

R-20-140 Meeting 20-27 November 18, 2020

AGENDA ITEM 3

AGENDA ITEM

Quarter 1 Proposed Budget Amendments to the Fiscal Year ending June 30, 2021

GENERAL MANAGER'S RECOMMENDATION

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Adopt a resolution approving the proposed Quarter 1 budget amendments for the fiscal year ending June 30, 2021.

SUMMARY

This report presents the Quarter 1 (Q1) proposed budget amendments by fund for both revenue and expense. Proposed revenue budget adjustments for the fiscal year ending June 30, 2021 (FY21) decrease revenue by \$1,200,000 to make the Fund 50 property tax revenue budget consistent with estimates provided by Goodwin Consulting Group as presented at the Board of Director's (Board) July 8, 2020 meeting. This decrease in the Fund 50 property tax revenue budget is offset by the Fund 50 fund balance. Proposed Q1 FY21 expenditure budget adjustments for services, supplies and capital improvements result in a \$152,000 net increase from the amended budget. This increase is primarily due to project deferrals or delays in FY20 due to COVID-19 that shifted work into FY21, namely the Purisima Creek Fence Construction, Purisima Creek Redwoods (MAA03-003) and Upper La Honda Creek Grazing Infrastructure (MAA05-002) projects. The budget adjustments also include net zero budget shifts between funds, projects and expenditure categories in the proposed budget adjustments.

The quarterly budget amendment process includes an evaluation of the year-to-date financial performance to highlight any potential material changes on future financial performance expectations for Board consideration. The Q1 review of financial performance and economic conditions indicates that the expected financial performance remains in line with longer-term financial projections (see Attachments 5 and 6 for supporting commentary and schedules). Uncertainty about the longer-term economic effects from COVID-19, including the duration and extent of activity restrictions, remains an unknown. That said, the local and state budget and funding priorities have shifted due to COVID-19 and the recent fires, such that grants and other local/county and state funding opportunities will be significantly reduced in the coming years. At this time no additional Board actions related to COVID-19 are recommended.

DISCUSSION

The Board adopted the FY21 Budget and Action Plan at the June 24, 2020 regular meeting (R-20-68) with a total budget of \$81.2 million. Prior Board-approved adjustments have brought the FY21 amended budget to \$83.4 million. The proposed Q1 adjustments slightly increase this

number by \$0.2 million to \$83.6 million (see Table 2). The original FY21 revenues were projected at \$65.2 million. Based on revised projections, revenues are now estimated at \$64.2 million (see Table 1).

Proposed FY21 Budget Quarter 1 Amendments – Revenues

The adopted FY21 revenue budget was \$65.2 million. As of September 30, 2020, the Board had authorized an increase in the grant revenue budget by \$232,358. Q1 revenue adjustments include a shift of \$143,500 in grant revenue from General Fund Operating (Fund 10) to Measure AA (MAA) Capital (Fund 30) to reflect a change in fund source and status for the Purisima-to-the-Sea Trail and Parking Area Project (changing from an operating project to a Measure AA capital project).

Q1 adjustments also include a property tax revenue reduction of \$1.2 million from Fund 50 (Measure AA debt service) to align with the tax revenue projections provided by the District's Tax Administration Consultant (Goodwin Consulting Group) at the Board's July 8, 2020 meeting. This reduction is offset by a corresponding reduction to the Fund 50 fund balance. Measure AA tax levy revenues for the Measure AA debt service is collected almost a year in advance due to timing difference of payments and receipts (payments are due in September, but receipts do not start until November). Moreover, the calculations for the debt service levy have a rounding factor due to system limitations. The Fund 50 fund balance is comprised of this cumulative balance between tax receipts and debt service payments. Theses shifts leave the amended FY21 revenue budget at \$64.2 million, or \$1.0 million below the adopted revenue budget.

Table 1 lists the projected revenue by Fund, including amendments to date.

Table 1: Summary of Projected FY21 Revenue

DISTRICT REVENUE BY FUND & CATEGORY	FY21 Adopted Budget	YTD Approved Budget Amendments	Amended Budget (as of 9/30/2020)	Quarter 1 Proposed Budget Amendments	FY21 Proposed Amended Budget
General Fund Operating	0=<001.01		0.55 1.55 6.55	(01.10.700)	07 (000 100
(Fund 10)	\$56,891,245	\$232,358	\$57,123,603	(\$143,500)	\$56,980,103
Property Tax	53,487,274		53,487,274		53,487,274
Grants	293,500	232,358	525,858	(143,500)	382,358
Interest Income	894,260		894,260		894,260
Rental Income	1,729,450		1,729,450		1,729,450
Rancho San Antonio Agreement	386,761		386,761		386,761
Miscellaneous	100,000		100,000		100,000
Hawthorns (Fund 20)	\$13,500	\$0	\$13,500	\$0	\$13,500
Interest Income	13,500		13,500		13,500
Measure AA Land/Capital					
(Fund 30)	\$2,032,984	\$0	\$2,032,984	\$143,500	\$2,176,484
Grants	1,621,509		1,621,509	143,500	1,765,009
Interest Income	411,475		411,475		411,475
General Fund Land/Capital					
(Fund 40)	\$0	\$0	\$0	\$0	\$0
Grants	0		0		-
Debt Service Fund (Fund 50)	\$6,241,040	\$0	\$6,241,040	(\$1,200,000)	5,041,040
Property Tax	6,200,000		6,200,000	(1,200,000)	5,000,000
Interest Income	41,040		41,040		41,040
TOTAL DISTRICT REVENUE	\$65,178,769	\$232,358	\$65,411,127	(\$1,200,000)	\$64,211,127

Proposed Quarter 1 Amendments to the FY21 Budget – Expenses

The proposed Q1 budget amendments result in a net increase of \$152,000, bringing the total new amended FY21 Budget to \$83,584,804. Table 2 summarizes the FY21 adopted budget and proposed Q1 budget amendments by Fund. A summary of changes by fund follows Table 2.

