275
Grand Total	\$8,906,650	\$9,024,775	\$8,795,525	\$8,562,275	\$8,159,275



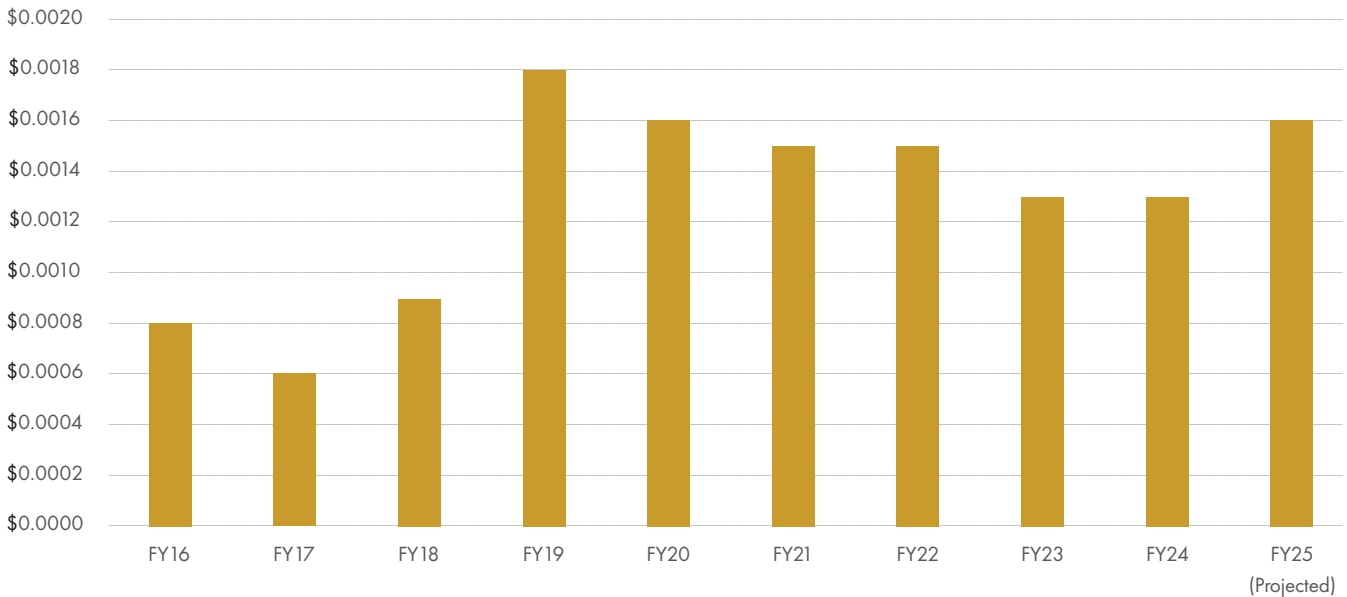
MAA BOND FUND

MAA Tax Levy

Debt service payments on the MAA Bonds are paid through ad valorem taxes on all taxable property within the District. The District receives property tax revenue from Santa Clara and San Mateo counties. The counties are responsible for assessing, collecting and distributing property taxes in accordance with state law. Each year, the levy is calculated based on the assessed value and the debt service amount that Midpen needs to collect. For FY25, the ad valorem property tax levy is projected at \$0.0016 per \$100 or \$1.6 per \$100,000 in assessed value.

The evolution of the tax levy is as follows:

Amount Per \$100K of Assessed Valuation



The following bond issuances are payable from ad valorem taxes pursuant to an election of registered voters of Midpen held on June 3, 2014, which approved MAA to authorize the issuance of up to \$300 million principal amount of general obligation bonds.

2015 General Obligation Bonds (Series 2015A and 2015B)

On August 13, 2015, Midpen issued \$40 million of tax-exempt general obligation bonds (Series 2015A) and \$5 million of taxable general obligation bonds (Series 2015B).

2018 General Obligation Bonds (Series GO Green Bonds)

On February 14, 2018, Midpen issued an additional \$50 million of tax-exempt general obligation Green Bonds.

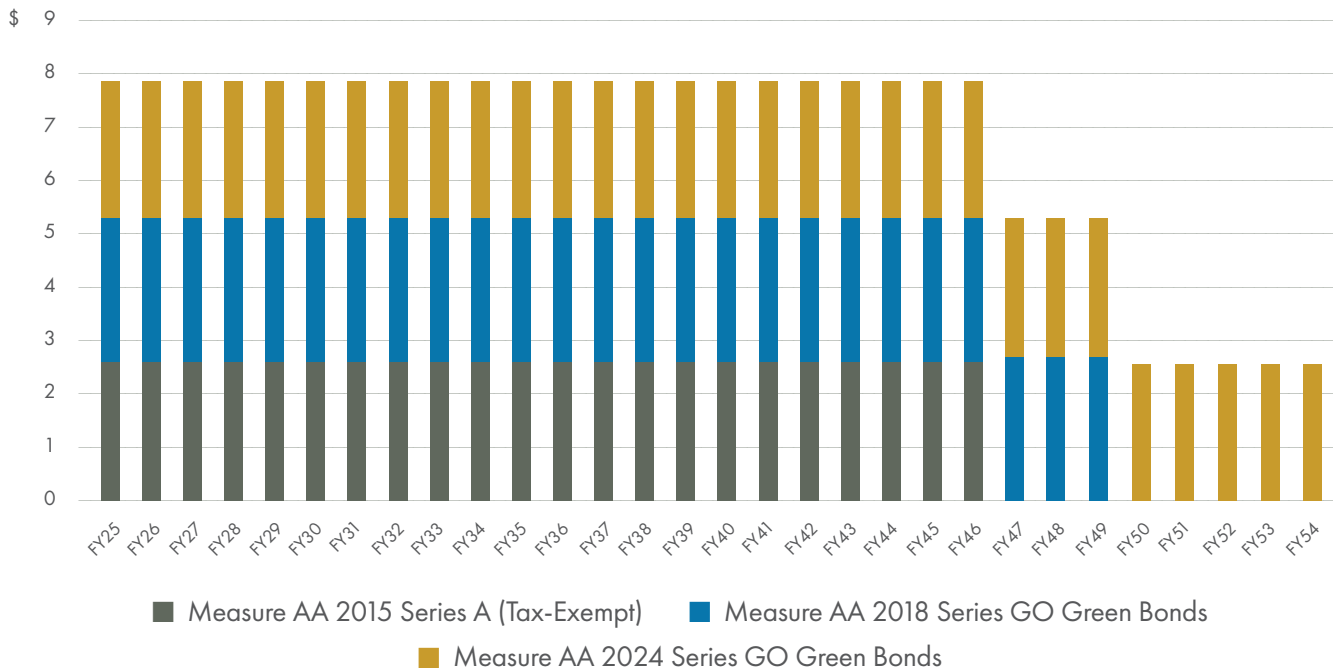
2024 General Obligation Bonds (Series GO Green Bonds)

In the summer of 2024, Midpen will issue an additional \$40 million of tax-exempt general obligation Green Bonds.



MAA Annual Debt Service

(in millions)



Five-Year Measure AA Debt Payment Projection

	FY25	FY26	FY27	FY28	FY29
Measure AA 2015 Series A (Tax-Exempt)	\$2,573,163	\$2,567,913	\$2,569,913	\$2,568,913	\$2,571,463
Measure AA 2018 Series GO Green Bonds	2,721,350	2,720,600	2,717,350	2,716,475	2,717,725
Measure AA 2024 Series GO Green Bonds	2,555,000	2,554,750	2,553,750	2,556,250	2,557,000
Total	7,849,513	7,843,263	7,841,013	7,841,638	7,846,188
Total Measure AA Principal	3,375,000	2,790,000	2,930,000	3,080,000	3,235,000
Total Measure AA Interest	4,474,513	5,053,263	4,911,013	4,761,638	4,611,188
Grand Total	\$7,849,513	\$7,843,263	\$7,841,013	\$7,841,638	\$7,846,188



Grants Program

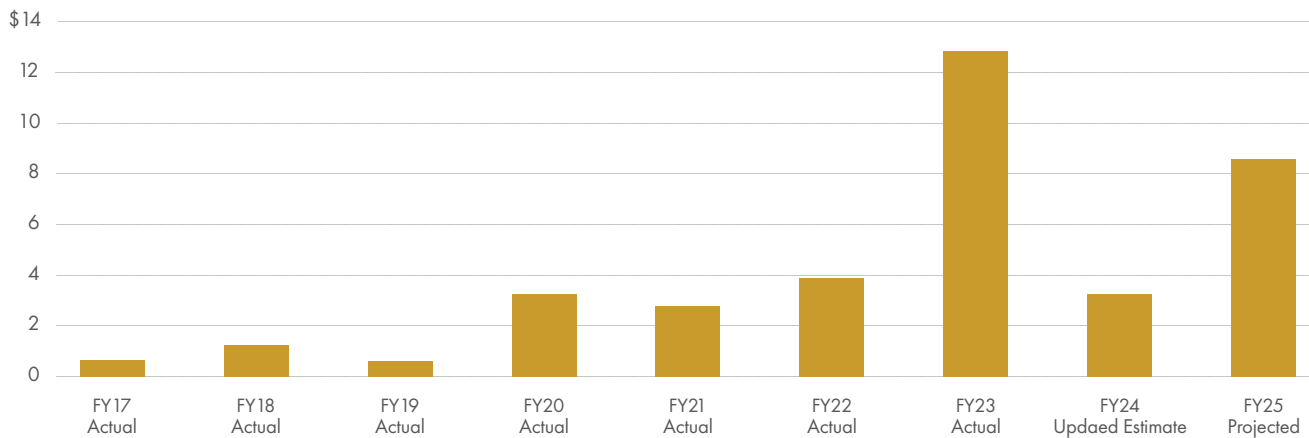
Midpen recognizes that it cannot accomplish its mission alone. The ambitious goals and objectives set forth by the Vision Plan requires the organization to think strategically about how to broaden its impact, in partnership with the conservation community, and leverage existing revenue sources. These revenue resources can support Vision Plan project priorities, including projects funded by Measure AA to augment funding gaps, including those between the original benchmark Measure AA conceptual cost estimates and present-day cost estimates.

In early 2017, Midpen created a formal Grants Program focused on increasing grant revenue for the organization and deepening relationships with external partners. The objective of the Grants Program is to bring in additional revenue to accomplish the Vision Plan project priorities, which include MAA obligations, and work in concert with partner organizations to strengthen the collective impact of the conservation community while remaining responsive to community needs and trends.

Midpen will continue to build the capacity of the Grants Program, work collaboratively with partners and strategically align grant awards with Midpen’s mission. The Grants Program will continue refining these goals in response to new and emerging challenges and opportunities, build institutional knowledge about grants among staff and leverage grant funds to support Midpen goals and priorities.

Grants Program Revenue Trend (Received)

(in millions)



Note: FY23 Actuals include \$9.9 million for the Cloverdale Ranch acquisition, including \$9.4 million from the California Department of Parks and Recreation, and \$0.5 million from San Mateo County.

Grants Program Revenue Projections

Grant Status	FY25	FY26	FY27
Awarded	\$8,525,621	\$2,952,004	\$1,025,000
Grant Application or Agreement in Progress*	\$844,870	\$222,435	\$74,145
Grand Total	\$9,370,491	\$3,174,439	\$1,099,145

Note: Several efforts underway are not included as they are still too early in the grant seeking stages and the total amounts have yet to be determined. These efforts may result in additional funding for key projects such as the Highway 17 Crossings projects and storm damage repair projects prompted by the 2023 winter storms. The District may expect to see additional funding from the following agencies: Federal Emergency Management Agency, California Office of Emergency Services, California Department of Fish and Wildlife, State Coastal Conservancy, Wildlife Conservation Board, Metropolitan Transportation Commission, Peninsula Open Space Trust and the Wildlife Conservation Network.



2023 WINTER STORM DAMAGE REPAIR PROJECTS

In early 2023, a series of strong winter storms struck the region and many Midpen preserves and trails sustained significant damage. Cleanup efforts began immediately, and by early spring, crews had removed more than 1,500 trees brought down by high winds, unclogged more than 100 culverts and cleared dozens of landslides. Work remains to repair access to roads and trails were severely washed out and damaged. Hard hit areas will take some time to reopen safely to complete construction repair plans, conduct a public bid, and award the construction repair contract. Overall, the storms caused at least \$8 million in damages. The FY24 Budget and Action Plan included a large focus on the extensive storm-damage repair projects, many of which continue into FY25 and beyond and may receive up to \$7.4 million in funding from the Federal Emergency Management Agency (FEMA) and the California Office of Emergency Services (Cal OES).

Three of the 22 projects submitted to FEMA have been obligated (funding amount approved). The remaining projects are pending obligation and in various stages of FEMA review. By summer 2024, Midpen expects to have all projects obligated or under a second review and to have submitted extension requests for projects that will extend past the FEMA project completion deadline of July 14, 2024. Funded projects are required to be completed by January 2027.

Midpen staff have remained agile, quickly absorbing an understanding FEMA and Cal OES requirements for declared disaster grants. This experience puts Midpen in a better position for future opportunities to work with FEMA and Cal OES.

The table below summarizes proposed expenses for storm damage repair projects by fiscal year.

Project #	Project Name	FY25	FY26	FY27	3-Year Total
35033	Miramontes Ridge – Madonna Creek Dam Repair	\$315,000	\$0	\$0	\$315,000
35035	Purisima Creek Road Vehicle Access	455,000	1,605,000	1,690,000	3,750,000
61045	Miramontes Ridge – Johnston Ranch Ponds	150,000	165,000	145,000	460,000
61049	El Corte de Madera – Spring Board Trail Culvert and Bridge	62,000	25,000	269,500	356,500
61050	Purisima Creek Redwoods – Purisima Ponds	241,000	156,000	0	397,000
61051	Skyline Ridge – Skyline Ridge Road at Big Dipper Inholding	128,500	0	0	128,500
Total		\$1,351,500	\$1,951,000	\$2,104,500	\$5,407,000

Grantmaking Program

As part of Midpen’s effort to build deep relationships with diverse partners, Midpen expanded its Grantmaking Program, which provides modest conservation grants through a competitive process to partners working on projects that align with Midpen’s mission.

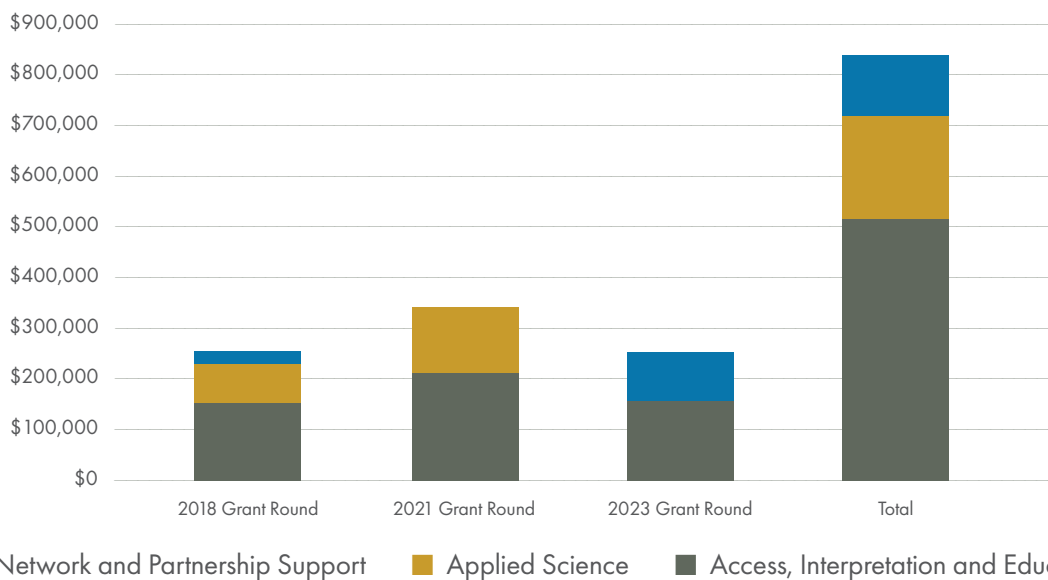
The Grantmaking Program’s purpose is to advance Midpen’s mission by supporting projects that promote conservation, strengthen the capacity of public, academic and nonprofit institutions within the conservation field, and build and fortify partnerships that facilitate our mission.

Grantmaking Program funding is available for projects that support one or more of the following funding priorities:

1. **Access, Interpretation and Education** funding is dedicated to promoting equitable access to open space, providing opportunities for nature study, environmental stewardship, and outdoor engagement, offering nature-based education and interpretive experiences, and fostering understanding and appreciation of natural systems.
2. **Applied Science** funding is reserved for projects that advance scientific understanding of natural processes, ensure sound resource stewardship, and strengthen partnerships with academic institutions.
3. **Network and Partnership Support** funding seeks to cultivate, sustain, and grow conservation networks, foster partnerships to address long-term conservation challenges and maintain an engaged partnership community.

In 2018, Midpen funded seven partner agencies totaling \$249,940 in grant awards. In 2021, Midpen funded 10 partner agencies totaling \$341,977 in grant funding. In 2023, Midpen funded five partner agencies totaling \$249,769 in grant funding. Details are provided below.

Grantmaking Program Awards by Funding Priority



Priority Funding Area	2018 Grant Round	2021 Grant Round	2023 Grant Round	Total
Access, Interpretation and Education	\$149,025	\$217,013	\$149,769	\$515,807
Applied Science	75,915	124,964	0	200,879
Network and Partnership Support	25,000	0	100,000	125,000
Total	\$249,940	\$341,977	\$249,769	\$841,686



General Fund Balance

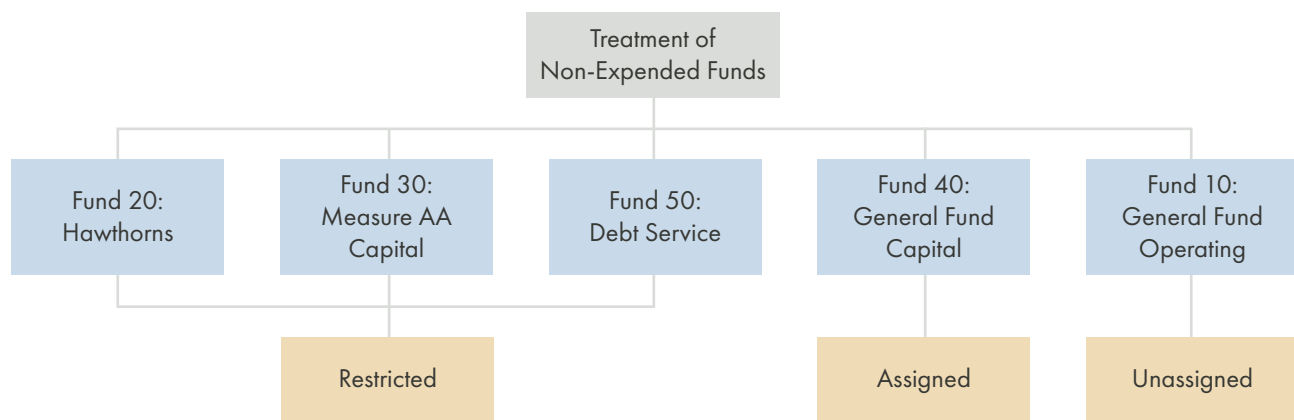
The projected total fund balance in the General Fund is increasing in FY25 due to a projected increase across most revenue sources. Fund 10 General Fund and Fund 20 Hawthorns Fund are presented in Midpen's audited financial statements as the General Fund. Fund 20 Hawthorns Fund is called out separately as part of the Budget and Action Plan for clarity and tracking.

Projected General Fund Balance

	FY20 Actual	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Projected	FY25 Budget
Nonspendable	\$205,929	\$291,297	\$839,609	\$1,131,316	\$1,131,316	\$1,131,316
Restricted	5,527,352	7,875,733	8,348,599	11,006,412	11,006,412	10,952,212
Committed	33,518,465	40,587,084	36,985,087	51,625,087	61,047,008	66,147,008
Assigned	710,000	2,891,390	1,266,474	1,266,474	1,266,474	1,266,474
Unassigned	16,978,717	17,973,643	19,263,060	22,226,904	26,243,845	26,318,786
Total Fund Balance	\$56,940,463	\$69,619,147	\$66,702,829	\$87,256,193	\$100,695,054	\$105,815,795
Minimum Unassigned Fund Balance*	\$15,616,722	\$17,133,100	\$17,547,300	\$20,392,500	\$24,126,500	\$23,623,000

*Calculated as 30% of annual Fund 10 revenues (includes property tax, grants, interest income, rental income and miscellaneous).

Treatment of Non-Expended Funds Flowchart



CHANGE IN FUND BALANCE

Midpen maintains a balanced budget by ensuring that annual operating revenues are equal to or greater than annual operating expenses, general fund capital expenses and debt service obligations. The FY25 projected balance in each fund is based on prior fiscal year's projected fund balances at fiscal year-end. Audited financial statements are not available at the time of budget development.

The change in fund balance for Fund 30 is due to the projected \$40 million new Measure AA bond proceeds, projected to be issued in the summer of 2024. A balance is maintained in Fund 50 due to an offset in timing between property tax collection and debt service payments.

Projected Change in Fund Balance

	Fund 10 General Fund Operating	Fund 20 Hawthorns	Fund 30 MAA Capital	Fund 40 General Fund Capital	Fund 50 Debt Service	Total
FY23 Audited Fund Balance	\$85,842,914	\$1,413,279	\$9,940,738	\$0	\$2,712,945	\$99,909,876
Change in Fund Balance	13,438,861	0	(4,100,000)	0	148,012	9,486,873
FY24 Projected Balance	\$99,281,775	\$1,413,279	\$5,840,738	\$0	\$2,860,957	\$109,396,749
Change in Fund Balance	5,174,941	(54,200)	41,250,000	0	40,488	46,411,229
FY25 Projected Balance	\$104,456,717	\$1,359,079	\$47,090,738	\$0	\$2,901,445	\$155,807,978

Long-Range Financial Planning

INTENTIONS AND ASSUMPTIONS

This five-year financial plan projects revenues and expenditures, testing the financial resiliency of Midpen. Annual revenues are based on the Controller's conservative revenue projections. Property taxes are expected to grow at 4% each year.

Expenditures include salaries and benefits, inflated at 5% per year beginning in FY26 and the inclusion of seven new FTEs in FY26 and four additional FTEs per year after that at various salary ranges, which is a conservative assumption for modeling purposes while noting that actual FTE requests fluctuate each year. Additional annual expenditures include services and supplies inflated at 6% per year, capital expenditures in the General Fund and MAA Fund at 5% per year, land acquisition in the General Fund at 2% per year and known one-time expenditures in the General Fund. New bond issuance is expected in FY24 and FY27 for Measure AA projects.



Monte Bello Open Space Preserve (Maurice Hamilton)

CONCLUSIONS

Beginning FY25 cash balances, estimated at a total of \$109.4 million, and future projected revenues are adequate to cover projected debt service, operating expenses, capital expenditures and reserve requirements. Ending FY29 cash balances are estimated at a total of \$185.4 million. Midpen's long-term financial projections indicate that the proposed FY25 budget is balanced, sustainable and aligned with Midpen's long-term plans and objectives.

Long-Range Financial Plan (in thousands)	FY23 Actuals	FY24 Projected	FY25 Budget	FY26 Projected	FY27 Projected	FY28 Projected	FY29 Projected
Fund balance beginning	\$90,382	\$99,910	\$109,397	\$155,808	\$156,304	\$156,816	\$184,901
Revenue							
Property Taxes	69,719	71,946	77,701	80,705	83,921	89,232	92,429
Grant Income	12,685	3,051	8,526	2,952	1,025	1,025	1,025
Interest Income	2,331	3,076	4,623	4,669	4,716	4,763	4,811
Rental Income	1,873	1,808	1,988	2,008	2,028	2,048	2,068
Other Revenues	403	541	519	528	537	546	555
One-Time Revenues	10,400	0	0	0	0	0	0
Total Revenues	97,411	80,422	93,356	90,862	92,227	97,613	100,888
Other Funding Sources							
Use of Bond Proceeds	0	10,197	1,281	0	0	0	0
New Bond Proceeds & Debt Service Premiums	0	0	41,250	1,935	1,566	30,000	0
Transfers In / (Out)	0	72	0	6,000	21,000	0	3,000
Total Other Funding Sources	0	10,269	42,531	7,935	22,566	30,000	3,000
Grand Total: Revenues & Other Funding Sources	97,411	90,690	135,887	98,796	114,793	127,613	103,888
Expenses							
General Fund, Hawthorns & GF Capital (10, 20 & 40)							
Salaries and Benefits	28,982	32,316	37,273	38,523	40,449	42,471	44,595
Salaries and Benefits (seven FTEs FY26 & four additional FTEs per year)	0	0	0	1,376	2,136	2,969	3,489
Total Salaries and Benefits	28,982	32,316	37,273	39,899	42,585	45,440	48,084
Services and Supplies	10,145	12,391	14,092	14,938	15,834	16,784	17,791
General Fund Capital Outlay	1,627	4,079	13,380	9,394	9,389	1,490	1,560
General Fund Land Acquisition	5	483	652	250	255	260	265
Other One-Time Expenditures	1,213	581	0	6,250	6,250	6,250	6,250
General Fund, Hawthorns & GF Capital Total	41,972	49,850	65,397	70,732	74,314	70,224	73,951
Measure AA Fund (30)							
Measure AA Funded Capital Outlay	4,594	8,615	7,183	9,101	22,231	10,000	10,500
Measure AA Land Acquisition	17,545	8,567	140	1,600	1,100	1,100	1,100
Measure AA Fund Total	22,140	17,182	7,323	10,701	23,331	11,100	11,600
Debt Service Fund (50)							
Debt Service	23,772	14,171	16,756	16,868	16,637	18,204	17,805
Total Expenses	\$87,883	\$81,204	\$89,476	\$98,300	\$114,282	\$99,528	\$103,356
Net changes in fund balance	\$9,528	\$9,487	\$46,411	\$496	\$511	\$28,085	\$532
Fund Balance Ending							
General Fund	\$85,843	\$99,282	\$104,457	\$113,388	\$135,694	\$144,273	\$155,803
Hawthorns Endowment Fund	1,413	1,413	1,359	1,284	1,209	1,134	1,059
Measure AA Capital Projects Fund (Bond Proceeds)	9,941	5,841	47,091	39,772	18,832	38,757	28,182
Debt Service Fund	2,713	2,861	2,901	1,860	1,080	736	388
Fund balance ending	\$99,910	\$109,397	\$155,808	\$156,304	\$156,816	\$184,901	\$185,433



Climate Action Plan

CLIMATE ACTION PLAN OVERVIEW

The board of directors adopted the Climate Action Plan and Climate Change Policy in October 2018 to chart a course for reducing greenhouse gas (GHG) emissions from agency operations. The plan and policy identify Midpen's goals for reducing GHG emissions as follows: 20% below 2016 baseline by 2022, 40% by 2030 and 80% by 2050. Midpen has made significant progress in reducing GHG emissions and with the most recent inventory, of 2022 emissions, showed reductions of 30%—but continued, innovative action is still necessary to stay on track for the more ambitious 2030 and 2050 goals.

Actions taken in FY25 will focus on vehicle emissions: beginning implementation of the fleet transition and EV infrastructure plan to transition away from fossil fuel reliant vehicles, with an emphasis on charging infrastructure to support a future electrified fleet. Energy efficiency improvements are also planned for a few Midpen-owned houses. Moreover, Midpen has begun to study soil treatment with biochar, a potential byproduct of fuel management activities, to increase carbon sequestration within grasslands. If the study shows a positive effect on native plant health and biodiversity, this treatment may be incorporated into the conservation grazing program to increase carbon sequestration. In partnership with the San Mateo Resource Conservation District, Midpen is also developing plans for habitat hedgerows and oak savanna establishment in select rangelands, another way to sequester carbon. The following table describes these and other Climate Action Plan items that will be implemented or continue in FY25.

The Climate Action Plan and past greenhouse gas inventory reports can be found on Midpen's website at openspace.org/climate.

MONITORING PROGRESS

To track progress towards the climate change goals, staff conduct a GHG inventory every two years to measure emissions and assess change over time. The next inventory will assess emissions from calendar year 2024 and will be undertaken in calendar year 2025.

FY25 Climate Action Plan Implementation Actions

Climate Action Plan Item	Budget*	Lead Department(s)
Commute-4: Continue incentives for employees commuting via carpool, public transit, bike, or walking	\$15,000	Administrative Services
Vehicles-2: Purchase one electric truck and four trucks that use renewable diesel for Land and Facilities and Visitor Services operations	\$741,000	Land & Facilities
Vehicles-14: Purchase carbon offsets for business flights	\$1,000	Natural Resources
Residences-3: Make basic energy efficiency upgrades to a few residences e.g. weather stripping, insulation, and double-paned windows	\$90,000	Land & Facilities
Transportation-3: Assess options for installing EV chargers at preserve parking lots	\$0*	Land & Facilities, Engineering & Construction, Planning
Commute-5: Install EV chargers at Field Offices: Four chargers at Foothills Field Office	\$4,000	Land & Facilities
Commute-1: Expand and encourage telecommuting (IT support for continued hybrid work)	\$0*	Information Systems and Technology
Livestock-3: Implement carbon sequestration projects identified in carbon farming plan	\$25,000	Natural Resources
Collect carbon sequestration and storage baseline data to monitor carbon accumulation at La Honda Creek redwood forest treatment sites.	\$25,000	Natural Resources

*Staff time only: Midpen recognizes staff time as an indirect cost of implementing the Climate Action Plan actions.

Delivering on Midpen's Mission

AGRICULTURE

In keeping with Strategic Plan Goal 1, Objective 4: preserve and connect open space and agricultural lands of local and regional significance and Goal 2, Objective 5: support the viability of sustainable agriculture and protect the character of rural communities, Midpen has prioritized 17 projects to support regional agriculture and sustain conservation grazing on District lands such as the Gordon Ridge Cross-fence and Toto Ranch New Agricultural Well(s) Projects.

WILDLAND FIRE RESILIENCY

Climate change has created a new wildfire reality in California: fires are becoming more frequent and catastrophic. In support of Goal 2, Objective 4, Midpen has prioritized 13 fire prevention projects, including an emphasis on fuels reduction and wildland fire readiness. Projects include Fuel Reduction Implementation and the Wildlife Conservation Board Grant Reforestation projects.

DIVERSITY, EQUITY AND INCLUSION

In support of Goal 3, Objective 2 to implement and sustain diversity, equity, and inclusion (DEI) strategies, Midpen has prioritized 25 projects to connect diverse communities to their public open space preserves, including the ADA Barrier Removal project. Furthermore, numerous Midpen programs also expand outreach to diverse communities, including through the Grantmaking Program, community partnerships, sponsorships and other activities. For more details on Midpen's diversity, equity and inclusion (DEI) initiatives, refer to pages 49, 50, and 177.

Background on Diversity, Equity and Inclusion Efforts

In March 2016, the board adopted policy 6.08 "Equality, Diversity and Inclusion", reflecting the commitment "to supporting equality, diversity and inclusion of all facets of society, the principles of which include fairness of treatment, recognition of rights, acceptance of responsibilities, commitment to equality and dedication to expanding opportunities for all. In June 2016, the board formed a Diversity Outreach Ad Hoc Committee to enhance board member involvement in increasing outreach to and participation of diverse communities. The committee's board-approved goals included:

Goal 1. Promote the District and its interpretive programs through collaborative partnerships with diverse community organizations.

Goal 2. Engage with communities through public meetings and other means to increase awareness about the District and its projects.

Goal 3. Reflect the diversity of the surrounding community in District activities and functions.

Goal 4. Expand existing partnerships and enter into new, non-traditional partnerships to complete projects and improve programs that serve a diverse community.

The committee provided guidance on several initiatives, including consideration of a citizen advisory committee, outreach training for the board, a visitor use survey, development of a youth engagement plan, expansion of the Visitor Services programs, expanded employee training and broader recruitment outreach and creation of a board policy on equity, diversity and inclusion. The goal of the initiatives, now completed, was to emphasize the value of diversity and inclusion and expand Midpen's own diversity awareness.

ATTACHMENT 1

In the late spring and summer of 2020, as the nation was amid a dramatic reckoning with race and systemic injustices, Midpen responded by reaffirming its stance on the value of DEI and adopting Resolution 21-11, upholding Midpen’s “long-standing values of diversity, equity, and inclusion and condemning discrimination, hate, and bigotry in all forms.” In addition, the General Manager formed two staff DEI committees, focused on community outreach, partnerships, recruitments and staff development to further the Midpen’s DEI work, consistent with the Midpen’s mission, board policy, and board-adopted Strategic Plan Goals and Objectives. By the end of 2021, the two DEI committees had identified 12 different strategies with a series of implementation steps for each strategy. These strategies and implementation actions were presented to the board of directors on December 9, 2021, and prioritized based on various considerations, including anticipated level of beneficial impact; level of urgency; level of initial and long-term staffing resources needed; cost; implementation duration; and synergy with existing Midpen programs and initiatives. Since then, these strategies and implementation actions have been incrementally phased and incorporated into annual workplans and budgets, beginning with FY23.

Work completed since FY23:

May 2023: Hired a DEI Specialist to add greater focus in furthering Midpen’s DEI goals and objectives.

May 2023: The board passed a Resolution recognizing June as Pride month.

June 2023: Added pronouns to Microsoft Office and email signature templates.

Fall 2023: Added language to the Grantmaking Program solicitations encouraging diverse proposals with a focus on creating more opportunities for tribal groups.

September 2023: Refactored the internal DEI staff subcommittees as follows: Culture and Engagement, Recruitment, and Outreach Subcommittees, with each subcommittee working to execute various projects in relation to their area of focus.

October 2023: The board awarded a contract to ReadySet to prepare an internal organizational assessment of Midpen norms, policies, practices and procedures through a DEI lens to identify gaps and areas of improvement.

2023: Increased internships 66% since FY22; acknowledged DEI goals within the internship brochure to encourage diverse applicant pools.

2023: Maintained a focus on DEI partnerships with participation in many regional meetings, convenings, partnership opportunities and expanding knowledge of tribal relationships.

January 2024: Selected Culture Amp as the best DEI/HR software survey tool for internal DEI, engagement, onboarding and exit surveys and data analytics.

January 2024: Added a DEI statement to all job descriptions for open positions.

February 2024: Subscribed to LinkedIn Recruiter to advertise open positions.

DIVERSITY, EQUITY, AND INCLUSION EFFORTS PLANNED IN FY25

The next steps for FY25 are to complete the DEI organizational assessment work, led by ReadySet, to analyze Midpen’s cultural norms, policies, practices and procedures through a DEI lens that will inform the preparation of a corresponding roadmap for making onward progress toward furthering the agency’s DEI goals and objectives. This work includes completing an internal baseline assessment, an external assessment report (based on input from partners and key stakeholders) and development of a detailed action plan. FY25 also includes funding for staff trainings on DEI topics. As this work continues, the expectation is that DEI goals will be infused in all aspects of Midpen practices, procedures, workflow and culture and will evolve as Midpen’s knowledge in DEI work expands.

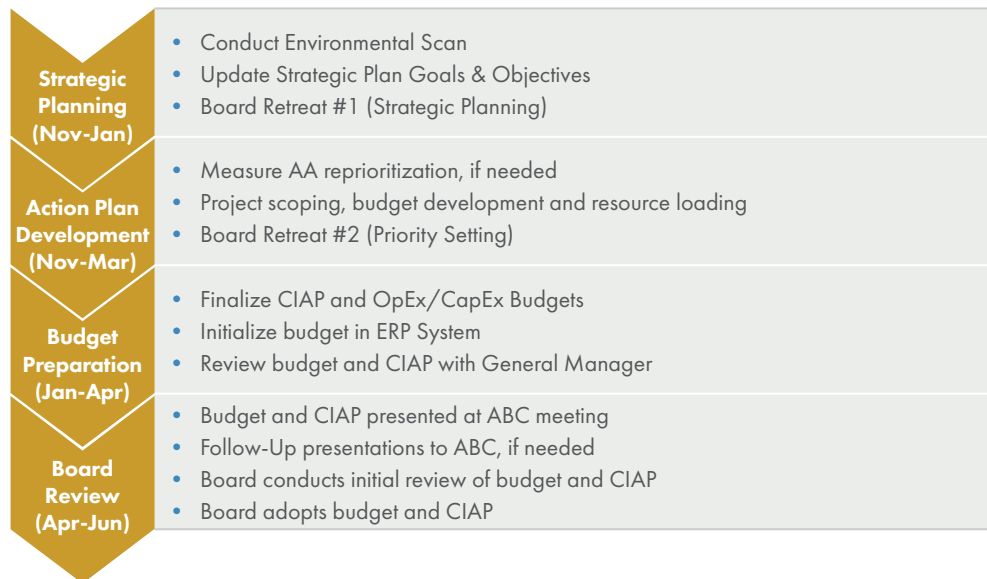
Budget Process

BUDGET DEVELOPMENT

Midpen’s annual budget development process begins in December each year. At an annual public retreat, the board reviews and updates Midpen’s Strategic Plan based on the findings of an environmental scan with input from department managers and reviews the prior year’s accomplishments. Staff then begins capacity planning for ongoing projects and proposed new projects. In March, the board holds a second public retreat with executive management and department managers to establish priorities for the upcoming fiscal year and provide staff with strategic direction regarding the CIAP.

Following the second board retreat in March, Midpen staff review and update the draft CIAP to ensure feasibility given available resources. Departments begin developing the annual CIAP in January/February in accordance with board priorities, and budgets are developed in March. The individual department budgets and CIAPs are consolidated in March/April and reviewed by executive management before being presented to the Action Plan and Budget Committee in May. The board conducts its initial review and public hearing of the proposed Annual Budget and Action Plan in early June and formally adopts it in late June.

Budget Development Process



This year, the board affirmed the proposed FY25-FY27 CIAP with the addition of a biodiversity/science symposium within the next three years. The General Manager reviewed the staff capacity needed to add the symposium to the work plan and recommended removing the 80074 Science Advisory Panel project.

Staff also proposed the following changes to the CIAP projects as presented at the priority setting retreat in March:

35041 Fremont Older Residence Roof Replacement: Start date changed from FY26 to FY25 to prioritize an immediate maintenance need at the Fremont Older residence.

61055 Replace Roof on Coal Creek Barn: Start date changed from FY25 to FY26 to free up staff resources to prioritize an immediate maintenance need at the Fremont Older residence.

MAA11-003 Rancho San Antonio Multimodal Access Implementation (MAA Eligible): Shifted budget from FY25 to FY26 to ensure MAA-eligible Tier 2 strategies are informed by the MAA11-005 – Rancho San Antonio Permanent Carpool Parking Implementation project.



In addition to holding public retreats and meetings, Midpen puts together public advisory committees as needed to incorporate community input for topics of high interest. Examples include the Community Advisory Committee that helped develop the Vision Plan and the La Honda Public Access Working Group that worked with staff on the La Honda Parking and Trailhead Access Feasibility Study. In FY24, Midpen worked with a new Hawthorns Public Access Working Group to develop recommendations for public access that consider natural and cultural resources protections, operational and management constraints, existing conditions, and stakeholder input.

BUDGET MANAGEMENT

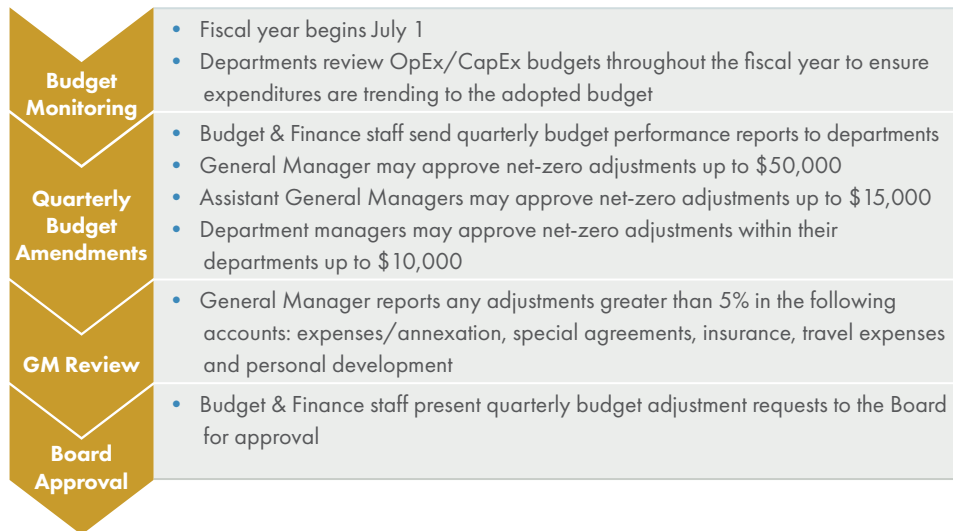
Midpen’s Board of Directors adopts an annual operating budget for the organization by major fund on or before June 30 for the ensuing fiscal period. The board may amend the budget by resolution during the fiscal period. The legal level of control, the level at which expenditures may not legally exceed the budget, is at the category level.

Midpen uses three methods of amending the budget throughout the year: (1) at the quarterly re-forecast, (2) ad hoc for property purchases or time-sensitive expenditure adjustments, and (3) a net zero adjustment within a fund and expense category.

1. After the end of the first, second, and third quarters, department managers and project managers provide a re-forecast report for all non-personnel related expenditures. Based on the aggregated re-forecast reports, a consolidated budget adjustment is proposed to the Board for adoption via resolution.
2. The Ad Hoc budget adjustments are used for property purchases as well as time-sensitive expenditures that require budget availability prior to the quarterly re-forecast. This method ensures continuation of projects and operations without administrative restrictions. Ad Hoc budget adjustments are adopted by the Board via resolution.
3. Net-zero budget transfers can be implemented administratively, provided these transfers are within the same fund and the same expenditure category. A summary of net zero transfers is included in each quarterly re-forecast report to the Board.

Budget Management Process

(Fiscal Year Starting July 1)



Financial Policies

Each year, the General Manager, Chief Financial Officer and Controller review Midpen's financial policies in preparation for an annual board review and affirmation of the policies.

✔ This symbol indicates that the proposed fiscal year budget is compliant with the financial policy.

BUDGET POLICY ✔

Midpen follows best practices in budgeting including assessing constituent needs, developing long range plans, adhering to budget preparation and adoption procedures, monitoring performance and adjusting budgets as required. Midpen's budget is divided into four categories: operating budget, capital budget, land and associated costs budget and debt service. The budget is prepared and adopted on a cash basis, whereas the annual financial statements are prepared on a modified accrual basis, which considers all of the current year revenues and expenses regardless of when cash is received or paid.

The Board adopts the annual budget on the Fund level:

Fund 10 – General Fund Operating

Fund 20 – Hawthorns

Fund 30 – Measure AA Land/Capital

Fund 40 – General Fund Land/Capital

Fund 50 – Debt Service

The budget can be amended during the year, in accordance with the budget and expenditure policy, which states that increases to any of the four budget categories must be approved by the board.

DEBT MANAGEMENT POLICY ✔

The board adopted a debt management policy in 2017. The stated purpose of the Debt Management Policy is to establish the overall parameters for issuing, structuring, and administering Midpen's debt in compliance with applicable federal and state securities law. The Debt Management Policy was developed in conjunction with the Policy for Initial and Continuing Disclosure Relating to Bond Issuances, with the latter ensuring that statements or releases of information to the public and investors relating to the finances of Midpen are complete, true and accurate in all material respects.

FUND BALANCE POLICY ✔

Fund balance is the difference between governmental fund assets and fund liabilities. During 2014, the board adopted the Fund Balance Policy to provide adequate funding to meet Midpen's short-term and long-term plans, provide funds for unforeseen expenditures related to emergencies such as natural disasters, strengthen the financial stability of the organization against present and future uncertainties, such as economic downturns and revenue shortfalls, and maintain an investment-grade bond rating. This policy has been developed with the counsel of the Midpen auditors to meet the requirements of GASB 54.

The components of Midpen's fund balance are as follows:

Nonspendable fund balance includes amounts that cannot be spent either because they are not in spendable form, e.g., prepaid insurance, or because of legal or contractual constraints. At all times, Midpen shall hold fund balance equal to the sum of its non-spendable assets.

