



Midpeninsula Regional  
Open Space District

FUNDLED BY

MEASURE AA

2014 OPEN SPACE BOND

## AGENDA

**Tuesday, January 21, 2025**

**Meeting Starts at 5:30 PM\***

The Midpeninsula Regional Open Space District (Midpen) Board meetings are held in person at the District's Administrative Office, and by teleconference pursuant to Government Code Section 54953.

### PUBLIC ATTENDANCE OPTIONS

1. In person at the Midpen Administrative Office: 5050 El Camino Real, Los Altos, CA 94022
2. Remotely via Zoom: Join the meeting conference by clicking this link:  
<https://openspace.zoom.us/j/82906831466>
3. By phone: dial (669) 900-6833 or (346) 248-7799 and enter the Meeting ID: 829 0683 1466

### SUBMITTAL OF PUBLIC COMMENTS

Members of the public may submit written comments to be provided to the Committee, or register to make oral comments, as follows:

- Written comments may be submitted via the public comment form at: <https://www.openspace.org/public-comment>.
- Requests to provide oral comment must be submitted prior to the time when public comment on the agenda item is closed as follows:
  - In-person attendance: submit a request via the paper-based public comment form at the meeting.
  - Remote attendance: submit a request through the public comment form at: <https://www.openspace.org/public-comment>.
- Any comments received after the deadline will be provided to the Committee after the meeting.

**The Measure AA Bond Oversight Committee has the following three responsibilities for each of the years the Measure AA general obligation tax is collected or revenues expended:**

1. Review Plan expenditures on an annual basis to verify conformity with the Expenditure Plan.
2. Review the District's Annual Audit and Annual Accountability report and present the Committee's findings to the Board at a public meeting.
3. Review any proposed amendments to the Expenditure Plan.

### **5:30 MIDPENINSULA REGIONAL OPEN SPACE DISTRICT MEASURE AA BOND OVERSIGHT COMMITTEE**

#### **ROLL CALL**

## ORAL COMMUNICATIONS

*Public comment on items not on the agenda. Each speaker will ordinarily be limited to three minutes; however, the Brown Act (Open Meeting Law) does not allow action by the Bond Oversight Committee on items not on the agenda. Individuals are limited to one comment during this section.*

- 1. Selection of 2025 Bond Oversight Committee Chair and Vice-Chair**
- 2. Approve March 5, 2024 Measure AA Bond Oversight Committee Minutes**
- 3. Review the Measure AA Annual Accountability Report for Fiscal Year Ending June 30, 2024**

Staff Contact: Stefan Jaskulak, Chief Financial Officer/Director of Administrative Services  
Chief Financial Officer's Recommendation: Review the Measure AA Annual Accountability Report for Fiscal Year Ending June 30, 2024 and receive Committee feedback.

- 4. Affirm the Agreed-Upon Procedures for the Review of Measure AA Expenditures and Select Sample Transactions**

Staff Contact: Stefan Jaskulak, Chief Financial Officer/Director of Administrative Services  
Chief Financial Officer's Recommendation:

1. Affirm the procedures and sampling size as previously approved and implemented by the Bond Oversight Committee for the review of the Annual Accountability Report of June 30, 2024, known as the Agreed-Upon Procedures.
2. Review the Measure AA expenditure reports and select sample expenditures from these reports based on the Agreed-Upon Procedures.
3. Affirm staff's proposal to invite the Auditor to the February 25, 2025 meeting when the Bond Oversight Committee reviews and discusses the invoices.

### Review of Timeline and Future Meetings

- February 25, 2025      Review of Invoices
- March 25, 2025      Finalize Report to the Board
- April 9, 2025      Presentation of Findings presented to the Board

## ADJOURNMENT

*\*Times are estimated and items may appear earlier or later than listed. The Agenda is subject to a change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public

inspection at the District's Administrative Office located at 5050 El Camino Real, Los Altos, California 94022.

**CERTIFICATION OF POSTING OF AGENDA**

I, Maria Soria, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the Bond Oversight Committee meetings was posted and available for review on January 16, 2025, at the Administrative Offices of MROSD, 5050 El Camino Real, Los Altos, California, 94022. The agenda and any additional written materials are also available on the District's website at <http://www.openspace.org>.



Maria Soria, MMC, CPMC  
District Clerk

