



Meeting 22-15

**SPECIAL AND REGULAR MEETING  
BOARD OF DIRECTORS OF THE  
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

**Wednesday, June 8, 2022**

**Special meeting starts at 6:00 PM\*  
Regular meeting starts at 7:00 PM\***

**A G E N D A**

*Consistent with Government Code section 54953(e) and Midpeninsula Regional Open Space District Resolution 21-33, and in light of the declared state of emergency, the meeting will not be physically open to the public and all members will be teleconferencing into the meeting via a virtual platform. To maximize public safety while still maintaining transparency and public access, members of the public can listen to the meeting and participate using the following methods.*

***THIS MEETING WILL BE VIA TELECONFERENCE ONLY***

*1. The meeting can be viewed in real-time at: <https://openspace.zoom.us/j/86177713651> or listen to the meeting by dialing (669) 900-6833 or (346) 248-7799 (Meeting ID 861 7771 3651).*

*2. Members of the public may provide written or oral comments by submitting a public comment form at: <https://www.openspace.org/public-comment>*

- Comments on matters not on the agenda must be submitted prior to the time the board president calls for public comments.*
- Comments on agenda items must be submitted prior to the time public comment on the agenda item is closed.*
- All comments shall be subject to the same rules as would otherwise govern speaker comments at the board of directors meeting.*
- All written comments or requests to speak must be submitted via the public comment form. Requests to provide oral comments may be made by leaving a message at 650-772-3614 at least one hour prior to the start of the meeting. Comments via text or social media (Facebook, Twitter, etc.) will not be accepted.*

*Any comments received after the deadline, will be provided to the Board after the meeting.*

**6:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT – CLOSED SESSION**

**ROLL CALL**

**1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code Section 54957(b)(1)**

Title of Employee: General Manager

**ADJOURNMENT**

**7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

**ORAL COMMUNICATIONS**

*This portion of the agenda is for members of the public to comment on items not on the agenda; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. Individuals are limited to one comment during this section.*

**SPECIAL ORDERS OF THE DAY**

- Introduction of staff
  - Brittany Wheatman, Planner II
  - Mattea Curtis, Planner II
  - Gonzalo Rozo, Ranger
  - Madeline Vitti, Ranger
  - Nicholas Bustos, Ranger
  - Egan Hill, Assistant General Counsel

**ADOPTION OF AGENDA**

**CONSENT CALENDAR**

*All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.*

- 1. Approve the May 25, 2022 Board meeting minutes**
- 2. Claims Report**
- 3. Call District Elections in Wards 1, 2, 5, and 6 and Request Election Consolidation Services from Santa Clara, San Mateo, and Santa Cruz Counties (R-22-65)**

Staff Contact: Jennifer Woodworth, District Clerk/Assistant to the General Manager

General Manager's Recommendation:

1. Adopt a Resolution of the Board of Directors of the Midpeninsula Regional Open Space District calling an election and requesting election consolidation services – Santa Clara County, Wards 1, 2, and 5.
2. Adopt a Resolution of the Board of Directors of the Midpeninsula Regional Open Space District calling an election and requesting election consolidation services – San Mateo County, Wards 5 and 6.
3. Adopt a Resolution of the Board of Directors of the Midpeninsula Regional Open Space District calling an election and requesting election consolidation services – Santa Cruz County, Ward 6.
4. Reconfirm Board Policy 1.07 (*Board Elections*) regarding a maximum of 200 words per candidate statement, payment of candidate statements and, if required by the respective county, translations of candidate statements pursuant to the Elections Code of the State of California, in those wards where two or more candidates have qualified to appear on the ballot.
5. Adopt a Resolution of the Board of Directors of the Midpeninsula Regional Open Space District authorizing not listing any unopposed candidate for election on the November 8, 2022 ballots of Santa Clara, San Mateo, and Santa Cruz Counties.

**4. Annual Review of Finance Policies for Fiscal Year 2022 (R-22-70)**

Staff Contact: Andrew Taylor, Finance Manager and Disclosure Coordinator  
General Manager's Recommendation: Confirm the Board Financial Policies, including a minor amendment to Board Policy 3.07 – *Fund Balance Policy*.

**5. Contract with Liebert Cassidy Whitmore for Professional Legal Services (R-22-66)**

Staff Contact: Candice Basnight, Human Resources Manager  
General Manager's Recommendation: Authorize the General Manager to amend the professional services contract with Liebert Cassidy Whitmore (LCW) to increase the contract amount by \$135,000 with expenditures to a total amount not to exceed \$185,000, for labor negotiations and employment relations matters, and to extend the contract end date from June 30, 2022 to June 30, 2024.

**6. Authorization to Contribute a \$1.5 Million Payment from Fiscal Year 2021-2022 Budget Savings to the Section 115 Trust Administered by Public Agency Retirement Services (PARS) (R-22-71)**

Staff Contact: Andrew Taylor, Finance Manager and Disclosure Coordinator  
General Manager's Recommendation: Authorize the General Manager to deposit \$1.5 Million into the Midpeninsula Regional Open Space District's PARS account established under a Section 115 Trust to pre-fund pension obligations.

**7. Earthquake Insurance Purchase for Administrative Office at 5050 El Camino Real (R-22-72)**

Staff Contact: Ann Marie Hoyt, Risk Management Analyst II  
General Manager's Recommendation: Authorize the General Manager to purchase Earthquake Insurance for Administrative Office at 5050 El Camino Real with an annual premium of \$74,954.

**BOARD BUSINESS**

*Public comment on agenda items at the time each item is considered by the Board of Directors.*

**8. Consideration of the Multi-use Through Trail Alignment at Bear Creek Redwoods Open Space Preserve (R-22-69)**

Staff Contact: Bryan Apple, Capital Projects Field Manager  
General Manager's Recommendation: Review and approve the recommended revised alignment of the Multi-Use Through Trail at Bear Creek Redwoods Open Space Preserve and the designation of an additional hiking/equestrian trail. Consider a phased opening of the Multi-Use Through Trail.

**9. Fiscal Year 2022-23 Budget and Capital Improvement and Action Plan (R-22-67)**

Staff Contact: Stefan Jaskulak, Chief Financial Officer and Director of Administrative Services  
General Manager's Recommendation:

1. Adopt a Resolution approving the Fiscal Year 2022-23 (FY23) Budget and Capital Improvement and Action Plan.
2. Adopt a Resolution approving the Classification and Compensation Plan for Fiscal Year 2022-23.

## 10. Oral Update on Midpeninsula Regional Open Space District 50th Anniversary

Staff Contact: Kori Skinner, Public Affairs Manager

General Manager's Recommendation: No Board action required.

### INFORMATIONAL MEMORANDA

- Bear Creek Redwoods Open Space Preserve Phase II Trail Improvements – North-East Trailhead Equestrian Access

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

- A. Committee Reports
- B. Staff Reports
- C. Director Reports

### ADJOURNMENT

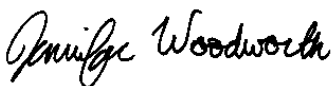
*\*Times are estimated and items may appear earlier or later than listed. Agenda is subject to change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 5050 El Camino Real, Los Altos, California 94022.

### CERTIFICATION OF POSTING OF AGENDA

I, Jennifer Woodworth, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on June 2, 2022, at the Administrative Offices of MROSD, 5050 El Camino Real, Los Altos California, 94022. The agenda and any additional written materials are also available on the District's web site at <http://www.openspace.org>.



Jennifer Woodworth, MMC, CPMC  
District Clerk/Assistant to the General Manager