Restricted fund balance includes amounts that are constrained for specific purposes which are externally imposed by constitutional provisions, enabling legislation, creditors or contracts.

Committed fund balance includes amounts that are constrained for specific purposes that are internally imposed by the government through formal action of the highest level of decision-making authority and do not lapse at period end.

Assigned fund balance includes amounts that are intended to be used for specific purposes that are neither restricted nor committed. Such amounts may be assigned by the General Manager if authorized by the board to make such designations. Projects to be funded by assigned funds require the approval of the General Manager.

Unassigned fund balance includes amounts within the general fund which have not been classified within the above categories. The Board shall designate the minimum amount of unassigned fund balance which is to be held in reserve in consideration of unanticipated events that could adversely affect the financial condition of Midpen and jeopardize the continuation of necessary public services. The minimum amount of unassigned fund balance is calculated as 30% of the Budgeted General Fund Tax Revenue. Any spending from this minimum general fund reserve requires the approval of the board. Any such spending will be reimbursed within two years. If such reimbursement exceeds 5% of the Budgeted General Fund Tax Revenue, the board may decide to limit the reimbursement at 5% and extend the reimbursement period beyond two years, as needed. The minimum reserve amount calculation will be reviewed annually as part of the annual budget process.

Midpen uses restricted/committed amounts to be spent first when both restricted and unrestricted fund balance is available unless there are legal documents/contracts that prohibit doing this, such as a grant agreement requiring dollar-for-dollar spending. Additionally, Midpen would first use committed, then assigned and lastly unassigned amounts of unrestricted fund balance when expenditures are made.

INVESTMENT POLICY

Midpen's Investment Policy is adopted annually, in accordance with state law. The policy provides guidance and direction for the prudent investment of Midpen funds to safeguard the principal of invested funds and achieve a return on funds while maintaining the liquidity needs of the organization. The goal is to maximize the efficiency of Midpen's cash management system, and to enhance the organization's economic status, while protecting its pooled cash.

The investment of funds is governed by the California Government Code Section 53601 et seq., and by California Government Code Section 53630 et seq. Funds on deposit in banks must be federally insured or collateralized in accordance with the provisions of California Government Code, Sections 53630 et seq.





Section 3

Capital Improvement and Action Plan



Windy Hill Open Space Preserve (John Trewin)



Capital Improvement and Action Plan Overview

Midpen's three-year Capital Improvement and Action Plan (CIAP) provides a comprehensive view of the capital and operating projects and programs Midpen will pursue over the next three fiscal years. The budget is adopted one year at a time, so the budgets for FY26 and FY27 are preliminary.

CIAP projects are consolidated into one of four program areas identified by Midpen as a means of delivering on its balanced mission and maintaining organizational capacity well into the future. Midpen's four program areas are outlined as follows:



Land Acquisition and Preservation: Midpen seeks to purchase or otherwise acquire interest in the maximum feasible area of strategic open space land within the District, including baylands, foothills and ridgelines, and link its open space lands with federal, state, county and city parklands and watershed lands.



Natural Resource Protection and Restoration: Midpen protects and restores the natural diversity and integrity of its resources for their value to the environment and the public.



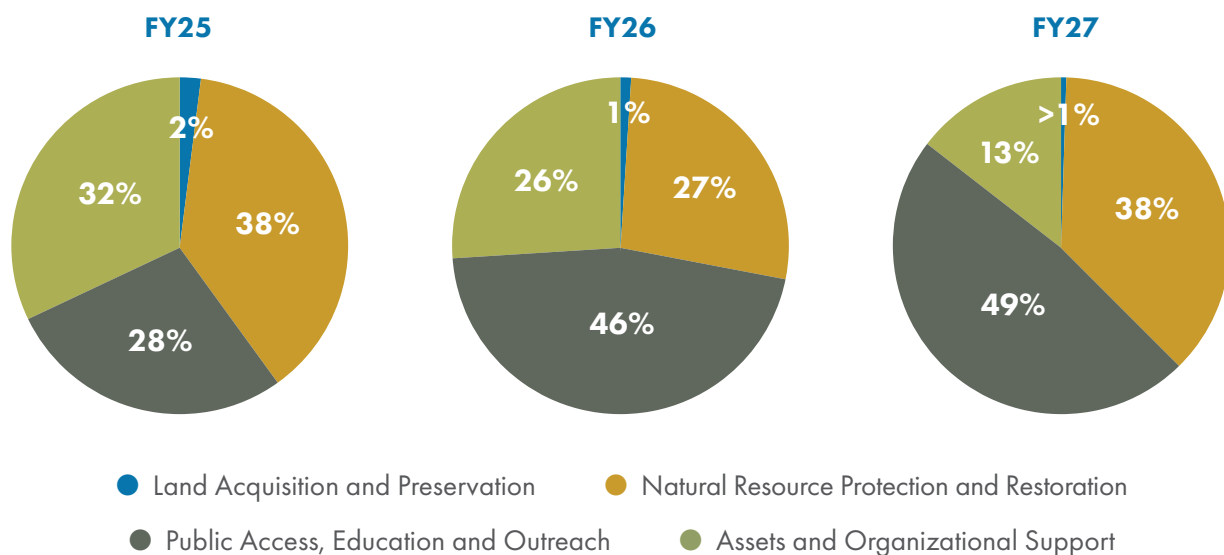
Public Access, Education and Outreach: Midpen provides public access to the open space lands for low-intensity recreational uses to everyone, regardless of physical abilities or economic status.



Assets and Organizational Support: Midpen employs a highly capable and professional staff and provides them with the facilities and resources needed to run an efficient and responsible organization on behalf of the public.

Given the often-speculative nature of land purchases, the Land Acquisitions and Preservation program budget typically only accounts for pre-acquisition activities, hence the comparatively smaller adopted fiscal year budget. Pre-acquisition activities are generally budgeted for in Fund 40 and include research, appraisals, due diligence costs and negotiations. At the time of purchase, a budget adjustment will be made to add the cost of the land purchase. At that time, project expenditures may be shifted to Fund 30 (Measure AA) if the purchase is eligible for Measure AA reimbursement.

Three-Year CIAP Budget by Program

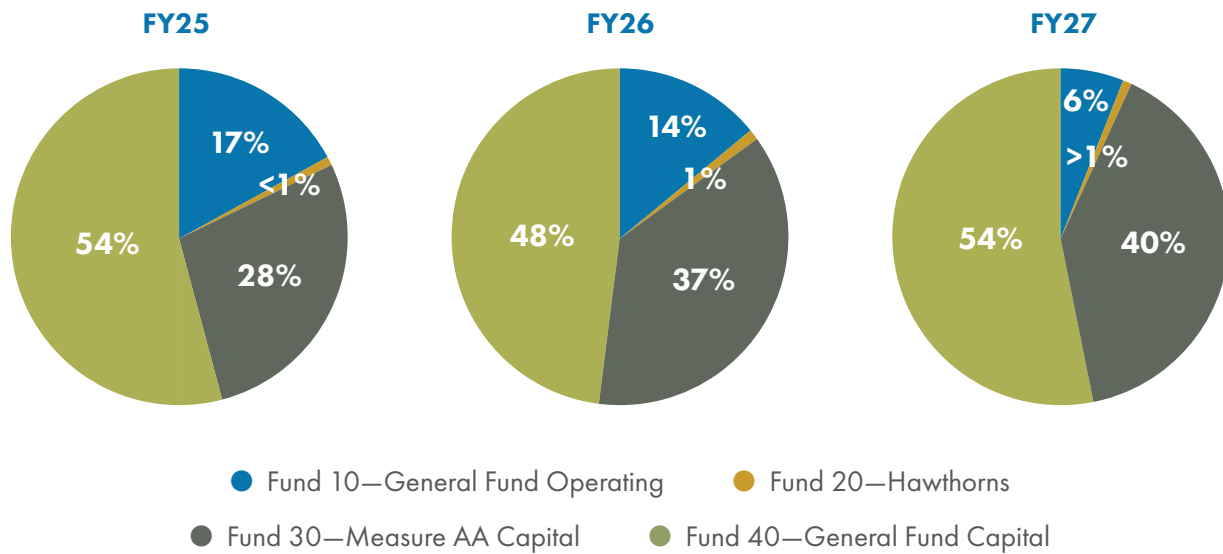


Three-Year CIAP by Program

CIAP Summary by Program	FY25	FY26	FY27	3-Year Total
Land Acquisition and Preservation	\$637,000	\$250,000	\$210,000	\$1,097,000
Natural Resource Protection and Restoration	9,786,250	7,732,283	20,359,370	37,877,903
Public Access, Education and Outreach	7,388,603	13,254,114	26,314,615	46,957,332
Assets and Organizational Support	8,131,825	7,627,650	6,995,650	22,755,125
Total CIAP	\$25,943,678	\$28,864,047	\$53,879,635	\$108,687,360

THREE-YEAR CIAP BUDGET BY FUNDING SOURCE

The FY25-FY27 CIAP provides funding of \$108.7 million over the next three fiscal years and is primarily funded by the General Fund, Measure AA general obligation bonds, the Hawthorns Fund and grants. In FY25, four of the 119 total projects budgeted in Fund 40 may become Measure AA-eligible.



Three-Year CIAP Funding Sources

CIAP Summary by Funding Source	FY25	FY26	FY27	3-Year Total
Fund 10 – General Fund Operating	\$4,507,809	\$4,029,902	\$3,096,200	\$11,633,911
Fund 20 – Hawthorns	81,000	265,000	270,000	616,000
Fund 30 – Measure AA Capital	7,323,044	10,700,695	21,575,485	39,599,224
Fund 40 – General Fund Capital	14,031,825	13,868,450	28,937,950	56,838,225
Total CIAP	\$25,943,678	\$28,864,047	\$53,879,635	\$108,687,360





Three-Year CIAP Grant Income

ATTACHMENT 1

With the support of the Grants Program, Midpen can leverage existing financial resources to narrow funding gaps and ensure project delivery. A summary of estimated grant revenue for CIAP projects is included below. Not included are grant applications in development or grants not yet awarded.

Project #	Project Name	Grant/Partnership/Other	FY25	FY26	FY27	3-Year Total
61023	Los Gatos Creek Watershed – Wildland Fire Resiliency	Wildlife Conservation Board	\$1,000,000	\$232,754	\$0	\$1,232,754
61031	Wildland Fire Capacity	State Coastal Conservancy	350,000	197,000	0	547,000
80065	IPM Implementation of Santa Clara Valley Water District Grant	Valley Water	275,000	275,000	275,000	825,000
80083	Santa Cruz Kangaroo Rat Habitat and Population Management Project	Wildlife Conservation Board	129,500	75,000	0	204,500
MAA20-001	Wildlife Corridor: Highway 17 Crossing	California Department of Parks and Recreation	350,000	0	0	350,000
MAA20-001	Wildlife Corridor: Highway 17 Crossing	Wildlife Conservation Board	980,000	455,000	0	1,435,000
MAA20-002	Wildlife Corridor: Highway 17 Crossing	California Department of Parks and Recreation	650,000	0	0	650,000
MAA20-002	Wildlife Corridor: Highway 17 Crossing	Wildlife Conservation Board	1,820,000	845,000	0	2,665,000
MAA21-011	Phase 2 Trail Improvements, Bear Creek Redwoods OSP	California Natural Resources Agency	2,471,121	0	0	2,471,121
VP22-002	Alma Bridge Newt Passage Designs	Wildlife Conservation Board	500,000	872,250	750,000	2,122,250
Grand Total			\$8,525,621	\$2,952,004	\$1,025,000	\$12,502,625

Areas of Interest

Midpen has identified three areas of interest in addition to the four CIAP programs. CIAP project summary tables for these three areas of interest are included below.



Agriculture: Supporting agriculture and sustaining conservation grazing programs on Midpen lands furthers both the mission and board-adopted Strategic Goals and Objectives (Goal 1, Objective 4 and Goal 2, Objective 5).



Diversity, Equity and Inclusion: Connecting diverse communities to their public open space preserves through the support of regional partnerships and expanded outreach to youth and underserved communities (Goal 3, Objectives 2, 3 and 4).



Wildland Fire Resiliency: Working with local fire agencies and surrounding communities to enhance Midpen's wildland fire preparedness and responsiveness (Goal 2, Objective 4).



Agriculture

Project #	Project Name	FY25	FY26	FY27	3-Year Total
35012	Driscoll Ranch New Agricultural Well	\$80,500	\$43,000	\$0	\$123,500
35016	Toto Ranch New Agricultural Well(s)	121,000	0	0	121,000
61030	Toto Ranch Agricultural Plan	101,000	0	0	101,000
61059	Bluebrush Canyon Cross-fence	51,000	0	0	51,000
61060	Gordon Ridge Cross-fence	134,000	0	0	134,000
80099	Biochar Amendment Pilot Study	0	70,500	0	70,500
80100	Carbon Farming Implementation – Bluebrush Hedgerows	0	100,000	0	100,000
MAA01-005	Johnston Ranch Land Acquisition	5,000	0	0	5,000
MAA01-006	Madonna Creek Habitat Enhancement, Water Supply and Bridge Replacement	112,481	217,155	217,369	547,005
MAA03-006	South Cowell Upland Land Conservation	15,000	0	0	15,000
MAA03-007	Water Improvements at Lobitos Ranch	91,000	185,000	0	276,000
MAA05-014	Lone Madrone Corrals	7,000	100,000	0	107,000
MAA13-001	Cloverdale - Operational Road System Review and Repairs	70,000	138,911	482,823	691,734
MAA13-002	Cloverdale Reservoir Monitoring Improvements	95,000	146,704	120,000	361,704
MAA13-003	Cloverdale Ranch Land Opportunity	120,000	5,000	0	125,000
MAA13-004	Cloverdale Ranch Hidden Valley Livestock Waterline Development	0	0	80,409	80,409
Total		\$1,002,981	\$1,006,270	\$900,601	\$2,909,852





In addition to the public access projects below, Midpen expands outreach to diverse communities through our grantmaking program, community partnerships, sponsorships and other activities.

Project #	Project Name	FY25	FY26	FY27	3-Year Total
10003	Diversity, Equity and Inclusion Program Actions	\$226,000	\$75,000	\$75,000	\$376,000
31901	ADA Barrier Removal	1,537,000	50,000	50,000	1,637,000
31904	Purisima Preserve Multimodal Access – Implementation	52,509	29,350	0	81,859
31911	Johnston Ranch Loop Trail and Parking Area	0	110,000	135,000	245,000
35015	Rancho San Antonio Road and ADA Improvements	321,000	540,000	450,000	1,311,000
61044	Monte Bello Black Mountain Trail Extension	90,000	98,000	307,500	495,500
MAA05-007	La Honda Creek Phase 2 Trail Connections	368,856	770,672	0	1,139,528
MAA05-013	La Honda Parking and Trailhead Access – Phase 2 Implementation	0	126,356	730,000	856,356
MAA06-002	Hawthorns Area Plan	228,661	202,741	81,372	512,774
MAA11-003	Rancho San Antonio Multimodal Access – Implementation (MAA Eligible)	0	25,000	0	25,000
MAA11-005	Rancho San Antonio Permanent Carpool Parking Implementation	73,086	65,000	1,050,000	1,188,086
MAA11-006	Rancho San Antonio Welcome Center Kiosk	0	9,135	67,297	76,432
MAA17-005	Upper Stevens Creek Trail Connection	95,000	128,911	35,000	258,911
MAA21-006	Bear Creek Redwoods – Alma College Cultural Landscape Rehabilitation	85,954	86,282	50,000	222,236
MAA21-011	Phase 2 Trail Improvements, Bear Creek Redwoods	353,593	471,000	0	824,593
MAA22-004	Beatty Parking Area and Trail Connections	89,389	86,419	10,881	186,689
VP05-002	La Honda Creek Parking and Trailhead Access – Phase 1 Feasibility Study and CEQA Review	56,000	50,000	0	106,000
VP07-003	La Honda South Area Parking Feasibility Study	0	210,000	120,000	330,000
VP11-001	Rancho San Antonio Multimodal Access - Implementation (Non-MAA Funded)	10,000	0	0	10,000
VP21-005	Bear Creek Redwoods North Parking Area	215,000	172,000	2,116,000	2,503,000
VP21-006	Phase 2 Multiuse Trail, Bear Creek Redwoods	0	150,000	560,000	710,000
Total		\$3,802,048	\$3,455,866	\$5,838,050	\$13,095,964



Project #	Project Name	FY25	FY26	FY27	3-Year Total
61017	Fuel Reduction Implementation	\$965,000	\$965,000	\$965,000	\$2,895,000
61023	Los Gatos Creek Watershed – Wildland Fire Resiliency	135,300	0	0	135,300
61031	Wildland Fire Capacity	650,000	540,000	0	1,190,000
61056	Los Gatos Creek Watershed Phase 2	280,000	150,000	145,000	575,000
61058	Big Dipper Boundary Fencing Project	251,000	0	0	251,000
80072	Irish Ridge Restoration	50,000	390,000	405,000	845,000
80090	CEQA Review for IPM Implementation	100,000	0	0	100,000
80091	Miramontes Ridge Reforestation	0	0	180,000	180,000
80092	Long Ridge Forest Health Treatment	163,000	82,000	162,000	407,000
80093	Prescribed Fire Plan Implementation	74,000	74,000	37,000	185,000
80097	Wildlife Conservation Board Grant Reforestation Projects	720,000	270,000	75,000	1,065,000
MAA05-010	Restoration Forestry Demonstration Project	178,423	164,876	526,755	870,054
MAA21-007	Bear Creek Redwoods Preserve Plan: Invasive Weed Treatment and Restoration	110,053	110,355	500,000	720,408
Total		\$3,676,776	\$2,746,231	\$2,995,755	\$9,418,762



PROJECT NUMBERING

All projects are assigned a name and a unique number. Additionally, Midpen has three categories of projects: MAA eligible, Vision Plan related or other capital and operating projects.

Measure AA-eligible projects are designated by portfolio and project number. For example, MAA10-001 indicates Measure AA portfolio number 10 (Coal Creek: Reopen Alpine Road for Trail Use), and project number 001 (Alpine Road Regional Trail, Coal Creek).

Vision Plan projects are also designated by portfolio and project number. For example, VP21-005 indicates Vision Plan portfolio 21 (Bear Creek Redwoods: Public Recreation and Interpretive Projects), and project 005 (Bear Creek Redwoods North Parking Area). Vision Plan portfolio numbers 1 through 25 represent Midpen-funded efforts to implement Tier 1 (the top 25) Vision Plan priority portfolios. Vision Plan portfolios 26 through 54 are Tier 2 priority actions.

All other projects are assigned a five-digit project number set (such as 31901, ADA Barrier Removal) and designate operating projects such as wildlife monitoring, facility improvements and administrative systems implementations.

SUPPORTING PROJECTS

Supporting projects are activities undertaken each year that do not meet CIAP project criteria. CIAP projects typically have expenses greater than \$50,000 over the lifetime of the project. While supporting projects included in this section may incur real expenses, those expenses are budgeted for in department operating budgets listed in Section 4 (Department Summaries).

OPERATING IMPACT

Midpen identifies projects as having a future operating impact to the annual Budget and Action Plan. Some projects will have costs in perpetuity while other projects will have a shorter-term impact. For example, Natural Resource Protection and Restoration projects often require three to five years of ongoing monitoring work. In addition, new preserve areas opened to the public require long-term patrol and maintenance work. Staff are monitoring new and existing CIAP projects for their ongoing operating impact to the annual Budget and Action Plan to understand how operating costs will change in the future.

ICONS

To highlight projects that support Midpen programs or areas of interest and improve readability, icons are included as applicable throughout this section.



Land Acquisition and Preservation



Natural Resource Protection and Restoration



Public Access, Education and Outreach



Assets and Organizational Support



Agriculture



Diversity



Wildland Fire Resiliency



Coastside



Grant Funded



Supports Climate Action Plan implementation



Project has an ongoing impact on the operating budget

Land Acquisition and Preservation



Project #	Project Name	Fiscal Year	FY25	FY26	FY27	3-Year Total	Page #
20125	Cal-Water Land Exchange, Teague Hill Preserve	FY25/FY26	\$24,000	\$5,000	\$0	\$29,000	66
MAA01-005	Johnston Ranch Land Acquisition	FY25	5,000	0	0	5,000	67
MAA03-006	South Cowell Upland Land Conservation	FY25	15,000	0	0	15,000	68
MAA13-003	Cloverdale Ranch Land Opportunity	FY25/FY26	120,000	5,000	0	125,000	69
VP06-002	El Mirador Land Conservation	FY25/FY26	180,000	10,000	0	190,000	70
VP10-003	Transfer of Upper Alpine Road from San Mateo County	FY25/FY26	30,000	5,000	0	35,000	71
VP15-001	Redwood Forest Land Opportunity	FY25-FY27	5,000	5,000	5,000	15,000	72
VP20-003	Quint Trail Easement	FY25	23,000	0	0	23,000	73
VP23-004	Mount Umunhum Land Conservation	FY25-FY27	25,000	25,000	25,000	75,000	74
VP24-002	Valley Water Exchange Agreement at Rancho de Guadalupe Area of Sierra Azul Preserve	FY27	0	0	5,000	5,000	75
VP25-001	Sierra Azul and Loma Prieta Land Conservation	FY25-FY27	60,000	45,000	25,000	130,000	76
None	Districtwide Purchase Options and Low-Value Land Fund	Reoccurring	150,000	150,000	150,000	450,000	77
Total			\$637,000	\$250,000	\$210,000	\$1,097,000	



LAND ACQUISITION AND PRESERVATION

Cal Water Land Exchange, Teague Hill Preserve

Project #: 20125

Fund: 40 – General Fund Capital

**PROJECT PURPOSE**

Pursue trail connections between Huddart Park and Teague Hill Preserve, and pursue future land conservation protections in the Bear Gulch watershed in exchange for land rights to allow the installation of Cal Water water tanks at El Corte de Madera Preserve.

FY25 SCOPE

Land & Facilities and Planning to identify the alignment of the new trail route on Cal Water property to set the location of the trail easement corridor.

FY26 SCOPE

Complete the exchange of property rights.

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	4,000	4,000	0	0	0	8,000
8200 – Architect/Engineering Services	0	20,000	20,000	5,000	0	0	45,000
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$24,000	\$24,000	\$5,000	\$0	\$0	\$53,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	24,000	24,000	5,000	0	0	53,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$24,000	\$24,000	\$5,000	\$0	\$0	\$53,000

LAND ACQUISITION AND PRESERVATION

Johnston Ranch Land Acquisition

Project #: MAA01-005

Fund: 30 – Measure AA Capital



PROJECT PURPOSE

Complete necessary steps for the purchase and preservation of the 644-acre Upland property portion of the 868-acre Johnston Ranch property from Peninsula Open Space Trust as an addition to Miramontes Ridge Open Space Preserve. This acquisition would preserve coastal open space, protect grazing and agricultural lands, protect the Arroyo Leon Creek watershed and provide opportunities for future public trail opportunities in partnership with the City of Half Moon Bay and California State Parks.

FY25 SCOPE

Complete 100% fee transfer escrow.

FY26 SCOPE

Project completed in prior fiscal year(s).

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	91,177	4,137,000	5,000	0	0	0	4,233,177
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	50	0	0	0	0	0	50
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$91,227	\$4,137,000	\$5,000	\$0	\$0	\$0	\$4,233,227

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	91,227	4,137,000	5,000	0	0	0	4,233,227
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$91,227	\$4,137,000	\$5,000	\$0	\$0	\$0	\$4,233,227

LAND ACQUISITION AND PRESERVATION

South Cowell Upland Land Conservation
Project #: MAA03-006
Fund: 30 – Measure AA Capital



PROJECT PURPOSE

Complete land division application with San Mateo County for future fee transfer of upland property and adjacent residence to preserve upland grassland habitat and support opportunities for parking, patrol and trail access for the planned Purisima-to-the-Sea regional trail corridor.

FY25 SCOPE

Complete 100% fee transfer escrow.

FY26 SCOPE

Project completed in prior fiscal year(s).

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$354	\$0	\$0	\$0	\$0	\$354
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	6,167,572	5,000	5,000	0	0	0	6,177,572
8200 – Architect/Engineering Services	0	0	10,000	0	0	0	10,000
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	27,009	0	0	0	0	0	27,009
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$6,194,581	\$5,354	\$15,000	\$0	\$0	\$0	\$6,214,935

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	6,194,581	5,354	15,000	0	(450,000)	0	5,764,935
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	450,000	0	450,000
Grand Total	\$6,194,581	\$5,354	\$15,000	\$0	\$0	\$0	\$6,214,935

LAND ACQUISITION AND PRESERVATION

Cloverdale Ranch Land Opportunity

Project #: MAA13-003

Fund: 30 – Measure AA Capital



PROJECT PURPOSE

Continue with the potential Phase 3 purchase of the Cloverdale Ranch property owned by Peninsula Open Space Trust. Continue due diligence work, including clarification and division of operational responsibilities related to the Lake Lucerne Water Company and identify preliminary land and resource management goals for the potential Phase 3 property. Bring Proposed Conservation Management Units for Cloverdale Ranch to the Planning and Natural Resources Committee (PNR) and board for consideration. Extra-sensitive areas within the property may be set aside in one or more conservation management units with limited public access to ensure that San Francisco garter snakes, California red-legged frogs and other sensitive species can thrive.

FY25 SCOPE

Continue due diligence work related to the Phase 3 purchase option. Bring proposed Conservation Management Units for Cloverdale Ranch (for lands already owned by the District) to the PNR and board for consideration.

FY26 SCOPE

Bring exercise of option to board to consider approval of Phase 3 of the Cloverdale Ranch purchase.

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	15,532,554	105,000	90,000	5,000	0	0	15,732,554
8200 – Architect/Engineering Services	0	0	30,000	0	0	0	30,000
8300 – Environmental/Planning Services	77,135	0	0	0	0	0	77,135
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$15,609,689	\$105,000	\$120,000	\$5,000	\$0	\$0	\$15,839,689

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	5,681,407	105,000	120,000	5,000	0	0	5,911,407
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	9,928,282	0	0	0	0	0	9,928,282
Grand Total	\$15,609,689	\$105,000	\$120,000	\$5,000	\$0	\$0	\$15,839,689



LAND ACQUISITION AND PRESERVATION

El Mirador Land Conservation
Project #: VP06-002
Fund: 40 – General Fund Capital



PROJECT PURPOSE

In partnership with POST, pursue an opportunity for a lot-line adjustment and associated purchase of 200 acres of mature second growth redwoods as an addition to Windy Hill Open Space Preserve.

FY25 SCOPE

Pursue opportunity for a land division and purchase of El Mirador property with POST and, if approved by the board, initiate the purchase as an addition to Windy Hill Preserve.

FY26 SCOPE

Complete the purchase as an addition to Windy Hill Preserve.

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	15,000	130,000	10,000	0	0	155,000
8200 – Architect/Engineering Services	0	0	50,000	0	0	0	50,000
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$15,000	\$180,000	\$10,000	\$0	\$0	\$205,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	15,000	180,000	10,000	0	0	205,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$15,000	\$180,000	\$10,000	\$0	\$0	\$205,000

LAND ACQUISITION AND PRESERVATION

Transfer of Upper Alpine Road from San Mateo County
Project #: VP10-003
Fund: 40 – General Fund Capital



PROJECT PURPOSE

Upon completion of the Upper Alpine (Road) Trail project, complete county transfer to Midpen of the Alpine (Road) Trail. Prepare quitclaim deed for transfer of the right of way and present to the Board for approval and acceptance.

FY25 SCOPE

Initiate quitclaim deed transfer of the Upper Alpine (Road) Trail right-of-way for public trail use from San Mateo County.

FY26 SCOPE

Complete quitclaim deed transfer of the Upper Alpine (Road) Trail right-of-way for public trail use from San Mateo County.

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	15,000	5,000	0	0	20,000
8200 – Architect/Engineering Services	0	0	15,000	0	0	0	15,000
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$30,000	\$5,000	\$0	\$0	\$35,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	30,000	5,000	0	0	35,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$30,000	\$5,000	\$0	\$0	\$35,000



LAND ACQUISITION AND PRESERVATION

Redwood Forest Land Opportunity

Project #: VP15-001

Fund: 40 – General Fund Capital

**PROJECT PURPOSE**

Pursue land purchase opportunities to grow Midpen's contiguous greenbelt in redwood forests.

FY25 SCOPE

Continue to pursue land opportunities.

FY26 SCOPE

Continue to pursue land opportunities.

FY27 SCOPE

Continue to pursue land opportunities.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	5,000	5,000	5,000	0	15,000
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$5,000	\$5,000	\$5,000	\$0	\$15,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	5,000	5,000	5,000	0	15,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$5,000	\$5,000	\$5,000	\$0	\$15,000

LAND ACQUISITION AND PRESERVATION

Quint Trail Easement
Project #: VP20-003
Fund: 40 – General Fund Capital

**PROJECT PURPOSE**

Secure a trail easement to close a gap in the Bay Area Ridge Trail.

FY25 SCOPE

Secure a trail easement through private property.

FY26 SCOPE

Project completed in prior fiscal year(s).

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	3,000	23,000	0	0	0	26,000
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$3,000	\$23,000	\$0	\$0	\$0	\$26,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	3,000	23,000	0	0	0	26,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$3,000	\$23,000	\$0	\$0	\$0	\$26,000

LAND ACQUISITION AND PRESERVATION

**Mt. Umunhum Land Conservation
Project #: VP23-004
Fund: 40 – General Fund Capital**



PROJECT PURPOSE

Pursue land purchase opportunities as an addition to Sierra Azul Preserve, including property near Mount Umunhum and Mount Thayer.

FY25 SCOPE

Purchase land from willing sellers as opportunities present themselves.

FY26 SCOPE

Purchase land from willing sellers as opportunities present themselves.

FY27 SCOPE

Purchase land from willing sellers as opportunities present themselves.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	25,000	25,000	25,000	0	75,000
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$25,000	\$25,000	\$25,000	\$0	\$75,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	25,000	25,000	25,000	0	75,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$25,000	\$25,000	\$25,000	\$0	\$75,000

LAND ACQUISITION AND PRESERVATION

Valley Water Exchange Agreement at Rancho de Guadalupe Area of Sierra Azul Preserve

Project #: VP24-002

Fund: 40 – General Fund Capital

PROJECT PURPOSE

Enter into an exchange agreement with Valley Water for license to use land at the intersection of Pheasant and Hicks roads as a staging area for the Guadalupe Dam repairs in exchange for Valley Water's construction of a parking area to support public access to the Rancho de Guadalupe area of Sierra Azul Open Space Preserve.

FY25 SCOPE

Deferred to FY27.

FY26 SCOPE

Deferred to FY27.

FY27 SCOPE

Monitor Valley Water's use of the site for construction staging.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	5,000	0	0	5,000	0	10,000
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$5,000	\$0	\$0	\$5,000	\$0	\$10,000
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	5,000	0	0	5,000	0	10,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$5,000	\$0	\$0	\$5,000	\$0	\$10,000

LAND ACQUISITION AND PRESERVATION

Sierra Azul and Loma Prieta Land Conservation

Project #: VP25-001

Fund: 40 – General Fund Capital



PROJECT PURPOSE

Pursue land purchase opportunities to grow Midpen's contiguous greenbelt in the Loma Prieta area of Sierra Azul Open Space Preserve. Pursue land purchase opportunities for the facilitation and implementation of the future Mount Umunhum-to-the-Sea Trail.

FY25 SCOPE

Continue to pursue land opportunities.

FY26 SCOPE

Continue to pursue land opportunities.

FY27 SCOPE

Continue to pursue land opportunities.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	22,000	50,000	35,000	25,000	0	132,000
8200 – Architect/Engineering Services	0	0	10,000	10,000	0	0	20,000
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$22,000	\$60,000	\$45,000	\$25,000	\$0	\$152,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	22,000	60,000	45,000	25,000	0	152,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$22,000	\$60,000	\$45,000	\$25,000	\$0	\$152,000

LAND ACQUISITION AND PRESERVATION

Districtwide Purchase Options and Low-Value Land Fund

Project #: None

Fund: 40 – General Fund Capital



PROJECT PURPOSE

Budget allocations for purchase option funds to enter into purchase and sale agreements for other open space lands with property owners. These funds are also used for low-value land purchases under the General Manager's purchasing authority, such as small parcels, public trail easements or patrol and maintenance access easements.

FY25 SCOPE

As low-value purchase opportunities become available move to complete land purchases under the General Manager's authority.

FY26 SCOPE

As low-value purchase opportunities become available move to complete land purchases under the General Manager's authority.

FY27 SCOPE

As low-value purchase opportunities become available move to complete land purchases under the General Manager's authority.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	150,000	150,000	150,000	150,000	0	600,000
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$600,000
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	150,000	150,000	150,000	150,000	0	600,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$600,000



Natural Resource Protection and Restoration



Project #	Project Name	Fiscal Year	FY25	FY26	FY27	3-Year Total	Page #
35012	Driscoll Ranch New Agricultural Well	FY25/FY26	\$80,500	\$43,000	\$0	\$123,500	80
35016	Toto Ranch New Agricultural Well(s)	FY25	121,000	0	0	121,000	81
35033	Miramontes Ridge – Madonna Creek Dam Repair	FY25	315,000	0	0	315,000	82
61017	Fuel Reduction Implementation	FY25-FY27	965,000	965,000	965,000	2,895,000	83
61023	Los Gatos Creek Watershed – Wildland Fire Resiliency	FY25	135,300	0	0	135,300	84
61030	Toto Ranch Agricultural Plan	FY25	101,000	0	0	101,000	85
61031	Wildland Fire Capacity	FY25/FY26	650,000	540,000	0	1,190,000	86
61045	Miramontes Ridge – Johnston Ranch Ponds	FY25-FY27	150,000	165,000	145,000	460,000	87
61050	Purisima Creek Redwoods – Purisima Ponds	FY25/FY26	241,000	156,000	0	397,000	88
61056	Los Gatos Creek Watershed Phase 2	FY25-FY27	280,000	150,000	145,000	575,000	89
61058	Big Dipper Boundary Fencing Project	FY25	251,000	0	0	251,000	90
61059	Bluebrush Canyon Cross-fence	FY25	51,000	0	0	51,000	91
61060	Gordon Ridge Cross-fence	FY25	134,000	0	0	134,000	92
80034-44	Programmatic State and Federal Environmental Permitting	FY25	50,000	0	0	50,000	93
80059	Groundwater Well Decommissioning	FY25-FY27	66,000	132,000	132,000	330,000	94
80065	IPM Implementation of Valley Water Grant	FY25-FY27	275,000	275,000	250,000	800,000	95
80069	Mountain Lion Conservation Research	FY25/FY26	100,000	43,852	0	143,852	96
80072	Irish Ridge Restoration	FY25-FY27	50,000	390,000	405,000	845,000	97
80073	Oversight of Lehigh Quarry Activities	FY25/FY26	88,000	68,000	0	156,000	98
80081	Pescadero Watershed Sediment Reduction Implementation	FY25-FY27	275,000	95,000	620,000	990,000	99
80083	Santa Cruz Kangaroo Rat Habitat and Population Management	FY25-FY27	160,000	90,000	90,000	340,000	100
80084	Remediation of Planting Sites	FY26/FY27	0	50,000	50,000	100,000	101
80090	CEQA Review for IPM Implementation	FY25	100,000	0	0	100,000	102
80091	Miramontes Ridge Reforestation	FY27	0	0	180,000	180,000	103
80092	Long Ridge Forest Health Treatment	FY25-FY27	163,000	82,000	162,000	407,000	104
80093	Prescribed Fire Plan Implementation	FY25-FY27	74,000	74,000	37,000	185,000	105
80095	San Gregorio Creek Fish Habitat Enhancement	FY25-FY27	195,000	20,000	20,000	235,000	106
80096	San Francisco Garter Snake Partnership	FY25-FY27	25,000	50,000	50,000	125,000	107
80097	Wildlife Conservation Board Grant Reforestation Projects	FY25-FY27	720,000	270,000	75,000	1,065,000	108
80098	Science Symposium	FY26/FY27	0	100,000	50,000	150,000	109
80099	Biochar Amendment Pilot Study	FY26/FY27	0	70,500	0	70,500	110
80100	Carbon Farming Implementation – Bluebrush Hedgerows	FY26	0	100,000	0	100,000	111
MAA01-006	Madonna Creek Habitat Enhancement, Water Supply and Bridge Replacement	FY25-FY27	112,481	217,155	217,369	547,005	112

ATTACHMENT 1

MAA02-004	Stevens Creek Shoreline Nature Area Restoration	FY25-FY27	273,301	531,808	285,077	1,090,186	113
MAA03-002	Purisima Upland Site Cleanup and Soil Remediation	FY25/FY26	547,106	295,709	0	842,815	114
MAA03-007	Water Improvements at Lobitos Ranch	FY25/FY26	91,000	185,000	0	276,000	115
MAA03-011	Lobitos Creek Fisheries Restoration	FY26/FY27	0	156,704	520,937	677,641	116
MAA05-010	Restoration Forestry Demonstration Project	FY25-FY27	178,423	164,876	526,755	870,054	117
MAA05-014	Lone Madrone Corrals	FY25/FY26	7,000	100,000	0	107,000	118
MAA13-001	Cloverdale – Operational Road System Review and Repairs	FY25-FY27	70,000	138,911	482,823	691,734	119
MAA13-002	Cloverdale Reservoir Monitoring Improvements	FY25-FY27	95,000	146,704	120,000	361,704	120
MAA13-004	Cloverdale Ranch Hidden Valley Livestock Waterline Development	FY27	0	0	80,409	80,409	121
MAA20-001	Wildlife Corridor: Highway 17 Crossing	FY25-FY27	1,486,086	1,005,709	13,500,000	15,991,795	122
MAA21-007	Bear Creek Redwoods Preserve Plan: Invasive Weed Treatment and Restoration	FY25-FY27	110,053	110,355	500,000	720,408	123
VP22-002	Alma Bridge Road Wildlife Passage	FY25-FY27	1,000,000	750,000	750,000	2,500,000	124
Total			\$9,786,250	\$7,732,283	\$20,359,370	\$37,877,903	

SUPPORTING PROJECTS

Project Name	Project Purpose	Lead Department	Fiscal Year
Districtwide Conservation Management Unit (CMU) Designation	Clean up of board-approved CMUs, which may include proposing Use and Management Plan amendments for preserves where CMUs were approved and no longer applicable. Review and if necessary update the board's Open Space Use and Management policy.	Planning	FY26/FY27
Strategic Plan for Adaptation and Resilience to Climate Change	Broaden the scope of the Climate Action Plan with an addendum addressing goals and strategies for resilience and adaptation to climate change impacts.	Natural Resources	FY25/FY26



NATURAL RESOURCE PROTECTION AND RESTORATION

Driscoll Ranch New Agricultural Well

Project #: 35012

Fund: 40 – General Fund Capital



PROJECT PURPOSE

Provide a well and a new source of water for agricultural use at Driscoll Ranch to replace existing creek diversion to protect creek flows and tie the new well into existing water distribution lines and tanks.

FY25 SCOPE

Bid, award contract and start construction.

FY26 SCOPE

Complete construction.

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	22,155	0	15,000	5,000	0	0	42,155
8300 – Environmental/Planning Services	0	15,500	10,000	10,000	0	0	35,500
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	8,000	4,500	3,000	0	0	15,500
8600 – Construction	0	0	51,000	25,000	0	0	76,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$22,155	\$23,500	\$80,500	\$43,000	\$0	\$0	\$169,155

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	22,155	23,500	80,500	43,000	0	0	169,155
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$22,155	\$23,500	\$80,500	\$43,000	\$0	\$0	\$169,155

NATURAL RESOURCE PROTECTION AND RESTORATION

Toto Ranch New Agricultural Well(s)

Project #: 35016

Fund: 40 – General Fund Capital



PROJECT PURPOSE

Drill and install a new agricultural water well in Toto Ranch to replace two existing shallow wells that do not produce sufficient water. This will help the District continue to fulfill its Coastal mission of supporting viable agricultural use of land resources.

FY25 SCOPE

Complete permitting, solicit bids, award contract and start construction.

FY26 SCOPE

Project completed in prior fiscal year(s).

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	50,000	20,000	0	0	0	70,000
8300 – Environmental/Planning Services	0	0	20,000	0	0	0	20,000
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	5,000	6,000	0	0	0	11,000
8600 – Construction	0	0	75,000	0	0	0	75,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$55,000	\$121,000	\$0	\$0	\$0	\$176,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	55,000	121,000	0	0	0	176,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$55,000	\$121,000	\$0	\$0	\$0	\$176,000

NATURAL RESOURCE PROTECTION AND RESTORATION

Miramontes Ridge – Madonna Creek Dam Repair

Project #: 35033

Fund: 40 – General Fund Capital

PROJECT PURPOSE

Repair Madonna Creek Pond dam which was damaged by storms. Repairs are required to reinforce the dam integrity and protect sensitive species habitat within the Madonna Creek Pond.

FY25 SCOPE

Repair and stabilize downstream face of dam. The scope of work and budget is subject to change following additional assessment from FEMA and staff.

FY26 SCOPE

Project completed in prior fiscal year(s).

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	25,000	30,000	0	0	0	55,000
8300 – Environmental/Planning Services	0	0	20,000	0	0	0	20,000
8400 – Inspection/Construction Monitoring	0	0	10,000	0	0	0	10,000
8500 – Permitting Fees	0	0	50,000	0	0	0	50,000
8600 – Construction	0	0	205,000	0	0	0	205,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$25,000	\$315,000	\$0	\$0	\$0	\$340,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	25,000	315,000	0	0	0	340,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$25,000	\$315,000	\$0	\$0	\$0	\$340,000

NATURAL RESOURCE PROTECTION AND RESTORATION

Fuel Reduction Implementation

Project #: 61017

Fund: 10 – General Fund Operating



PROJECT PURPOSE

Improve wildfire resiliency and protection of Midpen preserves. Implement fuel reduction work outlined in the Wildland Fire Resiliency Program-Vegetation Management Plan to reduce fuels that contribute to wildfire risks.

FY25 SCOPE

Continue fuel reduction work outlined in the Vegetation Management Plan to reduce fuels that contribute to wildfire risks. May need to split into additional projects.

FY26 SCOPE

Continue fuel reduction work outlined in the Vegetation Management Plan to reduce fuels that contribute to wildfire risks. May need to split into additional projects.

FY27 SCOPE

Continue fuel reduction work outlined in the Vegetation Management Plan to reduce fuels that contribute to wildfire risks. May need to split into additional projects.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	385,718	604,000	965,000	965,000	965,000	0	3,884,718
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$385,718	\$604,000	\$965,000	\$965,000	\$965,000	\$0	\$3,884,718
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$385,718	\$604,000	\$965,000	\$965,000	\$965,000	\$0	\$3,884,718
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$385,718	\$604,000	\$965,000	\$965,000	\$965,000	\$0	\$3,884,718

NATURAL RESOURCE PROTECTION AND RESTORATION

Los Gatos Creek Watershed – Wildland Fire Resiliency

Project #: 61023

Fund: 10 – General Fund Operating



PROJECT PURPOSE

Implement grant-funded work within the Los Gatos Creek Watershed that furthers the goals of the Wildland Fire Resiliency Program to complete ecologically sensitive vegetation management that reduces fuel loads and lessens wildfire risk (including in areas with extremely high infestation of Sudden Oak Death).

FY25 SCOPE

Implement third year of the fuel treatment/habitat restoration plan at Bear Creek Redwoods. Implement second year of the fuel treatment/habitat restoration plan in the Cathedral Oaks area of Sierra Azul Preserve. Implement first year of treatment at Long Ridge and Saratoga Gap Preserves.

FY26 SCOPE

Project completed in prior fiscal year(s).

