



Midpeninsula Regional
Open Space District

ACTION PLAN AND BUDGET COMMITTEE MEETING

R-20-47
May 14, 2020

AGENDA ITEM 3

AGENDA ITEM

Proposed Fiscal Year 2020-21 Budget and Action Plan Overview

GENERAL MANAGER'S RECOMMENDATION

Review and confirm the Proposed Fiscal Year 2020-21 Budget and Action Plan.

SUMMARY

On December 9, 2019, the Board of Directors (Board) held its annual retreat to review the environmental scan prepared by staff and to adjust the Midpeninsula Regional Open Space District's (District) Strategic Goals. Following the adjustment of the Strategic Goals, the Board of Directors held a second retreat on March 3, 2020 to establish the priorities for inclusion into the Budget and Action Plan for the fiscal year ending June 30, 2021 (FY21).

Looking forward into the upcoming fiscal year, staff prepared the annual budget and Capital Improvement and Action Plan (CIAP) to support the Board's newly established priorities. The FY21 CIAP is comprised of 73 Capital Projects and 23 Operating Projects. Non-capital expenditures are held flat for FY21. Year-over-year increases are limited to Measure AA funded capital and one-time expenditures. The total Proposed FY21 budget totals \$82.4 million, which is a 10% increase over the FY20 adopted budget. The District has been prudently setting aside funding for the one-time expenditures and has been receiving corresponding revenues, which will continue to grow through February 2021 to offset these costs. Construction bids are anticipated to be favorable in the coming year to maximize the public tax dollar for these expenditures.

The shelter in place orders in response to the COVID-19 pandemic have significantly delayed numerous projects, moving required field work or construction into Q4 of FY20 and Q1 of FY21. Given that some of the construction work originally scheduled for FY20 will now take place in FY21, it was necessary to defer or change the scope of some projects that were presented at the March Board retreat.

DISCUSSION

Impacts from COVID-19

In light of the COVID-19 pandemic, the proposed FY21 Budget and Action Plan presents a prudently adjusted workplan of what may be accomplished in FY21. The General Manager is recommending a relatively flat budget when compared to the FY20 adopted Budget and Action

Plan, excluding Measure AA capital projects and one-time expenditures. This includes reduced expenditures for services and supplies, reduced participation at in-person events, and a net reduction in total projects as originally contemplated in early March. Debt service payments are lower in FY21 than FY20 and there are no new positions being recommended at this time.

Revenue

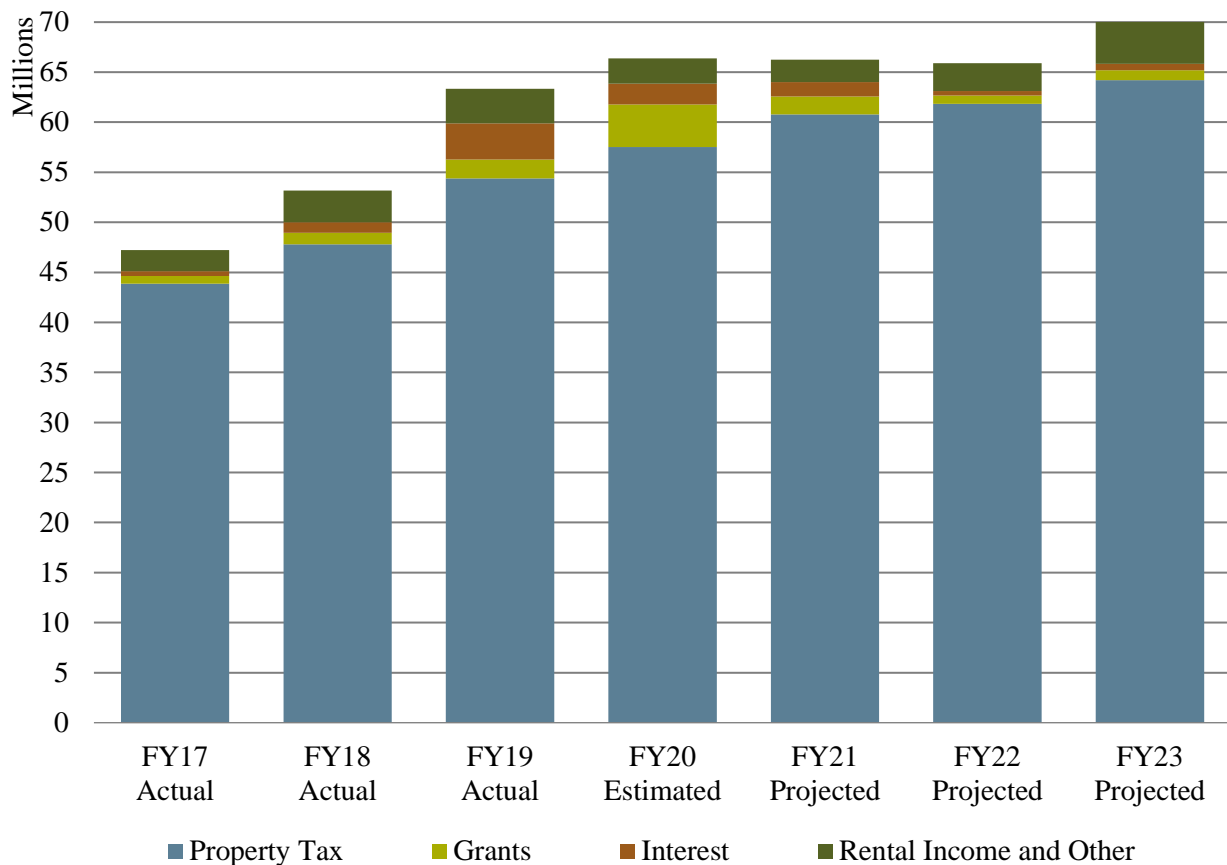
The proposed FY21 budget includes revenues from various sources, with the vast majority coming from property tax receipts. The District receives additional annual revenues from various grants, interest income, rental income, and a small amount of miscellaneous income. Measure AA Bonds also serve as a significant funding source for qualified capital projects.

Annual property taxes – which make up 92% of total revenues – are estimated at \$60.8 million for FY21. Estimated property tax revenues are up \$3.3 million when compared to the current fiscal year amended (\$57.5 million in FY20), yet slightly lower than original projection of early 2020 (reduced by \$900,000) per the District Controller due to a reduction in real estate transactions that generate supplemental taxes likely impacted by COVID-19. The Assessed Value roll for the FY21 property taxes was established on January 1st, 2020 and therefore does not affect property tax assessments for FY21. Total estimated FY21 revenue and other funding sources are summarized by fund below.

FY2020-21 Revenues & Other Funding Sources	Fund 10 General Fund	Fund 20 Hawthorns	Fund 30 Measure AA Capital	Fund 40 General Fund Capital	Fund 50 Debt Service	Total
Revenue						
Property Tax Revenues	\$54,586,300				\$6,200,000	\$60,786,300
Grants Awarded	150,000		1,621,509			1,771,509
Interest Income	944,260	23,500	441,475		51,040	1,460,275
Rental Income	1,329,450					1,329,450
Rental Income - 5050 El Camino Real	400,000					400,000
Rancho San Antonio Agreement	386,761					386,761
Miscellaneous	100,000					100,000
Total Revenues	57,896,771	23,500	2,062,984	0	6,251,040	66,234,295
Other Funding Sources						
Bond Reimbursements			10,247,079	6,415,212		16,662,291
Hawthorns Funds		86,700				86,700
Assigned Fund Balance Transfers						0
Committed for Infrastructure Transfer	(400,000)			5,543,551		5,143,551
Committed for future acquisitions & capital projects	(4,200,000)					(4,200,000)
Committed for capital maintenance	(500,000)					(500,000)
Committed for promissory note	(300,000)					(300,000)
General Fund Transfers	(15,495,020)			4,815,945	10,679,075	0
Total Other Funding Sources	(20,895,020)	86,700	10,247,079	16,774,708	10,679,075	16,892,542
Grand Total: Revenues & Other Funding Sources	37,001,751	110,200	12,310,063	16,774,708	16,930,115	83,126,837

When compared to the current fiscal year, total revenues of \$66.2 million are essentially flat from FY20 (\$66.4 million amended in FY20). Although property taxes are projected to have modest growth (\$3.3 million) in FY21, other revenue sources, including interest, grants and rental income for 5050 El Camino, are all projected to decrease (\$3.4 million total for all categories). Projecting into the future, property tax is expected to remain mostly flat with limited growth in in FY22 (1%) and moderate growth in FY23 (3.5%).

Year-over-year revenue trends are shown in the graph below.



Expenditures

The proposed FY21 budget totals \$82.4 million, which is a 10% increase over the prior year adopted budget. The year-over-year change is due to increased capital expenditures in Measure AA (Fund 30) as more projects move into construction, as well as one-time capital expenditures in General Fund Capital (Fund 40) on District infrastructure. Operating expenses (salaries and benefits, services and supplies) remain flat and debt service is reduced by \$1 million.

Comparing the proposed FY21 budget (\$70.4 million) to the adopted FY20 budget (\$69 million) – excluding large one-time expenditures in the General Fund Capital (Fund 40) – the budget is increasing 2% (\$1.4 million). See Attachment 2 for the overall budget summary and Attachment 3 for the CIAP by program.

The table on the following page shows the total budget by funding source for FY21 and the percent change as compared to the current fiscal year (adopted).

Midpen Budget by Funding Source	FY19 Actual	FY20 Adopted Budget	FY21 Proposed Annual Budget	\$ Change From FY20 Adopted Budget	% Change From FY20 Adopted Budget
Fund 10 – General Fund Operating	\$28,783,378	\$37,003,848	\$37,001,751	(\$2,097)	0%
Fund 20 – Hawthorns	30,888	140,200	110,200	(30,000)	-21%
Fund 30 – MAA Land/Capital	10,871,866	9,447,647	11,868,588	2,420,941	26%
Fund 40 – General Fund Land/Capital	3,305,485	4,819,875	4,815,945	(3,930)	0%
Fund 50 – Debt Service	15,670,988	17,669,563	16,640,925	(1,028,638)	-6%
Subtotal Midpen Budget	\$58,662,605	\$69,081,133	\$70,437,409	\$1,356,276	2%
Fund 40 – General Fund Land/Capital One Time Expenses	31,550,000	5,726,720	11,958,763	6,232,043	109%
Total Midpen Budget	\$90,212,605	\$74,807,853	\$82,396,172	\$7,588,319	10%

Primary drivers within each fund are discussed below, and year-over-year expense trends are shown in the graph on the following page.

- General Fund Operating (Fund 10):** The General Fund Operating has a 0% net change. Salaries and Benefits increased slightly by \$320,000 due to anticipated salary step increases, changes in benefit costs, and maintaining a flat head count (no new positions). A greater proportion of staff time is expected to be reimbursed through Measure AA for qualified projects as compared to prior years. Services and Supplies decreased by the same amount, or approximately \$320,000, reflecting a prudent approach to next fiscal year in light of COVID-19 and the expected extension of social distancing requirements. Ongoing operating projects expenditures continue, such as habitat restoration costs associated with new capital improvement projects like the opening of the western area of Bear Creek Redwoods. In addition, the proposed budget includes significant funds to expand District efforts in preventing, preparing for, and responding to potential wildland fires. In contrast, some typical non-project related operating expenses were reduced, such as in-person conference and training attendance.
- Hawthorn (Fund 20):** The Hawthorn Fund includes funding for fuel reduction and fire clearance work.
- Measure AA Land/Capital (Fund 30):** The Measure AA (MAA) Capital fund increase of 26%, or \$2.4 million, in projected annual expenses represents new projects that are beginning and multiple MAA projects that will be under construction next fiscal year. The proposed CIAP includes over 20 MAA projects in various stages of planning and construction.

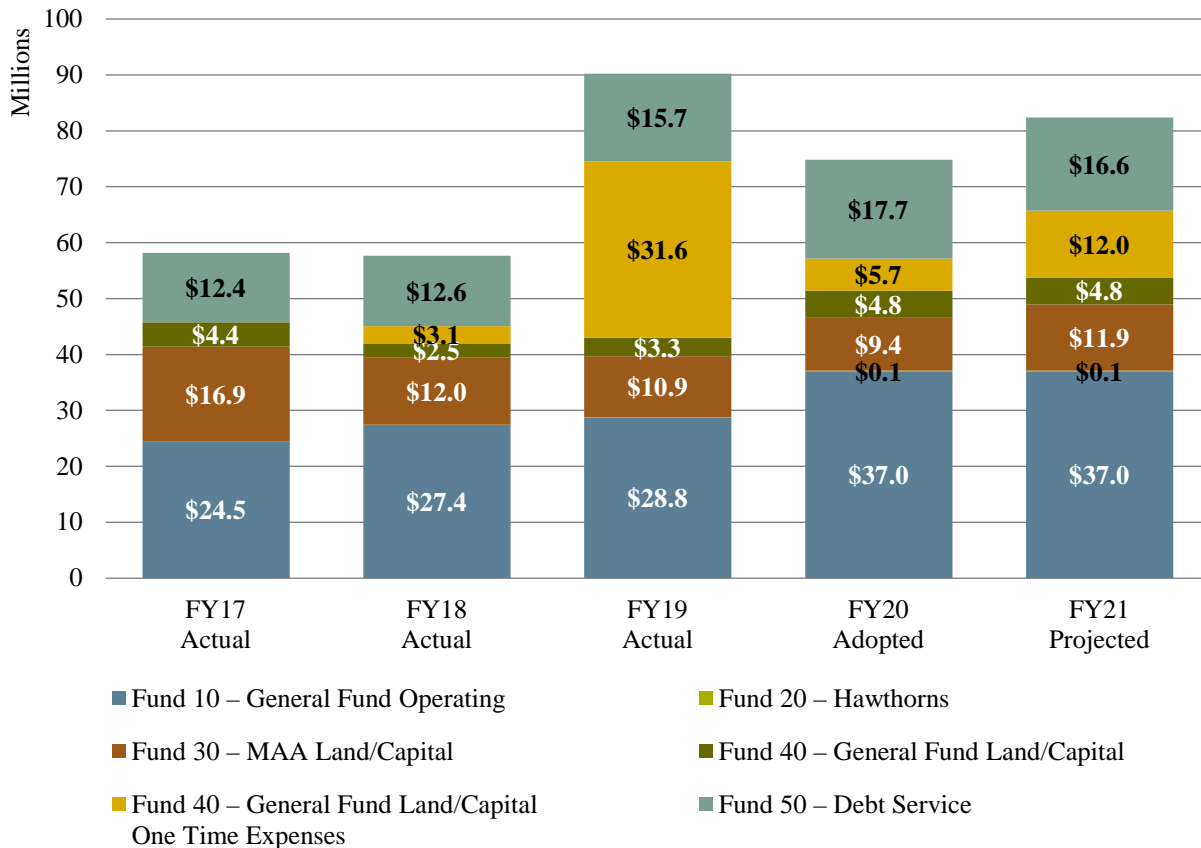
The Measure AA Capital fund increase includes both higher reimbursable labor (+\$200,000) and expenditures (+\$2.2 million) for multiple large-scale projects. The increase in reimbursable labor is primarily due to more shovel-ready trail projects that will be completed by the District's special projects crews.

Measure AA projects in FY21 include the conservation of important coastal agricultural and watershed lands, the Highway 17 Wildlife and Trail Crossing project, the Bear Creek Redwoods Alma College Site Rehabilitation Plan, the Beatty Parking Area and Trail Connections, and finalizing the Saratoga-to-Sea Regional Trail and the Ravenswood Bay

Trail Connections. Additional projects include the Bear Creek Redwoods Landfill Characterization and Remediation, Purisima Upland Site Clean-up and various infrastructure improvements to support the Conservation Grazing Program. Work will also continue on the Lower La Honda Creek Phase II Trails and Hawthorns Public Access Site Plan.

- **General Fund Land/Capital (Fund 40):** The General Fund Capital – excluding one-time expenditures – is flat compared to the FY20 adopted budget. Most projects are in support of Measure AA and the Vision Plan. Other projects included in next year’s plan will improve the District’s business and data systems; complete repairs and maintenance on District residences and driveways; improve infrastructure for the Conservation Grazing Program; and demolish dilapidated structures.

As previously mentioned, the General Fund Capital includes one-time improvements to the District’s South Area Field Office and Administrative Office to meet long-term office space needs and support the District’s mission delivery and Measure AA project delivery in perpetuity. The District has been prudently setting aside funding for these one-time expenditures since 2014 and has been receiving revenues, which will continue to grow through February 2021, to offset these costs. In addition, the District is under negotiations for the sale of the 330 Distel Circle building (current main Administrative Office site), which will further offset the total costs for facility improvements.



- **Debt Service (Fund 50):** The Debt Service Fund for FY21 decreased by approximately \$1 million from FY20, or 6%. Annual debt service principal payments were projected to go down for FY21 and FY22 on the recently issued 2018 General Obligation Bonds (Series

GO Green Bonds); the total debt service payments for the GO Bonds remain flat for the next 20 years, or until additional bonds are issued.

Capital Improvement and Action Plan (CIAP)

The proposed FY21 CIAP is developed with projects that align with and deliver on the District’s Mission and Coastside Mission and respond to the Board-adopted FY21 Strategic Goals and Objectives (included in Attachment 1). Projects that are \$50,000 or more are specified in this section. Projects below this threshold will be included in the Department Summary section of the budget book (Attachment 4); these projects were called out as Operating Projects during the March 3, 2020 Board retreat.

The CIAP is organized into the following four programs, with the distribution shown to the right.

1. Land Acquisition and Preservation
2. Natural Resources Protection and Restoration
3. Public Access, Education and Outreach
4. Assets and Organizational Support

FY21 Proposed CIAP by Program



The General Manager remains mindful of the Board’s list of success criteria that emphasize delivery of Vision Plan and Measure AA commitments, projects completed on time and on budget, pacing of projects, balanced delivery of the mission, exceptional work recognizing time and budget constraints, project delivery innovation, creating an exceptional organization, and careful long-term fiscal stewardship. To support these important organizational norms, the General Manager approaches new projects and initiatives objectively and thoroughly to understand the impacts on capacity, as well as project and staffing interdependencies.

To this end, all departments completed comprehensive resource loading on the proposed FY21 CIAP projects in January 2020 to confirm capacity assumptions. The General Manager reviewed each project scope, schedule, and budget with staff from the General Manager’s Office in February to adjust as necessary the proposed pacing and budget for each project. Unbeknownst to all, COVID-19 soon after expanded into a worldwide pandemic as declared by the World Health Organization on March 11, with Shelter-in-Place Orders executed by Santa Clara and San Mateo Counties effective on March 17. These events have impacted the District’s ability to move forward numerous projects that either require field work or were planned to be under construction in Q4 of FY20.

In light of these project impacts, the General Manager directed staff to review the proposed FY21 CIAP again in April to make additional changes and recalibrate the project list and budgets given the unanticipated project delays and schedule extensions that are occurring in Q4 of FY20. The following significant edits have since been made to the proposed FY21 CIAP; further details are provided in Attachment 6. These changes update the original project list that was presented to the Board at the March 3, 2020 retreat when the Board received an early review of the proposed FY21 CIAP projects (see Attachment 5 for the original project list).

Given the Q4 impacts to project schedules, eleven projects are proposed to be deferred until after FY21 (see list below). Most project are ongoing and at a phase that facilitates deferral until FY22. These projects will remain in the FY21 Budget and Action Plan, with funding allocated in FY22, indicating that the project was deferred due to the pandemic. Should events develop that warrant moving these deferred projects forward into FY21, such as a notable decrease in construction prices and available staff capacity, the General Manager will bring a recommendation to activate the project(s) with funding allocated through either budget savings or from the committed for capital projects reserve for Board consideration and approval.

- Capital Projects:
 - Tunitas Creek - Toto Ranch Driveway Improvements (61001)
 - Russian Ridge - Bergman Residences Driveway Improvement (61002)
 - 4150 Sears Ranch Road Water and Driveway (61005)
 - Radio System Assessment and Upgrade (65407)
 - Toto Ponds Management Planning (VP32-003)
 - Rancho San Antonio County Parks Repairs (new, no number yet assigned)
 - Pescadero Total Maximum Daily Load (new, no number yet assigned)
 - Amah Mutsun Land Trust Native Garden (new, no number yet assigned)
- Operating Projects:
 - Long Ridge Trail Connection to Eagle Rock and Devils Canyon Waterfall
 - Elkus/Lobitos Water Supply Feasibility
 - E-Bike Policy Evaluation
- In addition, the following two projects were added:
 - Cooley Landing Interpretive Facilities Design and Implementation (MAA02-001) to account for ongoing plant restoration work in FY21 and FY22 now that construction is complete. The addition corrects a previously overlooked omission.
 - Mountain Lion Collaring Effort - Rancho San Antonio/Foothills Area Preserves (an operating project) to better understand mountain lion use of Preserves and to inform wildlife management and public use and reduce potential conflicts.

The annual CIAP (Attachment 3) forms the fiscal year work program and includes all of the projects and key initiatives that the District proposes to pursue in the upcoming fiscal year, and for which it will dedicate staff and financial resources. The proposed total budgets were presented to the District Controller who confirmed that the budget is sustainable per the 30-year fiscal model.

The FY21 CIAP encompasses 73 Key Action Plan Projects and 23 Operating Projects spread throughout the following Programs, as shown in the table on the following page.

CIAP Program	FY20				FY21			
	Key	Op	Total	As a %	Key	Op	Total	As a %
Land Acquisition and Preservation	20	0	20	18%	13	1	14	15%
Natural Resource Protection and Restoration	22	6	28	26%	20	3	23	24%
Public Access, Education, and Outreach	28	4	32	29%	23	8	31	32%
Assets and Organizational Support	19	10	29	27%	17	11	28	29%
Total	89	20	109	100%	73	23	96	100%

Position Requests

At the time of the March Board retreat the General Manager was evaluating the need for growth of Ranger and Field Maintenance staff in relation to the additional acreage of protected lands, miles of new trail, number of major public access facilities, and visitation levels since 2015 (when the District began to implement the FOSM), as well as the need for increased fuel management work. However, at this time the General Manger is not requesting new positions for FY21 given the economic uncertainty arising from the global pandemic and current shelter in place orders. Additional positions may be recommended later in FY21 per Board policy 3.04, based on greater projected certainty about our regional economic stability and the District’s financial outlook.

The General Manager also reviewed current and future needs of the property management program and the expanded workload to manage additional residential and grazing/agricultural leases, update new leases as these expire, track and report on lease terms, maintain clear and regular communications with lessees, and address a backlog of infrastructure repairs. The General Manager has since directed staff to explore contracting options to expand the District’s capacity for routine residential property management activities while simultaneously focusing staff time on more complex tasks and projects.

Staffing totals to date was anticipated and modeled in the Financial and Operational Sustainability Model (FOSM) as shown in the table below. Current and projected staffing numbers are included in the Controllers 30-year model and continue to be deemed financially sustainable.

Business Line	FOSM Projected Growth by 2020	FOSM Projected Growth between 2020 to 2045	Positions Approved through 2020	Remaining FOSM Projected Positions Through 2045
Planning and Project Delivery	10 to 13	TBD / 4	10	TBD / 4
Visitor and Field Services	20 to 25	37 to 45	29	36 to 44
Finance and Administrative Services	9 to 11	6 to 8	11	6 to 8
General Manager’s Office	2	0	2	0
Total	41 to 51	43 to 57	52	42 to 56

FISCAL IMPACT

The proposed FY21 CIAP costs are incorporated into the annual budget of \$82.4 million, which the Action Plan and Budget Committee (ABC) will continue to review at their second meeting on May 19, 2020.

The proposed FY21 Budget and CIAP has been reviewed by the Controller and entered into the 30-year fiscal model. The proposed budget is confirmed to be within the parameters and expectations of that 30-year fiscal model. The table below provides an overview of the FY21 budget for all District funds.

FY2020-21 Change in Fund Balance	Fund 10 General Fund	Fund 20 Hawthorns	Fund 30 Measure AA Capital	Fund 40 General Fund Capital	Fund 50 Debt Service	Total
Revenue						
Property Tax Revenues	\$54,586,300				\$6,200,000	\$60,786,300
Grants Awarded	150,000		1,621,509			1,771,509
Interest Income	944,260	23,500	441,475		51,040	1,460,275
Rental Income	1,329,450					1,329,450
Rental Income - 5050 El Camino Real	400,000					400,000
Rancho San Antonio Agreement	386,761					386,761
Miscellaneous	100,000					100,000
Total Revenues	57,896,771	23,500	2,062,984	0	6,251,040	66,234,295
Other Funding Sources						
Bond Reimbursements			10,247,079	6,415,212		16,662,291
Hawthorns Funds		86,700				86,700
Assigned Fund Balance Transfers						0
Committed for Infrastructure Transfer	(400,000)			5,543,551		5,143,551
Committed for future acquisitions & capital projects	(4,200,000)					(4,200,000)
Committed for capital maintenance	(500,000)					(500,000)
Committed for promissory note	(300,000)					(300,000)
General Fund Transfers	(15,495,020)			4,815,945	10,679,075	0
Total Other Funding Sources	(20,895,020)	86,700	10,247,079	16,774,708	10,679,075	16,892,542
Grand Total: Revenues & Other Funding Sources	37,001,751	110,200	12,310,063	16,774,708	16,930,115	83,126,837
Expenses						
Operating	35,260,786	62,200				35,322,986
Labor Reimbursement	(669,235)					(669,235)
Capital & Projects	2,410,200	48,000	11,868,588	16,774,708		31,101,496
Debt Service (General Fund Debt)					10,679,075	10,679,075
Debt Service (Measure AA Debt)					5,961,850	5,961,850
Total Expenses	\$37,001,751	\$110,200	\$11,868,588	\$16,774,708	\$16,640,925	\$82,396,172
Change in Fund Balance	\$0	\$0	\$441,475	\$0	\$289,190	\$730,665

PUBLIC NOTICE

Public notice was provided as required by the Brown Act. No additional notice is required.

CEQA COMPLIANCE

This proposed action is not a project under the California Environmental Quality Act and no environmental review is required.

NEXT STEPS

The ABC will continue their review of the Proposed FY21 Budget and Action Plan on May 19, 2020. Additional materials that will be provided for review include FY21 Budget Book components and responses to updates and changes as needed.

Upon recommendation by the ABC, the Proposed FY21 Budget and Action Plan will be presented to the full Board on June 10, 2020. The ABC will have the opportunity to review any changes made to the Budget and Action Plan again on June 16, 2020, if any arise out of the initial Board review.

To summarize, the next steps in the budget process are:

- May 19, 2020 – ABC Meeting #2: Follow up on Board direction, review financial policies
- June 10, 2020 – Board Meeting: Controllers Report, Initial Review of FY21 Budget & Action Plan and Public Hearing
- June 16, 2020 – ABC Meeting #3: Follow-up (if needed)
- June 24, 2020 – Board Meeting: Adoption of the FY21 Budget & Action Plan and Adoption/Affirmation of Finance Policies

Attachments:

1. Draft Budget Report Section I
2. Draft Budget Report Section II
3. Draft Budget Report Section III
4. Draft Budget Report Section IV
5. FY21 Board Retreat #2 CIAP Summary, as provided March 3, 2020
6. Summary of CIAP changes (from Board Retreat #2 to Draft Budget and Action Plan)

Responsible Department Manager:

Carmen Narayanan, Budget & Analysis Manager

Prepared by:

Carmen Narayanan, Budget & Analysis Manager

Elissa Martinez, Management Analyst II

Lupe Hernandez, Management Analyst I

Section I: Introduction

Table of Contents	3
General Manager's Transmittal	4
Board of Directors & Management	5
Regional Map	10
Resolution No. 20-XX	11
Organizational Chart	13
About Us.....	14
Demographics and Economic Statistics	15



Midpeninsula Regional Open Space District

Budget and Action Plan

Fiscal Year Ending June 30, 2021

Adopted June XX, 2020

Table of Contents

PAGE NUMBERS WILL BE FINALIZED IN FINAL PRINT VERSION

Section I: Introduction	1
General Manager's Transmittal	2
Board of Directors & Management	3
Strategic Plan Goals and Objectives	6
Regional Map	7
Board Resolution	8
Organizational Chart	10
About Us	11
Demographics	12
Section II: Budget Summary and Overview	15
Budget Summary and Overview	16
Revenues	18
Expenditures	20
Staffing	24
Hawthorns Fund	27
Measure AA Projects	28
Vision Plan	30
Debt Service	32
Grants Program	37
Fund Balance	38
Long-Range Financial Planning	39
Delivering on the Mission	40
Climate Action Plan	41
Budget Process	42
Financial Policies	43
Section III: Capital Improvement and Action Plan	45
Capital Improvement and Action Plan Overview	46
Land Acquisition and Preservation	51
Natural Resource Protection and Restoration	71
Public Access, Education and Outreach	94
Assets and Organizational Support	123
Section IV: Department Summaries	143
Department Overview	145
Administrative Services	146
Engineering and Construction	150
Office of the General Counsel	154
Office of the General Manager	156
Land and Facilities Services	158
Natural Resources	162
Planning	166
Public Affairs	170
Real Property	172
Visitor Services	176
Vision Plan Actions Overview	180
Glossary	182

General Manager's Transmittal

Dear Board of Directors and Midpen Constituents,

Having both experienced and witnessed the effects of an unprecedented worldwide pandemic, I am especially grateful for the role the Midpeninsula Regional Open Space District plays in providing vast outdoor spaces and hundreds of miles of trail where our community can find solace in the beauty of nature, absorbing the mental, emotional and physical health benefits that we all need now, and always. Bay Area public health officers agree that outdoor open spaces provide an essential service, as a meaningful, instrumental and natural antidote, to help us decompress and reduce our anxieties, to renew our sense of hope and give us new perspective to move forward.

Throughout the public health emergency created by COVID-19, Midpen staff has worked tirelessly to follow the directives of public health officials in Santa Clara, San Mateo and Santa Cruz counties. We were able to keep our preserves open as much as possible with temporary, innovative measures to promote social distancing and reduce the potential need for medical response. We took to heart our responsibility for providing relief for residents with outdoor recreation — one of the few essential activities allowed under shelter-in-place orders. One of the values of public open space is that it is here to care for us when we need it most.

Although Midpen has managed to maintain essential operations in the field and project momentum by telecommuting from home, the pandemic has significantly impacted many businesses and employment sectors that contribute to our regional, state, national and global financial stability. Our Budget and Action Plan for fiscal year ending June 30, 2021 (FY21) reflects prudent estimates of how this crisis may stress our local economy, and in turn impact Midpen's revenues over the next fiscal year. The total FY21 budget remains static in the General Fund, with no growth from the prior fiscal year, anticipating that Midpen may likely see a notable reduction in tax revenue growth — the first slow-to-no-growth forecast in recent history and potentially similar to what the area experienced during the 2007-09 Great Recession.

This budget reflects a flat head count, with no additional new position requests. The Budget and Action Plan includes numerous time-sensitive and high-priority projects that we have been able to move forward while working remotely. However, to keep our General Fund Operating and Capital budget flat (with exception of the one-time capital expenditures) and account for ongoing work restrictions that may continue through the foreseeable future, certain projects that were in the queue have been deferred to a future fiscal year. Capital expenditures supporting the delivery of our mission account for 35% of the FY21 budget, and the remaining includes salaries and benefits (31%), services and supplies (14%) and annual debt service obligations (20%). Total revenues and other funding sources are projected at \$83.1 million, which include annual revenues at \$66.2 million, bond reimbursements at \$16.6 million and other funding sources at \$230,000, balancing a budget of \$82.4 million in expenses.

Even if mobility restrictions continue, we project that Midpen can make substantial progress on our Vision Plan priorities — whether by working from home or in the field on projects that serve essential governmental functions to maintain public health and safety, protect public lands and natural resources, and support the essential activity of outdoor recreation. This year's projects include critical trail connections linking residents to expansive regional trails and trail systems; such as connecting the Ravenswood Bay Trail to create 80 miles of continuous Bay Trail access for Peninsula residents stretching from Menlo Park to Santa Clara, and contributing funds towards the Saratoga-to-the-Sea Trail to connect bayside residents to the Bay Area Ridge Trail, the Skyline-to-the-Sea Trail and out to the Pacific Ocean.

Land conservation remains a founding priority, and Midpen continues its work to protect important coastal agricultural and watershed lands. Since 2004, when the San Mateo County Coast became a part of the District, we've protected more than 11,000 acres of Coastside open space, including biodiverse grasslands and critical salmonid watersheds, while preserving the area's rich agricultural heritage. Our natural resource protection priorities are focused on climate resiliency, wildlife crossings, habitat restoration, and effective wildland fire preparedness and responsiveness. Key projects include completing the environmental review process for the Highway 17 wildlife crossing and finalizing the Wildland Fire Resiliency Program that will allow us to expand our vegetation and fuel treatment work.

With our ability to continue moving projects forward, albeit under a different work environment, Midpen is well-suited to leverage new funding sources aimed at jump-starting the economy. By positioning the agency to be ready to enter into new contracts for services, supplies and capital projects in FY21, Midpen can be part of the regional solution to move our economy forward. We are thankful for the property tax revenues that remain a fairly steady funding source, which will allow us to manage through the economic disruptions and continue to invest in the lands that are so critical to our collective well-being. In doing so, Midpen can reinvest in our local economy for the good of our broader region.



Respectfully submitted,

Ana María Ruiz
General Manager



District Wards



Left to right: Zoe Kersteen-Tucker, Curt Riffle, Yoriko Kishimoto, Jed Cyr, Karen Holman, Larry Hassett, Pete Siemens

Pete Siemens
 Yoriko Kishimoto – **Board Treasurer**
 Jed Cyr
 Curt Riffle – **Board Vice President**
 Karen Holman – **Board President**
 Larry Hassett – **Board Secretary**
 Zoe Kersteen-Tucker

Ward 1: Cupertino, Los Gatos, Monte Sereno, Saratoga
 Ward 2: Cupertino, Los Altos, Los Altos Hills, Palo Alto, Stanford, Sunnyvale
 Ward 3: Sunnyvale
 Ward 4: Los Altos, Mountain View
 Ward 5: East Palo Alto, Menlo Park, Palo Alto, Stanford
 Ward 6: Atherton, La Honda, Loma Mar, Menlo Park, Pescadero, Portola Valley, Redwood City, San Gregorio, Woodside
 Ward 7: El Granada, Half Moon Bay, Montara, Moss Beach, Princeton, Redwood City, San Carlos, Woodside

Executive Management

Ana María Ruiz – General Manager
 Hilary Stevenson – General Counsel
 Mike Foster – Controller

Susanna Chan – Assistant General Manager/Project Planning and Delivery
 Brian Malone – Assistant General Manager/Visitor and Field Services
 Stefan Jaskulak – Chief Financial Officer/Director of Administrative Services

Mission Statement

The mission of the Midpeninsula Regional Open Space District is to acquire and preserve a regional greenbelt of open space land in perpetuity, protect and restore the natural environment, and provide opportunities for ecologically sensitive public enjoyment and education.

Coastside Protection Mission Statement

To acquire and preserve in perpetuity open space land and agricultural land of regional significance, protect and restore the natural environment, preserve rural character, encourage viable agricultural use of land resources, and provide opportunities for ecologically sensitive public enjoyment and education.

Budget Document Preparation

Carmen Narayanan – Budget and Analysis Manager

Elissa Martinez – Management Analyst

Lupe Hernandez – Management Analyst

Management Team

Matthew Anderson – Visitor Services

Candice Basnight – Human Resources

Casey Hiatt – Information Systems and Technology

Michael Jurich – Land and Facilities Services

Kirk Lenington – Natural Resources

Jason Lin – Engineering and Construction

Jane Mark – Planning

Carmen Narayanan – Budget and Analysis

Korrine Skinner – Public Affairs

Maria Soria – General Manager’s Office

Hilary Stevenson – General Counsel’s Office

Andrew Taylor – Finance

Mike Williams – Real Property

Jennifer Woodworth – District Clerk



The Government Finance Officers Association
of the United States and Canada

presents this

CERTIFICATE OF RECOGNITION FOR BUDGET PREPARATION

to

**Budget & Analysis Department
Midpeninsula Regional Open Space District, California**



The Certificate of Recognition for Budget Preparation is presented by the Government Finance Officers Association to those individuals who have been instrumental in their government unit achieving a Distinguished Budget Presentation Award. The Distinguished Budget Presentation Award, which is the highest award in governmental budgeting, is presented to those government units whose budgets are judged to adhere to program standards.

Executive Director

Christopher P. Morill

Date **November 03, 2019**



**California Society of
Municipal Finance Officers**

Certificate of Award

**Operating Budget Excellence Award
Fiscal Year 2019-2020**

Presented to the

Midpeninsula Regional Open Space District

For meeting the criteria established to achieve the CSMFO Excellence Award in Budgeting.

January 31, 2020



Steve Heide

Steve Heide
CSMFO President

Yolanda Rodriguez

Yolanda Rodriguez, Chair
Recognition Committee

Dedicated Excellence in Municipal Financial Reporting

FY21 Strategic Plan Goals and Objectives

The Strategic Plan was adopted by the Board of Directors in September 2011 and is updated annually based on the results of an environmental scan. The FY21 Strategic Plan provides high-level direction for the annual Budget and Action Plan.

Goal 1 – Promote, establish, and implement a regional environmental protection vision with partners

- Objective 1** – Continue implementation of the District’s Vision Plan and communicate progress on projects through reporting results and building partner relationships
- Objective 2** – Build and strengthen diverse partnerships to implement a collaborative and science-based approach to regional environmental protection
- Objective 3** – Build and strengthen relationships with legislators to advocate environmental protection goals
- Objective 4** – Preserve open space lands of local and regional significance

Goal 2 – Protect the positive environmental values of open space lands

- Objective 1** – Take a regional leadership role in promoting the benefits of open space
- Objective 2** – Protect and restore the natural environment in a manner that expands regional resiliency and climate change adaptation to preserve healthy natural systems
- Objective 3** – Work with fire agencies and surrounding communities to strengthen the prevention of, preparation for and response to wildland fires for enhanced ecosystem resiliency and public safety
- Objective 4** – Support the viability of sustainable agriculture and character of rural communities

Goal 3 – Connect people to open space and a regional environmental protection vision

- Objective 1** – Communicate the benefits of a regional environmental protection vision
- Objective 2** – Refine and implement a comprehensive public outreach strategy, including the engagement of diverse communities and enhanced public education programs
- Objective 3** – Expand opportunities to connect people to their public open space preserves consistent with a regional environmental protection vision
- Objective 4** – Reflect the diverse communities we serve in the District’s visitors, staff, volunteers, and partners

Goal 4 – Strengthen organizational capacity and long-term financial sustainability to fulfill the mission

- Objective 1** – Provide the necessary resources, tools, and infrastructure, including technology upgrades and capacity building
- Objective 2** – Continuously evaluate and improve recent processes and business model to effectively and efficiently deliver Vision Plan projects and the District’s ongoing functions
- Objective 3** – Build state of readiness for potential disruptions by completing a risk assessment and creating a business continuity plan
- Objective 4** – Continue to engage constituents for bond sales and via the work of the Bond Oversight Committee –“Promises made, promises kept.”
- Objective 5** – Remain financially sustainable by pursuing and ensuring discretionary funding opportunities and partnerships to augment operating, capital, and bond funding sources, and ensure that large capital expenses and land acquisitions, including associated public access and land management costs, are evaluated within the long-term financial model and remain financially sustainable
- Objective 6** – Continue to recruit, develop and retain talented staff to implement the District’s mission and strengthen our organizational capacity

Regional Map

Midpeninsula Regional Open Space District



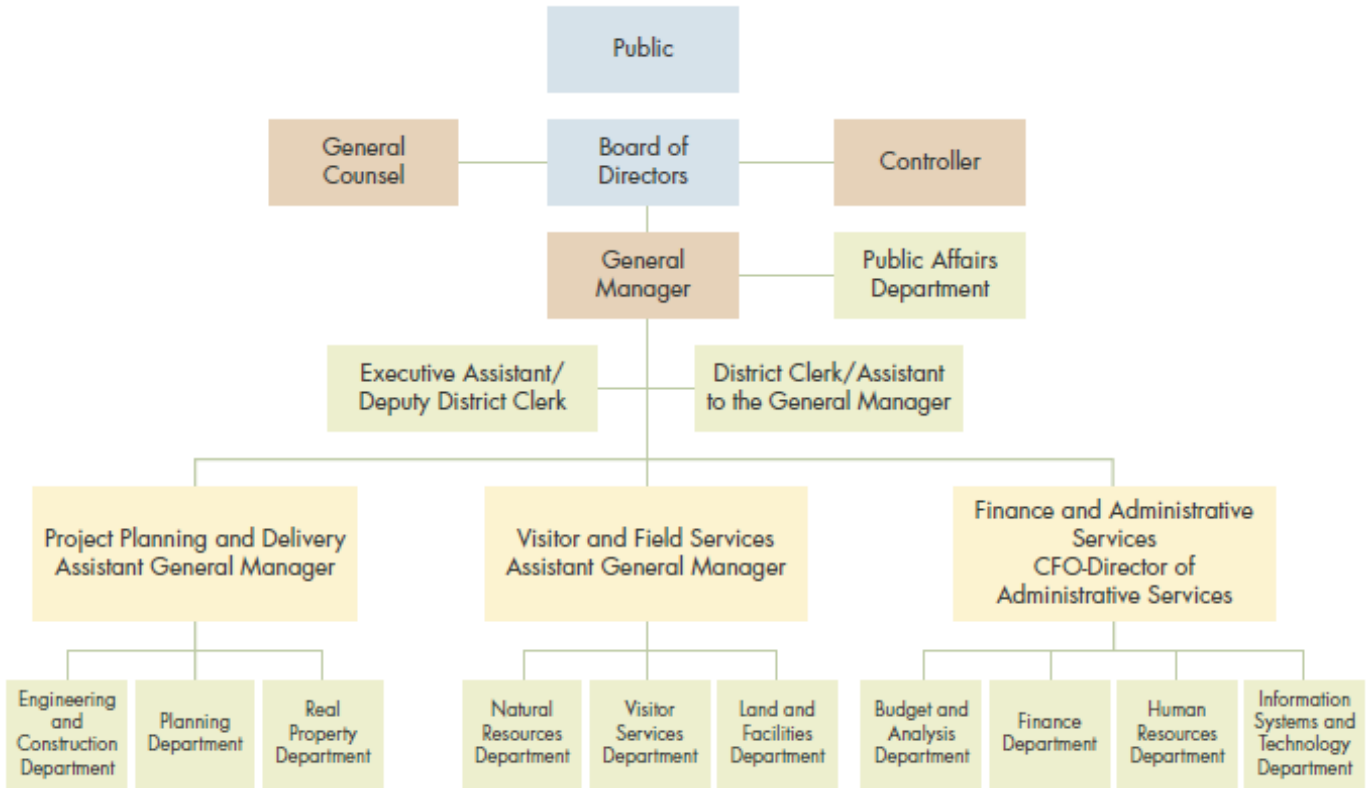
Preserve Protect Restore Educate Enjoy



- | | | | | |
|----------------------------|---------------------|----------------------------|--|------------------|
| 1 Bear Creek Redwoods | 7 La Honda Creek | 13 Pulgas Ridge | 19 Sierra Azul | 25 Tunitas Creek |
| 2 Coal Creek | 8 Long Ridge | 14 Purisima Creek Redwoods | 20 Skyline Ridge | 26 Windy Hill |
| 3 El Corte de Madera Creek | 9 Los Trancos | 15 Rancho San Antonio | 21 St. Joseph's Hill | |
| 4 El Sereno | 10 Miramontes Ridge | 16 Ravenswood | 22 Stevens Creek Shoreline Nature Area | |
| 5 Foothills | 11 Monte Bello | 17 Russian Ridge | 23 Teague Hill | |
| 6 Fremont Older | 12 Picchetti Ranch | 18 Saratoga Gap | 24 Thornewood | |

Resolution No. 20-XX

Organizational Chart



Midpen At-a-Glance

			
Founded in 1972	63,930 Acres (as of June 2020)	245 Miles of Trails	26 Preserves
			
182 Full-Time Employees	Over 2 Million Visitors Per Year	\$82.4 Million Budget	760,000 Residents

About Us

Services

Midpen's purpose is to create a regional greenbelt of unspoiled public open space lands in order to permanently protect the area's natural resources, provide for public use and enjoyment, and sustain small-scale Coastside agriculture. Midpen has preserved nearly 65,000 acres of public land and manages 26 open space preserves. The District boundary extends from San Carlos on the Peninsula to Los Gatos in Santa Clara Valley, and from the Pacific Ocean south of Pacifica down to the Santa Cruz County line. The District includes approximately 200 square miles of Santa Clara County, 350 square miles of San Mateo County and 2.6 square miles of Santa Cruz County.

