

MIDPENINSULA REGIONAL OPEN SPACE DISTRICT
CLAIMS REPORT
MEETING # 20-12
MEETING DATE: June 10, 2020

Electronic funds transfer (EFT) for accounts payable disbursements to reduce check printing and mailing, increase payment security, and ensure quicker receipt by vendors

Fiscal Year to date EFT: 55.79%
Fiscal Year 18-19 EFT: 29.44%

| Payment Number | Payment Type | Payment Date | Notes | Vendor No. and Name | Invoice Description | Payment Amount |
|-----------------------|---------------------|---------------------|--------------|---|---|-----------------------|
| 2040 | EFT | 05/22/2020 | | 10343 - Granite Rock Company | Ravenswood Bay Trail Connection Project - March 2020 | 526,880.25 |
| 2044 | EFT | 05/22/2020 | | 12002 - Noll & Tam Architects | New Administration Offices (AO) Facility - April 2020 | 69,203.89 |
| 2051 | EFT | 05/29/2020 | * | 12052 - 4984 EL Camino LLC | A02/A03/A04 Rent - June 2020 | 36,678.00 |
| 2042 | EFT | 05/22/2020 | | 10794 - John Northmore Roberts & Associates | Bear Creek Stables Improvements - March 2020 | 25,304.02 |
| 2059 | EFT | 05/29/2020 | | 12020 - Panorama Environmental, Inc. | CEQA: Prescribed Fire Program Development - April 2020 | 24,216.00 |
| 81164 | Check | 05/22/2020 | | 10932 - RDO Equipment Company | New Deck Mower - SFO | 14,155.83 |
| 81170 | Check | 05/29/2020 | | 11996 - Spatial Informatics Group LLC | Fire Ecology Services: Prescribed Fire Program | 12,233.70 |
| 2041 | EFT | 05/22/2020 | | 10005 - Grassroots Ecology | Hendrys Creek Restoration - 3/1/20 - 4/3/20 | 10,805.56 |
| 2054 | EFT | 05/29/2020 | | 12077 - Conservation Metrics, Inc. | Marbled Murrelet Acoustic Monitoring and Analysis | 6,508.04 |
| 2052 | EFT | 05/29/2020 | | 12109 - Christine Sculati | Grants Program Support - April 2020 | 5,281.25 |
| 2043 | EFT | 05/22/2020 | | 11617 - MIG, Inc. | La Honda Public Access Working Grp Facilitation Srvs Mar 2020 | 5,272.50 |
| 81162 | Check | 05/22/2020 | | 11770 - Hydrosience Engineers | Bear Creek Stables Improvements (Water System Design) | 4,950.00 |
| 2046 | EFT | 05/22/2020 | | 12100 - Questica Ltd. | Budget Management Software - Implementation 5 of 5 | 4,800.00 |
| 2038 | EFT | 05/22/2020 | | 10616 - BKF Engineers | ADA Barrier Removal Project/RR ADA Stall Relocation 2/24/20 - 3/29/20 | 4,756.00 |
| 81160 | Check | 05/22/2020 | | 11701 - Eric Gouldsberry Art Direction | Design of 2020 Budget Action Book | 3,937.50 |
| 2048 | EFT | 05/22/2020 | | 11399 - Santa Clara Valley Water District | Cost Sharing Agreement-Guadalupe River Coordinated Monitoring | 3,401.02 |
| 2045 | EFT | 05/22/2020 | * | 10073 - Normal Data | Database Services - April 2020 | 2,975.00 |
| 2050 | EFT | 05/22/2020 | * | 11118 - Wex Bank | Fuel for District vehicles | 2,591.20 |
| 2064 | EFT | 05/29/2020 | | 11990 - ZFA Structural Engineers | Contingency - Structure Stabilization at Multiple Preserves | 2,375.00 |
| 81159 | Check | 05/22/2020 | | 10283 - Emergency Vehicle Equipment LLC | Code 3 Vehicle Equipment for Patrol Truck | 2,123.55 |
| 2049 | EFT | 05/22/2020 | | 10307 - The Sign Shop | Signage - Skyline/PC Bridge/St. Joseph Avenue - RSA/Ride App | 1,974.30 |
| 2063 | EFT | 05/29/2020 | | 11780 - Terry J Martin Associates | New SAO Facility - Architect Services - April 2020 | 1,924.50 |
| 81166 | Check | 05/22/2020 | | 10580 - Sharp Business Systems | Sharp Copies - printer costs - 2/26/20 - 4/30/20 | 1,850.20 |
| 2055 | EFT | 05/29/2020 | | 10032 - Del Rey Building Maintenance | Janitorial Services & Supplies | 1,631.50 |
| 2058 | EFT | 05/29/2020 | | 10190 - MetroMobile Communications | Radios and Chargers SAO | 1,551.05 |
| 2053 | EFT | 05/29/2020 | | 11318 - Confluence Restoration | Bear Creek Redwoods Plant Installation and Maintenance | 1,530.00 |
| 2057 | EFT | 05/29/2020 | | 11906 - Law Offices of Gary M. Baum | Legal Services - April 2020 | 1,510.50 |
| 2061 | EFT | 05/29/2020 | | 10952 - Sonic.net | Internet Services 6/1/20 - 6/30/20 | 1,170.00 |
| 2062 | EFT | 05/29/2020 | | 10152 - Tadco Supply | Janitorial Supplies (RSA&CP) | 1,157.27 |
| 81161 | Check | 05/22/2020 | | 11551 - Green Team of San Jose | Garbage Service (RSACP) | 775.97 |
| 81158 | Check | 05/22/2020 | * | 10454 - California Water Service-949 | Water Service (FFO) | 634.59 |
| 2056 | EFT | 05/29/2020 | | 10626 - Koff & Associates, Inc. | Field Supervisors Compensation Study - April 2020 | 560.00 |
| 81168 | Check | 05/29/2020 | * | 10261 - ADT LLC (Protection One) | Alarm Services - AO, AO2, AO3, AO4 | 469.86 |
| 2060 | EFT | 05/29/2020 | | 11479 - Rootid, LLC | Website Maintenance - retainer hours | 378.00 |
| 2047 | EFT | 05/22/2020 | | 10099 - San Francisco Bay Bird Observatory | American Badger and Burrowing Owl Habitat Suitability Study | 337.50 |
| 81165 | Check | 05/22/2020 | | 10093 - Rene Hardoy | AO Gardening Service | 325.00 |
| 2039 | EFT | 05/22/2020 | | 10187 - Gardenland Power Equipment | Chainsaw chain(s) sharpening & Supplies | 324.76 |
| 81167 | Check | 05/22/2020 | | 10177 - Town of Woodside | Emergency Demo Permit - 895 La Honda Rd | 200.00 |
| 81169 | Check | 05/29/2020 | | 10168 - Cintas | Shop Towel Service (FFO & SFO) | 168.95 |
| 81163 | Check | 05/22/2020 | * | 10664 - Mission Trail Waste Systems | AO Garbage Service - April 2020 | 140.51 |