DISTRICT BUDGET BY FUNDING SOURCE	FY21 Adopted Budget	YTD Approved Budget Amendments	Amended Budget (as of 9/30/2020)	Quarter 1 Proposed Budget Amendments	FY21 Proposed Amended Budget
Fund 10 - General Fund					
Operating	\$36,773,825	\$511,358	\$37,285,183	(\$125,500)	\$37,159,683
Fund 20 - Hawthorn Fund	\$110,200	\$0	\$110,200	(\$42,000)	\$68,200
Fund 30 - MAA					
Land/Capital	\$11,868,588	\$1,075,000	\$12,943,588	\$469,500	\$13,413,088
Fund 40 - General Fund					
Land/Capital	\$15,856,328	\$596,580	\$16,452,908	(\$150,000)	\$16,302,908
Fund 50 - Debt Service	\$16,640,925	\$0	\$16,640,925	\$0	\$16,640,925
Total	\$81,249,866	\$2,182,938	\$83,432,804	\$152,000	\$83,584,804

Table 2: Summary of FY21 Budget by Fund

As part of the increases and decreases in the total District budget, the General Fund Operating (Fund 10) budget is proposed to decrease by a net of \$125,500 primarily due to the following:

- An \$18,000 shift from the Fund 40 New South Area Field Office Facility (31601) capital project to the Fund 10 Information Systems and Technology (IST) computer hardware operating budget since the planned computer equipment purchases do not meet the \$25,000 capital threshold to keep the expenses within Fund 40.
- A project budget shift of \$143,500 for the Purisima-to-the-Sea Trail and Parking Area Project out of Fund 10 and into Fund 30 (MAA Capital) since project expenses are now deemed MAA eligible.

The Hawthorns Fund (Fund 20) budget is proposed to decrease by \$42,000 due to the following:

• Cancelation of work to review partner plans for rehabilitation and reuse of the Hawthorns historic buildings due to private partner opting to relocate their project to a different site.

The Measure AA Capital (Fund 30) budget is increasing by a net of \$469,500 primarily due to:

- A \$132,000 shift out of Fund 40 and into Fund 30 for the following land acquisition projects since all are deemed MAA eligible:
 - o \$5,000 from VP19-001 El Sereno Trails, Wildlife Corridors and Land Conservation to MAA19-004 San Jose Water Co Land Purchase
 - \$50,000 from VP03-002 South Cowell Upland Land Conservation to MAA03-006 South Cowell Land Uplands Land Purchase
 - o \$77,000 from VP01-001 Miramontes Ridge Land Conservation to MAA01-005 Johnston Ranch Land Acquisition
- The addition of \$97,000 each to complete two projects delayed in late FY20 due to shelter-in-place orders that will be completed this fiscal year: *Purisima Creek Fence*

Construction, Purisima Creek Redwoods (MAA03-003) and the Upper La Honda Creek Grazing Infrastructure (MAA05-002).

• A \$143,500 shift out of Fund 10 and into Fund 30 (MAA Capital) for the Purisima-to-the-Sea Trail and Parking Area Project since project expenses are now deemed MAA eligible.

The General Fund Capital (Fund 40) budget is proposed to decrease by \$150,000 primarily due to:

- A \$132,000 shift out of Fund 40 and into Fund 30 for the following land acquisition projects since all are deemed MAA eligible:
 - o \$5,000 from VP19-001 El Sereno Trails, Wildlife Corridors and Land Conservation to MAA19-004 San Jose Water Co Land Purchase
 - o \$50,000 from VP03-002 South Cowell Upland Land Conservation to MAA03-006 South Cowell Land Uplands Land Purchase
 - o \$77,000 from VP01-001 Miramontes Ridge Land Conservation to MAA01-005 Johnston Ranch Land Acquisition
- An \$18,000 shift out of Fund 40 New South Area Field Office Facility (31601) project and into Fund 10 Information Systems and Technology (IST) computer hardware operating budget since the planned computer equipment purchases for the new facility does not meet the \$25,000 capital threshold to keep the expenses within Fund 40.

The proposed budget amendments listed above (see Attachment 2 for full list) require Board approval per Board policy 3.04 Budget and Expenditure Authority.

FISCAL IMPACT

The original projection for FY21 revenue was \$65,178,769. The total amended revenues are now estimated at \$64,211,127. The District retains \$20,196,342 in other funding sources, resulting in a total of \$84,407,469 in available funding. The FY21 proposed Q1 budget amendments result in a net increase of \$152,000 and a new amended budget of \$83,584,804.

Table 4 below summarizes the FY21 estimated change in fund balance as a positive change, with a resulting total fund balance of \$822,665.

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EV20 Estimated Change in	Fund 10	Fund 20	Fund 30	Fund 40	Fund 50	
FY20 Estimated Change in Fund Balance	General Fund	Hawthorn	Measure AA Capital	General Fund Capital	Debt Service	Total
Total Amended Revenues	\$56,980,103	\$13,500	\$2,176,484	\$0	\$5,041,040	\$64,211,127
Total Amended Other Funding Sources	(19,688,420)	54,700	11,648,079	16,302,908	11,879,075	20,196,342
Grand Total: Revenues & Other Funding Sources*	\$37,291,683	\$68,200	\$13,824,563	\$16,302,908	\$16,920,115	\$84,407,469
Total Amended Expenses	\$37,159,683	\$68,200	\$13,413,088	\$16,302,908	\$16,640,925	\$83,584,804
Adopted Change in Fund Balance*	143,500	0	411,475	0	279,190	834,165
Net Change in Fund Balance	(11,500)	0	0	0	0	(11,500)
Amended Change in Fund Balance*	\$132,000	\$0	\$411,475	\$0	\$279,190	\$822,665

Table 4: FY21 Estimated Change in Fund Balance

^{*} Includes the use of Bond proceeds to fund capital expenditures.