Midpen open space preserves are managed to best protect the plants and wildlife, safeguard clean water and other natural resources, and only develop amenities needed to provide low-intensity recreation and sustain small-scale Coastside agriculture, mostly conservation grazing. Twenty-four preserves, ranging from 55 to over 19,000 acres, are open to the public free of charge, 365 days a year. Our estimated annual 2 million visitors will find over 245 miles of trails, ranging from easy to challenging. In addition to open spaces and hiking trails, special amenities include a backpacking camp, nature center, stables, historic farm and a winery.

Located in the middle of California's global biodiversity hotspot, designated for the unique and threatened natural diversity at risk from human impact, Midpen's open space preserves offer important protection for a spectrum of plants and wildlife. These lands provide critical habitat for mountain lion, bobcat, coyote, deer, golden eagle, red-legged frog, California newt, coho salmon and many types of wildflower. Habitats include redwood, oak, and fir forests, chaparral-covered hillsides, riparian corridors, grasslands, and wetlands along the San Francisco Bay.

History

The late 1960s was a time of rapid growth in the Bay Area. As tract housing and commercial development began to replace the natural and agricultural areas, concern for the preservation of the Midpeninsula's irreplaceable foothill and bayland natural resources mounted among open space advocates. Through the determined and heartfelt efforts of local conservationists, the Midpeninsula Regional Open Space District was created when the Measure R Room to Breathe Initiative passed in 1972.

Midpen was founded in 1972 as an independent special district to preserve the regional greenbelt in northwestern Santa Clara County. Local voters expanded the District boundary in 1976 to include southern San Mateo County and again in 1992, to add a small portion of Santa Cruz County. In the 1990s, Coastsiders were concerned about development pressure threatening the area's rural heritage and sought to protect agricultural lands. This led to the 2004 Coastside Protection Program, that extended the District to the Pacific Ocean in San Mateo County and created the Coastside mission that protects open space and viable agriculture.

Governance

Midpen is governed by a seven-member elected board of directors. Each board member is elected to serve a four-year term and represents a geographic ward of approximately equal populations. The board holds its regular public meetings on the second and fourth Wednesdays of each month at 7 p.m., at the Midpen administrative office: 330 Distel Circle, Los Altos, CA.

Staffing

The staff currently includes over 180 employees in 11 departments: Budget and Analysis, Engineering and Construction, Finance, Human Resources, Information Systems and Technology, Land and Facilities Services, Natural Resources, Planning, Public Affairs, Real Property, and Visitor Services.

For more information about Midpen, visit our website at openspace.org.

Demographics and Economic Statistics

The following is economic and demographic information on Santa Clara and San Mateo Counties, representing the majority of Midpen's constituency. Because Midpen does not receive property tax revenue from the small amount of Santa Cruz County land that it holds, information on Santa Cruz County is not included.

Demographics and Economic Statistics Last Ten Fiscal Years

County of Santa Clara

Fiscal Year	Population ¹	Personal Income ² (in millions)	Per Capita Personal Income ²	Median Age ³	School Enrollment ⁴	County Unemployment Rate ⁵
2010	1,880,876	\$ 109,495	\$ 61,289	35.8	265,643	10.5%
2011	1,797,375	120,376	66,366	36.0	266,256	9.6%
2012	1,816,486	133,912	72,704	36.2	270,109	8.2%
2013	1,842,254	136,118	72,754	36.4	273,701	6.8%
2014	1,868,558	149,717	78,955	36.6	276,175	5.2%
2015	1,889,638	165,323	86,141	36.8	276,689	4.3%
2016	1,927,888	178,029	92,168	36.8	274,948	3.9%
2017	1,938,180	190,002	98,032	*	273,264	3.4%
2018	1,956,958	*	*	*	272,132	2.9%
2019	1,954,286	*	*	*	267,224	2.9%

County of San Mateo

Calendar Year	Population ¹	Personal Income ² (in millions)	Per Capita Personal Income ²	Median Age ³	School Enrollment ⁴	County Unemployment Rate ⁵
2010	719,951	\$ 53,084	\$ 73,739	39.3	91,371	8.5%
2011	729,425	58,228	79,872	39.4	92,097	7.9%
2012	740,738	65,167	87,986	39.6	93,674	6.8%
2013	750,489	65,656	87,501	39.3	93,931	5.6%
2014	758,581	71,111	93,672	39.4	94,567	4.3%
2015	759,155	78,607	102,516	39.8	95,187	3.5%
2016	765,895	82,046	106,615	39.5	95,502	3.2%
2017	770,203	87,486	113,410	*	95,620	2.9%
2018	774,155	*	*	*	95,155	2.5%
2019	774,485	*	*	*	94,234	2.4%

* Information not available

Data Sources

¹State of California Department of Finance

²U.S. Department of Commerce Bureau of Economic Analysis

³U.S Census Bureau, American Community Survey

⁴State of California Department of Education

⁵State of California Employment Development Department, Labor Market Division

Notes: Starting fiscal year (FY) 2015-16, Midpen changed from a fiscal year end date of March 31st to June 30th. As a result, FY2015-16 is a fifteen (15) month period rather than a twelve (12) month period.

Principal Employers
Most Current Year and Nine Years Ago

County of Santa Clara

Employer	2018 ⁴			2009		
	Number of Employees ¹	Rank	Percentage of Total Employment	Number of Employees ²	Rank	Percentage of Total Employment
Apple Computer, Inc.	25,000	1	2.44%	10,000	3	1.23%
Alphabet/Google Inc.	20,000	2	1.95	*		*
County of Santa Clara	18,806	3	1.84	*		*
Stanford University	16,919	4	1.65	*		*
Cisco Systems Inc.	14,120	5	1.38	13,000	1	1.60%
Kaiser Permanente	12,500	6	1.22	5,000	10	0.61%
Stanford Healthcare	10,034	7	0.98	5,500	8	0.68%
Tesla Motors Inc.	10,000	8	0.98	*		
Intel Corporation	8,450	9	0.83	5,000	9	0.61%
City of San Jose	6,159	10	0.60	*		
Lockheed Martin Space Systems Co.	*		*	10,400	2	1.28%
Intuit, Inc.	*		*	8,000	4	0.98%
IBM Corporation	*		*	7,500	5	0.94%
Hewlett-Packard Co.	*		*	7,000	6	0.86%
KLA-Tencor Corporation	*		*	6,200	7	0.76%
Total	141,988		13.87%	77,750		9.55%

County of San Mateo³

Employer	2017 ⁴			2009		
	Number of Employees	Rank	Percentage of Total Employment	Number of Employees	Rank	Percentage of Total Employment
United Airlines	12,000	1	2.474%	*		*
Genentech Inc.	11,000	2	2.51	8,800	1	2.60%
Facebook Inc.	7,091	3	1.62	*		*
Oracle Corp.	6,781	4	1.55	5,642	2	1.66%
County of San Mateo	5,485	5	1.25	5,179	3	1.53%
Gilead Sciences Inc.	3,900	6	0.89	1,480	10	0.44%
Visa U.S.A. Inc.	3,500	7	0.80	*		*
Electronic Arts Inc.	2,367	8	0.54	2,000	6	0.59%
Roberto Half International Inc.	1,790	9	0.41	*		*
YouTube LLC.	1,700	10	0.39	*		*
Kaiser Permanente	*		*	3,790	4	1.12%
Mills-Peninsula Health Services	*		*	2,500	5	0.74%
United States Postal Service	*		*	1,964	7	0.58%
San Mateo Community College District	*		*	1,800	8	0.53%
SLAC National Accelerator Laboratory	*		*	1,650	9	0.49%
Total	55,614		12.70%	34,805		10.28%

* Information not available

Data Sources

¹Silicon Valley Business Journal, July 27, 2018

²County of Santa Clara Finance Department. FY2008-09 CAFR

³San Francisco Business Times - 2018 Book of Lists and California Employment Development Department

⁴Latest information available for principal employers in the County of San Mateo

Section II: Budget Summary & Overview

Table of Contents

Section II: Budget Summary & Overview 1

Table of Contents 1

Budget Summary and Overview 2

Revenues..... 4

Expenditures 6

Midpen Staffing 10

Hawthorns Fund 12

Measure AA Projects 13

Vision Plan 15

Debt Service 17

Grants Program..... 22

General Fund Balance..... 23

Long-Range Financial Planning 24

Delivering on Midpen's Mission 25

Climate Action Plan 26

Budget Process..... 27

Financial Policies..... 28

Budget Summary and Overview

Budget Summary and Overview

The Midpeninsula Regional Open Space District's Proposed FY21 Budget reflects Midpen's priorities established by the board of directors in December 2019 as part of its annual Strategic Plan update. Based upon these priorities, staff prepared the FY21 Proposed Three-Year Capital Improvement and Action Plan (included in Section III) for board approval. Subsequently, staff developed a detailed budget by department and fund which are included in Budget Summary and Overview (Section II) and Department Summaries (Section IV).

FY21 Financial Overview

Midpen's budget is comprised of the operating and capital budgets, land acquisition, and debt service, which are funded by five distinct funds, four of which are major governmental funds:

Fund 10: General Fund Operating. This includes personnel costs, routine operational and maintenance expenses, debt service, and non-capital projects (Fund 10 is a major fund).

Fund 20: Hawthorns. This endowment fund may only be used for expenses required to maintain the value of the property gifted to Midpen by the Woods family (Fund 20 is reported as part of Fund 10 General Fund in audited financial statements).

Fund 30: Measure AA Capital. Only capital projects and land acquisitions included in the top 25 priority Project Portfolios in the Vision Plan are eligible for Measure AA funding (Fund 30 is a major fund).

Fund 40: General Fund Capital. This includes vehicles and equipment, facilities, and non-Measure AA capital projects and land acquisitions (Fund 40 is a major fund).

Fund 50: Debt Service Fund. This includes payments on all Midpen-issued debt, both public and private (Fund 50 is a major fund).

Compared to most city and county government agencies, Midpen's operating budget accounts for a much lower percentage of the total budget (45%), reflecting the organization's focus on project delivery. Capital projects and land acquisition account for 35% of the budget and debt service totals 20%.

Attachment 2

The following table breaks out the revenue and expenses by fund. Each fund has either a balanced budget for FY21 or a positive change in fund balance. Once adopted, appropriations are made for all funds at the fund level.

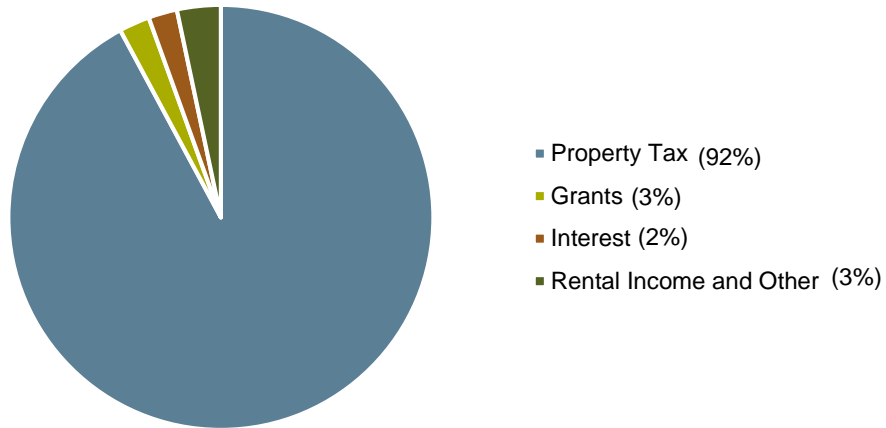
FY21 Budget by Fund

FY21 Change in Fund Balance	Fund 10 General Fund Operating	Fund 20 Hawthorns	Fund 30 Measure AA Capital	Fund 40 General Fund Capital	Fund 50 Debt Service	Total
Revenue						
Property Tax Revenues	\$54,586,300				\$6,200,000	\$60,786,300
Grants (Awarded)	150,000		1,621,509			1,771,509
Interest Income	944,260	23,500	441,475		51,040	1,460,275
Rental Income	1,329,450					1,329,450
Rental Income (5050 El Camino Real)	400,000					400,000
Rancho San Antonio Agreement	386,761					386,761
Miscellaneous	100,000					100,000
Total Revenues	57,896,771	23,500	2,062,984	0	6,251,040	66,234,295
Other Funding Sources						
Bond Reimbursements			10,247,079	6,415,212		16,662,291
Hawthorns Funds		86,700				86,700
Assigned Fund Balance Transfers						0
Committed for Infrastructure Transfer	(400,000)			5,543,551		5,143,551
Committed for Future Acquisitions & Capital Projects	(4,200,000)					(4,200,000)
Committed for Capital Maintenance	(500,000)					(500,000)
Committed for Promissory Note	(300,000)					(300,000)
General Fund Transfers	(15,495,020)			4,815,945	10,679,075	0
Total Other Funding Sources	(20,895,020)	86,700	10,247,079	16,774,708	10,679,075	16,892,542
Grand Total: Revenues & Other Funding Sources	37,001,751	110,200	12,310,063	16,774,708	16,930,115	83,126,837
Expenses						
Operating	35,260,786	62,200				35,322,986
Labor Reimbursement	(669,235)					(669,235)
Capital & Projects	2,410,200	48,000	11,868,588	16,774,708		31,101,496
Debt Service (General Fund Debt)					10,679,075	10,679,075
Debt Service (Measure AA Debt)					5,961,850	5,961,850
Total Expenses	\$37,001,751	\$110,200	\$11,868,588	\$16,774,708	\$16,640,925	\$82,396,172
Change in Fund Balance	\$0	\$0	\$441,475	\$0	\$289,190	\$730,665

Revenues

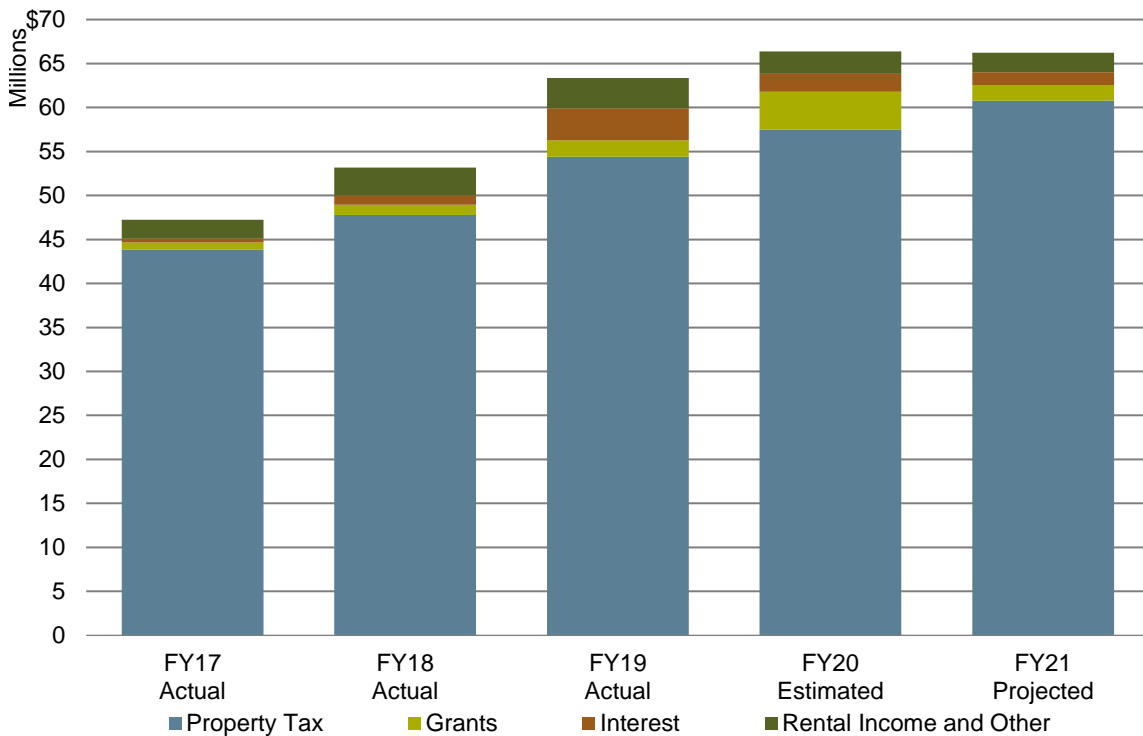
Midpen's FY21 revenue estimate totals \$66.2 million with the vast majority, 92% or \$60.8 million, coming from property tax receipts. Property taxes are projected to have modest growth (\$3.3 million) in FY21 and remain flat with little to no growth in the coming year due to the effects of COVID-19 on the real estate market. Other revenue sources, including grants, interest income, and rental income are all projected to decrease (\$3.4 million total for all categories). The chart below provides a breakdown of projected FY21 revenue by source.

FY21 Revenue by Source



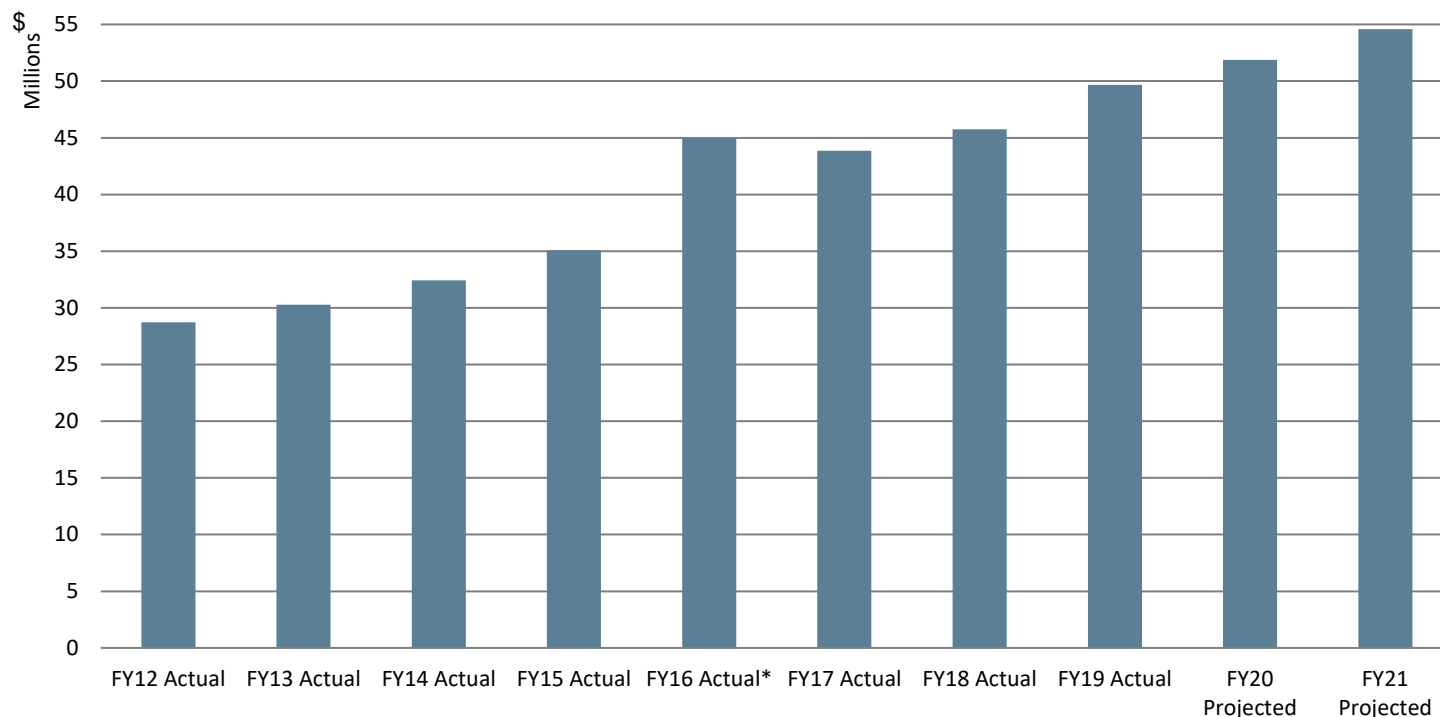
	Property Tax	Grants	Interest	Rental Income and Other	Total
Amount	\$60,786,300	\$1,771,509	\$1,460,275	\$2,216,761	\$66,234,845
Percent	92%	3%	2%	3%	100%

Total Revenue Trend



Attachment 2

The following graph depicts the historical and projected trend for general fund property tax revenues (excluding Measure AA ad valorem levy for debt service).



*FY16 reflects 15 months of revenue due to changing the fiscal year start from April 1 to July 1.

Silicon Valley and the Peninsula continue to see stable real estate prices and demand for housing for now, resulting in projected growth of 3.5% in FY21. However due to the uncertainty in the real estate market resulting from the COVID-19 pandemic, property tax revenues are projected to grow by only 1% in FY22. The primary factors used in the projection of revenues are historical growth in assessed valuation and new construction information, which are provided by the County Assessors' offices in San Mateo and Santa Clara counties.

2017-2021 General Fund Tax Revenue

	Actual FY17	Actual FY18	Actual FY19	Budget FY20	Estimated FY20	Budget FY21	% Increase*
Santa Clara County							
Current Secured	\$25,277,000	\$27,254,000	\$29,505,000	\$31,173,000	\$31,526,000	\$33,417,658	6.0%
Current Unsecured	1,747,000	1,860,000	2,113,000	1,983,000	2,065,000	2,085,650	1.0%
Total Santa Clara County	27,024,000	29,114,000	31,618,000	33,156,000	33,591,000	35,503,308	5.7%
San Mateo County							
Current Secured	12,039,000	13,008,000	13,868,000	15,102,000	14,839,000	15,758,764	6.2%
Current Unsecured	515,000	544,000	628,000	667,000	638,000	644,428	1.0%
Prior Taxes	(14,000)	0	0	0	0	0	0.0%
Total San Mateo County	12,540,000	13,552,000	14,496,000	15,769,000	15,477,000	16,403,192	6.0%
Supplement + HOPTR	1,578,000	1,598,000	1,870,000	1,472,000	955,000	764,000	-20.0%
Redevelopment	1,148,000	1,477,000	1,698,000	1,658,000	1,860,000	1,915,800	3.0%
Total Tax Revenue	\$42,290,000	\$45,741,000	\$49,682,000	\$52,055,000	\$51,883,000	\$54,586,300	5.2%

*Percentage increase compares Budget FY21 to Estimated FY20.

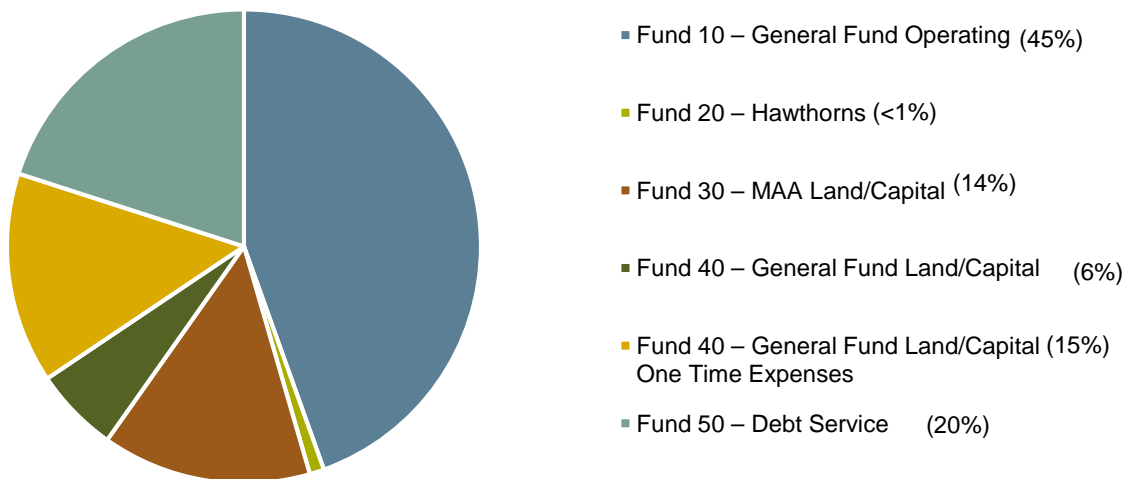
Expenditures

Midpen's FY21 budget totals \$82.4 million, a net total budget increase is 10% when compared to the FY20 adopted budget. The year-over-year change is due to increased capital expenditures in Measure AA (Fund 30) as more projects move into construction, as well as one-time capital expenditures in General Fund Capital (Fund 40) on District infrastructure. Operating expenses (salaries and benefits, services and supplies) remain flat and debt service is reduced by \$1 million. At this time there are no new positions proposed for FY21.

The following table and chart provide a summary of the FY21 budget by fund.

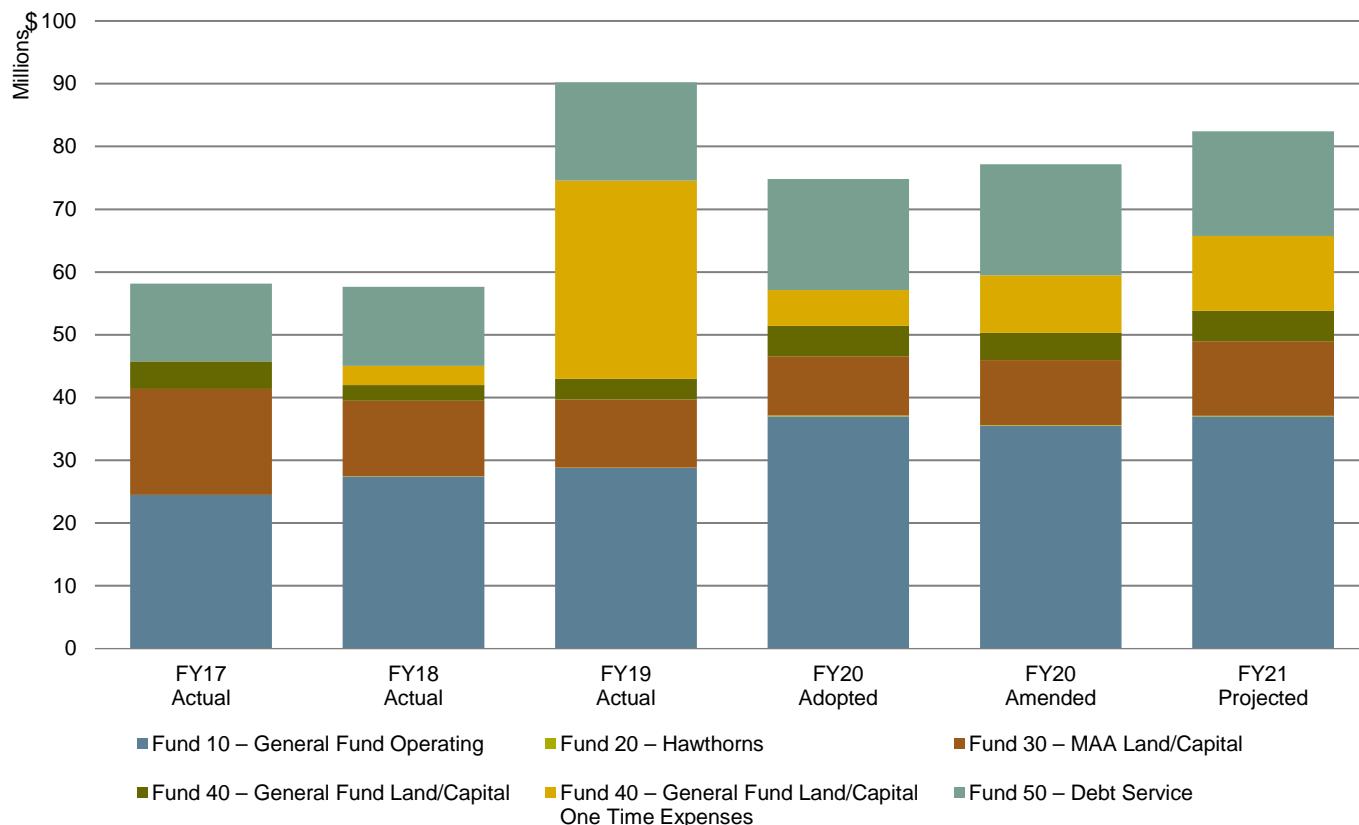
Midpen Budget by Funding Source	FY19 Actuals	FY20 Adopted Budget	FY21 Proposed Annual Budget	\$ Change From FY20 Adopted Budget	% Change From FY20 Adopted Budget
Fund 10 – General Fund Operating	\$28,783,378	\$37,003,848	\$37,001,751	(\$2,097)	0%
Fund 20 – Hawthorns	30,888	140,200	110,200	(30,000)	-21%
Fund 30 – MAA Land/Capital	10,871,866	9,447,647	11,868,588	2,420,941	26%
Fund 40 – General Fund Land/Capital	3,305,485	4,819,875	4,815,945	(3,930)	0%
Fund 50 – Debt Service	15,670,988	17,669,563	16,640,925	(1,028,638)	-6%
Subtotal Midpen Budget	\$58,662,605	\$69,081,133	\$70,437,409	\$1,356,276	2%
Fund 40 – General Fund Land/Capital One Time Expenses	31,550,000	5,726,720	11,958,763	6,232,043	109%
Total Midpen Budget	\$90,212,605	\$74,807,853	\$82,396,172	\$7,588,319	10%

FY21 Budget by Source



The following chart depicts actual and projected expenditures over a five-year period by fund.

Expenditure Trend



Fund 10 – General Fund Operating

The General Fund Operating has a 0% net change. Salaries and Benefits increased slightly by \$320,000 due to anticipated salary step increases, changes in benefit costs, and maintaining a flat head count (no new positions). A greater proportion of staff time is expected to be reimbursed through Measure AA for qualified projects as compared to prior years. Services and Supplies decreased by the same amount, or approximately \$320,000, reflecting a prudent approach to next fiscal year in light of COVID-19 and the expected extension of social distancing requirements.

Ongoing operating projects expenditures continue, such as habitat restoration costs associated with new capital improvement projects like the opening of the western area of Bear Creek Redwoods. In addition, the proposed budget includes significant funds to expand District efforts in preventing, preparing for, and responding to potential wildland fires. In contrast, some typical non-project related operating expenses were reduced, such as in-person conference and training attendance.

Fund 20 – Hawthorns

The Hawthorns fund includes funding for fuel reduction, fire clearance work and structures work to prevent future deterioration of the historic resource.

Fund 30 – Measure AA Land/Capital

The Measure AA Capital fund increase of 26%, or \$2.4 million, in projected annual expenses represents new projects that are beginning and multiple MAA projects that are currently in the construction phase. There are over 20 MAA projects on the CIAP next year in various stages of planning and construction.

The Measure AA Capital fund increase includes both higher reimbursable labor (+\$0.2 million) and project expenditures (+\$2.2 million) for multiple large-scale projects. The increase in reimbursable labor is primarily due to more shovel-ready trail projects that will be completed by Midpen’s special projects crews.

Measure AA projects in FY21 include the conservation of important coastal agricultural and watershed lands, the Highway 17 Wildlife and Trail Crossing project, the Bear Creek Redwoods Alma College Site Rehabilitation Plan, the Beatty Parking Area and Trail Connections, and finalizing the Saratoga-to-Sea Regional Trail and the Ravenswood Bay Trail Connections. Additional projects include

the Bear Creek Redwoods Landfill Characterization and Remediation, Purisima Upland Site Clean-up and various infrastructure improvements to support the Conservation Grazing Program. Work will also continue on the Lower La Honda Creek Phase II Trails and Hawthorns Public Access Site Plan.

Fund 40 – General Fund Land/Capital

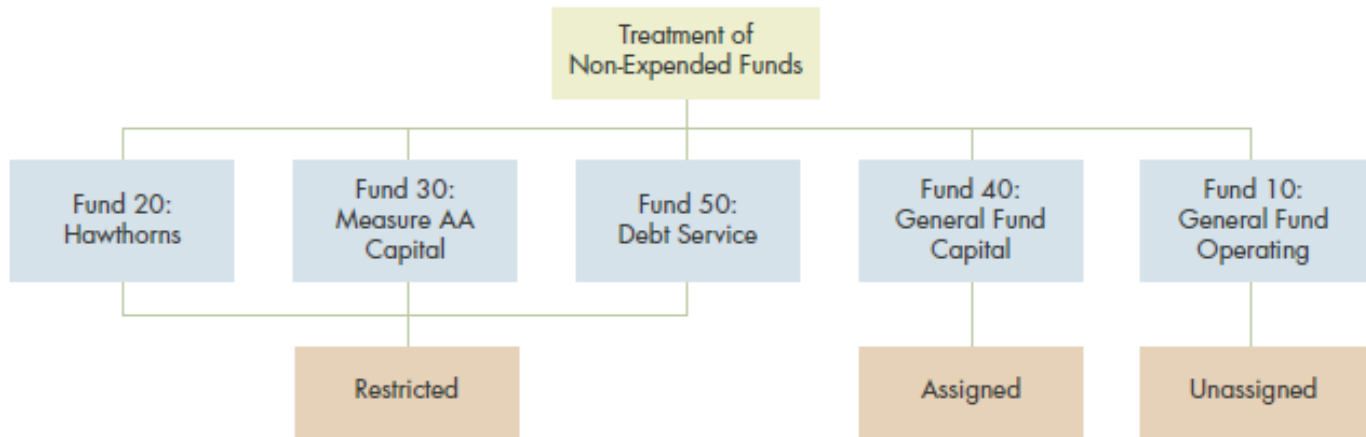
The General Fund Capital – excluding one-time expenditures – is flat compared to the FY20 adopted budget. Most projects are in support of Measure AA and the Vision Plan. Other projects included in next year’s plan will improve the District’s business and data systems; complete repairs and maintenance on District residences and driveways; improve infrastructure for the Conservation Grazing Program; and demolish dilapidated structures.

As previously mentioned, the General Fund Capital includes one-time improvements to the District’s South Area Field Office and Administrative Office to meet long-term office space needs and support the District’s mission delivery and Measure AA project delivery in perpetuity. The District has been prudently setting aside funding for these one-time expenditures since 2014 and has been receiving revenues, which will continue to grow through February 2021, to offset these costs. In addition, the District is under negotiations for the sale of the 330 Distel Circle building (current main Administrative Office site), which will further offset the total costs for facility improvements.

Fund 50 – Debt Service

The Debt Service Fund for FY21 decreased by approximately \$1 million from FY20, or 6%. Annual debt service principal payments were projected to go down for FY21 and FY22 on the recently issued 2018 General Obligation Bonds (Series GO Green Bonds); the total debt service payments for the GO Bonds remain flat for the next 20 years, or until additional bonds are issued.

Treatment of Non-Expended Funds Flowchart



For FY21, operating expenses are expected to remain flat compared to the FY20 adopted budget.

Consistent with Midpen’s practice over the last several fiscal years, land acquisitions will be budgeted if the transaction has great certainty, otherwise the budget is amended at the time of purchase.

The first table on the next page illustrates the breakdown of the FY21 budget by fund and breaks out the General Fund between salaries and services and supplies. The second table on the next page breaks out the budget by department. Additional budget information can be found on the individual department pages in Section IV.

FY21 Budget by Fund and Expenditure Type

Midpen Budget by Expenditure Category	FY19 Actuals	FY20 Adopted Budget	FY21 Proposed Budget	\$ Change from FY20 Adopted Budget	% Change from FY20 Adopted Budget
Salaries and Benefits	\$21,095,865	\$25,821,535	\$26,340,682	\$519,147	2%
Less: MAA Reimbursable Staff Costs	(368,306)	(471,697)	(669,235)	(197,538)	42%
Net Salaries and Benefits	20,727,559	25,349,838	25,671,447	321,609	1%
Services and Supplies	8,055,819	11,654,010	11,330,304	(323,706)	-3%
Total Operating Expenditures	28,783,378	37,003,848	37,001,751	(2,097)	0%
Hawthorns Operating	30,888	92,200	62,200	(30,000)	-33%
Hawthorns Capital	0	48,000	48,000	0	0%
Total Hawthorns Expenditures	30,888	140,200	110,200	(30,000)	-21%
Measure AA Capital (Fund 30)	8,697,840	9,434,147	10,306,588	872,441	9%
General Fund Capital (Fund 40)	2,885,198	4,064,375	4,815,945	751,570	18%
General Fund Capital (Fund 40) - One Time Expenses	0	1,846,720	11,958,763	10,112,043	548%
Total Capital Expenditures	11,583,038	15,345,242	27,081,296	11,736,054	76%
Measure AA Land and Associated Costs (Fund 30)	2,174,026	13,500	1,562,000	1,548,500	11470%
General Fund Land and Associated Costs (Fund 40)	31,970,286	4,635,500	0	(4,635,500)	-100%
Total Land and Associated Costs	34,144,312	4,649,000	1,562,000	(3,087,000)	-66%
Debt Service	15,670,988	17,669,563	16,640,925	(1,028,638)	-6%
Total Debt Service (Fund 50)	15,670,988	17,669,563	16,640,925	(1,028,638)	-6%
Total Midpen Budget	\$90,212,605	\$74,807,853	\$82,396,172	\$7,588,319	10%

FY21 Budget by Department

Midpen Budget by Department	FY19 Actuals	FY20 Adopted Budget	FY21 Proposed Budget	\$ Change from FY20 Adopted Budget	% Change from FY20 Adopted Budget
Administrative Services	\$4,970,461	\$6,803,459	\$7,239,896	\$436,437	6%
Engineering and Construction	6,808,477	9,994,698	10,962,616	967,918	10%
General Counsel	512,049	752,420	800,406	47,986	6%
General Manager	2,241,317	2,097,810	2,218,621	120,811	6%
Land and Facilities	11,332,374	13,706,416	12,218,053	(1,488,363)	-11%
Natural Resources	3,803,936	5,986,696	5,729,318	(257,378)	-4%
Planning	3,195,416	3,105,268	3,329,179	223,911	7%
Public Affairs	1,460,743	2,018,527	1,856,887	(161,640)	-8%
Real Property	3,390,523	1,810,593	3,030,260	1,219,667	67%
Visitor Services	5,276,320	7,062,403	6,411,248	(651,155)	-9%
Debt Service	15,670,988	17,669,563	16,640,925	(1,028,638)	-6%
Total Midpen Budget	\$58,662,605	\$71,007,853	\$70,437,409	(\$570,444)	-1%
One Time Expense: Fund 40 Land/Buildings	31,550,000	3,800,000	11,958,763	8,158,763	215%
Grand Total: Midpen Budget	\$90,212,605	\$74,807,853	\$82,396,172	\$7,588,319	10%

Midpen Staffing

Midpen staffing for FY21 is budgeted for 181.95 Full Time Equivalents (FTEs) and does not include additional positions. At the time of budget development, the General Manager is not requesting the approval of any new positions for FY21 given the economic and functional uncertainty in the midst of a global pandemic and shelter in place orders. Additional positions may be recommended later in FY21 if there is more certainty about the end of shelter in place orders and economic stability.

