



**SPECIAL AND REGULAR MEETING  
BOARD OF DIRECTORS OF THE  
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

**Wednesday, June 10, 2020  
Special Meeting starts at 5:30 PM\*  
Regular Meeting at 7:00 PM\***

**A G E N D A**

*Consistent with Governor Gavin Newsom's Executive Order N-29-20 and the March 16, 2020 Order of the Health Officer of Santa Clara County directing all individuals living in the County to shelter at their place of residence, the Governor has allowed local legislative bodies to hold public meetings via teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body or state body to avoid public gatherings, and has suspended all contrary provisions of the Brown Act.*

***THIS MEETING WILL BE VIA TELECONFERENCE ONLY***

1. The meeting can be viewed in real-time at: <https://openspace.zoom.us/j/86540814878> or listen to the meeting by dialing (669) 900-6833 or (346) 248-7799 (Webinar ID 86540814878).

2. Members of the public may provide written comments by submitting a public comment form at: <https://www.openspace.org/public-comment>

- *Comments on matters not on the agenda must be submitted prior to the time the board president calls for public comments.*
- *Comments on agenda items must be submitted prior to the time public comment on the agenda item is closed.*
- *All comments shall be subject to the same rules as would otherwise govern speaker comments at the board of directors meeting.*
- *Electronic comments on agenda may only be submitted via the public comment form. Comments via text or social media (Facebook, Twitter, etc.) will not be accepted.*

*Any comments received after the deadline, will be provided to the Board after the meeting.*

**5:30 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT – CLOSED SESSION**

**ROLL CALL**

**1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)**

**Property:** Santa Clara County APNs: 510-33-001, -004, -005, -006, 510-35-004, -005, 544-03-001, & 544-06-001

**Agency Negotiator:** Allen Ishibashi, Senior Real Property Agent

**Negotiating Party:** Janelle McCombs, San Jose Water Company

**Under Negotiation:** Purchase Terms

**2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)**

**Property:** 330 Distel Circle, Los Altos, Santa Clara County APN: 170-04-051

**Agency Negotiator:** Allen Ishibashi, Senior Real Property Agent

**Negotiating Party:** Diane New, Santa Clara County and Chris Jordan, City of Los Altos

**Under Negotiation:** Purchase Terms

**ADJOURNMENT**

**7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

**ROLL CALL**

**REPORT OUT OF CLOSED SESSION**

**ORAL COMMUNICATIONS**

*This portion of the agenda is for members of the public to comment on items not on the agenda; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. Individuals are limited to one comment during this section.*

**ADOPTION OF AGENDA**

**CONSENT CALENDAR**

*All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.*

- 1. Approve May 27, 2020 Minutes**
- 2. Claims Report**
- 3. Call District Elections in Wards 3, 4, and 7 and Request Election Consolidation Services from Santa Clara and San Mateo Counties (R-20-54)**

Staff Contact: Jennifer Woodworth, District Clerk/Assistant to the General Manager

General Manager's Recommendation:

1. Adopt a Resolution of the Board of Directors of the Midpeninsula Regional Open Space District calling an election and requesting election consolidation services – Santa Clara County, Wards 3 and 4.
2. Adopt a Resolution of the Board of Directors of the Midpeninsula Regional Open Space District calling an election and requesting election consolidation services – San Mateo County, Ward 7.
3. Reconfirm Board Policy 1.07 (*Board Elections*) regarding a maximum of 200 words per candidate statement, payment of candidate statements and, if required by the respective county, translations of candidate statements pursuant to the Elections Code of the State of California, in those wards where two or more candidates have qualified to appear on the ballot.
4. Adopt a Resolution of the Board of Directors of the Midpeninsula Regional Open Space District authorizing not listing any unopposed candidate for election on the November 3, 2020 ballots of Santa Clara and San Mateo Counties.

**4. Award of Contract to ECAST Engineering for Water System Repairs and Improvements to Support the Conservation Grazing Program at the Lone Madrone Ranch in La Honda Creek Open Space Preserve (R-20-56)**

Staff Contact: Susan Weidemann, Property Management Specialist II, Land & Facilities Department

General Manager's Recommendations:

1. Authorize the General Manager to enter into contract with ECAST Engineering to repair and improve a spring, install new water distribution tank, new water trough, and associated waterline at Lone Madrone Ranch, Pastures 3 and 4, for a base contract amount of \$87,667.
2. Authorize a 10% contract contingency of \$8,767 to be reserved for unanticipated issues, for a total contract amount not-to-exceed \$96,434.