The COVID-19 pandemic and the statewide fires have impacted local and state budgets significantly, reducing their revenues and increasing their expenses. This is already evident in the reduction of grant availability and the inability to secure an \$8 million member request in the 2020/21 State budget for the acquisition of Cloverdale. Other grant pools have either reduced the available funding or have paused their programs, such as Measure K from San Mateo County and fire safe grants from the State. While there is no direct impact to the District's budget, since grant revenue is only accounted for when it is awarded, this change does limit the ability to leverage District funds in the immediate future. At this time, it behooves the District to move projects forward toward "shovel ready" to be strategically poised in securing grant funds when such funding is replenished and available.

PUBLIC NOTICE

Public notice was provided as required by the Brown Act.

CEQA COMPLIANCE

This item is not a project subject to the California Environmental Quality Act.

NEXT STEPS

Upon Board approval, staff will make the necessary Budget amendments.

Attachments:

- 1. Resolution Amending the FY21 Budget by Fund
- 2. FY21 Quarter 1 Budget Amendments by Fund and Project
- 3. FY21 Quarter 1 Budget Amendments by Department & Budget Category
- 4. FY21 Quarter 1 Budget Amendments Detail by GL Account
- 5. Q1 FY21 Financial Performance Comments
- 6. Q1 FY21 Budget Performance Report "Green Report"

Responsible Department Head:

Mike Bower, Budget & Analysis Manager

Staff contact:

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Prepared by:

Mike Bower, Budget & Analysis Manager Elissa Martinez, Management Analyst II Lupe Hernandez, Management Analyst I

RESOLUTION NO. 20-

RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT AMENDING THE BUDGET FOR FISCAL YEAR 2020-2021

WHEREAS, on June 24, 2020 the Board of Directors of the Midpeninsula Regional Open Space District adopted the Fiscal Year ending June 30, 2021 (FY21) Budget and Action Plan; and

WHEREAS, on July 22, 2020 and August 26, 2020 the Board of Directors of the Midpeninsula Regional Open Space District amended the FY21 Budget; and

WHEREAS, the General Manager recommends amending the FY21 Budget to reflect requests for budget shifts in services and supplies and capital improvements, resulting in a net increase;

NOW, THEREFORE, the Board of Directors of the Midpeninsula Regional Open Space District does resolve as follows:

SECTION ONE. Approve the proposed revenue amendments to the FY21 Budget for the Midpeninsula Regional Open Space District resulting in a net decrease as follows:

DISTRICT BUDGET BY FUNDING SOURCE	FY21 Adopted Budget	YTD Approved Budget Amendments	Amended Budget (as of 9/30/2020)	Quarter 1 Proposed Budget Amendments	FY21 Proposed Amended Budget
Fund 10 - General Fund Operating	\$56,891,245	\$232,358	\$57,123,603	(\$143,500)	\$56,980,103
Fund 20 - Hawthorn Fund	\$13,500	\$0	\$13,500	\$0	\$13,500
Fund 30 - MAA Land/Capital	\$2,032,984	\$0	\$2,032,984	\$143,500	\$2,176,484
Fund 40 - General Fund Land/Capital	\$0	\$0	\$0	\$0	\$0
Fund 50 - Debt Service	\$6,241,040	\$0	\$6,241,040	(\$1,200,000)	\$5,041,040
Total	\$65,178,769	\$232,358	\$65,411,127	(\$1,200,000)	\$64,211,127

SECTION TWO. Approve the recommended budget amendments to the FY21 Budget for the Midpeninsula Regional Open Space District resulting in a net increase as follows:

DISTRICT BUDGET BY FUNDING SOURCE	FY21 Adopted Budget	YTD Approved Budget Amendments	Amended Budget (as of 9/30/2020)	Quarter 1 Proposed Budget Amendments	FY21 Proposed Amended Budget
Fund 10 - General Fund Operating	\$36,773,825	\$511,358	\$37,285,183	(\$125,500)	\$37,159,683
Fund 20 - Hawthorn Fund	\$110,200	\$0	\$110,200	(\$42,000)	\$68,200
Fund 30 - MAA Land/Capital	\$11,868,588	\$1,075,000	\$12,943,588	\$469,500	\$13,413,088
Fund 40 - General Fund Land/Capital	\$15,856,328	\$596,580	\$16,452,908	(\$150,000)	\$16,302,908
Fund 50 - Debt Service	\$16,640,925	\$0	\$16,640,925	\$0	\$16,640,925
Total	\$81,249,866	\$2,182,938	\$83,432,804	\$152,000	\$83,584,804

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	D by the Board of Directors of the Midpeninsula Regional										
Open Space District on	, 2020, at a regular meeting thereof, by the following vote:										
AYES:											
NOES:											
ABSTAIN:											
ABSENT:											
ATTEST:	APPROVED:										
Jed Cyr, Secretary	Karen Holman, President										
Board of Directors	Board of Directors										
APPROVED AS TO FORM:											
Hilary Stevenson, General Counsel											

SECTION THREE. Monies are hereby appropriated in accordance with said budget by

FY21 Quarter 1 Budget Amendments by Project including description (Attachment 2)

Operating (I	Fund 10) Project Adjustments	Q1	lcon	Explanation
		Adjustment		
40013	50th Anniversary Planning			Assigning funds to a project number.
61017	Fuel Reduction Implementation			Funds not needed - reallocating to base GL.
80069	Mountain Lion Collaring Effort - RSA			Assigning funds to CIAP project (previously <i>Coordination Purposes Only</i> project).
VP03-003	Purisima-to-the-Sea Parking Area and Feasibility	(143,500)	→	Moving budget to MAA because project expenses are now deemed MAA eligible.
	TOTAL FUND 10	(103,500)		
	Fund 10 - net operating expense adjustments	(22,000)	↑↓	Reallocating budget to and from projects.
	GRAND TOTAL FUND 10	(\$125,500)		