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$13,906	\$45,000	\$40,000	\$0	\$0	\$0	\$98,906
5000-7000 – Service & Supplies	229,010	312,380	95,300	0	0	0	636,690
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$242,916	\$357,380	\$135,300	\$0	\$0	\$0	\$735,596

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$(57,278)	\$152,380	\$(864,700)	\$(232,754)	\$0	\$0	\$(1,002,352)
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	300,194	205,000	1,000,000	232,754	0	0	1,737,948
Grand Total	\$242,916	\$357,380	\$135,300	\$0	\$0	\$0	\$735,596

NATURAL RESOURCE PROTECTION AND RESTORATION

Toto Ranch Agricultural Plan
Project #: 61030
Fund: 10 – General Fund Operating



PROJECT PURPOSE

Develop a sustainable agricultural plan for Toto Ranch to be used to establish an agricultural lease with the tenants.

FY25 SCOPE

Finalize and execute the agricultural lease agreement. Complete CEQA review.

FY26 SCOPE

Project completed in prior fiscal year(s).

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	101,000	0	0	0	101,000
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$101,000	\$0	\$0	\$0	\$101,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$101,000	\$0	\$0	\$0	\$101,000
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$101,000	\$0	\$0	\$0	\$101,000



NATURAL RESOURCE PROTECTION AND RESTORATION

Wildland Fire Capacity

Project #: 61031

Fund: 10 – General Fund Operating



PROJECT PURPOSE

Utilize \$1.08 million in State Coastal Conservancy grant funding to build staff capacity, purchase additional fuel treatment equipment, and implement fuel reduction work in four preserves.

FY25 SCOPE

Continue work along Alpine Road in Russian Ridge and Skyline Ridge preserves. Continue work for ecosystem fire resiliency for Kings Mountain manzanita at El Corte de Madera Creek Preserve.

FY26 SCOPE

Continue work along Alpine Road in Russian Ridge and Skyline Ridge preserves. Continue work for ecosystem fire resiliency for Kings Mountain manzanita at El Corte de Madera Creek Preserve.

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$13,072	\$50,000	\$300,000	\$200,000	\$0	\$0	\$563,072
5000-7000 – Service & Supplies	30,467	267,600	350,000	340,000	0	0	988,067
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$43,539	\$317,600	\$650,000	\$540,000	\$0	\$0	\$1,551,139
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$(174,406)	\$2,600	\$300,000	\$343,000	\$0	\$0	\$471,194
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	217,945	315,000	350,000	197,000	0	0	1,079,945
Grand Total	\$43,539	\$317,600	\$650,000	\$540,000	\$0	\$0	\$1,551,139

NATURAL RESOURCE PROTECTION AND RESTORATION

Miramontes Ridge – Johnston Ranch Ponds

Project #: 61045

Fund: 40 – General Fund Capital

PROJECT PURPOSE

Restore aquatic habitat, reduce erosion, and improve drainage at Johnston Ranch Pond.

FY25 SCOPE

Hire a consultant to prepare concept level designs for habitat enhancements and begin permitting/CEQA.

FY26 SCOPE

Finalize designs and permitting.

FY27 SCOPE

Secure permits and solicit construction bids.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	25,000	115,000	75,000	50,000	90,000	355,000
8300 – Environmental/Planning Services	0	0	35,000	90,000	35,000	10,000	170,000
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	60,000	0	60,000
8600 – Construction	0	0	0	0	0	200,000	200,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$25,000	\$150,000	\$165,000	\$145,000	\$300,000	\$785,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	25,000	150,000	165,000	145,000	300,000	785,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$25,000	\$150,000	\$165,000	\$145,000	\$300,000	\$785,000

NATURAL RESOURCE PROTECTION AND RESTORATION

Purisima Creek Redwoods – Purisima Ponds

Project #: 61050

Fund: 40 – General Fund Capital

PROJECT PURPOSE

Pond berm was damaged due to erosion from overtopping during winter storms, and a full rebuild is necessary.

FY25 SCOPE

Begin rebuilding pond berm. The scope of work and budget is subject to change following additional assessment from FEMA and staff.

FY26 SCOPE

Complete the work to rebuild the pond berm. The scope of work and budget is subject to change following additional assessment from FEMA and staff.

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	70,000	25,000	0	0	95,000
8300 – Environmental/Planning Services	0	0	25,000	15,000	0	0	40,000
8400 – Inspection/Construction Monitoring	0	0	15,000	15,000	0	0	30,000
8500 – Permitting Fees	0	0	30,000	0	0	0	30,000
8600 – Construction	0	0	101,000	101,000	0	0	202,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$241,000	\$156,000	\$0	\$0	\$397,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	241,000	156,000	0	0	397,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$241,000	\$156,000	\$0	\$0	\$397,000

NATURAL RESOURCE PROTECTION AND RESTORATION

Los Gatos Creek Watershed Phase 2

Project #: 61056

Fund: 10 – General Fund Operating



PROJECT PURPOSE

Implement the Phase 2 Cal Fire grant at multiple preserves to improve wildland fire resiliency to protect ecosystem function.

FY25 SCOPE

Begin year 1 of treatment, including the removal of high priority invasive species from projects sites. Begin seed procurement for post-treatment.

FY26 SCOPE

Begin year 2 of treatment, including the removal of high priority invasive species from projects sites. Continue seed procurement for post-treatment.

FY27 SCOPE

Begin year 3 of treatment, including the removal of high-priority invasive species from project sites. Continue seed procurement for post-treatment.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$100,000	\$50,000	\$50,000	\$0	\$200,000
5000-7000 – Service & Supplies	0	0	180,000	100,000	95,000	0	375,000
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$280,000	\$150,000	\$145,000	\$0	\$575,000
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$280,000	\$150,000	\$145,000	\$0	\$575,000
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$280,000	\$150,000	\$145,000	\$0	\$575,000

NATURAL RESOURCE PROTECTION AND RESTORATION

Big Dipper Boundary Fencing Project

Project #: 61058

Fund: 40 – General Fund Capital



PROJECT PURPOSE

Replacing brush along Alpine Road within the Big Dipper Grazing Unit with fencing to ensure cattle is contained within active pastures and do not stray onto the road. Brush is being removed for fuel reduction and fire resiliency purposes along the roadway frontage.

FY25 SCOPE

Scope fence, complete a Request for Bids for construction of the fence in the late 2024/early 2025. Award the contract and complete the fence installation.

FY26 SCOPE

Project completed in prior fiscal year(s).

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	1,000	0	0	0	1,000
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	250,000	0	0	0	250,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$251,000	\$0	\$0	\$0	\$251,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	251,000	0	0	0	251,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$251,000	\$0	\$0	\$0	\$251,000

NATURAL RESOURCE PROTECTION AND RESTORATION

Bluebrush Canyon Cross-fence

Project #: 61059

Fund: 40 – General Fund Capital



PROJECT PURPOSE

Upgrade infrastructure to support improved grazing distribution; controlling the distribution of livestock and grazing allows the District to more precisely and effectively manage towards District natural resource objectives, such as improving habitat for sensitive flora and fauna.

FY25 SCOPE

Scope fence locations, complete a Request for Bids and construction of the fence in late 2024/early 2025.

FY26 SCOPE

Project completed in prior fiscal year(s).

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	1,000	0	0	0	1,000
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	50,000	0	0	0	50,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$51,000	\$0	\$0	\$0	\$51,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	51,000	0	0	0	51,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$51,000	\$0	\$0	\$0	\$51,000

NATURAL RESOURCE PROTECTION AND RESTORATION

Gordon Ridge Cross-fence

Project #: 61060

Fund: 40 – General Fund Capital



PROJECT PURPOSE

Upgrade infrastructure to support improved grazing distribution; controlling the distribution of livestock and grazing allows the District to more precisely and effectively manage towards District natural resource objectives, such as improving habitat for sensitive flora and fauna.

FY25 SCOPE

Scope fence locations, complete a Request for Bids and construction of the fence in late 2024/early 2025.

FY26 SCOPE

Project completed in prior fiscal year(s).

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	1,000	0	0	0	1,000
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	15,000	0	0	0	15,000
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	118,000	0	0	0	118,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$134,000	\$0	\$0	\$0	\$134,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	134,000	0	0	0	134,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$134,000	\$0	\$0	\$0	\$134,000

NATURAL RESOURCE PROTECTION AND RESTORATION

Programmatic State and Federal Environmental Permitting

Project #: 80034-44

Fund: 10 – General Fund Operating

PROJECT PURPOSE

Develop state and federal programmatic permits for compliance with Endangered Species and Clean Water acts. Facilitates streamlined implementation of projects, resource protection and partnering efforts.

FY25 SCOPE

Finalize negotiations with regulatory agencies and receive final permits.

FY26 SCOPE

Project completed in prior fiscal year(s).

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	568,809	70,000	50,000	0	0	0	688,809
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$568,809	\$70,000	\$50,000	\$0	\$0	\$0	\$688,809

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$568,809	\$70,000	\$50,000	\$0	\$0	\$0	\$688,809
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$568,809	\$70,000	\$50,000	\$0	\$0	\$0	\$688,809

NATURAL RESOURCE PROTECTION AND RESTORATION

Groundwater Well Decommissioning

Project #: 80059

Fund: 40 – General Fund Capital

PROJECT PURPOSE

Prevent groundwater contamination by sealing unused and abandoned wells.

FY25 SCOPE

Hire a contractor to assess and select wells for decommissioning, location TBD.

FY26 SCOPE

Hire a contractor to assess and select wells for decommissioning, location TBD.

FY27 SCOPE

Hire a contractor to assess and select wells for decommissioning, location TBD.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	5,000	10,000	10,000	0	25,000
8300 – Environmental/Planning Services	2,272	0	7,500	15,000	15,000	0	39,772
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	156	0	3,500	7,000	7,000	0	17,656
8600 – Construction	172,433	0	50,000	100,000	100,000	0	422,433
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$174,861	\$0	\$66,000	\$132,000	\$132,000	\$0	\$504,861

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	174,861	0	66,000	132,000	132,000	0	504,861
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$174,861	\$0	\$66,000	\$132,000	\$132,000	\$0	\$504,861

NATURAL RESOURCE PROTECTION AND RESTORATION

IPM Implementation of Valley Water Grant

Project #: 80065

Fund: 10 – General Fund Operating



PROJECT PURPOSE

Revitalize habitat for rare, threatened and endangered species and create a more contiguous native vegetation corridor for wildlife, including pollinators, by removing invasive plants and/or revegetating with native species. Funding is prioritized for projects that include community partnerships or provide education for nearby landowners and other stakeholder groups on the control of harmful species.

FY25 SCOPE

Year eight of project implementation.

FY26 SCOPE

Year nine of project implementation.

FY27 SCOPE

Final year of project implementation.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	317,037	260,000	275,000	275,000	250,000	0	1,377,037
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$317,037	\$260,000	\$275,000	\$275,000	\$250,000	\$0	\$1,377,037
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$(93,541)	\$73,000	\$0	\$0	\$(25,000)	\$0	\$(45,541)
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	410,578	187,000	275,000	275,000	275,000	0	1,422,578
Grand Total	\$317,037	\$260,000	\$275,000	\$275,000	\$250,000	\$0	\$1,377,037



NATURAL RESOURCE PROTECTION AND RESTORATION

Mountain Lion Conservation Research

Project #: 80069

Fund: 10 – General Fund Operating

PROJECT PURPOSE

Track mountain lion use of select preserves (focusing on Rancho San Antonio) to inform wildlife management and public use decisions that are protective of wildlife and reduce potential human interaction conflicts.

FY25 SCOPE

Continue collaring and behavioral modification work. Develop draft Human-Mountain Lion Interaction Management Plan to reduce potential conflicts with mountain lions in high visitor use areas and refine recommendations.

FY26 SCOPE

Receive final year status report and finalize strategies for implementation. Finalize Human-Mountain Lion Interaction Management Plan. Work with consultant on publication and presentation of findings at appropriate conferences and to partner organizations and regulatory agencies (CDFW). Begin CEQA process for implementation where needed (separate project).

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	254,885	101,400	100,000	43,852	0	0	500,137
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$254,885	\$101,400	\$100,000	\$43,852	\$0	\$0	\$500,137
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$254,885	\$101,400	\$100,000	\$43,852	\$0	\$0	\$500,137
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$254,885	\$101,400	\$100,000	\$43,852	\$0	\$0	\$500,137

NATURAL RESOURCE PROTECTION AND RESTORATION

Irish Ridge Restoration

Project #: 80072

Fund: 10 – General Fund Operating



PROJECT PURPOSE

Restore habitat on the Irish Ridge property. Plan, permit and implement habitat restoration for special status species, as well as climate change and wildland fire resiliency.

FY25 SCOPE

Implement first year of the habitat restoration plan. The scope of work and budget is subject to change following additional assessment from staff.

FY26 SCOPE

Implement second year of the habitat restoration plan. The scope of work and budget is subject to change following additional assessment from staff.

FY27 SCOPE

Implement third year of the habitat restoration plan. The scope of work and budget is subject to change following additional assessment from staff.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	41,811	20,000	50,000	390,000	405,000	395,000	1,301,811
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$41,811	\$20,000	\$50,000	\$390,000	\$405,000	\$395,000	\$1,301,811
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$41,811	\$20,000	\$50,000	\$390,000	\$405,000	\$395,000	\$1,301,811
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$41,811	\$20,000	\$50,000	\$390,000	\$405,000	\$395,000	\$1,301,811

NATURAL RESOURCE PROTECTION AND RESTORATION

Oversight of Lehigh Quarry Activities

Project #: 80073

Fund: 10 – General Fund Operating

PROJECT PURPOSE

Protect Midpen interests throughout the Lehigh Quarry Reclamation Plan Review process and related activities.

FY25 SCOPE

Review Reclamation Plan Amendment Application and provide comments to Santa Clara County. Continue to work with partners, stakeholders, county and Lehigh to maximize protection of Midpen interests. Monitor Ridgeline Easement and report results to Santa Clara County.

FY26 SCOPE

Continue to work with partners, stakeholders, county and Lehigh to maximize protection of Midpen interests. Monitor Ridgeline Easement and report results to Santa Clara County.

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	23,717	25,000	88,000	68,000	0	0	204,717
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$23,717	\$25,000	\$88,000	\$68,000	\$0	\$0	\$204,717

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$23,717	\$25,000	\$88,000	\$68,000	\$0	\$0	\$204,717
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$23,717	\$25,000	\$88,000	\$68,000	\$0	\$0	\$204,717

NATURAL RESOURCE PROTECTION AND RESTORATION

Pescadero Watershed Sediment Reduction Implementation

Project #: 80081

Fund: 40 – General Fund Capital

PROJECT PURPOSE

Design new hydro improvements for main spillway to flow into natural channel, which will improve the ability to drain for invasive species removal, improve overall pond habitat health, and improve the visitor experience. This work also further the goals of the Pescadero Creek Watershed by reducing sediment input into the watershed.

FY25 SCOPE

Concept-level plans and costs for four options for pond improvements are anticipated in FY24. Selection will be made in FY25 for further development to 30% design plans to be discussed with regulatory agencies and San Mateo County.

FY26 SCOPE

Develop 65% design plans for second round of regulatory agency and San Mateo County discussions. Incorporate comments into 90% design plans for construction. Continue advancing permitting effort throughout FY26.

FY27 SCOPE

Issue Request for Bid and award for construction of final design for Alpine Pond improvements. Contract with engineering, geotechnical, biological, cultural, and construction oversight services. Contract revegetation specialist for native plant design and erosion control services, including irrigation design as required by resource agencies as outlined in the Mitigation Monitoring Plan associated with the environmental analysis.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	150,000	225,000	35,000	0	0	410,000
8300 – Environmental/Planning Services	0	5,000	50,000	60,000	50,000	0	165,000
8400 – Inspection/Construction Monitoring	0	0	0	0	120,000	0	120,000
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	450,000	0	450,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$155,000	\$275,000	\$95,000	\$620,000	\$0	\$1,145,000
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	155,000	275,000	95,000	620,000	0	1,145,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$155,000	\$275,000	\$95,000	\$620,000	\$0	\$1,145,000

NATURAL RESOURCE PROTECTION AND RESTORATION

Santa Cruz Kangaroo Rat Habitat and Population Management

Project #: 80083

Fund: 10 – General Fund Operating



PROJECT PURPOSE

Assess habitat and support genetic research to inform the development of a habitat and population management plan (HPMP). The HPMP will identify opportunities for site-specific enhancements to increase species resiliency of Santa Cruz kangaroo rat.

FY25 SCOPE

Continue implementation of pilot fuels treatment under Wildland Fire Resiliency CEQA that protects and maintains kangaroo rat habitat.

FY26 SCOPE

Continue implementation of pilot fuels treatment under Wildland Fire Resiliency CEQA that protects and maintains kangaroo rat habitat.

FY27 SCOPE

Determine long term habitat enhancements and begin long-term monitoring of kangaroo rat population response. Partner with State Parks and/or Open Space Authority for translocations if recommended. Future monitoring and partnering will switch to core work.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	76,107	136,932	160,000	90,000	90,000	40,000	593,039
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$76,107	\$136,932	\$160,000	\$90,000	\$90,000	\$40,000	\$593,039
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$76,107	\$46,432	\$30,500	\$15,000	\$90,000	\$40,000	\$298,039
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	90,500	129,500	75,000	0	0	295,000
Grand Total	\$76,107	\$136,932	\$160,000	\$90,000	\$90,000	\$40,000	\$593,039

NATURAL RESOURCE PROTECTION AND RESTORATION

Remediation of Planting Sites

Project #: 80084

Fund: 10 – General Fund Operating



PROJECT PURPOSE

Oregon State University to provide remediation recommendations for restoration sites contaminated with soil pathogens and preventative strategies for future restoration projects. Staff to then identify remedial actions to pursue based on capacity, costs, and other factors to manage for Phytophthora and protect the natural resources.

FY25 SCOPE

Deferred to FY26.

FY26 SCOPE

Implement first year of remediation of restoration sites contaminated with soil pathogens.

FY27 SCOPE

Implement second year of remediation of restoration sites contaminated with soil pathogens.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	50,000	50,000	0	100,000
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$50,000	\$50,000	\$0	\$100,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$50,000	\$50,000	\$0	\$100,000
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$50,000	\$50,000	\$0	\$100,000



NATURAL RESOURCE PROTECTION AND RESTORATION

CEQA Review for Integrated Pest Management Implementation

Project #: 80090

Fund: 10 – General Fund Operating



PROJECT PURPOSE

Perform 10-year review of the Integrated Pest Management (IPM) Program. Update the project description and confirm and/or update original CEQA findings.

FY25 SCOPE

Finalize CEQA and approve the updated IPM Program.

FY26 SCOPE

Project completed in prior fiscal year(s).

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	20,000	100,000	0	0	0	120,000
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$20,000	\$100,000	\$0	\$0	\$0	\$120,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$20,000	\$100,000	\$0	\$0	\$0	\$120,000
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$20,000	\$100,000	\$0	\$0	\$0	\$120,000

NATURAL RESOURCE PROTECTION AND RESTORATION

Miramontes Ridge Reforestation

Project #: 80091

Fund: 10 – General Fund Operating



PROJECT PURPOSE

Implement ecosystem resiliency through reforestation near Highway 35.

FY25 SCOPE

Deferred to FY27.

FY26 SCOPE

Deferred to FY27.

FY27 SCOPE

Develop the reforestation habitat restoration plan.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	180,000	0	180,000
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$0	\$180,000	\$0	\$180,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$180,000	\$0	\$180,000
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$0	\$180,000	\$0	\$180,000

NATURAL RESOURCE PROTECTION AND RESTORATION

Long Ridge Forest Health Treatment

Project #: 80092

Fund: 10 – General Fund Operating



PROJECT PURPOSE

Restore oak woodland habitat to improve resilience to climate change impacts and fire by removing encroaching Douglas fir that is overtopping the hardwoods.

FY25 SCOPE

Complete pre-treatment surveys and develop a treatment plan for Douglas fir removal and restoration of the oak woodland habitat.

FY26 SCOPE

Complete permitting, CEQA requirements, and tribal engagement.

FY27 SCOPE

Complete first round of Douglas-fir removal and begin post-treatment monitoring, contingency planning for invasive species.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	98,500	163,000	82,000	162,000	0	505,500
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$98,500	\$163,000	\$82,000	\$162,000	\$0	\$505,500

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$98,500	\$163,000	\$82,000	\$162,000	\$0	\$505,500
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$98,500	\$163,000	\$82,000	\$162,000	\$0	\$505,500

NATURAL RESOURCE PROTECTION AND RESTORATION

Prescribed Fire Plan Implementation

Project #: 80093

Fund: 10 – General Fund Operating



PROJECT PURPOSE

Reintroduce fire as a natural process for ecosystem resiliency and fire management.

FY25 SCOPE

Identify areas for prescribed fire. Draft up to three burn plans depending on prior years implementation and implement at least one burn. Monitor and implement corrective actions, as needed. The scope of work and budget is subject to change following additional assessment from staff.

FY26 SCOPE

Identify areas for prescribed fire. Draft up to three burn plans depending on prior years implementation and implement at least one burn. Monitor and implement corrective actions, as needed. The scope of work and budget is subject to change following additional assessment from staff.

FY27 SCOPE

Identify areas for prescribed fire. Draft up to three burn plans depending on prior years implementation and implement at least one burn. Monitor and implement corrective actions, as needed. The scope of work and budget is subject to change following additional assessment from staff.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	37,500	74,000	74,000	37,000	0	222,500
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$37,500	\$74,000	\$74,000	\$37,000	\$0	\$222,500
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$37,500	\$74,000	\$74,000	\$37,000	\$0	\$222,500
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$37,500	\$74,000	\$74,000	\$37,000	\$0	\$222,500

NATURAL RESOURCE PROTECTION AND RESTORATION

San Gregorio Creek Fish Habitat Enhancement Project #: 80095 Fund: 40 – General Fund Capital

PROJECT PURPOSE

Enhance instream salmonid habitat in San Gregorio Creek at Apple Orchard by installing large woody debris.

FY25 SCOPE

Complete construction.

FY26 SCOPE

Conduct Year 1 of post-construction monitoring.

FY27 SCOPE

Conduct Year 2 of post-construction monitoring.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	13,250	15,000	0	0	0	28,250
8300 – Environmental/Planning Services	0	70,000	95,000	20,000	20,000	0	205,000
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	10,250	85,000	0	0	0	95,250
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$93,500	\$195,000	\$20,000	\$20,000	\$0	\$328,500

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	93,500	195,000	20,000	20,000	0	328,500
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$93,500	\$195,000	\$20,000	\$20,000	\$0	\$328,500

NATURAL RESOURCE PROTECTION AND RESTORATION

San Francisco Garter Snake Partnership

Project #: 80096

Fund: 10 – General Fund Operating



PROJECT PURPOSE

Partner with US Geological Survey (USGS), Golden Gate National Recreation Area (GGNRA), San Francisco Recreation and Parks Department (SFRPD), US Fish and Wildlife Service (USFWS), and California Department of Fish and Wildlife (CDFW) to augment and reintroduce San Francisco garter snakes at known and potential new population sites to boost species numbers and increase genetic health across its range.

FY25 SCOPE

Work with USFWS and CDFW to permit capture of San Francisco garter snakes from donor sites for head starting, captive or translocation to release sites. Begin CEQA. Exemption anticipated for sites currently having San Francisco garter snakes, higher level document may be required for sites that do not currently have San Francisco garter snakes. As approved by permitting and CEQA, perform capture, rearing, and release.

FY26 SCOPE

Complete initial CEQA for new sites. Perform capture, rearing, and release and effectiveness monitoring. Work with additional partners to expand number of donor and recipient sites. Seek grant funding to support long term efforts.

FY27 SCOPE

Based on results of monitoring at previous donor and recipient sites, continue capture, rearing, release and effectiveness monitoring. If supported, introduce San Francisco garter snakes to La Honda Creek Preserve.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	25,000	50,000	50,000	50,000	175,000
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$25,000	\$50,000	\$50,000	\$50,000	\$175,000
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$25,000	\$50,000	\$50,000	\$50,000	\$175,000
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$25,000	\$50,000	\$50,000	\$50,000	\$175,000



NATURAL RESOURCE PROTECTION AND RESTORATION

Wildlife Conservation Board Grant Reforestation Projects

Project #: 80097

Fund: 10 – General Fund Operating



PROJECT PURPOSE

Remove invasive tree species and restore sites to native woodland.

FY25 SCOPE

Remove Douglas fir from Phase 2 sites of Christmas tree farm at Bear Creek Redwoods, remove eucalyptus from Cathedral Oaks area of Sierra Azul and implement Integrated Pest Management (IPM) treatment.

FY26 SCOPE

Install first phase of native plantings, irrigation, and continue IPM treatment.

FY27 SCOPE

Install second phase of native plantings and continue IPM treatment.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	720,000	270,000	75,000	0	1,065,000
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$720,000	\$270,000	\$75,000	\$0	\$1,065,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$720,000	\$270,000	\$75,000	\$0	\$1,065,000
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$720,000	\$270,000	\$75,000	\$0	\$1,065,000

NATURAL RESOURCE PROTECTION AND RESTORATION

Science Symposium

Project #: 80098

Fund: 10 – General Fund Operating

PROJECT PURPOSE

In collaboration with the Santa Cruz Mountains Stewardship Network, host a symposium showcasing recent and regional conservation science.

FY25 SCOPE

Deferred to FY26.

FY26 SCOPE

Scope the symposium and identify potential participants.

FY27 SCOPE

Hold the symposium.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	100,000	50,000	0	150,000
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$100,000	\$50,000	\$0	\$150,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$100,000	\$50,000	\$0	\$150,000
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$100,000	\$50,000	\$0	\$150,000

NATURAL RESOURCE PROTECTION AND RESTORATION

Biochar Amendment Pilot Study

Project #: 80099

Fund: 10 – General Fund Operating



PROJECT PURPOSE

Study the impacts of biochar application in grassland ecosystems to determine if it is a viable method to enhance soil carbon sequestration on rangelands.

FY25 SCOPE

Project not yet started.

FY26 SCOPE

With consultant assistance, take baseline data, apply biochar and native seed according to the study design, and begin monitoring results.

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	70,500	0	0	70,500
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$70,500	\$0	\$0	\$70,500

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$70,500	\$0	\$0	\$70,500
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$70,500	\$0	\$0	\$70,500

NATURAL RESOURCE PROTECTION AND RESTORATION

Carbon Farming Implementation – Bluebrush Hedgerows

Project #: 80100

Fund: 10 – General Fund Operating



PROJECT PURPOSE

Install native hedgerows at Bluebrush Farms to enhance habitat and carbon sequestration.

FY25 SCOPE

Project not yet started.

FY26 SCOPE

Install hedgerows with a contractor.

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	100,000	0	0	100,000
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$100,000	\$0	\$0	\$100,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$100,000	\$0	\$0	\$100,000
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$100,000	\$0	\$0	\$100,000

NATURAL RESOURCE PROTECTION AND RESTORATION

Madonna Creek Habitat Enhancement, Water Supply and Bridge Replacement

Project #: MAA01-006

Fund: 30 – Measure AA Capital



PROJECT PURPOSE

Improve California red-legged frog (CRLF) habitat at the upper instream pond and provide alternative water supply to agricultural operations.

FY25 SCOPE

Develop concept designs for habitat improvements.

FY26 SCOPE

Finalize designs, seek grant funding, and begin CEQA review.

FY27 SCOPE

Finalize CEQA and prepare permits applications.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$1,915	\$2,481	\$7,155	\$7,369	\$0	\$18,920
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	68,417	0	75,000	90,000	60,000	90,000	383,417
8300 – Environmental/Planning Services	24,584	0	35,000	120,000	50,000	60,000	289,584
8400 – Inspection/Construction Monitoring	1,090	0	0	0	0	0	1,090
8500 – Permitting Fees	0	0	0	0	100,000	0	100,000
8600 – Construction	0	0	0	0	0	350,000	350,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$94,091	\$1,915	\$112,481	\$217,155	\$217,369	\$500,000	\$1,143,011
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	94,091	1,915	112,481	217,155	217,369	500,000	1,143,011
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$94,091	\$1,915	\$112,481	\$217,155	\$217,369	\$500,000	\$1,143,011

NATURAL RESOURCE PROTECTION AND RESTORATION

Stevens Creek Shoreline Nature Area Restoration

Project #: MAA02-004

Fund: 30 – Measure AA Capital



PROJECT PURPOSE

Make phased habitat improvements and infrastructure changes to Midpen parcel that align with regional shoreline resiliency planning.

FY25 SCOPE

Continue site enhancements, monitoring and technical studies toward Phase 2. The scope of work and budget is subject to change following additional assessment from staff and given that site access in a given year is dependent on weather conditions and water levels.

FY26 SCOPE

Continue site enhancements, monitoring and technical studies toward Phase 2. The scope of work and budget is subject to change following additional assessment from staff and given that site access in a given year is dependent on weather conditions and water levels.

FY27 SCOPE

Continue site enhancements, monitoring and technical studies toward Phase 2. The scope of work and budget is subject to change following additional assessment from staff and given that site access in a given year is dependent on weather conditions and water levels. May initiate CEQA.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$28,301	\$11,808	\$15,077	\$0	\$55,186
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	120,000	250,000	250,000	0	620,000
8300 – Environmental/Planning Services	1,721	20,000	125,000	270,000	20,000	0	436,721
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$1,721	\$20,000	\$273,301	\$531,808	\$285,077	\$0	\$1,111,907
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	1,721	20,000	273,301	531,808	285,077	0	1,111,907
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$1,721	\$20,000	\$273,301	\$531,808	\$285,077	\$0	\$1,111,907

NATURAL RESOURCE PROTECTION AND RESTORATION

Purisima Upland Site Cleanup and Soil Remediation

Project #: MAA03-002

Fund: 30 – Measure AA Capital



PROJECT PURPOSE

Complete site cleanup and soil remediation around existing empty oil tank to protect natural resource values.

FY25 SCOPE

Remediate former oil facility and other areas, clean up debris, and install erosion control as needed. The scope of work and budget is subject to change following additional assessment from staff.

FY26 SCOPE

Complete remediation work. Monitor and maintain site for next few years.

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$18,290	\$775	\$20,106	\$20,709	\$0	\$0	\$59,880
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	65,571	0	0	0	0	0	65,571
8200 – Architect/Engineering Services	112,224	10,000	15,000	15,000	0	0	152,224
8300 – Environmental/Planning Services	54,624	0	55,000	15,000	0	0	124,624
8400 – Inspection/Construction Monitoring	32,420	0	20,000	20,000	0	0	72,420
8500 – Permitting Fees	7,196	0	10,000	0	0	0	17,196
8600 – Construction	2,045	0	427,000	225,000	0	0	654,045
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$292,370	\$10,775	\$547,106	\$295,709	\$0	\$0	\$1,145,960

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	292,370	10,775	547,106	295,709	0	0	1,145,960
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$292,370	\$10,775	\$547,106	\$295,709	\$0	\$0	\$1,145,960

NATURAL RESOURCE PROTECTION AND RESTORATION

Water Improvements at Lobitos Ranch

Project #: MAA03-007

Fund: 30 – Measure AA Capital



PROJECT PURPOSE

Develop water supply improvements to continue sustaining the conservation grazing program as a land management tool for maintaining grassland habitats and reducing wildland fire fuel loads.

FY25 SCOPE

Develop grazing water supply plan and complete spring improvement.

FY26 SCOPE

Implement stock water infrastructure improvements.

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	35,000	0	0	35,000
8300 – Environmental/Planning Services	0	0	40,000	20,000	0	0	60,000
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	51,000	130,000	0	0	181,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$91,000	\$185,000	\$0	\$0	\$276,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	91,000	185,000	0	0	276,000
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$91,000	\$185,000	\$0	\$0	\$276,000



NATURAL RESOURCE PROTECTION AND RESTORATION

Lobitos Creek Fisheries Restoration

Project #: MAA03-011

Fund: 30 – Measure AA Capital

PROJECT PURPOSE

Restore fish passage to the Lobitos Creek Watershed through improvements on Highway 1 (Caltrans) and Verde Road (San Mateo County).

FY25 SCOPE

Project deferred to FY26.

FY26 SCOPE

Hire a consultant to conduct topographic and habitat surveys to inform a high-level conceptual design and rough cost estimate for fish passage improvements across Verde Road. Continue inter-agency coordination to add the Highway 1 crossing to Caltrans' 2-year project cycle.

FY27 SCOPE

Utilize concept design and cost estimate to continue discussions with San Mateo County and San Mateo Resource Conservation District on design development.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$1,704	\$215,937	\$0	\$217,641
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	100,000	180,000	0	280,000
8300 – Environmental/Planning Services	0	0	0	0	85,000	0	85,000
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	55,000	40,000	0	95,000
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$156,704	\$520,937	\$0	\$677,641
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	156,704	520,937	0	677,641
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$156,704	\$520,937	\$0	\$677,641

NATURAL RESOURCE PROTECTION AND RESTORATION

Restoration Forestry Demonstration Project

Project #: MAA05-010

Fund: 30 – Measure AA Capital



PROJECT PURPOSE

Develop pilot project to restore degraded forest habitat, enhance fire resiliency, and assess carbon storage.

FY25 SCOPE

Begin implementation of forest plan (Year 1).

FY26 SCOPE

Continue implementation of forest plan (Year 2).

FY27 SCOPE

Continue implementation of forest plan (Year 3).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$3,013	\$14,082	\$48,423	\$49,876	\$1,755	\$0	\$117,149
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	15,000	0	0	0	15,000
8300 – Environmental/Planning Services	58,873	87,000	115,000	115,000	25,000	0	400,873
8400 – Inspection/Construction Monitoring	25,687	0	0	0	0	0	25,687
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	500,000	0	500,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$87,574	\$101,082	\$178,423	\$164,876	\$526,755	\$0	\$1,058,710

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	87,574	101,082	178,423	164,876	526,755	0	1,058,710
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$87,574	\$101,082	\$178,423	\$164,876	\$526,755	\$0	\$1,058,710

NATURAL RESOURCE PROTECTION AND RESTORATION

Lone Madrone Corrals

Project #: MAA05-014

Fund: 30 – Measure AA Capital



PROJECT PURPOSE

Provide grazing tenant with functional corrals for unloading/loading, administering vaccinations and health checks of livestock on the Lone Madrone property. The property lacks accessible corrals for the onsite ranching tenant to ensure continuity of Midpen's conservation grazing program to maintain grassland habitats and reduce wildland fire fuel loads. This project would install new corrals that are accessible from the road and separated from future public access trails.

FY25 SCOPE

Prepare feasibility studies, determine location and prepare design documents, and complete CEQA review.

FY26 SCOPE

Bid, award contract and complete construction.

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	6,000	0	0	0	6,000
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	1,000	100,000	0	0	101,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$7,000	\$100,000	\$0	\$0	\$107,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	7,000	100,000	0	0	107,000
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$7,000	\$100,000	\$0	\$0	\$107,000

NATURAL RESOURCE PROTECTION AND RESTORATION

Cloverdale – Operational Road System Review and Repairs

Project #: MAA13-001

Fund: 30 – Measure AA Capital



PROJECT PURPOSE

Use road inventory to determine what existing roads need to remain for operational purposes and what segments need repairs or realignments to keep roads and passageways operational while protecting surrounding watershed, habitats, and special status species.

FY25 SCOPE

Pending acquisition, proceed with design and CEQA review of ranch road improvements. Prepare materials for submittal to regulatory agencies for permitting.

FY26 SCOPE

Continue permitting. Review results of the road inventory to identify the alignments that need to remain and be maintained long-term. Initiate technical studies. Develop a program for necessary repairs, realignments and decommissioning of road segments, with planned scopes, schedules and budget for implementation.

FY27 SCOPE

Continue permitting.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$8,911	\$2,823	\$0	\$11,734
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	70,000	65,000	50,000	0	185,000
8300 – Environmental/Planning Services	0	0	0	30,000	25,000	0	55,000
8400 – Inspection/Construction Monitoring	0	0	0	0	50,000	0	50,000
8500 – Permitting Fees	0	0	0	35,000	15,000	0	50,000
8600 – Construction	0	0	0	0	340,000	0	340,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$70,000	\$138,911	\$482,823	\$0	\$691,734
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	70,000	138,911	482,823	0	691,734
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$70,000	\$138,911	\$482,823	\$0	\$691,734

NATURAL RESOURCE PROTECTION AND RESTORATION

Cloverdale Reservoir Monitoring Improvements

Project #: MAA13-002

Fund: 30 – Measure AA Capital



PROJECT PURPOSE

Improve understanding and monitoring of reservoir system components to aid in agricultural and wildlife water management planning and in reservoir system operations by the Lake Lucerne Mutual Water Company.

FY25 SCOPE

Execute Phase 2 of consultant contract to assess reservoir system.

FY26 SCOPE

Continue reservoir assessments.

FY27 SCOPE

Finish reservoir assessments and communicate findings.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$1,704	\$0	\$0	\$1,704
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	15,500	50,000	50,000	50,000	0	165,500
8300 – Environmental/Planning Services	0	36,000	35,000	45,000	20,000	0	136,000
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	25,000	25,000	0	50,000
8600 – Construction	0	0	10,000	25,000	25,000	0	60,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$51,500	\$95,000	\$146,704	\$120,000	\$0	\$413,204

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	51,500	95,000	146,704	120,000	0	413,204
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$51,500	\$95,000	\$146,704	\$120,000	\$0	\$413,204

NATURAL RESOURCE PROTECTION AND RESTORATION

Cloverdale Ranch Hidden Valley Livestock Waterline Development

Project #: MAA13-004

Fund: 30 – Measure AA Capital



PROJECT PURPOSE

Upgrade infrastructure to support improved grazing distribution. Controlling the distribution of livestock and grazing allows the District to protect natural resources while practicing conservation grazing.

FY25 SCOPE

Project not yet started.

FY26 SCOPE

Project not yet started.

FY27 SCOPE

Scope water line and trough locations, complete a Request for Bids to construct the water system, award the contract, and complete the improvements.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$9,409	\$0	\$9,409
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	10,000	0	10,000
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	61,000	0	61,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$0	\$80,409	\$0	\$80,409

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	80,409	0	80,409
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$0	\$80,409	\$0	\$80,409

NATURAL RESOURCE PROTECTION AND RESTORATION

Wildlife Corridor: Highway 17 Crossing

Project #: MAA20-001

Fund: 30 – Measure AA Capital



PROJECT PURPOSE

Work with partners to develop, engineer, and implement wildlife crossing improvements at Highway 17 to provide safe movement for wildlife connecting over 30,000 acres of protected public lands.

FY25 SCOPE

Complete Caltrans Project Approval & Environmental Document (PA&ED) phase, including board certification of final CEQA document. Continue to work with Valley Transportation Agency to finalize design plan and secure permits. Begin preparing bid package materials for implementation. Finalize work on Mitigation Credit Agreement.

FY26 SCOPE

Continue to work with Valley Transportation Agency. If project has Caltrans approval, has received permits and funding, solicit bids, award contract and begin construction.

FY27 SCOPE

Continue to work with Valley Transportation Agency. If project has Caltrans approval, has received permits and funding, solicit bids, award contract and begin construction.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$83,640	\$30,154	\$11,086	\$5,709	\$0	\$0	\$130,589
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	20,000	0	0	0	0	20,000
8200 – Architect/Engineering Services	243,639	625,000	1,475,000	1,000,000	0	0	3,343,639
8300 – Environmental/Planning Services	650,443	120,400	0	0	0	0	770,843
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	79,841	0	0	0	13,500,000	0	13,579,841
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$1,057,563	\$795,554	\$1,486,086	\$1,005,709	\$13,500,000	\$0	\$17,844,912
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	(813,925)	(282,946)	156,086	550,709	13,500,000	0	13,109,924
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	1,871,488	1,078,500	1,330,000	455,000	0	0	4,734,988
Grand Total	\$1,057,563	\$795,554	\$1,486,086	\$1,005,709	\$13,500,000	\$0	\$17,844,912

NATURAL RESOURCE PROTECTION AND RESTORATION

Bear Creek Redwoods Preserve Plan: Invasive Weed Treatment and Restoration

Project #: MAA21-007

Fund: 30 – Measure AA Capital



PROJECT PURPOSE

Implement targeted treatments under the Integrated Pest Management Plan to control invasive weed populations at Bear Creek Redwoods Open Space Preserve, and facilitate opening phases 2 and 3 of the preserve for public access. Implement targeted weed treatments to restore native habitats along roads and trails. Treatment sites are expected to require five years of treatment before requiring maintenance-level treatment (determined by species, habitat, infestation level and time span, and site-history).

FY25 SCOPE

Complete second year of invasive species treatment in Phase 2 area of Bear Creek Redwoods.

FY26 SCOPE

Complete third year of invasive species treatment in Phase 2 area of Bear Creek Redwoods.

FY27 SCOPE

Complete fourth year of invasive species treatment in Phase 2 area of Bear Creek Redwoods.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$2,792	\$7,501	\$10,053	\$10,355	\$0	\$0	\$30,701
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	1,225,709	100,000	100,000	100,000	500,000	0	2,025,709
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$1,228,501	\$107,501	\$110,053	\$110,355	\$500,000	\$0	\$2,056,410
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	713,501	107,501	110,053	110,355	500,000	0	1,541,410
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	515,000	0	0	0	0	0	515,000
Grand Total	\$1,228,501	\$107,501	\$110,053	\$110,355	\$500,000	\$0	\$2,056,410

NATURAL RESOURCE PROTECTION AND RESTORATION

Alma Bridge Road Wildlife Passage

Project #: VP22-002

Fund: 40 – General Fund Capital



PROJECT PURPOSE

Partner with Santa Clara County to complete CEQA, design, permitting and implementation to provide safe passage for wildlife (newts). Midpen will retain a consultant to provide CEQA and design services to provide safe passage for newts across Alma Bridge Road. Implementation to be led by Midpen or county. Long term operation and maintenance to shift to county.

FY25 SCOPE

Begin design and CEQA review.

FY26 SCOPE

Complete CEQA and initiate permitting. County to lead final design and bidding.