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|----------------|--------------|--------------|-------|---------------------|---------------------|-------------------|
| | | | | | | 787,062.77 |

- * Annual Claims
- ** Hawthorn Expenses

Abbreviations

| | | | |
|--|-----------------------------------|---------------------------------------|-----------------------------------|
| A### = Administrative Office Vehicle | HR = Human Resources | P### = Patrol Vehicle | SCNT = Stevens Creek Nature Trail |
| AO2, AO3, AO4 = Leased Office Space | IPM = Invasive Plant Maintenance | PCR = Purisima Creek Redwoods | SCS = |
| BCR = Bear Creek Redwoods | ISM = Invasive Species Management | | |
| | | PIC= Picchetti Ranch | SFO = Skyline Field Office |
| CAO = Coastal Area Office | LH = La Honda Creek | | SG = Saratoga Gap |
| | | PR = Pulgas Ridge | |
| CC = Coal Creek | LR = Long Ridge | | SJH = Saint Joseph's Hill |
| | | RR = Russian Ridge | SR= Skyline Ridge |
| DHF = Dear Hollow Farm | LT = Los Trancos | RR/MIN = Russian Ridge - Mindego Hill | T### = Tractor or Trailer |
| ECdM = El Corte de Madera | M### = Maintenance Vehicle | | TC = Tunitas Creek |
| | | RSA = Rancho San Antonio | TH = Teague Hill |
| ES = El Sereno | MB = Monte Bello | RV = Ravenswood | TW = Thornewood |
| FFO = Foothills Field Office | MR = Miramontes Ridge | SA = Sierra Azul | WH = Windy Hill |
| FOOSP = Fremont Older Open Space Pres. | OSP = Open Space Preserve | SAO = South Area Outpost | |
| GP = General Preserve | | SAU = Mount Umunhum | |

MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**CLAIMS REPORT**

Wells Fargo Credit Card - April 2020

MEETING # 20-12**MEETING DATE 06-10-20**

| GL Date | Amount | Description |
|----------|-----------|---|
| 5/8/2020 | 15,959.62 | Comcast Monthly Service for - 2 Months |
| 5/8/2020 | 6,174.08 | Touch Free Faucets for Covid-19 Upgrades |
| 5/8/2020 | 6,026.66 | Microsoft True-up for licenses added over the year |
| 5/8/2020 | 4,815.16 | COVID-19 Preserve Signs Qty 141 |
| 5/8/2020 | 3,168.25 | FFO Barricades |
| 5/8/2020 | 3,109.68 | District Wide Phone Service - TPX Communication |
| 5/8/2020 | 2,449.34 | San Mateo County Permit Fees for Irish Ridge Purchase |
| 5/8/2020 | 1,830.93 | Adobe software licenses Acrobat, Illustrator, Photoshop |
| 5/8/2020 | 1,800.00 | Remote Software Deployment Tool - 4 license |
| 5/8/2020 | 1,608.22 | COVID-19 signs to post at preserves. |
| 5/8/2020 | 1,584.13 | FFO - Barricades for Preserve and Area Closures |
| 5/8/2020 | 1,584.12 | SFO - Barricades for Preserve and Area Closures |
| 5/8/2020 | 1,500.00 | COVID-19 Preserve Signs Qty 45 |
| 5/8/2020 | 1,479.06 | Traffic Barricades Qty 40 |
| 5/8/2020 | 1,470.00 | Pre-employment physical screening |
| 5/8/2020 | 1,296.00 | CEQA Mitigations online course fees for 4 Planners 05/15/2020 |
| 5/8/2020 | 1,287.51 | COVID-19 preserve signs Qty 30 |
| 5/8/2020 | 1,267.30 | Barricades for COVID-19 Signage |
| 5/8/2020 | 1,236.08 | P105 Battery Replacement and New Tires |
| 5/8/2020 | 1,225.00 | IRWA Online Courses (5) |
| 5/8/2020 | 1,191.57 | Nerf bars for F-350 Patrol Trucks (3) |
| 5/8/2020 | 1,074.00 | State Hazardous Materials Service Fee |
| 5/8/2020 | 1,070.60 | Geocortex Reporting Training for GIS Program Admin |
| 5/8/2020 | 1,015.00 | Adobe Sign enterprise licenses x 10 |
| 5/8/2020 | 1,000.00 | 100 Cloth Face Masks |
| 5/8/2020 | 984.60 | Wireless Mice x 30 units |
| 5/8/2020 | 898.50 | Respirator Training for Rangers |
| 5/8/2020 | 860.00 | Extended Warranty for Rodent Control at Silva Residence |
| 5/8/2020 | 852.98 | COVID-19 Signs Preserve Signs Qty 20 |
| 5/8/2020 | 841.68 | SFO Alarm Services |
| 5/8/2020 | 809.07 | Yamaha Rhino Repairs, Special Projects FFO |
| 5/8/2020 | 746.40 | Skyline area residence water filters |
| 5/8/2020 | 718.22 | COVID-19 Preserve Signs Qty 24 |
| 5/8/2020 | 717.52 | Shower faucet and accessories for 12049 La Honda Road |
| 5/8/2020 | 713.00 | Wildfire Outreach Ads - too late to cancel changed content |
| 5/8/2020 | 660.00 | IRWA Course 100 |
| 5/8/2020 | 655.84 | WFB anticipated credit for disputed fraud charge |
| 5/8/2020 | 650.00 | Arborist Recommendations Memo for the South Area Field Office |
| 5/8/2020 | 546.82 | Yellow Caution and Red Barricade Tape |
| 5/8/2020 | 526.46 | COVID-19 Signs Printing and Production, Qty 10 |
| 5/8/2020 | 518.76 | SA-Kennedy Rd - Sanitation Services - March 2020 |
| 5/8/2020 | 518.76 | SA-Kennedy Rd - Sanitation Services - April 2020 |
| 5/8/2020 | 500.00 | Facebook Online Advertising |
| 5/8/2020 | 495.00 | IT Helpdesk annual renewal for ad free service and support |
| 5/8/2020 | 475.00 | 2021 CAPPO Conference Registration - Ward |
| 5/8/2020 | 470.00 | IRWA Class for Property Management Designation |
| 5/8/2020 | 465.55 | Hydraulic hose and filter |
| 5/8/2020 | 463.50 | March 2020 Subscription fee |