Activity since the inception of the Financial and Operational Sustainability Model (FOSM) which was approved in 2014 is summarized in the first table on the following page. Consistent with the FOSM, any future year recommended positions will be within the agency-wide anticipated total growth numbers. It is important to note that the FOSM projections did not account for the notable rise in visitation levels that Midpen is experiencing with the opening of new preserve areas. Additional position recommendations are expected in future years.

FOSM Projections and Staffing Growth

Business Line	FOSM Projected Growth by 2020	FOSM Projected Growth between 2020 to 2045	Positions approved through 2020	Remaining FOSM Projected Positions Through 2045
Planning and Project Delivery	10 to 13	TBD / 4	10	TBD / 4
Visitor and Field Services	20 to 25	37 to 45	29	36 to 44
Finance and Administrative Services	9 to 11	6 to 8	11	6 to 8
General Manager's Office	2	0	2	0
Total	41 to 51	43 to 57	52	42 to 56

Midpen staffing for FY21 is detailed by department in the table below.

Midpen Positions by Department

Department	FY17 Adopted FTE	FY18 Adopted FTE	FY19 Amended FTE	FY20 Adopted FTE	FY21 Proposed FTE	Change from FY20 Modified
Administration	24.75	24.75	26.75	27.75	27.75	0.00
Engineering and Construction	5.00	7.00	7.00	7.00	7.00	0.00
General Counsel	2.50	2.50	3.50	3.50	3.50	0.00
General Manager	8.00	8.00	8.00	8.00	8.00	0.00
Land and Facilities	51.30	55.30	56.30	57.30	57.30	0.00
Natural Resources	11.00	12.00	12.00	12.00	12.00	0.00
Planning	10.00	11.00	11.00	11.00	11.00	0.00
Public Affairs	8.00	8.00	8.00	8.00	7.00	-1.00
Real Property	5.00	5.00	5.00	5.00	5.00	0.00
Visitor Services	39.90	39.90	41.90	43.40	43.40	0.00
Total FTE	165.45	173.45	179.45	182.95	181.95	-1.00

Future Growth in Midpen Staffing

The FOSM projected growth in Midpen staffing initially from 2014 through 2020 with a second growth phase from 2020 through 2045. Growth from 2014 through 2020 projects a total of up to 51 new positions. The FOSM also projects growth in Midpen staffing between 2020 and 2045 of up to 57 additional new positions. Since December 2014, 52 new positions have been approved by the Board, completing the first growth phase (51 positions).

Notably in the proposed FY21 budget there are no new positions being recommended given the economic uncertainty arising from the global pandemic and current shelter in place orders. Additional positions may be recommended later in FY21, based on greater projected certainty about our regional economic stability and the District's financial outlook. The General Manager will continue to assess capacity needs and gaps in expertise during FY21, and in the coming years, as new positions are filled and core functions are reorganized into new departments and programs, in tandem with changes to board priorities and the pace of upcoming action plans to determine if and when additional positions are merited.

Considering the magnitude of Midpen's restructuring, it is important to spend some time working with the expanded organization to evaluate how the synergies among new "capacities" may provide unanticipated efficiencies and additional revenue. Based on that evaluation and reforecasting Midpen's 30-year financial model, future additional positions would be submitted for board consideration as part of future budget approvals. Such additional position requests would need to remain consistent with the FOSM projections and be financially sustainable.

Midpen Compensation & Benefits

Salaries and benefits make up the largest component of expenditures, estimated at 31% of total FY21 expenditures. This category includes all personnel-related costs. Midpen has one represented group: Midpeninsula Regional Open Space District Field Employees Association (FEA). The remaining unrepresented employees are Office, Supervisory and Management Employees (OSM).

Midpen's Board-adopted Classification and Compensation Plan outlines all position titles, step range number (6-59), and salary ranges, and is available on the organization's website.

Midpen contracts with the California Public Employee's Retirement System (CalPERS) for retirement pension benefits. Midpen's retirement formulas are 2.5% @ age 55 for "Classic" members and 2% @ age 62 for "New" members. Staff may participate in optional deferred compensation plans.

Midpen provides health insurance coverage to all its full-time employees and their dependents. The health insurance program is administered by CalPERS where a variety of medical plans are available for the employee's selection. There is also a cash-in-lieu benefit for those who opt out of a medical plan. Additional health benefits include full dental insurance coverage for employees and their eligible dependents (Delta Dental), including 60% orthodontia coverage, and full vision insurance for employees and their dependents (VSP).

Other insurances provided include Life, AD&D, Long Term Disability, supplemental life, SDI, paid family leave and workers' compensation. Additional benefits include a Midpen-paid employee assistance program, vacation starting at 15 days per year, 4.5 days of personal leave per year, administrative leave (if eligible), 11 paid holidays and up to 12 days of sick leave per year. Optional benefits that staff may take advantage of include flexible spending plans, commuter check program, tuition reimbursement programs, and supplemental life insurance. In addition, Midpen is a strong advocate for training and provides numerous opportunities for employees throughout the year.

Midpen pays \$350 per month toward CalPERS retiree medical. By state law, Midpen pays all retirees the PEMHCA minimum amount of \$119 per month (a lifetime benefit).

Hawthorns Fund

Hawthorns, a 78-acre historic estate named for the flowering hawthorn bushes that once lined its boundary, is one of the last remaining islands of open space in residential Portola Valley. On November 10, 2011, Midpen received a gift of the Hawthorns property and an endowment of \$2,018,445 to manage the property in perpetuity.

The FY21 Annual Budget for the Hawthorns endowment totals \$110,200, which is 21% lower than the FY20 Adopted Budget. The \$48,000 capital budget includes funding to pursue a partnership for long-term care, rehabilitation, and maintenance of the historic complex, as well as other stabilization efforts to mitigate deterioration and maintain defensible space as required by the Woodside Fire Protection District.

The endowment fund balance at the end of FY21 is projected to be \$1,393,139 as shown below.

Hawthorns – Projected Cash Balance

Hawthorns: Endowment Fund	Interest Income	Expenditures	Total Cash Balance
Hawthorns Fund Original Endowment			\$2,018,445
Actual: FY2011-12 through FY16	\$53,466	(\$540,243)	1,531,668
FY17 Actual	10,349	(6,146)	1,535,871
FY18 Actual	5,147	(40,412)	1,500,606
FY19 Actual	63,321	(30,888)	1,533,039
FY20 Estimated Actual	39,000	(92,200)	1,479,839
FY21 Projected	23,500	(110,200)	1,393,139
Projected Ending Balance			\$1,393,139

FUNDING BY



2014 OPEN SPACE BOND

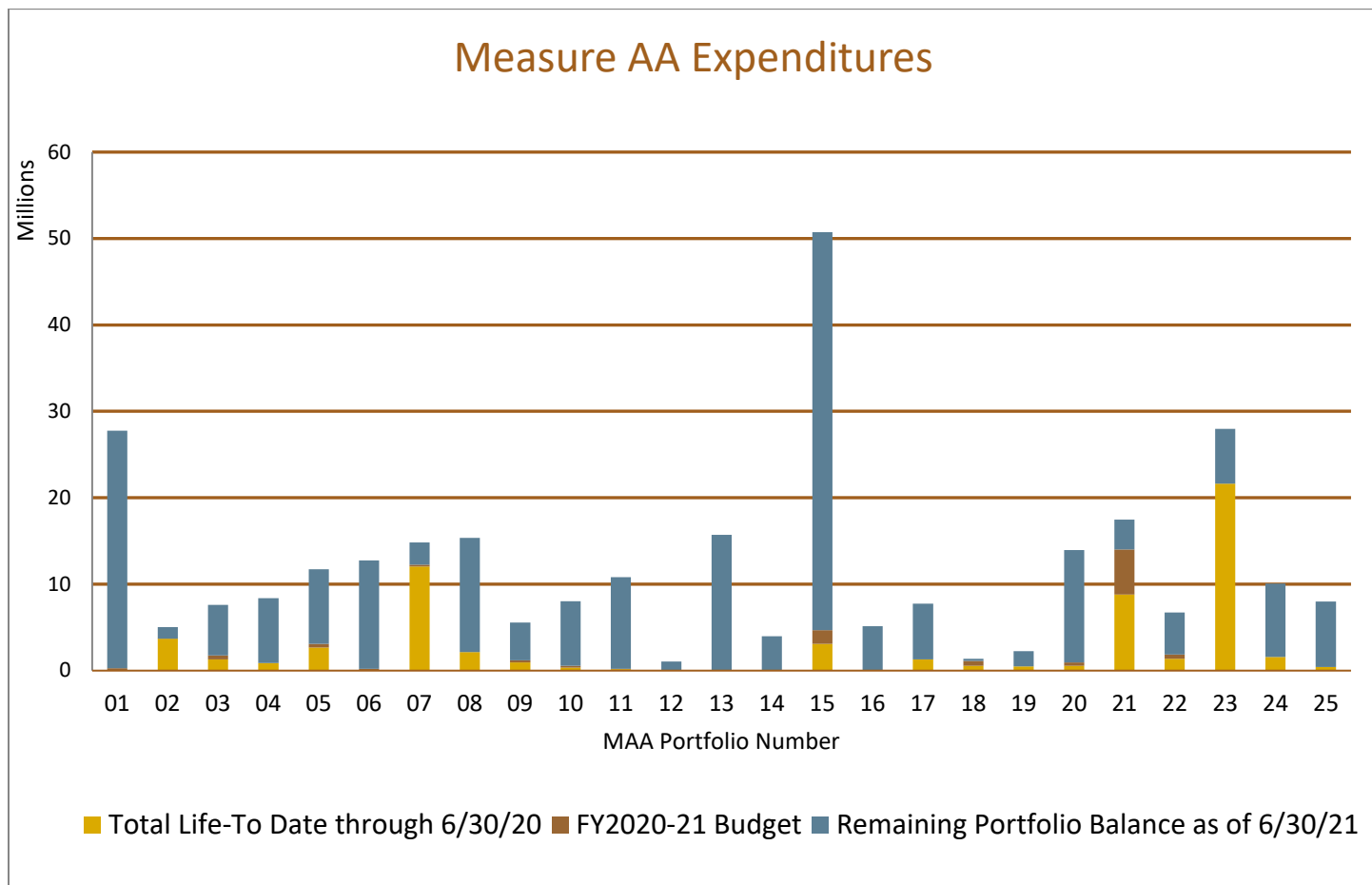
Measure AA Projects

In June 2014, voters approved Measure AA, a \$300 million general obligation bond to protect natural open space lands; open preserves or areas of preserves to the public; construct public access improvements such as new trails and staging areas; and restore and enhance open space land, forests, streams, watersheds, and coastal ranch areas. Projects are grouped in 25 key project portfolios organized by geographic area within the District's boundaries.

Midpen began using Measure AA funds in 2014 and FY21 will mark the seventh year of funding. As of June 30, 2020, an estimated 640 million in Measure AA funds will be expended and the proposed FY21 budget brings the total to \$874.3 million, or 24.8% of the \$300 million bond. The table below summarizes the estimated expenditures by project portfolio.

The expenditures relative to each portfolio allocation, including life-to-date (LTD) estimate at June 30, 2020, the amounts budgeted for FY21, and the amount remaining for each allocation net grants awarded, are illustrated in the Measure AA Projects Budget Overview graph below and the table on the following page.

Measure AA Expenditures



Measure AA Projects Budget Overview

Tier 1 Vision Plan Priority Actions

MAA#	Measure AA Portfolio	Expenditure Plan (adopted 2014)	Total Life-To-Date Estimate through 6/30/20	FY21 Proposed	Balance Remaining	% Expended
01	Miramontes Ridge: Gateway to the Coast Public Access, Stream Restoration and Agriculture Enhancement	\$27,774,000	\$0	\$261,874	\$27,512,126	0.9%
02	Regional: Bayfront Habitat Protection and Public Access Partnership	5,052,000	3,680,721	30,000	1,341,280	73.5%
03	Purisima Creek Redwoods: Purisima-to-Sea Trail, Watershed Protection and Conservation Grazing	7,608,000	1,292,250	473,433	5,842,318	23.2%
04	El Corte de Madera Creek: Bike Trail and Water Quality Projects	8,376,000	886,868	0	7,489,132	10.6%
05	La Honda Creek: Upper Area Recreation, Habitat Restoration and Conservation Grazing Projects	11,733,000	2,672,206	422,205	8,638,589	26.4%
06	Windy Hill: Trail Implementation, Preservation and Hawthorns Area Historic Partnership	12,740,000	82,452	107,685	12,549,863	1.5%
07	La Honda Creek: Driscoll Ranch Public Access, Endangered Wildlife Protection and Conservation Grazing	14,825,000	12,030,019	229,292	2,565,689	82.7%
08	La Honda Creek/Russian Ridge: Preservation of Upper San Gregorio Watershed and Ridge Trail	15,347,000	2,153,910	0	13,193,090	14.0%
09	Russian Ridge: Public Recreation, Grazing and Wildlife Protection Projects	5,560,000	952,901	258,010	4,349,089	21.8%
10	Coal Creek: Reopen Alpine Road for Trail Use	8,017,000	357,155	206,568	7,453,277	7.0%
11	Rancho San Antonio: Interpretive Improvements, Refurbishing, and Transit Solutions	10,811,000	165,719	29,750	10,615,531	1.8%
12	Peninsula/South Bay Cities: Partner to Complete Middle Stevens Creek Trail	1,038,000	0	0	1,038,000	0.0%
13	Cloverdale Ranch: Wildlife Protection, Grazing and Trail Connections	15,712,000	0	0	15,712,000	0.0%
14	Regional: Trail Connections and Campgrounds	3,966,000	0	0	3,966,000	0.0%
15	Regional: Redwoods Protection and Salmon Fishery Conservation	50,728,000	3,103,050	1,573,318	46,051,632	9.2%
16	Long Ridge: Trail, Conservation and Habitat Restoration Projects (Saratoga)	5,140,000	0	0	5,140,000	0.0%
17	Regional: Complete Upper Stevens Creek Trail	7,760,000	1,315,333	0	6,444,667	17.0%
18	South Bay Foothills: Saratoga-to-Sea Trail and Wildlife Corridor	1,365,000	553,850	553,293	257,857	81.1%
19	El Sereno: Dog Trails and Connections	2,254,000	480,242	0	1,773,759	21.3%
20	South Bay Foothills: Wildlife Passage and Ridge Trail Improvements	13,966,000	551,296	389,648	13,025,056	6.7%
21	Bear Creek Redwoods: Public Recreation and Interpretive Projects	17,478,000	8,789,456	5,226,539	3,462,005	80.2%
22	Sierra Azul: Cathedral Oaks Public Access and Conservation Projects	6,714,000	1,380,330	485,465	4,848,205	27.8%
23	Sierra Azul: Mount Umunhum Public Access and Interpretive Projects	27,972,000	21,614,442	0	6,357,558	77.3%
24	Sierra Azul: Rancho de Guadalupe Family Recreation	10,078,000	1,591,996	0	8,486,004	15.8%
25	Sierra Azul: Loma Prieta Area Public Access, Regional Trails and Habitat Projects	7,986,000	410,150	0	7,575,850	5.1%
	TOTAL MAA Bond	\$300,000,000	\$64,064,346	\$10,247,079	\$225,688,576	24.8%

Measure AA (MAA) Portfolio numbers do not coincide with Regional Map locations 1-26. Total life-to-date and proposed expenditures are net of grants awarded.

Vision Plan

Through a comprehensive community engagement process and a thorough resource assessment, Midpen developed 54 priority action portfolios focused on the three legs of the mission: land protection, habitat restoration and low-intensity recreation. These were prioritized by the public and approved by Midpen’s board of directors in January 2014 as a slate of 25 high-priority project portfolios (now identified as Measure AA portfolios) and 29 additional portfolios to be completed as time and resources allow.

Vision Plan Goals

1. **Outdoor Recreation and Healthy Living:** Provide accessible open space lands for recreation and outdoor exercise in nature.
2. **Cultural and Scenic Landscape Preservation:** Conserve the area’s scenery and rich history; provide places for escape and quiet enjoyment.
3. **Healthy Nature:** Take care of the land, air, water and soil so that plants and animals thrive and people can receive nature’s benefits.
4. **Connecting with Nature and Each Other:** Provide opportunities for people to learn about and appreciate the natural environment and to connect with nature and each other.
5. **Viable Working Lands:** Provide viable working lands that reflect our agricultural heritage and provide food and jobs.

The 54 priority actions portfolios identified in the Vision Plan were separated into two tiers.

Tier 1 represents the top 25 priority actions identified in the Vision Plan (see previous page for a full list of Measure AA portfolios).

Tier 2 includes longer-term priority actions as identified in the Vision Plan.

This map identifies the location of both Tier 1 and Tier 2 priority actions, followed by a list of Tier 2 action locations and names.



Tier 2 Vision Plan Priority Actions

Portfolio: Location and Name:

- 26 Pulgas Ridge: Regional and Neighborhood Trail Extensions
- 27 Miramontes Ridge/Purisima Creek Redwoods: Coastside Environmental Education Partnerships
- 28 Miramontes Ridge/Purisima Creek Redwoods: Mills Creek /Arroyo Leon Watershed Protection, Stream Restoration, and Regional Trail Connections
- 29 Regional: Advocate to Protect Coastal Vistas of North San Mateo County Coast
- 30 Regional: Support California Coastal Trail
- 31 Miramontes Ridge/Purisima Creek Redwoods: Fire Management and Risk Reduction
- 32 Tunitas Creek: Additional Watershed Preservation and Conservation Grazing
- 33 Purisima Creek Redwoods: Parking and Repair Projects
- 34 Teague Hill: West Union Creek Watershed Restoration Partnership
- 35 Peninsula and South Bay Cities: Major Roadway Signage
- 36 Regional: Collaborate to Restore San Francisquito Creek Fish Habitat
- 37 Peninsula and South Bay Cities: San Francisquito Creek Restoration Partnership
- 38 Ravenswood: Cooley Landing Nature Center Partnership
- 39 La Honda Creek/El Corte de Madera Creek: San Gregorio Watershed and Agriculture Preservation Projects
- 40 Regional: San Andreas Fault Interpretive Trail Program
- 41 Rancho San Antonio: Hidden Villa Access and Preservation Projects
- 42 Regional: Advocate to Protect Coastal Vistas of South San Mateo County Coast
- 43 Lower Pomponio Creek: Watershed Preservation and Conservation Grazing
- 44 Lower Pescadero Creek: Watershed Preservation and Conservation Grazing
- 45 Skyline Subregion: Fire Management and Forest Restoration Projects
- 46 Skyline Ridge: Education Facilities, Trails, and Wildlife Conservation Projects
- 47 Monte Bello: Campfire Talks and Habitat Projects
- 48 Gazos Creek Watershed: Redwood Preservation, Long-distance Trails, Fish Habitat Improvements
- 49 Saratoga Gap: Stevens Canyon Ranch Family Food Education Projects
- 50 Picchetti Ranch: Family Nature Play Program
- 51 Fremont Older: Historic Woodhills Restoration and Overall Parking Improvements
- 52 Peninsula and South Bay Cities: Los Gatos Creek Trail Connections
- 53 Sierra Azul: Expand Access in the Kennedy-Limekiln Area
- 54 Sierra Azul: Fire Management

Midpen's Vision Plan Report and appendices can be found online at:
www.openspace.org/our-work/projects/vision-plan

Legal Debt Limit

The legal debt limit for the District is based on Section 5568 of the California Public Resources Code, which states that for the purpose of acquiring land or other property, and for constructing or completing any capital improvements, the District may incur an indebtedness not to exceed fifteen percent of the assessed valuation of property situated in the District. As of June 30, 2019, the assessed value of property within the District's jurisdiction totaled \$270.536 billion, resulting in a legal debt limit of \$40.580 billion.

In 2017 and 2018, both Standard & Poor's and Fitch Ratings awarded AAA ratings to the District's new 2017 Green Refunding Bonds, the 2017 Parity Bonds, and the 2018 General Obligation Bonds. The District's Refunding Promissory Notes and Bonds remain at AAA, and the 2011 District's Revenue Bonds are rated AA+ by both ratings agencies.

Outstanding Debt Obligations

As of June 30, 2020, Midpen had the following outstanding debt obligations:

Outstanding Debt Obligations

Type of Debt	Maturity Actual	Interest Rate	Authorized and Issued	Outstanding as of June 30, 2020
2011 Revenue Bonds*	2022	2% to 6%	\$1,080,000	\$535,000
2012 Refunding Promissory Notes**	2034	2% to 5%	9,085,601	7,900,601
2015 Refunding Promissory Notes	2034	3.5% to 5%	23,630,000	20,135,000
2016 Green Refunding Bonds	2039	3% to 5%	57,410,000	47,410,000
2017 Green Refunding Bonds	2038	3.125% to 5%	25,025,000	25,025,000
2017 Parity Bonds	2028	5%	11,220,000	9,480,000
Promissory Note	2023	5%	1,500,000	1,500,000
General Fund			128,950,601	\$111,985,601
2015 General Obligation Bonds	2021/2045	1.5% to 2.5%	45,000,000	41,555,000
2018 General Obligation Bonds	2049	2% to 5%	50,000,000	47,255,000
Measure AA Fund			95,000,000	88,810,000
Total Debt			\$223,950,601	\$200,795,601

* The 2023 through 2041 maturities of the 2011 Revenue Bonds were refunded through Midpen's 2016 Green Bonds.

** The 2024 through 2029 and 2035 through 2042 maturities of the 2012 Revenue Bonds were refunded through Midpen's 2017 Green Bonds.

General Fund Bond

2011 Revenue Bonds

On May 19, 2011, the District Financing Authority, on behalf of the District, issued \$20.5 million of Revenue Bonds for the purpose of acquiring land to preserve and use as open space. Each year, the District will appropriate revenues (primarily limited property tax collections that Santa Clara County and San Mateo County allocate to the District) to pay its obligations under a lease agreement for use and occupancy of District land in addition to other District debt and lease obligations unrelated to this financing. The maturities from 2022 through the final maturity in 2041 issue were advance refunded through the District's 2016 Green Bonds.

2012 Revenue Refunding Bonds

On January 19, 2012, the District advance refunded \$34.7 million in 1999 Lease Revenue Bonds by issuing \$34.265 million in promissory notes. The notes are a blend of current interest and capital appreciation notes maturing through 2042. The net proceeds of \$33.396 million were used to purchase U.S. government securities, which were deposited in an irrevocable trust with an escrow agent to provide for all future debt service payments on the 1999 Series bonds. As a result, the 1999 Series bonds are considered to be defeased and the liability for those bonds has been removed from the long-term debt in the financial statements.

2015 Refunding Promissory Notes (2004 Project Lease)

On January 22, 2015, the District refunded \$31.9 million of the District's Financing Authority's 2004 Revenue Bonds by issuing \$23.63 million in promissory notes. The net proceeds of \$30.9 million, together with \$2.3 million of funds related to the 2004 Revenue Bonds,

Attachment 2

were used to purchase U.S. government securities. Those securities were deposited in an irrevocable trust with an escrow agent to redeem the 2004 Revenue Bonds in full on March 1, 2015.

2016 Green Bonds Refunding

On September 22, 2016, the District refunded \$44.1 million of the District Financing Authority's 2007 Series A Revenue Refunding Bonds and advance refunded \$19.1 million of the District Financing Authority's 2011 Revenue Bonds by issuing \$57.4 million in Green Bonds Refunding. The net proceeds of \$24.0 million were deposited in an irrevocable trust with an escrow agent to redeem the 2011 Revenue Bonds in full on September 1, 2021.

2017 Green Bonds Refunding (Series A)

On December 13, 2017, the District advance refunded \$11.6 million of the District's 2012 Revenue Bonds Current Interest Notes and \$8.9 million of the District's 2012 Revenue Bonds Capital Appreciation Notes by issuing \$25.025 million in Green Bonds Refunding. The net proceeds of \$28.3 million were deposited in an irrevocable trust with an escrow agent to redeem the 2012 Revenue Bonds in full on September 1, 2022.

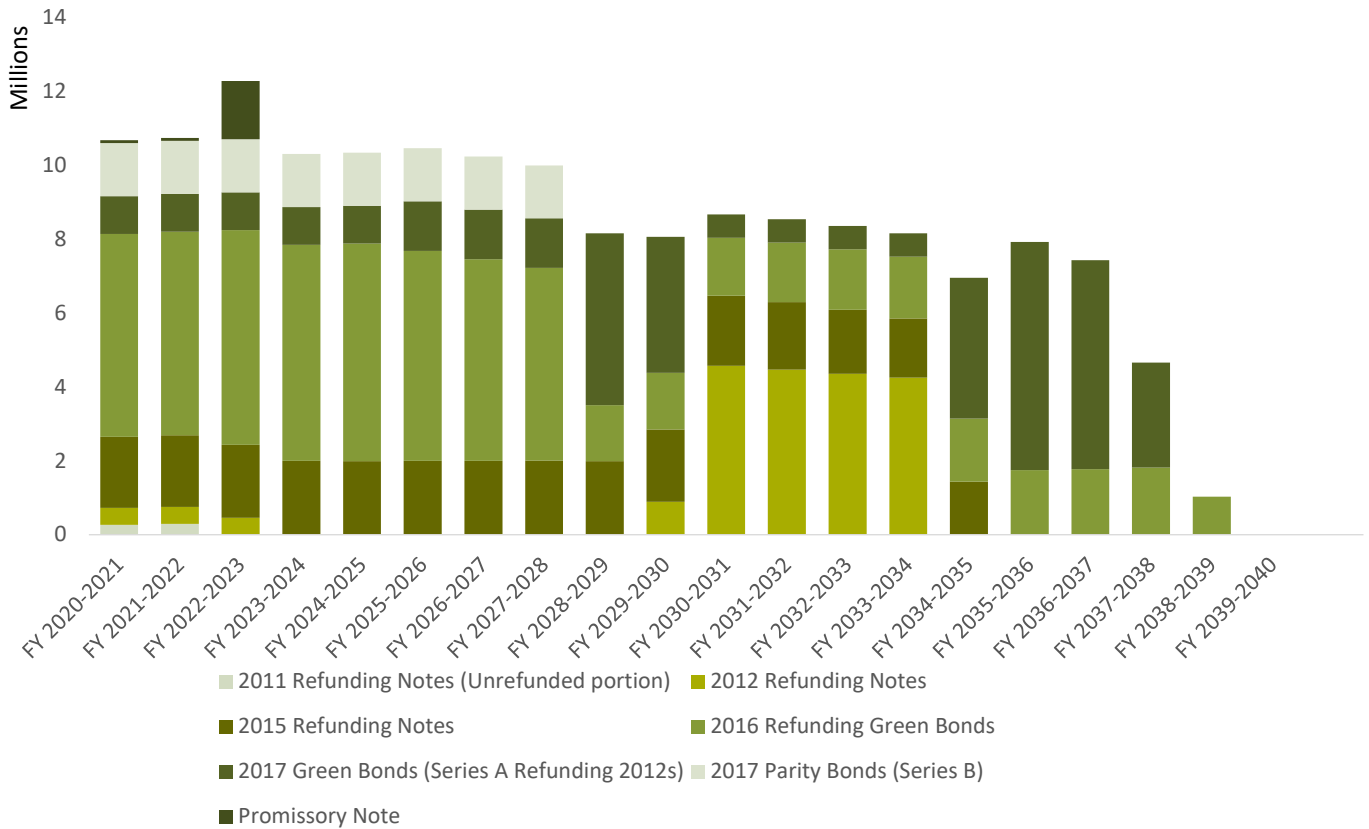
2017 Parity Bonds (Series B)

On December 13, 2017, the District issued \$11.22 million of Parity Bonds to finance a portion of the cost of acquiring and improving staffing facilities to establish the new South Area Field Office and to refurbish the newly acquired Administrative Office. The net proceeds of \$12.5 million were deposited into the Project Fund.

Promissory Note

On April 1, 2003, the District entered into a \$1.5 million promissory note with the Hunt Living Trust as part of a lease and management agreement. The note is due in full on April 1, 2023 and bears interest at 5.5% semi-annually through April 1, 2013 and 5.0% per annum until the maturity, or prior redemption, of the note.

General Fund Annual Debt Service



Five-Year General Fund Debt Projection

Type of Debt	FY21	FY22	FY23	FY24	FY25
2011 Refunding Bonds	\$266,400	\$290,700	\$0	\$0	\$0
2012 Refunding Notes	460,350	460,250	461,825	0	0
2015 Refunding Notes	1,918,675	1,939,375	1,967,125	1,995,750	1,990,875
2016 Green Bonds	5,497,200	5,509,200	5,818,575	5,852,325	5,893,575
2017 Green Bonds (Series A Refunding 2012s)	1,022,200	1,022,200	1,022,200	1,022,200	1,022,200
2017 Parity Bonds (Series B)	1,439,250	1,438,500	1,435,250	1,439,250	1,435,575
Promissory Note	75,000	75,000	1,575,000	0	0
Grand Total	\$10,679,075	\$10,735,225	\$12,279,975	\$10,309,525	\$10,342,225
Total General Fund Principal	5,985,000	6,295,000	8,135,000	6,565,000	6,935,000
Total General Fund Interest	4,694,075	4,440,225	4,144,975	3,744,525	3,407,225
Grand Total	\$10,679,075	\$10,735,225	\$12,279,975	\$10,309,525	\$10,342,225

MAA Bond Fund

MAA Tax Levy

Debt service payments on the MAA Bonds are paid through ad valorem taxes on all taxable property within the District. Midpen receives property tax revenue from Santa Clara and San Mateo Counties (the Counties). The Counties are responsible for assessing, collecting and distributing property taxes in accordance with state law. Each year, the levy is calculated based on the assessed value and the debt service amount that Midpen needs to collect.

The evolution of the tax levy is as follows:

2015-16	\$.0008 per \$100 of assessed valuation
2016-17	\$.0006 per \$100 of assessed valuation
2017-18	\$.0009 per \$100 of assessed valuation
2018-19	\$.0018 per \$100 of assessed valuation
2019-20	\$.0016 per \$100 of assessed valuation
2020-21	\$.0019 per \$100 of assessed valuation (projected)

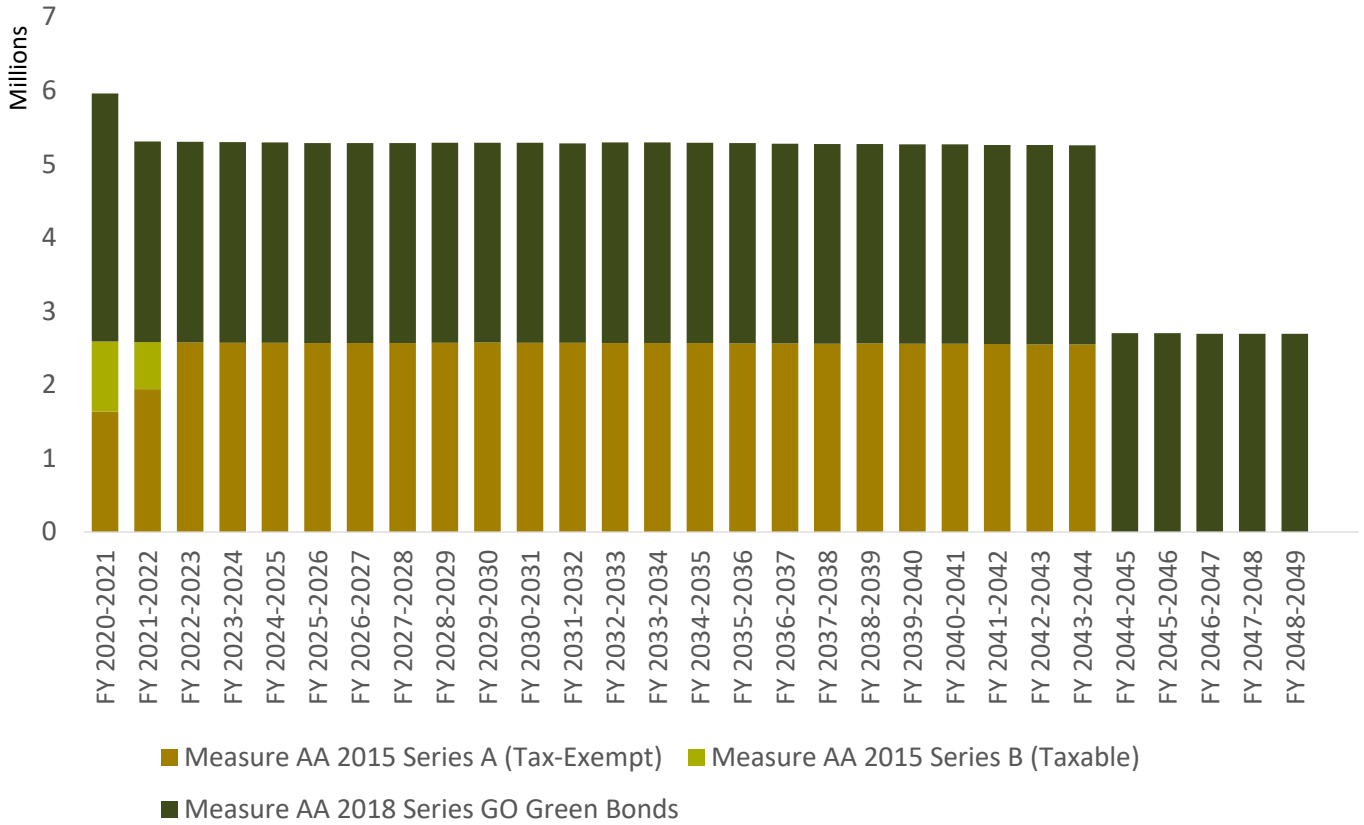
2015 General Obligation Bonds (Series 2015A and 2015B)

On August 13, 2015, Midpen issued \$40 million of tax-exempt general obligation bonds (Series 2015A) and \$5 million of taxable general obligation bonds (Series 2015B). The bonds are payable from ad valorem taxes pursuant to an election of registered voters of the District held on June 3, 2014, which approved Measure AA to authorize the issuance of up to \$300 million principal amount of general obligation bonds.

2018 General Obligation Bonds (Series GO Green Bonds)

On February 14, 2018, Midpen issued an additional \$50 million of tax-exempt general obligation Green Bonds. The bonds are also payable from ad valorem taxes pursuant to an election of registered voters of the District held on June 3, 2014 which approved Measure AA to authorize the issuance of up to \$300 million principal amount of general obligation bonds.

Measure AA Annual Debt Service



Five-Year Measure AA Debt Projection

	FY21	FY22	FY23	FY24	FY25
Measure AA 2015 Series A (Tax-Exempt)	\$1,636,163	\$1,943,288	\$2,575,913	\$2,570,788	\$2,573,163
Measure AA 2015 Series B (Taxable)	952,313	637,875	0	0	0
Measure AA 2018 Series GO Green Bonds	3,373,375	2,728,500	2,727,600	2,730,200	2,721,350
Total	\$5,961,850	\$5,309,663	\$5,303,513	\$5,300,988	\$5,294,513
Total Measure AA Principal	2,410,000	1,825,000	1,895,000	1,980,000	2,070,000
Total Measure AA Interest	3,551,850	3,484,663	3,408,513	3,320,988	3,224,513
Grand Total	\$5,961,850	\$5,309,663	\$5,303,513	\$5,300,988	\$5,294,513
Projected Tax Rate	\$1.95	\$2.17	\$2.13	\$2.20	\$2.56

Grants Program

Midpen recognizes that it cannot accomplish its mission alone. The ambitious vision set forth by Measure AA requires the organization to think strategically about how to broaden its impact in partnership with the conservation community and leverage existing revenue sources to augment funding gaps.

To address this need, in early 2017, Midpen created a formal Grants Program focused on increasing grant funding for the organization and deepening its relationships with external partners. The objective of the Grants Program is to bring in additional revenue to fulfill Measure AA obligations, work in concert with partner organizations to build the collective impact of the conservation community and remain responsive to community needs and trends.

Over the long-term, the goal is to build a diverse portfolio of external revenue sources and engage more deeply and collaboratively with partners. As part of its effort to build these relationships, Midpen has expanded its Grantmaking Program, which provides modest conservation grants to partners working on projects that align with Midpen's mission.

To this end, Midpen increased its investment in this program and broadened the categories of eligible funding to align with the organization's current priorities. Going forward, Midpen will continue to build the capacity of the Grants Program, work collaboratively with its partners and strategically align grant awards with Midpen's mission. In the short term, the Grants Program will refine these goals, build institutional knowledge about grants among staff and focus on small-scale successes to demonstrate the value of the program.

General Fund Balance

The projected FY21 Total Fund Balance in the General Fund remains essentially flat due to the FY21 proposed budget having a zero percent increase over the FY20 adopted budget. Of note, some funds are shifting from unassigned to committed in preparation for future capital expenditures in FY22 and beyond.

Projected General Fund Balance

	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Projected	FY21 Budget
Nonspendable	—	\$55,093	\$35,968	\$185,984	\$185,984	\$185,984
Restricted	\$1,971,040	1,971,040	1,466,982	1,436,094	1,382,894	1,296,194
Committed	35,400,000	35,400,000	55,300,000	29,288,465	30,317,570	35,717,570
Assigned	—	—	—	—	—	—
Unassigned	16,857,586	23,872,450	16,306,537	20,442,045	19,608,600	14,208,600
Total Fund Balance	\$54,228,626	\$61,298,583	\$73,109,487	\$51,352,588	\$51,495,048	\$51,408,348
Minimum Unassigned Fund Balance*	\$11,839,200	\$12,691,200	\$13,722,600	\$14,493,900	\$15,616,500	\$16,375,800

*Calculated as 30% of total annual Fund 10 property tax revenues.

General fund balances include Fund 10 General Fund and Fund 20 Hawthorns Fund, as presented in Midpen's audited financial statements.

Change in Fund Balance

Midpen maintains a balanced budget by ensuring that annual operating revenues are equal to or greater than annual operating expenses, general fund capital expenses and debt service obligations.

The FY21 projected balance in each fund is based on FY20 projected fund balances at fiscal year-end; audited financial statements are not available at the time of budget development.

A balance is maintained in Fund 50 due to an offset in timing between property tax collection and debt service payments.

The following table depicts the change in fund balance.

Projected Change in Fund Balance

	Fund 10 General Fund Operating	Fund 20 Hawthorns	Fund 30 Measure AA Capital	Fund 40 General Fund Capital	Fund 50 Debt Service	Total
FY19 Audited Fund Balance	\$49,916,494	\$1,436,094	\$37,944,253	\$8,254,539	\$6,775,924	\$104,327,304
Change in Fund Balance	195,660	(53,200)	(7,947,370)	(1,839,327)	746,085	(8,898,152)
FY20 Projected Balance	\$50,112,154	\$1,382,894	\$29,996,883	\$6,415,212	\$7,522,009	\$95,429,152
Change in Fund Balance	0	(86,700)	(9,805,604)	(6,415,212)	289,190	(16,018,326)
FY21 Projected Balance	\$50,112,154	\$1,296,194	\$20,191,279	\$0	\$7,811,199	\$79,410,827

Fund 10 General Fund and Fund 20 Hawthorns Fund are presented in Midpen's audited financial statements as the General Fund. Fund 20 Hawthorns Fund is called out separately as part of the Budget and Action Plan for clarity and tracking.

Long-Range Financial Planning

Content currently being drafted.

Delivering on Midpen's Mission

Agriculture

In keeping with Strategic Plan Goal 2, Objective 4: take a regional leadership role in promoting the benefits of open space and sustainable agriculture, Midpen has prioritized 13 projects to support regional agriculture and sustain conservation grazing on District lands such as the Gordon Ridge Property Land Conservation.

Diversity

In support of Goal 3, Objective 2: engaging diverse communities, Midpen has prioritized 7 projects to connect diverse communities to their public open space preserves, including projects at Rancho San Antonio and Cooley Landing.

Wildland Fire Resiliency

In support of Goal 2, Objective 3: Climate change has created a new wildfire reality in California: fires are becoming more frequent and catastrophic. In response, Midpen has prioritized 7 fire prevention projects, including an emphasis on fuels reduction and wildland fire readiness.

Climate Action Plan

Climate Action Plan Overview

The board adopted the Climate Action Plan in October 2018 to chart a course for reducing greenhouse gas (GHG) emissions from agency operations. The plan identified Midpen's goals for reducing GHG emissions as the following: 20% below 2016 baseline by 2022, 40% by 2030 and 80% by 2050. Changes have already been implemented that reduced emissions by 14% from 2016 to 2018.

Actions taken in FY21 are expected to reduce emissions by a further 3-5%. The table below describes the Climate Action Plan items that will be implemented in FY21. Of note is a higher and sustained level of telecommuting due to the pandemic and expected extension of social distancing requirements. This shift in how Midpen works while delivering on the mission will not only reduce employee commute-generated emissions, it will support Midpen's long-term goals to permanently reduce GHG emissions from agency operations. As of the time of when this report was written, Midpen is evaluating the opportunity for expanding its telecommuting options given the success of maintaining high productivity during the shelter-in-place/work-from-home requirements. With greater telecommuting by its administrative office staff, Midpen can achieve further reductions in its greenhouse gas emissions this coming fiscal year.

The Climate Action Plan can be found on Midpen's website at www.openspace.org/our-work/projects/climate-change.