Hawthorn (F	und 20) Project Adjustments	Q1	Icon	Explanation
		Adjustment		
VP06-001	Hawthorns Historic Complex – Short-term Bldg	(42,000)	↑↓	Review of plans for building reuse canceled due to lack of interested party.
	Assessment and Eval			
	TOTAL FUND 20	(\$42,000)		

Measure AA	Measure AA Capital (Fund 30) Project Adjustments		Icon	Explanation
		Adjustment		
MAA01-005	Johnston Ranch Land Acquisition	77,000	$\uparrow\downarrow$	Shifting funds from VP fund 40 budget to MAA fund 30 budget as land acquisition scheduled to close FY22.
MAA02-002	Ravenswood Bay Trail Design and Implementation	-	↑↓	Reallocating funds to different GL account for construction mitigation.
	Purisima Creek Fence Construction, Purisima Creek Redwoods	97,000	↑↓	Delay in project start due to COVID-19, funds not used last fiscal year but will be needed this fiscal year to complete work.
MAA03-005	Purisima-to-the-Sea Trail and Parking Area Feasibility and Plan	143,500	↑↓	Moving budget to MAA because project expenses are now deemed MAA eligible.
MAA03-006	South Cowell Uplands Land Purchase	50,000	$\uparrow\downarrow$	Shifting funds from VP fund 40 budget to MAA fund 30 budget as land acquisition scheduled to close FY21.
MAA05-002	Upper La Honda Creek Grazing Infrastructure	97,000	↑↓	Delay in project start due to COVID-19, funds not used last fiscal year but will be needed this fiscal year to complete work.
MAA19-004	San Jose Water Co Land Purchase	5,000	↑↓	Shifting funds from VP fund 40 budget to MAA fund 30 budget as land acquisition was approved at the 7/22/2020 Board meeting.
MAA22-005	Beatty House removal and Site Restoration	-	↑↓	Reallocating funds to different GL account for CEQA services contract.
	TOTAL FUND 30	\$469,500		

General Fun	d Capital (Fund 40) Project Adjustments	Q1	Icon	Explanation
		Adjustment		
31601	New South Area Field Office Facility	(18,000)	↑↓	Computer equipment too small of an amount to be condsidered capitalizable, moving budget to fund 10 operating.
None	Land Fund	(23,000)	↑↓	Assigning funds to new CIAP project from Land Fund.
VP01-001	Miramontes Ridge Land Conservation	(77,000)	^↓	Shifting funds from VP fund 40 budget to MAA fund 30 budget as land acquisition scheduled to close FY22.
VP03-002	South Cowell Uplands Land Purchase	(50,000)	↑↓	Shifting funds from VP fund 40 budget to MAA fund 30 budget as land acquisition scheduled to close FY21.
VP08-002	Pratt Trust Property Purchase	23,000	^↓	Assigning funds to new CIAP project from Land Fund.
VP19-001	El Sereno Trails, Wildlife Corridors and Land	(5,000)	↑↓	Shifting funds from VP fund 40 budget to MAA fund 30 budget as land acquisition was approved at the 7/22/2020 Board
	Conservation			meeting.
	TOTAL FUND 40	(\$150,000)		

FY21 Quarter 1 Budget Amendments by Project including description (Attachment 2)

	GRAND TOTAL	\$152,000
\rightarrow	Project will continue next fiscal year (or later)	\$0
↑	Increase to project cost	\$0 \$0
↑↓	Reallocation of funds, no net increase	\$152,000
<\$	Savings this fiscal year	\$0
	TOTAL	\$152,000

FY21 Quarter 1 Budget Amendments by Department & Budget Category (Attachment 3)