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| 5/8/2020 | 450.00 | Web Hosting - April 2020 |
| 5/8/2020 | 450.00 | 2021 CAPPO Conference Registration - Whelan |
| 5/8/2020 | 447.63 | Vrisimo Mower Belts |
| 5/8/2020 | 425.00 | SA-Mt Um - Pedestrian Canopy Rental |
| 5/8/2020 | 415.17 | Base Rock for Redwood Trail Rehab |
| 5/8/2020 | 394.13 | 6 Gallons of Hand Sanitizer |
| 5/8/2020 | 391.42 | Portable air compressor |
| 5/8/2020 | 379.38 | Payment to Consultant - Program Ranger Report Word templates |
| 5/8/2020 | 363.17 | SFO Garbage and Recycle |
| 5/8/2020 | 356.56 | AAF Filter Change for AO COVID-19 Ultra Filter |
| 5/8/2020 | 342.45 | Zoom Video Communications - Vitual Public Meetings |
| 5/8/2020 | 330.00 | Monthly Rental for Storage Unit |
| 5/8/2020 | 320.00 | Facebook online advertising |
| 5/8/2020 | 319.58 | Battery Powered Air Compressor for Tool Cleaning |
| 5/8/2020 | 315.19 | Wildland Fire Resiliency Program - Printing for the NOP |
| 5/8/2020 | 300.24 | Disposable masks for field |
| 5/8/2020 | 289.26 | Air Compressor for truck |
| 5/8/2020 | 285.90 | AO Water Service |
| 5/8/2020 | 276.98 | SA-Mt Um - Fence Rental Summit |
| 5/8/2020 | 271.08 | Shop supplies |
| 5/8/2020 | 265.60 | Door closer - dead stop |
| 5/8/2020 | 258.53 | COVID-19 Signs Printing and Production, Qty 7 |
| 5/8/2020 | 250.00 | Assoc Environmental Professionals Agency Membership Dues 2020-21 - MROSD |
| 5/8/2020 | 241.48 | Hand Sanitizer |
| 5/8/2020 | 239.49 | Door closer - heavy duty |
| 5/8/2020 | 225.00 | Project & Process Mgmt. Class - Certified Prof. Municipal Clerk - Soria |
| 5/8/2020 | 218.00 | LexisNexis Online Subscription - March 2020 |
| 5/8/2020 | 211.65 | Email Marketing - April 2020 |
| 5/8/2020 | 207.69 | GP - Sanitation Services |
| 5/8/2020 | 203.00 | AP style book renewal |
| 5/8/2020 | 200.46 | Plotter meter maintenance and supplies |
| 5/8/2020 | 200.00 | Monthly Subscription for Remote Administration Tool - IT |
| 5/8/2020 | 200.00 | National Assoc of Interpretation Institutional Membership - Fitzsimons |
| 5/8/2020 | 191.90 | Laminating sheets for signs |
| 5/8/2020 | 186.32 | Vrisimo Mower Belts |
| 5/8/2020 | 185.68 | COVID-19 Preserve Signs Qty 3 |
| 5/8/2020 | 175.77 | Tiles and Parts for 12049 La Honda Road |
| 5/8/2020 | 172.00 | Foothill College Archaeology Course - Hebert |
| 5/8/2020 | 152.49 | Caution Tape for Preserve Closures |
| 5/8/2020 | 145.00 | L&F Commercial Driver License - medical recertification fee |
| 5/8/2020 | 137.05 | Rangeland Reference Book |
| 5/8/2020 | 135.33 | Zoom Video Communications - Vitual Public Meetings |
| 5/8/2020 | 130.00 | Ca Association of Public Procurement Officials Membership - Ward |
| 5/8/2020 | 130.00 | Ca Association of Public Procurement Officials Membership - Whelan |
| 5/8/2020 | 125.00 | CM Electric Gate Repair |
| 5/8/2020 | 122.50 | License fee for Cert Erosion, Sediment, Stormwater Inspector - Alexander |
| 5/8/2020 | 119.63 | Laptop memory upgrade x 1 |
| 5/8/2020 | 119.40 | Measure AA Top 25 Website |
| 5/8/2020 | 100.95 | Covers for winches for patrol trucks |
| 5/8/2020 | 100.00 | COVID-19 related training - HR |
| 5/8/2020 | 99.00 | Wildland Fire Resiliency Program - Mailing for the NOP |
| 5/8/2020 | 87.84 | Mini JD brake lever part |
| 5/8/2020 | 85.49 | Copper fittings for shower at 12049 La Honda Road |
| 5/8/2020 | 85.00 | Cal Naturalist Trainer training - Tjosvold |
| 5/8/2020 | 85.00 | Cal Naturalist Trainer training - Tjosvold |
| 5/8/2020 | 83.97 | Electric Mice Traps X2 and Duct Tape |