FY21 Climate Action Plan Implementation Actions

Climate Action Plan Item	Budget*	Department
Commute-3/Facilities-5: Assess feasibility of a weekly or biweekly AO closure (compressed schedules or telework)	\$0 (Staff time only*)	Land and Facilities, Human Resources
Commute-4: Continue incentives for employees commuting via carpool, public transit, bike, or walking	\$48,000	Administrative Services
Facilities-2: Install solar panel system at Skyline Field Office	\$150,000	Land and Facilities
Livestock-2: Partner with San Mateo County Resource Conservation District to develop plan to increase carbon sequestration	\$25,000	Natural Resources, Land and Facilities
Vehicles-X: As patrol vehicles are up for replacement, replace with diesel or lower emissions options whenever possible		Visitor Services
Vehicles-4: Acquire and test electric maintenance equipment and electric ATVs	\$20,000	Land and Facilities
Vehicles-9: Acquire and test electric bikes, motorcycles, or ATVs	\$10,000	Visitor Services
Vehicles-14: Purchase carbon offsets for business flights	\$1,000	Natural Resources

*Staff time only: Midpen recognizes staff time as an indirect cost of implementing the Climate Action Plan actions.

Monitoring Progress

To track progress towards the climate change goals, staff will conduct a greenhouse gas inventory every two years to measure emissions and assess change over time. The 2018 greenhouse gas inventory found that emissions decreased by 14% from 2016 to 2018, primarily due to "low-hanging fruit" actions such as purchasing carbon offsets and buying renewable electricity that cut significant emissions without great financial or administrative costs. However, an inventory of avoided emissions showed that had actions not been taken, administrative emissions would have risen 9% – this reminds us that without intentional effort, emissions will continue to rise. This page, which is now included annually in the Budget and Action Plan, is intended to drive progress, highlight work on this important initiative, and provide accountability on progress towards Midpen's climate change goals. Implementation updates will be shared throughout the year through newsletters and social media.

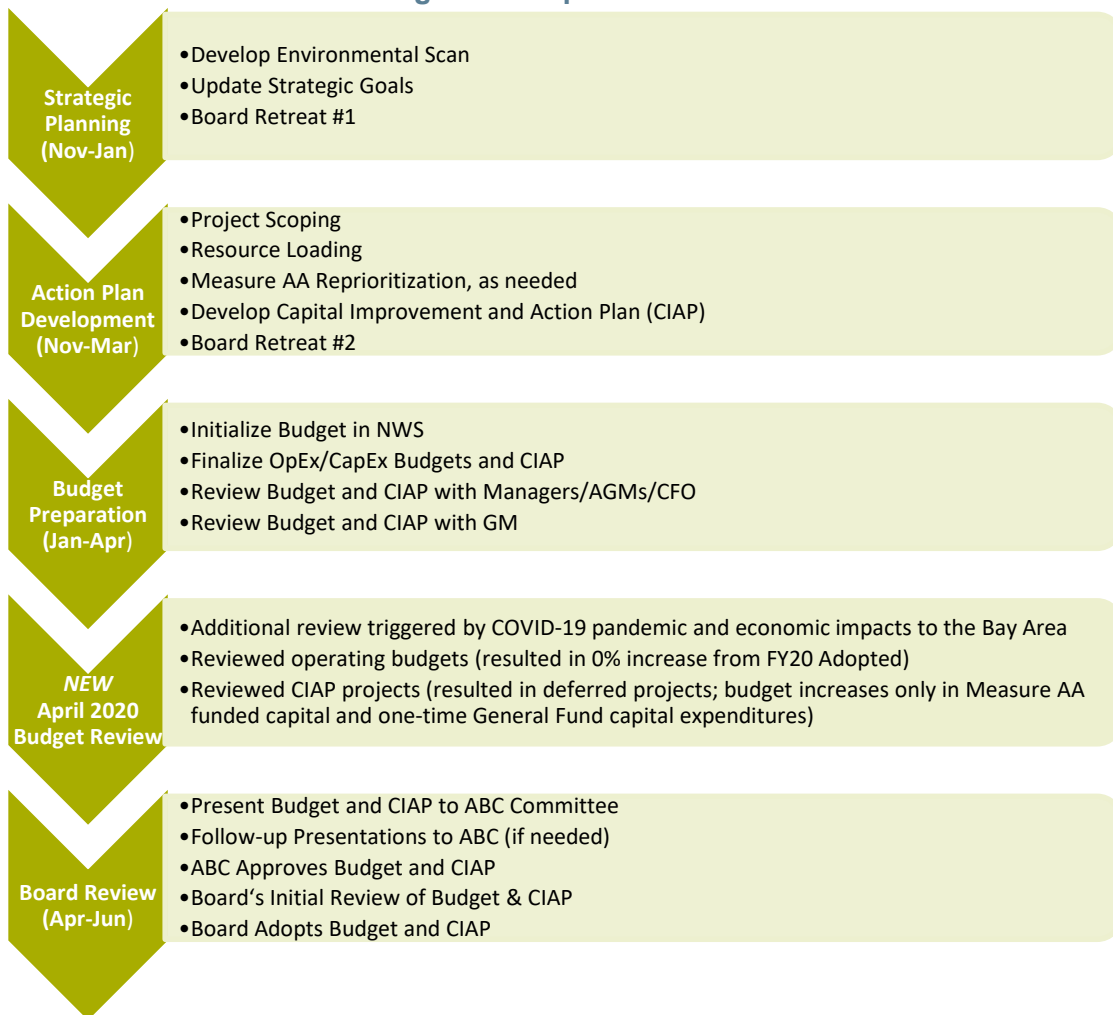
Budget Process

Midpen’s annual budget development process begins in December each year. An annual retreat is held where the board reviews and updates Midpen’s Strategic Plan, based on the findings of an environmental scan, and reviews prior-year accomplishments. At this time, staff begins capacity planning for ongoing projects and proposed new projects. In February/March, the board meets with executive management and department managers to establish priorities for the upcoming fiscal year and provide staff with strategic direction regarding the Capital Improvement and Action Plan (CIAP).

Departments begin developing Midpen’s annual CIAP in February/March in accordance with the Board’s priorities, and CIAP budgets are developed in March. The individual department budgets and CIAPs are consolidated in March/April and reviewed by executive management before being presented to the Action Plan and Budget Committee in April/May. The board conducts its initial review of the proposed Annual Budget and Action Plan in May and formally adopts it in June.

Notable to the FY21 budget development process was an additional review period in April 2020 that executive management and department managers performed in response to the pandemic. Proposed operating expenses were carefully reviewed and reduced as appropriate (e.g. in-person conferences, trainings and events; consulting services). CIAP projects were also carefully reviewed with some projects being deferred into FY22 or beyond. This additional review period is included in the process map below.

Budget Development Process

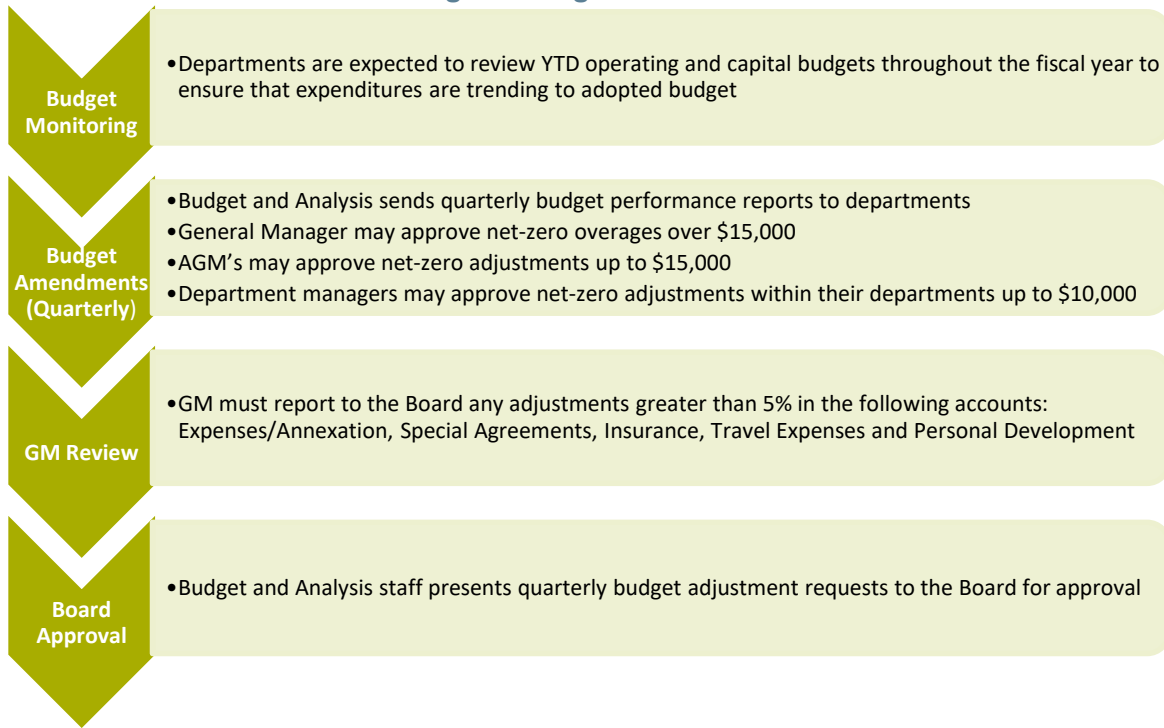


Midpen’s board of directors adopts an annual operating budget for the organization by major fund on or before June 30 for the ensuing fiscal period. The board may amend the budget by resolution during the fiscal period. The legal level of control, the level at which expenditures may not legally exceed the budget, is at the category level.

Midpen uses three methods of amending the budget throughout the year: (1) at the quarterly re-forecast, (2) ad hoc for property purchases or time-sensitive expenditure adjustments, and (3) a net zero adjustment within a fund and expense category.

1. After the end of the first, second, and third quarters, department managers and project managers provide a re-forecast report for all non-personnel related expenditures. Based on the aggregated re-forecast reports, a consolidated budget adjustment is proposed to the board for adoption via resolution.
2. The Ad Hoc budget adjustments are used for property purchases as well as time-sensitive expenditures that require budget availability prior to the quarterly re-forecast. This method ensures continuation of projects and operations without administrative restrictions. Ad Hoc budget adjustments are adopted by the board via resolution.
3. Net-zero budget transfers can be implemented administratively, provided these transfers are within the same fund and the same expenditure category. A summary of net zero transfers is included in each quarterly re-forecast report to the Board.

Budget Management Process



Financial Policies

Budget Policy

Midpen follows best practices in budgeting, including assessing constituent needs, developing long range plans, adhering to budget preparation and adoption procedures, monitoring performance, and adjusting budgets as required. Midpen’s budget is divided into four categories: Operating Budget, Capital Budget, Land and Associated Costs, and Debt Service. The budget is prepared and adopted on a cash basis, whereas the annual financial statements are prepared on a modified accrual basis, which takes into account all of the current year revenues and expenses regardless of when cash is received or paid.

The board adopts the annual budget on the Fund level:

- Fund 10** – General Fund Operating
- Fund 20** – Hawthorns
- Fund 30** – Measure AA Land/Capital
- Fund 40** – General Fund Land/Capital
- Fund 50** – Debt Service

The budget can be amended during the year, in accordance with the board Budget and Expenditure Policy, which states that increases to any of the four budget categories must be approved by the Board.

Debt Management Policy

The board adopted a Debt Management Policy in 2017. The stated purpose of the Debt Management Policy is to establish the overall parameters for issuing, structuring, and administering Midpen's debt in compliance with applicable federal and state securities law. The Debt Management Policy was developed in conjunction with the Policy for Initial and Continuing Disclosure Relating to Bond Issuances, with the latter ensuring that statements or releases of information to the public and investors relating to the finances of Midpen are complete, true and accurate in all material respects.

Fund Balance Policy

During 2014, the board adopted the Fund Balance Policy to provide adequate funding to meet Midpen's short-term and long-term plans, provide funds for unforeseen expenditures related to emergencies such as natural disasters, strengthen the financial stability of the organization against present and future uncertainties, such as economic downturns and revenue shortfalls, and maintain an investment-grade bond rating. This policy has been developed, with the counsel of the Midpen auditors, to meet the requirements of GASB 54.

The components of Midpen's fund balance are as follows:

Nonspendable fund balance includes amounts that cannot be spent either because they are not in spendable form, e.g. prepaid insurance, or because of legal or contractual constraints. At all times, Midpen shall hold fund balance equal to the sum of its nonspendable assets.

Restricted fund balance includes amounts that are constrained for specific purposes which are externally imposed by constitutional provisions, enabling legislation, creditors or contracts.

Committed fund balance includes amounts that are constrained for specific purposes that are internally imposed by the government through formal action of the highest level of decision-making authority and do not lapse at period end.

Assigned fund balance includes amounts that are intended to be used for specific purposes that are neither restricted nor committed. Such amounts may be assigned by the General Manager if authorized by the board to make such designations. Projects to be funded by assigned funds require the approval of the General Manager.

Unassigned fund balance includes amounts within the general fund which have not been classified within the above categories. The board shall designate the minimum amount of unassigned fund balance which is to be held in reserve in consideration of unanticipated events that could adversely affect the financial condition of Midpen and jeopardize the continuation of necessary public services.

Investment Policy

Midpen's Investment Policy is adopted annually, in accordance with state law. The policy provides guidance and direction for the prudent investment of Midpen funds to safeguard the principal of invested funds and achieve a return on funds while maintaining the liquidity needs of the organization. The ultimate goal is to maximize the efficiency of Midpen's cash management system, and to enhance the organization's economic status, while protecting its pooled cash.

The investment of funds is governed by the California Government Code Section 53601 et seq., and by California Government Code Section 53630 et seq. Funds on deposit in banks must be federally insured or collateralized in accordance with the provisions of California Government Code, Sections 53630 et seq.

Midpen uses restricted/committed amounts to be spent first when both restricted and unrestricted fund balance is available unless there are legal documents/contracts that prohibit doing this, such as a grant agreement requiring dollar-for-dollar spending. Additionally, Midpen would first use committed, then assigned and lastly unassigned amounts of unrestricted fund balance when expenditures are made.

Capital Improvement and Action Plan Overview2
FY21 CIAP Budget3
Land Acquisition and Preservation7
Natural Resource Protection and Restoration20
Public Access, Education, and Outreach44
Assets and Organizational Support70

Section III

Capital Improvement and Action Plan

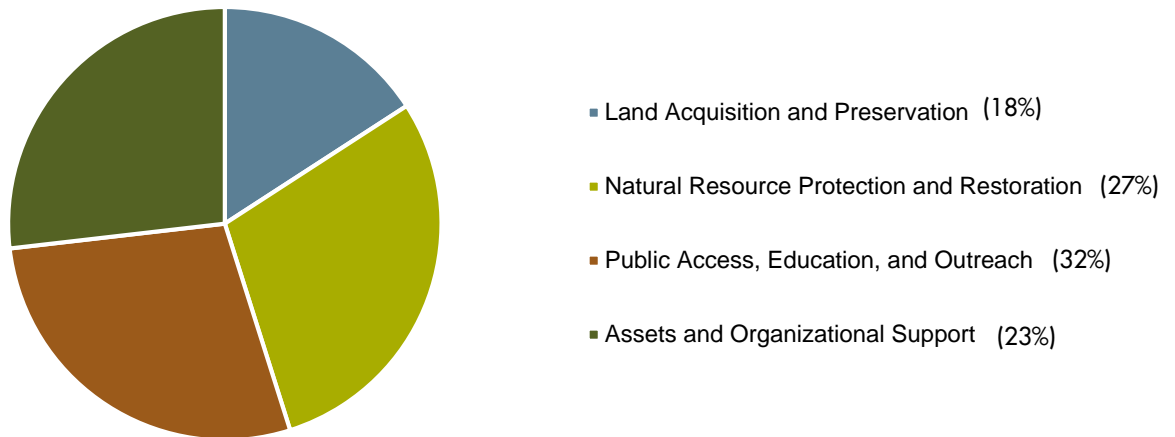
Capital Improvement and Action Plan Overview

This section of the budget, the Capital Improvement and Action Plan, provides multi-year budget information and a consolidated view of the major projects and activities at Midpen. Projects with budgets of \$50,000 or more are highlighted in this section. Projects below this threshold are noted at the beginning of each program and are also included in Section IV: Department Summary.

Midpen's CIAP forms the fiscal year work program and includes the projects and key initiatives that the organization will pursue and for which it will dedicate staff and financial resources. The FY21 CIAP contains a total of 73 projects, of which 23 projects, or 32%, are eligible for Measure AA reimbursement, a general obligation bond funding source that was approved by the voters in 2014.

Midpen staff prepared the FY21 CIAP in accordance with the board's direction outlined at the March 3, 2020 retreat. However, given the worldwide pandemic and resulting shelter-in-place orders, the District's ability to move forward numerous projects that either require field work or were planned to be under construction in Q4 of FY20 has been significantly impacted. In light of these impacts, the General Manager directed staff to review the proposed FY21 CIAP again in April 2020 to recalibrate the project list and budgets given the unanticipated project delays and schedule extensions that are occurring in Q4 of FY20. Significant edits were made to the proposed FY21 CIAP, resulting in 73 projects spread throughout the following programs:

FY21 CIAP by Program



From a funding perspective, 70% of the CIAP projects are capital projects or land acquisition while the remaining 30% are included in the operating budget.

FY21 CIAP Projects by Program

Program	Fund 10 - General Fund Operating	Fund 20 - Hawthorns	Fund 30 - Measure AA Capital	Fund 40 - General Fund Capital	Grand Total	% Total
Land Acquisition and Preservation	-	-	1	12	13	18%
Natural Resource Protection and Restoration	8	-	9	3	20	27%
Public Access, Education and Outreach	6	-	13	4	23	32%
Assets and Organizational Support	8	1	-	8	17	23%
Total Projects	22	1	23	27	73	100%

FY21 CIAP Budget

The FY21 Three-Year CIAP lists projected capital and operating projects and associated costs for FY21 through FY23 and provides funding of \$78.7 million over the next three years.

The CIAP is funded by the General Fund, Measure AA general obligation bonds, the Hawthorns Fund and grants. The CIAP lists the capital and operating projects by program.

Midpen's budget typically excludes new land purchase funding, for which a corresponding budget adjustment to fund the purchase will be included when new land acquisitions are presented to the board for approval. However, associated land costs, such as surveys, appraisals, legal services, environmental planning and studies are included in the FY21 budget.

Three-Year CIAP Funding Sources

CIAP Summary by Funding Source	FY21	FY22	FY23	3-Year Total
Fund 10 - General Fund Operating	\$ 2,260,200	\$1,088,089	\$459,000	\$ 3,807,289
Fund 20 - Hawthorns	48,000	31,000	TBD	79,000
Fund 30 - Measure AA Capital	10,247,079	8,630,800	8,091,600	26,969,479
Fund 40 - General Fund Capital	16,774,708	24,786,312	2,385,500	43,946,520
Grants/Partnerships/Other	1,771,509	1,170,000	942,032	3,883,541
Total CIAP	\$ 31,101,496	\$35,706,201	\$11,878,132	\$ 78,685,829

Three-Year CIAP by Program

CIAP Summary by Program	FY21	FY22	FY23	3-Year Total
Land Acquisition and Preservation*	\$2,101,318	\$300,000	\$300,000	\$2,701,318
Natural Resource Protection and Restoration	3,808,042	1,463,839	4,204,000	9,475,881
Public Access, Education, and Outreach	11,021,928	12,550,800	5,899,132	29,471,860
Assets and Organizational Support	14,170,208	21,391,562	1,475,000	37,036,770
Total CIAP	\$ 31,101,496	\$35,706,201	\$11,878,132	\$ 78,685,829

* The land budget does not include title and purchase costs and only accounts for appraisals and other costs associated with property purchase research and early negotiations. Land purchase costs for titles or easements are budgeted upon approval by the board.

Icons

In an effort to highlight projects that support key areas of interest and improve readability, icons are now included on pertinent CIAP project worksheets.

 Land Acquisition and Preservation	 Natural Resource Protection and Restoration	 Public Access, Education and Outreach	 Assets and Organizational Support
 Agriculture	 Diversity	 Wildland Fire Resiliency	
 Grant Funded	 Supports Climate Action Plan implementation	 Project has an ongoing impact on the operating budget	

With the support of the Grants Program, additional revenue is secured annually to support Midpen's mission, leverage existing financial resources to relieve financial resources to relieve funding gaps and ensure project delivery. A summary of CIAP projects with awarded external funding sources is included below.

Grant Income 

Project #	Project Name	Grant/Partnership/Other	FY21	FY22	FY23	3-Year Total
80065	IPM Implementation of Santa Clara Valley Water District Grant	Santa Clara Valley Water District	150,000	200,000	200,000	550,000
MAA02-002	Ravenswood Bay Trail Design and Implementation	Urban Greening Grant Program	\$200,257	\$0	\$0	\$200,257
MAA09-003	Russian Ridge Mindego Pond Improvement	California Department of Parks and Recreation	200,000	0	0	200,000
MAA11-002	Rancho San Antonio - Deer Hollow Farm - White Barn Rehabilitation	Tindall and Friends of DHF Donations	330,000	0	0	330,000
MAA21-006	Bear Creek Redwoods - Alma College Cultural Landscape Rehabilitation	California Natural Resources Agency	179,378	0	0	179,378
MAA21-006	Bear Creek Redwoods - Alma College Cultural Landscape Rehabilitation	Historic Grant Program	200,000	0	0	200,000
MAA21-007	Bear Creek Redwoods Preserve Plan Invasive Weed Treatment and Restoration	Santa Clara Valley Water District	50,000	0	0	50,000
MAA21-011	Phase II Trail Improvements, Bear Creek Redwoods OSP	California Natural Resources Agency	411,968	870,000	742,032	2,024,000
MAA22-004	Beatty Parking Area and Trail Connections	Safe, Clean Water Priority D3 Grant	49,906	100,000	0	149,906
Grand Total			\$1,771,509	\$1,170,000	\$942,032	\$3,883,541

Midpen has identified several key areas of interest in addition to the four CIAP programs.



Agriculture: Supporting agriculture and sustaining conservation grazing programs on District lands support Midpen's mission and board adopted Strategic Goals and Objectives (Goal 2, Objective 4).



Diversity: Connecting diverse communities to their public open space preserves, through support of regional partnerships and expanded outreach to youth and underserved communities (Strategic Goal 3, Objective 2).



Wildland Fire Resiliency: Working with local fire agencies and surrounding communities to enhance Midpen's wildland fire preparedness and responsiveness (Strategic Goal 2, Objective 3).

CIAP project summary tables for these three areas of interest are included below.

Agriculture Project Summary



Project #	Project Name	FY21	FY22	FY23	3-Year Total
61001	Tunitas Creek - Toto Ranch Driveway Improvements*	\$0	\$423,112	\$0	\$423,112
61010	Toto Ranch Well Drilling and Construction, Tunitas Creek	277,425	0	0	277,425
XXXXX	Toto Ranch North Water Line	107,000	0	0	107,000
MAA01-XXX	Remediation Plan Development and Ranch Dump Clean Up - Madonna Creek Ranch	261,874	10,000	4,000	275,874
MAA05-XXX	Lone Madrone Ranch Fence Installation	87,075	0	0	87,075
MAA09-003	Russian Ridge Mindego Pond Improvement	351,010	0	0	351,010
MAA09-XXX	Mindego Ranch South Pasture	107,000	0	0	107,000
VP01-001	Miramontes Ridge Land Conservation	77,000	0	0	77,000
VP03-002	South Cowell Upland Land Conservation	50,000	0	0	50,000
VP07-002	Agricultural Workforce Housing - La Honda Creek	317,500	0	0	317,500
VP13-001	Cloverdale Ranch Land Opportunity	90,000	0	0	90,000
VP32-003	Toto Ponds Management Planning*	0	68,000	210,000	278,000
VP39-001	Lower San Gregorio Creek Watershed Land Conservation	80,000	0	0	80,000
Total		\$1,805,883	\$501,112	\$214,000	\$2,520,995

Diversity Project Summary



Project #	Project Name	FY21	FY22	FY23	3-Year Total
31901	ADA Barrier Removal	\$487,000	\$1,433,500	\$0	\$1,920,500
XXXXX	Amah Mutsun Land Trust Native Garden*	0	50,000	100,000	150,000
XXXXX	Ward Boundary Redistricting Plan	42,500	49,500	0	92,000
MAA02-001	Cooley Landing Interpretive Facilities Design and Implementation	30,000	25,000	0	55,000
MAA02-002	Ravenswood Bay Trail Design and Implementation	200,257	0	0	200,257
MAA11-002	Rancho San Antonio - Deer Hollow Farm - White Barn Rehabilitation	359,750	0	0	359,750
VP11-001	Rancho San Antonio (RSA) Multimodal Access Study	50,000	0	0	50,000
Total		\$1,169,507	\$1,558,000	\$100,000	\$2,827,507

Wildland Fire Resiliency Project Summary



Project #	Project Name	FY21	FY22	FY23	3-Year Total
61008	Los Trancos - Page Mill Fire Safety Eucalyptus Removal	\$245,000	\$0	\$0	\$245,000
80063	San Mateo County Vegetation Map	39,200	33,600	0	72,800
80003-10	Wildland Fire Resiliency Program	285,000	311,000	0	596,000
XXXXX	Fuel Reduction Implementation	175,000	200,000	160,000	535,000
XXXXX	Santa Clara & Santa Cruz Vegetation Mapping	50,000	50,000	50,000	150,000
MAA05-010	Restoration Forestry Demonstration Project	143,357	187,000	1,345,000	1,675,357
MAA21-007	Bear Creek Redwoods Preserve Plan: Invasive Weed Treatment and Restoration	133,500	0	0	133,500
Total		\$1,071,056	\$781,600	\$1,555,000	\$3,407,656

*The entire project budget for this project has been shifted out by a year due to changes in project timelines and workload capacity because of the impacts of COVID-19 and the shelter in place order in San Mateo, Santa Clara and Santa Cruz counties.

Project Numbering

All projects are assigned a name and a unique number. Additionally, Midpen has three categories of projects, Measure AA eligible, Vision Plan related, or other capital and operating projects.

Measure AA eligible projects are designated by portfolio and project number, for example MAA21-006 indicates Measure AA portfolio number 21 (Bear Creek Redwoods: Public Recreation and Interpretive Projects), and project number 6 (Bear Creek Redwoods Alma College Cultural Landscape Rehabilitation).

Vision Plan related projects are also designated by portfolio and project number, for example VP11-001 indicates Vision Plan portfolio number 11 (Rancho San Antonio: Interpretive Improvements, Refurbishing Projects), and project number 1 [Rancho San Antonio (RSA) Multimodal Access Study]. Vision Plan portfolios number 01 through 25 represent Midpen-funded efforts in support of the corresponding Measure AA portfolios. Vision Plan portfolios 26 through 54 are the Tier 2 priority actions in Midpen's Vision Plan.

Other projects are assigned a five-digit project number set (such as 31901, ADA Barrier Removal) and designate operating projects such as wildlife monitoring, facility improvements and administrative systems implementations.

Operating Projects

Operating projects are important activities undertaken each year that do not meet CIAP project criteria (typically with expenses less than \$50,000). While the operating projects listed on program summary pages may incur real expenses, they are only included in the lead department's operating budget (see Section IV).

Operating Impact

Within the FY21 CIAP, Midpen has identified over 50 projects (or 61% of the CIAP) as having a future operating impact to the annual Budget and Action Plan. Some projects will have costs in perpetuity while other projects will have a shorter-term impact.

For example, numerous Natural Resource Protection and Restoration projects that are completed require an additional three to five years of ongoing monitoring work (for example, ensuring native plants are well established after being planted can take over three years). When new areas are opened to the public, that space will require long-term patrol and maintenance work; this may result in additional staff. Staff is monitoring new and existing CIAP projects for their ongoing operating impact to the annual Budget and Action Plan to identify how operating costs will change in the future.



Land Acquisition and Preservation

Project #	Project Name	FY21	FY22	FY23	3-Year Total
20125	Cal-Water Land Exchange, Teague Hill Preserve	\$23,000	\$0	\$0	\$23,000
MAA15-004	Irish Ridge Land Conservation	1,573,318	0	0	1,573,318
VP01-001	Miramontes Ridge Land Conservation*	77,000	0	0	77,000
VP03-002	South Cowell Upland Land Conservation*	50,000	0	0	50,000
VP08-001	Upper San Gregorio Land Conservation*	20,000	0	0	20,000
VP13-001	Cloverdale Ranch Land Opportunity*	90,000	0	0	90,000
VP15-001	Redwood Forest Land Opportunity*	25,000	0	0	25,000
VP19-001	El Sereno Trails, Wildlife Corridors and Land Conservation*	5,000	0	0	5,000
VP19-002	El Sereno Land Conservation*	28,000	0	0	28,000
VP24-002	SCVWD Exchange Agreement at Rancho de Guadalupe Area of SAOSP*	10,000	0	0	10,000
VP25-001	Sierra Azul Loma Prieta Land Conservation*	20,000	0	0	20,000
VP39-001	Lower San Gregorio Creek Watershed Land Conservation	80,000	0	0	80,000
None	District-wide purchase options and low-value Land Fund	100,000	300,000	300,000	700,000
Total		\$2,101,318	\$300,000	\$300,000	\$2,701,318

*Pre-acquisition activity for land purchases is budgeted in Fund 40. Upon approval from the board for fee or easement, pre-acquisition expenses and the purchase price are eligible for MAA reimbursement and a budget adjustment request will be made to transfer budget to Fund 30.

Operating Projects

The table below lists operating projects by name and includes the project purpose and lead department. While the operating project listed below may incur real expenses, they are only included in the lead department's operating budget.

Project Name	Project Purpose	Lead Department
Land Conservation Guidance Document	Create a Land Conservation Guidance Document that clearly communicates District acquisition policies and goals that provides a road map for strategic land acquisition. (Consistent FOSM Recommendation #11)	Real Property/General Manager's Office

Program: Land Acquisition and Preservation
Project #: 20125
Fund: 40 - GF Cap

Operating Budget Impact: Yes
Tag: Choose one if applicable

Cal-Water Land Exchange, Teague Hill Preserve

Project Description

Pursue trail connections between Huddart Park and Teague Hill Open Space Preserve, and pursue future land conservation protections in the Bear Creek watershed in exchange for land rights to allow the installation of Cal Water water tanks at El Corte de Madera Open Space Preserve.

FY2020-21 Scope

Pursue trail connections between Huddart Park and Teague Hill Preserve, and pursue future land conservation protections in the Bear Creek watershed in exchange for land rights to allow the installation of Cal Water water tanks for fire suppression at El Corte de Madera Preserve.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	23,000	-	-	-	23,000
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 23,000	\$ -	\$ -	\$ -	\$ 23,000

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	23,000	-	-	-	23,000
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 23,000	\$ -	\$ -	\$ -	\$ 23,000

Program: Land Acquisition and Preservation
Project #: MAA15-004
Fund: 30 - MAA Cap

Operating Budget Impact: Yes
Tag: Choose one if applicable

Irish Ridge Land Conservation

Project Description

Pursue land purchase as addition to Tunitas Creek Open Space Preserve for connection to Purisima Creek Redwoods Open Space Preserve and protection of Tunitas Creek watershed.

FY2020-21 Scope

Complete Planed Agricultural District zoning amendment process, submit lot split application and complete purchase.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ 1,318	\$ -	\$ -	\$ -	\$ 1,318
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	24,703	70,000	1,572,000	-	-	-	1,666,703
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 24,703	\$ 70,000	\$ 1,573,318	\$ -	\$ -	\$ -	\$ 1,668,021

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	24,703	70,000	1,573,318	-	-	-	1,668,021
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 24,703	\$ 70,000	\$ 1,573,318	\$ -	\$ -	\$ -	\$ 1,668,021

Program: Land Acquisition and Preservation
Project #: VP01-001
Fund: 40 - GF Cap

Operating Budget Impact: Yes
Tag: Agriculture

Miramontes Ridge Land Conservation

Project Description

Purchase uplands portion of Johnston Ranch from Peninsula Open Space Trust as an addition to the Miramontes Ridge Open Space Preserve.

FY2020-21 Scope

Complete Planed Agricultural District Zoning amendment process, partner with POST as co-applicant to resubmit lot line adjustment application, and complete purchase. Work with City of Half Moon Bay to coordinate on future shared parking and future trails at Historic Johnston House, and shared patrol and farm access road. Work with neighbor and State Parks on future trail connection to Burleigh Murray State Park. Continue to pursue additional land purchase grant funds.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	100,326	22,000	77,000	-	-	-	199,326
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 100,326	\$ 22,000	\$ 77,000	\$ -	\$ -	\$ -	\$ 199,326

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	100,326	22,000	77,000	-	-	-	199,326
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 100,326	\$ 22,000	\$ 77,000	\$ -	\$ -	\$ -	\$ 199,326

Program: Land Acquisition and Preservation
Project #: VP03-002
Fund: 40 - GF Cap

Operating Budget Impact: Yes
Tag: Agriculture

South Cowell Upland Land Conservation

Project Description

In partnership with Peninsula Open Space Trust, pursue land purchase to provide improved parking and trail access for the Purisima-to-the-Sea regional trail corridor.

FY2020-21 Scope

Purchase property and begin trail and parking planning for Preliminary Use and Management Plan preparation.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	37,500	50,000	-	-	-	87,500
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 37,500	\$ 50,000	\$ -	\$ -	\$ -	\$ 87,500

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	37,500	50,000	-	-	-	87,500
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 37,500	\$ 50,000	\$ -	\$ -	\$ -	\$ 87,500

Program: Land Acquisition and Preservation
Project #: VP08-001
Fund: 40 - GF Cap

Operating Budget Impact: Yes
Tag: Choose one if applicable

Upper San Gregorio Land Conservation

Project Description

Negotiate property additions to the Upper San Gregorio Creek watershed.

FY2020-21 Scope

Continue to work with neighboring private property owner on access alternative to the Woodruff Redwoods addition to La Honda Creek Open Space Preserve. Next steps include surveying alternative access road and entering into a new access easement.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	3,270	13,000	20,000	-	-	-	36,270
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 3,270	\$ 13,000	\$ 20,000	\$ -	\$ -	\$ -	\$ 36,270

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	3,270	13,000	20,000	-	-	-	36,270
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 3,270	\$ 13,000	\$ 20,000	\$ -	\$ -	\$ -	\$ 36,270

Program: Land Acquisition and Preservation
Project #: VP13-001
Fund: 40 - GF Cap

Operating Budget Impact: Yes
Tag: Agriculture

Cloverdale Ranch Land Opportunity

Project Description

Complete the property’s existing conditions assessment and report, and identify additional improvements and restoration projects for Peninsula Open Space Trust to complete. Develop funding plan and pursue grant opportunities, and pursue lot line adjustment as co-applicants with POST. Develop a community outreach/communications plan, and identify and initiate outreach with partners and stakeholders. Continue to participate in regional trail planning in the vicinity of Cloverdale Ranch, and identify preliminary land and resource management goals in preparation for future potential acquisition of property.

FY2020-21 Scope

Work with POST to complete additional studies and/or restoration projects needed prior to land transfer, including roads and trails assessment, water system infrastructure assessment, botanical surveys. Initiate community engagement, outreach and meetings. Identify natural resource management goals and outline staffing and management plan to be put in place for the first years after land transfer and inform the Coastal Management Plan. Work with POST to develop an integrated rangeland management for lease area. Pursue grant funding opportunities to support purchase.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	40,000	90,000	-	-	-	130,000
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 40,000	\$ 90,000	\$ -	\$ -	\$ -	\$ 130,000

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	40,000	90,000	-	-	-	130,000
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 40,000	\$ 90,000	\$ -	\$ -	\$ -	\$ 130,000

Program: Land Acquisition and Preservation
Project #: VP15-001
Fund: 40 - GF Cap

Operating Budget Impact: Yes
Tag: Choose one if applicable

Redwood Forest Land Opportunity

Project Description

Pursue land purchase opportunities to grow the District's contiguous greenbelt in redwood forests.

FY2020-21 Scope

Pursue opportunities in the Oil Creek and Slate Creek watersheds.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	10,000	25,000	-	-	-	35,000
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 10,000	\$ 25,000	\$ -	\$ -	\$ -	\$ 35,000

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	10,000	25,000	-	-	-	35,000
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 10,000	\$ 25,000	\$ -	\$ -	\$ -	\$ 35,000

Program: Land Acquisition and Preservation
Project #: VP19-001
Fund: 40 - GF Cap

Operating Budget Impact: Yes
Tag: Choose one if applicable

El Sereno Trails, Wildlife Corridors and Land Conservation

Project Description

Work with public agency and private land owners to purchase property and trail easements to connect El Sereno Open Space Preserve to Sanborn County Park and protect wildlife corridors at El Sereno Preserve.

FY2020-21 Scope

Work with public agency and private land owners to purchase property and trail easements to connect El Sereno Preserve to Sanborn County Park and protect wildlife corridors at El Sereno Preserve.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	8,500	12,500	5,000	-	-	-	26,000
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 8,500	\$ 12,500	\$ 5,000	\$ -	\$ -	\$ -	\$ 26,000

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	8,500	12,500	5,000	-	-	-	26,000
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 8,500	\$ 12,500	\$ 5,000	\$ -	\$ -	\$ -	\$ 26,000

Program: Land Acquisition and Preservation
Project #: VP19-002
Fund: 40 - GF Cap

Operating Budget Impact: Yes
Tag: Choose one if applicable

El Sereno Land Conservation

Project Description

Pursue land rights for a trail connection between El Sereno Open Space Preserve and Sanborn County Park as part of the Bay Area Ridge Trail.

FY2020-21 Scope

Pursue land rights for a trail connection between El Sereno Preserve and Sanborn County Park as part of the Bay Area Ridge Trail.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	28,000	-	-	-	28,000
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 28,000	\$ -	\$ -	\$ -	\$ 28,000

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	28,000	-	-	-	28,000
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 28,000	\$ -	\$ -	\$ -	\$ 28,000

Program: Land Acquisition and Preservation
Project #: VP24-002
Fund: 40 - GF Cap

Operating Budget Impact: No
Tag: Choose one if applicable

SCVWD Exchange Agreement at Rancho de Guadalupe Area of SAOSP

Project Description

Enter into exchange agreement with Valley Water for license to use Pheasant and Hicks Road intersection as a staging area for Guadalupe Dam repairs in exchange for Valley Water's construction of a public parking lot for accessing the Rancho de Guadalupe area of Sierra Azul Open Space Preserve.

FY2020-21 Scope

Enter into exchange agreement with Valley Water for license to use Pheasant and Hicks Road intersection as a staging area for Guadalupe Dam repairs in exchange for Valley Water's construction of a public parking lot for accessing the Rancho de Guadalupe area of Sierra Azul Preserve. Work with Santa Clara County Planning Department to change zoning of Pheasant and Hicks Road property to Hillside to be compatible with open space use.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	10,000	-	-	-	10,000
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	10,000	-	-	-	10,000
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000

Program: Land Acquisition and Preservation
Project #: VP25-001
Fund: 40 - GF Cap

Operating Budget Impact: Yes
Tag: Choose one if applicable

Sierra Azul Loma Prieta Land Conservation

Project Description

Pursue land purchase opportunity to grow Midpen’s contiguous greenbelt in the Loma Prieta area of Sierra Azul Open Space Preserve.

FY2020-21 Scope

Pursue land purchase opportunities in the Loma Prieta area of Sierra Azul Preserve.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	10,000	20,000	-	-	-	30,000
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 10,000	\$ 20,000	\$ -	\$ -	\$ -	\$ 30,000

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	10,000	20,000	-	-	-	30,000
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 10,000	\$ 20,000	\$ -	\$ -	\$ -	\$ 30,000

Program: Land Acquisition and Preservation
Project #: VP39-001
Fund: 40 - GF Cap

Operating Budget Impact: No
Tag: Agriculture

Lower San Gregorio Creek Watershed Land Conservation

Project Description

Pursue opportunity to protect watershed and farmland in the Lower San Gregorio watershed.