FY27 SCOPE

County to implement. Midpen to complete effectiveness monitoring in future years.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	250,000	1,000,000	750,000	0	0	2,000,000
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	750,000	0	750,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$250,000	\$1,000,000	\$750,000	\$750,000	\$0	\$2,750,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	250,000	500,000	(122,250)	0	0	627,750
Grants/Partnerships/Other	0	0	500,000	872,250	750,000	0	2,122,250
Grand Total	\$0	\$250,000	\$1,000,000	\$750,000	\$750,000	\$0	\$2,750,000

Public Access, Education and Outreach



Project #	Project Name	Fiscal Year	FY25	FY26	FY27	3-Year Total	Page #
31901	ADA Barrier Removal	FY25-FY27	\$1,537,000	\$50,000	\$50,000	\$1,637,000	127
31904	Purisima Preserve Multimodal Access – Implementation	FY25/FY26	52,509	29,350	0	81,859	128
31911	Johnston Ranch Loop Trail and Parking Area	FY26/FY27	0	110,000	135,000	245,000	129
31912	Long Ridge Parking – Feasibility Study	FY26/FY27	0	20,000	100,000	120,000	130
31913	Visitor Use Management and Carrying Capacity	FY26/FY27	0	25,000	75,000	100,000	131
35006	Kennedy Trailhead Parking Area Improvement	FY26/FY27	0	110,000	100,000	210,000	132
35008	Kennedy Trail Retaining Wall	FY25	10,000	0	0	10,000	133
35015	Rancho San Antonio Road and ADA Improvements	FY25-FY27	321,000	540,000	450,000	1,311,000	134
35030	Fremont Older Parking Area Improvements	FY25-FY27	73,000	42,000	350,000	465,000	135
35031	Guadalupe Creek Crossing Replacement	FY25-FY27	106,000	266,000	350,000	722,000	136
35032	Bear Creek Redwoods – Parking Lot Culvert	FY25-FY27	131,000	1,107,000	572,000	1,810,000	137
35035	Purisima Creek Road Vehicle Access	FY25-FY27	455,000	1,605,000	1,690,000	3,750,000	138
35047	Bear Creek Road and Summit Road Intersection Trail Crossing	FY27	0	0	80,000	80,000	139
35048	Picchetti ADA Site Improvements	FY27	0	0	110,000	110,000	140
35049	Ravenswood Viewing Platforms Rebuild	FY27	0	0	37,500	37,500	141
61025	FFO Trail Bridge Replacements	FY25	42,500	0	0	42,500	142
61044	Monte Bello Black Mountain Trail Extension	FY25-FY27	90,000	98,000	307,500	495,500	143
61049	El Corte de Madera – Spring Board Trail Culvert and Bridge	FY25-FY27	62,000	25,000	269,500	356,500	144
MAA03-009	Purisima-to-the-Sea Parking	FY25-FY27	154,993	129,382	1,712,631	1,997,006	145
MAA03-010	Purisima-to-the-Sea Trail	FY25-FY27	185,954	116,733	390,000	692,687	146
MAA03-012	Purisima Preserve Comprehensive Use and Management Plan	FY25	81,859	0	0	81,859	147
MAA03-013	Hwy 35 Multi-Use Trail Crossing and Parking Implementation	FY25-FY27	250,677	160,000	1,027,000	1,437,677	148
MAA05-007	La Honda Creek Phase 2 Trail Connections	FY25/FY26	368,856	770,672	0	1,139,528	149
MAA05-012	Paulin Culvert/Bridge Improvements	FY25-FY27	40,651	507,426	77,500	625,577	150
MAA05-013	La Honda Parking and Trailhead Access – Phase 2 Implementation	FY26/FY27	0	126,356	730,000	856,356	151
MAA06-002	Hawthorns Area Plan	FY25-FY27	228,661	202,741	81,372	512,774	152
MAA10-001	Alpine Road Regional Trail, Coal Creek	FY25	30,000	0	0	30,000	153
MAA10-002	Meadow Trail Reroute	FY27	0	0	52,798	52,798	154
MAA11-003	Rancho San Antonio Multimodal Access – Implementation (MAA Eligible)	FY25/FY26	0	25,000	0	25,000	155
MAA11-004	Rancho San Antonio Deer Hollow Farm Restroom	FY25	32,792	0	0	32,792	156
MAA11-005	Rancho San Antonio Permanent Carpool Parking Implementation	FY25-FY27	73,086	65,000	1,050,000	1,188,086	157
MAA11-006	Rancho San Antonio Welcome Center Kiosk	FY26/FY27	0	9,135	67,297	76,432	158
MAA17-005	Upper Stevens Creek Trail Connection	FY25-FY27	95,000	128,911	35,000	258,911	159
MAA20-002	Bay Area Ridge Trail: Highway 17 Crossing	FY25-FY27	1,683,315	1,230,709	13,551,755	16,465,779	160



ATTACHMENT 1

MAA20-004	El Sereno Loop Trail	FY26/FY27	229,949	43,000	0	272,949	161
MAA21-004	Bear Creek Stables Project	FY26/FY27	227,865	4,460,998	0	4,688,863	162
MAA21-006	Bear Creek Redwoods – Alma College Cultural Landscape Rehabilitation	FY25-FY27	85,954	86,282	50,000	222,236	163
MAA21-011	Phase 2 Trail Improvements, Bear Creek Redwoods	FY26/FY27	353,593	471,000	0	824,593	164
MAA22-004	Beatty Parking Area and Trail Connections	FY25-FY27	89,389	86,419	10,881	186,689	165
MAA25-004	Umunhum-to-the-Sea Trail	FY27	0	0	5,881	5,881	166
VP04-002	El Corte de Madera Single-use Biking/Hiking Trail	FY26/FY27	0	25,000	0	25,000	167
VP05-002	La Honda Creek Parking and Trailhead Access – Phase 1 Feasibility Study and CEQA Review	FY25-FY27	56,000	50,000	0	106,000	168
VP07-003	La Honda South Area Parking Feasibility Study	FY26/FY27	0	210,000	120,000	330,000	169
VP11-001	Rancho San Antonio Multimodal Access – Implementation (Non-MAA Funded)	FY25	10,000	0	0	10,000	170
VP14-001	California Riding and Hiking Trails	FY25	15,000	0	0	15,000	171
VP21-005	Bear Creek Redwoods North Parking Area	FY25-FY27	215,000	172,000	2,116,000	2,503,000	172
VP21-006	Phase 2 Multiuse Trail, Bear Creek Redwoods	FY26/FY27	0	150,000	560,000	710,000	173
Total			\$7,388,603	\$13,254,114	\$26,314,615	46,957,332	

SUPPORTING PROJECTS

Project Name	Project Purpose	Lead Department	Fiscal Year
Badger Educational Items	Implement board-approved actions, generated during the Fog Drift Vista Trail naming effort, for highlighting the presence of American badgers in the Skyline area.	Natural Resources	FY25-FY27
Cloverdale Interim Public Access	Provide public access to Cloverdale through a three-phased approach that includes community field days, Docent Naturalist-led hikes, and limited permit access.	Visitor Services	FY25
Evaluate and Implement Dynamic Signage in District Preserves	Evaluate existing parking areas and implement dynamic signs if feasible to provide real-time parking availability to preserve visitors.	General Manager's Office	FY25-FY27
Regional Trails and Active Transportation/Access to Open Space Planning and Coordination	Provide technical and planning support on external regional trail and active transportation planning projects initiated by partners and other public agencies.	Planning	FY25-FY27
Trail Designation Thornewood Preserve	Designate and name an existing service road as a trail to include as part of the Thornewood Preserve trail system. Provide access to "Rock of Ages".	General Manager's Office	FY25
Trail Junction Numbering System	Improve wayfinding on trails by adding unique trail junction numbers.	Planning	FY25-FY27

PUBLIC ACCESS, EDUCATION AND OUTREACH

ADA Barrier Removal

Project #: 31901

Fund: 40 – General Fund Capital



PROJECT PURPOSE

Implement Americans with Disabilities Act (ADA) barrier removals as identified and prioritized in the board-approved ADA Transition Plan Update, including tracking and reporting accomplishments.

FY25 SCOPE

Complete Year 6 of barrier removals. The scope of work and budget is subject to change following additional assessment from staff.

FY26 SCOPE

Complete Year 7 of barrier removals. The scope of work and budget is subject to change following additional assessment from staff.

FY27 SCOPE

Complete Year 8 of barrier removals. The scope of work and budget is subject to change following additional assessment from staff.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	276,299	40,000	80,000	50,000	50,000	0	496,299
8300 – Environmental/Planning Services	28,841	0	15,000	0	0	0	43,841
8400 – Inspection/Construction Monitoring	27,924	0	30,000	0	0	0	57,924
8500 – Permitting Fees	46,998	70,000	0	0	0	0	116,998
8600 – Construction	590,140	0	1,412,000	0	0	0	2,002,140
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$970,202	\$110,000	\$1,537,000	\$50,000	\$50,000	\$0	\$2,717,202
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$(148,600)	\$0	\$0	\$0	\$0	\$0	\$(148,600)
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	970,202	110,000	1,537,000	50,000	50,000	0	2,717,202
Grants/Partnerships/Other	148,600	0	0	0	0	0	148,600
Grand Total	\$970,202	\$110,000	\$1,537,000	\$50,000	\$50,000	\$0	\$2,717,202

PUBLIC ACCESS, EDUCATION AND OUTREACH

Purisima Preserve Multimodal Access – Implementation

Project #: 31904

Fund: 10 – General Fund Operating



PROJECT PURPOSE

Implement transportation demand management (TDM) strategies at Purisima Creek Redwoods Preserve to reduce parking challenges and encourage multimodal access to the preserve. Includes program development to inform design, implementation and operations of Purisima Creek Redwoods Preserve parking areas.

FY25 SCOPE

Initiate development of program scenarios and implementation details for high priority TDMs.

FY26 SCOPE

Complete development of program scenarios and implementation details for high priority TDMs. Obtain Board approval of implementation as part of the Purisima Comprehensive Use and Management Plan.

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	16,843	65,000	52,509	29,350	0	0	163,702
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$16,843	\$65,000	\$52,509	\$29,350	\$0	\$0	\$163,702

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$16,843	\$65,000	\$52,509	\$29,350	\$0	\$0	\$163,702
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$16,843	\$65,000	\$52,509	\$29,350	\$0	\$0	\$163,702

PUBLIC ACCESS, EDUCATION AND OUTREACH

Johnston Ranch Loop Trail and Parking Area

Project #: 31911

Fund: 40 – General Fund Capital



PROJECT PURPOSE

Partner with and assist the City of Half Moon Bay on developing and implementing shared/expanded parking and new trails at Johnston House and Johnston Ranch Uplands properties.

FY25 SCOPE

Project not yet started.

FY26 SCOPE

City of Half Moon Bay-led project. Pending a partnership agreement with the city and the city's schedule, initiate project scoping and coordination. Assist with site assessments.

FY27 SCOPE

City of Half Moon Bay-led project. In coordination with the city and Peninsula Open Space Trust, assist with site assessments, development of conceptual design of existing parking area and trailhead, and public and stakeholder outreach and engagement. Conduct trail scouting.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	30,000	0	0	30,000
8300 – Environmental/Planning Services	0	0	0	60,000	0	0	60,000
8400 – Inspection/Construction Monitoring	0	0	0	0	20,000	0	20,000
8500 – Permitting Fees	0	0	0	20,000	0	0	20,000
8600 – Construction	0	0	0	0	115,000	0	115,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$110,000	\$135,000	\$0	\$245,000
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	110,000	135,000	0	245,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$110,000	\$135,000	\$0	\$245,000

PUBLIC ACCESS, EDUCATION AND OUTREACH

Long Ridge Parking – Feasibility Study

Project #: 31912

Fund: 10 – General Fund Operating

PROJECT PURPOSE

Provide a public access staging area (parking, restroom, trailhead) for Long Ridge Preserve and trails.

FY25 SCOPE

Project not yet started.

FY26 SCOPE

Initiate discussions with Santa Clara County Parks, Caltrans and other stakeholders in scoping potential sites for parking.

FY27 SCOPE

Pending identification and selection of a site, initiate existing conditions phase and feasibility study.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	20,000	100,000	105,000	225,000
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$20,000	\$100,000	\$105,000	\$225,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$20,000	\$100,000	\$105,000	\$225,000
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$20,000	\$100,000	\$105,000	\$225,000

PUBLIC ACCESS, EDUCATION AND OUTREACH

Visitor Use Management and Carrying Capacity

Project #: 31913

Fund: 10 – General Fund Operating

PROJECT PURPOSE

Develop framework for visitor use management to assess visitor use capacity and identify management strategies that protect resources and enhance the visitor experience for possible future implementation at one or more Midpen preserves.

FY25 SCOPE

Project not yet started.

FY26 SCOPE

Conduct background research, literature review, and partner agency engagement. Initiate the process to develop visitor use management goals for an area, select indicators, establish thresholds and identify management strategies. Initiate public and stakeholder engagement.

FY27 SCOPE

Continue process to develop visitor use management goals for an area, select indicators, establish thresholds and management strategies. Continue public and stakeholder engagement.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	25,000	75,000	0	100,000
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$25,000	\$75,000	\$0	\$100,000
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$25,000	\$75,000	\$0	\$100,000
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$25,000	\$75,000	\$0	\$100,000

PUBLIC ACCESS, EDUCATION AND OUTREACH

Kennedy Trailhead Parking Area Improvement

Project #: 35006

Fund: 40 – General Fund Capital

PROJECT PURPOSE

Expand and improve Kennedy Trailhead parking area to address community parking and access concerns, address ADA accessibility, and provide trailhead amenities. Plan, design, permit and construct an expanded parking area, vault restroom, bicycle racks and sign boards.

FY25 SCOPE

Project not yet started.

FY26 SCOPE

Initiate feasibility study with consultant support and develop conceptual design alternatives. Initiate stakeholder and public engagement.

FY27 SCOPE

Pending board selection of a preferred alternative, initiate CEQA.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	23,856	0	0	25,000	0	268,000	316,856
8300 – Environmental/Planning Services	0	0	0	85,000	100,000	0	185,000
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$23,856	\$0	\$0	\$110,000	\$100,000	\$268,000	\$501,856

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	23,856	0	0	110,000	100,000	268,000	501,856
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$23,856	\$0	\$0	\$110,000	\$100,000	\$268,000	\$501,856

PUBLIC ACCESS, EDUCATION AND OUTREACH

Kennedy Trail Retaining Wall

Project #: 35008

Fund: 40 – General Fund Capital

PROJECT PURPOSE

Enhance safety for emergency vehicle access along a narrow segment of Kennedy Trail through a new trail easement.

FY25 SCOPE

Negotiate a secure trail easement.

FY26 SCOPE

Project completed in prior fiscal year(s).

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	10,000	0	0	0	10,000
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$10,000	\$0	\$0	\$0	\$10,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	10,000	0	0	0	10,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$10,000	\$0	\$0	\$0	\$10,000

PUBLIC ACCESS, EDUCATION AND OUTREACH

Rancho San Antonio Road and ADA Improvements

Project #: 35015

Fund: 40 – General Fund Capital



PROJECT PURPOSE

Improve existing service roads. Repair existing asphalt road, replace culverts (as needed), and improve ADA access from the Foothills Field Office to the bridge near Deer Hollow Farm and the lower portion of Mora paved trail.

FY25 SCOPE

Finalize design, conduct CEQA review and obtain regulatory and County permits.

FY26 SCOPE

Solicit bids, award a construction (repair) contract, and finalize repairs to the Deer Hollow Farm retaining wall and main access road. The scope of work and budget is subject to change following additional assessment from staff.

FY27 SCOPE

Complete construction.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	19,771	66,000	206,000	55,000	55,000	0	401,771
8300 – Environmental/Planning Services	0	0	5,000	20,000	20,000	0	45,000
8400 – Inspection/Construction Monitoring	0	0	30,000	50,000	50,000	0	130,000
8500 – Permitting Fees	0	0	80,000	15,000	15,000	0	110,000
8600 – Construction	0	0	0	400,000	310,000	0	710,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$19,771	\$66,000	\$321,000	\$540,000	\$450,000	\$0	\$1,396,771

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	19,771	66,000	321,000	540,000	450,000	0	1,396,771
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$19,771	\$66,000	\$321,000	\$540,000	\$450,000	\$0	\$1,396,771

PUBLIC ACCESS, EDUCATION AND OUTREACH

Fremont Older Parking Area Improvements

Project #: 35030

Fund: 40 – General Fund Capital

PROJECT PURPOSE

Improve the parking configuration and traffic flow of the existing parking area, enhance ADA parking and improve parking surface.

FY25 SCOPE

Assess site conditions and prepare conceptual design documents. Present proposed improvements as the CEQA project description for review and approval by the Board. The scope of work and budget is subject to change following additional assessment from staff.

FY26 SCOPE

Complete the environmental review and secure permits. Prepare bid package to solicit bids.

FY27 SCOPE

Begin and complete construction.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	73,000	26,000	0	0	99,000
8300 – Environmental/Planning Services	0	0	0	5,000	0	0	5,000
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	11,000	0	0	11,000
8600 – Construction	0	0	0	0	350,000	0	350,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$73,000	\$42,000	\$350,000	\$0	\$465,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	73,000	42,000	350,000	0	465,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$73,000	\$42,000	\$350,000	\$0	\$465,000

PUBLIC ACCESS, EDUCATION AND OUTREACH

Guadalupe Creek Crossing Replacement

Project #: 35031

Fund: 40 – General Fund Capital

PROJECT PURPOSE

Assess and improve existing creek culvert crossing that is showing signs of failure. Replace existing culvert creek crossing with a bridge crossing.

FY25 SCOPE

Continue regulatory permit review and development of construction documents.

FY26 SCOPE

Receive regulatory permits, finalize construction documents and submit for local permits. Prepare bid package, solicit bids, award contract and begin construction.

FY27 SCOPE

Complete construction.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	1,000	0	0	1,000
8200 – Architect/Engineering Services	0	100,000	45,000	30,000	0	0	175,000
8300 – Environmental/Planning Services	0	16,000	46,000	20,000	0	0	82,000
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	15,000	15,000	0	0	30,000
8600 – Construction	0	0	0	200,000	350,000	0	550,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$116,000	\$106,000	\$266,000	\$350,000	\$0	\$838,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	116,000	106,000	266,000	350,000	0	838,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$116,000	\$106,000	\$266,000	\$350,000	\$0	\$838,000

PUBLIC ACCESS, EDUCATION AND OUTREACH

Bear Creek Redwoods – Parking Lot Culvert

Project #: 35032

Fund: 40 – General Fund Capital

PROJECT PURPOSE

Prior storms have damaged an existing culvert that runs below the Alma parking lot. The existing 60-inch, 500-foot culvert needs to be repaired/replaced to maintain water conveyance and to protect the parking lot.

FY25 SCOPE

Obtain CEQA clearance and regulatory permits for replacing 60", 500' culvert under parking lot.

FY26 SCOPE

Receive regulatory permits, finalize construction documents and submit for local permits. Prepare bid package, solicit bids, award contract and begin construction.

FY27 SCOPE

Complete construction.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	61,000	76,000	42,000	37,000	0	216,000
8300 – Environmental/Planning Services	0	43,000	25,000	20,000	15,000	0	103,000
8400 – Inspection/Construction Monitoring	0	0	0	25,000	20,000	0	45,000
8500 – Permitting Fees	0	0	30,000	20,000	0	0	50,000
8600 – Construction	0	0	0	1,000,000	500,000	0	1,500,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$104,000	\$131,000	\$1,107,000	\$572,000	\$0	\$1,914,000
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	104,000	131,000	1,107,000	572,000	0	1,914,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$104,000	\$131,000	\$1,107,000	\$572,000	\$0	\$1,914,000

PUBLIC ACCESS, EDUCATION AND OUTREACH

Purísima Creek Road Vehicle Access

Project #: 35035

Fund: 40 – General Fund Capital

PROJECT PURPOSE

Purísima Creek Road is not passable due to a washout from the 2022-23 storms. Assess road for long-term viability as a road, including potential replacement of three bridges. Rebuild washouts and replace bridges for patrol and emergency vehicle access.

FY25 SCOPE

Develop design and construction plans. Start CEQA review. The scope of work and budget is subject to change following additional assessment from FEMA and staff.

FY26 SCOPE

Submit for permits. Project Bid. Begin road and bridge repairs.

FY27 SCOPE

Continue construction.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	55,000	370,000	95,000	55,000	0	575,000
8300 – Environmental/Planning Services	0	15,000	85,000	50,000	25,000	0	175,000
8400 – Inspection/Construction Monitoring	0	0	0	110,000	110,000	0	220,000
8500 – Permitting Fees	0	0	0	50,000	0	0	50,000
8600 – Construction	0	0	0	1,300,000	1,500,000	0	2,800,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$70,000	\$455,000	\$1,605,000	\$1,690,000	\$0	\$3,820,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	70,000	455,000	1,605,000	1,690,000	0	3,820,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$70,000	\$455,000	\$1,605,000	\$1,690,000	\$0	\$3,820,000

PUBLIC ACCESS, EDUCATION AND OUTREACH

Bear Creek Road and Summit Road Intersection Trail Crossing

Project #: 35047

Fund: 40 – General Fund Capital

PROJECT PURPOSE

Provide safe trail crossing at Bear Creek Road and Summit Road intersection.

FY25 SCOPE

Project not yet started.

FY26 SCOPE

Project not yet started.

FY27 SCOPE

Bear Creek Road and Summit Road Trail Crossing design development, public outreach, and environmental review.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	50,000	0	50,000
8300 – Environmental/Planning Services	0	0	0	0	30,000	0	30,000
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$0	\$80,000	\$0	\$80,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	80,000	0	80,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$0	\$80,000	\$0	\$80,000



PUBLIC ACCESS, EDUCATION AND OUTREACH

Picchetti ADA Site Improvements

Project #: 35048

Fund: 40 – General Fund Capital

PROJECT PURPOSE

Carry out Americans with Disabilities Act (ADA) improvements as defined by the ADA Barrier Removal project.

FY25 SCOPE

Project not yet started.

FY26 SCOPE

Project not yet started.

FY27 SCOPE

Evaluate ADA improvements. Prepare plans. Environmental review.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	90,000	0	90,000
8300 – Environmental/Planning Services	0	0	0	0	20,000	0	20,000
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$0	\$110,000	\$0	\$110,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	110,000	0	110,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$0	\$110,000	\$0	\$110,000

PUBLIC ACCESS, EDUCATION AND OUTREACH

Ravenswood Viewing Platforms Rebuild

Project #: 35049

Fund: 40 – General Fund Capital

PROJECT PURPOSE

Rebuild two viewing platforms and increase interpretive value.

FY25 SCOPE

Project not yet started.

FY26 SCOPE

Project not yet started.

FY27 SCOPE

Begin project design and environmental review.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	35,000	0	35,000
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	10,000	10,000
8500 – Permitting Fees	0	0	0	0	2,000	0	2,000
8600 – Construction	0	0	0	0	500	100,000	100,500
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$0	\$37,500	\$110,000	\$147,500

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	37,500	110,000	147,500
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$0	\$37,500	\$110,000	\$147,500

PUBLIC ACCESS, EDUCATION AND OUTREACH

FFO Trail Bridge Replacements

Project #: 61025

Fund: 40 – General Fund Capital

PROJECT PURPOSE

Maintain safe trail use to continue public access within preserves by replacing two wooden bridges on Bear Meadow Trail in Picchetti Ranch and on the Flume Trail in St. Joseph's Hill.

FY25 SCOPE

Complete bridge replacement work. The scope of work and budget is subject to change following additional assessment from staff.

FY26 SCOPE

Project completed in prior fiscal year(s).

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	11,388	6,187	7,500	0	0	0	25,075
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	2,500	0	0	0	2,500
8500 – Permitting Fees	0	0	7,500	0	0	0	7,500
8600 – Construction	0	0	25,000	0	0	0	25,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$11,388	\$6,187	\$42,500	\$0	\$0	\$0	\$60,075

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	11,388	6,187	42,500	0	0	0	60,075
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$11,388	\$6,187	\$42,500	\$0	\$0	\$0	\$60,075

PUBLIC ACCESS, EDUCATION AND OUTREACH

Monte Bello Black Mountain Trail Extension

Project #: 61044

Fund: 40 – General Fund Capital



PROJECT PURPOSE

Utilize the existing trail easement through Lehigh Quarry lands to construct a public trail with a more gradual ascent of Black Mountain.

FY25 SCOPE

Initiate technical studies.

FY26 SCOPE

Prepare conceptual trail alignment and project description and initiate environmental review.

FY27 SCOPE

Obtain Board certification of CEQA findings and approval of trail alignment. Finalize the trail design and engineering and submit local and regulatory permit applications.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	15,000	45,000	7,500	0	67,500
8300 – Environmental/Planning Services	0	10,000	65,000	20,000	0	0	95,000
8400 – Inspection/Construction Monitoring	0	0	0	0	20,000	0	20,000
8500 – Permitting Fees	0	0	10,000	33,000	0	0	43,000
8600 – Construction	0	0	0	0	280,000	75,000	355,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$10,000	\$90,000	\$98,000	\$307,500	\$75,000	\$580,500
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	10,000	90,000	98,000	307,500	75,000	580,500
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$10,000	\$90,000	\$98,000	\$307,500	\$75,000	\$580,500

PUBLIC ACCESS, EDUCATION AND OUTREACH

El Corte de Madera - Spring Board Trail Culvert and Bridge

Project #: 61049

Fund: 40 – General Fund Capital

PROJECT PURPOSE

Storm-damaged bridge and four failed culverts require repairs or replacements.

FY25 SCOPE

Initiate design and engineering for repairs and replacement structures.

FY26 SCOPE

Secure local and regulatory permits.

FY27 SCOPE

Initiate construction.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	30,000	10,000	12,000	0	52,000
8300 – Environmental/Planning Services	0	0	20,000	0	0	0	20,000
8400 – Inspection/Construction Monitoring	0	0	0	0	7,500	0	7,500
8500 – Permitting Fees	0	0	12,000	15,000	0	0	27,000
8600 – Construction	0	29,000	0	0	250,000	0	279,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$29,000	\$62,000	\$25,000	\$269,500	\$0	\$385,500

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	29,000	62,000	25,000	269,500	0	385,500
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$29,000	\$62,000	\$25,000	\$269,500	\$0	\$385,500

PUBLIC ACCESS, EDUCATION AND OUTREACH

Purísima-to-the-Sea Parking

Project #: MAA03-009

Fund: 30 – Measure AA Capital

PROJECT PURPOSE

Provide a public access staging area and connections to the redwoods trail system and the Coastal Trail. Plan, design, permit and construct new parking area and trailhead amenities.

FY25 SCOPE

Complete final conceptual design and forward to the Board for approval. Begin design development. Prepare and submit regulatory permits.

FY26 SCOPE

Complete design development and prepare construction documents. Prepare and submit local permits.

FY27 SCOPE

Complete bid process, award of contract to contractor, initiate construction.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$1,056	\$25,112	\$21,298	\$21,331	\$0	\$68,797
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	200,500	109,881	90,084	23,300	23,300	447,065
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	60,000	0	60,000
8500 – Permitting Fees	0	0	20,000	18,000	8,000	0	46,000
8600 – Construction	0	0	0	0	1,600,000	5,875,000	7,475,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$201,556	\$154,993	\$129,382	\$1,712,631	\$5,898,300	\$8,096,862
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	201,556	154,993	129,382	1,712,631	5,898,300	8,096,862
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$201,556	\$154,993	\$129,382	\$1,712,631	\$5,898,300	\$8,096,862

PUBLIC ACCESS, EDUCATION AND OUTREACH

Purisima-to-the-Sea Trail

Project #: MAA03-010

Fund: 30 – Measure AA Capital



PROJECT PURPOSE

Connect the existing Purisima Creek Redwoods trail system to the Pacific Ocean by completing the multi-use Purisima-to-the-Sea Trail.

FY25 SCOPE

Complete trail design and engineering. Submit regulatory and county permit applications.

FY26 SCOPE

Secure permits.

FY27 SCOPE

Initiate construction.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$15,749	\$25,954	\$26,733	\$0	\$0	\$68,436
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	25,000	80,000	20,000	0	0	125,000
8300 – Environmental/Planning Services	0	15,000	35,000	25,000	0	0	75,000
8400 – Inspection/Construction Monitoring	0	0	0	0	45,000	45,000	90,000
8500 – Permitting Fees	0	0	45,000	45,000	10,000	0	100,000
8600 – Construction	0	0	0	0	335,000	390,000	725,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$55,749	\$185,954	\$116,733	\$390,000	\$435,000	\$1,183,436

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	55,749	185,954	116,733	390,000	435,000	1,183,436
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$55,749	\$185,954	\$116,733	\$390,000	\$435,000	\$1,183,436

PUBLIC ACCESS, EDUCATION AND OUTREACH

Purisima Preserve Comprehensive Use and Management Plan

Project #: MAA03-012

Fund: 30 – Measure AA Capital



PROJECT PURPOSE

Develop comprehensive plan for new public access improvements and resource and land management activities. Include recommended actions for the Purisima-to-the-Sea Trail and Parking Area, Highway 35 Trail Crossing and Parking Expansion, Purisima Multimodal Access. This conceptual plan would serve as the basis to conduct environmental (CEQA) review and initiate the permitting process.

FY25 SCOPE

Complete preparation of the CUMP and CEQA review. Obtain Board certification of the CEQA document and approval of the CUMP.

FY26 SCOPE

Project completed in prior fiscal year(s).

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	50,000	81,859	0	0	0	131,859
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$50,000	\$81,859	\$0	\$0	\$0	\$131,859
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	50,000	81,859	0	0	0	131,859
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$50,000	\$81,859	\$0	\$0	\$0	\$131,859

PUBLIC ACCESS, EDUCATION AND OUTREACH

Highway 35 Multi-Use Trail Crossing and Parking Implementation

Project #: MAA03-013

Fund: 30 – Measure AA Capital



PROJECT PURPOSE

Construct a new parking area to expand capacity at the existing North Ridge lot and a crossing to connect to a future Bay Area Ridge Trail extension.

FY25 SCOPE

Bring on design/engineering consultant, complete the schematic design/35% drawings and submit for environmental review.

FY26 SCOPE

Move conceptual designs to 60-90% construction plans and prepare/submit for permits. Seek grant funding or other means of financing the project.

FY27 SCOPE

Obtain San Mateo County permitting and Caltrans Permitting (crossing permitting may lag), complete bid process and initiate construction for parking area scope of work.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$20,677	\$0	\$0	\$0	\$20,677
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	50,000	230,000	160,000	27,000	35,000	502,000
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	1,000,000	3,060,370	4,060,370
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$50,000	\$250,677	\$160,000	\$1,027,000	\$3,095,370	\$4,583,047
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	50,000	250,677	160,000	1,027,000	3,095,370	4,583,047
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$50,000	\$250,677	\$160,000	\$1,027,000	\$3,095,370	\$4,583,047

PUBLIC ACCESS, EDUCATION AND OUTREACH

La Honda Creek Phase 2 Trail Connections

Project #: MAA05-007

Fund: 30 – Measure AA Capital



PROJECT PURPOSE

Implement master plan Phase 2 trails to connect visitors from the Harrington Creek Trail to the central and northern areas of La Honda Creek Preserve.

FY25 SCOPE

Proceed with construction.

FY26 SCOPE

Complete construction.

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$13,074	\$66,412	\$131,356	\$115,672	\$0	\$0	\$326,514
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	20,000	15,000	15,000	15,000	0	0	65,000
8300 – Environmental/Planning Services	31,067	42,000	15,000	0	0	0	88,067
8400 – Inspection/Construction Monitoring	0	0	22,500	15,000	0	0	37,500
8500 – Permitting Fees	0	20,000	10,000	0	0	0	30,000
8600 – Construction	0	0	175,000	625,000	0	0	800,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$64,141	\$143,412	\$368,856	\$770,672	\$0	\$0	\$1,347,081
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	64,141	143,412	368,856	770,672	0	0	1,347,081
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$64,141	\$143,412	\$368,856	\$770,672	\$0	\$0	\$1,347,081

PUBLIC ACCESS, EDUCATION AND OUTREACH

Paulin Culvert/Bridge Improvements

Project #: MAA05-012

Fund: 30 – Measure AA Capital

PROJECT PURPOSE

Assess the existing culvert/bridge crossing of La Honda Creek on the main patrol access road from Skyline Boulevard into La Honda Creek Preserve to determine whether the culvert and failing retaining walls should be replaced or repaired for maintenance, patrol, and emergency access. Implement assessment recommendations. Remove remains of dilapidated rail car bridge crossing north of redwood cabin site.

FY25 SCOPE

Continue regulatory permit review and development of construction documents.

FY26 SCOPE

Receive regulatory permits, finalize construction documents and submit for local permits. Prepare bid package, solicit bids, award contract and begin construction.

FY27 SCOPE

Complete construction.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$457	\$11,556	\$9,651	\$12,426	\$0	\$0	\$34,090
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	71,000	15,000	50,000	10,000	0	146,000
8300 – Environmental/Planning Services	0	36,000	8,000	3,000	0	0	47,000
8400 – Inspection/Construction Monitoring	0	0	0	20,000	5,000	0	25,000
8500 – Permitting Fees	0	12,000	8,000	18,000	5,000	0	43,000
8600 – Construction	0	0	0	404,000	57,500	0	461,500
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$457	\$130,556	\$40,651	\$507,426	\$77,500	\$0	\$756,590
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	457	130,556	40,651	507,426	77,500	0	756,590
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$457	\$130,556	\$40,651	\$507,426	\$77,500	\$0	\$756,590

PUBLIC ACCESS, EDUCATION AND OUTREACH

La Honda Parking and Trailhead Access – Phase 2 Implementation

Project #: MAA05-013

Fund: 30 – Measure AA Capital



PROJECT PURPOSE

Provide access to the central area of the La Honda Creek Preserve. Design, permit, bid and construct parking area(s) as determined through the La Honda Parking and Trailhead Access Feasibility Study.

FY25 SCOPE

Project not yet started.

FY26 SCOPE

Pending completion of CEQA review and board approval of the project elements, solicit proposals to hire a design consultant to begin schematic designs of the new public access improvements.

FY27 SCOPE

Develop design and start permitting process.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$31,356	\$0	\$0	\$31,356
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	30,000	460,000	0	490,000
8300 – Environmental/Planning Services	0	0	0	60,000	100,000	0	160,000
8400 – Inspection/Construction Monitoring	0	0	0	5,000	100,000	0	105,000
8500 – Permitting Fees	0	0	0	0	70,000	0	70,000
8600 – Construction	0	0	0	0	0	2,756,000	2,756,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$126,356	\$730,000	\$2,756,000	\$3,612,356

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	126,356	730,000	2,756,000	3,612,356
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$126,356	\$730,000	\$2,756,000	\$3,612,356

PUBLIC ACCESS, EDUCATION AND OUTREACH

Hawthorns Area Plan

Project #: MAA06-002

Fund: 30 – Measure AA Capital



PROJECT PURPOSE

Open the closed Hawthorns area of Windy Hill Open Space Preserve to the public. Develop a plan to guide ecologically sensitive public access improvements and future natural resource and land management activities through five phases: (1) establish vision and goals; (2) develop programming alternatives; (3) refine the alternatives, conduct feasibility studies, and prepare a comprehensive use and management plan; (4) conduct environmental review; and (5) obtain project approval.

FY25 SCOPE

Complete public access conceptual planning with Public Access Working Group. Upon board approval of concept parking and trail system design, incorporate conceptual plan into and begin preparing the Hawthorns Area Plan document. Obtain board approval of the Hawthorns Area Plan as the project description to initiate environmental review.

FY26 SCOPE

Pending board approval of the Hawthorns Area Plan as the project description, advance concept design to 35% and initiate environmental review of the Hawthorns Area Plan. Continue environmental review work.

FY27 SCOPE

Complete environmental review and obtain Board approval of the Hawthorns Area Plan.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$1,470	\$2,661	\$2,741	\$51,372	\$0	\$58,244
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	46,014	94,000	106,000	125,000	0	25,000	396,014
8300 – Environmental/Planning Services	183,512	93,200	120,000	75,000	25,000	0	496,712
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	5,000	0	5,000
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$229,526	\$188,670	\$228,661	\$202,741	\$81,372	\$25,000	\$955,970
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	229,526	188,670	228,661	202,741	81,372	25,000	955,970
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$229,526	\$188,670	\$228,661	\$202,741	\$81,372	\$25,000	\$955,970

PUBLIC ACCESS, EDUCATION AND OUTREACH

Alpine Road Regional Trail, Coal Creek

Project #: MAA10-001

Fund: 30 – Measure AA Capital



PROJECT PURPOSE

Complete repairs and improvements to repurpose the road alignment into a regional trail for public access and to reduce further erosion and sedimentation downstream.

FY25 SCOPE

Complete negotiations with San Mateo County in accordance with the Memorandum of Understanding for transfer of right-of-way and other property rights. Conduct regulatory monitoring.

FY26 SCOPE

Project completed in prior fiscal year(s).

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$162,686	\$83,345	\$0	\$0	\$0	\$0	\$246,031
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	4,287	0	0	0	0	0	4,287
8200 – Architect/Engineering Services	335,149	51,338	0	0	0	0	386,487
8300 – Environmental/Planning Services	205,228	25,500	0	0	0	0	230,728
8400 – Inspection/Construction Monitoring	44,030	35,000	0	0	0	0	79,030
8500 – Permitting Fees	41,891	0	0	0	0	0	41,891
8600 – Construction	1,532,213	1,026,080	30,000	0	0	0	2,588,293
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$2,325,486	\$1,221,263	\$30,000	\$0	\$0	\$0	\$3,576,749

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	2,053,275	1,221,263	30,000	0	0	0	3,304,538
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	272,211	0	0	0	0	0	272,211
Grand Total	\$2,325,486	\$1,221,263	\$30,000	\$0	\$0	\$0	\$3,576,749

PUBLIC ACCESS, EDUCATION AND OUTREACH

Meadow Trail Reroute

Project #: MAA10-002

Fund: 30 – Measure AA Capital

PROJECT PURPOSE

Trail reroute improves public access and resolves a high priority sediment site.

FY25 SCOPE

Project not yet started.

FY26 SCOPE

Project not yet started.

FY27 SCOPE

Permit through the Open Space Maintenance and Restoration Program and complete construction.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$12,798	\$0	\$12,798
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	5,000	0	5,000
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	35,000	0	35,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$0	\$52,798	\$0	\$52,798

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	52,798	0	52,798
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$0	\$52,798	\$0	\$52,798

PUBLIC ACCESS, EDUCATION AND OUTREACH

Rancho San Antonio Multimodal Access – Implementation (MAA Eligible)

Project #: MAA11-003

Fund: 30 – Measure AA Capital



PROJECT PURPOSE

Implement transportation demand management strategies at Rancho San Antonio to reduce parking challenges and encourage multimodal access to the preserve. (This project is the same as VP11-001 but is separate as not all the work is MAA eligible.)

FY25 SCOPE

Consider implementation of MAA-eligible Tier 2 strategies, if deemed necessary (dependent on outcomes of Tier 1 strategies and likelihood of beneficial impact of Tier 2 strategies).

FY26 SCOPE

Consider implementation of MAA-eligible Tier 2 strategies, if deemed necessary (dependent on outcomes of Tier 1 strategies and likelihood of beneficial impact of Tier 2 strategies).

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	389	0	0	25,000	0	0	25,389
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	48,870	15,000	0	0	0	0	63,870
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$49,260	\$15,000	\$0	\$25,000	\$0	\$0	\$89,260
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	49,260	15,000	0	25,000	0	0	89,260
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$49,260	\$15,000	\$0	\$25,000	\$0	\$0	\$89,260

PUBLIC ACCESS, EDUCATION AND OUTREACH

Rancho San Antonio Deer Hollow Farm Restroom

Project #: MAA11-004

Fund: 30 – Measure AA Capital



PROJECT PURPOSE

Replace existing vault toilet at Deer Hollow Farm with new vault toilet.

FY25 SCOPE

Obtain permits, solicit bids, award contract and complete construction.

FY26 SCOPE

Project completed in prior fiscal year(s).

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$1,867	\$8,042	\$0	\$0	\$0	\$9,909
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	3,000	0	0	0	0	3,000
8300 – Environmental/Planning Services	0	9,500	0	0	0	0	9,500
8400 – Inspection/Construction Monitoring	0	0	3,500	0	0	0	3,500
8500 – Permitting Fees	0	3,500	3,250	0	0	0	6,750
8600 – Construction	0	0	18,000	0	0	0	18,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$17,867	\$32,792	\$0	\$0	\$0	\$50,659

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	17,867	32,792	0	0	0	50,659
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$17,867	\$32,792	\$0	\$0	\$0	\$50,659

PUBLIC ACCESS, EDUCATION AND OUTREACH

Rancho San Antonio Permanent Carpool Parking Implementation

Project #: MAA11-005

Fund: 30 – Measure AA Capital



PROJECT PURPOSE

Address parking congestion at Rancho San Antonio and implement board-approved priority.

FY25 SCOPE

Initiate feasibility and site planning study with consultant. Conduct coordination with the county and obtain county consensus. Obtain board approval of concept plan as project description for environmental review. Initiate public engagement.

FY26 SCOPE

Initiate and complete environmental review. Continue coordination with the county. Initiate design and permitting.

FY27 SCOPE

Bid and award and complete construction.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$11,086	\$0	\$0	\$0	\$11,086
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	37,000	25,000	25,000	0	87,000
8300 – Environmental/Planning Services	0	0	25,000	25,000	25,000	0	75,000
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	15,000	0	0	15,000
8600 – Construction	0	0	0	0	1,000,000	0	1,000,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$73,086	\$65,000	\$1,050,000	\$0	\$1,188,086

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	73,086	65,000	1,050,000	0	1,188,086
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$73,086	\$65,000	\$1,050,000	\$0	\$1,188,086

PUBLIC ACCESS, EDUCATION AND OUTREACH

Rancho San Antonio Welcome Center Kiosk

Project #: MAA11-006

Fund: 30 – Measure AA Capital



PROJECT PURPOSE

Add welcome kiosk to Rancho San Antonio to educate public on other Midpen preserves.

FY25 SCOPE

Project not yet started.

FY26 SCOPE

Engage with Santa Clara County Parks, City of Mountain View and other stakeholders. Explore preliminary site locations. Staff time only.

FY27 SCOPE

Pending identification of feasible site location(s), hire consultant to initiate site planning.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$9,135	\$32,297	\$0	\$41,432
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	25,000	0	25,000
8200 – Architect/Engineering Services	0	0	0	0	10,000	0	10,000
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$9,135	\$67,297	\$0	\$76,432

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	9,135	67,297	0	76,432
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$9,135	\$67,297	\$0	\$76,432

PUBLIC ACCESS, EDUCATION AND OUTREACH

Upper Stevens Creek Trail Connection

Project #: MAA17-005

Fund: 30 – Measure AA Capital



PROJECT PURPOSE

Partner with Santa Clara County Parks to design and construct a new parking area, pedestrian crossing(s), and multi-use trail connecting Picchetti Ranch and Monte Bello preserves with Upper Stevens Creek County Park, fulfilling legal commitment in conservation easement agreement.

FY25 SCOPE

Pending partnership agreement related to existing conditions and feasibility study phase, and agreed-upon project scope with Santa Clara County Parks, initiate trail scouting and evaluation of parking opportunities. Initiate technical studies and existing conditions and opportunities and constraints analysis if possible.

FY26 SCOPE

Continue technical and feasibility studies and continue stakeholder and public engagement.

FY27 SCOPE

Present findings of feasibility study to Midpen and County Parks Boards and/or Committees. Develop new partnership agreement with Santa Clara County Parks for planning, design, and implementation of new parking lot, pedestrian crossings, and trail connections.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$8,911	\$0	\$0	\$8,911
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	45,000	110,000	25,000	0	180,000
8300 – Environmental/Planning Services	0	0	50,000	10,000	10,000	0	70,000
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$95,000	\$128,911	\$35,000	\$0	\$258,911
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	95,000	128,911	35,000	0	258,911
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$95,000	\$128,911	\$35,000	\$0	\$258,911

PUBLIC ACCESS, EDUCATION AND OUTREACH

Bay Area Ridge Trail: Highway 17 Crossing

Project #: MAA20-002

Fund: 30 – Measure AA Capital



PROJECT PURPOSE

Provide a regional recreational trail crossing across Highway 17 in Santa Clara County by constructing a new overcrossing near Los Gatos and Lexington Reservoir in close alignment with the Highway 17 Wildlife Crossing project MAA20-001. See project MAA20-004 for description of relevant new trails and connections associated with the overcrossing.

FY25 SCOPE

Complete Caltrans Project Approval & Environmental Document (PA&ED) phase, including Board certification of final CEQA document. Continue collaboration with VTA on final design (PS&E) and permitting of crossing structure and improvements within the Caltrans ROW. Continue to work on securing property access for connecting trails before constructing the trail crossing. Continue to work on developing agreements as needed with partner agencies and organizations.

FY26 SCOPE

Continue collaboration with VTA to complete PS&E for construction of crossing structure and improvements within the Caltrans right-of-way. Finalize property access requirements and secure permits for construction of connecting trails. Finalize partnership agreements with partner agencies and organizations as needed.

FY27 SCOPE

Continue collaboration with VTA to begin construction on crossing structure and improvements within the Caltrans right-of-way, if there is sufficient funding for construction.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$169,061	\$33,716	\$8,315	\$5,709	\$1,755	\$0	\$218,556
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	10,000	0	0	0	0	10,000
8200 – Architect/Engineering Services	161,082	625,000	1,475,000	1,025,000	50,000	0	3,336,082
8300 – Environmental/Planning Services	1,185,685	223,600	200,000	200,000	0	0	1,809,285
8400 – Inspection/Construction Monitoring	10,925	0	0	0	0	0	10,925
8500 – Permitting Fees	323	0	0	0	0	0	323
8600 – Construction	0	0	0	0	13,500,000	0	13,500,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$1,527,075	\$892,316	\$1,683,315	\$1,230,709	\$13,551,755	\$0	\$18,885,170

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	1,527,075	892,316	(786,685)	385,709	51,755	0	2,070,170
40 – General Fund Capital	0	0	0	0	13,500,000	0	13,500,000
Grants/Partnerships/Other	0	0	2,470,000	845,000	0	0	3,315,000
Grand Total	\$1,527,075	\$892,316	\$1,683,315	\$1,230,709	\$13,551,755	\$0	\$18,885,170

PUBLIC ACCESS, EDUCATION AND OUTREACH

El Sereno Loop Trail

Project #: MAA20-004

Fund: 30 – Measure AA Capital



PROJECT PURPOSE

Construct trails outside of Caltrans right-of-way that connect to the new Highway 17 trail crossing.