DISTRICT BUDGET BY FY21 A EXPENDITURE CATEGORY		FY21 Adopted Budget	YTD Approved Budget Amendments	Amended Budget (as of 9/30/2020)	Quarter 1 Proposed Budget Amendments	FY21 Proposed Amended Budget
Administrative Services						
Salaries and Benefits		\$5,357,276		\$5,357,276		\$5,357,276
Services and Supplies		\$1,776,690		\$1,776,690	\$18,000	\$1,794,690
Total Operating Expenditures		\$7,133,966	\$0	\$7,133,966	\$18,000	\$7,151,966
General Fu	nd Capital	\$80,000	\$75,000	\$155,000	(\$18,000)	\$137,000
Total Capital Expenditure		\$80,000	\$75,000	\$155,000	(\$18,000)	\$137,000
Total Administrative Services Expenditur	es	\$7,213,966	\$75,000	\$7,288,966	\$0	\$7,288,966
Engineering & Construction		Ć4 445 420		Ć4 445 430		64 445 420
Salaries and Benefits	C1 - CC - C 1 -	\$1,145,128		\$1,145,128		\$1,145,128
Less: MAA Reimbursable	Staff Costs	(\$353,054)	40	(\$353,054)	40	(\$353,054)
Net Salaries and Benefits		\$792,074	\$0	\$792,074	\$0	\$792,074
Services and Supplies		\$186,768		\$186,768	40	\$186,768
Total Operating Expenditu		\$978,842		\$978,842	\$0	\$978,842
	AA Capital	\$7,300,554	4447.000	\$7,300,554		\$7,300,554
General Fu		\$13,941,983	\$417,800	\$14,359,783	40	\$14,359,783
Total Capital Expenditure		\$21,242,537	\$417,800	\$21,660,337	\$0	\$21,660,337
Total Engineering & Construction Expend	litures	\$22,221,379	\$417,800	\$22,639,179	\$0	\$22,639,179
General Counsel						
Salaries and Benefits		\$701,221		\$701,221		\$701,221
Services and Supplies		\$99,185		\$99,185		\$99,185
Total Operating Expenditu	roc	\$800,406		\$800,406	\$0	\$800,406
Total General Counsel Expenditures	1163	\$800,406		\$800,406	\$0	\$800,406
Total General Counsel Expenditures		Ş600, 4 00		3600,400	ŞU	3000,400
General Manager						
Salaries and Benefits		\$1,741,796		\$1,741,796		\$1,741,796
Services and Supplies		\$476,825		\$476,825		\$476,825
Total Operating Expenditu	roc	\$2,218,621		\$2,218,621	\$0	\$2,218,621
Total General Manager Expenditures	1103	\$2,218,621		\$2,218,621	\$0	\$2,218,621
Total General Manager Expenditures		72,210,021		72,210,021	Ψ.	ŲZ,Z10,0Z1
Land & Facilities						
Salaries and Benefits		\$6,599,123		\$6,599,123		\$6,599,123
Less: MAA Reimbursable	Staff Costs	(\$216,175)		(\$216,175)		(\$216,175)
Net Salaries and Benefits	ocajj cooto	\$6,382,948	\$0	\$6,382,948	\$0	\$6,382,948
Services and Supplies		\$3,544,930	\$511,358	\$4,056,288	Ψ.	\$4,056,288
Total Operating Expenditu	ires	\$9,927,878	\$511,358	\$10,439,236	\$0	\$10,439,236
Hawthorn Services and Supplies		\$62,200	7022,000	\$62,200	7-	\$62,200
Total Hawthorn Expenditu	ires	\$62,200	\$0	\$62,200	\$0	\$62,200
•	AA Capital	\$696,500	7-2	\$696,500	\$194,000	\$890,500
General Fu	,	\$1,247,845	\$103,780	\$1,351,625	, , ,,,,,,,	\$1,351,625
Total Capital Expenditure		\$1,944,345	\$103,780	\$2,048,125	\$194,000	\$2,242,125
Total Land & Facilities Expenditures		\$11,934,423	\$615,138	\$12,549,561	\$194,000	\$12,743,561
Natural Resources						
Salaries and Benefits		\$1,702,139		\$1,702,139		\$1,702,139
Less: MAA Reimbursable :	Staff Costs	(\$55,257)		(\$55,257)		(\$55,257)
Net Salaries and Benefits		\$1,646,882		\$1,646,882		\$1,646,882
Services and Supplies		\$2,851,933		\$2,851,933		\$2,851,933
Total Operating Expenditu		\$4,498,815	\$0	\$4,498,815	\$0	\$4,498,815
	AA Capital	\$1,086,757		\$1,086,757		\$1,086,757
General Fu		\$95,000		\$95,000		\$95,000
Total Capital Expenditure	es	\$1,181,757	\$0	\$1,181,757	\$0	\$1,181,757
Total Natural Resources Expenditures		\$5,680,572	\$0	\$5,680,572	\$0	\$5,680,572

FY21 Quarter 1 Budget Amendments by Department & Budget Category (Attachment 3)

	FYZI Quarter I	Buaget Amenaments	by Department & Bu	aget Category (Attaci	nment 3)	
	DISTRICT BUDGET BY EXPENDITURE CATEGORY	FY21 Adopted Budget	YTD Approved Budget Amendments	Amended Budget (as of 9/30/2020)	Quarter 1 Proposed Budget Amendments	FY21 Proposed Amended Budget
Planni	ng					
1 1011111	Salaries and Benefits	\$1,611,040		\$1,611,040		\$1,611,040
	Less: MAA Reimbursable Staff Costs	(\$44,749)		(\$44,749)		(\$44,749)
	Net Salaries and Benefits	\$1,566,291		\$1,566,291		\$1,566,291
	Services and Supplies	\$455,611		\$455,611	(\$143,500)	\$312,111
	Total Operating Expenditures	\$2,021,902		\$2,021,902	(\$143,500)	\$1,878,402
	Hawthorn Capital	\$48,000		\$48,000	(\$42,000)	\$6,000
	Total Hawthorn Expenditures	\$48,000		\$48,000	(\$42,000)	\$6,000
	Measure AA Capital	\$1,207,777		\$1,207,777	\$143,500	\$1,351,277
	General Fund Capital	\$51,500		\$51,500	,	\$51,500
	Total Capital Expenditures	\$1,259,277	\$0	\$1,259,277	\$143,500	\$1,402,777
Total F	Planning Expenditures	\$3,329,179	\$0	\$3,329,179	(\$42,000)	\$3,287,179
Dublic	Affairs					
Fublic	Salaries and Benefits	\$967,506		\$967,506		\$967,506
	Services and Supplies	\$889,381		\$889,381		\$889,381
	Total Operating Expenditures	\$1,856,887		\$1,856,887	\$0	\$1,856,887
Total (Public Affairs Expenditures	\$1,856,887		\$1,856,887	\$0	\$1,856,887
Totali	abile Arrairs Experiantales	71,030,007		71,030,007	70	71,030,007
Real P	roperty					
	Salaries and Benefits	\$786,376		\$786,376		\$786,376
	Services and Supplies	\$138,884		\$138,884		\$138,884
	Total Operating Expenditures	\$925,260		\$925,260	\$0	\$925,260
	Measure AA Land and Associated Costs	\$1,577,000	\$1,075,000	\$2,652,000	\$132,000	\$2,784,000
	General Fund Land and Associated Costs	\$440,000	. , ,	\$440,000	(\$132,000)	\$308,000
	Total Land and Associated Costs	\$2,017,000	\$1,075,000	\$3,092,000	\$0	\$3,092,000
Total I	Real Property Expenditures	\$2,942,260	\$1,075,000	\$4,017,260	\$0	\$4,017,260
\ <i>(</i> ! = ! + = .	r Services					
Visitor	Salaries and Benefits	\$5,690,801		\$5,690,801		\$5,690,801
	Services and Supplies	\$5,690,801		\$5,690,801		\$3,690,801
	Total Operating Expenditures	\$6,411,248		\$6,411,248	\$0	\$6,411,248
	General Fund Land and Associated Costs	\$0,411,248		\$0,411,248	30	\$0,411,248
	Total Land and Associated Costs	\$0	\$0	\$0 \$0	\$0	\$0
Total \	Visitor Services Expenditures	\$6,411,248	\$0	\$6,411,248	\$0	\$6,411,248
Total	risitor services experiantales	ψο)-121/2 10	φυ	ψ0) 121 <u>)</u> 2 10	Ų.	ψο)-111 <u>/</u> 12-10
Debt S	Service					
	Debt Service	\$16,640,925		\$16,640,925		\$16,640,925
	Total Debt Service Expenditures	\$16,640,925		\$16,640,925		\$16,640,925
Total [Debt Service Expenditures	\$16,640,925		\$16,640,925		\$16,640,925
Total	District Budget	\$81,249,866	\$2,182,938	\$83,432,804	\$152,000	\$83,584,804
· Otal I	DISTRICT DAUGET	701,273,800	72,102,330	703,732,804	7132,000	703,304,804