FY2020-21 Scope

Work with POST to prepare conservation easement for San Gregorio Farm property to ensure protection of lower San Gregorio creek riparian corridor and provide for future creek habitat restoration, including a conceptual plan for creek and floodplain restoration.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	5,234	11,074	9,670	30,000	-	-	-	55,978
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	50,000	-	-	-	50,000
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
Grand Total	\$ 5,234	\$ 11,074	\$ 9,670	\$ 80,000	\$ -	\$ -	\$ -	\$ 105,978

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	5,234	11,074	9,670	80,000	-	-	-	105,978
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ 5,234	\$ 11,074	\$ 9,670	\$ 80,000	\$ -	\$ -	\$ -	\$ 105,978



Natural Resource Protection and Restorat

Project #	Project Name	FY21	FY22	FY23	3-Year Total
61008	Los Trancos - Page Mill Eucalyptus Removal	\$245,000	\$0	\$0	\$245,000
XXXXX	BCR Stables Road Drainage Repairs and Mitigation	75,000	10,000	10,000	95,000
XXXXX	Fuel Reduction Implementation	175,000	200,000	160,000	535,000
XXXXX	Toto Ranch North Water Line	107,000	0	0	107,000
80003-10	Wildland Fire Resiliency Program	285,000	311,000	0	596,000
80034-44	Programmatic State and Federal Environmental Permitting	508,000	15,000	0	523,000
80054	Badger/Burrowing Owl Habitat Assessment	50,000	14,239	0	64,239
80059	Groundwater Well Decommissioning	95,000	200,000	0	295,000
80063	San Mateo County Vegetation Map	39,200	33,600	0	72,800
80065	IPM Implementation of Santa Clara Valley Water District Grant	150,000	200,000	200,000	550,000
XXXXX	Amah Mutsun Land Trust Native Garden*	0	50,000	100,000	150,000
XXXXX	Pescadero Total Maximum Daily Load*	0	50,000	375,000	425,000
XXXXX	Santa Clara & Santa Cruz Vegetation Mapping	50,000	50,000	50,000	150,000
MAA01-XXX	Remediation Plan Development and Ranch Dump Clean Up - Madonna Creek Ranch	261,874	10,000	4,000	275,874
MAA03-002	Purisima Upland Site Clean up and Soil Remediation Assessment	473,433	0	0	473,433
MAA05-010	Restoration Forestry Demonstration Project	143,357	187,000	1,345,000	1,675,357
MAA05-XXX	Lone Madrone Ranch Fence Installation	87,075	0	0	87,075
MAA09-003	Russian Ridge Mindego Pond Improvement	351,010	0	0	351,010
MAA09-XXX	Mindego Ranch South Pasture	107,000	0	0	107,000
MAA20-001	Wildlife Corridor: Highway 17 Crossing	114,196	65,000	1,750,000	1,929,196
MAA21-007	Bear Creek Redwoods Preserve Plan: Invasive Weed Treatment and Restoration	133,500	0	0	133,500
MAA21-010	Bear Creek Redwoods Landfill Characterization and Remediation	357,398	0	0	357,398
VP32-003	Toto Ponds Management Planning*	0	68,000	210,000	278,000
Total		\$3,808,042	\$1,463,839	\$4,204,000	\$9,475,881

Operating Projects

The table below lists operating projects by name and includes the project purpose and lead department. While the operating projects listed below may incur real expenses, they are only included in the lead department's operating budget.

Project Name	Project Purpose	Lead Department
Agricultural Policy Review and Development	Compile and review existing agricultural policies, guidelines, and current practices. Evaluate gaps and areas requiring greater clarification. Develop comprehensive board-approved agricultural policy.	Natural Resources
Elkus/Lobitos Water Supply Feasibility*	Increase water supply and storage in support of year-round grazing throughout the lease area.	Natural Resources
Mountain Lion Collaring Effort - Rancho San Antonio/Foothills Preserve	To better understand mountain lion use of Santa Clara Foothills Preserves (focus on Rancho San Antonio) to inform wildlife management and public use and reduce conflict.	Natural Resources
Science Advisory Panel	Formation of a Scientific Advisory Panel to inform Midpen land management decisions.	Natural Resources

*The entire project budget for this project has been shifted out by a year due to changes in project timelines and workload capacity because of the impacts of COVID-19 and the shelter in place order in San Mateo, Santa Clara and Santa Cruz counties.

Program: Natural Resource Protection and Restoration
Project #: 61008
Fund: 40 - GF Cap

Operating Budget Impact: No
Tag: Fire Prevention

Los Trancos - Page Mill Fire Safety Eucalyptus Removal

Project Description

Improve fire and road safety in Los Trancos Open Space Preserve next to Page Mill Road by removing approximately 100 mature nonnative and fire-prone eucalyptus trees in Los Trancos Preserve. Midpen will contract with Santa Clara County Fire Safe Council for tree removal. Midpen funding is a match for grant funding received by Santa Clara County Fire Safe Council to complete additional vegetation management along Page Mill Road, as well as other projects throughout the county.

FY2020-21 Scope

Continue eucalyptus removal and restoration.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	9,250	245,000	-	-	-	254,250
Grand Total	\$ -	\$ -	\$ 9,250	\$ 245,000	\$ -	\$ -	\$ -	\$ 254,250

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	9,250	245,000	-	-	-	254,250
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 9,250	\$ 245,000	\$ -	\$ -	\$ -	\$ 254,250

Program: Natural Resource Protection and Restoration
Project #: XXXXX
Fund: 10 - GF Op

Operating Budget Impact: Yes
Tag: Choose one if applicable

BCR Stables Road Drainage Repairs and Mitigation

Project Description

Assess drainage and erosion from arena area onto the road around paddocks. Repair or remove old road and plant trees for mitigation.

FY2020-21 Scope

Assess and repair drainage and erosion issues from arena area to Briggs Creek. Develop and implement mitigation plan for trees removed from riparian area.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	75,000	10,000	10,000	-	95,000
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 75,000	\$ 10,000	\$ 10,000	\$ -	\$ 95,000

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ 75,000	\$ 10,000	\$ 10,000	\$ -	\$ 95,000
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 75,000	\$ 10,000	\$ 10,000	\$ -	\$ 95,000

Program: Natural Resource Protection and Restoration
Project #: XXXXX
Fund: 10 - GF Op

Operating Budget Impact: Yes
Tag: Fire Prevention

Fuel Reduction Implementation

Project Description

Begin fuel reduction work outlined in upcoming Vegetation Management Plan to reduce fuels that contribute to wildfire risks.

FY2020-21 Scope

Continue fuel reduction in critical areas along roads, infrastructure and adjacent properties.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	175,000	200,000	160,000	-	535,000
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 175,000	\$ 200,000	\$ 160,000	\$ -	\$ 535,000

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ 175,000	\$ 200,000	\$ 160,000	\$ -	\$ 535,000
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 175,000	\$ 200,000	\$ 160,000	\$ -	\$ 535,000

Program: Natural Resource Protection and Restoration
Project #: XXXXX
Fund: 40 - GF Cap

Operating Budget Impact: Yes
Tag: Agriculture

Toto Ranch North Water Line

Project Description

Install Toto Ranch north water line.

FY2020-21 Scope

Tenant will subcontract work to install new water line.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	7,500	-	-	-	7,500
8203 - Inspection/Construction Monitoring	-	-	-	7,500	-	-	-	7,500
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	92,000	-	-	-	92,000
Grand Total	\$ -	\$ -	\$ -	\$ 107,000	\$ -	\$ -	\$ -	\$ 107,000

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	107,000	-	-	-	107,000
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 107,000	\$ -	\$ -	\$ -	\$ 107,000

Program: Natural Resource Protection and Restoration
Project #: 80003-10
Fund: 10 - GF Op

Operating Budget Impact: Yes
Tag: Fire Prevention

Wildland Fire Resiliency Program

Project Description

Develop the Wildland Fire Resiliency Program for Midpen lands and hire consultants to design program and prepare environmental review.

FY2020-21 Scope

Complete phase I of the Wildland Fire Resiliency Program development, including the Vegetation Management Plan, pre-plan maps, and monitoring plan. Complete scoping of phase II (prescribed fire) and start the CEQA process.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	29,533	76,268	441,000	285,000	311,000	-	3,000	1,145,801
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
Grand Total	\$ 29,533	\$ 76,268	\$ 441,000	\$ 285,000	\$ 311,000	\$ -	\$ 3,000	\$ 1,145,801

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ 29,533	\$ 76,268	\$ 441,000	\$ 285,000	\$ 311,000	\$ -	\$ 3,000	\$ 1,145,801
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ 29,533	\$ 76,268	\$ 441,000	\$ 285,000	\$ 311,000	\$ -	\$ 3,000	\$ 1,145,801

Program: Natural Resource Protection and Restoration
Project #: 80034-44
Fund: 10 - GF Op

Operating Budget Impact: No
Tag: Choose one if applicable

Programmatic State and Federal Environmental Permitting

Project Description

Develop state and federal programmatic permits for compliance with Endangered Species and Clean Water acts. Facilitates streamlined implementation of MAA and non-MAA projects, resource protection and partnering efforts.

FY2020-21 Scope

Finalize and obtain permits with the permit agencies and begin program implementation and staff training as needed.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	13,123	82,409	218,922	508,000	15,000	-	-	837,454
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
Grand Total	\$ 13,123	\$ 82,409	\$ 218,922	\$ 508,000	\$ 15,000	\$ -	\$ -	\$ 837,454

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ 13,123	\$ 82,409	\$ 218,922	\$ 508,000	\$ 15,000	\$ -	\$ -	\$ 837,454
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ 13,123	\$ 82,409	\$ 218,922	\$ 508,000	\$ 15,000	\$ -	\$ -	\$ 837,454

Program: Natural Resource Protection and Restoration
Project #: 80054
Fund: 10 - GF Op

Operating Budget Impact: Yes
Tag: Choose one if applicable

Badger/Burrowing Owl Habitat Assessment

Project Description

Develop a request for proposal quote/qualification and award consultant services to provide expertise in the management of grasslands and upland habitat for badger and burrowing owl. Provide a detailed habitat suitability assessment (Districtwide) for badger and burrowing owl. Determine the presence, use and status of the species within the available habitat. Recommend specific management measures to protect and enhance habitat. Project may involve genetic studies to determine viability of population(s). Project may also involve banding and telemetry of burrowing owls to determine breeding locations (presumed to be off of Midpen lands), to allow for partnering to provide management of the species throughout the year (both breeding and non-breeding).

FY2020-21 Scope

Continue data collection, including field surveys, wildlife camera trapping, hair/genetics collection and incidental reports of observations/roadkill. Ongoing calibration of habitat and linkage models using new data. Engage public interest through outreach, community events and volunteer opportunities. Facilitate interest from partner agencies for a long-term goal of regional species protection and habitat management.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	78,602	71,410	50,000	14,239	-	-	214,251
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 78,602	\$ 71,410	\$ 50,000	\$ 14,239	\$ -	\$ -	\$ 214,251

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ 78,602	\$ 71,410	\$ 50,000	\$ 14,239	\$ -	\$ -	\$ 214,251
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 78,602	\$ 71,410	\$ 50,000	\$ 14,239	\$ -	\$ -	\$ 214,251

Program: Natural Resource Protection and Restoration
Project #: 80059
Fund: 40 - GF Cap

Operating Budget Impact: No
Tag: Choose one if applicable

Groundwater Well Decommissioning

Project Description

Work with consultant to evaluate approximately 10 wells and contract for their decommissioning with a qualified driller.

FY2020-21 Scope

Evaluate, obtain permits for and bid out the decommissioning of 10 unused and abandoned wells in Sierra Azul Preserve.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	20,000	40,000	-	-	60,000
8202 - Environmental/Planning Services	-	-	-	10,000	10,000	-	-	20,000
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	5,000	10,000	-	-	15,000
8205 - Construction	-	-	-	60,000	140,000	-	-	200,000
Grand Total	\$ -	\$ -	\$ -	\$ 95,000	\$ 200,000	\$ -	\$ -	\$ 295,000

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	95,000	200,000	-	-	295,000
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 95,000	\$ 200,000	\$ -	\$ -	\$ 295,000

Program: Natural Resource Protection and Restoration
Project #: 80063
Fund: 10 - GF Op

Operating Budget Impact: No
Tag: Fire Prevention

San Mateo County Vegetation Map

Project Description

To inform preserve management needs in San Mateo County, Midpen will collaborate with the Golden Gate National Parks Conservancy to quantify vegetation changes and fuels on a landscape scale. This collaboration is coordinated with parallel efforts being undertaken by neighboring land managers to create seamless mapping and data products for all of San Mateo County. This project will additionally support project planning and review.

FY2020-21 Scope

Provide technical project support and coordination (staff to review GIS deliverables and provide feedback on project).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	50,000	39,200	39,200	33,600	-	-	162,000
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 50,000	\$ 39,200	\$ 39,200	\$ 33,600	\$ -	\$ -	\$ 162,000

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ 50,000	\$ 39,200	\$ 39,200	\$ 33,600	\$ -	\$ -	\$ 162,000
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 50,000	\$ 39,200	\$ 39,200	\$ 33,600	\$ -	\$ -	\$ 162,000

Program: Natural Resource Protection and Restoration
Project #: 80065
Fund: 10 - GF Op

Operating Budget Impact: No
Tag: Choose one if applicable

IPM Implementation of Santa Clara Valley Water District Grant

Project Description

Expand scope of the Valley Water integrated pest management grant to include invasive plant removal at Bear Creek Redwoods, Rancho San Antonio and Picchetti Ranch preserves.

FY2020-21 Scope

Oversee contractor to implement IPM on high priority weeds in riparian areas at Bear Creek Redwoods, Rancho San Antonio, and Picchetti Ranch preserves.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	100,000	150,000	200,000	200,000	-	650,000
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 100,000	\$ 150,000	\$ 200,000	\$ 200,000	\$ -	\$ 650,000

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	100,000	150,000	200,000	200,000	-	650,000
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 100,000	\$ 150,000	\$ 200,000	\$ 200,000	\$ -	\$ 650,000

Program: Natural Resource Protection and Restoration
Project #: XXXXX
Fund: 10 - GF Op

Operating Budget Impact: No
Tag: Diversity

Amah Mutsun Land Trust Native Garden

Project Description

Create a culturally significant native plant garden at Mount Umunhum.

FY2021-22 Scope

Amah Mutsun Land Trust to draft and finalize a revegetation plan for a culturally significant native plant demonstration garden.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	50,000	100,000	50,000	200,000
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 100,000	\$ 50,000	\$ 200,000

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 100,000	\$ 50,000	\$ 200,000
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 100,000	\$ 50,000	\$ 200,000

Program: Natural Resource Protection and Restoration
Project #: XXXXX
Fund: 40 - GF Cap

Operating Budget Impact: Yes
Tag: Choose one if applicable

Pescadero Total Maximum Daily Load

Project Description

Assess all Pescadero-Butano Watershed lands for sediment sources, develop implementation plan and reduce sediment from high and medium priority sites.

FY2021-22 Scope

Hire consultant team to inventory all potential sediment sources in Skyline Ridge and Long Ridge preserves. Identify high priority sediment reduction actions for future years to comply with the Pescadero-Butano sediment regulations from the Regional Water Quality Control Board.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	50,000	250,000	150,000	450,000
8202 - Environmental/Planning Services	-	-	-	-	-	125,000	20,000	145,000
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	500,000	500,000
Grand Total	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 375,000	\$ 670,000	\$ 1,095,000

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	50,000	375,000	670,000	1,095,000
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 375,000	\$ 670,000	\$ 1,095,000

Program: Natural Resource Protection and Restoration
Project #: XXXXX
Fund: 10 - GF Op

Operating Budget Impact: No
Tag: Fire Prevention

Santa Clara & Santa Cruz Vegetation Mapping

Project Description

To inform preserve management needs in Santa Clara County and applicable portions of Santa Cruz County, Midpen will collaborate with the Golden Gate National Parks Conservancy to quantify vegetation changes and fuels on a landscape scale. This collaboration is coordinated with parallel efforts being undertaken by neighboring land managers to create seamless mapping and data products for all of San Mateo County. This project will additionally support project planning and review.

FY2020-21 Scope

Provide technical project support and coordination.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	50,000	50,000	50,000	-	150,000
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 150,000

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 150,000
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 150,000

Program: Natural Resource Protection and Restoration
Project #: MAA01-XXX
Fund: 30 - MAA Cap

Operating Budget Impact: Yes
Tag: Agriculture

Remediation Plan Development and Ranch Dump Clean Up - Madonna Creek Ranch

Project Description

Obtain permits, remediate dumpsite and restore vegetation as warranted.

FY2020-21 Scope

Permit and implement remediation plan to remove all ranch and farm dump debris from riparian area and restore vegetation.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ 16,874	\$ -	\$ -	\$ -	\$ 16,874
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	45,000	10,000	4,000	10,000	69,000
8203 - Inspection/Construction Monitoring	-	-	-	25,000	-	-	-	25,000
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	175,000	-	-	-	175,000
Grand Total	\$ -	\$ -	\$ -	\$ 261,874	\$ 10,000	\$ 4,000	\$ 10,000	\$ 285,874

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	261,874	10,000	4,000	10,000	285,874
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 261,874	\$ 10,000	\$ 4,000	\$ 10,000	\$ 285,874

Program: Natural Resource Protection and Restoration
Project #: MAA03-002
Fund: 30 - MAA Cap

Operating Budget Impact: Yes
Tag: Choose one if applicable

Purisima Upland Site Clean up and Soil Remediation Assessment

Project Description

Complete site cleanup and soil remediation around existing empty oil tank on newly transferred Purisima Upland property entry.

FY2020-21 Scope

Finalize permits, release request for bids and complete construction activities. Begin revegetation, seeding.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ 3,884	\$ 2,715	\$ 12,954	\$ 28,933	\$ -	\$ -	\$ -	\$ 48,486
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	65,271	-	-	-	-	-	-	65,271
8201 - Architect/Engineering Services	-	9,158	620	-	-	-	-	9,778
8202 - Environmental/Planning Services	-	7,152	-	25,000	-	-	-	32,152
8203 - Inspection/Construction Monitoring	-	-	3,000	40,000	-	-	-	43,000
8204 - Permitting Fees	-	1,574	5,000	-	-	-	-	6,574
8205 - Construction	-	-	-	379,500	-	-	-	379,500
Grand Total	\$ 69,155	\$ 20,599	\$ 21,574	\$ 473,433	\$ -	\$ -	\$ -	\$ 584,761

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	69,155	20,599	21,574	473,433	-	-	-	584,761
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ 69,155	\$ 20,599	\$ 21,574	\$ 473,433	\$ -	\$ -	\$ -	\$ 584,761

Program: Natural Resource Protection and Restoration
Project #: MAA05-010
Fund: 30 - MAA Cap

Operating Budget Impact: Yes
Tag: Fire Prevention

Restoration Forestry Demonstration Project

Project Description

Develop pilot project to restore and enhance forest habitat on Midpen preserves. Facilitates implementation of MAA Portfolio 15–Regional Redwood Protection and Salmon Fishery Conservation.

FY2020-21 Scope

Develop restoration forestry prescription, designs for roads and creek restoration, and begin permitting.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ 11,357	\$ -	\$ -	\$ -	\$ 11,357
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	60,000	110,000	75,000	-	245,000
8202 - Environmental/Planning Services	-	-	-	72,000	77,000	70,000	-	219,000
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	1,200,000	-	1,200,000
Grand Total	\$ -	\$ -	\$ -	\$ 143,357	\$ 187,000	\$ 1,345,000	\$ -	\$ 1,675,357

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	143,357	187,000	1,345,000	-	1,675,357
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 143,357	\$ 187,000	\$ 1,345,000	\$ -	\$ 1,675,357

Program: Natural Resource Protection and Restoration
Project #: MAA05-XXX
Fund: 30 - MAA Cap

Operating Budget Impact: Yes
Tag: Agriculture

Lone Madrone Ranch Fence Installation

Project Description

Construct a livestock boundary fence along riparian corridor.

FY2020-21 Scope

Project contingent on resolution of an agreement with neighbor for access. Construct a livestock boundary fence along riparian corridor.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	10,000	-	-	-	10,000
8203 - Inspection/Construction Monitoring	-	-	-	7,500	-	-	-	7,500
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	69,575	-	-	-	69,575
Grand Total	\$ -	\$ -	\$ -	\$ 87,075	\$ -	\$ -	\$ -	\$ 87,075

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	87,075	-	-	-	87,075
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 87,075	\$ -	\$ -	\$ -	\$ 87,075

Program: Natural Resource Protection and Restoration
Project #: MAA09-003
Fund: 30 - MAA Cap

Operating Budget Impact: Yes
Tag: Agriculture

Russian Ridge Mindego Pond Improvement

Project Description

Engineer, permit and restore aquatic habitats at Mindego Ranch for California red-legged frog and San Francisco garter snake as well as water supply for livestock operation in support of Midpen’s conservation grazing program.

FY2020-21 Scope

Complete project design, permitting and construction, with support of a subject matter expert.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ 136	\$ 7,659	\$ 8,434	\$ 35,010	\$ -	\$ -	\$ -	\$ 51,239
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	25,000	-	-	-	25,000
8203 - Inspection/Construction Monitoring	-	2,625	50,000	50,000	-	-	-	102,625
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	65,519	575,000	241,000	-	-	-	881,519
Grand Total	\$ 136	\$ 75,803	\$ 633,434	\$ 351,010	\$ -	\$ -	\$ -	\$ 1,060,383

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	136	75,803	633,434	151,010	-	-	-	860,383
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	200,000	-	-	-	200,000
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ 136	\$ 75,803	\$ 633,434	\$ 351,010	\$ -	\$ -	\$ -	\$ 1,060,383

Program: Natural Resource Protection and Restoration
Project #: MAA09-XXX
Fund: 30 - MAA Cap

Operating Budget Impact: Yes
Tag: Agriculture

Mindego Ranch South Pasture

Project Description

Install livestock fencing, water infrastructure and perform invasive removal in south pasture area.

FY2020-21 Scope

Install livestock fencing, water infrastructure and perform invasive removal in south pasture area.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	7,500	-	-	-	7,500
8203 - Inspection/Construction Monitoring	-	-	-	7,500	-	-	-	7,500
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	92,000	-	-	-	92,000
Grand Total	\$ -	\$ -	\$ -	\$ 107,000	\$ -	\$ -	\$ -	\$ 107,000

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	107,000	-	-	-	107,000
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 107,000	\$ -	\$ -	\$ -	\$ 107,000

Program: Natural Resource Protection and Restoration
Project #: MAA20-001
Fund: 30 - MAA Cap

Operating Budget Impact: Yes
Tag: Choose one if applicable

Wildlife Corridor: Highway 17 Crossing

Project Description

Work with partners to develop and engineer wildlife crossing improvements at Highway 17.

FY2020-21 Scope

Continue CEQA/NEPA and Caltrans Project Approval/Environmental Document (environmental review documents). Continue working with consultant (TBD) to develop CEQA documents in conjunction with Caltrans lead on NEPA documents. Continue public and partner outreach, and seek funding opportunities.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ 20,928	\$ 13,593	\$ 14,196	\$ -	\$ -	\$ -	\$ 48,717
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	2,485	-	-	-	-	-	-	2,485
8201 - Architect/Engineering Services	94,389	102,745	21,000	-	-	1,750,000	1,900,000	3,868,134
8202 - Environmental/Planning Services	12,410	-	29,000	100,000	65,000	-	-	206,410
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	87,236	-	-	-	-	-	11,400,000	11,487,236
Grand Total	\$ 196,520	\$ 123,673	\$ 63,593	\$ 114,196	\$ 65,000	\$ 1,750,000	\$ 13,300,000	\$ 15,612,982

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	196,520	123,673	63,593	114,196	65,000	1,750,000	13,300,000	15,612,982
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ 196,520	\$ 123,673	\$ 63,593	\$ 114,196	\$ 65,000	\$ 1,750,000	\$ 13,300,000	\$ 15,612,982

Program: Natural Resource Protection and Restoration
Project #: MAA21-007
Fund: 30 - MAA Cap

Operating Budget Impact: Yes
Tag: Fire Prevention

Bear Creek Redwoods Preserve Plan: Invasive Weed Treatment and Restoration

Project Description

Implement targeted treatments under the Integrated Pest Management Plan to control invasive weed populations at Bear Creek Redwoods Open Space Preserve, and facilitate opening the preserve for public access. Implement third year of targeted weed treatments at Bear Creek Redwoods Preserve to restore native habitats along roads and trails. Project is expected to require five years of treatment before habitats are restored to maintenance levels.

FY2020-21 Scope

Continued targeted invasive species at Bear Creek Redwoods Preserve in both phase I and phase II.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ 1,233	\$ 6,807	\$ 13,500	\$ -	\$ -	\$ -	\$ 21,540
5000-7000 - Service & Supplies	553	-	-	-	-	-	-	553
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	501,125	317,446	170,000	120,000	-	-	-	1,108,571
Grand Total	\$ 501,678	\$ 318,679	\$ 176,807	\$ 133,500	\$ -	\$ -	\$ -	\$ 1,130,664

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	394,636	128,797	76,807	83,500	-	-	-	683,740
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	107,042	189,882	100,000	50,000	-	-	-	446,924
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ 501,678	\$ 318,679	\$ 176,807	\$ 133,500	\$ -	\$ -	\$ -	\$ 1,130,664

Program: Natural Resource Protection and Restoration
Project #: MAA21-010
Fund: 30 - MAA Cap

Operating Budget Impact: Yes
Tag: Choose one if applicable

Bear Creek Redwoods Landfill Characterization and Remediation

Project Description

Conduct investigation to assess and characterize old landfill for potential toxic substances, develop remediation plan and CEQA analysis, and implement remediation to facilitate opening Bear Creek Redwoods Open Space Preserve phase II trails for public access.

FY2020-21 Scope

Implement remediation plan to remove toxic substances from landfill site, including data recovery of historic resources within landfill, and restore site to stable configuration.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ 7,142	\$ 22,398	\$ -	\$ -	\$ -	\$ 29,540
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	36,375	12,998	160,000	-	-	-	209,373
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	175,000	-	-	-	175,000
Grand Total	\$ -	\$ 36,375	\$ 20,140	\$ 357,398	\$ -	\$ -	\$ -	\$ 413,913

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	36,375	20,140	357,398	-	-	-	413,913
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 36,375	\$ 20,140	\$ 357,398	\$ -	\$ -	\$ -	\$ 413,913

Program: Natural Resource Protection and Restoration
Project #: VP32-003
Fund: 40 - GF Cap

Operating Budget Impact: No
Tag: Agriculture

Toto Ponds Management Planning

Project Description

Develop Pond Management Plan for Toto Ranch and implement priority ponds projects.

FY2021-22 Scope

Finalize Pond Management Plan, complete archaeology surveys, issue RFPQ for design and begin permitting process.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	93,902	-	35,000	10,000	-	138,902
8202 - Environmental/Planning Services	-	-	-	-	33,000	-	50,000	83,000
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	200,000	-	200,000
Grand Total	\$ -	\$ -	\$ 93,902	\$ -	\$ 68,000	\$ 210,000	\$ 50,000	\$ 421,902

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	93,902	-	68,000	210,000	50,000	421,902
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 93,902	\$ -	\$ 68,000	\$ 210,000	\$ 50,000	\$ 421,902



Public Access, Education, and Outreach

Project #	Project Name	FY21	FY22	FY23	3-Year Total
31901	ADA Barrier Removal	\$487,000	\$1,433,500	\$0	\$1,920,500
XXXXX	Hwy 35 Pedestrian Crossing and Parking/Multi-modal Access	130,000	50,000	9,000	189,000
XXXXX	Restroom Replacements	129,500	205,000	130,500	465,000
40011	Website Redesign	90,000	0	0	90,000
XXXXX	Rancho San Antonio County Parks Repairs*	0	25,000	25,000	50,000
MAA02-001	Cooley Landing Interpretive Facilities Design and Implementation	30,000	25,000	0	55,000
MAA02-002	Ravenswood Bay Trail Design and Implementation	200,257	0	0	200,257
MAA05-008	La Honda Creek White Barn Structural Rehabilitation	160,386	202,500	0	362,886
MAA05-009	La Honda Creek Redwood Cabin Stabilization and Assessment	31,386	462,500	0	493,886
MAA06-002	Hawthorns Public Access Site Plan and CEQA	107,685	102,000	0	209,685
MAA07-011	Phase II Loop Trails, Lower La Honda Creek OSP	229,292	0	0	229,292
MAA10-001	Alpine Road Regional Trail, Coal Creek	206,568	3,015,000	0	3,221,568
MAA11-002	Rancho San Antonio - Deer Hollow Farm - White Barn Rehabilitation	359,750	0	0	359,750
MAA18-002	Saratoga-to-the-Sea Regional Trail Connection	553,293	0	0	553,293
MAA20-002	Bay Area Ridge Trail: Highway 17 Crossing	275,452	175,000	3,250,000	3,700,452
MAA21-004	Bear Creek Stables Site Plan Implementation	562,398	3,993,000		4,555,398
MAA21-006	Bear Creek Redwoods - Alma College Cultural Landscape Rehabilitation	4,602,622	0	0	4,602,622
MAA21-011	Phase II Trail Improvements, Bear Creek Redwoods OSP	411,968	870,000	742,032	2,024,000
MAA22-004	Beatty Parking Area and Trail Connections	535,371	993,800	1,742,600	3,271,771
VP03-XXX	Purissima-to-the-Sea Trail and Parking Area Feasibility and Planning	143,500	143,500		287,000
VP05-002	La Honda Creek Parking and Trailhead Access Feasibility Study	25,000	0	0	25,000
VP11-001	Rancho San Antonio (RSA) Multimodal Access Study	50,000	0	0	50,000
VP23-002	Traffic Study for Mt. Umunhum Road	107,500	0	0	107,500
VP23-XXX	Mt. Umunhum - Radar Tower Repair	1,593,000	855,000	0	2,448,000
Total		\$11,021,928	\$12,550,800	\$5,899,132	\$29,471,860

Operating Projects

The table below lists operating projects by name and includes the project purpose and lead department. While the operating project listed below may incur real expenses, they are only included in the lead department's operating budget.

Project Name	Project Purpose	Lead Department
Cooley Landing Park Business and Operation Plan	Continue to support the City of East Palo Alto's efforts to recruit and select an operator to provide environmental stewardship programming at Cooley Landing that is reflective of the community's culture. Midpen will provide funding for the development of a business and operating plan for the preferred operator.	General Manager's Office
Cooley Landing Site Use Agreements	Formalize separate agreements/easements/MOUs (Midpen, City of East Palo Alto, Regional Water Quality Control Board, Menlo Fire) to meet operations and maintenance requirements. Supports partnership project at Cooley Landing park.	General Manager's Office
E-Bike Policy Evaluation*	Explore pilot options for e-bikes access on District trails to address this up and coming form of transportation.	Visitor Services
La Honda Elementary Path to Pond	Work with La Honda Elementary School to implement environmental education program at La Honda Creek Open Space Preserve.	Planning/Land and Facilities Services
Long Ridge Trail Connection to Eagle Rock and Devils Canyon Waterfall*	Provide public access by developing parking and one-mile trail connection to Devils Canyon waterfall and Eagle Rock.	Land and Facilities Services

Program: Public Access, Education, and Outreach
Project #: 31901
Fund: 40 - GF Cap

Operating Budget Impact: Yes
Tag: Diversity

ADA Barrier Removal

Project Description

Prioritize barrier removals and develop cost estimates for Budget and Action Plan. Complete tracking and reporting on annual accomplishments of completed priorities.

FY2020-21 Scope

Complete year two of barrier removals.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	439	30,000	-	-	-	-	30,439
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	78,500	77,500	18,000	-	-	174,000
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	15,000	30,000	30,000	-	-	75,000
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	100,000	379,500	1,385,500	-	-	1,865,000
Grand Total	\$ -	\$ 439	\$ 223,500	\$ 487,000	\$ 1,433,500	\$ -	\$ -	\$ 2,144,439

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ 439	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,439
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	193,500	487,000	1,433,500	-	-	2,114,000
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 439	\$ 223,500	\$ 487,000	\$ 1,433,500	\$ -	\$ -	\$ 2,144,439

Program: Public Access, Education, and Outreach
Project #: XXXXX
Fund: 10 - GF Op

Operating Budget Impact: Yes
Tag: Choose one if applicable

Hwy 35 Pedestrian Crossing and Parking/Multi-modal Access

Project Description

Partnership opportunity with the Bay Area Ridge Trail Council, SFPUC and other partners in evaluating pedestrian crossing at Highway 35 from SFPUC's Bay Area Ridge Trail Extension to North Ridge parking lot and feasibility of potential parking expansion.

FY2020-21 Scope

In coordination with Bay Area Ridge Trail Council and SFPUC, conduct feasibility analysis and technical studies for potential pedestrian crossing at Highway 35 and parking expansion opportunity at North Ridge parking lot at Purisima Creek Redwoods Preserve.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	130,000	50,000	9,000	-	189,000
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 130,000	\$ 50,000	\$ 9,000	\$ -	\$ 189,000

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ 130,000	\$ 50,000	\$ 9,000	\$ -	\$ 189,000
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 130,000	\$ 50,000	\$ 9,000	\$ -	\$ 189,000

Program: Public Access, Education, and Outreach
Project #: XXXXX
Fund: 40 - GF Cap

Operating Budget Impact: No
Tag: Choose one if applicable

Restroom Replacements

Project Description

Replace existing degraded restrooms and install new restrooms at parking areas where they are needed using design-build delivery method.

FY2020-21 Scope

Perform the feasibility study, design and begin permitting for the Purisima North and Kennedy Trailhead restrooms.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	61,500	46,500	-	-	108,000
8202 - Environmental/Planning Services	-	-	-	48,000	8,000	-	-	56,000
8203 - Inspection/Construction Monitoring	-	-	-	-	10,000	-	-	10,000
8204 - Permitting Fees	-	-	-	20,000	10,000	-	-	30,000
8205 - Construction	-	-	-	-	130,500	130,500	-	261,000
Grand Total	\$ -	\$ -	\$ -	\$ 129,500	\$ 205,000	\$ 130,500	\$ -	\$ 465,000

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	129,500	205,000	130,500	-	465,000
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 129,500	\$ 205,000	\$ 130,500	\$ -	\$ 465,000

Program: Public Access, Education, and Outreach
Project #: 40011
Fund: 10 - GF Op

Operating Budget Impact: No
Tag: Choose one if applicable

Website Redesign

Project Description

Update current website structure and design and migrate website to updated Drupal 8 platform.

FY2020-21 Scope

Work with contractor to redesign structure. Retain contractor to design and migrate current site to new platform; develop new content.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	10,000	90,000	-	-	-	100,000
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 10,000	\$ 90,000	\$ -	\$ -	\$ -	\$ 100,000

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ 10,000	\$ 90,000	\$ -	\$ -	\$ -	\$ 100,000
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 10,000	\$ 90,000	\$ -	\$ -	\$ -	\$ 100,000

Program: Public Access, Education, and Outreach
Project #: XXXXX
Fund: 10 - GF Op

Operating Budget Impact: No
Tag: Choose one if applicable

Rancho San Antonio County Parks Repairs

Project Description

Repair slip out on service road. Upgrade and repair the restrooms.

FY2021-22 Scope

Engineering and design for repair of slip out, pending agreement with Santa Clara County Parks for cost sharing.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	25,000	25,000	-	50,000
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ 50,000

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ 50,000
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ 50,000

Program: Public Access, Education, and Outreach
Project #: MAA02-001
Fund: 30 - MAA Cap

Operating Budget Impact: No
Tag: Diversity

Cooley Landing Interpretive Facilities Design and Implementation

Project Description

Habitat restoration work at Cooley Landing and Ravenswood Open Space Preserve.

FY2020-21 Scope

Complete habitat restoration work (second year of three-year contract).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	183,037	33,437	30,000	-	-	-	-	246,474
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	52,149	939,639	30,000	30,000	25,000	-	-	1,076,788
Grand Total	\$ 235,186	\$ 973,076	\$ 60,000	\$ 30,000	\$ 25,000	\$ -	\$ -	\$ 1,323,262

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	235,186	973,076	60,000	30,000	25,000	-	-	1,323,262
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ 235,186	\$ 973,076	\$ 60,000	\$ 30,000	\$ 25,000	\$ -	\$ -	\$ 1,323,262

Program: Public Access, Education, and Outreach
Project #: MAA02-002
Fund: 30 - MAA Cap

Operating Budget Impact: Yes
Tag: Diversity

Ravenswood Bay Trail Design and Implementation

Project Description

Secure and record trail easement. Complete design, environmental review, permitting and implementation of the Bay Trail gap north of Ravenswood Open Space Preserve to open up 80 continuous miles of the Bay Trail.

FY2020-21 Scope

Finalize construction and continue plant maintenance and monitoring.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ 20,418	\$ 31,148	\$ 74,822	\$ 13,729	\$ -	\$ -	\$ -	\$ 140,117
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	30,850	780	-	-	-	-	-	31,630
8201 - Architect/Engineering Services	329,810	137,254	90,000	-	-	-	-	557,064
8202 - Environmental/Planning Services	41,185	148,209	244,528	61,528	-	-	-	495,450
8203 - Inspection/Construction Monitoring	7,763	-	127,000	-	-	-	-	134,763
8204 - Permitting Fees	2,310	28,095	95,592	-	-	-	-	125,997
8205 - Construction	29,538	4,250	3,831,701	125,000	-	-	-	3,990,489
Grand Total	\$ 461,874	\$ 349,736	\$ 4,463,643	\$ 200,257	\$ -	\$ -	\$ -	\$ 5,475,510

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	232,253	66,983	2,234,659	-	-	-	-	2,533,895
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	229,621	282,753	2,228,984	200,257	-	-	-	2,941,615
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ 461,874	\$ 349,736	\$ 4,463,643	\$ 200,257	\$ -	\$ -	\$ -	\$ 5,475,510

Program: Public Access, Education, and Outreach
Project #: MAA05-008
Fund: 30 - MAA Cap

Operating Budget Impact: Yes
Tag: Choose one if applicable

La Honda Creek White Barn Structural Rehabilitation

Project Description

Review feasibility of modifying existing white barn for bat habitat to be consistent with the Secretary of Interior Standards and structure stabilization.

FY2020-21 Scope

Environmental review and design development for structural stabilization of white barn.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ 3,816	\$ 9,714	\$ 21,386	\$ -	\$ -	\$ -	\$ 34,916
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	14,699	3,156	94,000	104,000	-	-	-	215,855
8202 - Environmental/Planning Services	-	6,240	2,500	20,000	-	-	-	28,740
8203 - Inspection/Construction Monitoring	-	-	-	-	30,000	-	-	30,000
8204 - Permitting Fees	-	-	-	15,000	-	-	-	15,000
8205 - Construction	-	-	-	-	172,500	-	-	172,500
Grand Total	\$ 14,699	\$ 13,212	\$ 106,214	\$ 160,386	\$ 202,500	\$ -	\$ -	\$ 497,011

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	14,699	13,212	106,214	160,386	202,500	-	-	497,011
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ 14,699	\$ 13,212	\$ 106,214	\$ 160,386	\$ 202,500	\$ -	\$ -	\$ 497,011

Program: Public Access, Education, and Outreach
Project #: MAA05-009
Fund: 30 - MAA Cap

Operating Budget Impact: Yes
Tag: Choose one if applicable

La Honda Creek Redwood Cabin Stabilization and Assessment

Project Description

Conduct environmental review of proposed demolition of the redwood cabin and site restoration. Consultation with San Mateo County Planning and County Historic Resources Advisory Board. Demolition of the Redwood Cabin.

FY2020-21 Scope

Environmental review for demolition of the Redwood Cabin.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ 7,733	\$ 21,386	\$ -	\$ -	\$ -	\$ 29,119
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	3,221	127,000	-	-	-	-	130,221
8202 - Environmental/Planning Services	-	-	2,500	-	20,000	-	-	22,500
8203 - Inspection/Construction Monitoring	-	-	-	10,000	20,000	-	-	30,000
8204 - Permitting Fees	-	-	-	-	20,000	-	-	20,000
8205 - Construction	-	-	-	-	402,500	-	-	402,500
Grand Total	\$ -	\$ 3,221	\$ 137,233	\$ 31,386	\$ 462,500	\$ -	\$ -	\$ 634,340

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	3,221	137,233	31,386	462,500	-	-	634,340
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 3,221	\$ 137,233	\$ 31,386	\$ 462,500	\$ -	\$ -	\$ 634,340

Program: Public Access, Education, and Outreach
Project #: MAA06-002
Fund: 30 - MAA Cap

Operating Budget Impact: Yes
Tag: Choose one if applicable

Hawthorns Public Access Site Plan and CEQA

Project Description

Complete site-specific plan for public access trails and staging area, and conduct CEQA review and coordination with Town of Portola Valley permitting.

FY2020-21 Scope

Work with contract planner/consultant to amend the Preliminary Use and Management Plan; develop and initiate stakeholder outreach plan with board committee; initiate design and engineering of public access improvements. Work closely with Town of Portola Valley to obtain use permit specific to public access project but tangentially with historic complex activities. Begin restoration activities.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ 850	\$ 2,685	\$ 10,000	\$ -	\$ -	\$ 13,535
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	5,000	5,000	5,000	-	-	15,000
8201 - Architect/Engineering Services	-	-	-	65,000	50,000	-	-	115,000
8202 - Environmental/Planning Services	-	18,113	50,000	35,000	17,000	-	-	120,113
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	20,000	-	-	20,000
8205 - Construction	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 18,113	\$ 55,850	\$ 107,685	\$ 102,000	\$ -	\$ -	\$ 283,648

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	18,113	55,850	107,685	102,000	-	-	283,648
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 18,113	\$ 55,850	\$ 107,685	\$ 102,000	\$ -	\$ -	\$ 283,648

Program: Public Access, Education, and Outreach
Project #: MAA07-011
Fund: 30 - MAA Cap

Operating Budget Impact: Yes
Tag: Choose one if applicable

Phase II Loop Trails, Lower La Honda Creek OSP

Project Description

Phase II trail design and implementation: Implement La Honda Creek Open Space Preserve Master Plan phase II trail improvements, including planning, technical studies (biological, cultural, geotechnical), design, permitting and construction.

FY2020-21 Scope

Begin construction of easy access loop trail in pasture one of Lower La Honda, pending permitting approval. Perform biomonitoring, permitting assistance and begin mitigation implementation and revegetation/reseeding.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ 8,629	\$ 4,555	\$ 104,292	\$ -	\$ -	\$ -	\$ 117,476
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	27,058	73,335	20,000	15,000	-	-	-	135,393
8202 - Environmental/Planning Services	-	11,384	45,000	35,000	-	-	-	91,384
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	7,637	20,000	5,000	-	-	-	32,637
8205 - Construction	-	-	10,000	70,000	-	-	-	80,000
Grand Total	\$ 27,058	\$ 100,985	\$ 99,555	\$ 229,292	\$ -	\$ -	\$ -	\$ 456,890

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	27,058	100,985	99,555	229,292	-	-	-	456,890
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ 27,058	\$ 100,985	\$ 99,555	\$ 229,292	\$ -	\$ -	\$ -	\$ 456,890

Program: Public Access, Education, and Outreach
Project #: MAA10-001
Fund: 30 - MAA Cap

Operating Budget Impact: Yes
Tag: Choose one if applicable

Alpine Road Regional Trail, Coal Creek

Project Description

Engineer, complete CEQA review, permit and construct road improvements to enhance public access and reduce further erosion and sedimentation downstream.