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| 5/8/2020 | 75.00 | LCW Webinar: COVID-19: Constantly Changing Rules! |
| 5/8/2020 | 75.00 | Training - How to Lead Video Meetings |
| 5/8/2020 | 75.00 | MB Campsite Pay Phone |
| 5/8/2020 | 75.00 | Managing Teams Remotely Training |
| 5/8/2020 | 74.34 | FOOSP - Sanitation Services ADA |
| 5/8/2020 | 69.00 | FTO Refresher |
| 5/8/2020 | 69.00 | Field Training Refresher Course |
| 5/8/2020 | 68.76 | 2 Gallons of Hand Sanitizer |
| 5/8/2020 | 67.63 | RSA - Plumbing Repair Parts |
| 5/8/2020 | 66.13 | Angle grinder discs |
| 5/8/2020 | 65.53 | Rangeland Reference Book |
| 5/8/2020 | 63.13 | Fluid Containers |
| 5/8/2020 | 62.87 | Parts for shower at 12049 La Honda Road |
| 5/8/2020 | 61.93 | Snake Tank Back Drops - DNC, A04, SFO |
| 5/8/2020 | 61.80 | Programming of Ranger Report Word Templates |
| 5/8/2020 | 61.80 | Programming of Ranger Report Word Templates |
| 5/8/2020 | 56.80 | Postage stamps for SAO and FFO |
| 5/8/2020 | 54.99 | Shovel |
| 5/8/2020 | 50.00 | FFO Backup Internet Service |
| 5/8/2020 | 50.00 | Interpretation Technology Training |
| 5/8/2020 | 49.50 | Web forms - April 2020 |
| 5/8/2020 | 49.00 | Social Media Monitoring |
| 5/8/2020 | 48.69 | Telecommute Office Supplies |
| 5/8/2020 | 48.32 | Water Rights Fees |
| 5/8/2020 | 45.00 | Pesticide Training Continuing Education Fees |
| 5/8/2020 | 44.86 | Engine ID Placard for Tractor T56 |
| 5/8/2020 | 43.58 | Toner cartridge for home printer - work from home |
| 5/8/2020 | 43.30 | Microsoft Teams pbx licenses x 1 |
| 5/8/2020 | 39.00 | Online pdf viewer |
| 5/8/2020 | 36.86 | Gas for A95 Toyota 4Runner |
| 5/8/2020 | 36.29 | Light fixture snake tank - shelter at home equipment |
| 5/8/2020 | 32.26 | Zoom Video Communications - Vitual Public Meetings |
| 5/8/2020 | 30.30 | M76 Fuel |
| 5/8/2020 | 30.24 | FOOSP - Water Service |
| 5/8/2020 | 30.00 | Elkhorn Slough Science Communication Workshop |
| 5/8/2020 | 30.00 | Training in Facilitating Virtual Meetings |
| 5/8/2020 | 29.29 | Website analytics - April 2020 |
| 5/8/2020 | 29.00 | Monthly Fee - Midpen Online Store |
| 5/8/2020 | 27.10 | Wildland Fire Resiliency Program - Printing for the NOP |
| 5/8/2020 | 26.77 | Rangeland Reference Book |
| 5/8/2020 | 22.95 | Clamp, WD40 |
| 5/8/2020 | 21.77 | Mistaken Transaction to be reimbursed by employee |
| 5/8/2020 | 19.79 | Parts for Plumbing Repair at Coastal Area Outpost |
| 5/8/2020 | 18.54 | 18171 B Pheasant - Res Supply Item |
| 5/8/2020 | 18.52 | Mistaken Transaction to be reimbursed by employee |
| 5/8/2020 | 18.09 | P85 - Headlight |
| 5/8/2020 | 15.96 | Monthly Ongoing Subscription - LA Times |
| 5/8/2020 | 14.85 | Wildland Fire Resiliency Program - Mailing for the NOP |
| 5/8/2020 | 12.38 | Key Copies for Gordon Ridge |
| 5/8/2020 | 11.17 | Rangeland Reference Book |
| 5/8/2020 | 10.89 | Mistaken Transaction to be reimbursed by employee |
| 5/8/2020 | 10.00 | HR e-fax Renewal |
| 5/8/2020 | 10.00 | Spray Paint |
| 5/8/2020 | 8.30 | Shipping Cost for Tick Bite Testing |
| 5/8/2020 | 7.84 | Bit, Nut Driver |
| 5/8/2020 | 7.00 | GIS Request System |

