



Midpeninsula Regional  
Open Space District

## PROCUREMENT AGENDA ITEM

R-25-03  
Meeting 25-01  
January 8, 2025

## AGENDA ITEM 4

### AGENDA ITEM

Contract Amendment for Consultant Services with LSA Associates, Inc., for the Bear Creek Redwoods Parking Lot Culvert Replacement Project

### GENERAL MANAGER'S RECOMMENDATION

Authorize the General Manager to amend a contract with LSA Associates, Inc., to provide additional necessary technical support to obtain environmental permits for the Bear Creek Redwoods Parking Lot Culvert Replacement Project in the amount of \$8,000, for a total contract amount not-to-exceed \$60,000.

### DISCUSSION

In January 2024, LSA Associates, Inc., (LSA) entered into an agreement with Midpeninsula Regional Open Space District (District) to perform environmental permitting services for the Bear Creek Redwoods Parking Lot Culvert Replacement Project (Project) located at the Alma Parking Area in Bear Creek Redwoods Open Space Preserve. The Project will remove and replace an existing deteriorating 60-inch culvert beneath the parking lot with a 72-inch culvert and construct a new end wall at the outlet. Based on greater knowledge of the site gained through a cultural resources records search and discussions with regulatory permitting agencies, a Section 106 Positive-Findings Cultural Resources Report and coordination with the U.S. Army Corps of Engineers (USACE) and Native American tribes is required to secure the permits. The proposed contract amendment will allow LSA to prepare the Section 106 Cultural Resources Report for the District.

### BUDGET / FISCAL IMPACT

#### The current fiscal year budget contains:

- sufficient funds.
- insufficient funds; the next quarterly budget update will include a reallocation of unspent funds from other project budgets to cover for this expenditure.
- insufficient funds; approval of this item requires a fiscal year budget augmentation.
- future fiscal year budgets will include additional funds to complete the contracted work.

**Measure AA**

- No, this contract is not part of a Measure AA project.
- Yes, this contract is part of a Measure AA project.

**PRIOR BOARD ACTION SUPPORTING THE PROJECT**

None

**PUBLIC NOTICE**

Public notice was provided as required by the Brown Act.

**CEQA COMPLIANCE**

The proposed replacement of the culvert beneath the Alma Parking Area in Bear Creek Redwoods Open Space Preserve is within the scope of activities included in the Bear Creek Redwoods Preserve Plan and its associated Final Environmental Impact Report, which was adopted by Board Resolution No. 17-02 on January 25, 2017.

**NEXT STEPS**

Following Board approval, the General Manager will execute an amendment to the LSA Contract to provide additional consultant services for the Bear Creek Redwoods Parking Lot Culvert Replacement Project.

Attachment(s)

1. Area Map
2. Study Area

Responsible Department Head:

Jason Lin, Department Manager, Engineering & Construction Department

Prepared by / Contact person:

Ivana Yeung, Capital Project Manager III, Engineering & Construction Department



## Attachment 1 - Area Map

- Preserve Boundary (fill)
- Project Location (Alma Parking Lot)

Midpeninsula Regional  
Open Space District  
(MROSD)  
10/9/2023



While the District strives to use the best available digital data, these data do not represent a legal survey and are merely a graphic illustration of geographic features.

Data Source(s): Esri, Airbus DS, USGS, NGA, NASA, CGIAR, N Robinson, NCEAS, NIS, OS, NMA, Geodatasystellen, Rijkswaterstaat, GSA, Geoland, FEMA, Intermap and the GIS user community





Web AppBuilder for ArcGIS

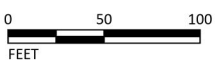




FIGURE 1

LSA

-  Action Area
-  Limit of Disturbance
-  Grading
-  Culvert



SOURCE: Esri World Street Map (2024)

I:\2024\20241459\GIS\Pro\Midpen Webb Creek\Webb Creek Culvert Replacement.aprx (11/8/2024)

Webb Creek Culvert Replacement  
Regional Location