FY25 SCOPE

Initiate trail construction.

FY26 SCOPE

Complete trail construction.

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$1,224	\$146,949	\$0	\$0	\$0	\$148,173
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	6,000	20,000	5,000	0	0	31,000
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	3,000	3,000	0	0	6,000
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	60,000	35,000	0	0	95,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$7,224	\$229,949	\$43,000	\$0	\$0	\$280,173

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	7,224	229,949	43,000	0	0	280,173
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$7,224	\$229,949	\$43,000	\$0	\$0	\$280,173

PUBLIC ACCESS, EDUCATION AND OUTREACH

Bear Creek Stables Project

Project #: MAA21-004

Fund: 30 – Measure AA Capital



PROJECT PURPOSE

Implement maintenance and repairs plan to maintain equestrian use at Bear Creek Stables, including water infrastructure improvements.

FY25 SCOPE

Complete project design and environmental review. Receive County Use Permit. Solicit bids, award contract.

FY26 SCOPE

Complete construction.

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$65,713	\$30,105	\$32,365	\$10,998	\$0	\$0	\$139,181
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	756,857	100,000	125,000	0	0	0	981,857
8300 – Environmental/Planning Services	6,138	0	20,000	0	0	0	26,138
8400 – Inspection/Construction Monitoring	11,800	0	48,000	0	0	0	59,800
8500 – Permitting Fees	15,823	8,000	2,500	0	0	0	26,323
8600 – Construction	37,389	0	0	4,450,000	0	0	4,487,389
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$893,721	\$138,105	\$227,865	\$4,460,998	\$0	\$0	\$5,720,689

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	893,721	138,105	227,865	2,710,998	0	0	3,970,689
40 – General Fund Capital	0	0	0	527,000	0	0	527,000
Grants/Partnerships/Other	0	0	0	1,223,000	0	0	1,223,000
Grand Total	\$893,721	\$138,105	\$227,865	\$4,460,998	\$0	\$0	\$5,720,689

PUBLIC ACCESS, EDUCATION AND OUTREACH

Bear Creek Redwoods – Alma College Cultural Landscape Rehabilitation

Project #: MAA21-006

Fund: 30 – Measure AA Capital



PROJECT PURPOSE

Implement the planting plan associated with the Alma Cultural Landscape Rehabilitation Plan.

FY25 SCOPE

Purchase and install year 2 of native nursery plants, seed, plant protections and fencing.

FY26 SCOPE

Purchase and install year 3 of native nursery plants, seed, plant protections and fencing.

FY27 SCOPE

Purchase and install final year (year 4) of native nursery plants, seed, plant protections and fencing.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$334,965	\$7,887	\$10,954	\$11,282	\$0	\$0	\$365,088
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	815,910	0	0	0	0	0	815,910
8300 – Environmental/Planning Services	102,787	0	0	0	0	0	102,787
8400 – Inspection/Construction Monitoring	132,383	0	0	0	0	0	132,383
8500 – Permitting Fees	80,070	0	0	0	0	0	80,070
8600 – Construction	3,934,689	145,000	75,000	75,000	50,000	0	4,279,689
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$5,400,803	\$152,887	\$85,954	\$86,282	\$50,000	\$0	\$5,775,926

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	3,986,213	152,887	85,954	86,282	50,000	0	4,361,336
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	1,414,590	0	0	0	0	0	1,414,590
Grand Total	\$5,400,803	\$152,887	\$85,954	\$86,282	\$50,000	\$0	\$5,775,926

PUBLIC ACCESS, EDUCATION AND OUTREACH

Phase 2 Trail Improvements, Bear Creek Redwoods

Project #: MAA21-011

Fund: 30 – Measure AA Capital



PROJECT PURPOSE

Implement Phase 2 trail improvements, including multi-use through-trail connection, to open northeastern part of Bear Creek Redwoods Open Space Preserve to public access.

FY25 SCOPE

Enter into maintenance agreement of northeast trailhead with Santa Clara County. Secure building permit, bid and award, and begin construction of northeast trailhead.

FY26 SCOPE

Complete construction of northeast trailhead.

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$372,472	\$132,148	\$17,593	\$0	\$0	\$0	\$522,213
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	671,002	263,855	10,000	10,000	0	0	954,857
8300 – Environmental/Planning Services	44,524	8,500	10,000	0	0	0	63,024
8400 – Inspection/Construction Monitoring	0	20,000	20,000	10,000	0	0	50,000
8500 – Permitting Fees	42,960	5,000	10,000	0	0	0	57,960
8600 – Construction	462,176	2,719,263	286,000	451,000	0	0	3,918,439
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$1,593,134	\$3,148,766	\$353,593	\$471,000	\$0	\$0	\$5,566,493

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	1,593,134	3,148,766	(2,117,528)	(1,465,000)	0	0	1,159,372
40 – General Fund Capital	0	0	0	450,000	0	0	450,000
Grants/Partnerships/Other	0	0	2,471,121	1,486,000	0	0	3,957,121
Grand Total	\$1,593,134	\$3,148,766	\$353,593	\$471,000	\$0	\$0	\$5,566,493

PUBLIC ACCESS, EDUCATION AND OUTREACH

Beatty Parking Area and Trail Connections

Project #: MAA22-004

Fund: 30 – Measure AA Capital



PROJECT PURPOSE

Design and construct new parking area and trail to provide linkage between Lexington Reservoir County Park and Sierra Azul Preserve. Project will satisfy MAA commitment to develop parking in the Cathedral Oaks area.

FY25 SCOPE

Re-initiate project and re-confirm project scope and program with the board. Resume development of conceptual plan alternatives and development of trail design plans.

FY26 SCOPE

Pending committee review and board approval of project description and preferred alternative, initiate environmental review.

FY27 SCOPE

Complete environmental review and obtain board approval of the project. Initiate implementation under separate project.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$7,684	\$0	\$24,389	\$11,419	\$5,881	\$0	\$49,373
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	84,885	0	35,000	0	5,000	0	124,885
8300 – Environmental/Planning Services	81,239	0	30,000	75,000	0	0	186,239
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$173,807	\$0	\$89,389	\$86,419	\$10,881	\$0	\$360,496

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	173,807	0	89,389	86,419	10,881	0	360,496
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$173,807	\$0	\$89,389	\$86,419	\$10,881	\$0	\$360,496

PUBLIC ACCESS, EDUCATION AND OUTREACH

Umunhum-to-the-Sea Trail

Project #: MAA25-004

Fund: 30 – Measure AA Capital



PROJECT PURPOSE

Design, permit and construct trail to connect Mount Umunhum with Nisene Marks State Park. Secure land rights.

FY25 SCOPE

Project not yet started.

FY26 SCOPE

Project not yet started.

FY27 SCOPE

Develop scope of work. Confirm project goals. Staff time only.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$5,881	\$0	\$5,881
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$0	\$5,881	\$0	\$5,881

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	5,881	0	5,881
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$0	\$5,881	\$0	\$5,881

PUBLIC ACCESS, EDUCATION AND OUTREACH

El Corte de Madera Single-use Biking/Hiking Trail

Project #: VP04-002

Fund: 40 – General Fund Capital



PROJECT PURPOSE

Evaluate the suitability of single-use biking/hiking trails at El Corte de Madera Creek to address a Measure AA portfolio element. If approved by the board, proceed with implementation.

FY25 SCOPE

Project not yet started.

FY26 SCOPE

Evaluate suitability and prepare item for board consideration to determine whether to pursue single-use biking/hiking trails at El Corte de Madera Creek.

FY27 SCOPE

Proceed with next steps based on prior board direction and actions.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	25,000	0	0	25,000
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$25,000	\$0	\$0	\$25,000
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	25,000	0	0	25,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$25,000	\$0	\$0	\$25,000

PUBLIC ACCESS, EDUCATION AND OUTREACH

La Honda Creek Parking and Trailhead Access – Phase 1 Feasibility Study and CEQA Review

Project #: VP05-002

Fund: 10 – General Fund Operating



PROJECT PURPOSE

Provide parking, trailhead access and amenities to support opening the currently closed central portion of La Honda Creek Preserve to the public. Conduct technical studies and an analysis of existing conditions, opportunities and challenges to assess the feasibility of six sites recommended by the 2019-20 La Honda Public Access Working Group.

FY25 SCOPE

Pending board approval of project description, initiate environmental review.

FY26 SCOPE

Complete environmental review analysis, seek board certification of CEQA and obtain approval of project to proceed with design and implementation.

FY27 SCOPE

Pending completion of Phase 1 and board approval of project, initiate Phase 2 design and implementation under MAA05-013.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	300,543	175,500	56,000	50,000	0	0	582,043
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$300,543	\$175,500	\$56,000	\$50,000	\$0	\$0	\$582,043
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$300,543	\$175,500	\$56,000	\$50,000	\$0	\$0	\$582,043
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$300,543	\$175,500	\$56,000	\$50,000	\$0	\$0	\$582,043

PUBLIC ACCESS, EDUCATION AND OUTREACH

La Honda South Area Parking Feasibility Study

Project #: VP07-003

Fund: 10 – General Fund Operating



PROJECT PURPOSE

Develop feasibility study and conceptual plans for a new parking area and trail in the southern reaches of the preserve per the La Honda Creek Open Space Preserve Master Plan.

FY25 SCOPE

Project not yet started.

FY26 SCOPE

Initiate site assessments, technical studies, site opportunities and constraints analysis.

FY27 SCOPE

Develop conceptual site plan alternatives.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	210,000	120,000	226,000	556,000
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$210,000	\$120,000	\$226,000	\$556,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$210,000	\$120,000	\$226,000	\$556,000
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$210,000	\$120,000	\$226,000	\$556,000

PUBLIC ACCESS, EDUCATION AND OUTREACH

Rancho San Antonio Multimodal Access – Implementation (Non-MAA Funded)

Project #: VP11-001

Fund: 10 – General Fund Operating



PROJECT PURPOSE

Implement transportation demand management strategies at Rancho San Antonio to reduce parking challenges and encourage multimodal access to the preserve. (This project is the same as MAA11-003 but is separate as not all the work is MAA eligible.)

FY25 SCOPE

Placeholder for evaluation of Tier 2 strategies, if needed.

FY26 SCOPE

Project completed in prior fiscal year(s).

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	169,914	50,000	10,000	0	0	0	229,914
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$169,914	\$50,000	\$10,000	\$0	\$0	\$0	\$229,914

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$169,914	\$50,000	\$10,000	\$0	\$0	\$0	\$229,914
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$169,914	\$50,000	\$10,000	\$0	\$0	\$0	\$229,914

PUBLIC ACCESS, EDUCATION AND OUTREACH

California Riding & Hiking Trails

Project #: VP14-001

Fund: 40 – General Fund Capital



PROJECT PURPOSE

Pursue viable sections of the California Riding & Hiking Trail (CRHT) at Russian Ridge, Teague Hill and Lower La Honda Creek to Sam McDonald County Park for expanding trail connection opportunities. Work with State Parks to receive quitclaim deed for existing CRHT easement along Woodruff Creek, and work with San Mateo County Parks on connections between La Honda Creek Preserve and Sam McDonald Park.

FY25 SCOPE

Finalize transfer of trail easements from State Parks to District.

FY26 SCOPE

Project completed in prior fiscal year(s).

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	6,000	0	0	0	0	6,000
8200 – Architect/Engineering Services	0	0	15,000	0	0	0	15,000
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$6,000	\$15,000	\$0	\$0	\$0	\$21,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	6,000	15,000	0	0	0	21,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$6,000	\$15,000	\$0	\$0	\$0	\$21,000

PUBLIC ACCESS, EDUCATION AND OUTREACH

Bear Creek Redwoods North Parking Area

Project #: VP21-005

Fund: 40 – General Fund Capital



PROJECT PURPOSE

Construct new North Parking Area to expand and improve parking capacity at Bear Creek Redwoods Preserve as prioritized in Phase 3 of the preserve plan. The new paved parking lot is planned to include equestrian parking.

FY25 SCOPE

Complete the design development and construction documentation. If required, complete additional CEQA review and obtain board certification of CEQA findings. Begin local permitting. Begin interpretive element design.

FY26 SCOPE

Secure permits and prepare Request for Bids. Solicit bids, award contract.

FY27 SCOPE

Begin construction if there is sufficient funding.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	27,432	15,000	155,000	75,000	35,000	0	307,432
8300 – Environmental/Planning Services	0	35,000	35,000	20,000	10,000	0	100,000
8400 – Inspection/Construction Monitoring	0	25,000	10,000	57,000	20,000	0	112,000
8500 – Permitting Fees	0	0	15,000	20,000	0	0	35,000
8600 – Construction	0	0	0	0	2,051,000	629,000	2,680,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$27,432	\$75,000	\$215,000	\$172,000	\$2,116,000	\$629,000	\$3,234,432

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	27,432	75,000	215,000	172,000	2,116,000	629,000	3,234,432
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$27,432	\$75,000	\$215,000	\$172,000	\$2,116,000	\$629,000	\$3,234,432

PUBLIC ACCESS, EDUCATION AND OUTREACH

Phase 2 Multiuse Trail, Bear Creek Redwoods

Project #: VP21-006

Fund: 40 – General Fund Capital



PROJECT PURPOSE

Construct the multi-use trail segment in the Phase 2 area.

FY25 SCOPE

Project not yet started.

FY26 SCOPE

Solicit for and complete design and engineering of bridge crossing.

FY27 SCOPE

Complete local and regulatory permitting. Initiate trail construction.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	90,000	30,000	20,000	140,000
8300 – Environmental/Planning Services	0	0	0	60,000	10,000	5,000	75,000
8400 – Inspection/Construction Monitoring	0	0	0	0	35,000	30,000	65,000
8500 – Permitting Fees	0	0	0	0	55,000	0	55,000
8600 – Construction	0	0	0	0	430,000	400,000	830,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$150,000	\$560,000	\$455,000	\$1,165,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	150,000	560,000	455,000	1,165,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$150,000	\$560,000	\$455,000	\$1,165,000



Assets and Organizational Support

Project #	Project Name	Fiscal Year	FY25	FY26	FY27	3-Year Total	Page #
10001	Records Management	FY25/FY26	\$40,000	\$15,000	\$0	\$55,000	176
10003	Diversity, Equity and Inclusion Program Actions	FY25-FY27	226,000	75,000	75,000	376,000	177
10004	FOSM Update	FY25-FY27	25,000	10,000	10,000	45,000	178
20132	Coastal Field Office	FY25-FY27	130,000	0	0	130,000	179
31914	Skyline Field Office Renovation	FY25-FY27	315,000	290,000	230,000	835,000	180
31915	Sphere of Influence Boundary Annexation at Sierra Azul Open Space Preserve in Santa Clara County	FY26/FY27	0	50,000	100,000	150,000	181
35004	Sierra Azul Ranger Residence	FY25	278,000	0	0	278,000	182
35010	Structure Disposition	FY25-FY27	1,130,500	682,700	682,700	2,495,900	183
35034	Prospect Road Culvert Replacement	FY25/FY26	277,250	151,000	0	428,250	184
35036	Resource Management Permit for the Former Event Center Site	FY25/FY26	75,000	360,500	0	435,500	185
35037	Annex Building Repairs	FY25-FY27	180,000	75,000	815,000	1,070,000	186
35038	Cunha House Repair	FY26/FY27	0	43,000	163,000	206,000	187
35039	Allen Road Washout Repair	FY25-FY27	7,000	107,250	33,750	148,000	188
35040	FFO Solar Panels/EV Chargers	FY26/FY27	0	50,000	186,000	236,000	189
35041	Fremont Older Residence Roof Replacement	FY25/FY26	50,000	176,000	0	226,000	190
35042	Lone Madrone Mobile Home Replacement	FY26/FY27	0	45,000	116,000	161,000	191
35043	Schilling Lake Spillway Repair	FY26/FY27	0	120,000	65,000	185,000	192
35044	Coastal Field Office Build Out	FY25-FY27	170,000	450,000	260,000	880,000	193
35045	Administrative Office Solar Expansion Project	FY26/FY27	0	66,500	64,500	131,000	194
35046	Visitor Services Storage Unit	FY26	0	26,500	0	26,500	195
40014	Legislative Initiative Regarding Permitting	FY25-FY27	30,000	67,200	67,200	164,400	196
51705	Cybersecurity Audit	FY25	0	0	0	0	197
51709	Cybersecurity Implementation	FY25-FY27	70,000	90,000	90,000	250,000	198
51710	Districtwide Firewall Upgrade	FY25	205,000	0	0	205,000	199
51711	Preserve Use Permit System	FY25/FY26	35,000	70,000	0	105,000	200
61051	Skyline Ridge - Skyline Ridge Road at Big Dipper Inholding	FY25	128,500	0	0	128,500	201
61054	Replace Bridge MRBR1 in Miramontes Ridge	FY26/FY27	0	90,000	95,000	185,000	202
61055	Replace Roof on Coal Creek Barn	FY26	0	295,500	0	295,500	203
61057	Title 24 Residential Improvements	FY25/FY26	94,500	54,000	0	148,500	204
65407	Radio System Assessment and Upgrade	FY25/FY26	2,236,075	200,000	0	2,436,075	205
VP06-003	Hawthorns Historic Complex Partnership	FY25-FY27	81,000	265,000	270,000	616,000	206
VP06-004	Hawthorns Structures Stabilization/Repairs	FY25-FY27	820,000	2,702,500	2,672,500	6,195,000	207
None	Ranger Laptop Refresh	FY25	27,000	0	0	27,000	208
None	Vehicle and Machinery/Equipment Purchases	Recurring	1,501,000	1,000,000	1,000,000	3,501,000	209
Total			\$8,131,825	\$7,627,650	\$6,995,650	\$22,755,125	

SUPPORTING PROJECTS

Project Name	Project Purpose	Lead Department	Fiscal Year
20-Year MAA Project Implementation Plan	Develop a roadmap to complete the MAA program in the next 20 years	General Manager's Office	FY25/FY26
Basic Policies for the Coastsides Protection Area	Develop basic policies for the Coastsides Protection Area and incorporate into Midpen's existing Basic Policy, originally adopted in 1999, to fulfill an obligation established by the 2003 Coastal Service Plan.	General Manager's Office	FY25
Cityworks Respond	Migrate Cityworks user interface to new Respond interface	Administrative Services	FY26/FY27
Computer System Failover (Off-site)	Maintain an off-site computer system failover for business continuity in the event physical servers are damaged by fire, natural disaster or cyberattack.	Administrative Services	FY25
Electric Vehicle Charging Stations at Preserves	Evaluate existing parking areas and grant opportunities with Peninsula Clean Energy and Silicon Valley Clean Energy to install electric vehicle charging stations.	Land and Facilities	FY26/FY27
Fleet Management	Consistent with the IT Master Plan, implement a fleet management system to plan, program, and track the management (including replacements and maintenance) of the vehicle and equipment fleet.	Administrative Services	FY25/FY26
GM Signature Authority Legislation	Work with partner agencies to seek legislation allowing for General Manager purchasing authorization up to an amount not to exceed \$200,000 for supplies, materials, labor, and other services, with the actual amount subject to board-approval and board policy.	Public Affairs	FY25-FY27
IT Strategic Plan and Master Plan Update	Improve Midpen's technology tools by updating the IT Master Plan.	Administrative Services	FY26/FY27
SharePoint - Document Management System	Continue building out the SharePoint platform on Office 365 to provide a cloud-based document management system that supports remote work and ease of document retrieval/storage/transmittal/ review.	Administrative Services	FY26
Trail Use Policy Update	Update Trail Use Policy to reflect current regulations, board policies and construction practices for District trail use designations.	Planning	FY26/FY27
Update to the District CEQA Guidelines	Update the board adopted 2001 District Guidelines for the implementation of the California Environmental Quality Act (CEQA) to conform with current state law and board policies.	Planning	FY26/FY27

ASSETS AND ORGANIZATIONAL SUPPORT

Records Management

Project #: 10001

Fund: 10 – General Fund Operating



PROJECT PURPOSE

Continue to support paperless solutions and increase remote access to Midpen documents; use the board-approved retention schedule to inventory and digitize paper files.

FY25 SCOPE

Complete paper scanning with the District Clerk, Legal, Human Resources, Public Affairs and Land & Facilities departments and complete migrating scanned files to trusted system.

FY26 SCOPE

Complete paper scanning with the Planning, Engineering & Construction and Natural Resources departments and complete migrating scanned files to trusted system.

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	99,076	0	40,000	15,000	0	0	154,076
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$99,076	\$0	\$40,000	\$15,000	\$0	\$0	\$154,076

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$99,076	\$0	\$40,000	\$15,000	\$0	\$0	\$154,076
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$99,076	\$0	\$40,000	\$15,000	\$0	\$0	\$154,076

ASSETS AND ORGANIZATIONAL SUPPORT

Diversity, Equity, and Inclusion Program Actions

Project #: 10003

Fund: 10 – General Fund Operating



PROJECT PURPOSE

Implement new actions to further the Board's policy, goals and priorities related to Diversity, Equity, and Inclusion (DEI).

FY25 SCOPE

Complete internal organizational assessment report and DEI Action Plan. Initiate implementation of priority recommendations. Evaluate efficacy of DEI efforts completed to date. Continue with trainings and building leadership competencies. Continue engagement with external partners and stakeholders.

FY26 SCOPE

Continue implementation of next round of DEI Action Plan recommendations.

FY27 SCOPE

Continue implementation of next round of DEI Action Plan recommendations.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	45,000	226,000	75,000	75,000	0	421,000
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$45,000	\$226,000	\$75,000	\$75,000	\$0	\$421,000
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$45,000	\$226,000	\$75,000	\$75,000	\$0	\$421,000
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$45,000	\$226,000	\$75,000	\$75,000	\$0	\$421,000

ASSETS AND ORGANIZATIONAL SUPPORT

FOSM Update

Project #: 10004

Fund: 10 – General Fund Operating

PROJECT PURPOSE

Provide a comprehensive update and implementation of the Financial Organization Sustainability Model (FOSM) with a focus on program delivery, organization, reporting structure, staffing and financial sustainability and a broader 10-year outlook.

FY25 SCOPE

Implement FOSM Refresh recommendations scheduled for FY25.

FY26 SCOPE

Implement FOSM Refresh recommendations scheduled for FY26.

FY27 SCOPE

Implement FOSM Refresh recommendations scheduled for FY27.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	58,500	151,500	25,000	10,000	10,000	0	255,000
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$58,500	\$151,500	\$25,000	\$10,000	\$10,000	\$0	\$255,000
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$58,500	\$151,500	\$25,000	\$10,000	\$10,000	\$0	\$255,000
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$58,500	\$151,500	\$25,000	\$10,000	\$10,000	\$0	\$255,000

ASSETS AND ORGANIZATIONAL SUPPORT

Coastal Field Office
Project #: 20132
Fund: 40 – General Fund Capital

**PROJECT PURPOSE**

Secure property to establish a coastal field office for field staff to support coastal land holdings.

FY25 SCOPE

Secure coastal field office site through lease or purchase.

FY26 SCOPE

Continue effort if additional time is needed.

FY27 SCOPE

Continue effort if additional time is needed.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	55,000	90,000	0	0	0	145,000
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	40,000	0	0	0	40,000
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$55,000	\$130,000	\$0	\$0	\$0	\$185,000
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	55,000	130,000	0	0	0	185,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$55,000	\$130,000	\$0	\$0	\$0	\$185,000

ASSETS AND ORGANIZATIONAL SUPPORT

Skyline Field Office Renovation

Project #: 31914

Fund: 40 – General Fund Capital

PROJECT PURPOSE

Renovate existing or build new structures to continue supporting field staff operational needs in the Skyline Field Office (SFO) region.

FY25 SCOPE

Continue programming and pre-design analysis.

FY26 SCOPE

Initiate concept plan and feasibility study development.

FY27 SCOPE

Pending board selection of a project alternative, initiate CEQA. Pending CEQA certification, initiate land use permits.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	60,000	310,000	285,000	125,000	50,000	830,000
8300 – Environmental/Planning Services	0	0	0	0	100,000	0	100,000
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	5,000	5,000	5,000	0	15,000
8600 – Construction	0	0	0	0	0	25,000,000	25,000,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$60,000	\$315,000	\$290,000	\$230,000	\$25,050,000	\$25,945,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	60,000	315,000	290,000	230,000	25,050,000	25,945,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$60,000	\$315,000	\$290,000	\$230,000	\$25,050,000	\$25,945,000

ASSETS AND ORGANIZATIONAL SUPPORT

Sphere of Influence Boundary Annexation at Sierra Azul Open Space Preserve in Santa Clara County

Project #: 31915

Fund: 10 – General Fund Operating

PROJECT PURPOSE

In coordination with Santa Clara County Local Area Formation Commission (LAFCO), apply for the proposed annexation of land holdings in District ownership that lie within the District's Sphere of Influence to be consistent with LAFCO policies and procedures for efficient government services.

FY25 SCOPE

Project not yet started.

FY26 SCOPE

Outreach to Santa Clara County Local Area Formation Commission (LAFCO) and stakeholders to determine the annexation process, requirements and schedule. Initiate outreach to property owners.

FY27 SCOPE

Initiate development of application materials with consultant support, including a Plan for Services, environmental review and documentation and Fiscal Impacts Report. Conduct community and stakeholder engagement.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	50,000	100,000	50,000	200,000
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$50,000	\$100,000	\$50,000	\$200,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$50,000	\$100,000	\$50,000	\$200,000
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$50,000	\$100,000	\$50,000	\$200,000

ASSETS AND ORGANIZATIONAL SUPPORT

Sierra Azul Ranger Residence

Project #: 35004

Fund: 40 – General Fund Capital



PROJECT PURPOSE

Repurpose and repair existing structure as residence to enhance onsite presence, monitoring and off-hours response at Sierra Azul Preserve. Assess, design, permit and construct/remodel existing single-family structure with site improvements and driveway replacement.

FY25 SCOPE

Complete construction.

FY26 SCOPE

Project completed in prior fiscal year(s).

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	119,087	5,000	5,000	0	0	0	129,087
8300 – Environmental/Planning Services	0	3,000	0	0	0	0	3,000
8400 – Inspection/Construction Monitoring	6,579	25,000	8,000	0	0	0	39,579
8500 – Permitting Fees	1,126	6,000	5,000	0	0	0	12,126
8600 – Construction	820	395,000	260,000	0	0	0	655,820
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$127,612	\$434,000	\$278,000	\$0	\$0	\$0	\$839,612

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	127,612	434,000	278,000	0	0	0	839,612
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$127,612	\$434,000	\$278,000	\$0	\$0	\$0	\$839,612

ASSETS AND ORGANIZATIONAL SUPPORT

Structure Disposition

Project #: 35010

Fund: 40 – General Fund Capital

PROJECT PURPOSE

Assess condition of vacant structures and gather information to determine long term disposition and implement board-approved decisions.

FY25 SCOPE

Implement board decisions for structures evaluated in FY23/FY24, including demolition of Rapley Barn, Paul Cabin, Conley Cabin and Quam residence. Conduct research and assess conditions of McKannay property and develop disposition recommendations for board consideration. The scope of work and budget is subject to change following additional assessment from staff.

FY26 SCOPE

Implement board decisions for structures evaluated in FY24/FY25 including the McKannay property. Conduct research and assess conditions of an additional one to two structures and develop disposition recommendations for board consideration, including the Landre residence. The scope of work and budget is subject to change following additional assessment from staff.

FY27 SCOPE

Implement board decisions for structures evaluated in FY25/FY26. Conduct research and assess conditions of an additional two to three structures and develop disposition recommendations for board consideration. The scope of work and budget is subject to change following additional assessment from staff.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	11,000	11,000	11,000	11,000	0	44,000
8300 – Environmental/Planning Services	19,650	33,000	198,500	181,500	181,500	0	614,150
8400 – Inspection/Construction Monitoring	9,855	25,000	41,000	22,000	22,000	0	119,855
8500 – Permitting Fees	1,225	10,000	15,000	15,000	15,000	0	56,225
8600 – Construction	165,545	3,200	865,000	453,200	453,200	0	1,940,145
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$196,275	\$82,200	\$1,130,500	\$682,700	\$682,700	\$0	\$2,774,375

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	196,275	82,200	1,130,500	682,700	682,700	0	2,774,375
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$196,275	\$82,200	\$1,130,500	\$682,700	\$682,700	\$0	\$2,774,375

ASSETS AND ORGANIZATIONAL SUPPORT

Prospect Road Culvert Replacement

Project #: 35034

Fund: 40 – General Fund Capital

PROJECT PURPOSE

Replace culvert on Prospect Road. Culvert is beginning to degrade and likely to fail. Prospect Road is the main access road into Fremont Older Preserve.

FY25 SCOPE

Solicit bids and hire contractor to initiate project. The scope of work and budget is subject to change following additional assessment from staff.

FY26 SCOPE

Complete construction and project close out.

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	91,000	48,750	20,000	0	0	159,750
8300 – Environmental/Planning Services	0	20,000	10,000	0	0	0	30,000
8400 – Inspection/Construction Monitoring	0	0	20,000	15,000	0	0	35,000
8500 – Permitting Fees	0	10,000	25,000	0	0	0	35,000
8600 – Construction	0	0	173,500	116,000	0	0	289,500
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$121,000	\$277,250	\$151,000	\$0	\$0	\$549,250
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	121,000	277,250	151,000	0	0	549,250
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$121,000	\$277,250	\$151,000	\$0	\$0	\$549,250

ASSETS AND ORGANIZATIONAL SUPPORT

Resource Management Permit for the Former Event Center Site

Project #: 35036

Fund: 40 – General Fund Capital

PROJECT PURPOSE

Comply with conditions of approval to formalize and secure a County of San Mateo Resource Management Permit for the former Event Center site.

FY25 SCOPE

Begin site improvements as required by the county.

FY26 SCOPE

Complete site improvements.

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	500	0	0	500
8200 – Architect/Engineering Services	0	0	65,000	50,000	0	0	115,000
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	10,000	10,000	0	0	20,000
8600 – Construction	0	0	0	300,000	0	0	300,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$75,000	\$360,500	\$0	\$0	\$435,500

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	75,000	360,500	0	0	435,500
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$75,000	\$360,500	\$0	\$0	\$435,500

ASSETS AND ORGANIZATIONAL SUPPORT

Annex Building Repairs

Project #: 35037

Fund: 40 – General Fund Capital

PROJECT PURPOSE

Repair foundation to the building and update interior office space.

FY25 SCOPE

Evaluate needed repairs to foundation and scope of work for repairs to kitchen, restroom and office space. Evaluate current use permit.

FY26 SCOPE

Prepare plans, submit for permits and solicit bids for construction.

FY27 SCOPE

Complete construction and project closeout.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	170,000	50,000	60,000	0	280,000
8300 – Environmental/Planning Services	0	0	10,000	5,000	0	0	15,000
8400 – Inspection/Construction Monitoring	0	0	0	5,000	25,000	0	30,000
8500 – Permitting Fees	0	0	0	15,000	5,000	0	20,000
8600 – Construction	0	0	0	0	725,000	0	725,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$180,000	\$75,000	\$815,000	\$0	\$1,070,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	180,000	75,000	815,000	0	1,070,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$180,000	\$75,000	\$815,000	\$0	\$1,070,000

ASSETS AND ORGANIZATIONAL SUPPORT

Cunha House Repair

Project #: 35038

Fund: 40 – General Fund Capital

PROJECT PURPOSE

Remodel attached one bedroom housing unit by replacing flooring, installing an updated bathroom, installing a kitchen, repairing the HVAC repair, and performing electrical repairs to meet current building code to expand employee workforce housing.

FY25 SCOPE

Project not yet started.

FY26 SCOPE

Hire consultant to provide evaluation, recommendations and cost estimate for repairs. Select appropriate repairs.

FY27 SCOPE

Develop plans and submit for permit. Solicit bids, award contract and begin construction.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	1,000	0	1,000
8200 – Architect/Engineering Services	0	0	0	40,000	50,000	0	90,000
8300 – Environmental/Planning Services	0	0	0	3,000	2,000	0	5,000
8400 – Inspection/Construction Monitoring	0	0	0	0	5,000	10,000	15,000
8500 – Permitting Fees	0	0	0	0	5,000	5,000	10,000
8600 – Construction	0	0	0	0	100,000	200,000	300,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$43,000	\$163,000	\$215,000	\$421,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	43,000	163,000	215,000	421,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$43,000	\$163,000	\$215,000	\$421,000

ASSETS AND ORGANIZATIONAL SUPPORT

Allen Road Washout Repair

Project #: 35039

Fund: 40 – General Fund Capital

PROJECT PURPOSE

Assess options to restore access for fire trucks after washout of Allen Road, a key fire road between Bechtel and Paulin properties.

FY25 SCOPE

Project accelerated and is being performed concurrently with MAA05-012 Paulin Culvert Replacement. Continue regulatory permit review and development of construction documents.

FY26 SCOPE

Receive regulatory permits, finalize construction documents and submit for local permits. Prepare bid package, solicit bids, award contract and begin construction.

FY27 SCOPE

Complete construction.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	16,500	3,000	10,000	2,000	0	31,500
8300 – Environmental/Planning Services	0	8,800	2,000	1,000	0	0	11,800
8400 – Inspection/Construction Monitoring	0	0	0	5,000	2,000	0	7,000
8500 – Permitting Fees	0	0	2,000	4,000	1,000	0	7,000
8600 – Construction	0	0	0	0	28,750	0	116,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$25,300	\$7,000	\$107,250	\$33,750	\$0	\$173,300

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	25,300	7,000	107,250	33,750	0	173,300
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$25,300	\$7,000	\$107,250	\$33,750	\$0	\$173,300

ASSETS AND ORGANIZATIONAL SUPPORT

FFO Solar Panels/EV Chargers

Project #: 35040

Fund: 40 – General Fund Capital

PROJECT PURPOSE

Install solar panels on Foothills Field Office (FFO) shop and EV chargers.

FY25 SCOPE

Project not yet started.

FY26 SCOPE

Evaluate feasibility of solar power installation for FFO, EV charger quantity and location.

FY27 SCOPE

Prepare plans, submit for permits and solicit bids for construction. Complete construction.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	35,000	10,000	0	45,000
8300 – Environmental/Planning Services	0	0	0	10,000	0	0	10,000
8400 – Inspection/Construction Monitoring	0	0	0	0	15,000	0	15,000
8500 – Permitting Fees	0	0	0	5,000	10,000	0	15,000
8600 – Construction	0	0	0	0	151,000	0	151,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$50,000	\$186,000	\$0	\$236,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	50,000	186,000	0	236,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$50,000	\$186,000	\$0	\$236,000

ASSETS AND ORGANIZATIONAL SUPPORT

**Fremont Older Residence Roof Replacement
Project #: 35041
Fund: 40 – General Fund Capital**

PROJECT PURPOSE

Repair roof and associated framing to ensure longevity of structure. Permit, bid and repair roof and associated amenities.

FY25 SCOPE

Perform structural assessment, identify regulatory requirements to inform the repair, prepare cost estimates and prepare bid package.

FY26 SCOPE

Prepare plans, submit for permits, solicit bids for construction and complete roof replacement.

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	35,000	5,000	0	0	40,000
8300 – Environmental/Planning Services	0	0	10,000	0	0	0	10,000
8400 – Inspection/Construction Monitoring	0	0	0	10,000	0	0	10,000
8500 – Permitting Fees	0	0	5,000	10,000	0	0	15,000
8600 – Construction	0	0	0	151,000	0	0	151,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$50,000	\$176,000	\$0	\$0	\$226,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	50,000	176,000	0	0	226,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$50,000	\$176,000	\$0	\$0	\$226,000

ASSETS AND ORGANIZATIONAL SUPPORT

Lone Madrone Mobile Home Replacement

Project #: 35042

Fund: 40 – General Fund Capital

PROJECT PURPOSE

Replace existing mobile home that has reached the end of its useful life and remove/ demolish existing attached mobile home from barn structure.

FY25 SCOPE

Hire consultant to provide evaluation, recommendations and cost estimate for a mobile home replacement and site repairs.

FY26 SCOPE

Prepare plans and submit for permits.

FY27 SCOPE

Solicit bids for construction and complete construction.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	1,000	0	1,000
8200 – Architect/Engineering Services	0	0	0	35,000	0	0	35,000
8300 – Environmental/Planning Services	0	0	0	0	5,000	0	5,000
8400 – Inspection/Construction Monitoring	0	0	0	10,000	0	0	10,000
8500 – Permitting Fees	0	0	0	0	10,000	0	10,000
8600 – Construction	0	0	0	0	100,000	0	100,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$45,000	\$116,000	\$0	\$161,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	45,000	116,000	0	161,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$45,000	\$116,000	\$0	\$161,000

ASSETS AND ORGANIZATIONAL SUPPORT

Schilling Lake Spillway Repair

Project #: 35043

Fund: 40 – General Fund Capital

PROJECT PURPOSE

Repair spillway culvert to prevent erosion of dam.

FY25 SCOPE

Project not yet started.

FY26 SCOPE

Design culvert replacement or spillway redesign.

FY27 SCOPE

CEQA, permitting, and bidding.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	95,000	45,000	0	140,000
8300 – Environmental/Planning Services	0	0	0	25,000	20,000	0	45,000
8400 – Inspection/Construction Monitoring	0	0	0	0	0	80,000	80,000
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	240,000	240,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$120,000	\$65,000	\$320,000	\$505,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	120,000	65,000	320,000	505,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$120,000	\$65,000	\$320,000	\$505,000

ASSETS AND ORGANIZATIONAL SUPPORT

Coastal Field Office Build Out

Project #: 35044

Fund: 40 – General Fund Capital

**PROJECT PURPOSE**

Build out a coastal field office for field staff to support coastal land holdings.

FY25 SCOPE

Programming, planning, and develop conceptual design—timing dependent on property purchase.

FY26 SCOPE

Programming, design development, and environmental review—timing dependent on property purchase.

FY27 SCOPE

Design development, permitting, and environmental review.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	100,000	450,000	200,000	0	750,000
8300 – Environmental/Planning Services	0	0	70,000	0	0	0	70,000
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	60,000	0	60,000
8600 – Construction	0	0	0	0	0	10,000,000	10,000,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$170,000	\$450,000	\$260,000	\$10,000,000	\$10,880,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	170,000	450,000	260,000	10,000,000	10,880,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$170,000	\$450,000	\$260,000	\$10,000,000	\$10,880,000

ASSETS AND ORGANIZATIONAL SUPPORT

Administrative Office Solar Expansion Project

Project #: 35045

Fund: 40 – General Fund Capital

PROJECT PURPOSE

Expand existing solar array at the administrative office utilizing panels previously purchased for the Skyline Field Office (SFO).

FY25 SCOPE

Project not yet started.

FY26 SCOPE

Prepare design documents and submit for local and utility permitting.

FY27 SCOPE

Receive required permits. Install additional panels and submit interconnection request to utility. Receive permission to operate and commission system.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	6,000	5,000	0	11,000
8600 – Construction	0	0	0	60,500	59,500	0	120,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$66,500	\$64,500	\$0	\$131,000
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	66,500	64,500	0	131,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$66,500	\$64,500	\$0	\$131,000

ASSETS AND ORGANIZATIONAL SUPPORT

Visitor Services Storage Unit

Project #: 35046

Fund: 40 – General Fund Capital



PROJECT PURPOSE

Create a storage facility at the Administrative Office for Visitor Services Department.

FY25 SCOPE

Project not yet started.

FY26 SCOPE

Coordinate storage needs. Develop construction documents, procure permits as needed, bid and install facilities.

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	500	0	0	500
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	1,000	0	0	1,000
8600 – Construction	0	0	0	25,000	0	0	25,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$26,500	\$0	\$0	\$26,500

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	26,500	0	0	26,500
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$26,500	\$0	\$0	\$26,500

ASSETS AND ORGANIZATIONAL SUPPORT

Legislative Initiative Regarding Permitting

Project #: 40014

Fund: 10 – General Fund Operating

PROJECT PURPOSE

Legislation to enable permit streamlining for PRC 5500 independent special districts.

FY25 SCOPE

Pursue sponsored legislation through the second year of the two-year legislative session.

FY26 SCOPE

If necessary, continue to pursue sponsored legislation through the 2026-27 state legislative session.

FY27 SCOPE

If necessary, continue to pursue sponsored legislation through the second year of the two-year legislative session.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	30,000	67,200	67,200	67,200	231,600
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$30,000	\$67,200	\$67,200	\$67,200	\$231,600

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$30,000	\$67,200	\$67,200	\$67,200	\$231,600
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$30,000	\$67,200	\$67,200	\$67,200	\$231,600

ASSETS AND ORGANIZATIONAL SUPPORT

Cybersecurity Audit

Project #: 51705

Fund: 10 – General Fund Operating

PROJECT PURPOSE

Due to growing cybersecurity risks, an external cybersecurity audit is needed to improve security posture. This audit will identify areas that need greater protection from cyber threats and provide recommendations to further secure critical infrastructure.

FY25 SCOPE

Complete cybersecurity audit. Staff time only.

FY26 SCOPE

Project completed in prior fiscal year(s).

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	49,500	0	0	0	0	49,500
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$49,500	\$0	\$0	\$0	\$0	\$49,500

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$49,500	\$0	\$0	\$0	\$0	\$49,500
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$49,500	\$0	\$0	\$0	\$0	\$49,500

ASSETS AND ORGANIZATIONAL SUPPORT

Cybersecurity Implementation
Project #: 51709
Fund: 10 – General Fund Operating



PROJECT PURPOSE

Improve Midpen’s cybersecurity posture by implementing projects identified in the cybersecurity audit.

FY25 SCOPE

Implement Year 1 recommendations identified in cybersecurity audit.

FY26 SCOPE

Implement Year 2 recommendations identified in cybersecurity audit.

FY27 SCOPE

Implement Year 3 recommendations identified in cybersecurity audit.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	70,000	90,000	90,000	0	250,000
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$70,000	\$90,000	\$90,000	\$0	\$250,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$70,000	\$90,000	\$90,000	\$0	\$250,000
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$70,000	\$90,000	\$90,000	\$0	\$250,000

ASSETS AND ORGANIZATIONAL SUPPORT

Districtwide Firewall Upgrade

Project #: 51710

Fund: 40 – General Fund Capital



PROJECT PURPOSE

Upgrade firewalls to provide additional data security. Midpen's current firewalls are approaching four years in age. Due to the rapid change in technology and the growing need for additional security features, new firewalls are required.

FY25 SCOPE

Procure and install firewalls.

FY26 SCOPE

Project completed in prior fiscal year(s).

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	205,000	0	0	0	205,000
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$205,000	\$0	\$0	\$0	\$205,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	205,000	0	0	0	205,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$205,000	\$0	\$0	\$0	\$205,000

ASSETS AND ORGANIZATIONAL SUPPORT

Preserve Use Permit System
Project #: 51711
Fund: 10 – General Fund Operating



PROJECT PURPOSE

The IT Master Plan recommends replacing the current legacy access database and manual process for preserve use permits using an online permit system to improve efficiencies, expand automation, and improve tracking and metrics.

FY25 SCOPE

Research and select Permit Management System.

FY26 SCOPE

Go live with permit management system.

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	35,000	70,000	0	0	105,000
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$35,000	\$70,000	\$0	\$0	\$105,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$35,000	\$70,000	\$0	\$0	\$105,000
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$35,000	\$70,000	\$0	\$0	\$105,000

ASSETS AND ORGANIZATIONAL SUPPORT

Skyline Ridge – Skyline Ridge Road at Big Dipper Inholding

Project #: 61051

Fund: 40 – General Fund Capital

PROJECT PURPOSE

Need to repair/replace Skyline Ridge culvert and repair failure to access road at Big Dipper inholding.

FY25 SCOPE

Complete construction.

FY26 SCOPE

Project completed in prior fiscal year(s).

