



## PROCUREMENT AGENDA ITEM

R-24-118  
Meeting 24-26  
September 25, 2024

## AGENDA ITEM 5

### AGENDA ITEM

Award of Contract for Driveway Repairs at the Hawthorns Alpine Road Residence

### GENERAL MANAGER'S RECOMMENDATIONS

1. Award a contract to Always Paving Inc., of Hayward, California for Driveway Repairs at the Hawthorns Alpine Road Residence for a total base bid of \$54,621 and additional alternative for base rock in the amount of \$4,500.00, for a total not-to-exceed contract amount of \$59,121.
2. Authorize a 10% contingency in the amount of \$5,912 to be reserved for unanticipated issues, bringing the total not-to-exceed contract amount to \$65,033.

### DISCUSSION

The objective of this work is to repair the asphalt driveway leading from Alpine Road to the staff residence. The current driveway is in poor condition with numerous potholes and flaking asphalt, making access to the residence challenging. The driveway repair will ensure that the Midpeninsula Regional Open Space District (District) is meeting its infrastructure repair goals and providing four season access to a District residence. The scope of work includes pulverizing the existing driveway, installing base rock as needed to level and crown the surface, and installing hot mix asphalt (HMA). This driveway treatment is consistent with the terms of the conservation easement that overlays the property and is held by Peninsula Open Space Trust (POST); POST has approved the repair work per the terms of the easement agreement.

This repair should last a minimum of fifteen years. This work was originally programmed as part of ongoing operational maintenance for this fiscal year with funds in the maintenance operational budget. However, given the extent of repair work and the cost reaching the capital threshold of over \$50,000, it is being added to the Capital Improvement and Action Plan mid-year.

The contract work is anticipated to begin on October 7, 2024 and be substantially completed by October 15, 2024. However, the project manager may extend the completion date if work is not able to begin by that date due to inclement weather or other unanticipated issues.

### BUDGET / FISCAL IMPACT

**The current fiscal year budget contains:**

- sufficient funds.

- insufficient funds; the next quarterly budget update will include a reallocation of unspent funds from other project budgets to cover for this expenditure.
- insufficient funds; approval of this item requires a fiscal year budget augmentation.
- future fiscal year budgets will include additional funds to complete the contracted work.

**Measure AA**

- No, this contract is not part of a Measure AA project.
- Yes, this contract is part of a Measure AA project.

**PROCUREMENT PROCESS AND SELECTION**

A Request for Bids (RFB) was issued on August 30, 2024 via Periscope and released to the builder’s exchange. A legal notice was posted in the San Mateo County Times and a link to the solicitation was posted on the District website. Staff also directly contacted qualified firms about the RFB. One mandatory pre-bid walk was held on September 5, 2024 with four (4) contactors in attendance.

The District publicly opened the bids on September 19, 2024 and Always Paving Inc., of Hayward, California was determined to be the lowest responsive bidder. The project manager’s estimate based on recent inspections of the road condition was \$95,000. Below is a list of all bids received:

<b>Bidder</b>	<b>Location</b>	<b>Base Bid</b>	<b>Additional Alternative (base rock)</b>	<b>Total Bid</b>	<b>Over/Under Project Manager Estimate*</b>
Always Paving	Hayward	<b>\$54,621.00</b>	<b>\$4,500.00</b>	<b>\$59,121.00</b>	<b>-37.7%</b>
R&R	San Ramon	<b>\$58,648.50</b>	<b>\$2,000.00</b>	<b>\$60,548.50</b>	<b>-36%</b>
JP Paving	San Jose	<b>\$74,750.00</b>	<b>\$5,400.00</b>	<b>\$80,150.00</b>	<b>-15.6%</b>
Rapid Grading Services	Hayward	<b>\$74,936.89</b>	<b>\$1,345.00</b>	<b>\$76,281.89</b>	<b>-19.7%</b>

\* Based on Total Contract Price with Additional Alternative Pricing

**Contingency Amount**

Given that the crowning and sloping of driveway might need more base rock material than allocated in the additional alternate, the General Manager requests a 10% contingency to allow for additional material that may be required, as well as other unanticipated issues.

**PRIOR BOARD ACTION SUPPORTING THE PROJECT**

None, this project was originally anticipated to be an operational project under \$50,000, but more detailed inspection of the driveway increased the projected project cost to over \$50,000.

**PUBLIC NOTICE**

Public notice was provided as required by the Brown Act.

### **CEQA COMPLIANCE**

Pursuant to Section 15162 the California Environmental Quality Act (CEQA) Guidelines, the District has determined that the proposed driveway repairs at the Hawthorns Alpine Road residence is consistent with the Initial Study / Mitigated Negative Declaration (IS/MND) for the Open Space Maintenance and Restoration Program (Program) (SCH #2021080129), adopted by the Board on September 22, 2021 (Resolution No. 21-32). The Program covers three general categories of activities: (1) routine maintenance activities; (2) small-scale facility improvements; and (3) restoration and enhancement activities. The Program identifies repair and replacement of driveways under the Routine Maintenance category.

The District has determined that the proposed driveway repairs as described herein are consistent with the activities and determinations established in the Program IS/MND for the Open Space Maintenance and Restoration Program and would not result in new or more severe significant environmental impacts, nor would the Project require additional mitigation measures.

### **NEXT STEPS**

If approved, the General Manager will enter into a contract with Always Paving Inc., to complete the driveway repairs project. Final contract signature is subject to meeting all District requirements, such as having all required insurance and bonding in place. Work is estimated to commence in October and scheduled to be substantially completed by October 15, 2024.

Attachment(s)

1. Location Site Map

Responsible Department Head:



Brandon Stewart, Department Manager Land and Facilities

Prepared by / Contact person / Graphic prepared by:

Jean Chung, Property Management Specialist II, Land and Facilities



**Attachment 1: Location Site Map, Hawthorns Area of Windy Hill Open Space Preserve**

-  Proposed Driveway Repair
-  Staff Residence

Midpeninsula Regional  
Open Space District  
(MROSD)  
8/26/2024