FY21 Quarter 1 Budget Amendments by GL Account (Attachment 4)

Budget Categories / Accounts	Budget as of Sept 30	Quarter 1 Proposed Budget Amendment	Quarter 1 Proposed Amended Budget
10-30-320-5299 - Other Professional Services	\$218,500	(\$143,500)	\$75,000
10-50-550-6803 - Computer Hardware	\$73,500	\$18,000	\$91,500
General Fund (10) Services & Supplies		(\$125,500)	
20-30-320-8201 - ARCHITECT/ENGINEERING SERVS	\$42,000	(\$42,000)	\$0
Hawthorn Fund (20) Capital/Fixed Assets		(\$42,000)	
30-20-230-8101 - REAL ESTATE SERVICES	\$2,652,000	\$132,000	\$2,784,000
30-30-320-8201 - ARCHITECT/ENGINEERING SERVS	\$113,000	\$143,500	\$256,500
30-35-325-8201 - ARCHITECT/ENGINEERING SERVS	\$1,255,250	(\$30,000)	\$1,225,250
30-35-325-8202 - ENVIRONMENTAL/PLANNING SERVICES	\$150,000	\$30,000	\$180,000
30-61-621-8205 - CONSTRUCTION	\$161,575	\$194,000	\$355,575
30-80-820-8205 - CONSTRUCTION	\$140,000	\$8,534	\$148,534
30-80-830-8202 - ENVIRONMENTAL/PLANNING SERVICES	\$162,000	(\$8,534)	\$153,466
MAA (30) Capital/Fixed Assets		\$469,500	
40-20-230-8101 - REAL ESTATE SERVICES	\$390,000	(\$132,000)	\$258,000
40-50-550-8303 - Computer Equipment	\$80,000	(\$18,000)	\$62,000
General Fund (40) Capital/Fixed Assets		(\$150,000)	
Total Budget Amendments - Increase / (Decrease)		\$152,000	

Q1 FY21 Financial Performance Comments

Overall District Financial Health:

With Fiscal Year 2021 (FY21) expenditures tracking to budget or less and revenues tracking to budget or better, District financial health is currently expected to be consistent with, or better than, the FY21 adopted budget. While substantial uncertainty about the longer-term negative economic impacts from COVID-19 remain, there have not been any developments during Q1 that indicate an increased likelihood or severity of future negative impacts. The December 2020 tax collections, as compared compare to past years and planned amounts, will be an important indicator of the reasonableness of District revenue projections.

Revenues:

The vast majority of budgeted annual revenue is derived from Property Taxes (93%) which are received in Q2 (December) and Q4 (April). Accordingly, Q1 revenues of \$2.9 million represent only 5% of the annual amended budget of \$64.2 million. The \$2.9 million FY21 Q1 revenues are \$1.8 million more than the \$1.1 million received Q1 last year. Additional commentary on Q1 revenue budget variances can be found in the Q1 Budget Amendment Board report.

FY21 adopted budget revenues were \$1.5 million less than the initially proposed budget to hedge against unfavorable tax receipts risk associated with COVID-19 and the possibility that the counties may suspend the Teeter Plan. Consistent with comments in the Controller's Monthly Investment Report to the Board (October 9), at this time there is no indication that counties plan to suspend the Teeter Plan or that tax receipts will be less than planned. As a result of these partially offsetting variances, tax revenues are currently expected to be at or slightly favorable to the budget at fiscal year-end. The December 2020 tax collections, as compared compare to past years and planned amounts, will be an important indicator of the reasonableness of District revenue projections and Teeter Plan suspension risk.

Expenditures:

Expenditures for Q1 were \$23.4 million or about 28% of the annual amended budget. Excluding Land (which is traditionally not budgeted) and Debt Service, expenditures were 10.2 million or 19% of plan. The Q1 percentage spend of the annual budget is tracking similarly to past years. If the proposed Q1 budget amendments are adopted (see Board report for more detail), expenditures are expected to end the year at or below the amended FY21 budget.

Other Financial Considerations:

Some important economic factors have improved since the initial economic impacts of the pandemic:

- National unemployment rose from 3.5% in February 2020 to a high of 14.7% in April and then has had a declining trend since then to 7.9% in September (US Bureau of Labor Statistics, Civilian Unemployment Rate). For comparison, the San Jose-Sunnyvale-Santa Clara, CA Metropolitan Statistical Area unemployment rate is 7.1% in September.
- An overall recovery in the stock market since late March with many major indices up 50% or more from late March lows and recently achieving pre-pandemic index levels.

Major fiscal stimulus actions and a drop in interest rates have contributed to the unemployment rate and stock market recovery. Whether these recoveries will be sustainable into the future is a major unknown, considering the cost of financing stimulus packages and reduced Federal Reserve options at

Q1 FY21 Financial Performance Comments

such low interest rate levels. Current-dollar GDP increased 38.0 percent, or \$1.64 trillion, in the third quarter to a level of \$21.16 trillion after a second quarter GDP decrease of 32.8 percent, or \$2.04 trillion. For comparison, Q4 2019 GDP was \$21.75 trillion, so it has dropped \$0.59 trillion to Q3 2020. While the partial Q3 recovery is encouraging, uncertainty remains around the sustainability and magnitude for continued economic growth recovery.