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	500	0	0	0	500
8200 – Architect/Engineering Services	0	0	20,000	0	0	0	20,000
8300 – Environmental/Planning Services	0	0	5,000	0	0	0	5,000
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	3,000	0	0	0	3,000
8600 – Construction	0	0	100,000	0	0	0	100,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$128,500	\$0	\$0	\$0	\$128,500

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	128,500	0	0	0	128,500
Grants/Partnerships/Other	0	0		0	0	0	0
Grand Total	\$0	\$0	\$128,500	\$0	\$0	\$0	\$128,500

ASSETS AND ORGANIZATIONAL SUPPORT

Replace Bridge MRBR1 in Miramontes Ridge

Project #: 61054

Fund: 40 – General Fund Capital

PROJECT PURPOSE

Replace existing underrated weight bridge at MRBR1 to a bridge or culvert rated greater than 10,000 pounds to improve a key fire access route.

FY25 SCOPE

Project not yet started.

FY26 SCOPE

Design replacement crossing (culvert or bridge).

FY27 SCOPE

Secure permits.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	20,000	80,000	0	100,000
8300 – Environmental/Planning Services	0	0	0	35,000	0	0	35,000
8400 – Inspection/Construction Monitoring	0	0	0	0	0	70,000	70,000
8500 – Permitting Fees	0	0	0	35,000	15,000	0	50,000
8600 – Construction	0	0	0	0	0	500,000	500,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$90,000	\$95,000	\$570,000	\$755,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	90,000	95,000	570,000	755,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$90,000	\$95,000	\$570,000	\$755,000

ASSETS AND ORGANIZATIONAL SUPPORT

Replace Roof on Coal Creek Barn

Project #: 61055

Fund: 40 – General Fund Capital

PROJECT PURPOSE

Following storm damage to roof, perform structural assessment to determine the opportunities and constraints for rehabilitation, stabilization or repair; identify regulatory requirements for structure stabilization and provide options with high-level cost estimates.

FY25 SCOPE

Project not yet started.

FY26 SCOPE

Contract structural assessment and roof replacement.

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	55,000	0	0	55,000
8300 – Environmental/Planning Services	0	0	0	10,000	0	0	10,000
8400 – Inspection/Construction Monitoring	0	0	0	23,000	0	0	23,000
8500 – Permitting Fees	0	0	0	6,500	0	0	6,500
8600 – Construction	0	0	0	201,000	0	0	201,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$295,500	\$0	\$0	\$295,500

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	295,500	0	0	295,500
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$0	\$295,500	\$0	\$0	\$295,500

ASSETS AND ORGANIZATIONAL SUPPORT

Title 24 Residential Improvements

Project #: 61057

Fund: 40 – General Fund Capital

PROJECT PURPOSE

Improve energy efficiency to comply with CA Title 24 regulations for residential properties.

FY25 SCOPE

Perform audit of all residential district locations that would benefit from energy efficiency improvements.

FY26 SCOPE

Bid, award, and contract project.

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	3,000	3,000	0	0	6,000
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	91,500	51,000	0	0	142,500
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$94,500	\$54,000	\$0	\$0	\$148,500

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	94,500	54,000	0	0	148,500
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$0	\$94,500	\$54,000	\$0	\$0	\$148,500

ASSETS AND ORGANIZATIONAL SUPPORT

Radio System Assessment and Upgrade

Project #: 65407

Fund: 40 – General Fund Capital



PROJECT PURPOSE

Ensure Midpen's radio system remains operational and reliable to maintain effective field communication and emergency response. Provide radio coverage within new land acquisitions and address coverage gaps in existing high-use areas. Research options to expand Midpen radio coverage to coastal areas, improve radio coverage in selected high-use areas, upgrade quality of system and replace equipment reaching end of life.

FY25 SCOPE

Finalize vendor agreements, vendor design and planning, establish outstanding tower leases, vendor build and ship, begin installation of equipment.

FY26 SCOPE

Complete installation of equipment, vendor and consultant testing, program and train new subscriber radios, cleanup-cutover-final acceptance, project complete.

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	146,325	95,000	456,675	200,000	0	0	898,000
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	600	0	1,779,400	0	0	0	1,780,000
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$146,925	\$95,000	\$2,236,075	\$200,000	\$0	\$0	\$2,678,000
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	146,925	95,000	2,236,075	200,000	0	0	2,678,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$146,925	\$95,000	\$2,236,075	\$200,000	\$0	\$0	\$2,678,000

ASSETS AND ORGANIZATIONAL SUPPORT

Hawthorns Historic Complex Partnership

Project #: VP06-003

Fund: 20 – Hawthorns Fund

PROJECT PURPOSE

Determine long-term disposition of and use for existing structures in the Hawthorns Historic Complex and potential partnership opportunities. Through a public process and in coordination with the Town of Portola Valley and potential partner(s), develop disposition and use options for board consideration and approval.

FY25 SCOPE

Pending board approval of vision, goals, exploratory ideas, and interim improvements and maintenance plan, initiate conceptual plan development. Initiate public and stakeholder engagement.

FY26 SCOPE

Continue public and stakeholder engagement and present conceptual plan alternatives to Planning & Natural Resources Committee.

FY27 SCOPE

Continue public and stakeholder engagement. Pending board selection of a preferred project alternative, initiate partnership agreement and initiate environmental review. Project implementation will be under a separate project.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	95,000	81,000	265,000	270,000	25,000	736,000
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$95,000	\$81,000	\$265,000	\$270,000	\$25,000	\$736,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	95,000	81,000	265,000	270,000	25,000	736,000
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$95,000	\$81,000	\$265,000	\$270,000	\$25,000	\$736,000

ASSETS AND ORGANIZATIONAL SUPPORT

Hawthorns Structures Stabilization/Repairs

Project #: VP06-004

Fund: 40 – General Fund Capital

PROJECT PURPOSE

Implement board direction based on structure assessment findings.

FY25 SCOPE

Initiate implementation of board decisions regarding the Hawthorns Historic Complex structures.

FY26 SCOPE

Continue with implementation.

FY27 SCOPE

Continue with implementation.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	50,000	390,000	80,000	80,000	0	600,000
8300 – Environmental/Planning Services	0	0	335,000	40,000	25,000	0	400,000
8400 – Inspection/Construction Monitoring	0	0	10,000	7,500	7,500	0	25,000
8500 – Permitting Fees	0	0	35,000	25,000	20,000	0	80,000
8600 – Construction	0	0	50,000	2,550,000	2,540,000	0	5,140,000
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$50,000	\$820,000	\$2,702,500	\$2,672,500	\$0	\$6,245,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	50,000	820,000	2,702,500	2,672,500	0	6,245,000
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$50,000	\$820,000	\$2,702,500	\$2,672,500	\$0	\$6,245,000

ASSETS AND ORGANIZATIONAL SUPPORT

Ranger Laptop Refresh

Project #: None

Fund: 10 – General Fund Operating

PROJECT PURPOSE

Ranger laptops are over five years old and need upgrades to continue functioning properly.

FY25 SCOPE

Complete the configuration and issuance of ranger laptops.

FY26 SCOPE

Project completed in prior fiscal year(s).

FY27 SCOPE

Project completed in prior fiscal year(s).

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	137,000	27,000	0	0	0	164,000
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	0	0	0	0	0	0	0
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$0	\$137,000	\$27,000	\$0	\$0	\$0	\$164,000

Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$137,000	\$27,000	\$0	\$0	\$0	\$164,000
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	0	0	0	0	0	0	0
Grants/Partnerships/Other	0	0	0	0	0	0	0
Grand Total	\$0	\$137,000	\$27,000	\$0	\$0	\$0	\$164,000

ASSETS AND ORGANIZATIONAL SUPPORT

Vehicle and Machinery/Equipment Purchases

Project #: None

Fund: 40 – General Fund Capital



PROJECT PURPOSE

Provide necessary vehicles and equipment for staff to further Midpen's mission and meet project delivery and service delivery commitments.

FY25 SCOPE

Vehicles: Visitor Services is replacing one 1-ton truck and adding one 1-ton truck along with three fire pumpers. Land & Facilities is replacing two vehicles (one dump truck and one F350) and adding one F150 Lightning to support the conservation grazing program manager position. One Ford Transit Van is being added to support Public Affairs.

Equipment: Land & Facilities is replacing three pieces of equipment (two John Deere tractor-mowers and one remote-controlled tractor-mower) and adding two pieces of equipment (one deck mower and one ATV).

FY26 SCOPE

Recommended new vehicles and equipment TBD based on recommendations from the Fleet Transition Plan. Budget line item is a placeholder.

FY27 SCOPE

Recommended new vehicles and equipment TBD based on recommendations from the Fleet Transition Plan. Budget line item is a placeholder.

Summary of Estimated Costs	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
4000 – Staff Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5000-7000 – Service & Supplies	0	0	0	0	0	0	0
8100 – Real Estate Services	0	0	0	0	0	0	0
8200 – Architect/Engineering Services	0	0	0	0	0	0	0
8300 – Environmental/Planning Services	0	0	0	0	0	0	0
8400 – Inspection/Construction Monitoring	0	0	0	0	0	0	0
8500 – Permitting Fees	0	0	0	0	0	0	0
8600 – Construction	0	0	0	0	0	0	0
8700 – Vehicles & Equipment	499,583	430,000	1,501,000	1,000,000	1,000,000	0	4,430,583
8800 – Structures	0	0	0	0	0	0	0
Grand Total	\$499,583	\$430,000	\$1,501,000	\$1,000,000	\$1,000,000	\$0	\$4,430,583
Funding Source	Prior Year Actuals	FY24 Estimated Actuals	FY25 Budget	FY26 Projections	FY27 Projections	Estimated Future Years	Total
10 – General Fund Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 – Hawthorn Fund	0	0	0	0	0	0	0
30 – Measure AA Capital	0	0	0	0	0	0	0
40 – General Fund Capital	499,583	191,000	1,501,000	1,000,000	1,000,000	0	4,191,583
Grants/Partnerships/Other	0	239,000	0	0	0	0	239,000
Grand Total	\$499,583	\$430,000	\$1,501,000	\$1,000,000	\$1,000,000	\$0	\$4,430,583



Section 4

Department Summaries



La Honda Creek Open Space Preserve (Leigh-Ann Gessner)





Departments Overview

This section identifies each of Midpen’s various departments, their mission and core functions, staffing levels, objectives, performance metrics and proposed FY25 budget. The organizational structure is as follows:

Administrative Services Business Line

Budget and Finance

Grants

Human Resources

Information Systems and Technology

Procurement

Controller (listed here for completeness, however, the Controller is not a department)

Office of the General Counsel

Office of the General Manager

Public Affairs

Project Planning and Delivery Business Line

Engineering and Construction

Planning

Real Property

Visitor and Field Services Business Line

Land and Facilities

Natural Resources

Visitor Services



Administrative Services Business Line

Vision
To become the benchmark of administrative excellence.

Mission
To deliver efficient, transparent and innovative services through people, finances and technology.

Core Values

- M** We support the District in fulfilling its mission.
- I** We believe integrity is the foundation of trust and provide clear, accountable services.
- D** We build diverse relationships through respect, support and enthusiasm while having fun.
- P** We are passionate about providing efficient, innovative services.
- E** We strive for excellence by improving staff knowledge, competence and capacity.
- N** We nurture a collaborative workplace culture through respect, support and accountability.

Administrative Services
Budget & Finance • Grants • Procurement • Human Resources • Information Systems & Technology

CORE FUNCTIONS

Financial management, budgeting, accounting and procurement services.

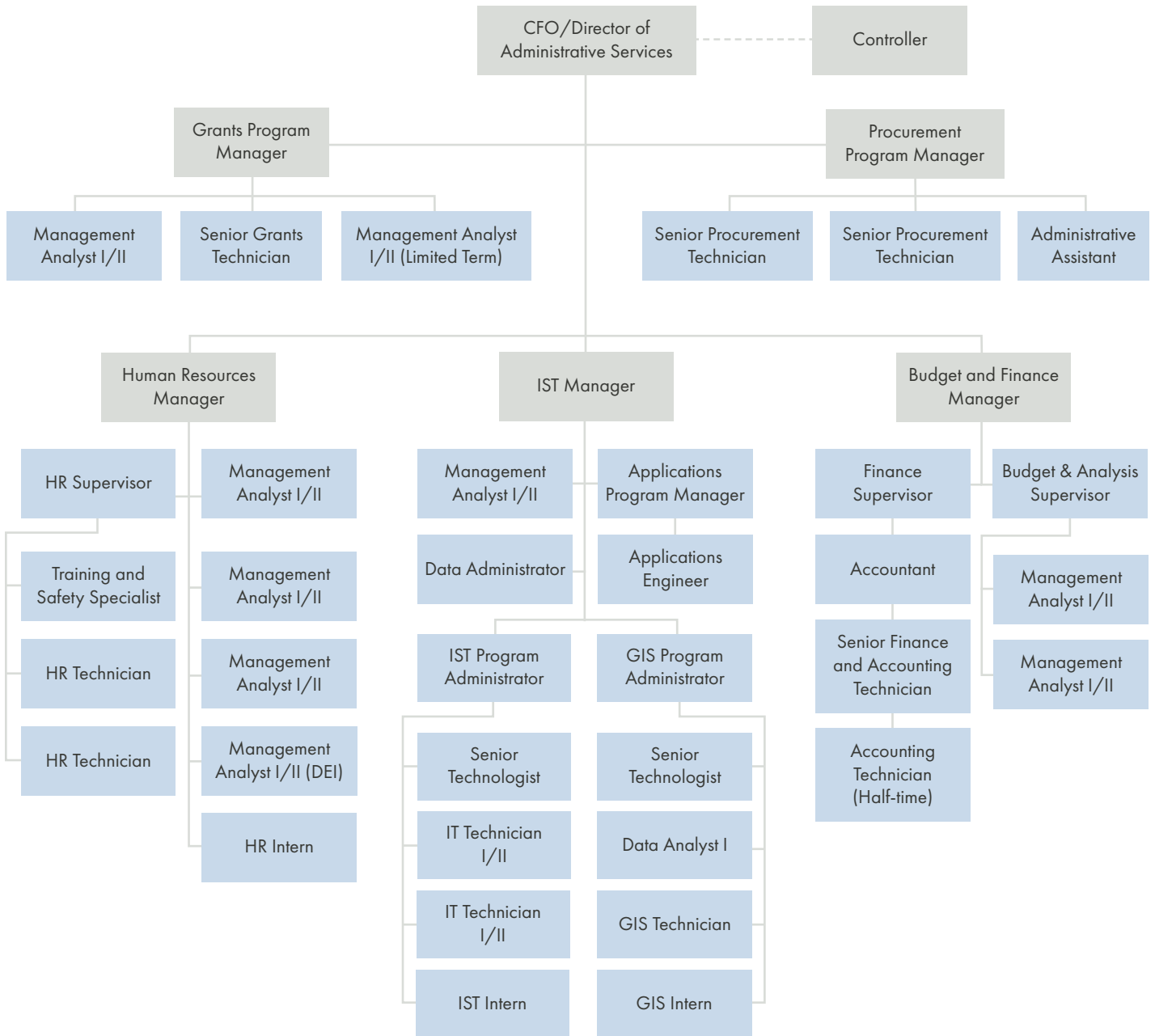
Human resource programs and coordinate employee relations.

Information technology and geographic information systems and services.

Public reception/customer service at the administrative headquarters.

Coordinate grant applications, awards and grant management/compliance.

Organizational Chart



Staffing Levels

Position	FY21 Adopted FTE	FY22 Adopted FTE	FY23 Adopted FTE	FY24 Modified FTE	FY25 Proposed FTE	Change from FY24 Modified
Accountant	1	1	1	1	1	0
Accounting Technician	0.5	0.5	0.5	1	1	0
Administrative Assistant	1	1	1	1	1	0
Applications Engineer	1	1	1	1	1	0
Applications Program Manager	0	0	0	0	1	1
Budget & Finance Manager (formerly Budget & Analysis Manager)	1	1	1	1	1	0
Budget & Analysis Supervisor	0	0	0	0	1	1
Controller	0.25	0.25	0.25	0.25	0.25	0
Data Administrator	1	1	1	1	1	0
Data Analyst I	1	1	1	1	1	0
Finance Supervisor (formerly Finance Manager)	1	1	1	1	1	0
GIS Program Administrator	1	1	1	1	1	0
GIS Technician	0	1	1	1	1	0
Grants Program Manager (formerly Grants Specialist)	1	1	1	1	1	0
Human Resources Manager	1	1	1	1	1	0
Human Resources Supervisor	1	1	1	1	1	0
Human Resources Technician	1.5	1.5	1.5	2	2	0
IST Manager	1	1	1	1	1	0
IT Program Administrator	1	1	1	1	1	0
IT Technician I/II	2	2	2	2	2	0
Management Analyst I/II (Budget & Analysis)	2	2	2	2	2	0
Management Analyst I/II (DEI)	0	0	1	1	1	0
Management Analyst I/II (Grants)	0	0	1	1	1	0
Management Analyst I/II (Human Resources)	2	2	2	3	3	0
Management Analyst I/II (IST)	0	0	0	0	1	1
Procurement Program Manager	1	1	1	1	1	0
Senior Finance and Accounting Technician	1	1	1	1	1	0
Senior Grants Technician	0.5	0.5	0.5	1	1	0
Senior Procurement Technician	0.5	0.5	0.5	1	2	1
Senior Technologist	1	1	1	2	2	0
Training and Safety Specialist	1	1	1	1	1	0
Total FTE	26.25	27.25	29.25	33.25	37.25	4.0

Position	FY21 Adopted	FY22 Adopted	FY23 Adopted	FY24 Modified	FY25 Proposed	Change from FY24 Modified
Interns	1	1	2	3	3	0
Limited Term	1	0	0	1	1	0
Total	2	1	2	4	4	0

Administrative Services aligns project deliverables to Midpen’s Strategic Plan goals and objectives primarily through:

Goal 3 – Connect people to open space and agricultural lands, and a regional environmental protection vision

Goal 4 – Strengthen organizational capacity and long-term financial sustainability to fulfill the mission

Objectives

Strategic Plan Linkage	Project Number	Project Name	Target Completion Fiscal Year
Goal 3	10003	Diversity, Equity and Inclusion Program Actions	2027
Goal 4	51705	Cybersecurity Audit	2025
Goal 4	51709	Cybersecurity Implementation	2028
Goal 4	51710	Districtwide Firewall Upgrade	2025
Goal 4	51711	Preserve Use Permit System	2026
Goal 4	None	Ranger Laptop Refresh	2025
Goal 4	Supporting Project	Cityworks Respond	2028
Goal 4	Supporting Project	Computer System Failover (Off-site)	2025
Goal 4	Supporting Project	Fleet Management	2026
Goal 4	Supporting Project	IT Strategic Plan and Master Plan Update	2027
Goal 4	Supporting Project	SharePoint – Document Management System	2026

Performance Metrics

Strategic Plan Linkage	Indicator	FY23 Target	FY23 Actuals	FY24 Target	FY25 Target
Goal 4	Percent of projects finished within board-approved budget (base bid and contingency)	80%	100%	80%	80%
Goal 4	Percent spent of adopted and final adjusted budget	90% / 90%	105% / 95%	90% / 90%	90% / 90%
Goal 4	Budget Book receives GFOA Award for Distinguished Budget Presentation	Yes	Yes	Yes	Yes
Goal 4	Annual Report receives GFOA Award of Excellence in Financial Reporting	Yes	Yes	Yes	Yes
Goal 4	Annual Report issued with unmodified opinion	Yes	Yes	Yes	Yes
Goal 4	General Fund reserve balance policy target met	Yes	Yes	Yes	Yes
Goal 4	Legal Debt limit not exceeded	Yes	Yes	Yes	Yes
Goal 4	Credit Rating from Fitch's and Standard and Poor's	AAA	AAA	AAA	AAA
Goal 4	Percent of electronic invoice payments	65%	60%	70%	75%
Goal 4	Number of job recruitments completed within target timeline	32	42	32	32
Goal 4	Employee retention rate	≥90%	91.60%	≥90%	≥90%
Goal 4	Percent of FTEs using web and mobile enterprise GIS	40%	45%	40%	40%
Goal 4	Percent of total District files in Office 365	60%	65%	70%	75%



Budget

Midpen Budget by Expenditure Category	FY23 Actuals	FY24 Adopted Budget	FY25 Proposed Budget	\$ Change from FY24 Adopted Budget	% Change from FY24 Adopted Budget
Administrative Services					
Salaries and Benefits	\$5,682,710	\$6,660,685	\$8,305,256	\$1,644,571	25%
Services and Supplies	1,923,082	2,053,672	2,354,052	300,380	15%
Total Operating Expenditures	7,605,792	8,714,357	10,659,308	1,944,951	22%
General Fund Capital	0	478,476	205,000	(273,476)	-57%
Total Capital Expenditures	0	478,476	205,000	(273,476)	-57%
Total Administrative Services Expenditures	\$7,605,792	\$9,192,833	\$10,864,308	\$1,671,475	18%

Note: Salaries and Benefits is increasing due to the annualization of four FTEs added midyear of FY24 and four new FTEs to be added in FY25. General Fund Capital is decreasing because a large IST project was completed in FY24.



Monte Bello Open Space Preserve (Maurice Hamilton)

Engineering and Construction Department

MISSION STATEMENT

Implement large-scale capital projects to improve and maintain Midpen’s infrastructure and facilities that are necessary to facilitate ecologically sensitive and safe public access and ongoing stewardship and care for the land.

CORE FUNCTIONS

Oversee and manage the design and engineering, permitting, bidding, and construction of large-scale capital improvement projects.

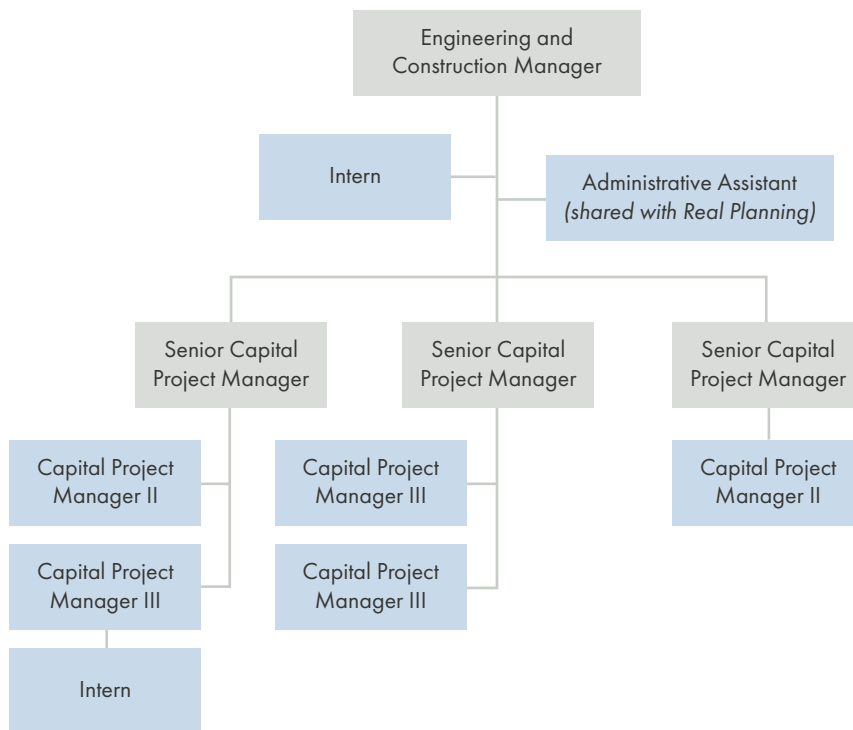
Provide design, project management, construction management and/or construction oversight of large-scale capital projects.

Ensure that capital projects comply with all necessary requirements and regulations related to construction, including building code requirements, mitigation measures, permit conditions and federal regulations.

Develop and assist with cost estimations and constructability assessments during the planning, scoping and early design phase of capital projects.

Stay abreast of current codes and construction regulations and ensure Midpen’s construction standards remain current.

Organizational Chart



Staffing Levels

Position*	FY21 Adopted FTE	FY22 Adopted FTE	FY23 Adopted FTE	FY24 Modified FTE	FY25 Proposed FTE	Change from FY24 Modified
Capital Project Manager II	1	1	1	2	2	0
Capital Project Manager III	3	3	3	3	3	0
Engineering and Construction Manager	1	1	1	1	1	0
Senior Capital Project Manager	2	2	2	3	3	0
Total FTE	7	7	7	9	9	0

*The Engineering & Construction department has an Administrative Assistant that is shared with and budgeted for in the Real Property department

Position	FY21 Adopted	FY22 Adopted	FY23 Adopted	FY24 Modified	FY25 Proposed	Change from FY24 Modified
Interns	0	0	0	1	2	1
Limited Term	0	0	0	0	0	0
Total	0	0	0	1	2	1

Engineering and Construction aligns project deliverables to the Midpen’s Strategic Plan goals and objectives primarily through:

- Goal 1 – Promote, establish, and implement a regional environmental protection vision with partners
- Goal 2 – Protect the positive environmental and biodiversity values of open space and agricultural lands
- Goal 3 – Connect people to open space and agricultural lands, and a regional environmental protection vision
- Goal 4 – Strengthen organizational capacity and long-term financial sustainability to fulfill the mission



Russian Ridge Open Space Preserve (Jack Owicki)

Objectives

Strategic Plan Linkage	Project Number	Project Name	Target Completion Fiscal Year
Goal 4	35004	Sierra Azul Ranger Residence	2025
Goal 4	35010	Structure Disposition	2027
Goal 2	35012	Driscoll Ranch New Agricultural Well	2026
Goal 3	35015	Rancho San Antonio Road and ADA Improvements	2027
Goal 2	35016	Toto Ranch New Agricultural Well(s)	2025
Goal 3	35030	Fremont Older Parking Area Improvements	2027
Goal 2 & 3	35031	Guadalupe Creek Crossing Replacement	2027
Goal 2 & 3	35032	Bear Creek Redwoods – Parking Lot Culvert	2027
Goal 2 & 3	35033	Miramontes Ridge – Madonna Creek Dam Repair	2025
Goal 4	35034	Prospect Road Culvert Replacement	2026
Goal 4	35035	Purisima Creek Road Vehicle Access	2027
Goal 4	35036	Resource Management Permit for the Former Event Center Site	2026
Goal 4	35037	Annex Building Repairs	2027
Goal 4	35038	Cunha House Repair	2027
Goal 2 & 4	35039	Allen Road Washout Repair	2027
Goal 2 & 4	35040	FFO Solar Panels/EV Chargers	2027
Goal 4	35041	Fremont Older Residence Roof Replacement	2026
Goal 4	35042	Lone Madrone Mobile Home Replacement	2027
Goal 4	35043	Schilling Lake Spillway Repair	2028
Goal 4	35044	Coastal Field Office Build Out	2028
Goal 4	35045	Administrative Office Solar Expansion Project	2027
Goal 4	35046	Visitor Services Storage Unit	2026
Goal 1 & 3	35047	Bear Creek Road and Summit Road Intersection Trail Crossing	2028
Goal 3	35048	Picchetti ADA Site Improvements	2027
Goal 3	35049	Ravenswood Viewing Platforms Rebuild	2028
Goal 2 & 3	61050	Purisima Creek Redwoods – Purisima Ponds	2026
Goal 2 & 3	61051	Skyline Ridge – Skyline Ridge Road at Big Dipper Inholding	2025
Goal 4	61055	Replace Roof on Coal Creek Barn	2026
Goal 2	80059	Groundwater Well Decommissioning	2031
Goal 1 & 3	MAA03-002	Purisima Upland Site Cleanup and Soil Remediation	2026
Goal 1 & 3	MAA03-009	Purisima-to-the-Sea Parking	2029
Goal 1 & 2	MAA03-013	Hwy 35 Multi-Use Trail Crossing and Parking Implementation	2028
Goal 1 & 3	MAA05-012	Paulin Culvert/Bridge Improvements	2027
Goal 3	MAA05-013	La Honda Parking and Trailhead Access – Phase 2 Implementation	2029
Goal 3 & 4	MAA11-004	Rancho San Antonio Deer Hollow Farm Restroom	2025
Goal 3	MAA11-005	Rancho San Antonio Permanent Carpool Parking Implementation	2027
Goal 1 & 3	MAA20-002	Bay Area Ridge Trail: Highway 17 Crossing	2027
Goal 1, 3, & 4	MAA21-004	Bear Creek Stables Project	2026
Goal 3	MAA22-004	Beatty Parking Area and Trail Connections	2027
Goal 4	VP06-004	Hawthorns Structures Stabilization/Repairs	2027
Goal 3	VP21-005	Bear Creek Redwoods North Parking Area	2027

Performance Metrics

Strategic Plan Linkage	Indicator	FY23 Target	FY23 Actuals	FY24 Target	FY25 Target
Goal 4	Percent of projects finished within board-approved budget (base bid and contingency)	80%	100%	80%	80%
Goal 4	Percent of projects finished within schedule at the time of award of contract indicated	80%	90%	80%	80%

Budget

Midpen Budget by Expenditure Category	FY23 Actuals	FY24 Adopted Budget	FY25 Proposed Budget	\$ Change from FY24 Adopted Budget	% Change from FY24 Adopted Budget
Engineering and Construction					
Salaries and Benefits	\$ 1,119,011	\$ 1,352,812	\$ 1,778,298	\$ 425,486	31%
Less: MAA Reimbursable Staff	(87,624)	(122,668)	(169,051)	(46,383)	38%
Net Salaries and Benefits	1,031,388	1,230,144	1,609,247	379,103	31%
Services and Supplies	121,758	154,498	84,670	(69,828)	-45%
Total Operating Expenditures	1,153,146	1,384,642	1,693,917	309,275	22%
General Fund Capital	1,769,641	4,649,700	6,742,750	2,093,050	45%
Measure AA Capital	2,706,193	5,481,704	4,710,182	(771,522)	-14%
Total Capital Expenditures	4,475,834	10,131,404	11,452,932	1,321,528	13%
Total Engineering and Construction Expenditures	\$5,628,980	\$11,516,046	\$13,146,849	\$1,630,803	14%

Note: Salaries and Benefits is increasing due to the annualization of two FTEs that were added in FY24 and the addition of 0.5 FTEs in FY25. Measure AA Capital is decreasing because the Bear Creek Redwoods Phase 2 Trail Improvements project was largely completed in FY24. General Fund Capital is increasing primarily due to the ADA Barrier Removal project ramping back up and the Structures Disposition project moving into the construction phase.



Long Ridge Open Space Preserve (Shari Horton)

Office of the General Counsel

MISSION STATEMENT

Provide legal services and counsel to the board of directors, committees and departments.

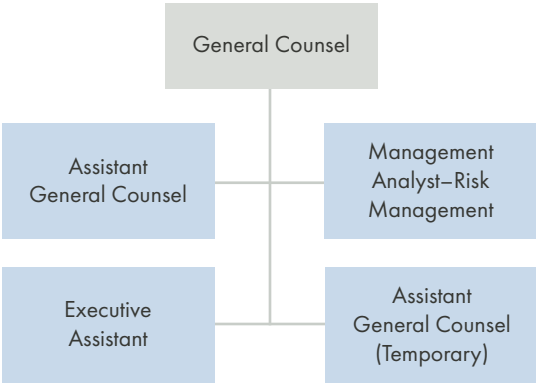
CORE FUNCTIONS

Provide legal review and advice to the board of directors and staff.

Represent Midpen in litigation and legal matters with outside agencies.

Administer Midpen’s risk management program.

Organizational Chart



Windy Hill Open Space Preserve (Karl Gohl)



Staffing Levels

Position	FY21 Adopted FTE	FY22 Adopted FTE	FY23 Adopted FTE	FY24 Adopted FTE	FY25 Proposed FTE	Change from FY24 Adopted
Assistant General Counsel	1	1	1	1	1	0
General Counsel	1	1	1	1	1	0
Executive Assistant	1	1	1	1	1	0
Management Analyst – Risk Management	1	1	1	1	1	0
Total FTE	4	4	4	4	4	0

General Counsel aligns project deliverables to Midpen’s Strategic Plan goals and objectives primarily through:

Goal 1 – Promote, establish, and implement a regional environmental protection vision with partners

Goal 2 – Protect the positive environmental and biodiversity values of open space and agricultural lands

Goal 3 – Connect people to open space and agricultural lands, and a regional environmental protection vision

Goal 4 – Strengthen organizational capacity and long-term financial sustainability to fulfill the mission

Budget

Midpen Budget by Expenditure Category	FY23 Actuals	FY24 Adopted Budget	FY25 Proposed Budget	\$ Change from FY24 Adopted Budget	% Change from FY24 Adopted Budget
General Counsel					
Salaries and Benefits	\$902,509	\$901,588	\$975,024	\$73,436	8%
Services and Supplies	170,117	139,585	139,585	0	0%
Total Operating Expenditures	1,072,626	1,041,173	1,114,609	73,436	7%
Total General Counsel Expenditures	\$1,072,626	\$1,041,173	\$1,114,609	\$73,436	7%

Note: The increase in Salaries and Benefits is primarily due to additional special counsel services.

Office of the General Manager

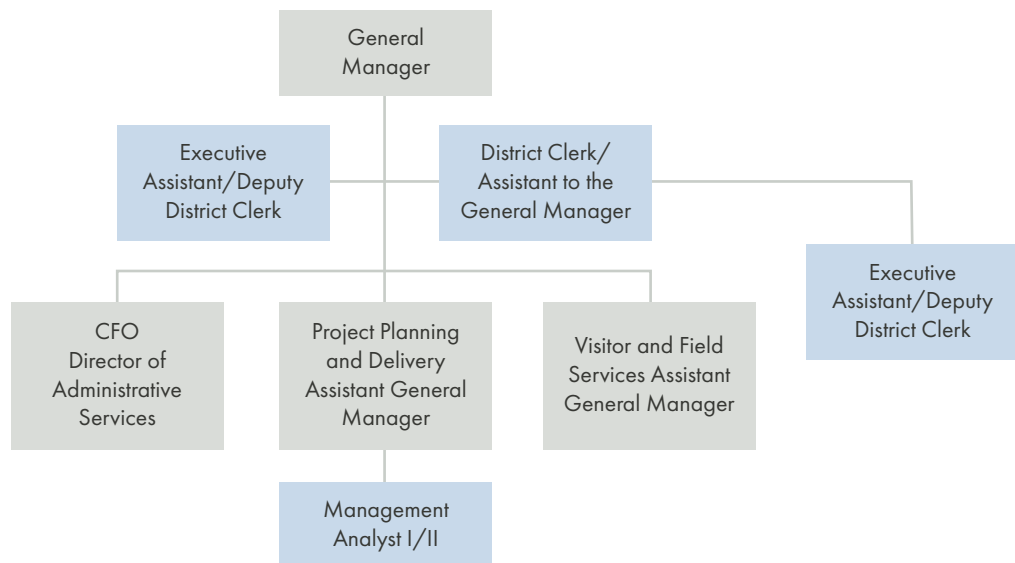
MISSION STATEMENT

Responsible for the overall operation of Midpen. Under policy direction from the board of directors, the General Manager’s Office carries out Midpen’s adopted Strategic Plan goals and objectives and Vision Plan priority actions and works through the executive team to provide leadership, direction, resources and tools to Midpen departments to ensure effective, efficient, and financially prudent project and service delivery for public benefit.

CORE FUNCTIONS

- Provide leadership, oversight and direction for Midpen functions.
- Accomplish the goals and objectives set out in the board-approved Strategic Plan.
- Implement Midpen’s Vision Plan priority actions.
- Ensure that Midpen’s policies and procedures are fiscally sustainable.
- Provide legislative support to the board of directors, including duties associated with the board agenda and actions, officiating all Midpen elections and maintaining all official records..

Organizational Chart



Staffing Levels

Position	FY21 Adopted FTE	FY22 Adopted FTE	FY23 Adopted FTE	FY24 Adopted FTE	FY25 Proposed FTE	Change from FY24 Adopted
Administrative Assistant	1	1	1	1	1	0
Assistant General Manager	2	2	2	2	2	0
Chief Financial Officer	1	1	1	1	1	0
District Clerk/Assistant to General Manager	1	1	1	1	1	0
Executive Assistant/Deputy Clerk	1	1	1	1	1	0
General Manager	1	1	1	1	1	0
Management Analyst I/II	1	1	1	1	1	0
Total FTE	8	8	8	8	8	0



General Manager aligns project deliverables to Midpen’s Strategic Plan goals and objectives primarily through:

- Goal 1 – Promote, establish, and implement a regional environmental protection vision with partners
- Goal 2 – Protect the positive environmental and biodiversity values of open space and agricultural lands
- Goal 3 – Connect people to open space and agricultural lands, and a regional environmental protection vision
- Goal 4 – Strengthen organizational capacity and long-term financial sustainability to fulfill the mission

Objectives

Strategic Plan Linkage	Project Number	Project Name	Target Completion Fiscal Year
Goal 4	10001	Records Management	2026
Goal 4	10004	FOSM Update	2027
Goal 3	31901	ADA Barrier Removal	2027
Goal 3	MAA11-003	Rancho San Antonio Multimodal Access – Implementation (MAA Eligible)	2026
Goal 3 & 1	VP11-001	Rancho San Antonio Multimodal Access – Implementation (Non-MAA Funded)	2025
Goal 1 & 4	Supporting Project	20-Year MAA Project Implementation Plan	2026
Goal 2 & 3	Supporting Project	Basic Policies for the Coastside Protection Area	2025
Goal 3	Supporting Project	Evaluate and Implement Dynamic Signage in District Preserves	2027
Goal 3	Supporting Project	Trail Designation Thornewood Preserve	2025

Performance Metrics

Strategic Plan Linkage	Indicator	FY23 Target	FY23 Actuals	FY24 Target	FY25 Target
Goal 1	Number of public meetings held per year	60	59	60	60

Budget

Midpen Budget by Expenditure Category	FY23 Actuals	FY24 Adopted Budget	FY25 Proposed Budget	\$ Change from FY24 Adopted Budget	% Change from FY24 Adopted Budget
General Manager					
Salaries and Benefits	\$1,939,150	\$2,008,342	\$2,090,841	\$82,499	4%
Services and Supplies	307,286	558,940	443,245	(115,695)	-21%
Total Operating Expenditures	2,246,436	2,567,282	2,534,086	(33,196)	-1%
Total General Manager Expenditures	\$2,246,436	\$2,567,282	\$2,534,086	(\$33,196)	-1%

Note: Services and Supplies is decreasing due to the completion of the 2023 FOSM Refresh and the San Mateo County Master Plan project and is partially offset by the need for outside services on work related to basic policies, project management assessments, ADA training, tribal outreach and implementation of the 2023 FOSM Refresh recommendations.

Land and Facilities Services Department

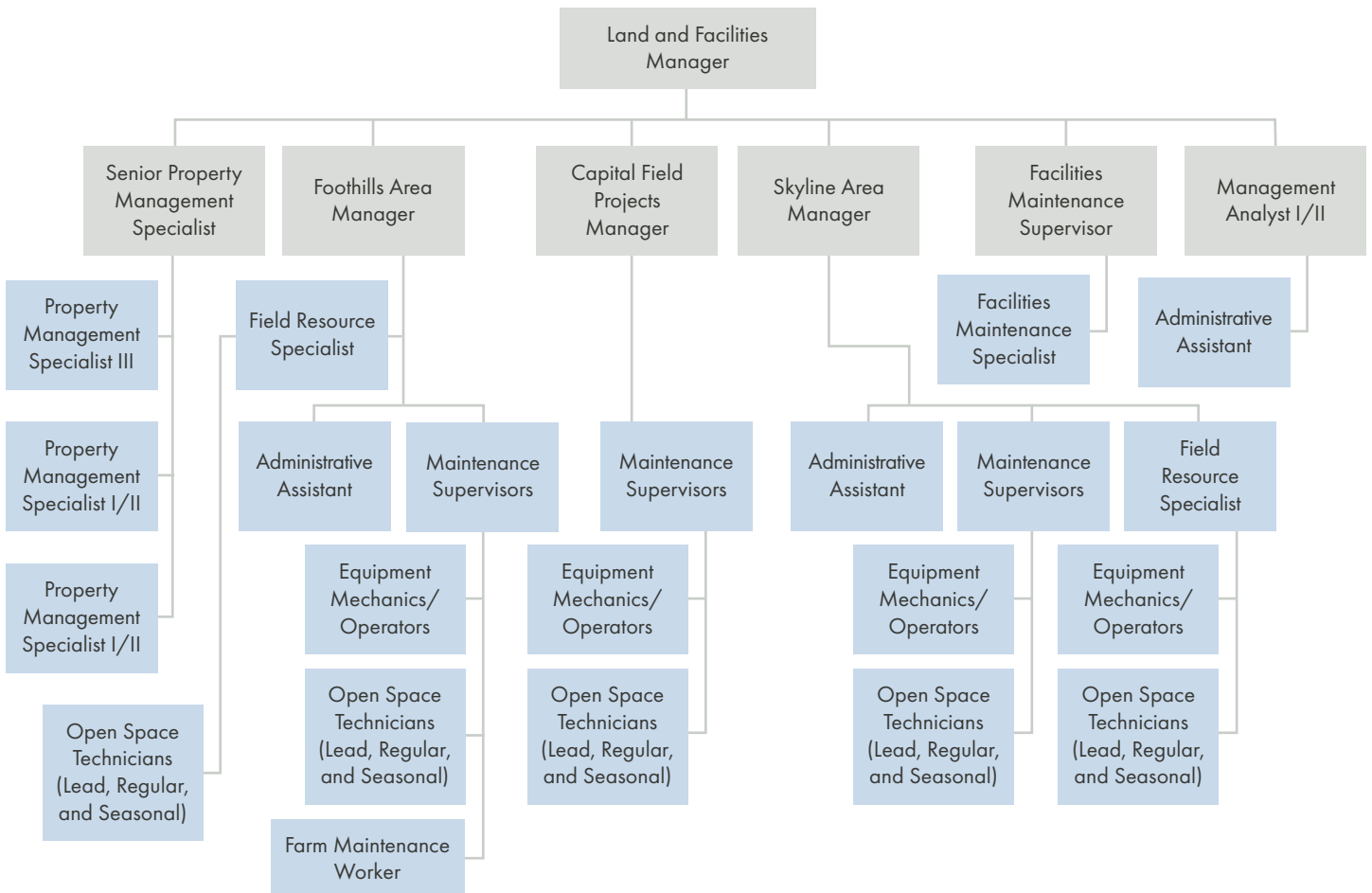
MISSION STATEMENT

Improve, restore and maintain Midpen lands in a manner that ensures protection and stewardship of the lands, that provides public access to explore and enjoy the lands, and that is consistent with ecological values and public safety. Provide and maintain Midpen facilities and trails for public use, field and administrative facilities for staff use, and rentals. Manage grazing, agricultural and other facility leases to support Midpen’s mission.

CORE FUNCTIONS

- _____ Maintain and construct an enjoyable and sustainable trail system.
- _____ Provide in-the-field services to protect and restore natural resources.
- _____ Protect public health and safety through fire prevention and safe access.
- _____ Foster neighbor, partner, and jurisdictional-oversight agency relationships and engage in multi-stakeholder efforts to further Midpen goals.
- _____ Maintain Midpen facilities to ensure safety, comfort and the public’s enjoyment.
- _____ Manage grazing, agricultural and other facility leases to further Midpen goals.
- _____ Provide and maintain field and administrative facilities for staff use.
- _____ Manage revenue-producing properties.
- _____ Manage the District’s fleet of vehicles and equipment for staff use.

