



**SPECIAL AND REGULAR MEETING
BOARD OF DIRECTORS OF THE
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

**Wednesday, September 9, 2020
Special Meeting starts at 5:00 PM*
Regular Meeting at 7:00 PM***

A G E N D A

Consistent with Governor Gavin Newsom's Executive Order N-29-20, the Governor has allowed local legislative bodies to hold public meetings via teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body or state body to avoid public gatherings, and has suspended all contrary provisions of the Brown Act.

THIS MEETING WILL BE VIA TELECONFERENCE ONLY

1. The meeting can be viewed in real-time at: <https://openspace.zoom.us/j/88288329336> or listen to the meeting by dialing (669) 900-6833 or (346) 248-7799 (Webinar ID 88288329336).

2. Members of the public may provide written comments by submitting a public comment form at: <https://www.openspace.org/public-comment>

- Comments on matters not on the agenda must be submitted prior to the time the board president calls for public comments.*
- Comments on agenda items must be submitted prior to the time public comment on the agenda item is closed.*
- All comments shall be subject to the same rules as would otherwise govern speaker comments at the board of directors meeting.*
- Electronic comments on agenda may only be submitted via the public comment form. Comments via text or social media (Facebook, Twitter, etc.) will not be accepted.*

Any comments received after the deadline, will be provided to the Board after the meeting.

5:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT – CLOSED SESSION

ROLL CALL

- 1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code Section 54957(b)(1)**
Title of Employee: Controller
General Counsel

ADJOURNMENT

7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

ROLL CALL

ORAL COMMUNICATIONS

This portion of the agenda is for members of the public to comment on items not on the agenda; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. Individuals are limited to one comment during this section.

ADOPTION OF AGENDA

SPECIAL ORDERS OF THE DAY

- Presentation by Tim Ramirez (SFPUC) Re: SFPUC Southern Skyline Boulevard Bay Area Ridge Trail Extension Project

CONSENT CALENDAR

All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.

1. **Approve August 26, 2020 Minutes**
2. **Claims Report**
3. **First Amendment to the Secured Promissory Note between Jacob Guenther and Tamara J. Shimizu (a.k.a. Tamara J. Guenther) and Midpeninsula Regional Open Space District for a Fee Determinable Estate at 5705 Alpine Road, Portola Valley, CA 94028, adjoining Skyline Ridge Open Space Preserve in unincorporated San Mateo County (Assessor's Parcel Number 080-282-080) (R-20-98)**

Staff Contact: Jasmine Leong, Real Property Agent I

General Manager's Recommendations:

1. Determine that the recommended actions are categorically exempt from the California Environmental Quality Act (CEQA), as set out in the staff report.
 2. Adopt a Resolution authorizing the General Manager to enter into a First Amendment to the Secured Promissory Note held by Midpeninsula Regional Open Space District against Jacob Guenther and Tamara J. Shimizu as described in this report.
4. **Award of Contract for Environmental Services for the Beatty House Removal and Site Restoration Project (R-20-99)**

Staff Contact: Jane Mark, AICP, Planning Department

General Manager's Recommendations:

1. Authorize the General Manager to contract with LSA Associates, Inc., to provide environmental and permitting consulting services to remove the Beatty House and restore the natural resource values of the site for a base contract amount of \$79,786.
2. Authorize a 5% contingency of \$3,989, to be expended only if necessary, to cover unforeseen conditions, for a not-to-exceed contract amount of \$83,775.

BOARD BUSINESS

Public comment on agenda items at the time each item is considered by the Board of Directors. Written public comments will be provided to the Board prior to the meeting and posted on the District's website

at www.openspace.org. All written comments submitted in accordance with the guidance posted on the District's website will be read into the record.

5. First reading of the revised “Ordinance for Use of Midpeninsula Regional Open Space District Lands” (R-20-100)

Staff Contact: Brad Pennington, Area Superintendent, Visitor Services

General Manager’s Recommendations:

1. Waive reading, read by title only, and introduce the proposed amendments to the Ordinance regulating use of Midpeninsula Regional Open Space District Lands for adoption at the next regular meeting of September 23, 2020.
2. Recommend proposed updates to the Bail Schedule for adoption at the next regular Board meeting of September 23, 2020.

6. Administrative Office Project Update (R-20-97)

Staff Contact: Tanisha Werner, P.E., Senior Capital Project Manager

General Manager’s Recommendations: Review and provide feedback on the current project design to reconfigure and repurpose the 5050 El Camino Real building in Los Altos, California as the main administrative office for the Midpeninsula Regional Open Space District.

INFORMATIONAL MEMORANDUM

- Trail Use Designation of Short Segment of Lower Meadow Trail in Rancho San Antonio Open Space Preserve

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

- A. Committee Reports
- B. Staff Reports
- C. Director Reports

ADJOURNMENT

**Times are estimated and items may appear earlier or later than listed. Agenda is subject to change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District’s Administrative Office located at 330 Distel Circle, Los Altos, California 94022.

CERTIFICATION OF POSTING OF AGENDA

I, Jennifer Woodworth, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special meetings of the MROSD Board of Directors was posted and available for

review on September 3, 2020, at the Administrative Offices of MROSD, 330 Distel Circle, Los Altos California, 94022. The agenda and any additional written materials are also available on the District's web site at <http://www.openspace.org>.

Jennifer Woodworth

Jennifer Woodworth, MMC
District Clerk