The low interest environment poses a potential opportunity for refinancing District bonds. The yield on a 10-Year U.S. Treasury Bond has dropped from 1.88% at the beginning of 2020 to 0.69% at the end of September. A drop of 1.19 percentage points. For reference, a 1.19 percentage point lower interest rate equates to approximately \$12,000 in reduced annual interest expense for every \$1 million in bond value. Unfortunately, interest have been increasing of late (up to 0.78% at October 19). Given the 3+ month lead time to organize and implement a bond refinancing and the upfront costs associated with refinancing, the risk of deciding to refinance would have to be weighed against the likelihood of higher interest rates at the time of refinancing settlement.



Revenue Quarterly Performance Report

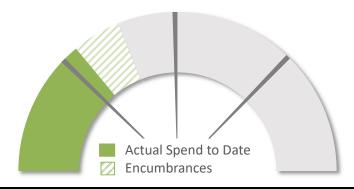


DISTRICT REVENUES BY FUND & CATEGORY	FY21 Adopted Budget	FY21 Budget Adjustments	FY21 Amended Budget	FY21 Actual (through 9/30)	Budget Remaining	Budget Used (%)
Fund 10 - General Fund	56,891,245	88,858	56,980,103	2,373,978	54,606,125	4%
General Property Taxes	53,487,274	-	53,487,274	1,038,137	52,449,137	2%
Grants Revenue	293,500	88,858	382,358	-	382,358	0%
Interest Income	894,260	-	894,260	184,668	709,592	21%
Rental Income	1,729,450	-	1,729,450	576,633	1,152,817	33%
Other Revenues	486,761	-	486,761	574,540	(87,779)	118%
Fund 20 - Hawthorn Fund	13,500	-	13,500	-	13,500	0%
Interest Income	13,500	-	13,500	-	13,500	0%
Fund 30 - MAA Fund	2,032,984	143,500	2,176,484	418,617	1,757,867	19%
Grants	1,621,509	143,500	1,765,009	418,617	1,346,392	24%
Interest Income	411,475		411,475			
Fund 40 - General Fund Capital	-	-	-	-	-	0%
Fund 50 - Debt Service	6,241,040	(1,200,000)	5,041,040	118,144	4,922,896	2%
General Property Taxes	6,200,000	(1,200,000)	5,000,000	99,456	4,900,544	2%
Interest Income	41,040	-	41,040	18,688	22,352	46%
DISTRICT REVENUES (All Funds)	65,178,769	(967,642)	64,211,127	2,910,739	61,300,388	5%

Revised: 10/27/2020



Expenses Quarterly Performance Report



DISTRICT EXPENSES BY FUND	FY21 Adopted Budget	FY21 Budget Adjustments	FY21 Amended Budget	YTD Encumbrances	FY21 Actual (through 9/30)	Budget Remaining of Amended (\$)	Budget Remaining of Amended with Encumbrances (\$)	FY21 Budget Spent of Amended (%)	FY21 Budget Spent of Amended with Encumbrances (%)	FY20 Budget Spent of Amended (%)	FY20 Budget Spent of Amended with Encumbrances (%)
Fund 10 - General Fund	36,773,825	385,858	37,159,683	3,195,352	9,177,069	27,982,614	24,787,263	25%	33%	21%	29%
Fund 20 - Hawthorn Fund	110,200	(42,000)	68,200	-	12,501	55,699	55,699	18%	18%	8%	10%
Fund 30 - MAA Fund	11,868,588	1,544,500	13,413,088	2,740,782	712,841	12,700,247	9,959,465	5%	26%	6%	71%
Fund 40 - General Fund Capital	3,894,845	143,550	4,038,395	788,321	308,178	3,730,217	2,941,895	8%	27%	3%	31%
DISTRICT EXPENSES (Subtotal)	52,647,458	2,031,908	54,679,366	6,724,455	10,210,589	44,468,777	37,744,323	19%	31%	16%	37%
Fund 40 - One Time Expenses	11,961,483	303,030	12,264,513	1,520,395	568,790	11,695,723	10,175,328	5%	17%	0%	0%
Fund 50 - Debt Service	16,640,925	-	16,640,925	•	12,594,844	4,046,081	4,046,081	76%	76%	76%	76%
DISTRICT EXPENSES (All Funds)	81,249,866	2,334,938	83,584,804	8,244,850	23,374,222	60,210,582	51,965,732	28%	38%	30%	44%

Revised: 10/27/2020

FY21 Budget Performance Report - "Green Report" by Category (through Sept 30)