FY2020-21 Scope

Prepare design documents and garner permits for the construction of trail and drainage improvements. Perform biomonitoring and begin revegetation/reseeding activities.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ 9,032	\$ 12,283	\$ 22,818	\$ 10,000	\$ -	\$ -	\$ 54,133
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	4,286	-	-	-	-	-	-	4,286
8201 - Architect/Engineering Services	17,663	114,008	45,000	95,000	55,000	-	-	326,671
8202 - Environmental/Planning Services	-	12,959	110,000	50,000	-	-	-	172,959
8203 - Inspection/Construction Monitoring	-	-	-	-	70,000	-	-	70,000
8204 - Permitting Fees	-	-	23,750	38,750	5,000	-	-	67,500
8205 - Construction	-	5,000	-	-	2,875,000	-	-	2,880,000
Grand Total	\$ 21,949	\$ 140,999	\$ 191,033	\$ 206,568	\$ 3,015,000	\$ -	\$ -	\$ 3,575,549

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	21,949	140,999	191,033	206,568	3,015,000	-	-	3,575,549
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ 21,949	\$ 140,999	\$ 191,033	\$ 206,568	\$ 3,015,000	\$ -	\$ -	\$ 3,575,549

Program: Public Access, Education, and Outreach
Project #: MAA11-002
Fund: 30 - MAA Cap

Operating Budget Impact: No
Tag: Diversity

Rancho San Antonio - Deer Hollow Farm - White Barn Rehabilitation

Project Description

White barn stabilization – structural/historic assessment, planning, design and implementation of repairs.

FY2020-21 Scope

Complete construction for stabilization and weatherproofing improvements.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ 1,654	\$ 15,065	\$ 44,000	\$ -	\$ -	\$ -	\$ 60,719
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	29,511	-	105,000	86,250	-	-	-	220,761
8202 - Environmental/Planning Services	-	1,225	10,000	10,000	-	-	-	21,225
8203 - Inspection/Construction Monitoring	-	-	-	22,000	-	-	-	22,000
8204 - Permitting Fees	-	-	5,000	2,000	-	-	-	7,000
8205 - Construction	-	-	-	195,500	-	-	-	195,500
Grand Total	\$ 29,511	\$ 2,879	\$ 135,065	\$ 359,750	\$ -	\$ -	\$ -	\$ 527,205

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	132,455	29,750	-	-	-	162,205
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	29,511	2,879	2,610	330,000	-	-	-	365,000
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ 29,511	\$ 2,879	\$ 135,065	\$ 359,750	\$ -	\$ -	\$ -	\$ 527,205

Program: Public Access, Education, and Outreach
Project #: MAA18-002
Fund: 30 - MAA Cap

Operating Budget Impact: No
Tag: Choose one if applicable

Saratoga-to-the-Sea Regional Trail Connection

Project Description

Support the City of Saratoga’s 3.2-mile long trail connection from Saratoga Quarry Park to Sanborn County Park (Partnership Project).

FY2020-21 Scope

Continue to provide the City of Saratoga with technical and financial support. The city anticipates completing phase I of construction (trail work) in FY2019-20 and completing the phase II of construction (bridge construction) in FY2020-21.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ 3,293	\$ -	\$ -	\$ -	\$ 3,293
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	133,991	-	-	-	-	133,991
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	416,009	550,000	-	-	-	966,009
Grand Total	\$ -	\$ -	\$ 550,000	\$ 553,293	\$ -	\$ -	\$ -	\$ 1,103,293

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	550,000	553,293	-	-	-	1,103,293
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 550,000	\$ 553,293	\$ -	\$ -	\$ -	\$ 1,103,293

Program: Public Access, Education, and Outreach
Project #: MAA20-002
Fund: 30 - MAA Cap

Operating Budget Impact: Yes
Tag: Choose one if applicable

Bay Area Ridge Trail: Highway 17 Crossing

Project Description

Eight project alternatives have been developed for separate and/or shared wildlife/recreational trail crossings, and have been forwarded to Caltrans for review, known as their Project Study Report. Once reviewed, alternatives will undergo environmental analysis and permitting prior to construction, all in close alignment with Highway 17 Wildlife Crossing #MAA20-001.

FY2020-21 Scope

Continue CEQA/NEPA and Caltrans PAED (environmental review documents). Continue working with consultant (TBD) to develop CEQA documents in conjunction with Caltrans lead on NEPA documents. Continue public and partner outreach, and seek funding opportunities.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ 317	\$ -	\$ -	\$ 67,452	\$ 40,000	\$ -	\$ -	\$ 107,769
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	63,880	58,500	8,000	-	3,250,000	3,510,000	6,890,380
8202 - Environmental/Planning Services	-	225	39,000	200,000	135,000	-	-	374,225
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	22,400,000	22,400,000
Grand Total	\$ 317	\$ 64,105	\$ 97,500	\$ 275,452	\$ 175,000	\$ 3,250,000	\$ 25,910,000	\$ 29,772,374

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	317	64,105	97,500	275,452	175,000	3,250,000	25,910,000	29,772,374
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ 317	\$ 64,105	\$ 97,500	\$ 275,452	\$ 175,000	\$ 3,250,000	\$ 25,910,000	\$ 29,772,374

Program: Public Access, Education, and Outreach
Project #: MAA21-004
Fund: 30 - MAA Cap

Operating Budget Impact: Yes
Tag: Choose one if applicable

Bear Creek Stables Site Plan Implementation

Project Description

Implement maintenance and repairs plan to maintenance equestrian use. Evaluate long-term water needs and implement water infrastructure improvements for Bear Creek Stables operation.

FY2020-21 Scope

Complete construction documents for stables site plan and water system. Continue to coordinate with Santa Clara County Planning regarding permitting as necessary. Confirm adequacy of the environmental impact report for the modified project. Prepare and release request for bids. Secure project permits.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ 41,360	\$ 1,088	\$ 4,147	\$ 37,398	\$ 6,000	\$ -	\$ -	\$ 89,993
5000-7000 - Service & Supplies	58,067	-	-	-	-	-	-	58,067
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	331,524	1,784	385,000	425,000	65,000	-	-	1,208,308
8202 - Environmental/Planning Services	-	-	10,000	5,000	15,000	-	-	30,000
8203 - Inspection/Construction Monitoring	-	-	-	24,000	52,000	-	-	76,000
8204 - Permitting Fees	1,275	-	86,000	71,000	5,000	-	-	163,275
8205 - Construction	40,999	-	-	-	3,850,000	-	-	3,890,999
Grand Total	\$ 473,225	\$ 2,872	\$ 485,147	\$ 562,398	\$ 3,993,000	\$ -	\$ -	\$ 5,516,642

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	473,225	2,872	485,147	562,398	3,493,000	-	-	5,016,642
40 - General Fund Capital	-	-	-	-	500,000	-	-	500,000
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ 473,225	\$ 2,872	\$ 485,147	\$ 562,398	\$ 3,993,000	\$ -	\$ -	\$ 5,516,642

Program: Public Access, Education, and Outreach
Project #: MAA21-006
Fund: 30 - MAA Cap

Operating Budget Impact: Yes
Tag: Choose one if applicable

Bear Creek Redwoods - Alma College Cultural Landscape Rehabilitation

Project Description

Implement the Alma College Cultural Landscape Rehabilitation Plan: complete hazardous materials remediation and site cleanup, demolish several buildings, stabilize the chapel and 1934 library and install visitor amenities and interpretation.

FY2020-21 Scope

Complete construction, including Upper Lake overflow and access.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ 61,448	\$ 52,249	\$ 65,848	\$ 72,622	\$ -	\$ -	\$ -	\$ 252,167
5000-7000 - Service & Supplies	8,865	-	-	-	-	-	-	8,865
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	368,113	223,568	90,000	125,000	-	-	-	806,681
8202 - Environmental/Planning Services	188,280	5,210	19,500	60,000	-	-	-	272,990
8203 - Inspection/Construction Monitoring	21,111	6,379	32,500	90,000	-	-	-	149,990
8204 - Permitting Fees	1,720	8,697	15,000	-	-	-	-	25,417
8205 - Construction	43,287	27,769	5,752	4,255,000	-	-	-	4,331,808
Grand Total	\$ 692,824	\$ 323,872	\$ 228,600	\$ 4,602,622	\$ -	\$ -	\$ -	\$ 5,847,918

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	692,824	323,872	228,600	4,223,244	-	-	-	5,468,540
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	379,378	-	-	-	379,378
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ 692,824	\$ 323,872	\$ 228,600	\$ 4,602,622	\$ -	\$ -	\$ -	\$ 5,847,918

Program: Public Access, Education, and Outreach
Project #: MAA21-011
Fund: 30 - MAA Cap

Operating Budget Impact: Yes
Tag: Choose one if applicable

Phase II Trail Improvements, Bear Creek Redwoods OSP

Project Description

Implement phase II trail improvements to open eastern part of Bear Creek Redwoods Open Space Preserve to public access. Includes multiuse through trail connection.

FY2020-21 Scope

Complete the planning and permitting for trail infrastructure requiring permits, while beginning in-house construction of trail segments that do not require permits. Complete the necessary traffic studies for the trailheads of the multiuse trail and begin the trailhead design.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ 6,000	\$ 84,718	\$ -	\$ -	\$ 25,000	\$ 115,718
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	275,000	215,000	85,000	8,500	-	583,500
8202 - Environmental/Planning Services	-	-	15,000	35,000	-	-	-	50,000
8203 - Inspection/Construction Monitoring	-	-	-	-	10,000	15,000	-	25,000
8204 - Permitting Fees	-	-	-	52,250	-	-	-	52,250
8205 - Construction	-	-	50,000	25,000	775,000	718,532	-	1,568,532
Grand Total	\$ -	\$ -	\$ 346,000	\$ 411,968	\$ 870,000	\$ 742,032	\$ 25,000	\$ 2,395,000

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	346,000	411,968	870,000	742,032	25,000	2,395,000
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 346,000	\$ 411,968	\$ 870,000	\$ 742,032	\$ 25,000	\$ 2,395,000

Program: Public Access, Education, and Outreach
Project #: MAA22-004
Fund: 30 - MAA Cap

Operating Budget Impact: Yes
Tag: Choose one if applicable

Beatty Parking Area and Trail Connections

Project Description

Design and build a new parking lot at Beatty property and a trail connection to Sierra Azul Open Space Preserve. To fulfill the requirements of the 2008 conservation easement with Santa Clara County Parks, the trail should be constructed 15 years after the recording of the easement, which was April 8, 2008. Demolish Beatty property house.

FY2020-21 Scope

Complete CEQA and finalize schematic design. Project scope includes continue parking area design and continue trail design.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ 157	\$ 16,544	\$ 29,871	\$ 125,500	\$ -	\$ 112,900	\$ 284,972
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	35,658	104,000	275,000	121,000	55,000	-	590,658
8202 - Environmental/Planning Services	-	28,475	249,000	170,500	212,500	115,000	-	775,475
8203 - Inspection/Construction Monitoring	-	-	-	-	30,000	43,000	-	73,000
8204 - Permitting Fees	-	-	-	50,000	25,000	-	-	75,000
8205 - Construction	-	-	-	10,000	479,800	1,529,600	79,400	2,098,800
Grand Total	\$ -	\$ 64,290	\$ 369,544	\$ 535,371	\$ 993,800	\$ 1,742,600	\$ 192,300	\$ 3,897,905

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	64,290	369,544	485,465	893,800	1,742,600	192,300	3,747,999
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	49,906	100,000	-	-	149,906
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 64,290	\$ 369,544	\$ 535,371	\$ 993,800	\$ 1,742,600	\$ 192,300	\$ 3,897,905

Program: Public Access, Education, and Outreach
Project #: VP03-XXX
Fund: 10 - GF Op

Operating Budget Impact: Yes
Tag: Choose one if applicable

Purisima-to-the-Sea Trail and Parking Area Feasibility and Planning

Project Description

This is a partnership opportunity with Peninsula Open Space Trust to complete an important regional trail connection from Purisima Creek Open Space Preserve to the Coastal Trail.

FY2020-21 Scope

Pending acquisition of land rights, initiate a feasibility analysis in collaboration with POST to study parking area alternatives to facilitate the Purisima-to-the-Sea regional trail connection. Perform preliminary field reconnaissance for potential trail alignment depending on location of proposed parking area. Initiate preliminary technical studies and assessments (e.g., cultural resources, biological, geotechnical, traffic) to inform feasibility studies.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	143,500	143,500	-	-	287,000
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 143,500	\$ 143,500	\$ -	\$ -	\$ 287,000

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ 143,500	\$ 143,500	\$ -	\$ -	\$ 287,000
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 143,500	\$ 143,500	\$ -	\$ -	\$ 287,000

Program: Public Access, Education, and Outreach
Project #: VP05-002
Fund: 10 - GF Op

Operating Budget Impact: No
Tag: Choose one if applicable

La Honda Creek Parking and Trailhead Access Feasibility Study

Project Description

PENDING BOARD DIRECTION anticipated July/August 2020 following Public Access Working Group input and PNR recommendations to conduct a feasibility study for public access to the central area of the preserve.

FY2020-21 Scope

PENDING BOARD DIRECTION anticipated July/August 2020 following Public Access Working Group input and PNR recommendations. Conduct feasibility study and technical analyses for public access alternative(s) and review for bats and soil importation/Phytophthora best management practices.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	25,000	25,000	-	-	-	50,000
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ 50,000

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ 50,000
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ 50,000

Program: Public Access, Education, and Outreach
Project #: VP11-001
Fund: 10 - GF Op

Operating Budget Impact: Yes
Tag: Diversity

Rancho San Antonio (RSA) Multimodal Access Study

Project Description

Project engages stakeholders and partner agencies to explore non-motorized mobility, transit options and parking alternatives for Rancho San Antonio Open Space Preserve. Currently underway, this project would provide significant benefits for recreational users and leverage partnerships.

FY2020-21 Scope

Planning multimodal access study: Complete multimodal access study and identify strategies for reducing parking issues. The analysis will expand upon a suite of recommendations developed by Midpen staff for managing parking demand and improving multimodal access and present a menu of short-, med-, and long-term strategies to the board. Implement short-term measures.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	56,000	50,000	-	-	-	106,000
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 56,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 106,000

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ 56,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 106,000
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 56,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 106,000

Program: Public Access, Education, and Outreach
Project #: VP23-002
Fund: 10 - GF Op

Operating Budget Impact: No
Tag: Choose one if applicable

Traffic Study for Mt. Umunhum Road

Project Description

Finalize traffic study and implement selected signage, striping and pavement improvements.

FY2020-21 Scope

Finalize construction and implement selected signage, striping and pavement improvements; completion anticipated by fall 2020.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	173,000	107,500	-	-	-	280,500
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 173,000	\$ 107,500	\$ -	\$ -	\$ -	\$ 280,500

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ 173,000	\$ 107,500	\$ -	\$ -	\$ -	\$ 280,500
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 173,000	\$ 107,500	\$ -	\$ -	\$ -	\$ 280,500

Program: Public Access, Education, and Outreach
Project #: VP23-XXX
Fund: 40 - GF Cap

Operating Budget Impact: No
Tag: Choose one if applicable

Mt. Umunhum - Radar Tower Repair

Project Description

Completion of Mount Umunhum radar tower assessment, design and repairs. All work is anticipated to be complete by 2020 year end.

FY2020-21 Scope

Completion of Mount Umunhum radar tower assessment, design and repairs.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	60,000	-	-	-	60,000
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	75,000	-	-	-	75,000
8204 - Permitting Fees	-	-	-	5,000	-	-	-	5,000
8205 - Construction	-	-	-	1,453,000	855,000	-	-	2,308,000
Grand Total	\$ -	\$ -	\$ -	\$ 1,593,000	\$ 855,000	\$ -	\$ -	\$ 2,448,000

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	1,593,000	855,000	-	-	2,448,000
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 1,593,000	\$ 855,000	\$ -	\$ -	\$ 2,448,000

Assets and Organizational Support

Project #	Project Name	FY21	FY22	FY23	3-Year Total
XXXXX	San Mateo County Master Permit	\$50,000	\$0	\$0	\$50,000
31202	New Administration Office (AO) Facility	8,488,000	18,825,000	0	27,313,000
31601	New South Area Field Office Facility	3,473,483	0	0	3,473,483
35004	Sierra Azul Ranger Residence	285,000	290,000	0	575,000
51701	Work Order and Asset Management System	57,000	55,000	45,000	157,000
51703	Real Property Database	35,000	0	0	35,000
XXXXX	Records Management	220,000	60,000	60,000	340,000
XXXXX	Ward Boundary Redistricting Plan	42,500	49,500	0	92,000
61001	Tunitas Creek - Toto Ranch Driveway Improvements*	0	423,112	0	423,112
61002	Russian Ridge - Bergman Residences Driveway Improvement*	0	332,450	0	332,450
61005	4150 Sears Ranch Road Water and Driveway*	0	39,250	382,000	421,250
61009	Russian Ridge - Bergman Residences Reconstruction	222,800	0	0	222,800
61010	Toto Ranch Well Drilling and Construction, Tunitas Creek	277,425	0	0	277,425
61011	Install Solar Panels at Skyline Field Office	150,000	0	0	150,000
XXXXX	Bear Creek Stables Operator RFP/Lease	28,750	0	0	28,750
XXXXX	Burkhart Spring Construction	38,750	21,250	0	60,000
XXXXX	Repaint Red Barn	60,000	0	0	60,000
XXXXX	Thornewood Residence Evaluation	46,000	0	0	46,000
65407	Radio System Assessment and Upgrade*	0	640,000	523,000	1,163,000
VP06-001	Hawthorns Historic Complex Partnership and Lease	48,000	31,000	0	79,000
VP07-002	Agricultural Workforce Housing - La Honda Creek	317,500	0	0	317,500
None	Vehicle and Machinery/Equipment Purchases	330,000	625,000	465,000	1,420,000
Total		\$14,170,208	\$21,391,562	\$1,475,000	\$37,036,770

Operating Projects

The table below lists operating projects by name and includes the project purpose and lead department. While the operating project listed below may incur real expenses, they are only included in the lead department's operating budget.

Project Name	Project Purpose	Lead Department
50th Anniversary Planning	Commemorate 50 years of public open space preservation, restoration and connection.	Public Affairs
Basic Policy Update	Update the Basic Policy to incorporate the Coastal Annexation Area.	Planning
Citation Management System	The current citations database is built on a legacy system that does not provide necessary end-user functionality and requires constant maintenance. Updating the citations database to modern software will increase its functionality and stability.	Information Systems and Technology
Coastside Lands Management Plan	Develop Management Plan for existing and future Coastal Preserves evaluating potential new land purchase opportunities, management, restoration and future public access priorities to identify staffing and facilities needs on the San Mateo Coast.	Real Property/General Manager's Office
Customer Relationship Management	Primarily, to provide for more efficient management of public notification and engagement. Secondly, to create consistent contact management for partners, vendors and other organizations.	Public Affairs/ Information Systems and Technology
Digital Asset Management	Provide staff with an efficient online tool for archive, retrieval and distribution of photos (and potentially other digital assets) to be used in internal and external digital and print publications.	Public Affairs/ Information Systems and Technology
Emergency/Disaster Preparedness Response and Recovery Plan	Conduct a review of agency policies, practices and industry best practices to develop a comprehensive District-wide Emergency/Disaster Preparedness, Response and Recovery Plan.	General Manager's Office
Fire Suppression Program: Review Staffing, Equipment and Training	Review and update District Fire Suppression Program.	General Manager's Office
Good Neighbor Policy Update	Ground truth policy against goals, strategy and practices.	Public Affairs
Human Resources Information System	A Human Resources Information System (HRIS) is needed to streamline HR's training, performance management and recruitment.	Information Systems and Technology

Interim Coastal Area Field Office	Finalize permitting and environmental review for Interim Coastal Area Field Office .	Planning/Land and Facilities Services
SharePoint - Document Management System	Continue building out Midpen's SharePoint platform on Office 365.	Information Systems and Technology
Volunteer and Docent Management System	The current website hosts the Volunteer and Docent Management System; however, the website is being upgraded and can no longer support this functionality. As a result, a new Volunteer and Docent Management System needs to be developed and implemented.	Information Systems and Technology

**The entire project budget for this project has been shifted out by a year due to changes in project timelines and workload capacity because of the impacts of COVID-19 and the shelter in place order in San Mateo, Santa Clara and Santa Cruz counties.*

Program: Assets and Organizational Support
Project #: XXXXX
Fund: 10 - GF Op

Operating Budget Impact: No
Tag: Choose one if applicable

San Mateo County Master Permit

Project Description

Develop a Master Permit with San Mateo County to streamline project implementation.

FY2020-21 Scope

Complete zoning and subdivision ordinance amendments with the County of San Mateo to streamline land divisions. Complete master permit application; begin stakeholders engagement.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	50,000	-	-	-	50,000
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000

Program: Assets and Organizational Support
Project #: 31202
Fund: 40 - GF Cap

Operating Budget Impact: Yes
Tag: Choose one if applicable

New Administration Office (AO) Facility

Project Description

Prepare 5050 El Camino for new administrative office.

FY2020-21 Scope

Finalize design and begin construction.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	68,910	-	-	-	-	-	-	68,910
8101 - Real Estate Services	-	31,742,406	-	-	-	-	-	31,742,406
8201 - Architect/Engineering Services	66,232	466,041	512,133	347,000	345,000	-	-	1,736,406
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	172,500	230,000	-	-	402,500
8204 - Permitting Fees	-	-	111,611	120,000	-	-	-	231,611
8205 - Construction	-	-	-	7,762,500	17,250,000	-	-	25,012,500
8301 - Furniture	-	-	-	86,000	1,000,000	-	-	1,086,000
Grand Total	\$ 135,142	\$ 32,208,447	\$ 623,744	\$ 8,488,000	\$ 18,825,000	\$ -	\$ -	\$ 60,280,333

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	135,142	32,208,447	623,744	8,488,000	18,825,000	-	-	60,280,333
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ 135,142	\$ 32,208,447	\$ 623,744	\$ 8,488,000	\$ 18,825,000	\$ -	\$ -	\$ 60,280,333

Program: Assets and Organizational Support
Project #: 31601
Fund: 40 - GF Cap

Operating Budget Impact: Yes
Tag: Choose one if applicable

New South Area Field Office Facility

Project Description

Renovate an existing industrial warehouse building in Campbell as the new, permanent South Area Field Office that will accommodate anticipated field staff growth, expedite MAA project delivery and further enhance service delivery.

FY2020-21 Scope

Complete construction and receive building occupancy. Purchase, setup and install technology.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	41,483	6,600	-	-	-	-	-	48,083
8201 - Architect/Engineering Services	70,865	185,144	57,787	49,233	-	-	-	363,029
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	86,990	24,250	-	-	-	111,240
8204 - Permitting Fees	-	20,489	40,806	20,000	-	-	-	81,295
8205 - Construction	-	399	1,030,000	3,200,000	-	-	-	4,230,399
8301 - Furniture	-	-	-	100,000	-	-	-	100,000
8303 - Computer Equipment	-	-	-	80,000	-	-	-	80,000
Grand Total	\$ 112,348	\$ 212,632	\$ 1,215,583	\$ 3,473,483	\$ -	\$ -	\$ -	\$ 5,014,046

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	112,348	212,632	1,215,583	3,473,483	-	-	-	5,014,046
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ 112,348	\$ 212,632	\$ 1,215,583	\$ 3,473,483	\$ -	\$ -	\$ -	\$ 5,014,046

Program: Assets and Organizational Support
Project #: 35004
Fund: 40 - GF Cap

Operating Budget Impact: Yes
Tag: Choose one if applicable

Sierra Azul Ranger Residence

Project Description

Develop a new permanent residence in or adjacent to Sierra Azul Open Space Preserve for improved site presence and monitoring. Structural assessment and implementation of recommended improvements to align with future site uses. Repave driveway from Pheasant to South Area Outpost.

FY2020-21 Scope

Continue design and begin construction. Complete the structural assessment and receive direction on future uses. Continue to work closely with County of Santa Clara Planning Department to address and resolve violation and updated Conditional Use Permit.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	52,019	29,635	35,000	100,000	-	-	-	216,654
8202 - Environmental/Planning Services	8,682	-	-	10,000	20,000	-	-	38,682
8203 - Inspection/Construction Monitoring	-	6,579	-	20,000	20,000	-	-	46,579
8204 - Permitting Fees	-	591	15,000	40,000	20,000	-	-	75,591
8205 - Construction	-	-	50,000	115,000	230,000	-	-	395,000
Grand Total	\$ 60,701	\$ 36,805	\$ 100,000	\$ 285,000	\$ 290,000	\$ -	\$ -	\$ 772,506

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	60,701	36,805	100,000	285,000	290,000	-	-	772,506
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ 60,701	\$ 36,805	\$ 100,000	\$ 285,000	\$ 290,000	\$ -	\$ -	\$ 772,506

Program: Assets and Organizational Support
Project #: 51701
Fund: 10 - GF Op

Operating Budget Impact: Yes
Tag: Choose one if applicable

Work Order and Asset Management System

Project Description

The IST Strategic Plan recommends a work order asset management system to streamline the maintenance and management of Midpen land and infrastructure assets.

FY2020-21 Scope

Conducting phase II for Natural Resources. Migrate SharePoint request form to Cityworks. All NR requests will go through Cityworks thereafter.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	64,975	75,495	63,500	57,000	55,000	45,000	-	360,970
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
Grand Total	\$ 64,975	\$ 75,495	\$ 63,500	\$ 57,000	\$ 55,000	\$ 45,000	\$ -	\$ 360,970

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ 64,975	\$ 75,495	\$ 63,500	\$ 57,000	\$ 55,000	\$ 45,000	\$ -	\$ 360,970
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ 64,975	\$ 75,495	\$ 63,500	\$ 57,000	\$ 55,000	\$ 45,000	\$ -	\$ 360,970

Program: Assets and Organizational Support
Project #: 51703
Fund: 10 - GF Op

Operating Budget Impact: Yes
Tag: Choose one if applicable

Real Property Database

Project Description

The IT Master Plan recommends upgrading legacy data management systems to modern software platforms that increase functionality, reporting accuracy, integration and user experience. The current real property database, created over 12 years ago, is a legacy system. To follow master plan recommendations, a new real property database will be implemented. This will be an enterprise geographic information system integrated data management system, capable of providing reports on all aspects of Midpen’s land transactions.

FY2020-21 Scope

Migrate legacy content into new database, develop web applications, provide user training, go live with new system and retire old database.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	21,100	35,000	-	-	-	56,100
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 21,100	\$ 35,000	\$ -	\$ -	\$ -	\$ 56,100

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ 21,100	\$ 35,000	\$ -	\$ -	\$ -	\$ 56,100
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 21,100	\$ 35,000	\$ -	\$ -	\$ -	\$ 56,100

Program: Assets and Organizational Support
Project #: XXXXX
Fund: 10 - GF Op

Operating Budget Impact: Yes
Tag: Choose one if applicable

Records Management

Project Description

To prepare for Midpen’s move to a new office building in spring 2022, staff will use the board-approved retention schedule to inventory and digitize paper files.

FY2020-21 Scope

Select and implement an electronic document management system. Perform records inventory and disposition of records in accordance with board-adopted records retention schedule. Begin document scanning, digitization and input of digital records into EDMS.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	220,000	60,000	60,000	-	340,000
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 220,000	\$ 60,000	\$ 60,000	\$ -	\$ 340,000

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ 220,000	\$ 60,000	\$ 60,000	\$ -	\$ 340,000
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 220,000	\$ 60,000	\$ 60,000	\$ -	\$ 340,000

Program: Assets and Organizational Support
Project #: XXXXX
Fund: 10 - GF Op

Operating Budget Impact: No
Tag: Diversity

Ward Boundary Redistricting Plan

Project Description

Work with the board on redistricting Midpen's seven ward boundaries following the release of the 2020 census data. Midpen is required by California Elections Code Section 22000 and the federal Voting Rights Act to adjust its ward boundaries prior to the next biennial general election following each federal decennial census.

FY2020-21 Scope

Host board study sessions to introduce the redistricting process, review relevant federal laws and state guidelines, and finalize redistricting criteria. Begin analyzing census and demographic data and develop potential boundary realignment scenarios. Develop communication plan and web page for public information.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	42,500	49,500	-	-	92,000
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 42,500	\$ 49,500	\$ -	\$ -	\$ 92,000

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ 42,500	\$ 49,500	\$ -	\$ -	\$ 92,000
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 42,500	\$ 49,500	\$ -	\$ -	\$ 92,000

Program: Assets and Organizational Support
Project #: 61001
Fund: 40 - GF Cap

Operating Budget Impact: No
Tag: Agriculture

Tunitas Creek - Toto Ranch Driveway Improvements

Project Description

Repair and resurface entrance driveway for Toto Ranch.

FY2021-22 Scope

Design, specs and costs are complete. Initiate permitting process with the County of San Mateo and the CEQA process for the work.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	13,870	3,360	10,000	-	5,000	-	-	32,230
8202 - Environmental/Planning Services	-	4,344	-	-	7,000	-	-	11,344
8203 - Inspection/Construction Monitoring	-	-	-	-	32,000	-	-	32,000
8204 - Permitting Fees	-	-	-	-	2,500	-	-	2,500
8205 - Construction	-	-	-	-	376,612	-	-	376,612
Grand Total	\$ 13,870	\$ 7,704	\$ 10,000	\$ -	\$ 423,112	\$ -	\$ -	\$ 454,686

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	13,870	7,704	10,000	-	423,112	-	-	454,686
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ 13,870	\$ 7,704	\$ 10,000	\$ -	\$ 423,112	\$ -	\$ -	\$ 454,686

Program: Assets and Organizational Support
Project #: 61002
Fund: 40 - GF Cap

Operating Budget Impact: No
Tag: Choose one if applicable

Russian Ridge - Bergman Residences Driveway Improvement

Project Description

Repair and rerock the driveway from the edge of the chip seal section through 20000 Skyline Blvd. (Bergman) to potentially 20300 Skyline Blvd. (Quam) to provide safe access to staff, tenants and inholding property. Staff will work with inhold tenant for reimbursement of improvements on their section of driveway. This project is to be completed in two phases: Phase I – install culverts and driveway improvements. Phase II – rock complete driveway and improve oil screen.

FY2021-22 Scope

Repair Bergman residence driveway. Pending board disposition of Quam residence and associated driveway extension, either repair lower Quam driveway or demolish Quam residence.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	13,870	3,837	-	-	46,700	-	-	64,407
8202 - Environmental/Planning Services	-	-	-	-	5,000	-	-	5,000
8203 - Inspection/Construction Monitoring	-	-	-	-	40,000	-	-	40,000
8204 - Permitting Fees	-	-	-	-	5,000	-	-	5,000
8205 - Construction	-	-	-	-	235,750	-	-	235,750
Grand Total	\$ 13,870	\$ 3,837	\$ -	\$ -	\$ 332,450	\$ -	\$ -	\$ 350,157

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	13,870	3,837	-	-	332,450	-	-	350,157
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ 13,870	\$ 3,837	\$ -	\$ -	\$ 332,450	\$ -	\$ -	\$ 350,157

Program: Assets and Organizational Support
Project #: 61005
Fund: 40 - GF Cap

Operating Budget Impact: No
Tag: Choose one if applicable

4150 Sears Ranch Road Water and Driveway

Project Description
 Repair residence driveway.

FY2021-22 Scope
 Work with consultants to design water system and driveway repairs.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	28,750	5,000	-	33,750
8202 - Environmental/Planning Services	-	-	-	-	7,500	-	-	7,500
8203 - Inspection/Construction Monitoring	-	-	-	-	-	32,000	-	32,000
8204 - Permitting Fees	-	-	-	-	3,000	-	-	3,000
8205 - Construction	-	-	-	-	-	345,000	-	345,000
Grand Total	\$ -	\$ -	\$ -	\$ -	\$ 39,250	\$ 382,000	\$ -	\$ 421,250

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	39,250	382,000	-	421,250
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ -	\$ 39,250	\$ 382,000	\$ -	\$ 421,250

Program: Assets and Organizational Support
Project #: 61009
Fund: 40 - GF Cap

Operating Budget Impact: No
Tag: Choose one if applicable

Russian Ridge - Bergman Residences Reconstruction

Project Description

Perform cleanup of the Bergman housing complex, prepare drawings and warrant the main, old, guest and carriage houses with the County of San Mateo. These residences will be improved to provide three rental residences. The stables structure and grandma house will be demolished.

FY2020-21 Scope

Demolish grandma house, stable building and small shed. Natural Resources to provide biomonitoring.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	30,213	21,063	5,750	17,300	-	-	-	74,326
8202 - Environmental/Planning Services	-	9,829	-	10,000	-	-	-	19,829
8203 - Inspection/Construction Monitoring	-	3,900	37,250	22,500	-	-	-	63,650
8204 - Permitting Fees	-	3,378	2,300	500	-	-	-	6,178
8205 - Construction	32,220	258,688	281,750	172,500	-	-	-	745,158
Grand Total	\$ 62,433	\$ 296,858	\$ 327,050	\$ 222,800	\$ -	\$ -	\$ -	\$ 909,141

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	62,433	296,858	327,050	222,800	-	-	-	909,141
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ 62,433	\$ 296,858	\$ 327,050	\$ 222,800	\$ -	\$ -	\$ -	\$ 909,141

Program: Assets and Organizational Support
Project #: 61010
Fund: 40 - GF Cap

Operating Budget Impact: Yes
Tag: Agriculture

Toto Ranch Well Drilling and Construction, Tunitas Creek

Project Description

Locate, drill and plumb a well to provide a consistent water source for the Toto residence. The current water source for the house is a seasonal spring that has been unreliable.

FY2020-21 Scope

Finalize permitting and construction of well. Planning to assist with permitting as needed.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	28,750	-	-	-	-	28,750
8202 - Environmental/Planning Services	-	-	5,750	3,000	-	-	-	8,750
8203 - Inspection/Construction Monitoring	-	-	-	45,000	-	-	-	45,000
8204 - Permitting Fees	-	-	17,500	-	-	-	-	17,500
8205 - Construction	-	159	-	229,425	-	-	-	229,584
Grand Total	\$ -	\$ 159	\$ 52,000	\$ 277,425	\$ -	\$ -	\$ -	\$ 329,584

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	159	52,000	277,425	-	-	-	329,584
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 159	\$ 52,000	\$ 277,425	\$ -	\$ -	\$ -	\$ 329,584

Program: Assets and Organizational Support
Project #: 61011
Fund: 40 - GF Cap

Operating Budget Impact: Yes
Tag: Choose one if applicable

Install Solar Panels at Skyline Field Office

Project Description

Research and install solar panels at the Skyline Field Office to produce clean, green energy that will help meet Midpen’s greenhouse gas reduction goals.

FY2020-21 Scope

Solar panel installation slated for completion in FY20; may continue into FY21 to complete work.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	10,000	-	-	-	10,000
8205 - Construction	-	-	-	140,000	-	-	-	140,000
Grand Total	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	150,000	-	-	-	150,000
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000

Program: Assets and Organizational Support
Project #: XXXXX
Fund: 10 - GF Op

Operating Budget Impact: No
Tag: Choose one if applicable

Bear Creek Stables Operator RFP/Lease

Project Description

Identify a new long term tenant for Bear Creek Stables through RFP process. Negotiate new lease.

FY2020-21 Scope

Issue RFP for new tenant and negotiate lease.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	28,750	-	-	-	28,750
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 28,750	\$ -	\$ -	\$ -	\$ 28,750

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ 28,750	\$ -	\$ -	\$ -	\$ 28,750
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 28,750	\$ -	\$ -	\$ -	\$ 28,750

Program: Assets and Organizational Support
Project #: XXXXX
Fund: 10 - GF Op

Operating Budget Impact: Yes
Tag: Choose one if applicable

Burkhart Spring Construction

Project Description

Rebuild damaged spring box. Repair lines, add water lines, storage and connection for the neighbor.

FY2020-21 Scope

Permitting and construction.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	38,750	21,250	-	-	60,000
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 38,750	\$ 21,250	\$ -	\$ -	\$ 60,000

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ 38,750	\$ 21,250	\$ -	\$ -	\$ 60,000
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 38,750	\$ 21,250	\$ -	\$ -	\$ 60,000

Program: Assets and Organizational Support
Project #: XXXXX
Fund: 10 - GF Op

Operating Budget Impact: No
Tag: Choose one if applicable

Repaint Red Barn

Project Description

Assess current condition of exterior siding for any necessary repairs and repaint red barn.

FY2020-21 Scope

Repaint red barn at La Honda Creek Open Space Preserve.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	60,000	-	-	-	60,000
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000

Program: Assets and Organizational Support
Project #: XXXXX
Fund: 40 - GF Cap

Operating Budget Impact: Yes
Tag: Choose one if applicable

Thornewood Residence Evaluation

Project Description

Complete historic evaluation and structural evaluation of the Thornewood residence.

FY2020-21 Scope

Complete historic evaluation and structural evaluation of the Thornewood residence.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	23,000	-	-	-	23,000
8202 - Environmental/Planning Services	-	-	-	23,000	-	-	-	23,000
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 46,000	\$ -	\$ -	\$ -	\$ 46,000

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	46,000	-	-	-	46,000
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 46,000	\$ -	\$ -	\$ -	\$ 46,000

Program: Assets and Organizational Support
Project #: 65407
Fund: 40 - GF Cap

Operating Budget Impact: Yes
Tag: Choose one if applicable

Radio System Assessment and Upgrade

Project Description

Research options to expand Midpen radio coverage to Coastal areas, improve radio coverage in selected high-use areas and replace equipment reaching end of life.

FY2021-22 Scope

Create technical specifications for, develop and release vendor request for proposal. Review proposals and select vendor. Oversee and guide vendor design and planning, build and ship, and installation of new radio system.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	56,000	-	266,000	133,000	-	455,000
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
8304 - Communications/Network Infrastructure &	-	-	-	-	374,000	390,000	-	764,000
Grand Total	\$ -	\$ -	\$ 56,000	\$ -	\$ 640,000	\$ 523,000	\$ -	\$ 1,219,000

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	56,000	-	640,000	523,000	-	1,219,000
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 56,000	\$ -	\$ 640,000	\$ 523,000	\$ -	\$ 1,219,000

Program: Assets and Organizational Support
Project #: VP06-001
Fund: 20 - Hawth

Operating Budget Impact: No
Tag: Choose one if applicable

Hawthorns Historic Complex Partnership and Lease

Project Description

Investigate and potentially develop partnership for long-term reuse, care and maintenance of historic complex. Determine the viability of the proposed partnership with the potential partner. If viable, retain a historic preservation/architectural consultant to evaluate the partner’s proposed plans for rehabilitation and reuse of the historic complex. Coordinate with Peninsula Open Space Trust on the development proposal review and consistency with the conservation easement.

FY2020-21 Scope

Continue effort to find a path forward for proposers for reuse of the historic complex through the Town of Portola Valley's permitting and zoning process. If efforts are unsuccessful, consider initiating mothballing of structures to prevent further deterioration of buildings while continuing discussions of next steps with the board.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	42,000	10,000	-	-	52,000
8202 - Environmental/Planning Services	-	-	-	6,000	21,000	-	-	27,000
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 48,000	\$ 31,000	\$ -	\$ -	\$ 79,000

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	48,000	31,000	-	-	79,000
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 48,000	\$ 31,000	\$ -	\$ -	\$ 79,000

Program: Assets and Organizational Support
Project #: VP07-002
Fund: 40 - GF Cap

Operating Budget Impact: Yes
Tag: Agriculture

Agricultural Workforce Housing - La Honda Creek

Project Description

Establish designated agricultural workforce housing to support Midpen’s conservation grazing program.

FY2020-21 Scope

Begin and complete construction. Natural Resources to provide biomonitoring and begin revegetation/reseeding.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	25,739	-	106,000	15,000	-	-	-	146,739
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	1,634	-	15,000	-	-	-	16,634
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	287,500	-	-	-	287,500
Grand Total	\$ 25,739	\$ 1,634	\$ 106,000	\$ 317,500	\$ -	\$ -	\$ -	\$ 450,873

FUNDING SOURCE	Prior Year Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	25,739	1,634	106,000	317,500	-	-	-	450,873
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ 25,739	\$ 1,634	\$ 106,000	\$ 317,500	\$ -	\$ -	\$ -	\$ 450,873

Program: Assets and Organizational Support
Project #: None
Fund: 40 - GF Cap

Operating Budget Impact: Yes
Tag: Choose one if applicable

Vehicle and Machinery/Equipment Purchases

Project Description

Purchase necessary vehicles and equipment for administrative and field office staff.

FY2020-21 Scope

Vehicles: Replace two Patrol vehicles and one maintenance vehicle that have reached their mileage and/or years in service limit. New patrol vehicles are planned to be Ford F-350 or similar to accommodate the additional load for water tanks and pumps to support the fire suppression program. In anticipation of ongoing social distancing requirements staff will evaluate all viable alternatives for transporting crews to safely perform planned field work. This will include exploring all green and fuel efficient modes of transportation, identifying vehicles that need to be replaced in the near future (beyond FY21), and vehicles that can be kept in service longer than anticipated.

Machinery: Replace one mini excavator that has reached its end of life and isn't cost effective to repair.