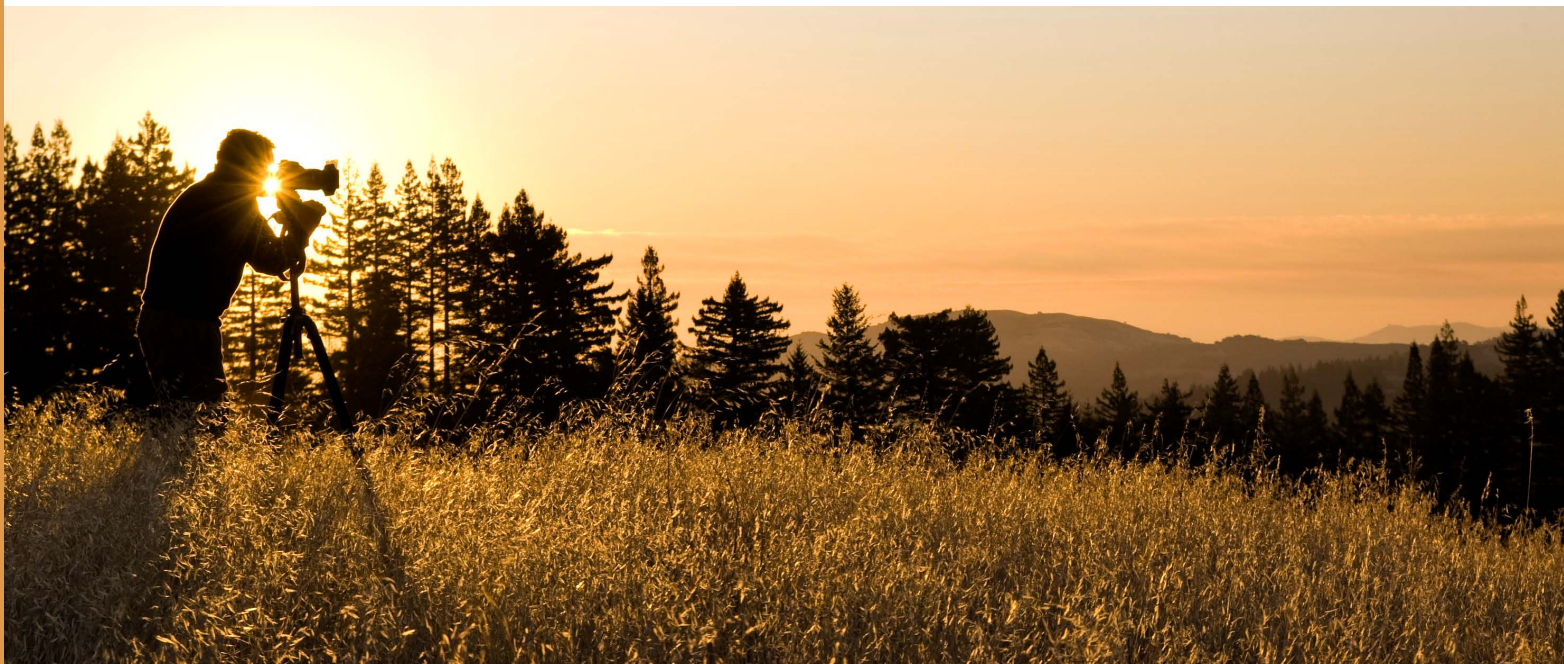
Organizational Chart



Staffing Levels

Position	FY21 Adopted FTE	FY22 Adopted FTE	FY23 Adopted FTE	FY24 Modified FTE	FY25 Proposed FTE	Change from FY24 Modified
Administrative Assistant	3	3	3	3	3	0
Area Manager	2	2	2	2	2	0
Capital Projects Field Manager	1	1	1	1	1	0
Equipment Mechanic/Operator	7	8	8	9	9	0
Facilities Maintenance Specialist	1	1	1	1	1	0
Facilities Maintenance Supervisor	1	1	1	1	1	0
Farm Maintenance Worker	1	1	1	1	1	0
Field Resource Specialist	0	1	2	2	2	0
Land and Facilities Manager	1	1	1	1	1	0
Lead Open Space Technician	7	7	8	9	9	0
Maintenance Supervisor	6	6	6	6	6	0
Management Analyst I/II	1	1	1	1	1	0
Open Space Technician	15	15	15	19	20	1
Property Management Specialist I/II	2	2	2	2	2	0
Resource Management Specialist III	0	0	1	1	1	0
Senior Property Management Specialist	1	1	1	1	1	0
Subtotal FTE	49	51	54	60	61	1
Seasonal Open Space Technician	8.3	8.3	8.3	9.5	7.7	(1.8)
Total FTE	57.3	59.3	62.3	69.5	67.7	(0.8)

*Seasonal employees are hired for 960 hours; the 7.7 FTEs in FY25 amount to 17 seasonal open space technicians.



La Honda Creek Space Preserve (Alex Stoll)

Land and Facilities Services aligns project deliverables to Midpen’s Strategic Plan goals and objectives primarily through:

Goal 1 – Promote, establish, and implement a regional environmental protection vision with partners

Goal 2 – Protect the positive environmental and biodiversity values of open space and agricultural lands

Goal 3 – Connect people to open space and agricultural lands, and a regional environmental protection vision

Goal 4 – Strengthen organizational capacity and long-term financial sustainability to fulfill the mission

Objectives

Strategic Plan Linkage	Project Number	Project Name	Target Completion Fiscal Year
Goal 2	61017	Fuel Reduction Implementation	2031
Goal 2	61023	Los Gatos Creek Watershed – Wildland Fire Resiliency	2025
Goal 3 & 2	61025	FFO Trail Bridge Replacements	2025
Goal 2	61030	Toto Ranch Agricultural Plan	2025
Goal 1 & 2	61031	Wildland Fire Capacity	2026
Goal 3	61044	Monte Bello Black Mountain Trail Extension	2028
Goal 3 & 2	61049	El Corte de Madera – Spring Board Trail Culvert and Bridge	2027
Goal 4	61054	Replace Bridge MRBR1 in Miramontes Ridge	2028
Goal 2	61056	Los Gatos Creek Watershed Phase 2	2028
Goal 4	61057	Title 24 Residential Improvements	2026
Goal 2	61058	Big Dipper Boundary Fencing Project	2025
Goal 2	61059	Bluebrush Canyon Cross-fence	2025
Goal 2	61060	Gordon Ridge Cross-fence	2025
Goal 2	MAA03-007	Water Improvements at Lobitos Ranch	2026
Goal 3 & 1	MAA03-010	Purisima-to-the-Sea Trail	2030
Goal 3	MAA05-007	La Honda Creek Phase 2 Trail Connections	2026
Goal 2	MAA05-014	Lone Madrone Corrals	2026
Goal 3 & 2	MAA10-001	Alpine Road Regional Trail, Coal Creek	2025
Goal 3 & 2	MAA10-002	Meadow Trail Reroute	2027
Goal 3 & 2	MAA13-001	Cloverdale – Operational Road System Review and Repairs	2030
Goal 1 & 2	MAA13-004	Cloverdale Ranch Hidden Valley Livestock Waterline Development	2027
Goal 3 & 1	MAA20-004	El Sereno Loop Trail	2026
Goal 3	MAA21-011	Phase 2 Trail Improvements, Bear Creek Redwoods	2026
Goal 3	VP21-006	Phase 2 Multiuse Trail, Bear Creek Redwoods	2028
Goal 4	None	Vehicle and Machinery/Equipment Purchases	None
Goal 1 & 2	Supporting Project	Electric Vehicle Charging Stations at Preserves	2027

Performance Metrics

Strategic Plan Linkage	Indicator	FY23 Target	FY23 Actuals	FY24 Target	FY25 Target
Goal 3	Miles of single-track trail brushed annually	75	80	82	83.5
Goal 3	Miles of trails built annually*	1	1.5	1.5	1.5
Goal 2	Percentage of work completed of enhanced fire management within Tier 1 or Tier 2 priority areas	85%	85%	85%	85%

*Note: this number pertains to trail mileage constructed by the Land and Facilities Department. Trail mileage is also constructed/incorporated to the trail system through projects that are managed and led by the Engineering and Construction Department (not reflected in this number).



Budget

Midpen Budget by Expenditure Category	FY23 Actuals	FY24 Adopted Budget	FY25 Proposed Budget	\$ Change from FY24 Adopted Budget	% Change from FY24 Adopted Budget
Land and Facilities					
Salaries and Benefits	\$7,836,163	\$8,637,172	\$9,475,114	\$837,942	10%
Less: MAA Reimbursable Staff Costs	(234,248)	(382,457)	(327,766)	54,691	-14%
Net Salaries and Benefits	7,601,915	8,254,715	9,147,348	892,633	11%
Services and Supplies	3,871,366	5,724,192	6,038,702	314,510	5%
Total Operating Expenditures	11,473,281	13,978,907	15,186,050	1,207,143	9%
Services and Supplies	46	37,200	37,200	0	0%
Total Hawthorns Expenditures	46	37,200	37,200	0	0%
General Fund Capital	1,046,173	3,798,100	2,186,000	(1,612,100)	-42%
Measure AA Capital	412,721	1,104,207	1,061,266	(42,941)	-4%
Total Capital Expenditures	1,458,894	4,902,307	3,247,266	(1,655,041)	-34%
Total Land and Facilities Expenditures	\$12,932,221	\$18,918,414	\$18,470,516	(\$447,898)	-2%

Note: Salaries and Benefits is increasing due to the annualization of six FTEs added midyear of FY24 and one new FTE to be added in FY25. General Fund Capital expenditures are decreasing primarily due the deferral of the construction phase of a large capital project originally anticipated FY24, now planned for FY26.



Long Ridge Open Space Preserve (Arnie Wernick)

Natural Resources Department

MISSION STATEMENT

Protect and restore the natural diversity and integrity of Midpen’s resources for their value to the environment and the public and provide for the use of the preserves consistent with resource protection.

CORE FUNCTIONS

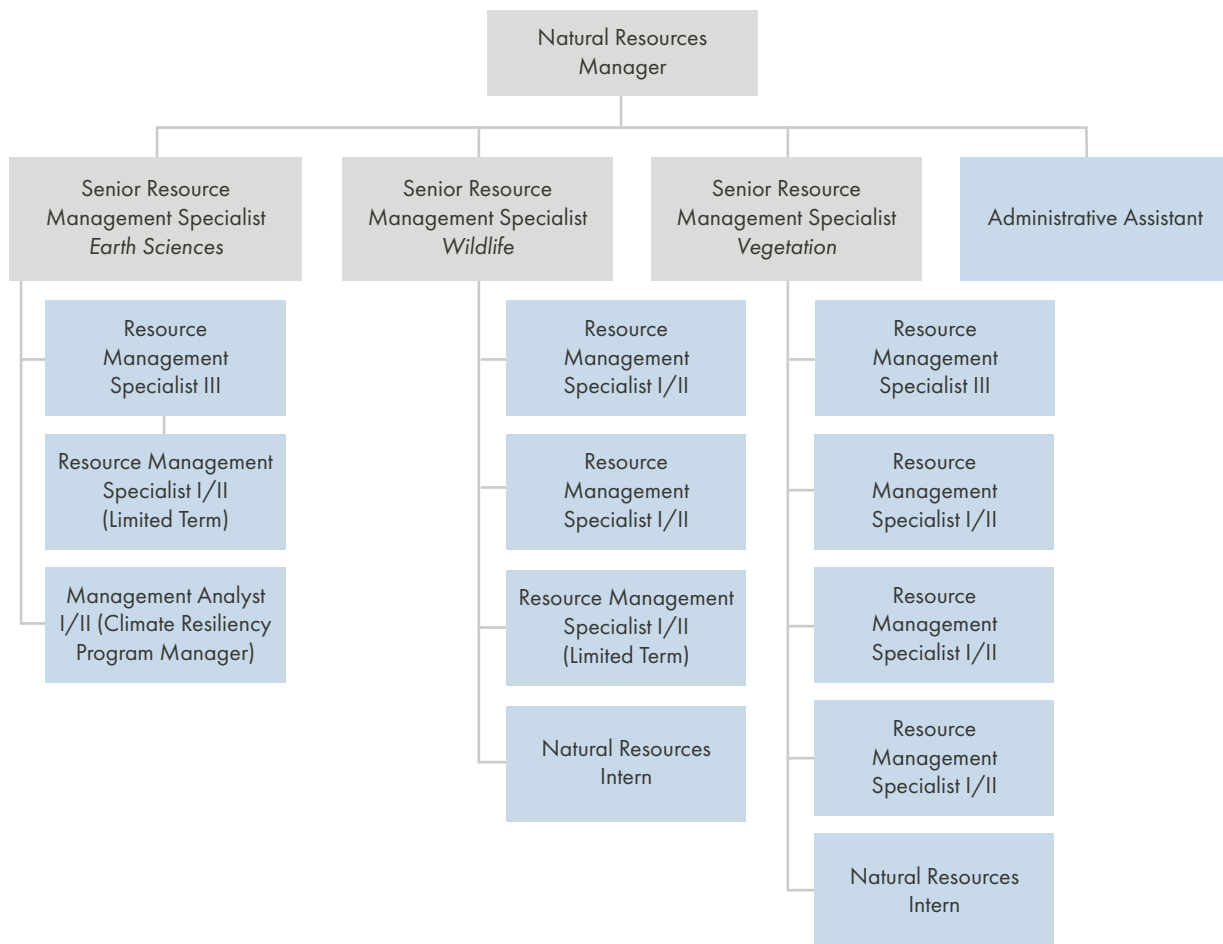
Plan, implement, and design projects to protect and restore the natural resources.

Comply with the California Environmental Quality Act and resource agency regulation requirements.

Work with other entities to obtain funding, plan for, and protect Midpen and regional natural resources.

Steward Midpen working landscapes to protect natural resource values and provide sustainable agricultural uses.

Organizational Chart

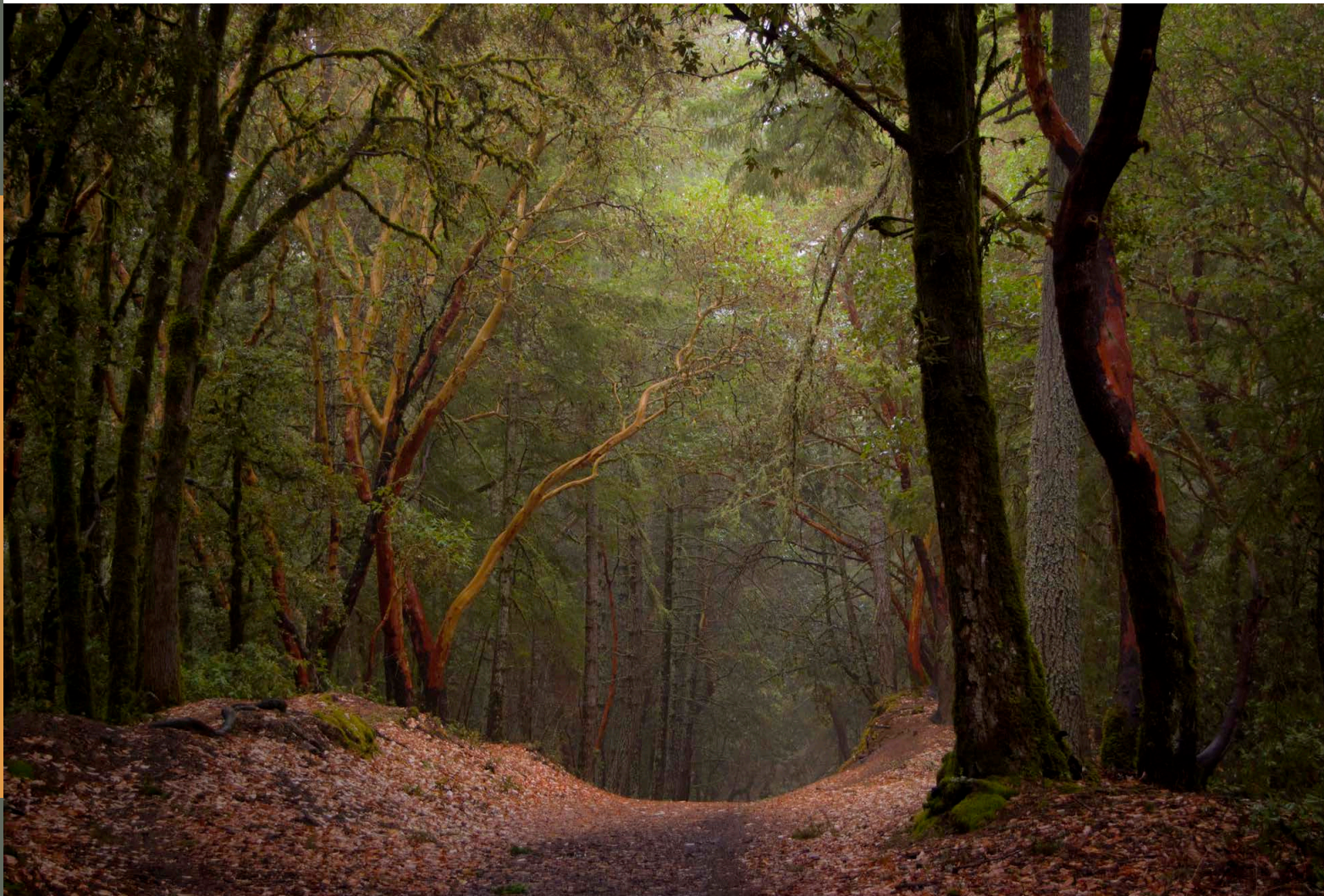


Staffing Levels

Position	FY21 Adopted FTE	FY22 Adopted FTE	FY23 Adopted FTE	FY24 Modified FTE	FY25 Proposed FTE	Change from FY24 Modified
Administrative Assistant*	0	0	0	0	1	1
Management Analyst I/II	1	1	1	1	1	0
Natural Resources Manager	1	1	1	1	1	0
Resource Management Specialist I/II	4	4	5	5	5	0
Resource Management Specialist III	2	2	2	2	2	0
Senior Resource Management Specialist	3	3	3	3	3	0
Total FTE	11	11	12	12	13	1

*In prior fiscal years, the Administrative Assistant for Natural Resources split their time with the Real Property department and was counted and budgeted for in the Real Property department. Starting in FY25, the Administrative Assistant position will fully support the Natural Resources department.

Position	FY21 Adopted	FY22 Adopted	FY23 Adopted	FY24 Modified	FY25 Proposed	Change from FY24 Modified
Interns	2	2	2	2	2	0
Limited Term	0	0	0	2	2	0
Total	2	2	2	4	4	0



El Corte de Madera Open Space Preserve (Ron Holcomb)

Natural Resource aligns project deliverables to Midpen’s Strategic Plan goals and objectives primarily through:

Goal 1 – Promote, establish, and implement a regional environmental protection vision with partners

Goal 2 – Protect the positive environmental and biodiversity values of open space and agricultural lands

Goal 3 – Connect people to open space and agricultural lands, and a regional environmental protection vision

Goal 4 – Strengthen organizational capacity and long-term financial sustainability to fulfill the mission

Objectives

Strategic Plan Linkage	Project Number	Project Name	Target Completion Fiscal Year
Goal 2 & 3	61045	Miramontes Ridge – Johnston Ranch Ponds	2028
Goal 1	80034-44	Programmatic State and Federal Environmental Permitting	2026
Goal 2	80065	IPM Implementation of Valley Water Grant	2027
Goal 2	80069	Mountain Lion Conservation Research	2026
Goal 2	80072	Irish Ridge Restoration	2028
Goal 2	80073	Oversight of Lehigh Quarry Activities	2026
Goal 2	80081	Pescadero Watershed Sediment Reduction Implementation	2027
Goal 2	80083	Santa Cruz Kangaroo Rat Habitat and Population Management	2027
Goal 2	80084	Remediation of Planting Sites	2027
Goal 2	80090	CEQA Review for IPM Implementation	2025
Goal 2	80091	Miramontes Ridge Reforestation	2031
Goal 2	80092	Long Ridge Forest Health Treatment	2028
Goal 2 & 4	80093	Prescribed Fire Plan Implementation	2029
Goal 2	80095	San Gregorio Creek Fish Habitat Enhancement	2030
Goal 1 & 2	80096	San Francisco Garter Snake Partnership	2030
Goal 2	80097	Wildlife Conservation Board Grant Reforestation Projects	2028
Goal 1	80098	Science Symposium	2027
Goal 2	80099	Biochar Amendment Pilot Study	2026
Goal 2	80100	Carbon Farming Implementation – Bluebrush Hedgerows	2026
Goal 2	MAA01-006	Madonna Creek Habitat Enhancement, Water Supply and Bridge Replacement	2029
Goal 2	MAA02-004	Stevens Creek Shoreline Nature Area Restoration	2028
Goal 2	MAA03-011	Lobitos Creek Fisheries Restoration	2031
Goal 2	MAA05-010	Restoration Forestry Demonstration Project	2030
Goal 2	MAA13-002	Cloverdale Reservoir Monitoring Improvements	2027
Goal 1	MAA20-001	Wildlife Corridor: Highway 17 Crossing	2030
Goal 2 & 3	MAA21-006	Bear Creek Redwoods – Alma College Cultural Landscape Rehabilitation	2027
Goal 1 & 2	MAA21-007	Bear Creek Redwoods Preserve Plan: Invasive Weed Treatment and Restoration	2027
Goal 2	VP22-002	Alma Bridge Road Wildlife Passage	2027
Goal 1	Supporting Project	Badger Educational Items	2027
Goal 2	Supporting Project	Strategic Plan for Adaptation and Resilience to Climate Change	2026



Performance Metrics

Strategic Plan Linkage	Indicator	FY23 Target	FY23 Actuals*	FY24 Target	FY25 Target
Goal 2	<i>Protect:</i> Review and identify natural areas needing additional protection for special status species or habitats (e.g., Conservation Management Unit [CMU] designated).	3	N/A	5	1-2
Goal 2	<i>Restore:</i> Percent of acres in natural resources management plans implemented to enhance terrestrial habitat and ecosystem resiliency.	70% of Acreage	N/A	70% of Acreage	70% of Acreage
Goal 2	<i>Restore:</i> Number of aquatic habitat sites enhanced to support the recovery of special status species.	1-2 each year	N/A	1-2 each year	1-2 each year
Goal 2	<i>Monitor:</i> The proportion of rare, threatened, or endangered animal species surveyed for and/or monitored on Midpen lands.	25%	N/A	25%	25%
Goal 2	<i>Monitor:</i> The proportion of known occurrences of rare, threatened, or endangered plant populations on Midpen lands.	5%	N/A	5%	5%
Goal 3	<i>Educate:</i> Engage the public in service-learning events.	12	N/A	12	12

* These performance metrics were created at the end of FY23 for the upcoming FY24 budget cycle. Therefore, no FY23 actuals data was being tracked

Budget

Midpen Budget by Expenditure Category	FY23 Actuals	FY24 Adopted Budget	FY25 Proposed Budget	\$ Change from FY24 Adopted Budget	% Change from FY24 Adopted Budget
Natural Resources					
Salaries and Benefits	\$1,833,416	\$2,180,733	\$2,554,387	\$373,655	17%
Less: MAA Reimbursable Staff Costs	(20,801)	(81,296)	(98,737)	(17,441)	21%
Net Salaries and Benefits	1,812,615	2,099,437	2,455,650	356,214	17%
Services and Supplies	2,109,408	2,810,307	2,799,383	(10,924)	0%
Total Operating Expenditures	3,922,023	4,909,744	5,255,033	345,290	7%
General Fund Capital	0	805,500	1,620,000	814,500	101%
Measure AA Capital	640,388	1,963,196	763,737	(1,199,459)	-61%
Total Capital Expenditures	640,388	2,768,696	2,383,737	(384,959)	-14%
Total Natural Resources Expenditures	\$4,562,411	\$7,678,440	\$7,638,770	(\$39,669)	-1%

Note: Salaries and Benefits is increasing due to the annualization of two additional temporary FTEs in FY24 and one new FTE in FY25. General Fund Capital expenditures are increasing as a result of CEQA and design services needed for the Alma Bridge Road Wildlife Passage project. Measure AA Capital is decreasing due to multiple large projects wrapping up in FY24 or in early FY25, such as the La Honda Lower Turtle Pond project.

Planning Department

MISSION STATEMENT

Respecting the natural diversity and integrity of Midpen’s resources, work with and encourage public and private agencies to preserve, maintain and enhance open space; work cooperatively with other governmental agencies and community organizations to facilitate planning and development of recreation facilities and of public use; encourage public input and involvement in Midpen’s decision-making process and other activities; participate in the public review processes of land use plans of other agencies and development proposals that affect Midpen’s mission; and follow management policies for quality care of the land and provision of public access appropriate to the nature of the land, and consistent with ecological values and public safety.

CORE FUNCTIONS

Oversee and manage projects for public access, staff facilities and stewardship of cultural and historic resources through scoping, feasibility, programming early design, and land use permitting.

Provide ongoing planning support during final design, permitting and project construction.

Develop and maintain current and long-range use and management plans, policies and procedures for Preserves.

Comply with all applicable federal, state, and local codes and regulations, and permitting requirements for project planning and early design (e.g., California Environmental Quality Act, American for Disabilities Act, National Preservation Act, etc.).

Support Grants Program in seeking partnership opportunities, new grant and other funding sources to further Midpen’s mission, Vision Plan, Strategic Plan goals and leverage Measure AA funding.

Participate in long-term, multi-year regional planning and coordination efforts (e.g., San Francisco Bay Trail, Bay Area Ridge Trail, Juan Bautista de Anza National Historic Trail, etc.) for a regionally integrated approach to open space preservation and public access.

Engage the public and partner agencies in Midpen’s planning activities.

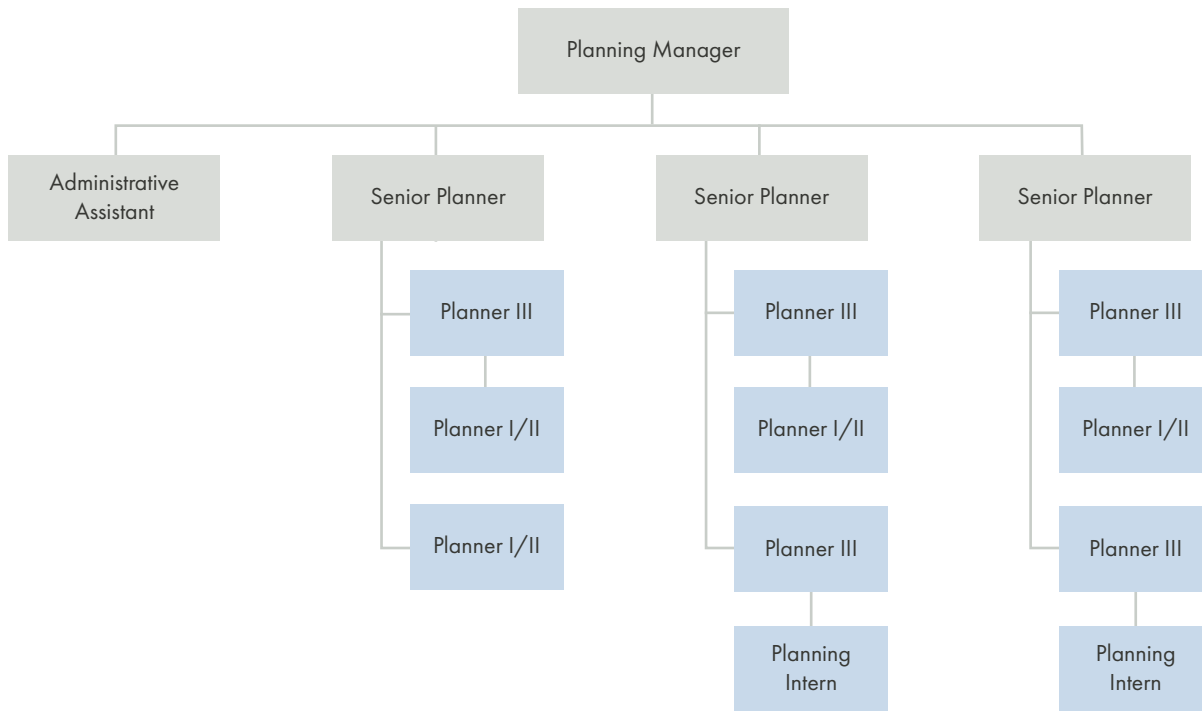
Plan and design signage for preserves and trails.

Review external planning activities and projects that may affect Midpen’s interests.

Comply and document long-term mitigation and monitoring requirements for public access projects.

Provide accessibility review of new public access improvement plans.

Organizational Chart



Staffing Levels

Position	FY21 Adopted FTE	FY22 Adopted FTE	FY23 Adopted FTE	FY24 Modified FTE	FY25 Proposed FTE	Change from FY24 Modified
Administrative Assistant*	1	1	1	1	1	0
Planner I/II	4	4	4	4	4	0
Planner III	3	2	2	4	5	1
Planning Manager	1	1	1	1	1	0
Senior Planner	2	3	3	3	3	0
Total FTE	11	11	11	13	14	1

In prior fiscal years, the Administrative Assistant for Planning was shared with the Engineering & Construction department and counted and budgeted for in the Planning department. Starting in FY25, the Administrative Assistant position will fully support the Planning department.

Position	FY21 Adopted	FY22 Adopted	FY23 Adopted	FY24 Adopted	FY25 Proposed	Change from FY24 Adopted
Interns	0	2	2	2	2	0
Limited Term	0	0	0	0	0	0
Total	0	2	2	2	2	0

Planning aligns project deliverables to Midpen’s Strategic Plan goals and objectives primarily through:

- Goal 1 – Promote, establish, and implement a regional environmental protection vision with partners
- Goal 2 – Protect the positive environmental and biodiversity values of open space and agricultural lands
- Goal 3 – Connect people to open space and agricultural lands, and a regional environmental protection vision
- Goal 4 – Strengthen organizational capacity and long-term financial sustainability to fulfill the mission

Objectives

Strategic Plan Linkage	Project Number	Project Name	Target Completion Fiscal Year
Goal 1 & 3	31904	Purisma Preserve Multimodal Access – Implementation	2026
Goal 2 & 3	31911	Johnston Ranch Loop Trail and Parking Area	2028
Goal 3	31912	Long Ridge Parking –Feasibility Study	2028
Goal 3	31913	Visitor Use Management and Carrying Capacity	2029
Goal 4	31914	Skyline Field Office Renovation	2028
Goal 2	31915	Sphere of Influence Boundary Annexation at Sierra Azul Open Space Preserve in Santa Clara County	2028
Goal 2 & 3	35006	Kennedy Trailhead Parking Area Improvement	2027
Goal 1 & 3	MAA03-012	Purisma Preserve Comprehensive Use and Management Plan	2025
Goal 3	MAA06-002	Hawthorns Area Plan	2027
Goal 3	MAA11-006	Rancho San Antonio Welcome Center Kiosk	2029
Goal 1 & 3	MAA17-005	Upper Stevens Creek Trail Connection	2029
Goal 1	MAA25-004	Umunhum-to-the-Sea Trail	2033
Goal 3	VP04-002	El Corte de Madera Single-use Biking/Hiking Trail	2027
Goal 1 & 3	VP05-002	La Honda Creek Parking and Trailhead Access – Phase 1 Feasibility Study and CEQA Review	2027
Goal 4	VP06-003	Hawthorns Historic Complex Partnership	2027
Goal 3	VP07-003	La Honda South Area Parking Feasibility Study	2028
Goal 2	Supporting Project	Districtwide Conservation Management Unit Designation	2027
Goal 1 & 3	Supporting Project	Regional Trails and Active Transportation/Access to Open Space Planning and Coordination	2027
Goal 3	Supporting Project	Trail Junction Numbering System	2027
Goal 1, 2, & 3	Supporting Project	Trail Use Policy Update	2027
Goal 4	Supporting Project	Update to the District CEQA Guidelines	2027

Performance Metrics

Strategic Plan Linkage	Indicator	FY23 Target	FY23 Actuals	FY24 Target	FY25 Target
Goal 1	Percent of annual target of projects leveraged with partnerships	90% of annual target (Target 3 projects)	100%	90% of annual target (Target 3 projects)	90% of annual target (Target 3 projects)
Goal 3	Percent of annual target of planning milestones completed for a project	90% of annual target (Target 6 project milestones)	90%	90% of annual target (Target 6 project milestones)	90% of annual target (Target 6 project milestones)



Budget

Midpen Budget by Expenditure Category	FY23 Actuals	FY24 Adopted Budget	FY25 Proposed Budget	\$ Change from FY24 Adopted Budget	% Change from FY24 Adopted Budget
Planning					
Salaries and Benefits	\$1,855,785	\$1,996,977	\$2,522,804	\$525,827	26%
Less: MAA Reimbursable Staff Costs	(68,773)	(33,560)	0	33,560	-100%
Net Salaries and Benefits	1,787,011	1,963,417	2,522,804	559,387	28%
Services and Supplies	235,057	304,099	290,675	(13,424)	-4%
Total Operating Expenditures	2,022,069	2,267,516	2,813,479	545,963	24%
Services and Supplies	0	0	81,000	81,000	-
Total Operating Expenditures	0	0	81,000	81,000	-
General Fund Capital	0	120,000	390,000	270,000	225%
Measure AA Capital	835,090	799,360	647,859	(151,501)	-19%
Total Capital Expenditures	835,090	919,360	1,037,859	118,499	13%
Total Planning Expenditures	\$2,857,159	\$3,186,876	\$3,932,338	\$745,462	23%

Note: Salaries and Benefits are increasing due to the annualization and addition of two FTEs added midyear of FY24 and one new FTE in FY25. Hawthorns expenses are included to pursue a partnership opportunity as a part of the VP06-003 – Hawthorns Historic Complex Partnership project. General Fund Capital expenditures are increasing due to the 31914 – Skyline Field Office Renovation project, which is progressing more quickly than anticipated.



Public Affairs Department

MISSION STATEMENT

Build trust by making clearly visible to the public the purposes and actions of Midpen, and actively encouraging public input and involvement in Midpen’s decision-making process and other activities.

CORE FUNCTIONS

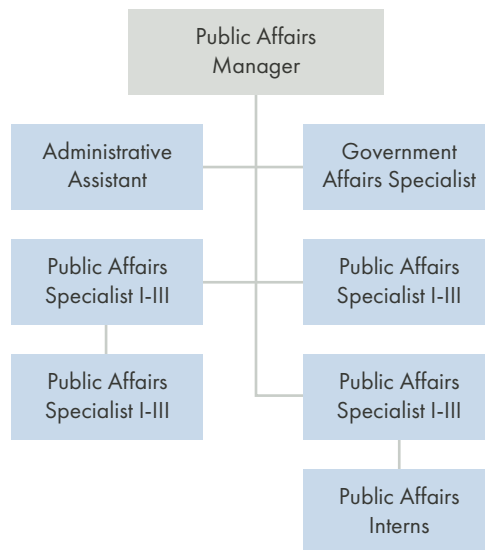
Maximize public awareness and understanding of Midpen and its activities.

Engage the public through outreach and communication efforts that educate and involve the community and expand Midpen’s capacity to reach diverse audiences.

Collect and evaluate constituent feedback and recommend action.

Review and recommend legislation that affects and/or benefits Midpen’s ability to carry out its mission.

Organizational Chart



Staffing Levels

Position	FY21 Adopted FTE	FY22 Adopted FTE	FY23 Adopted FTE	FY24 Adopted FTE	FY25 Proposed FTE	Change from FY24 Adopted
Administrative Assistant	1	1	1	1	1	0
Governmental Affairs Specialist	1	1	1	1	1	0
Public Affairs Manager	1	1	1	1	1	0
Public Affairs Specialist I-III	4	4	4	4	4	0
Total FTE	7	7	7	7	7	0

Position	FY21 Adopted	FY22 Adopted	FY23 Adopted	FY24 Adopted	FY25 Proposed	Change from FY24 Adopted
Interns	0	1	2	2	2	0
Limited Term	0	1	1	0	0	0
Total	0	2	3	2	2	0



Public Affairs aligns project deliverables to Midpen’s Strategic Plan goals and objectives primarily through:

- Goal 1 – Promote, establish, and implement a regional environmental protection vision with partners
- Goal 2 – Protect the positive environmental and biodiversity values of open space and agricultural lands
- Goal 3 – Connect people to open space and agricultural lands, and a regional environmental protection vision
- Goal 4 – Strengthen organizational capacity and long-term financial sustainability to fulfill the mission

Objectives

Strategic Plan Linkage	Project Number	Project Name	Target Completion Fiscal Year
Goal 2	40014	Legislative Initiative Regarding Permitting	2028
Goal 4	Supporting Project	GM Signature Authority Legislation	2027

Performance Metrics

Strategic Plan Linkage	Indicator	FY23 Target	FY23 Actuals	FY24 Target	FY25 Target
Goal 3	Total reach of Midpen communications channel outreach	2.5 million	4.1 million	3.5 million	3.5 million
Goal 3	Percentage of ideas pitched to media that become stories	51%	69%	70%	70%
Goal 3	Percent of information requests/complaints answered within two business days	90%	95%	90%	90%
Goal 1 & 4	Percentage of governmental agency partners engaged	67%	48%	67%	67%

*Note: The percentage change reflects the fact that there are both more opportunities in FY23 for engagement and outreach, as well as the frequency of engagement for cities is adjusted compared to prior years. In FY23, along with our previous annual contacts, the list of governmental agency partners and individuals also includes prospective elected official candidates in key districts, and new state and federal delegation members as a result of redistricting. Cities engagement will occur every other year to reflect the amount of Midpen activity that occurs proximate to their location.

Budget

Midpen Budget by Expenditure Category	FY23 Actuals	FY24 Adopted Budget	FY25 Proposed Budget	\$ Change from FY24 Adopted Budget	% Change from FY24 Adopted Budget
Public Affairs					
Salaries and Benefits	\$1,366,585	\$1,139,528	\$1,247,370	\$107,842	9%
Services and Supplies	732,508	585,854	730,516	144,662	25%
Total Operating Expenditures	2,099,093	1,725,382	1,977,886	252,504	15%
Total Public Affairs Expenditures	\$2,099,093	\$1,725,382	\$1,977,886	\$252,504	15%

Note: The increase in Services and Supplies is increasing primarily due an increase in legislative consulting services, outreach partnership agreements and sponsorship support.

Real Property Department

MISSION STATEMENT

Purchase or otherwise acquire interest in strategic open space land; connect Midpen open space lands with federal, state, county, city, and other protected open space lands, parklands and watershed lands.

CORE FUNCTIONS

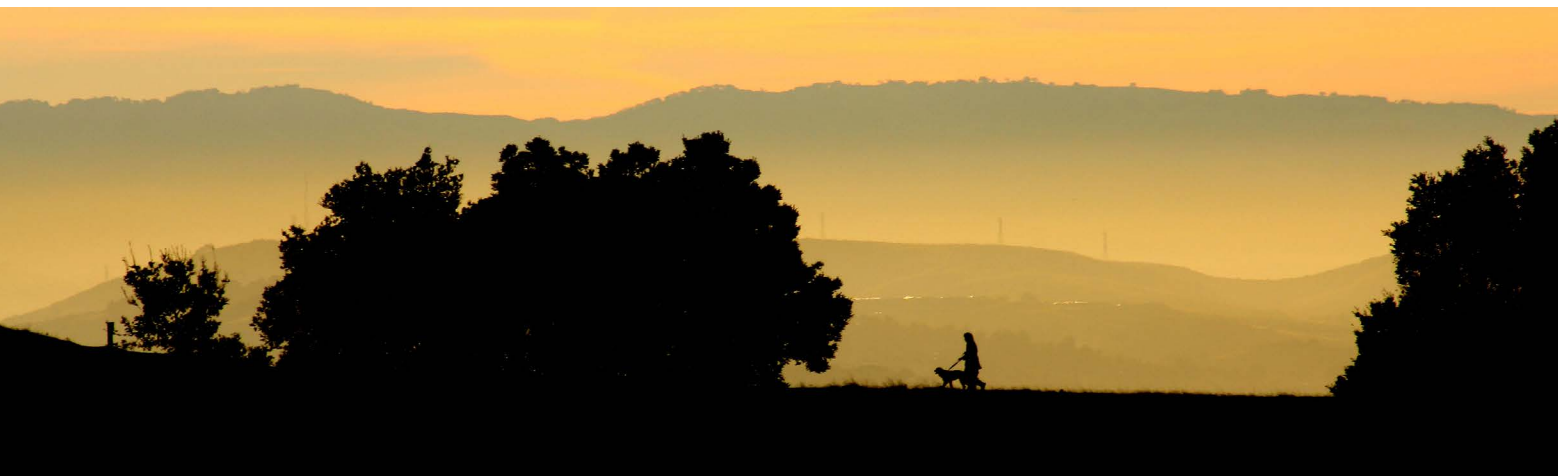
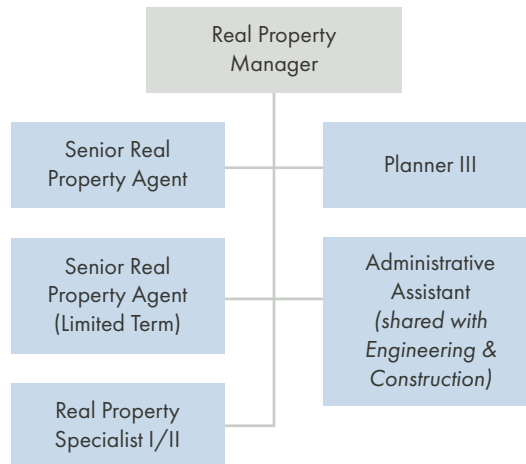
Provide comprehensive land conservation planning and analysis to guide the land purchase program in coordination with other departments.

Create and take advantage of opportunities to conserve a greenbelt of protected open space lands along the ridgelines, foothills and baylands.

Provide technical assistance to protect and secure Midpen public open space property rights and interests (including fee and easement interests).

Develop and strengthen neighbor, conservation partner and agency relationships to facilitate land conservation and protection.

Organizational Chart



Fremont Older Open Space Preserve (Charles Tu)



Staffing Levels

Position	FY21 Adopted FTE	FY22 Adopted FTE	FY23 Adopted FTE	FY24 Adopted FTE	FY25 Proposed FTE	Change from FY24 Adopted
Administrative Assistant*	1	1	1	1	1	0
Planner III	1	1	1	1	1	0
Real Property Manager	1	1	1	1	1	0
Real Property Specialist I/II	1	1	1	1	1	0
Senior Real Property Agent	1	1	1	1	1	0
Total FTE	5	5	5	5	5	0

In prior fiscal years, the Administrative Assistant for Real Property was shared with the Natural Resources department and counted and budgeted for in the Real Property department. Starting in FY25, the Administrative Assistant position will split their time with the Engineering & Construction department.

Position	FY21 Adopted	FY22 Adopted	FY23 Adopted	FY24 Modified	FY25 Proposed	Change from FY24 Modified
Interns	0	0	0	0	0	0
Limited Term	0	0	0	1	1	0
Total	0	0	0	1	1	0

Real Property aligns project deliverables to Midpen's Strategic Plan goals and objectives primarily through:

Goal 1 – Promote, establish, and implement a regional environmental protection vision with partners

Goal 2 – Protect the positive environmental and biodiversity values of open space and agricultural lands

Goal 3 – Connect people to open space and agricultural lands, and a regional environmental protection vision

Goal 4 – Strengthen organizational capacity and long-term financial sustainability to fulfill the mission

Objectives

Strategic Plan Linkage	Project Number	Project Name	Target Completion Fiscal Year
Goal 1 & 3	20125	Cal-Water Land Exchange, Teague Hill Preserve	2026
Goal 4	20132	Coastal Field Office	2027
Goal 2 & 3	35008	Kennedy Trail Retaining Wall	2025
Goal 1 & 2	MAA01-005	Johnston Ranch Land Acquisition	2025
Goal 1, 2, & 3	MAA03-006	South Cowell Upland Land Conservation	2025
Goal 1 & 2	MAA13-003	Cloverdale Ranch Land Opportunity	2026
Goal 1	VP06-002	El Mirador Land Conservation	2026
Goal 1	VP10-003	Transfer of Upper Alpine Road from San Mateo County	2026
Goal 1 & 3	VP14-001	California Riding and Hiking Trails	2025
Goal 1 & 2	VP15-001	Redwood Forest Land Opportunity	2027
Goal 1 & 3	VP20-003	Quint Trail Easement	2025
Goal 1 & 2	VP23-004	Mount Umunhum Land Conservation	2027
Goal 1 & 3	VP24-002	Valley Water Exchange Agreement at Rancho de Guadalupe Area of Sierra Azul Preserve	2027

Performance Metrics

Strategic Plan Linkage	Indicator	FY23 Target	FY23 Actuals	FY24 Target	FY25 Target
Goal 1	Land Conservation (acres)	5,105	5,210	400	500
Goal 1	Total number of acres protected (preserved)	70,944	72,197	71,337	71,837
Goal 2	Land Conservation Connectivity	N/A	Linked 6,260 acres of Cloverdale Ranch to thousands of acres of other protected open spaces to the north, east and south (County of San Mateo property, Pescadero Marsh Natural Preserve, Butano State Park, Año Nuevo State Park, and Big Basin Redwoods State Park)	N/A	Complete Johnston Ranch acquisition which will provide a future link from Half Moon Bay to Burleigh Murray State Park
Goal 1	Coastal Service Plan– 15 Year Land Acquisitions	100%	17,128 Additionally, entered into a lease and management agreement with POST for the 1,156-acre Phase 3 Cloverdale Ranch property	100%	Complete Johnston Ranch and S. Cowell acquisitions



Fremont Older Open Space Preserve (Tim Chavez)



Budget

Midpen Budget by Expenditure Category	FY23 Actuals	FY24 Adopted Budget	FY25 Proposed Budget	\$ Change from FY24 Adopted Budget	% Change from FY24 Adopted Budget
Real Property					
Salaries and Benefits	\$851,878	\$885,661	\$1,032,321	\$146,660	17%
Services and Supplies	31,945	49,956	68,973	19,017	38%
Total Operating Expenditures	883,823	935,617	1,101,294	165,677	18%
General Fund Capital	4,590	350,000	652,000	302,000	86%
Measure AA Capital	17,545,230	3,452,180	140,000	(3,312,180)	-96%
Total Capital Expenditures	17,549,820	3,802,180	792,000	(3,010,180)	-79%
Total Real Property Expenditures	\$18,433,643	\$4,737,797	\$1,893,294	(\$2,844,503)	-60%

Note: Salaries and Benefits are increasing due to the annualization of the new limited-term FTE that was added in FY24. Measure AA Capital expenditures are decreasing because the board-approved Eberhard Property acquisition was completed in FY24.