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| 5/8/2020 | 5.36 | Mistaken Transaction to be reimbursed by employee |
| 5/8/2020 | 2.25 | Wildland Fire Resiliency Program - Printing for the NOP |
| 5/8/2020 | (12.13) | Refund - Disputed Fraud Charge |
| 5/8/2020 | (18.52) | Refund for personal charge made in error |
| 5/8/2020 | (125.00) | Refund - Conference now virtual |
| 5/8/2020 | (163.89) | Refund - Hotel room deposit for CAPIO Conference |
| 5/8/2020 | (186.32) | Return -Vrisimo Mower Belt |
| 5/8/2020 | (240.00) | Credit for returned shipment - due to office closure |
| 5/8/2020 | (450.00) | Refund for IRWA course 800 - purchase posted 3/2/2020 |
| 5/8/2020 | (615.00) | Refund - CAPIO Conference Cancellation - Bieber |
| 5/8/2020 | (615.00) | Refund - CAPIO Conference Cancellation - Lau |
| 5/8/2020 | (675.00) | Refund Registration Fee - 2020 City Attorneys Spring Conf. - Stevenson |
| 5/8/2020 | (975.00) | Tyler Technologies Conference Refund - McDaniel |
| 5/8/2020 | (975.00) | Tyler Technologies Conference Refund - Lee |
| 5/8/2020 | (975.00) | Tyler Technologies Conference Refund - Khare |
| 5/8/2020 | (1,050.00) | Refund Reg City Clerks Annual Conf. - Woodworth/Soria |
| 5/8/2020 | (3,168.25) | Return - FFO Barricade |
| 5/8/2020 | 86,353.95 | WFB Credit Card Charges April 2020 |