SUMMARY OF ESTIMATED COSTS	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-	-
8410 - Machinery	339,642	319,325	188,000	40,000	240,000	165,000	-	1,291,967
8501 - Vehicles	687,553	503,929	391,500	290,000	385,000	300,000	-	2,557,982
Grand Total	\$ 1,027,195	\$ 823,254	\$ 579,500	\$ 330,000	\$ 625,000	\$ 465,000	\$ -	\$ 3,849,949

FUNDING SOURCE	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Estimated Actuals	FY2020-21 Budget	FY2021-22 Projections	FY2022-23 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-	-
40 - General Fund Capital	1,027,195	823,254	579,500	330,000	625,000	465,000	-	3,849,949
Grants/Partnerships/Other	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
Grand Total	\$ 1,027,195	\$ 823,254	\$ 579,500	\$ 330,000	\$ 625,000	\$ 465,000	\$ -	\$ 3,849,949

Section IV: Department Summaries

Table of Contents

Department Overview.....	2
Administrative Services	3
Engineering and Construction Department.....	7
Office of the General Counsel	10
Office of the General Manager	12
Land and Facilities Services Department	13
Natural Resources Department.....	17
Planning Department.....	20
Public Affairs Department.....	23
Real Property Department.....	25
Visitor Services Department.....	28

Attachment 4
Section IV:
Department Summaries

Department Overview

Midpen is structured to deliver on project commitments in support of Midpen's mission and goals and is organized by function into three business lines: Project Planning and Delivery, Visitor and Field Services, and Administrative Services. All business lines report to the General Manager and are structured as follows:

- **Administrative Services**
 - Budget and Analysis
 - Finance
 - Grants
 - Human Resources
 - Information Systems and Technology
 - Procurement
- **Project Planning and Delivery**
 - Engineering and Construction
 - Planning
 - Real Property
- **Public Affairs**
- **Visitor and Field Services**
 - Land and Facilities
 - Natural Resources
 - Visitor Services

This section identifies each of Midpen's departments, their mission and core function, staffing levels, objectives, performance metrics, and proposed FY2020-21 budget.

Administrative Services

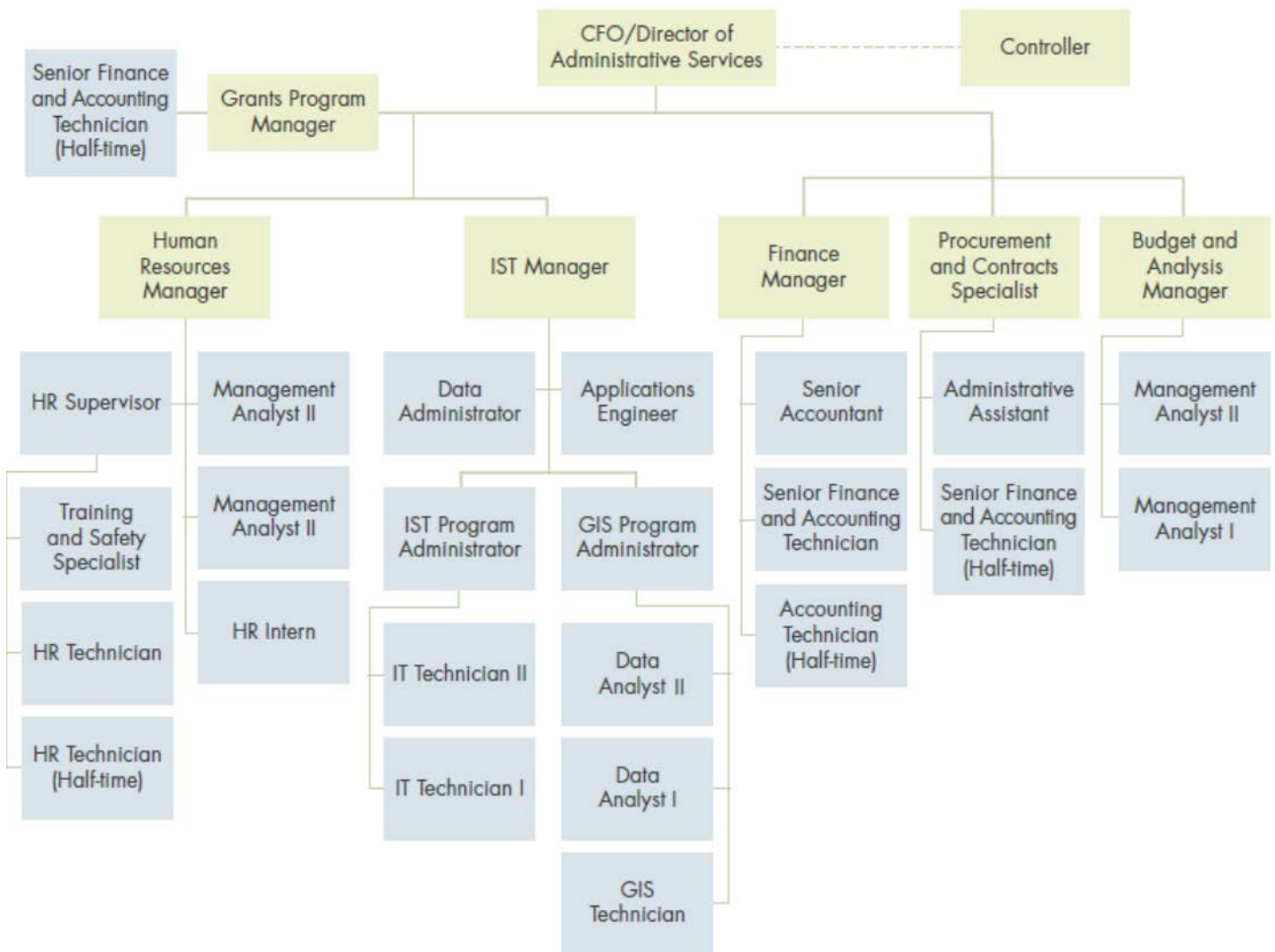
Mission Statement

Provide overall financial, human resources, information systems and other administrative support to serve Midpen's mission and goals.

Core Functions

- Provide financial management, budgeting and accounting services.
- Administer Human Resources programs and coordinate employee relations activities.
- Manage Midpen's Information Technology and Geographic Information Systems and services.
- Provide Midpen with an overall IT strategy that fosters organizational innovation and efficiencies.
- Provide office management and public reception/customer service at the Administrative Office.
- Coordinate grants application, award and compliance.
- Manage Midpen procurement.

Organizational Chart



Staffing Levels

Position	FY17	FY18	FY19	FY20	FY21	Change from FY20 Modified
	Adopted FTE	Adopted FTE	Amended FTE	Adopted FTE	Proposed FTE	
Accounting Technician	0.5	0.5	0.5	0.5	0.5	0
Administrative Assistant	1	1	1	1	1	0
Applications Engineer	0	0	1	1	1	0
Budget & Analysis Manager	1	1	1	1	1	0
Controller	0.25	0.25	0.25	0.25	0.25	0
Data Administrator	1	1	1	1	1	0
Data Analyst	2	2	2	2	2	0
Finance Manager	1	1	1	1	1	0
GIS Program Administrator	1	1	1	1	1	0
GIS Intern	0.5	0.5	0	0	0	0
GIS Technician	0	0	1	1	1	0
Grants Program Manager (formerly Grants Specialist)	1	1	1	1	1	0
Human Resources Intern	0	0	0.5	0.5	0.5	0
Human Resources Manager	1	1	1	1	1	0
Human Resources Supervisor	1	1	1	1	1	0
Human Resources Technician	1.5	1.5	1.5	1.5	1.5	0
IST Manager	1	1	1	1	1	0
IT Program Administrator	1	1	1	1	1	0
IT Technician I	0	0	1	1	1	0
IT Technician II	1	1	1	1	1	0
Management Analyst I	1	1	2	2	1	-1
Management Analyst II	3	3	2	2	3	1
Procurement and Contracts Specialist	1	1	1	1	1	0
Senior Accountant	1	1	1	1	1	0
Senior Finance and Accounting Technician	2	2	1	2	2	0
Training and Safety Specialist	1	1	1	1	1	0
Total FTE	24.75	24.75	26.75	27.75	27.75	0

Administrative Services aligns project deliverables to Midpen’s Strategic Plan goals and objectives primarily through:

- Goal 4 – Strengthen organizational capacity and long-term financial sustainability to fulfill the mission

Objectives

Strategic Plan Linkage	Project Number	Objective	Target Completion
Goal 4	51701	Work Order and Asset Management System Phase II	FY2021
Goal 4	51703	Real Property Database	FY2021
Goal 4	XXXXX	Ward Boundary Redistricting Plan	FY2022
Goal 4	Operating	Citation Management System	FY2022
Goal 4	Operating	Customer Relationship Management	FY2022
Goal 4	Operating	Digital Asset Management	FY2021
Goal 4	Operating	Human Resources Information System	FY2022
Goal 4	Operating	SharePoint - Document Management System Phase I	FY2022
Goal 4	Operating	Volunteer and Docent Management System	FY2021

For the full statement of Midpen’s Strategic Plan goals and objectives, see page 6; project details are included in Section III.

Performance Metrics

Strategic Plan Linkage	Indicator	FY19 Target	FY19 Actuals	FY20 Target	FY21 Target
Goal 4	Percent of job recruitments completed within target timeline	32	Information Not Available	32	32
Goal 4	Employee retention rate	<10%	12%	<10%	<10%
Goal 4	Percent of FTEs using web and mobile enterprise GIS	15%	27%	30%	60%
Goal 4	Percent of total District files in Office 365	10%	19%	25%	40%
Goal 4	Percent spent of adopted and final adjusted budget	90% / 90%	90% / 95%	90% / 90%	90% / 90%
Goal 4	Budget Book receives GFOA Award for Distinguished	Yes	Yes	Yes	Yes
Goal 4	Obtain GFOA Award of Excellence in Financial	Yes	Yes	Yes	Yes
Goal 4	CAFR issued with unmodified opinion	Yes	Yes	Yes	Yes
Goal 4	General Fund reserve balance policy target met	Yes	Yes	Yes	Yes
Goal 4	Legal Debt limit not exceeded	Yes	Yes	Yes	Yes
Goal 4	Credit Rating from Fitch's and Standard and Poor's	AAA	AAA	AAA	AAA
Goal 4	Percent of electronic invoice payments	10%	47%	40%	50%

Budget

Midpen Budget by Expenditure Category	FY19 Actuals	FY20 Adopted Budget	FY21 Proposed Budget	\$ Change from FY20 Adopted Budget	% Change from FY20 Adopted Budget
Administrative Services					
Salaries and Benefits	\$3,717,154	\$4,973,351	\$5,383,206	\$409,855	8%
Services and Supplies	1,020,528	1,750,108	1,776,690	26,582	2%
Total Operating Expenditures	4,737,681	6,723,459	7,159,896	436,437	6%
General Fund Capital	232,779	80,000	80,000	0	0%
Measure AA Capital	0	0	0	0	0%
Total Capital Expenditures	0	80,000	80,000	0	0%
Total Administrative Services Expenditures	\$4,970,461	\$6,803,459	\$7,239,896	\$436,437	6%

Engineering and Construction Department

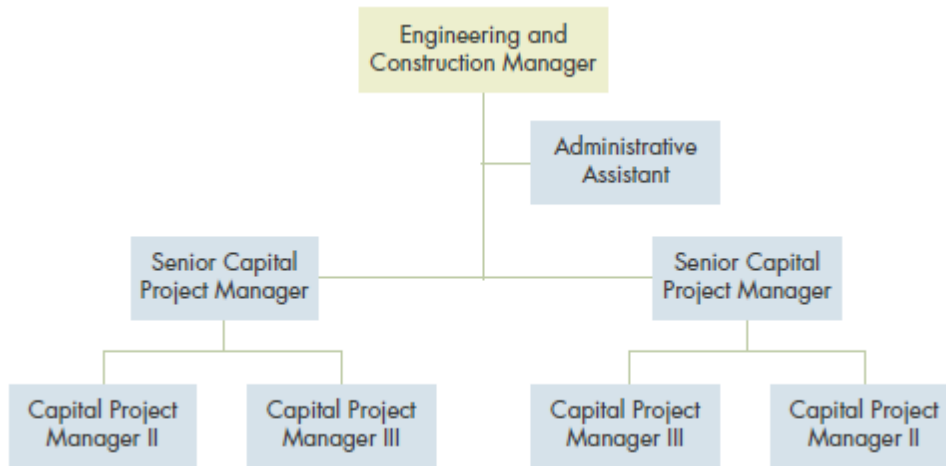
Mission Statement

Implement large-scale capital projects to improve and maintain Midpen’s infrastructure and facilities that are necessary to facilitate ecologically sensitive and safe public access and ongoing stewardship and care for the land.

Core Functions

- Oversee and manage the design and engineering, permitting, bidding, and construction of large-scale capital improvement projects.
- Provide design, project management, construction management and/or construction oversight of large-scale capital projects.
- Ensure that capital projects comply with all necessary requirements and regulations related to construction, including building code requirements, mitigation measures, permit conditions and federal regulations.
- Develop and assist with cost estimations and constructability assessments during the planning, scoping and early design phase of capital projects.
- Stay abreast of current codes and construction regulations and ensure Midpen’s construction standards remain current.

Organizational Chart



Staffing Levels

Position	FY17	FY18	FY19	FY20	FY21	Change from FY20 Modified
	Adopted FTE	Adopted FTE	Amended FTE	Adopted FTE	Proposed FTE	
Manager	1	1	1	1	1	0
Senior Capital Project Manager	0	2	2	2	2	0
Capital Project Manager II	1	1	1	1	1	0
Capital Project Manager III	3	3	3	3	3	0
Total FTE	5	7	7	7	0	0

Engineering and Construction aligns project deliverables to the Midpen's Strategic Plan goals and objectives primarily through:

- Goal 1 – Promote, establish, and implement a regional environmental protection vision with partners
- Goal 2 – Protect the positive environmental values of open space lands
- Goal 3 – Connect people to open space and a regional environmental protection vision
- Goal 4 – Strengthen organizational capacity and long-term financial sustainability to fulfill the mission

Objectives

Strategic Plan Linkage	Project Number	Objective	Target Completion
Goal 4	31202	New Administrative Office (AO) Facility	FY2022
Goal 4	31601	New South Area Field Office Facility	FY2021
Goal 3	31901	ADA Barrier Removal	Ongoing
Goal 4	35004	Sierra Azul Ranger Residence	FY2021
Goal 4	XXXXX	Restroom Replacements	FY2022
Goal 3	MAA02-002	Ravenswood Bay Trail Design and Implementation	FY2021
Goal 1 & 3	MAA03-002	Purisima Upland Site Clean Up and Soil Remediation Assessment	FY2021
Goal 4	MAA05-008	La Honda Creek White Barn Structural Rehabilitation	FY2022
Goal 4	MAA05-009	La Honda Creek Redwood Cabin Stabilization and Assessment	FY2022
Goal 1	MAA09-003	Russian Ridge Mindego Pond Improvement	FY2021
Goal 1	MAA11-002	Rancho San Antonio - Deer Hollow Farm - White Barn Rehabilitation	FY2021
Goal 3 & 4	MAA21-004	Bear Creek Redwoods Water System	FY2022
Goal 3	MAA21-006	Bear Creek Redwoods - Alma College Cultural Landscape Rehabilitation	FY2021
Goal 2	VP07-002	Agricultural Workforce Housing - La Honda Creek	FY2021
Goal 4	VP23-XXX	Mt. Umunhum - Radar Tower Repair	FY2021
Goal 4	VP23-002	Traffic Study for Mt. Umunhum Road	FY2021

For the full statement of Midpen's Strategic Plan Goals and objectives, see page 6; project details are included in Section III.

Performance Metrics

Strategic Plan Linkage	Indicator	FY19 Target	FY19 Actuals	FY20 Target	FY21 Target
Goal 4	Percent of projects finished within Board approved budget (base bid and contingency)	80%	TBD	80%	80%
Goal 4	Percent of projects finished within schedule indicated at the time of award of contract	80%	TBD	80%	80%

Budget

Midpen Budget by Expenditure Category	FY19 Actuals	FY20 Adopted Budget	FY21 Proposed Budget	\$ Change from FY20 Adopted Budget	% Change from FY20 Adopted Budget
Engineering and Construction					
Salaries and Benefits	\$940,169	\$1,104,405	\$1,145,128	\$40,723	4%
Less: MAA Reimbursable Staff	(197,551)	(295,426)	(353,055)	(57,629)	20%
Net Salaries and Benefits	742,618	808,979	792,073	(16,906)	-2%
Services and Supplies	94,135	79,023	186,768	107,745	136%
Total Operating Expenditures	836,754	888,002	978,841	90,839	10%
General Fund Capital	950,441	2,745,470	14,641,983	11,896,513	433%
Measure AA Capital	5,021,283	6,361,226	7,300,555	939,329	15%
Total Capital Expenditures	5,971,724	9,106,696	21,942,538	12,835,842	141%
Total Engineering and Construction Expenditures	\$6,808,477	\$9,994,698	\$22,921,379	\$12,926,681	129%

Office of the General Counsel

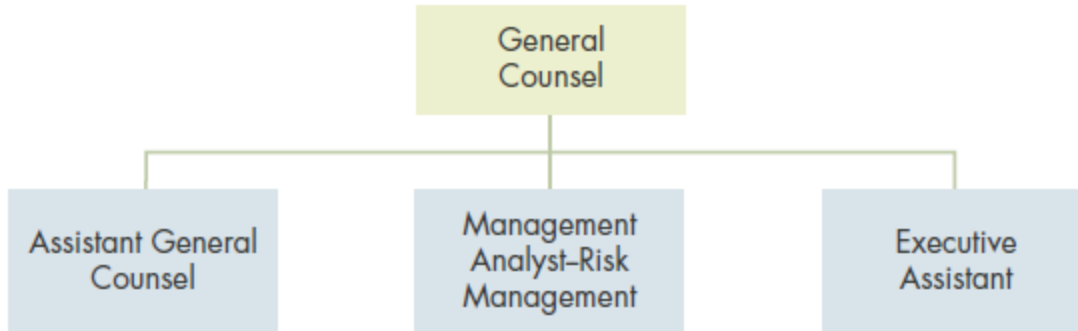
Mission Statement

Provide legal services and counsel to the board of directors, committees and Midpen departments.

Core Functions

- Provide legal review and advice to the Midpen Board and staff.
- Represent Midpen in litigation and legal matters with outside agencies.
- Administer Midpen’s risk management program.

Organizational Chart



Staffing Levels

Position	FY17	FY18	FY19	FY20	FY21	Change from FY20 Modified
	Adopted FTE	Adopted FTE	Amended FTE	Adopted FTE	Proposed FTE	
General Counsel	1	1	1	1	1	0
Assistant General Counsel	1	1	1	1	1	0
Management Analyst - Risk	0.5	0.5	0.5	0.5	0.5	0
Executive Assistant	0	0	1	1	1	0
Total FTE	2.5	2.5	3.5	3.5	3.5	0

General Counsel aligns project deliverables to Midpen's Strategic Plan goals and objectives primarily through:

- Goal 1 – Promote, establish, and implement a regional environmental protection vision with partners
- Goal 2 – Protect the positive environmental values of open space lands
- Goal 3 – Connect people to open space and a regional environmental protection vision
- Goal 4 – Strengthen organizational capacity and long-term financial sustainability to fulfill the mission

Objectives

Strategic Plan Linkage	Project Number	Objective	Target Completion
Goal 1	Operating	Assist with land preservation projects on the San Mateo County Coast	FY2023
Goal 2	Operating	Facilitate use of Design Build contract for Mindego Pond restoration and potential future projects	FY2021
Goal 4	XXXXX	Assist in Ward Boundary Redistricting Plan	FY2022
Goal 1	Operating	Water resources program-- develop legal strategies to improve sustainable watersheds	Ongoing

For the full statement of Midpen's Strategic Plan goals and objectives, see page 6; project details are included in Section III.

Budget

Midpen Budget by Expenditure Category	FY19 Actuals	FY20 Adopted Budget	FY21 Proposed Budget	\$ Change from FY20 Adopted Budget	% Change from FY20 Adopted Budget
General Counsel					
Salaries and Benefits	\$404,045	\$657,770	\$701,221	\$43,451	7%
Services and Supplies	108,004	94,650	99,185	4,535	5%
Total Operating Expenditures	512,049	752,420	800,406	47,986	6%
Total General Counsel Expenditures	\$512,049	\$752,420	\$800,406	\$47,986	6%

Office of the General Manager

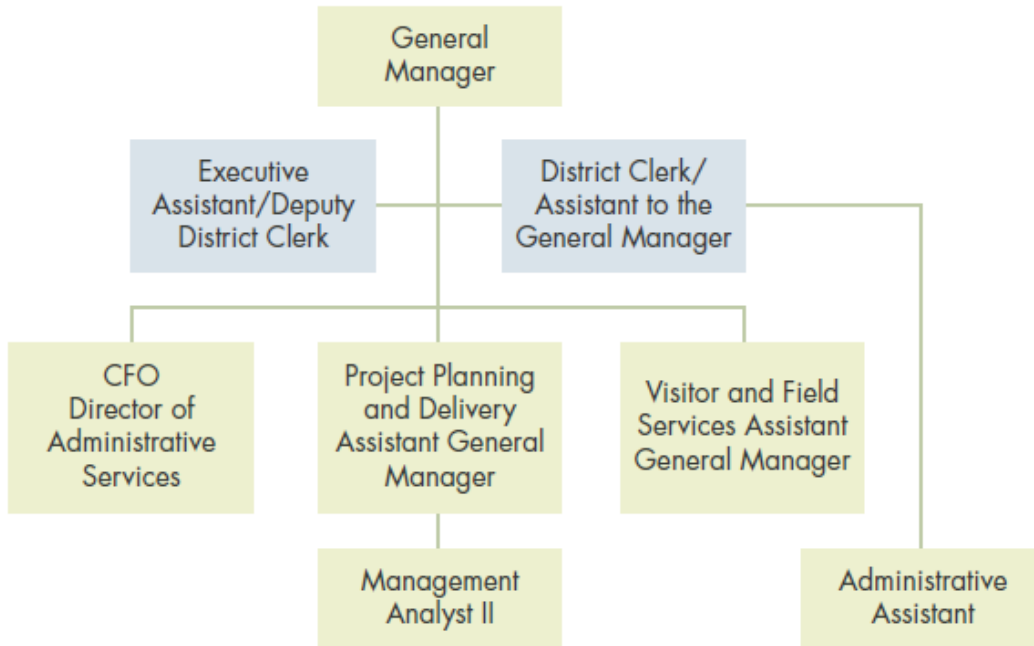
Mission Statement

Responsible for the overall operation of Midpen. Under policy direction from the board of directors, the General Manager carries out Midpen’s adopted Strategic Plan goals and objectives and Vision Plan priority actions and works through the executive team to provide leadership, direction, resources and tools to Midpen departments to ensure effective, efficient, and financially-prudent project and service delivery for public benefit.

Core Functions

- Provide leadership, oversight and direction for Midpen functions.
- Accomplish the goals and objectives set out in the board of directors’ Strategic Plan.
- Implement Midpen’s Vision Plan priority actions.
- Ensure that Midpen’s policies and procedures are fiscally sustainable.
- Provide legislative support to the board of directors, including duties associated with the board of directors’ agenda and actions, officiating all Midpen elections and maintaining all official records.

Organizational Chart



Staffing Levels

Position	FY17	FY18	FY19	FY20	FY21	Change from FY20 Modified
	Adopted FTE	Adopted FTE	Amended FTE	Adopted FTE	Proposed FTE	
Administrative Assistant	1	1	1	1	1	0
Assistant General Manager	2	2	2	2	2	0
Chief Financial Officer	1	1	1	1	1	0
District Clerk/Assistant to General	1	1	1	1	1	0
Executive Assistant/Deputy Clerk	1	1	1	1	1	0
General Manager	1	1	1	1	1	0
Management Analyst II	1	1	1	1	1	0
Total FTE	8	8	8	8	8	0

General Manager aligns project deliverables to Midpen’s Strategic Plan goals and objectives primarily through:

- Goal 1 – Promote, establish, and implement a regional environmental protection vision with partners
- Goal 2 – Protect the positive environmental values of open space lands
- Goal 3 – Connect people to open space and a regional environmental protection vision
- Goal 4 – Strengthen organizational capacity and long-term financial sustainability to fulfill the mission

Objectives

Strategic Plan Linkage	Project Number	Objective	Target Completion
Goal 3	31901	ADA Barrier Removal	Ongoing
Goal 4	XXXXX	Records Management	FY2023
Goal 4	XXXXX	San Mateo County Master Permit	FY2022
Goal 1 & 4	VP06-001	Hawthorns Historic Complex Partnership and Lease	FY2021
Goal 1 & 4	Operating	Coastside Lands Management Plan	FY2022
Goal 3	Operating	Cooley Landing Park Business and Operation Plan	FY2021
Goal 3	Operating	Cooley Landing Site Use Agreements	FY2021
Goal 2 & 4	Operating	Emergency/Disaster Preparedness Response and Recovery Plan	FY2021
Goal 2	Operating	Fire Suppression Program: Review Staffing, Equipment and Training	FY2021
Goal 1 & 4	Operating	Land Conservation Guidance Document	FY2022
Goal 3	Operating	Preserve Use Survey Implementation	FY2022
Goal 4	Operating	Complete negotiations with Field Employee Association (FEA)	FY2021

For the full statement of Midpen’s Strategic Plan goals and objectives, see page 6; project details are included in Section III.

Performance Metrics

Strategic Plan Linkage	Indicator	FY19 Target	FY19 Actuals	FY20 Target	FY21 Target
Goal 1	Number of public meetings held per year	65	52	60	60

Budget

Midpen Budget by Expenditure Category	FY19 Actuals	FY20 Adopted Budget	FY21 Proposed Budget	\$ Change from FY20 Adopted Budget	% Change from FY20 Adopted Budget
General Manager					
Salaries and Benefits	\$1,366,167	\$1,647,485	\$1,741,796	\$94,311	6%
Services and Supplies	875,151	450,325	476,825	26,500	6%
Total Operating Expenditures	2,241,317	2,097,810	2,218,621	120,811	6%
Total General Manger Expenditures	\$2,241,317	\$2,097,810	\$2,218,621	\$120,811	6%

Land and Facilities Services Department

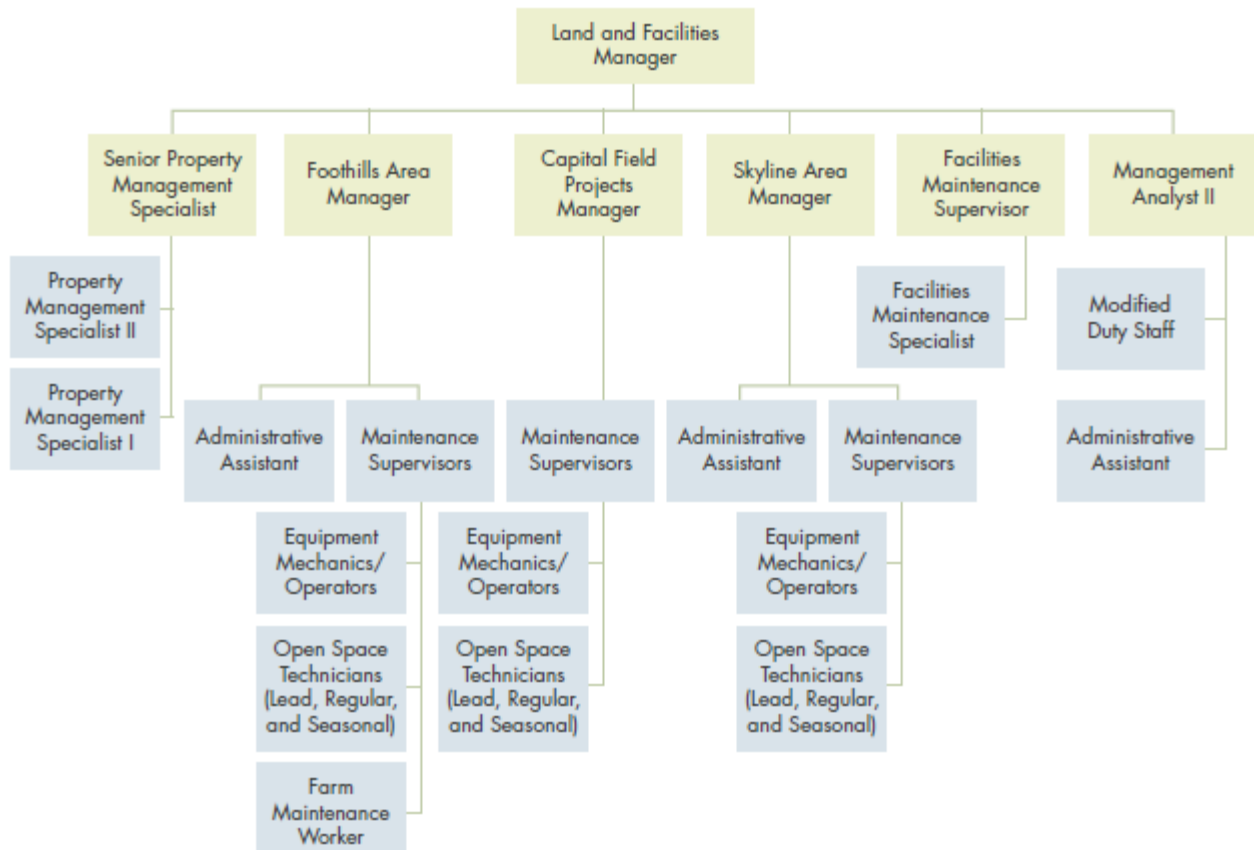
Mission Statement

Improve, restore and maintain Midpen lands in a manner that ensures protection and stewardship of the lands, that provides public access to explore and enjoy the lands, and that is consistent with ecological values and public safety. Provide and maintain Midpen facilities and trails for public use, field and administrative facilities for staff use, and rentals. Manage grazing, agricultural and other facility leases to support Midpen’s mission.

Core Functions

- Maintain and construct an enjoyable and sustainable trail system.
- Provide in-the-field services to protect and restore natural resources.
- Protect public health and safety through fire prevention and safe access.
- Foster neighbor, partner, and jurisdictional-oversight agency relationships and engage in multi-stakeholder efforts to further Midpen goals.
- Maintain Midpen facilities to ensure safety, comfort and the public’s enjoyment.
- Manage grazing, agricultural and other facility leases to further Midpen goals.
- Provide and maintain field and administrative facilities for staff use.
- Manage revenue-producing properties.

Organizational Chart



Staffing Levels

Position	FY17	FY18	FY19	FY20	FY21	Change from FY20 Modified
	Adopted FTE	Adopted FTE	Amended FTE	Adopted FTE	Proposed FTE	
Administrative Assistant	3	3	3	3	3	0
Area Manager	2	2	2	2	2	0
Capital Projects Field Manager	1	1	1	1	1	0
Equipment Mechanic/Operator	6	6	7	7	7	0
Facilities Maintenance Specialist	0	1	1	1	1	0
Facilities Maintenance Supervisor	1	1	1	1	1	0
Farm Maintenance Worker	1	1	1	1	1	0
Land and Facilities Manager	1	1	1	1	1	0
Lead Open Space Technician	5	6	6	7	7	0
Maintenance Supervisor	5	6	6	6	6	0
Management Analyst II	1	1	1	1	1	0
Open Space Technician	14	15	15	15	15	0
Property Management Specialist I	1	1	1	1	1	0
Property Management Specialist II	1	1	1	1	1	0
Seasonal Open Space Technician	8.3	8.3	8.3	8.3	8.3	0
Senior Property Management Specialist	1	1	1	1	1	0
Total FTE	51.3	55.3	56.3	57.3	57.3	0

Land and Facilities Services aligns project deliverables to Midpen's Strategic Plan goals and objectives primarily through:

- Goal 1 – Promote, establish, and implement a regional environmental protection vision with partners
- Goal 2 – Protect the positive environmental values of open space lands
- Goal 3 – Connect people to open space and a regional environmental protection vision
- Goal 4 – Strengthen organizational capacity and long-term financial sustainability to fulfill the mission

Objectives

Strategic Plan Linkage	Project Number	Objective	Target Completion
Goal 3	31901	ADA Barrier Removal	Ongoing
Goal 2	61008	Los Trancos - Page Mill Fire Safety Eucalyptus Removal	FY2021
Goal 4	61009	Russian Ridge - Bergman Residences Reconstruction	FY2021
Goal 2	61010	Toto Ranch Well Drilling and Construction, Tunitas Creek	FY2021
Goal 2	61011	Install Solar Panels at Skyline Field Office	FY2021
Goal 2	XXXXX	BCR Stables Road Drainage Repairs and Mitigation	FY2021
Goal 3 & 4	XXXXX	Bear Creek Stables Operator RFP/Lease	FY2021
Goal 2 & 4	XXXXX	Burkhart Spring Construction	FY2022
Goal 2	XXXXX	Fuel Reduction Implementation	Ongoing
Goal 4	XXXXX	Repaint Red Barn	FY2021
Goal 2	XXXXX	Thornewood Residence Evaluation	FY2022
Goal 2 & 4	XXXXX	Toto Ranch North Water Line	FY2021

Goal 2	MAA05-XXX	Lone Madrone Ranch Fence Installation	TBD
Goal 3	MAA07-011	Phase II Loop Trails, Lower La Honda Creek OSP	FY2021
Goal 2 & 4	MAA09-XXX	Mindego Ranch South Pasture	FY2021
Goal 3 & 4	MAA10-001	Alpine Road Regional Trail, Coal Creek	FY2022
Goal 3 & 4	MAA21-011	Phase II Trail Improvements, Bear Creek Redwoods OSP	FY2023
Goal 2	Operating	Fire Suppression Program: Review Staffing, Equipment and Training	FY2021
Goal 3 & 4	Operating	Interim Coastal Area Field Office	FY2021
Goal 3	Operating	La Honda Elementary Path to Pond	FY2021
Goal 4	Operating	Paint La Honda Creek Red Barn	FY2021
Goal 4	Operating	South Area Outpost/Residence Driveway Repaving	FY2021
Goal 2	Operating	Wildfire Fuel Reduction Projects & SJCC Fuel Reduction Contract Work	Ongoing
Goal 4	N/A	Vehicle and Machinery/Equipment Purchases	Ongoing

For the full statement of Midpen's Strategic Plan goals and objectives, see page 6; project details are included in Section III.

Performance Metrics

Strategic Plan Linkage	Indicator	FY19 Target	FY19 Actuals	FY20 Target	FY21 Target
Goal 3	Miles of single-track trail brushed annually	73	73	78	84
Goal 3	Miles of trails built annually	4	4	2	2

Budget

Midpen Budget by Expenditure Category	FY19 Actuals	FY20 Adopted Budget	FY21 Proposed Budget	\$ Change from FY20 Adopted Budget	% Change from FY20 Adopted Budget
Land and Facilities					
Salaries and Benefits	\$5,796,491	\$6,649,054	\$6,599,123	(\$49,931)	-1%
Less: MAA Reimbursable Staff Costs	(600,642)	(146,119)	(216,175)	(70,056)	48%
Net Salaries and Benefits	5,195,849	6,502,935	6,382,948	(119,987)	-2%
Services and Supplies	3,244,052	3,803,987	3,711,980	(92,007)	-2%
Total Operating Expenditures	8,439,901	10,306,922	10,094,928	(211,994)	-2%
Services and Supplies	30,888	92,200	62,200	(30,000)	-33%
Total Hawthorns Expenditures	30,888	92,200	62,200	(30,000)	-33%
General Fund Capital	1,532,952	2,372,125	1,364,425	(1,007,700)	-42%
Measure AA Capital	1,328,632	935,169	696,500	(238,669)	-26%
Total Capital Expenditures	2,861,585	3,307,294	2,060,925	(1,246,369)	-38%
Total Land and Facilities Expenditures	\$11,332,374	\$13,706,416	\$12,218,053	(\$1,488,363)	-11%

Natural Resources Department

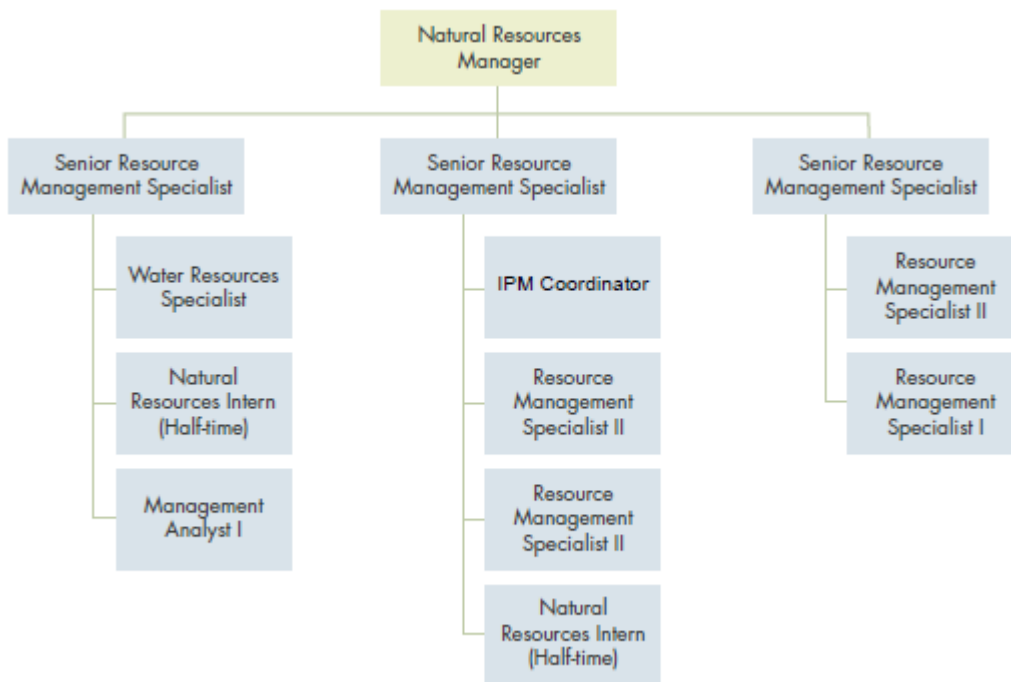
Mission Statement

Protect and restore the natural diversity and integrity of Midpen's resources for their value to the environment and the public and provide for the use of the preserves consistent with resource protection.

Core Functions

- Plan, implement, and design projects to protect and restore the natural resources.
- Comply with the California Environmental Quality Act (CEQA) and resource agency regulation requirements.
- Work with other entities to obtain funding, plan for, and protect Midpen and regional natural resources.
- Steward Midpen working landscapes to protect natural resource values and provide sustainable agricultural uses.

Organizational Chart



Staffing Levels

Position	FY17	FY18	FY19	FY20	FY21	Change from FY2019/20
	Adopted FTE	Adopted FTE	Amended FTE	Adopted FTE	Proposed FTE	Modified
Manager	1	1	1	1	1	0
Senior Resource Management Specialist	2	2	3	3	3	0
Resource Management Specialist III	1	1	0	0	0	0
Resource Management Specialist II	1	3	3	3	3	0
Resource Management Specialist I	2	1	1	1	1	0
Water Resources Specialist	1	1	1	1	1	0
Management Analyst I (formerly Climate Resiliency Fellow)	0	1	1	1	1	0
Integrated Pest Management Coordinator	1	1	1	1	1	0
Natural Resources Intern*	1	1	1	1	1	0
Senior Finance and Budget Technician	1	0	0	0	0	0
Total FTE	11	12	12	12	12	0

* Two Natural Resources Interns, each at half-time.

Natural Resource aligns project deliverables to Midpen’s Strategic Plan goals and objectives primarily through:

- Goal 1 – Promote, establish, and implement a regional environmental protection vision with partners
- Goal 2 – Protect the positive environmental values of open space lands

Objectives

Strategic Plan Linkage	Project Number	Objective	Target Completion
Goal 2	80054	Badger/Burrowing Owl Habitat Assessment	FY2022
Goal 2	80059	Groundwater Well Decommissioning	FY2022
Goal 1	80063	San Mateo County Vegetation Map	FY2022
Goal 2	80065	IPM Implementation of Santa Clara Valley Water District Grant	FY2023
Goal 2	80003-10	Wildland Fire Resiliency Program	FY2022
Goal 1	80034-44	Programmatic State and Federal Environmental Permitting	FY2021
Goal 2	MAA01-004	Remediation Plan Development and Ranch Debris Site Clean Up - Madonna Creek Ranch	FY2021
Goal 2	MAA05-010	Restoration Forestry Demonstration Project	FY2026
Goal 1	MAA20-001	Wildlife Corridor: Highway 17 Crossing	FY2024
Goal 1 & 2	MAA21-007	Bear Creek Redwoods Preserve Plan: Invasive Weed Treatment and Restoration	FY2024
Goal 1 & 2	MAA21-010	Bear Creek Redwoods Landfill Characterization and Remediation	FY2021
Goal 1	XXXXX	Santa Clara & Santa Cruz Vegetation Mapping	FY2023
Goal 2	Operating	Mountain Lion Collaring Effort – Rancho San Antonio	FY2026
Goal 2	Operating	Fire Suppression Program: Review Staffing, Equipment and Training	FY2021
Goal 1	Operating	Science Advisory Panel	FY2022
Goal 2	Operating	Agricultural Policy Review and Development	FY2021

For the full statement of Midpen’s Strategic Plan goals and objectives, see page 6; project details are included in Section III.

