



**SPECIAL AND REGULAR MEETING
BOARD OF DIRECTORS OF THE
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

**Wednesday, June 24, 2020
Special Meeting starts at 5:00 PM*
Regular Meeting at 7:00 PM***

A G E N D A

Consistent with Governor Gavin Newsom's Executive Order N-29-20 and the March 16, 2020 Order of the Health Officer of Santa Clara County directing all individuals living in the County to shelter at their place of residence, the Governor has allowed local legislative bodies to hold public meetings via teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body or state body to avoid public gatherings, and has suspended all contrary provisions of the Brown Act.

THIS MEETING WILL BE VIA TELECONFERENCE ONLY

1. The meeting can be viewed in real-time at: <https://openspace.zoom.us/j/89074762199> or listen to the meeting by dialing (669) 900-6833 or (346) 248-7799 (Webinar ID 89074762199).

2. Members of the public may provide written comments by submitting a public comment form at: <https://www.openspace.org/public-comment>

- *Comments on matters not on the agenda must be submitted prior to the time the board president calls for public comments.*
- *Comments on agenda items must be submitted prior to the time public comment on the agenda item is closed.*
- *All comments shall be subject to the same rules as would otherwise govern speaker comments at the board of directors meeting.*
- *Electronic comments on agenda may only be submitted via the public comment form. Comments via text or social media (Facebook, Twitter, etc.) will not be accepted.*

Any comments received after the deadline, will be provided to the Board after the meeting.

5:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT – STUDY SESSION

ROLL CALL

1. Benchmark Survey Results (R-20-62)

Staff Contact: Korrine Skinner, Manager, Public Affairs Manager

General Manager's Recommendation: Receive a presentation regarding the results of the benchmark survey conducted in January 2020 and insights gained to inform communication and outreach strategies. No Board action required.

ADJOURNMENT

7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

ROLL CALL

ORAL COMMUNICATIONS

This portion of the agenda is for members of the public to comment on items not on the agenda; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. Individuals are limited to one comment during this section.

ADOPTION OF AGENDA

CONSENT CALENDAR

All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.

1. **Approve June 10, 2020 Minutes**
2. **Claims Report**
3. **Approval of a Commemorative Bench for State Senator Jim Beall at El Sereno Open Space Preserve (R-20-63)**

Staff Contact: Joshua Hugg, Governmental Affairs Specialist

General Manager's Recommendation: Approve the recommendation from the Legislative, Funding and Public Affairs Committee to install a commemorative bench and plaque in honor of significant supporter State Senator Jim Beall with a view over the Lexington Vista at El Sereno Open Space Preserve.

4. **Partnership with the San Mateo County Resource Conservation District for Invasive Plant Early Detection and Rapid Response (R-20-67)**

Staff Contact: Tom Reyes, IPM Coordinator, Natural Resources

General Manager's Recommendation: Authorize the General Manager to enter into a three-year agreement with the San Mateo County Resource Conservation District to perform education and outreach activities and limited invasive non-native plant treatment, for a total amount not-to-exceed \$210,000 (\$70,000 per year).

5. **Annual Review of Finance Policies for Fiscal Year 2021 (R-20-64)**

Staff Contact: Andrew Taylor, Finance Manager and Disclosure Coordinator

General Manager's Recommendations:

1. Affirm Board Policies 3.08 - *Statement of Investment*, and 3.09 - *Debt Management Policy*.
2. Approve two minor amendments to Board Policy 3.06 – *Initial and Continuing Disclosures Relating to Bond Issuances* relating to reporting events of the Continuing Disclosure Policy.

6. **Authorization to contribute a \$1.5 Million payment of the Fiscal Year 2019-20 budget savings to the Section 115 Trust administered by Public Agency Retirement Services (PARS) (R-20-65)**

Staff Contact: Andrew Taylor, Finance Manager and Disclosure Coordinator

General Manager's Recommendation: Authorize the General Manager to deposit \$1.5 Million into the Midpeninsula Regional Open Space District's PARS account established under a Section 115 Trust to pre-fund pension obligations.

PUBLIC HEARING/BOARD BUSINESS

Public comment on agenda items at the time each item is considered by the Board of Directors. Written public comments will be provided to the Board prior to the meeting and posted on the District's website at www.openspace.org. All written comments submitted in accordance with the guidance posted on the District's website will be read into the record.

7. Fiscal Year 2020-21 Budget and Capital Improvement and Action Plan (R-20-68)

Staff Contact: Stefan Jaskulak, Chief Financial Officer and Director of Administrative Services

General Manager's Recommendations:

1. Adopt a Resolution approving the Fiscal Year 2020-21 (FY21) Budget and Capital Improvement and Action Plan.
2. Adopt a Resolution approving the Classification and Compensation Plan for Fiscal Year 2020-21.

INFORMATIONAL MEMORANDUM

- Updates regarding the administrative historic resources procedural guide, historic resources database, and historic resources training program

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

- A. Committee Reports
- B. Staff Reports
- C. Director Reports

ADJOURNMENT

**Times are estimated and items may appear earlier or later than listed. Agenda is subject to change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 330 Distel Circle, Los Altos, California 94022.

CERTIFICATION OF POSTING OF AGENDA

I, Jennifer Woodworth, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special meetings of the MROSD Board of Directors was posted and available for

review on June 18, 2020, at the Administrative Offices of MROSD, 330 Distel Circle, Los Altos California, 94022. The agenda and any additional written materials are also available on the District's web site at <http://www.openspace.org>.

Jennifer Woodworth

Jennifer Woodworth, MMC
District Clerk