							Budget	FY21	FY21	FY20	FY20
DISTRICT EXPENSES BY FUND & CATEGORY	FY21 Adopted Budget	FY21 Budget Adjustments	FY21 Amended Budget	YTD Encumbrances	FY21 Actual (through 9/30)	Budget Remaining of Amended (\$)	Remaining of Amended with Encumbrances (\$)	Budget Spent of Amended (%)	Budget Spent of Amended with Encumbrances (%)	Budget Spent of Amended (%)	Budget Spent of Amended with Encumbrances (%)
Fund 10 - General Fund	36,773,825	385,858	37,159,683	3,195,352	9,177,069	27,982,614	24,787,263	25%	33%	21%	29%
Personnel Services	25,633,171	-	25,633,171	-	7,363,692	18,269,479	18,269,479	29%	29%	24%	24%
Services and Supplies	11,140,654	385,858	11,526,512	3,195,352	1,813,376	9,713,136	6,517,784	16%	43%	14%	40%
Fund 20 - Hawthorn Fund	110,200	(42,000)	68,200	-	12,501	55,699	55,699	18%	18%	8%	10%
Services and Supplies	62,200	-	62,200	-	12,501	49,699	49,699	20%	20%	12%	14%
Capital/Fixed Assets	48,000	(42,000)	6,000	-	-	6,000	6,000	0%	0%	0%	0%
Fund 30 - MAA Fund	11,868,588	1,544,500	13,413,088	2,740,782	712,841	12,700,247	9,959,465	5%	26%	6%	71%
Personnel Services	669,235	-	669,235	-	116,159	553,076	553,076	17%	17%	30%	30%
Capital/Fixed Assets	11,199,353	1,544,500	12,743,853	2,740,782	596,682	12,147,171	9,406,390	5%	26%	4%	73%
Fund 40 - General Fund Capital	3,894,845	143,550	4,038,395	788,321	308,178	3,730,217	2,941,895	8%	27%	3%	31%
Capital/Fixed Assets	3,894,845	143,550	4,038,395	788,321	308,178	3,730,217	2,941,895	8%	27%	3%	31%
DISTRICT EXPENSES (Subtotal)	52,647,458	2,031,908	54,679,366	6,724,455	10,210,589	44,468,777	37,744,323	19%	31%	16%	37%
Fund 40 - One Time Expenses	11,961,483	303,030	12,264,513	1,520,395	568,790	11,695,723	10,175,328	5%	17%	0%	0%
Fund 50 - Debt Service	16,640,925	-	16,640,925		12,594,844	4,046,081	4,046,081	76%	76%	76%	76%
DISTRICT EXPENSES (All Funds)	81,249,866	2,334,938	83,584,804	8,244,850	23,374,222	60,210,582	51,965,732	28%	38%	30%	44%

DISTRICT EXPENSES BY FUND & CATEGORY	FY21 Adopted Budget	FY21 Budget Adjustments	FY21 Amended Budget	YTD Encumbrances	FY21 Actual (through 9/30)	Budget Remaining of Amended (\$)	Budget Remaining of Amended with Encumbrances (\$)	FY21 Budget Spent of Amended (%)	FY21 Budget Spent of Amended with Encumbrances (%)	FY20 Budget Spent of Amended (%)	FY20 Budget Spent of Amended with Encumbrances (%)
Personnel Services	26,302,406	-	26,302,406	T.	7,479,852	18,822,554	18,822,554	28%	28%	24%	24%
Services and Supplies	11,202,854	385,858	11,588,712	3,195,352	1,825,877	9,762,835	6,567,483	16%	43%	14%	40%
Capital/Fixed Assets	15,142,198	1,646,050	16,788,248	3,529,103	904,860	15,883,388	12,354,285	5%	26%	4%	56%
DISTRICT EXPENSES (Subtotal)	52,647,458	2,031,908	54,679,366	6,724,455	10,210,589	44,468,777	37,744,323	19%	31%	16%	37%
One Time Expenses	11,961,483	303,030	12,264,513	1,520,395	568,790	11,695,723	10,175,328	5%	17%	0%	0%
Debt Service	16,640,925	-	16,640,925	-	12,594,844	4,046,081	4,046,081	76%	76%	76%	76%
DISTRICT EXPENSES (All Funds)	81,249,866	2,334,938	83,584,804	8,244,850	23,374,222	60,210,582	51,965,732	28%	38%	30%	44%

Revised: 10/27/2020

			FY21			Budget	Budget	FY21	FY21	FY20	FY20
DISTRICT EXPENSES BY DEPARTMENTS (All Funds)	FY21 Adopted Budget	FY21 Budget Adjustments	Amended Budget	YTD Encumbrances	FY21 Actual (through 9/30)	Remaining of Amended (\$)	Remaining of Amended with Encumbrances (\$)	Budget Spent of Amended (%)	Budget Spent of Amended with Encumbrances (%)	Budget Spent of Amended (%)	Budget Spent of Amended with Encumbrances (%)
Administrative Services	7,133,966	93,000	7,226,966	218,078	2,298,516	4,928,450	4,710,371	32%	35%	25%	29%
Engineering & Construction	10,339,896	96,770	10,436,666	1,978,479	781,249	9,655,417	7,676,937	7%	26%	5%	60%
General Counsel	800,406	-	800,406	51,280	172,204	628,202	576,923	22%	28%	17%	23%
General Manager	2,218,621	-	2,218,621	17,209	476,062	1,742,559	1,725,350	21%	22%	19%	21%
Land & Facilities	11,934,423	809,138	12,743,561	829,174	3,009,386	9,734,175	8,905,001	24%	30%	18%	29%
Natural Resources	5,680,572	-	5,680,572	1,636,944	727,692	4,952,880	3,315,937	13%	42%	14%	47%
Planning	3,329,179	(42,000)	3,287,179	781,358	400,474	2,886,705	2,105,347	12%	36%	14%	36%
Public Affairs	1,856,887	-	1,856,887	935,532	335,511	1,521,376	585,844	18%	68%	19%	40%
Real Property	2,942,260	1,075,000	4,017,260	93,645	256,488	3,760,772	3,667,126	6%	9%	10%	12%
Visitor Services	6,411,248	-	6,411,248	182,756	1,753,006	4,658,242	4,475,486	27%	30%	23%	28%
DISTRICT EXPENSES (Subtotal)	52,647,458	2,031,908	54,679,366	6,724,455	10,210,589	44,468,777	37,744,323	19%	31%	16%	37%
One Time Expenses: Fund 40	11,961,483	303,030	12,264,513	1,520,395	568,790	11,695,723	10,175,328	5%	17%	0%	0%
Debt Service	16,640,925	-	16,640,925	-	12,594,844	4,046,081	4,046,081	76%	76%	76%	76%
DISTRICT EXPENSES (All Funds)	81,249,866	2,334,938	83,584,804	8,244,850	23,374,222	60,210,582	51,965,732	28%	38%	30%	44%