Los Trancos Open Space Preserve (Anne-Sophie Gaudet)

Visitor Services Department

MISSION STATEMENT

Ensure protection and stewardship of the land and visitor safety, manage public access consistent with ecological values and public safety, and provide opportunities for enrichment of visitors through interpretation, environmental education, stewardship and volunteerism.

CORE FUNCTIONS

Protect public health and safety, and resource protection through proactive patrol and presence, enforcement of Midpen’s rules and regulations, fire suppression, and emergency medical response.

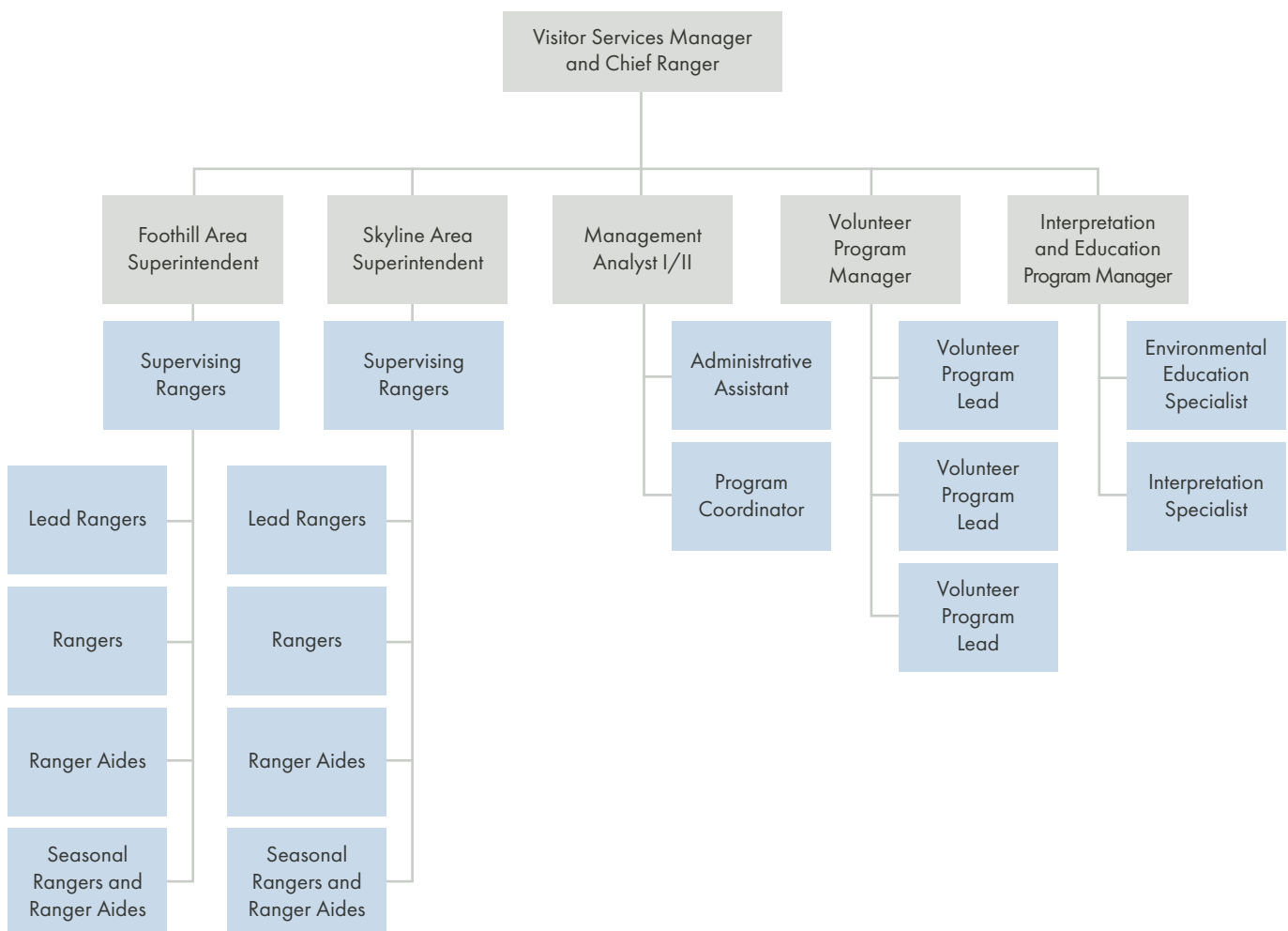
Provide frontline public contact and services on Midpen lands.

Manage the volunteer, interpretation and education programs.

Foster neighbor, partner and public safety agency relationships and engage in collaborative efforts to further Midpen’s goals.

Manage conditional preserve use through an online permit system.

Organizational Chart



Staffing Levels

Position	FY21 Adopted FTE	FY22 Adopted FTE	FY23 Adopted FTE	FY24 Modified FTE	FY25 Proposed FTE	Change from FY24 Modified
Administrative Assistant	1	1	1	1	1	0
Area Superintendents	2	2	2	2	2	0
Interpretation & Education Program Manager (formerly Docent Program Manager)	1	1	1	1	1	0
Program Coordinator (formerly Docent Program Coordinator)	1	1	1	1	1	0
Environmental Education Specialist	1	1	1	1	1	0
Interpretive Specialist	1	1	1	1	1	0
Lead Ranger	5	5	5	5	6	1
Ranger	19	20	22	24	24	0
Supervising Ranger	5	5	5	5	5	0
Management Analyst I/II	1	1	1	1	1	0
Visitor Services Manager / Chief Ranger	1	1	1	1	1	0
Volunteer Program Manager	1	1	1	1	1	0
Volunteer Program Lead	2	2	2	2	3	1
Subtotal FTE	41	42	44	46	48	2
Seasonal Ranger	0.95	0.95	0.95	0.95	0.95	0
Seasonal Ranger Aide	0.95	0.95	0.95	0.95	0.95	0
Total FTE	42.9	43.9	45.9	47.9	49.9	2

Seasonal employees are hired for 960 hours; the 0.95 FTEs shown in FY25 amount to two seasonal rangers and two seasonal ranger aides.

Position	FY21 Adopted	FY22 Adopted	FY23 Adopted	FY24 Adopted	FY25 Proposed	Change from FY24 Adopted
Interns	1	1	0	0	0	0
Limited Term	0	0	0	0	0	0
Total	1	1	0	0	0	0

Visitor Services aligns project deliverables to Midpen's Strategic Plan goals and objectives primarily through:

Goal 3 – Connect people to open space and agricultural lands, and a regional environmental protection vision

Goal 4 – Strengthen organizational capacity and long-term financial sustainability to fulfill the mission

Objectives

Strategic Plan Linkage	Project Number	Project Name	Target Completion Fiscal Year
Goal 4	65407	Radio System Assessment and Upgrade	2025
Goal 3	Supporting Project	Cloverdale Interim Public Access	2025

Performance Metrics

Strategic Plan Linkage	Indicator	FY23 Target	FY23 Actuals	FY24 Target	FY25 Target
Goal 3	Annual number of Daniels Nature Center visitors	3,500	3,393	2,000	3,400
Goal 3	Annual number of permits issued	3,500	3,068	3,500	3,500
Goal 3	Annual number of stewardship volunteer hours	10,000	8,375	10,000	10,000
Goal 3	Annual number of interpretation and education docent hours	4,500	4,230	4,000	4,500
Goal 3	Annual number of participants on docent naturalist-led activities	2,100	1,712	2,000	2,000
Goal 3	Annual number of students attending school field trips	600	333	350	330

Budget

Midpen Budget by Expenditure Category	FY23 Actuals	FY24 Adopted Budget	FY25 Proposed Budget	\$ Change from FY24 Adopted Budget	% Change from FY24 Adopted Budget
Visitor Services					
Salaries and Benefits	\$6,006,020	\$7,020,988	\$7,887,049	\$866,061	12%
Services and Supplies	642,819	942,888	1,024,206	81,318	9%
Total Operating Expenditures	6,648,839	7,963,876	8,911,256	947,380	12%
General Fund Capital	24,060	95,000	2,236,075	2,141,075	2,254%
Total Capital Expenditures	24,060	95,000	2,236,075	2,141,075	2,254%
Total Visitor Services Expenditures	\$6,672,899	\$8,058,876	\$11,147,331	\$3,088,454	38%

Note: Salaries and Benefits is increasing due to the annualization of two FTEs added midyear of FY24 and the addition of two new FTEs in FY25. General Fund Capital expenditures are increasing due to civil engineering and network/communications equipment necessary for the Radio System Assessment and Upgrade project.



Project Index

PAGE PROJECT NAME

175	20-Year MAA Project Implementation Plan
127	ADA Barrier Removal
194	Administrative Office Solar Expansion Project
188	Allen Road Washout Repair
124	Alma Bridge Road Wildlife Passage
153	Alpine Road Regional Trail, Coal Creek
186	Annex Building Repairs
126	Badger Educational Items
175	Basic Policies for the Coastside Protection Area
160	Bay Area Ridge Trail: Highway 17 Crossing
163	Bear Creek Redwoods – Alma College Cultural Landscape Rehabilitation
137	Bear Creek Redwoods – Parking Lot Culvert
172	Bear Creek Redwoods North Parking Area
123	Bear Creek Redwoods Preserve Plan: Invasive Weed Treatment and Restoration
139	Bear Creek Road and Summit Road Intersection Trail Crossing
162	Bear Creek Stables Project
165	Beatty Parking Area and Trail Connections
90	Big Dipper Boundary Fencing Project
110	Biochar Amendment Pilot Study
91	Bluebrush Canyon Cross-fence
171	California Riding and Hiking Trails
66	Cal-Water Land Exchange, Teague Hill Preserve
111	Carbon Farming Implementation – Bluebrush Hedgerows
102	CEQA Review for Integrated Pest Management Implementation
175	Cityworks Respond
119	Cloverdale – Operational Road System Review and Repairs
126	Cloverdale Interim Public Access
121	Cloverdale Ranch Hidden Valley Livestock Waterline Development
69	Cloverdale Ranch Land Opportunity
120	Cloverdale Reservoir Monitoring Improvements
179	Coastal Field Office
193	Coastal Field Office Build Out
175	Computer System Failover (Off-site)

187	Cunha House Repair
197	Cybersecurity Audit
198	Cybersecurity Implementation
79	Districtwide Conservation Management Unit Designation
199	Districtwide Firewall Upgrade
77	Districtwide Purchase Options and Low-Value Land Fund
177	Diversity, Equity and Inclusion Program Actions
80	Driscoll Ranch New Agricultural Well
144	El Corte de Madera – Spring Board Trail Culvert and Bridge
167	El Corte de Madera Single-use Biking/Hiking Trail
70	El Mirador Land Conservation
161	El Sereno Loop Trail
175	Electric Vehicle Charging Stations at Preserves
126	Evaluate and Implement Dynamic Signage in District Preserves
189	FFO Solar Panels/EV Chargers
142	FFO Trail Bridge Replacements
175	Fleet Management
178	FOSM Update
135	Fremont Older Parking Area Improvements
190	Fremont Older Residence Roof Replacement
83	Fuel Reduction Implementation
175	GM Signature Authority Legislation
92	Gordon Ridge Cross-fence
94	Groundwater Well Decommissioning
136	Guadalupe Creek Crossing Replacement
152	Hawthorns Area Plan
206	Hawthorns Historic Complex Partnership
207	Hawthorns Structures Stabilization/Repairs
148	Highway 35 Multi-Use Trail Crossing and Parking Implementation
95	IPM Implementation of Valley Water Grant
97	Irish Ridge Restoration
175	IT Strategic Plan and Master Plan Update
67	Johnston Ranch Land Acquisition
129	Johnston Ranch Loop Trail and Parking Area
133	Kennedy Trail Retaining Wall

132	Kennedy Trailhead Parking Area Improvement
168	La Honda Creek Parking and Trailhead Access – Phase 1 Feasibility Study and CEQA Review
149	La Honda Creek Phase 2 Trail Connections
151	La Honda Parking and Trailhead Access – Phase 2 Implementation
169	La Honda South Area Parking Feasibility Study
196	Legislative Initiative Regarding Permitting
116	Lobitos Creek Fisheries Restoration
118	Lone Madrone Corrals
191	Lone Madrone Mobile Home Replacement
104	Long Ridge Forest Health Treatment
130	Long Ridge Parking – Feasibility Study
84	Los Gatos Creek Watershed – Wildland Fire Resiliency
89	Los Gatos Creek Watershed Phase 2
112	Madonna Creek Habitat Enhancement, Water Supply and Bridge Replacement
154	Meadow Trail Reroute
87	Miramontes Ridge – Johnston Ranch Ponds
82	Miramontes Ridge – Madonna Creek Dam Repair
103	Miramontes Ridge Reforestation
143	Monte Bello Black Mountain Trail Extension
74	Mount Umunhum Land Conservation
96	Mountain Lion Conservation Research
98	Oversight of Lehigh Quarry Activities
150	Paulin Culvert/Bridge Improvements
99	Pescadero Watershed Sediment Reduction Implementation
173	Phase 2 Multiuse Trail, Bear Creek Redwoods
164	Phase 2 Trail Improvements, Bear Creek Redwoods
140	Picchetti ADA Site Improvements
105	Prescribed Fire Plan Implementation
200	Preserve Use Permit System
93	Programmatic State and Federal Environmental Permitting
184	Prospect Road Culvert Replacement
88	Purisima Creek Redwoods – Purisima Ponds
138	Purisima Creek Road Vehicle Access
147	Purisima Preserve Comprehensive Use and Management Plan
128	Purisima Preserve Multimodal Access – Implementation

114	Purisima Upland Site Cleanup and Soil Remediation
145	Purisima-to-the-Sea Parking
146	Purisima-to-the-Sea Trail
73	Quint Trail Easement
205	Radio System Assessment and Upgrade
156	Rancho San Antonio Deer Hollow Farm Restroom
155	Rancho San Antonio Multimodal Acces – Implementation (MAA Eligible)
170	Rancho San Antonio Multimodal Access – Implementation (Non-MAA Funded)
157	Rancho San Antonio Permanent Carpool Parking Implementation
134	Rancho San Antonio Road and ADA Improvements
158	Rancho San Antonio Welcome Center Kiosk
208	Ranger Laptop Refresh
141	Ravenswood Viewing Platforms Rebuild
176	Records Management
72	Redwood Forest Land Opportunity
126	Regional Trails and Active Transportation/Access to Open Space Planning and Coordination
101	Remediation of Planting Sites
202	Replace Bridge MRBR1 in Miramontes Ridge
203	Replace Roof on Coal Creek Barn
185	Resource Management Permit for the Former Event Center Site
117	Restoration Forestry Demonstration Project
107	San Francisco Garter Snake Partnership
106	San Gregorio Creek Fish Habitat Enhancement
100	Santa Cruz Kangaroo Rat Habitat and Population Management
192	Schilling Lake Spillway Repair
109	Science Symposium
175	SharePoint – Document Management System
76	Sierra Azul and Loma Prieta Land Conservation
182	Sierra Azul Ranger Residence
180	Skyline Field Office Renovation
201	Skyline Ridge – Skyline Ridge Road at Big Dipper Inholding
68	South Cowell Upland Land Conservation
181	Sphere of Influence Boundary Annexation at Sierra Azul Open Space Preserve in Santa Clara County
113	Stevens Creek Shoreline Nature Area Restoration
79	Strategic Plan for Adaptation and Resilience to Climate Change

183	Structure Disposition
204	Title 24 Residential Improvements
85	Toto Ranch Agricultural Plan
81	Toto Ranch New Agricultural Well(s)
126	Trail Designation Thornewood Preserve
126	Trail Junction Numbering System
175	Trail Use Policy Update
71	Transfer of Upper Alpine Road from San Mateo County
166	Umunhum-to-the-Sea Trail
175	Update to the District CEQA Guidelines
159	Upper Stevens Creek Trail Connection
75	Valley Water Exchange Agreement at Rancho de Guadalupe Area of Sierra Azul Preserve
209	Vehicle and Machinery/Equipment Purchases
195	Visitor Services Storage Unit
131	Visitor Use Management and Carrying Capacity
115	Water Improvements at Lobitos Ranch
86	Wildland Fire Capacity
108	Wildlife Conservation Board Grant Reforestation Projects
122	Wildlife Corridor: Highway 17 Crossing

Glossary

TERM	DESCRIPTION
Accrual	An expense which is outstanding at the end of a financial period and which needs to be included in the accounting results for the period.
ACOE	U.S. Army Corps of Engineers
Action Plan	The work plan that includes all of the projects and key initiatives that Midpen pursues.
ADA	Americans with Disabilities Act
Adopted Budget	The adopted budget is Midpen’s annual fiscal plan, which is approved by the board of directors. The adopted budget establishes the legal authority for the expenditure of funds, as created by the appropriation resolution. The adopted budget includes all reserves, transfers, allocations, supplemental appropriations and other legally authorized legislative and executive changes.
AGM	Assistant General Manager
Americans with Disabilities Act	The ADA is a civil rights law that prohibits discrimination against individuals with disabilities in all areas of public life, including all public and private places that are open to the general public.
Annual Report	Comprehensive Annual Financial Report
AO	Administrative Office (Midpen headquarters)
AP	Accounts Payable
Appropriation	A legal authorization granted by the board of directors to make expenditures and to incur obligations for specific purposes. An appropriation usually is limited in amount and to the time in which it may be expended.
Audit	An official examination and verification of accounts and records, especially of financial accounts.
Balanced Budget	A budget in which expenses do not exceed revenues. Specifically, resources, including estimated revenue and other sources such as bond proceeds, transfers in and approved fund balances/net assets, meet or exceed uses, including appropriations and transfers out.
Basis of Accounting	Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Government-wide financial statements are prepared using the modified accrual basis of accounting. Budgets are developed using the cash-basis of accounting.
BCR	Bear Creek Redwoods (Preserve)
Bond	A fixed income instrument that represents a loan made by an investor to a borrower.
Budget	The plan of expenditures and revenues for a specific period of time.
Budget Categories	Midpen’s budget is divided into five budget categories: Salaries and Benefits, Services and Supplies, Land and Associated Costs, Capital and Fixed Assets (non-land purchases), and Debt Service.
California Environmental Quality Act	California law (California Public Resources Code section 21000 et seq.) that requires development projects to submit documentation of their potential environmental impact.

TERM	DESCRIPTION
CalPERS	California Public Employee Retirement System
CAPEX	Capital expenditures
Capital Budget	Expenditures that are used to improve Midpen's infrastructure and assets of the District.
Capital Improvement and Action Plan	Midpen's Capital Improvement Program and Action Plan for project and program delivery
Capital Improvement Program	A multiyear plan for capital expenditures, with details on anticipated annual expenditures and information about the resources estimated to be available to finance the projected expenditures.
Capitalized Expenditures	Expenditures resulting in the acquisition and/or construction of fixed assets, such as land, land improvements, infrastructure and equipment.
Cash basis	Cash basis is a method of recording accounting transactions for revenue and expenses only when the corresponding cash is received, or payments are made.
CDFW	California Department of Fish and Wildlife
CEQA	California Environmental Quality Act
CFO	Chief Financial Officer
CIAP	Capital Improvement and Action Plan
CIP	Capital Improvement Program/Project
Debt Service	Debt service is the payment of the principal and interest on an obligation resulting from the issuance of bonds and/or promissory notes.
Debt Service Fund	A fund that accounts for accumulation of resources to be used for debt service payments, as well as principal and interest payments and associated administrative costs.
Deficit	The result of an excess of expenditures over resources.
Designation of Fund Balance	Unreserved fund balance may be designated by Midpen to be set aside for a specific purpose. The designation indicates that a portion of fund equity is not available for current appropriation, as it has been set aside to comply with Midpen's plan for future uses.
Design-Build	Design-build is a method of project delivery in which one entity—the design-build team—works under a single contract with the project owner to provide design and construction services.
District	Generally refers to the geographic boundaries of the Midpeninsula Regional Open Space District.
E&C	Engineering and Construction (Department)
eDNA	Environmental DNA
EIR	Environmental Impact Report
EIS	Environmental Impact Statement
Encumbrances	Commitments for unperformed contracts for goods and services.
Enterprise Resource Planning	An ERP management information system integrates areas such as purchasing, finance, and human resources.

TERM	DESCRIPTION
Environmental DNA	DNA that is collected from a variety of environmental samples such as soil, seawater, or even air rather than directly sampled from an individual organism. This method allows for biomonitoring without requiring collection of the living organism, creating the ability to study organisms that are invasive, elusive, or endangered without introducing anthropogenic stress on the organism.
ERP	Enterprise Resource Planning
ESRI	GIS software
Fiscal Year	A 12-month period to which the annual operating budget applies and at the end of which Midpen determines its financial position and the results of its operations. Midpen's fiscal year is from July 1 through June 30 and is shown as FY22 to indicate fiscal year ending June 30, 2022.
Fixed Assets	Land and other long-lived assets, such as buildings, improvements, vehicles/equipment, with a value greater than the capitalization amount, stated in the Midpen's Capital Asset and Inventory Control Policy. In 2009 the policy was updated to capitalize vehicles/equipment with a cost exceeding \$25,000, and improvements/infrastructure with a cost exceeding \$100,000.
FOSM	The Financial and Organizational Sustainability Model is a comprehensive report that provides Midpen with recommendation on strengthening organizational capacity to fulfill its mission of land preservation, natural resource protection, and public access and education.
FTE	Full Time Equivalent
Full-Time Equivalent	Measure of dedicated staff. One FTE is equivalent to 2080 hours of work per year. Some positions are part-time and are budgeted based on hours that are then converted to a full-time equivalent of a position.
Fund	Midpen's accounts are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures. Governmental resources are allocated to, and accounted for, in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.
Fund Balance	Fund balance is the difference between governmental fund assets and fund liabilities.
Funds	Different revenue sources used for specific purposed dependent on the type of Midpen activity.
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
General Fund	Midpen's main governmental operating fund. The General Fund is primarily used to fund personnel costs, routine operational and maintenance expenses, and debt service.
General Obligation Bond	GO Bond is a local governmental debt issue that is secured by a broad government pledge to use its tax revenues to repay the bond holders.
Generally Accepted Accounting Principles	Uniform standards and guidelines for financial accounting and reporting.
GFOA	Government Finance Officers Association
GHG	Greenhouse gas
GIS	Geographic Information System

TERM	DESCRIPTION
GL or G/L	General Ledger
GM	General Manager
GO	General Obligation (bonds)
Grants	Contributions or gifts of cash or other assets to/from another government agency, foundation or private entity, to be used for a specific purpose.
Hawthorn Endowment	This fund may only be used for expenses required to maintain the Hawthorn property. Includes both operating and capital expenditures.
HR	Human Resources (Department)
IST	Information Systems Technology (Department)
L&F	Land and Facilities (Department)
MAA	Measure AA
Major Fund	Funds whose revenues, expenditures/expenses, assets, or liabilities (excluding extraordinary items) are at least 10 percent of corresponding totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all governmental and enterprise funds.
Measure AA	Voter-approved general obligation bond to be used on improvement projects to deliver the 25 Project Portfolios included in the bond measure.
Midpen	Midpeninsula Regional Open Space District
Modified Accrual	The accrual basis of accounting is an accounting method which recognizes expenses at the time a liability is incurred. Under the modified accrual basis of accounting, expenditures are generally recognized in the accounting period in which the related fund liability is incurred, but debt service expenditures are recorded only when payment is due.
New World System	An ERP management information system with features and functionality to support local government administration.
NR	Natural Resources (Department)
NWS	New World System
OPEB	Other Post-Employment Benefits
Operating Budget	Projects costs for Salaries and Benefits, and Services and Supplies.
OPEX	Operational expenditures
OSP	Open Space Preserve
PA	Public Affairs (Department)
Peninsula Open Space Trust	A private land trust supporting land conservation in San Mateo, Santa Clara and Santa Cruz counties.
PL	Planning (Department)
PNR	Planning and Natural Resources (Midpen project review committee)
POST	Peninsula Open Space Trust
Projected	The projected amount of expenditures and/or revenues for Midpen, before the account books have been closed for the fiscal year and a financial audit has been conducted.
Property Tax	The tax is imposed on real property and is based on the value of the property. It is collected by San Mateo and Santa Clara counties within Midpen's boundary.

TERM	DESCRIPTION
Proprietary Funds	Used to account for activities that are similar to activities that may be performed by a commercial enterprise. The purpose of the proprietary fund is to provide a service or product at a reasonable cost. Midpen's only proprietary funds are internal service funds.
Reimbursements	Repayments of amounts remitted on behalf of another fund or agency.
Reserve	(1) An account used to earmark a portion of fund balance to indicate that it is not appropriate for expenditure; and (2) an account used to earmark a portion of fund equity as legally segregated for a specific future use.
Reserved Fund Balance	The portion of fund balance that is not available to finance expenditures of the subsequent accounting period, including items such as encumbrances, inventory, prepaid items, and notes receivable.
Resources	Total revenue, inter-departmental charges and bond proceeds budgeted for the fiscal year.
Revenue	The amount of funds received by Midpen from taxes, fees, rental income, interest, intergovernmental sources, and other sources during the fiscal year.
RFB	Request for Bid
RFP	Request for Proposal
RFPQ	Request For Proposal Quote/Qualifications
Risk Management	Management efforts to protect Midpen from potential claims, including the avoidance of accidental loss or minimization of consequences if loss does occur.
RP	Real Property (Department)
RWQCB	San Francisco Bay Regional Water Quality Control Board
Sinking Fund	A fund formed by periodically setting aside money for the gradual repayment of a debt or replacement of a wasting asset.
SOD	Sudden Oak Death
Sudden Oak Death	A non-native plant disease infecting forests of many coastal California counties. The disease is caused by the microscopic pathogen <i>Phytophthora ramoru</i> .
Tranche	A portion of something, especially money.
Valley Water	Valley Water, formerly known as Santa Clara Valley Water District or the SCVWD
VS	Visitor Services (Department)
YTD	Year-To-Date



Russian Ridge Open Space Preserve (Nikki Weidner)



Midpeninsula Regional Open Space District

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Midpeninsula Regional
Open Space District

MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

ACTION PLAN AND BUDGET COMMITTEE

Administrative Office
5050 El Camino Real
Los Altos, CA 94022

Tuesday, May 21, 2024

The Action Plan and Budget Committee conducted this meeting in accordance with California Government Code section 54953.

DRAFT MINUTES

CALL TO ORDER

Chair Riffle called the meeting of the Action Plan and Budget Committee to order at 1:00 p.m.

ROLL CALL

Members present: Craig Gleason, Karen Holman, Curt Riffle

Members absent: None

Staff present: General Manager Ana M. Ruiz, General Counsel Hilary Stevenson, Assistant General Manager Susanna Chan, Assistant General Manager Brian Malone, Chief Financial Officer/Director of Administrative Services Stefan Jaskulak, District Clerk/Assistant to the General Manager Maria Soria, Executive Assistant/Deputy District Clerk Loana Lumina-Hsu, Controller Michael Foster, Budget & Finance Manager Rafaela Ocegüera, Natural Resources Manager Kirk Lenington, Chief Ranger/Visitor Services Manager Matt Anderson, Planning Manager Jane Mark, Land & Facilities Manager Brandon Stewart, Engineering & Construction Manager Jay Lin, Information Systems & Technology Manager Casey Hiatt, Real Property Manager Allen Ishibashi, Management Analyst II Elissa Martinez, and Management Analyst I Jordan McDaniel

Chair Riffle announced that the public has the opportunity to comment on the agenda, and the opportunity to listen to this meeting through the internet or via telephone. This information can be found on the meeting agenda, which was physically posted at the District's Administrative Office, and on the District website.

Action Plan and Budget Committee
May 21, 2024

REMOTE PARTICIPATION UNDER AB2449

Pursuant to AB2449, Director Holman provided notice she is participating in the Committee meeting using video teleconference under the just cause exemption of illness.

ADOPTION OF AGENDA

Motion: Director Gleason moved, and Director Holman seconded the motion to adopt the agenda.

ROLL CALL VOTE: 3-0-0 (Motion Passed Unanimously)

ORAL COMMUNICATIONS

Deputy District Clerk Loana Lumina-Hsu reported there were no public speakers for this item.

COMMITTEE BUSINESS

1. Approve the May 7, 2024 Action Plan and Budget Committee Meeting Minutes

Public comment opened at 1:02 p.m.

Ms. Lumina-Hsu reported there were no public speakers for this item.

Public comment closed at 1:02 p.m.

Chair Riffle requested a correction on page four, second paragraph, to remove “budget includes staffing” and change it to “if the budget assumes full staffing each year.”

Motion: Director Gleason moved, and Director Holman seconded the motion to approve, with the amended May 7, 2024 Action Plan and Budget Committee meeting minutes.

ROLL CALL VOTE: 3-0-0

2. Fiscal Year 2024-25 Budget and Three-Year Capital Improvement and Action Plan Review (R-24-54)

Chief Financial Officer/Director of Administrative Services Stefan Jaskulak reviewed the chart of Measure AA (MAA) expenditures trend by program: Natural Resources Protections Projects, Public Access Projects, and Land Projects, which was requested by the Committee. He continued presenting the Fiscal Year 2025 (FY25) Measure AA Summary with a FY25 proposed budget of \$7.3M with 30 projects across the 12 MAA portfolios.

Chair Riffle stated the presented chart and summary is helpful for where the District has been and plans for the upcoming year, and asked if there can be a three-year chart or plan showing planned spending for Measure AA funds for the near year’s Action Plan and Budget Committee meetings.

Mr. Jaskulak confirmed staff will be able to create the chart.

**Action Plan and Budget Committee
May 21, 2024**

Assistant General Manager Susanna Chan continued the staff presentation with an overview of the projects within the Public Access, Education and Outreach program. Of the program's thirty-nine projects, thirty-three are ongoing initiatives and six are new projects. Ms. Chan spoke on project spotlights of Bay Area Ridge Trail: Highway 17 Crossing and Bear Creek Stables (BCS) Project. Ms. Chan stated at the March 14, 2024 Special Board of Directors meeting, the Board approved the creation of the Bear Creek Stables Ad Hoc Committee to return to the full Board in approximately four months. She explained based on the range of topics to be covered, staff from Land and Facilities, Engineering and Construction, Planning, and Finance Departments will have to shift their workplans to support the ad hoc process. She stated since this is an unexpected process, staff will have to be pulled from projects and she shared the projects will be impacted. She reviewed the FY25 Big Rocks projects and of the 20 projects, 8 projects (Wildland Fire Capacity, Purisima-to-the-Sea Parking, Purisima-to-the-Sea Trail, Highway 35 Multi-Use Trail Crossing/Parking, Bear Creek Stables Project, La Honda Creek Parking/Trailhead Access Phase 1, Agricultural fencing projects, Lone Madrone Corrals) and 1 project (Coastal Field Office Build Out) may be impacted to work on the Bear Creek Stables Ad Hoc Committee. These projects progress may be slowed down due to staffing capacity and workloads due to the shift in focus to work with the Bear Creek Stables Ad Hoc Committee. While these are big rock projects which the Board selected to continue moving forward no matter what, second tier projects will be impacted including project schedules as staff transitions project work and onboarding. She stated at this point the second tier projects have not yet been identified. She also stated that the projects have tight timelines, the projects areas are in sensitive natural habitats, and delays may potentially cause the projects to miss this year's construction window.

General Manager Ana Ruiz explained the big rock projects are led by senior staff due to the size and complexity of the projects. However, the senior staff will have to be pulled to work on the BCS Ad Hoc process. Ms. Ruiz explained the District will try to keep projects on track but there is a domino effect and projects may have delays.

Mr. Jaskulak explained delays have financial considerations as well due to inflations, time slips, missed construction season for the year, and there will be increased construction costs including potential \$500,000 in of cost overruns due to delays in construction and inflation.

Chair Riffle asked and received clarification on construction and project costs the Bay Area Ridge Trail: Highway 17 Crossing project.

Director Holman asked the current state of the Agricultural fencing projects and Long Madrone Corrals.

Land and Facilities Manager Brandon Stewart explained the projects have not started and will begin in FY25.

Ms. Ruiz explained one of the senior staff members who works heavily on BCS projects and co-leads the infrastructure and fencing projects will be moved to work with the BCS Ad Hoc Committee.

Director Holman asked for further explanation of why a staff member removed from the infrastructure and fencing projects would have an impact.

**Action Plan and Budget Committee
May 21, 2024**

Mr. Stewart explained culmination of projects at several open space preserve, across boundary fencing, and fencing improvements for the conservation grazing program, and will be placed out to bid as a whole in one large Request for Proposals.

Director Holman asked what is involved such as design or construction.

Mr. Stewart explained the District has the specifications for the grazing fencing, and the construction will go through the bidding process.

Director Holman asked who from staff is going to work on the BCS Ad Hoc Committee and why their involvement would effect the infrastructure and fencing projects.

Mr. Stewart explained Senior Property Management Specialist Omar Smith will help with the BCS Ad Hoc Committee, and Mr. Smith is assisting Grazing Conservation Program Manager Matthew Shapero on the fencing and infrastructure projects. Mr. Smith will be pulled from the projects to work on BCS Ad Hoc Committee.

Director Holman stated last year she requested an additional way to identify projects by preserve and asked if staff was able to find a solution to her request.

The Committee discussed Director Holman's request and the majority stated an additional index or identification method is not needed.

Ms. Ruiz stated Directors can contact her with inquiries on preserves and projects, and she will direct the inquiry to the appropriate staff.

Director Gleason stated huge impact from the winter and saw staff was creative to find ways to shift around effort to not take impact on big critical projects and that the initial look at the FY25 Big Rock Projects. He acknowledged the new project of the BCS Ad Hoc Committee will not be easy and understands staff will have to shift work and projects will be impacted.

Chair Riffle thanked staff for the FY25 Big Rocks project chart highlighting impacted projects and asked for the chart to be included in the Budget Book and to have the Big Rocks projects discussion with the Full Board of Directors so the Board can discuss impact of the decision to create the Bear Creek Stables Ad Hoc Committee. He stated the impact to staff is greater than thought and asked about how does the decision change the budget.

Ms. Chan stated staff will be reallocated to work on and support the BCS Ad Hoc Committee and there will be impacts to the budget due to delays as explained by Mr. Jaskulak. She stated staff is still evaluating and looking to see what the impacts are for the secondary projects.

Director Riffle inquired if the budget for Bear Creek Stables will be updated due to the Board decision that was made at the May 14, 2024 meeting.

Mr. Jaskulak explained the budget will not be changed at this point and stated when the Board makes a decision on the Bear Creek Stables, then the budget will be adjusted accordingly.

Chair Riffle asked if the Big Rocks chart will be adjusted as well based on the Board's decision on the Bear Creek Stables.

**Action Plan and Budget Committee
May 21, 2024**

Ms. Chan continued the project spotlights including La Honda Creek Open Space Preserve projects of trail connections, parking, and trailhead access; Highway 35 trail crossing; Bear Creek Redwoods Open Space Preserve Phase II Trail Improvements, and answered Directors questions on project statuses.

Ms. Chan continued the project spotlights including Purisima Creek Redwoods Open Space Preserve projects of Road Vehicle Access, Purisima-to-the-Sea Parking, and Purisima-to-the-Sea Trail. Ms. Chan explained with the current work on projects permitting, most projects will enter construction season in FY27. She further explained staff is aware of the large construction season of FY27 and the District is planning staff resources accordingly to manage construction projects.

Director Gleason asked and received clarification on the increased in project cost for Purisima-to-the-Sea Parking from conceptual design phase to design phase, and impacts on the District's trail crews plans over the next two construction seasons.

Assistant General Manager Brian Malone explained trail crews are scheduling projects that are being planned, however, there may be delays with projects stacking up which would push out work on trails.

Ms. Chan reviewed the FY25 Public Access, Education and Outreach Program Area Summary.

Chair Riffle asked and received clarification on the Beatty parking Area and Trail connections construction project and the Newt Crossing Project, crossing options, and potential leveraged benefits of the two projects coordination.

Public comment opened at 2:02 p.m.

Ms. Lumina-Hsu reported there were no public speakers for this item.

Public comment closed at 2:02 p.m.

Ms. Chan provided an overview of the projects within the Assets and Organizational Support program. Of the program's thirty projects, twenty-six are ongoing initiatives and four are new projects. Ms. Chan spoke on project spotlights of Coastal Field Office, Skyline Field Office (SFO) Renovation, and Financial Operational and Sustainability Model (FOSM) Update Implementation.

Chair Riffle asked and received clarification on the SFO Renovation construction timeline, complexity of the site, and permitting efforts in two counties due to the location of the site.

Director Holman asked and received clarification on the FY25 scope of work for the Hawthorns Historic Complex Partnership Project.

Chair Riffle requested to add page reference for projects when staff presents to the full Board.

Ms. Chan highlighted the 20-Year MAA Project Implementation Plan stating the plan will develop a master schedule for the remaining projects, an implementation timeline, projections for

**Action Plan and Budget Committee
May 21, 2024**

yearly funding allocation for projects. Ms. Chan stated the District committed to work on this project and work will start in FY25.

Director Holman asked and received clarification of the FY25 and FY26 scopes of work for the Title 24 Residential improvements project, the upcoming audit for residential improvements, bid and award contract timeline, and staff's planned efforts for Title 24 compliance.

Director Gleason asked and received clarification on the timeline for the 20-year MAA Project Implementation Plan, engagement process with the community, and process to update the Board.

Chair Riffle asked and received clarification on the District's radio upgrade project, existing technology and area coverage, upgrades to repeater sites, dead spots, and ranger training.

Public comment opened at 2:24 p.m.

Ms. Lumina-Hsu reported there were no public speakers for this item.

Public comment closed at 2:24 p.m.

Chair Riffle stated the information was presented well and requested adding the page numbers for the projects for the Board presentation.

Mr. Jaskulak reviewed the next steps with review of the Budget by the full Board and scheduled Board adoption.

Director Gleason commented he appreciates staff looking into the big lump of projects going into construction in FY27.

Director Holman expressed appreciation for the "Big Rocks" review and the Measure AA (MAA) expenditures trend by program chart.

Chair Riffle expressed appreciation for the materials and presentation, including the "Big Rocks."

Chair Riffle asked the Committee if the Committee would like to continue with the once-a-year December check-in of "Big Rock" projects or to include a mid-year check-in. Discussion ensued with appreciation for a mid-year check-in.

Mr. Jaskulak suggested the check-in be in December which can be presented when the Board meets in December for the Strategic Goals and Objectives discussion.

Committee agreed with the suggestion.

Public comment opened at 2:31 p.m.

Ms. Lumina-Hsu reported there were no public speakers for this item.

Public comment closed at 2:31 p.m.

**Action Plan and Budget Committee
May 21, 2024**

Motion: Director Gleason moved, and Director Holman seconded the motion affirming, with any changes requested by the Action Plan and Budget Committee, that the Proposed Fiscal Year 2024-25 Budget and Fiscal Year 2024-25 to 2026-27 Capital Improvement and Action Plan is ready to be forwarded to the full Board of Directors for consideration.

ROLL CALL VOTE: 3-0-0 (Motion Passed Unanimously)

3. Annual Review of Fiscal Management Policies for Fiscal Year 2024 (R-24-61)

Budget and Finance Manager Rafaela Ocegüera provided the staff presentation and reviewed the proposed amendments to Board Policy 3.01 – *Banking Relationship Management*, and Board Policy 3.02 – *General Accounting, Internal Control and Capital Asset Policy*.

Chair Riffle asked how many contracts will be effected by the proposed threshold to be included in proposed amendment to Board Policy 3.02.

Ms. Ocegüera explained that only two contracts will meet the SBITA criteria, and most of the contracts the District has are annually-based.

Ms. Ocegüera continued the staff presentation and stated there were no changes to Board Policy 3.08 - *Investment Policy* and Board Policy 3.09 – *Debt Management Policy*, which does need to be affirmed annually.

Director Gleason stated the Board Policy addresses types of funds and the minimum requirements, but does not discuss when there is too much in funds. Director Gleason inquired if there interest in the future to review the fund balance policy and asked Controller Michael Foster if the District should amend a policy or create a policy on fund maximums. Director Gleason stated he looked at the past few years of District funds which increased from \$55 million to \$105 million.

Controller Michael Foster and Mr. Jaskulak explained the various District reserves, project allocations, decrease in California state funding, and the District’s pivot to applying for Federal and foundation grants.

Mr. Jaskulak explained during the recent Bond Issuance process, the rating officers noticed there was a dip in the District’s reserves and questioned the dip, which Mr. Jaskulak had to explain the District used reserves to take care of new Administrative Office. Mr. Jaskulak stated rating officers do notice the amount of reserves and how the District is short tens of millions of dollars for projects in the current Capital Improvement and Action Plan (CIAP) timeline.

Mr. Foster stated the District may not look organized as revenue exceeds the budget and spending is below the budget, and the positive cash flow is then added to the reserves, and it may look like the District is putting extra money in reserves. He stated he can work with staff on suggestions on how to show uncertainties in portfolios (called an “upside/downside”), how much money the portfolios will need, and how the portfolios will be funded.

Mr. Jaskulak explained how the reserves are categorized at a high-level so the District and Board can remain nimble in allocating reserves, and the negatives to defining reserves.

**Action Plan and Budget Committee
May 21, 2024**

Mr. Foster stated the 20-year MAA Project Implementation Plan review will be important for understanding where the District stands for funding the 25 Measure AA portfolios and seeing the projected costs will be beneficial and informative in consideration of the Vision Plan projects and other District expenses.

Chair Riffle stated to address public perception, the District can better articulate reserves are defined funds for upcoming expenses, and Directors can explain the Board approves the budget and funding reallocations.

Director Gleason stated based on discussion, there is no urgent need to update the policy and accepted staff's explanation.

Public comment opened at 2:54 p.m.

Ms. Lumina-Hsu reported there were no public speakers for this item.

Public comment closed at 2:54 p.m.

Motion: Director Holman moved, and Director Gleason seconded the motion to forward the policies and the proposed amendments to the full Board of Directors for consideration of their approval and affirmation.

ROLL CALL VOTE: 3-0-0 (Motion Passed Unanimously)

Mr. Foster provided an answer to Chair Riffle's question from the Action Plan and Budget Committee meeting on May 7, 2024 regarding how much in taxes are paid into the District each year by a regular constituent and for a descriptor, and Mr. Foster stated it is \$5 per month per District constituent.

ADJOURNMENT

Chair Riffle adjourned the meeting of the Action Plan and Budget Committee of the Midpeninsula Regional Open Space District at 2:56 p.m.

Loana Lumina-Hsu
Deputy District Clerk