**5. Award of Contract to Hammer Fences for Replacement Perimeter Fencing on Bluebrush Canyon Ranch and Lobitos Ridge/Elkus Uplands Ranch in Support of the Conservation Grazing Program at Purisima Creek Redwoods Open Space Preserve (R-20-55)**

Staff Contact: Susan Weidemann, Property Management Specialist II, Land & Facilities Department

General Manager's Recommendations:

1. Authorize General Manager to award a contract to Hammer Fences to replace portions of perimeter fencing on Bluebrush Canyon Ranch and Lobitos Ridge/Elkus Uplands Ranch for the base contract amount of \$87,375.
2. Authorize a 10% contract contingency of \$8,735 to be reserved for unanticipated issues, for a total contract amount not-to-exceed \$96,110.

**6. Recycled Paper Policy Revision (R-20-58)**

Staff Contact: Korrine Skinner, Public Affairs Manager

General Manager's Recommendations:

1. Authorize the specification of 100% recycled paper stock, when feasible, for high quantity printing orders, including for brochure maps and the quarterly newsletter.
2. Adopt a revision to Board Policy 3.03 Section V.C, *Purchase of Recycled Products* to match Administrative Policy 4.03: "District staff shall purchase recycled products when the cost, suitability, and quality, taken together, provide the best outcome for the environment and best value for the public."

**7. Award of Contracts with Three Firms for On-Call Printing and Mailing Services (R-20-57)**

Staff Contact: Cydney Bieber, Public Affairs Specialist II

General Manager's Recommendations: Authorize the General Manager to enter into four-year contracts for on-call printing and mailing services with Almaden Global, Dakota Press, and GSL Fine Lithographers for amounts not-to-exceed \$200,000 per year for each contract.

**8. Formation of the Lehigh Quarry Review Ad Hoc Committee (R-20-61)**

Staff Contact: Aaron Hébert, Senior Resource Management Specialist

General Manager's Recommendations: Form a Lehigh Quarry Review Ad Hoc Committee of the Board pursuant to Board Policy 1.04, *Board Committees*. Consistent with other recent Ad Hoc Committees of the Board, these meetings would be compensable.

## **PUBLIC HEARING/BOARD BUSINESS**

*Public comment on agenda items at the time each item is considered by the Board of Directors. Written public comments will be provided to the Board prior to the meeting and posted on the District's website at [www.openspace.org](http://www.openspace.org). All written comments submitted in accordance with the guidance posted on the District's website will be read into the record.*

### **9. Proposed Fiscal Year 2020-21 Budget and Action Plan Review and Public Hearing (R-20-59)**

Staff Contact: Stefan Jaskulak, Chief Financial Officer and Director of Administrative Services

#### General Manager's Recommendations:

1. Review and hold a public hearing on the Proposed Fiscal Year 2020-21 (FY21) Budget and Action Plan, as reviewed and recommended by the Action Plan and Budget Committee in preparation for adoption at the June 24, 2020 regular meeting of the Board of Directors.
2. Direct either:
  - a. The General Manager to bring the proposed FY21 Budget and Action Plan back for adoption at the June 24, 2020 regular meeting of the Board of Directors; or
  - b. The Action Plan and Budget Committee to consider proposed changes to the FY21 Budget and Action Plan prior to the General Manager bringing the item back to the Board of Directors for adoption at the June 24, 2020 regular meeting.

### **10. Controller's Report on the Proposed Fiscal Year 2020-21 Budget (R-20-60)**

Staff Contact: Michael L. Foster, Controller

General Manager's Recommendations: Approve the Controller's Report on the Fiscal Year 2020-21 Budget.

### **11. Oral Update on Midpeninsula Regional Open Space District COVID-19 Response**

Staff Contact: Ana Ruiz, General Manager

General Manager's Recommendations: No Board action required.

## **INFORMATIONAL MEMORANDUM**

- Tunitas Creek Open Space Preserve – Gordon Ridge Barn Siding Protection
- Allocation of Water Rights Affecting the Gordon Ridge Ranch Purchase

**INFORMATIONAL REPORTS** – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

- A. Committee Reports
- B. Staff Reports
- C. Director Reports

## **ADJOURNMENT**

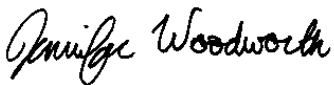
*\*Times are estimated and items may appear earlier or later than listed. Agenda is subject to change of order.*

*In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.*

*Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 330 Distel Circle, Los Altos, California 94022.*

### **CERTIFICATION OF POSTING OF AGENDA**

*I, Jennifer Woodworth, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special meetings of the MROSD Board of Directors was posted and available for review on June 4, 2020, at the Administrative Offices of MROSD, 330 Distel Circle, Los Altos California, 94022. The agenda and any additional written materials are also available on the District's web site at <http://www.openspace.org>.*



Jennifer Woodworth, MMC  
District Clerk