Performance Metrics

Strategic Plan Linkage	Indicator	FY19 Target	FY19 Actuals	FY20 Target	FY21 Target
Goal 1	Proportion of special status species Enhance habitat for a majority of rare, threatened, or endangered plant and animal species found on Midpen lands	70%	52%	70%	70%
Goal 1	Acres managed: Enhance environmental quality by Midpen lands for invasive weeds, degraded sites, and managing wildland fire fuels	80% of Acreage Specific in Annual IPM Plan	84.5% of Acreage Specific in Annual IPM	70% of Acreage Specific in Annual IPM Plan	70% of Acreage Specific in Annual IPM Plan

Budget

Midpen Budget by Expenditure Category	FY19 Actuals	FY20 Adopted Budget	FY21 Proposed Budget	\$ Change from FY20 Adopted Budget	% Change from FY20 Adopted Budget
Natural Resources					
Salaries and Benefits	\$1,526,797	\$1,674,307	\$1,714,485	\$40,178	2%
Less: MAA Reimbursable Staff Costs	(28,121)	(30,150)	(55,256)	(25,106)	83%
Net Salaries and Benefits	1,498,676	1,644,157	1,659,229	15,072	1%
Services and Supplies	1,567,470	3,235,389	2,874,533	(360,856)	-11%
Total Operating Expenditures	3,066,146	4,879,546	4,533,762	(345,784)	-7%
General Fund Capital	4,133	160,000	108,800	(51,200)	-32%
Measure AA Capital	733,658	947,150	1,086,756	139,606	15%
Total Capital Expenditures	737,790	1,107,150	1,195,556	88,406	8%
Total Natural Resources Expenditures	\$3,803,936	\$5,986,696	\$5,729,318	(\$257,378)	-4%

Planning Department

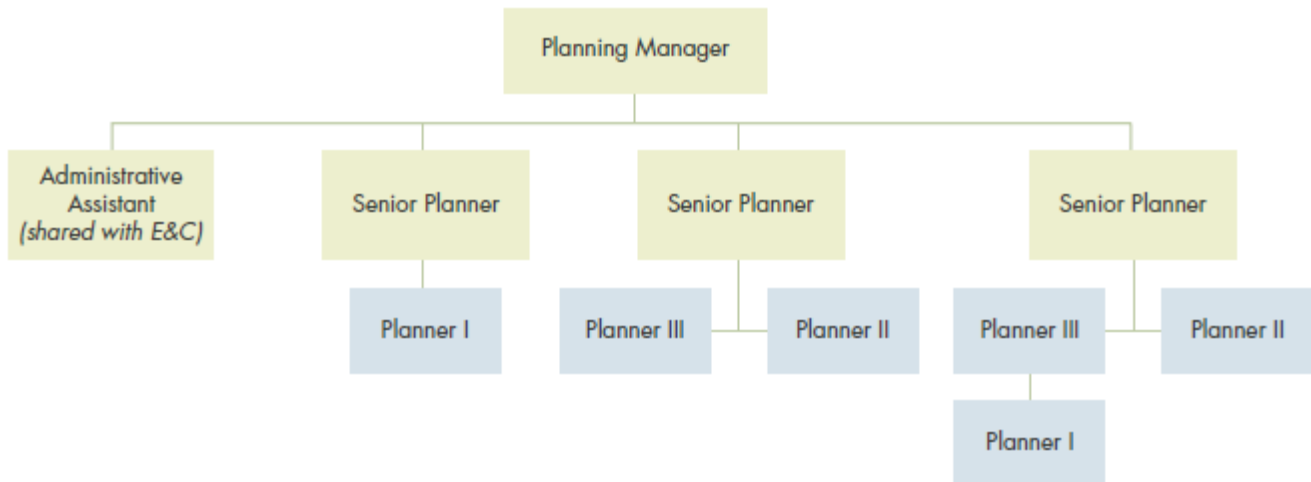
Mission Statement

Respecting the natural diversity and integrity of Midpen’s resources, work with and encourage public and private agencies to preserve, maintain and enhance open space; work cooperatively with other governmental agencies and community organizations to facilitate planning and development of recreation facilities and of public use; encourage public input and involvement in Midpen’s decision-making process and other activities; participate in the public review processes of land use plans of other agencies and development proposals that affect Midpen’s mission; and follow management policies for quality care of the land and provision of public access appropriate to the nature of the land, and consistent with ecological values and public safety.

Core Functions

- Oversee and manage projects for public access, staff facilities and stewardship of cultural and historic resources through scoping, feasibility, programming early design, and land use permitting.
- Provide ongoing planning support during final design, permitting and project construction.
- Develop and maintain current and long-range use and management plans, policies and procedures for Preserves.
- Comply with all applicable federal, state, and local codes and regulations, and permitting requirements for project planning and early design (e.g. California Environmental Quality Act, American for Disabilities Act, National Preservation Act, etc.).
- Seek partnership opportunities, new grant and other funding sources to further Midpen’s mission, Vision Plan, Strategic Plan goals and leverage Measure AA funding.
- Participate in long-term, multi-year regional planning and coordination efforts (e.g. San Francisco Bay Trail, Bay Area Ridge Trail, Juan Bautista de Anza National Historic Trail, etc.) for a regionally integrated approach to open space preservation and public access.
- Engage the public and partner agencies in Midpen’s planning activities.
- Plan and design signage for preserves and trails.
- Review external planning activities and projects that may affect Midpen’s interests.
- Comply and document long-term mitigation and monitoring requirements for public access projects.
- Provide accessibility review of new public access improvement plans.

Organizational Chart



Staffing Levels

Position	FY17	FY18	FY19	FY20	FY21	Change from FY20
	Adopted FTE	Adopted FTE	Amended FTE	Adopted FTE	Proposed FTE	Modified
Manager	1	1	1	1	1	0
Senior Planner	2	2	2	2	3	1
Planner III	2	3	3	3	2	-1
Planner II	3	3	3	2	2	0
Planner I	1	1	1	2	2	0
Administrative Assistant*	1	1	1	1	1	0
Total FTE	10	11	11	11	11	0

* Administrative Assistant is shared with Engineering and Construction but budgeted within the Planning Department.

Planning aligns project deliverables to Midpen's Strategic Plan goals and objectives primarily through:

- Goal 1 – Promote, establish, and implement a regional environmental protection vision with partners
- Goal 2 – Protect the positive environmental values of open space lands
- Goal 3 – Connect people to open space and a regional environmental protection vision
- Goal 4 – Strengthen organizational capacity and long-term financial sustainability to fulfill the mission

Objectives

Strategic Plan Linkage	Project Number	Objective	Target Completion
Goal 3	31901	ADA Barrier Removal	Ongoing
Goal 3	MAA02-001	Cooley Landing Interpretive Facilities Design and Implementation	FY2022
Goal 1 & 3	MAA06-002	Hawthorns Public Access Site Plan and CEQA	FY2023
Goal 1 & 3	MAA18-002	Saratoga-to-the-Sea Regional Trail Connection	FY2021
Goal 1 & 3	MAA20-002	Bay Area Ridge Trail: Highway 17 Crossing	FY2026
Goal 3 & 4	MAA21-004	Bear Creek Stables Site Plan Implementation	FY2022
Goal 3 & 4	MAA21-011	Phase II Trail Improvements, Bear Creek Redwoods OSP	FY2022
Goal 3	MAA22-004	Beatty Parking Area and Trail Connections	FY2023
Goal 1 & 3	VP03-XXX	Purisima-to-the-Sea Trail and Parking Area Feasibility and Planning	FY2024
Goal 3	VP05-002	La Honda Creek Parking and Trailhead Access Feasibility Study	FY2022
Goal 1 & 3	VP11-001	Rancho San Antonio (RSA) Multimodal Access Study	FY2023
Goal 3	XXXXX	Hwy 35 Pedestrian Crossing and Parking/Multi-modal Access	FY2023
Goal 2 & 3	Operating	Basic Policy Update	FY2022
Goal 3	Operating	Regional Trails Planning and Coordination	Ongoing
Goal 3	Operating	Stevens Creek Trail Signage	FY2021
Goal 3 & 4	Operating	Interim Coastal Area Field Office	FY2021
Goal 3	Operating	La Honda Elementary Path to Pond	FY2021
Goal 3	Operating	Parking Area Naming Conventions	FY2022

For the full statement of Midpen's Strategic Plan goals and objectives, see page 6; project details are included in Section III.

Performance Metrics

Strategic Plan Linkage	Indicator	FY19 Target	FY19 Actuals	FY20 Target	FY21 Target
Goal 1	Number of projects leveraged with partnerships	90% of annual target (Target 8 projects)	88% (7 of 8 projects)	90% of annual target (Target 3 projects)	90% of annual target (Target 3 projects)
Goal 3	% of planning milestones completed for a project	90% of annual target (Target 6 project milestones)	100% (6 milestones met)	90% of annual target (Target 6 project milestones)	90% of annual target (Target 6 project milestones)

Budget

Midpen Budget by Expenditure Category	FY19 Actuals	FY20 Adopted Budget	FY21 Proposed Budget	\$ Change from FY20 Adopted Budget	% Change from FY20 Adopted Budget
Planning					
Salaries and Benefits	\$1,325,662	\$1,553,224	\$1,611,040	\$57,816	4%
Less: MAA Reimbursable Staff	(102)	0	(44,749)	(44,749)	
Net Salaries and Benefits	1,325,560	1,553,224	1,566,291	13,067	1%
Services and Supplies	90,696	225,944	455,611	229,667	102%
Total Operating Expenditures	1,416,256	1,779,168	2,021,902	242,734	14%
Hawthorns Capital	0	48,000	48,000	0	0%
Total Hawthorns Expenditures	0	48,000	48,000	0	0%
General Fund Capital	164,893	87,500	51,500	(36,000)	-41%
Measure AA Capital	1,614,267	1,190,600	1,207,777	17,177	1%
Total Capital Expenditures	1,779,161	1,278,100	1,259,277	(18,823)	-1%
Total Planning Expenditures	\$3,195,416	\$3,105,268	\$3,329,179	\$223,911	7%

Public Affairs Department

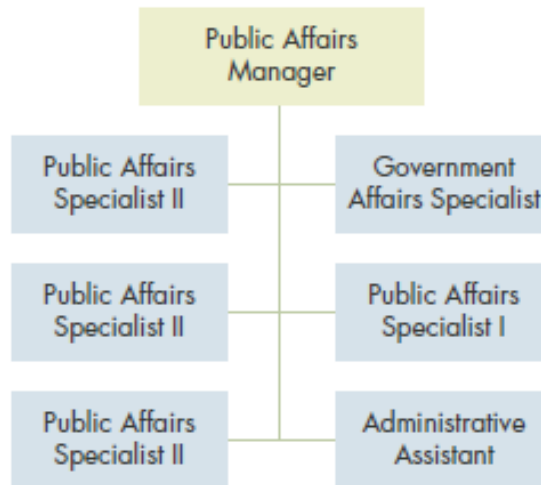
Mission Statement

Make clearly visible to the public the purposes and actions of Midpen, and actively encourage public input and involvement in Midpen’s decision-making process and other activities.

Core Functions

- Maximize public awareness and understanding of Midpen and its activities.
- Engage the public through outreach and communication efforts that educate and involve the community and expand Midpen’s capacity to reach diverse audiences.
- Collect and evaluate constituent feedback and recommend action.
- Review and recommend legislation that affects and/or benefits Midpen’s ability to carry out its mission.

Organizational Chart



Staffing Levels

Position	FY17 Adopted FTE	FY18 Adopted FTE	FY19 Amended FTE	FY20 Adopted FTE	FY21 Proposed FTE	Change from FY20 Modified
Administrative Assistant	1	1	1	1	1	0
Communications Supervisor	1	0	0	0	0	0
Community Outreach Specialist	1	0	0	0	0	0
Governmental Affairs Specialist	1	1	1	1	1	0
Public Affairs Assistant	1	0	0	0	0	0
Public Affairs Intern	0	1	1	0	0	0
Public Affairs Manager	1	1	1	1	1	0
Public Affairs Specialist I	0	1	1	1	1	0
Public Affairs Specialist II	2	3	3	4	3	-1
Total FTE	8	8	8	8	7	-1

Public Affairs aligns project deliverables to Midpen’s Strategic Plan goals and objectives primarily through:

- Goal 1 – Promote, establish, and implement a regional environmental protection vision with partners
- Goal 2 – Protect the positive environmental values of open space lands
- Goal 3 – Connect people to open space and a regional environmental protection vision
- Goal 4 – Strengthen organizational capacity and long-term financial sustainability to fulfill the mission

Objectives

Strategic Plan Linkage	Project Number	Objective	Target Completion
Goal 4	40011	Website Redesign	FY2021
Goal 3	Operating	50th Anniversary Planning	FY2022
Goal 4	Operating	Customer Relationship Management	FY2022
Goal 4	Operating	Digital Asset Management	FY2021
Goal 3	Operating	Good Neighbor Policy Update	FY2021

For the full statement of Midpen’s Strategic Plan goals and objectives, see page 6; project details are included in Section III.

Performance Metrics

Strategic Plan Linkage	Indicator	FY19 Target	FY19 Actuals	FY20 Target	FY21 Target
Goal 3	Number of individuals reached through Youth Engagement Program	1,000	9,500	6,000	10,500
Goal 3	Number of earned news stories about Midpen	100	199	50	151
Goal 3	Number of incoming information requests/complaints answered within two business days leveraging Customer Response Management system	90%	91%	90%	90%
Goal 3	Number of website visits	525,000	524,387	500,000	525,000

Budget

Midpen Budget by Expenditure Category	FY19 Actuals	FY20 Adopted Budget	FY21 Proposed Budget	\$ Change from FY20 Adopted Budget	% Change from FY20 Adopted Budget
Public Affairs					
Salaries and Benefits	\$924,052	\$1,116,318	\$967,506	(\$148,812)	-13%
Services and Supplies	536,691	902,209	889,381	(12,828)	-1%
Total Operating Expenditures	1,460,743	2,018,527	1,856,887	(161,640)	-8%
Total Public Affairs Expenditures	\$1,460,743	\$2,018,527	\$1,856,887	(\$161,640)	-8%

Real Property Department

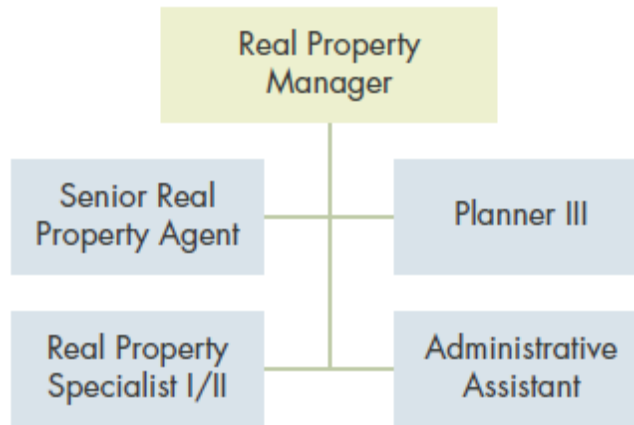
Mission Statement

Purchase or otherwise acquire interest in strategic open space land; connect Midpen open space lands with federal, state, county, city, and other protected open space lands, parklands and watershed lands.

Core Functions

- Provide comprehensive land conservation planning and analysis to guide the land purchase program in coordination with other departments.
- Create and take advantage of opportunities to conserve a greenbelt of protected open space lands along the ridgelines, foothills and baylands.
- Provide technical assistance to protect and secure Midpen public open space property rights and interests (including fee and easement interests).
- Develop and strengthen neighbor, conservation partner and agency relationships to facilitate land conservation and protection.

Organizational Chart



Staffing Levels

Position	FY17	FY18	FY19	FY20	FY21	Change from FY20
	Adopted FTE	Adopted FTE	Amended FTE	Adopted FTE	Proposed FTE	Modified
Manager	1	1	1	1	1	0
Senior Real Property Agent	1	1	1	1	1	0
Real Property Specialist I/II	1	1	1	1	1	0
Planner III	1	1	1	1	1	0
Administrative Assistant*	1	1	1	1	1	0
Total FTE	5	5	5	5	5	0

*Administrative Assistant is shared with Natural Resources but budgeted within the Real Property Department.

Real Property aligns project deliverables to Midpen’s Strategic Plan goals and objectives primarily through:

- Goal 1 – Promote, establish, and implement a regional environmental protection vision with partners
- Goal 2 – Protect the positive environmental values of open space lands
- Goal 3 – Connect people to open space and a regional environmental protection vision
- Goal 4 – Strengthen organizational capacity and long-term financial sustainability to fulfill the mission

Objectives

Strategic Plan Linkage	Project Number	Objective	Target Completion
Goal 1 & 3	20125	Cal-Water Land Exchange, Teague Hill Preserve	FY2021
Goal 1 & 2	MAA15-004	Irish Ridge Land Conservation	FY2021
Goal 1 & 2	VP01-001	Miramontes Ridge Land Conservation	FY2021
Goal 1 & 3	VP03-002	South Cowell Upland Land Conservation	FY2020
Goal 1	VP08-001	Upper San Gregorio Land Conservation	FY2021
Goal 1 & 2	VP13-001	Cloverdale Ranch Land Opportunity	FY2022
Goal 1 & 2	VP15-001	Redwood Forest Land Opportunity	FY2021
Goal 1 & 3	VP19-001	El Sereno Trails, Wildlife Corridors and Land Conservation	FY2020
Goal 1 & 3	VP19-002	El Sereno Land Conservation	FY2021
Goal 1 & 3	VP24-002	SCVWD Exchange Agreement at Rancho de Guadalupe Area of SAOSP	FY2021
Goal 1 & 2	VP25-001	Sierra Azul Loma Prieta Land Conservation	FY2021
Goal 1 & 2	VP39-001	Lower San Gregorio Creek Watershed Land Conservation	FY2021
Goal 1 & 3	N/A	District-wide purchase options and low-value Land Fund	Ongoing
Goal 1 & 4	Operating	Coastside Lands Management Plan	FY2022
Goal 1 & 4	Operating	Land Conservation Guidance Document	FY2022
Goal 3	Operating	Regional Trails Planning and Coordination	Ongoing

For the full statement of Midpen’s Strategic Plan goals and objectives, see page 6; project details are included in Section III.

Performance Metrics

Strategic Plan Linkage	Indicator	FY19 Target	FY19 Actuals	FY20 Target	FY21 Target
Goal 1	Number of Preserves	N/A	26	N/A	N/A
Goal 1	Land Conservation	N/A	433.61*	N/A	N/A
Goal 1	Total number of acres protected	N/A	63,927*	N/A	N/A
Goal 2	Land Conservation Connectivity	Purisima to Cowell/ Purisima Coastal Trail	Purisima to Cowell/ Purisima Coastal Trail*	N/A	N/A
Goal 3	New Staff Facilities	New Administrative Office	New Administrative Office	N/A	N/A
Goal 1	Coastal Service Plan – 15 Year Land Acquisitions	11,105 Acres	11,105* Acres	100%	100%

*Escrow for the Purisima Upland property closed on July 3, 2019.

Budget

Midpen Budget by Expenditure Category	FY19 Actuals	FY20 Adopted Budget	FY21 Proposed Budget	\$ Change from FY20 Adopted Budget	% Change from FY20 Adopted Budget
Real Property					
Salaries and Benefits	\$660,410	\$812,727	\$786,376	(\$26,351)	-3%
Services and Supplies	135,801	148,866	138,884	(9,982)	-7%
Total Operating Expenditures	796,211	961,593	925,260	(36,333)	-4%
General Fund Capital	420,286	835,500	528,000	(307,500)	-37%
Measure AA Capital	2,174,026	13,500	1,577,000	1,563,500	11,581%
Total Capital Expenditures	2,594,312	849,000	2,105,000	1,256,000	148%
Total Real Property Expenditures	3,390,523	1,810,593	3,030,260	1,219,667	67%
One Time Expense: Fund 40 Land/Buildings	31,550,000	3,800,000	0	(3,800,000)	-100%
Grand Total Real Property Expenditures	\$34,940,523	\$5,610,593	\$3,030,260	(\$2,580,333)	-46%

Visitor Services Department

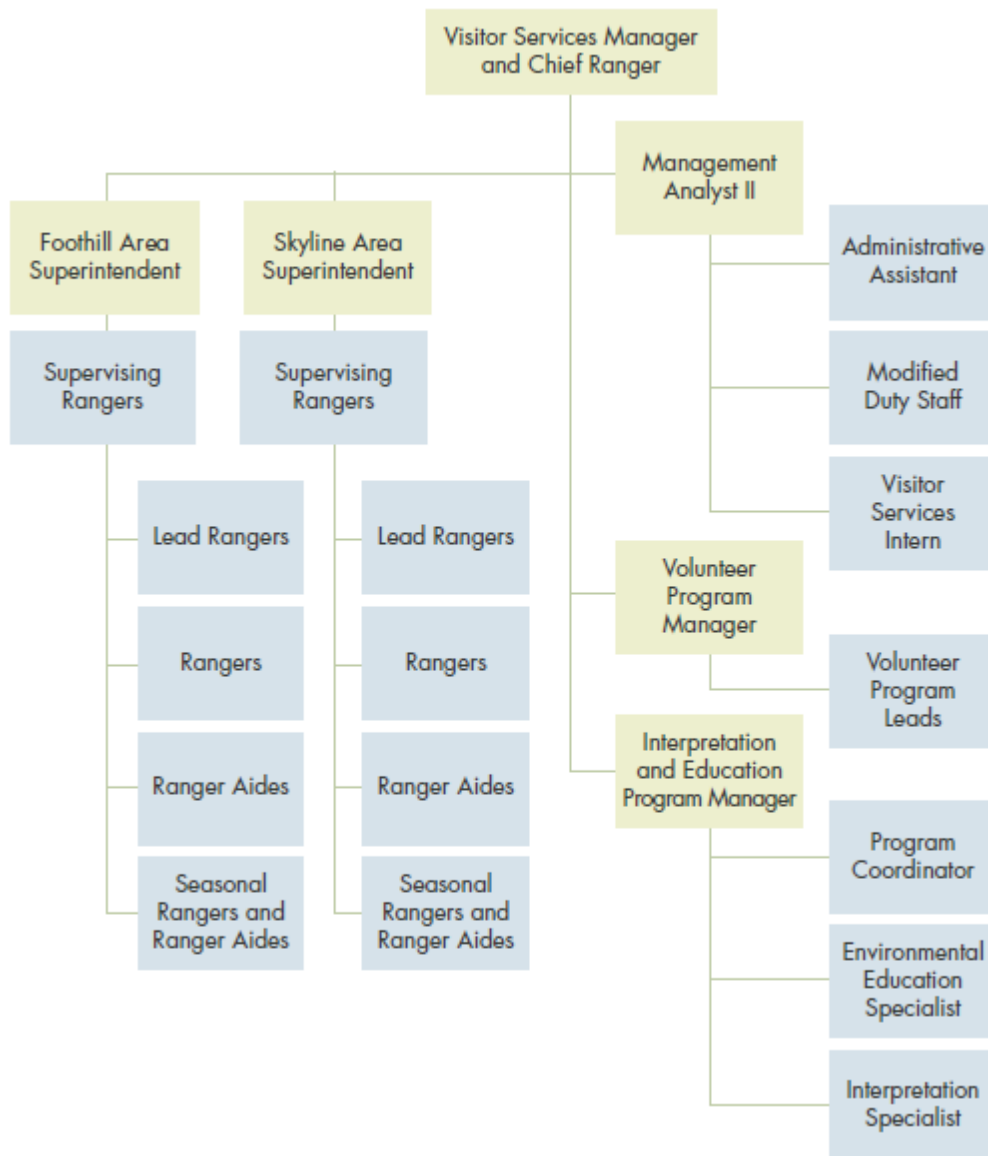
Mission Statement

Ensure protection and stewardship of the land and visitor safety, manage public access consistent with ecological values and public safety, and provide opportunities for enrichment of visitors through interpretation, environmental education, stewardship, and volunteerism.

Core Functions

- Protect public health and safety through proactive patrol and presence, enforcement of Midpen’s rules and regulations, fire protection, and emergency medical response.
- Provide frontline public contact and services on Midpen lands.
- Manage the Volunteer and Interpretation & Education programs.
- Foster neighbor, partner, and public safety agency relationships and engage in collaborative efforts to further Midpen’s goals.
- Manage conditional preserve use through an online permit system.

Organizational Chart



Staffing Levels

Position	FY17 Adopted FTE	FY18 Adopted FTE	FY19 Amended FTE	FY20 Adopted FTE	FY21 Proposed FTE	Change from FY20 Modified
Administrative Assistant	1	1	1	1	1	0
Area Superintendents	2	2	2	2	2	0
Interpretation & Education Program Manager (formerly Docent Program Manager)	1	1	1	1	1	0
Program Coordinator (formerly Docent Program Coordinator)	1	1	1	1	1	0
Environmental Education Specialist	0	0	1	1	1	0
Interpretive Specialist	0	0	0	1	1	0
Lead Ranger	4	4	5	5	5	0
Ranger	19	19	19	19	19	0
Seasonal Ranger	0.95	0.95	0.95	0.95	0.95	0
Seasonal Ranger Aide	0.95	0.95	0.95	0.95	0.95	0
Supervising Ranger	5	5	5	5	5	0
Management Analyst II	1	1	1	1	1	0
Visitor Services Intern	0	0	0	0.5	0.5	0
Visitor Services Manager / Chief Ranger	1	1	1	1	1	0
Volunteer Program Manager	1	1	1	1	1	0
Volunteer Program Lead	2	2	2	2	2	0
Total FTE	39.9	39.9	41.9	43.4	43.4	0

Visitor Services aligns project deliverables to Midpen’s Strategic Plan goals and objectives primarily through:

- Goal 2 – Protect the positive environmental values of open space lands
- Goal 3 – Connect people to open space and a regional environmental protection vision
- Goal 4 – Strengthen organizational capacity and long-term financial sustainability to fulfill the mission

Objectives

Strategic Plan Linkage	Project Number	Objective	Target Completion
Goal 2	Operating	Fire Suppression Program: Review Staffing, Equipment and Training	FY2021
Goal 3	Operating	Nature Center Web Camera	FY2021
Goal 2	Operating	Participate in the Wildfire Coordinating Committee to improve the District’s preparation for and response to prescribed burns and wildland fires on District lands.	FY2022
Goal 4	Operating	Citation Management System	FY2021

For the full statement of Midpen’s Strategic Plan goals and objectives, see page 6; project details are included in Section III.

Performance Metrics

Strategic Plan Linkage	Indicator	FY19 Target	FY19 Actuals	FY20 Target	FY21 Target
Goal 3	Annual number of Nature Center visitors	3,200	3,200	3,500	3,500
Goal 3	Number of permits issued	3,000	3,740	4,000	3,700
Goal 3	Number of stewardship volunteer hours	18,000	17,500	17,500	17,500
Goal 3	Number of interpretation and education docent	5,000	4,553	5,000	5,000

Budget

Midpen Budget by Expenditure Category	FY19 Actuals	FY20 Adopted Budget	FY21 Proposed Budget	\$ Change from FY20 Adopted Budget	% Change from FY20 Adopted Budget
Visitor Services					
Salaries and Benefits	\$4,893,030	\$5,632,894	\$5,690,801	\$57,907	1%
Services and Supplies	383,290	963,509	720,447	(243,062)	-25%
Total Operating Expenditures	5,276,320	6,596,403	6,411,248	(185,155)	-3%
General Fund Capital	0	466,000	0	(466,000)	-100%
Total Capital Expenditures	0	466,000	0	(466,000)	-100%
Total Visitor Services Expenditures	\$5,276,320	\$7,062,403	\$6,411,248	(\$651,155)	-9%

Capital Improvement & Action Plan (CIAP) Summaries

CIAP Summary by Funding Source	Total FY2020-21 Estimated Budget	Budget Total as a %	Project Count by Fund ⁽¹⁾	Project Count Total as a %
Fund 10 - General Fund Operating ^(2, 3)	\$2,482,200	8%	49	45%
Fund 20 - Hawthorn	\$48,000	0%	1	1%
Fund 30 - Measure AA	\$10,559,075	33%	24	22%
Fund 40 - General Fund Capital ^(3, 4)	\$18,998,293	59%	34	31%
Total	\$32,087,568	100%	108	100%

CIAP Summary by Program	Total FY2020-21 Estimated Budget	Budget Total as a %	Project Count by Program	Project Count Total as a %
Land Acquisition and Preservation	\$559,000	2%	14	13%
Natural Resource Protection and Restoration	\$3,961,275	12%	28	26%
Public Access, Education, and Outreach	\$12,368,000	39%	33	31%
Assets and Organizational Support	\$15,199,293	47%	33	31%
Total	\$32,087,568	100%	108	100%

CIAP Summary by Program & Fund	Total FY2020-21 Estimated Budget	Budget Total as a %	Project Count by Program ⁽¹⁾	Project Count Total as a %
Land Acquisition and Preservation				
Fund 10 - General Fund Operating	-	0%	1	1%
Fund 30 - Measure AA	10,000	0%	1	1%
Fund 40 - General Fund Capital	549,000	2%	12	11%
Land Acquisition and Preservation Total	559,000	2%	14	13%
Natural Resource Protection and Restoration				
Fund 10 - General Fund Operating	1,420,200	4%	14	13%
Fund 30 - Measure AA	1,821,075	6%	9	8%
Fund 40 - General Fund Capital	720,000	2%	5	5%
Natural Resource Protection and Restoration Total	3,961,275	12%	28	26%
Public Access, Education, and Outreach				
Fund 10 - General Fund Operating	552,000	2%	15	14%
Fund 30 - Measure AA	8,728,000	27%	14	13%
Fund 40 - General Fund Capital ⁽⁴⁾	3,088,000	10%	4	4%
Public Access, Education, and Outreach Total	12,368,000	39%	33	31%
Assets and Organizational Support				
Fund 10 - General Fund Operating	510,000	2%	19	18%
Fund 20 - Hawthorn	48,000	0%	1	1%
Fund 40 - General Fund Capital	2,906,968	9%	11	10%
Fund 40 - General Fund Capital (AO & SAO) ⁽⁴⁾	11,734,326	37%	2	2%
Assets and Organizational Support Total	15,199,293	47%	33	31%
Total	\$32,087,568	100%	108	100%

Notes:

(1) Total is inclusive of operating projects.

(2) Fund 10 - General Fund Operating: includes 26 operating projects with a zero dollar budget. Operating projects are important activities undertaken each year that do not meet CIAP project criteria of \$50,000 or more. While the operating projects included in this attachment may incur real expenses, those expenses will only be included in the lead departments operating budget.

(3) Approximately 12 proposed projects, representing \$455,500 of proposed CIAP expenditures, could result in Fund 30 Measure AA projects in future years. One project is an operating project; the other 11 are Vision Plan projects.

(4) Fund 40 - General Fund Capital: the majority of these projects are either Land Acquisition and Preservation opportunities or related to Assets and Organizational Support. Specifically three large projects account for 75% of Fund 40 proposed project expenditures (31202 Administrative Office (AO) Facility; 31601 South Area Field Office; and VP23-XXX Mt. Umunhum - Radar Tower Repair). Note also that the cost of a land purchase is typically not included in the adopted budget as most purchases are still speculative at the time of budget adoption; instead, Board-approved budget adjustments are made at the time the purchase is approved by the Board.

Grant Income

CIAP Ref #	Grant/Partnership/Other	Project #	Total Grants in FY2020-21
<i>California Department of Parks and Recreation</i>			
32	Russian Ridge Mindego Pond Improvement	MAA09-003	\$ 100,000
<i>California Natural Resources Agency</i>			
67	Phase II Trail Improvements, Bear Creek Redwoods OSP	MAA21-011	320,000
<i>Santa Clara County Stanford Mitigation</i>			
56	Ravenswood Bay Trail Design and Implementation	MAA02-002	100,000
<i>Santa Clara Valley Water District</i>			
35	Bear Creek Redwoods Preserve Plan Invasive Weed Treatment and Restoration	MAA21-007	50,000
17	IPM Implementation of Santa Clara Valley Water District Grant	80065	150,000
<i>Total Santa Clara Valley Water District</i>			<i>200,000</i>
<i>Tindall and Friends of DHF Donations</i>			
62	Rancho San Antonio - Deer Hollow Farm - White Barn Rehabilitation	MAA11-002	330,000
<i>Urban Greening Grant Program</i>			
56	Ravenswood Bay Trail Design and Implementation	MAA02-002	374,230
Total			\$ 1,424,230

Categories of Interest Project Summary

CIAP Ref #	Category & Project Name	Project #	Total FY2020-21 Estimated Budget
Agriculture**			
103	Toto Ranch Well Drilling and Construction, Tunitas Creek	61010	\$ 128,625
99	Tunitas Creek - Toto Ranch Driveway Improvements	61002	423,112
28	Remediation Plan Development and Ranch Dump Clean Up - Madonna Creek Ranch	MAA01-XXX	200,000
31	Lone Madrone Ranch Fence Installation	MAA05-XXX	87,075
32	Russian Ridge Mindego Pond Improvement	MAA09-003	316,000
33	Mindego Ranch South Pasture	MAA09-XXX	107,000
4	Miramontes Ridge Land Conservation	VP01-001	52,000
5	South Cowell Upland Land Conservation	VP03-002	55,000
106	Agricultural Workforce Housing - La Honda Creek	VP07-002	317,500
20	Lower Turtle Pond	VP07-XXX	110,000
7	Cloverdale Ranch Land Opportunity	VP13-001	85,000
39	Toto Ponds Management Planning	VP32-003	68,000
13	Lower San Gregorio Creek Watershed Land Conservation	VP39-001	39,000
41	Toto Ranch North Water Line	XXXXX	107,000
25	Agricultural Policy Review and Development	Operating*	-
85	Coastside Lands Management Plan	Operating*	-
26	Elkus/Lobitos Water Supply Feasibility	Operating*	-
Agriculture Total			\$ 2,095,312
Diversity			
70	ADA Barrier Removal	31901	\$ 455,500
56	Ravenswood Bay Trail Design and Implementation	MAA02-002	312,500
62	Rancho San Antonio - Deer Hollow Farm - White Barn Rehabilitation	MAA11-002	264,000
45	Rancho San Antonio (RSA) Multimodal Access Study	VP11-001	50,000
21	Amah Mutsun Land Trust Native Garden	XXXXX	50,000
81	Ward Boundary Redistricting Plan	XXXXX	42,500
48	Cooley Landing Park Business and Operation Plan	Operating*	-
49	Cooley Landing Site Use Agreements	Operating*	-
51	La Honda Elementary Path to Pond	Operating*	-
53	Preserve Use Survey Implementation	Operating*	-
54	Regional Trails Planning and Coordination	Operating*	-
Diversity Total			\$ 1,174,500
Fire Prevention			
	Los Trancos - Page Mill Fire Safety Eucalyptus Removal	61008	\$ 245,000
16	San Mateo County Vegetation Map	80063	39,200
18	Wildland Fire Resiliency Program	80003-10	266,000
30	Restoration Forestry Demonstration Project	MAA05-010	207,000
35	Bear Creek Redwoods Preserve Plan: Invasive Weed Treatment and Restoration	MAA21-007	120,000
23	District-Wide Fuel Reduction Work	XXXXX	175,000
24	Santa Clara & Santa Cruz Vegetation Mapping	XXXXX	50,000
89	Fire Suppression Program: Review Staffing, Equipment and Training	Operating*	-
Fire Prevention Total			\$ 1,102,200
Total			\$ 4,372,012

* Operating Projects do not qualify as a Capital Project. Expenditures for these projects are part of ongoing operating programs that are reflected in staff time and departmental service and supplies budgets.

** A majority of projects within the Agriculture area are improvements to grazing properties, which provide significant fuel reduction and fire prevention benefits.

Item #	Program & Fund	Project #	Project Name	Project Purpose	FY2020-21 Scope	Status	Strategic Plan Linkage (Primary)	Strategic Plan Linkage (Secondary)	FY2020-21 Estimated Budget
Land Acquisition and Preservation									
10 - General Fund Operating									
1	Operating Project		Land Conservation Guidance Document	Create a Land Conservation Guidance Document that compiles all relevant District acquisition policies and goals and includes best practices to guide future land acquisition work (Consistent FOSM Recommendation #11)	Review and compile existing Policies and Procedures related to land acquisition. Document best practices. Organize all the information into a guidance document to serve as a road map for land conservation activities as a tool for current and future employees.	New	Goal 4, Objective 2	Goal 1, Objective 4	\$0
10 - General Fund Operating Total									\$0
30 - Measure AA Capital									
2	MAA15-004		Irish Ridge	Pursue opportunity to connect Tunitas Creek Preserve to Purisima Creek Redwoods Preserve to establish a protected wildlife corridor and facilitate a future public trail connection.	Complete Planned Agricultural District Zoning amendment process, submit lot split application and complete purchase.	Continuing	Goal 1, Objective 4	Goal 2, Objective 4	\$10,000
30 - Measure AA Capital Total									\$10,000
Land Acquisition and Preservation									
40 - General Fund Capital									
3	20125		Cal-Water Land Exchange, Teague Hill Preserve	Pursue trail connections between Huddart Park and Teague Hill Preserve, and pursue future land conservation protections in the Bear Creek Watershed.	Pursue trail connections between Huddart Park and Teague Hill Preserve, and pursue future land conservation protections in the Bear Creek watershed in exchange for land rights to allow the installation of Cal Water water tanks for fire suppression at El Corte de Madera Preserve.	Continuing	Goal 1, Objective 4	Goal 3, Objective 3	\$23,000
4	VP01-001		Miramontes Ridge Land Conservation	Purchase the uplands portion of Johnston Ranch from Peninsula Open Space Trust (POST) as an addition to the Miramontes Ridge Open Space Preserve to expand the acreage of protected open space lands and facilitate connections with adjacent park land.	Complete Planned Agricultural District Zoning amendment process, partner with POST as co-applicant to resubmit lot line adjustment application, and complete purchase. Work with City of Half Moon Bay to coordinate on future shared parking and future trails at Historic Johnston House, and shared patrol and farm access road. Work with neighbor and State Parks on future trail connection to Burleigh Murray State Park. Continue to pursue additional land purchase grant funds.	Continuing	Goal 1, Objective 4	Goal 2, Objective 4	\$52,000
5	VP03-002		South Cowell Upland Land Conservation	Pursue potential land purchase in partnership with POST to provide improved parking, patrol, and trail access for the Purisima-to-the-Sea regional trail corridor.	Purchase property and begin trail and parking planning to inform the Preliminary Use and Management Plan.	Continuing	Goal 1, Objective 4	Goal 3, Objective 3	\$55,000
6	VP08-001		Upper San Gregorio Land Conservation	Address property access needs related to a recent purchase opportunity to acquire and protect open space lands in upper San Gregorio Creek Watershed.	Continue to work with neighboring private property owner on access alternative to the recent Woodruff Redwoods addition to La Honda Creek Open Space Preserve. Next steps include surveying alternative access road and entering into a new access easement.	Continuing	Goal 1, Objective 2	Goal 1, Objective 4	\$20,000
7	VP13-001		Cloverdale Ranch Land Opportunity	Prepare for the potential purchase of Cloverdale Ranch. Purchase would help further Measure AA Portfolio 13.	Work with POST to complete additional studies and/or restoration projects prior to land transfer, including road and trail assessment, water system infrastructure assessment, botanical surveys. Initiate community engagement, outreach and meetings. Identify natural resource management goals and outline staffing and management plan. Work with POST to develop an integrated rangeland management plan for the lease area. Pursue grant funding opportunities to support the potential purchase.	Continuing	Goal 1, Objective 4	Goal 2, Objective 4	\$85,000
8	VP15-001		Redwood Forest Land Opportunity	Pursue land purchase opportunities to grow the District's contiguous greenbelt in Redwood Forests.	Pursue opportunities in the Oil Creek and Slate Creek watersheds.	Continuing	Goal 1, Objective 4	Goal 2, Objective 4	\$25,000

Item #	Program & Fund	Project #	Project Name	Project Purpose	FY2020-21 Scope	Status	Strategic Plan Linkage (Primary)	Strategic Plan Linkage (Secondary)	FY2020-21 Estimated Budget
Land Acquisition and Preservation									
40 - General Fund Capital									
9		VP19-001	El Sereno Trails, Wildlife Corridors and Land Conservation	Pursue trail connections to Skyline-Sanborn County Park and protect wildlife corridors at Highway 17 near El Sereno Open Space Preserve.	Work with public agency and private landowners to purchase property and trail easements to connect El Sereno Preserve to Sanborn County Park and protect wildlife corridors at El Sereno Preserve.	Continuing	Goal 1, Objective 4	Goal 3, Objective 3	\$5,000
10		VP19-002	El Sereno Land Conservation	Pursue land purchase as an addition to El Sereno OSP to connect District lands and the Bay Area Ridge Trail to Sanborn County Park.	Pursue land rights for a trail connection between El Sereno Preserve and Sanborn County Park as part of the Bay Area Ridge Trail.	Continuing	Goal 1, Objective 4	Goal 3, Objective 3	\$25,000
11		VP24-002	SCVWD Exchange Agreement at Rancho de Guadalupe Area of SAOSP	Pursue opportunity with Santa Clara Valley Water District (Valley Water) to support dam repairs to Guadalupe Reservoir in exchange for Valley Water's construction of future public parking lot to support public access at the Rancho de Guadalupe area of Sierra Azul.	Enter into exchange agreement with Valley Water for license to use Pheasant and Hicks Road intersection as a staging area for Guadalupe Dam repairs in exchange for Valley Water's construction of a public parking lot for accessing the Rancho de Guadalupe area of Sierra Azul Preserve. Work with Santa Clara County Planning Department to change zoning of Pheasant and Hicks Road property to Hillside to be compatible with open space use.	Continuing	Goal 1, Objective 4	Goal 3, Objective 3	\$10,000
12		VP25-001	Sierra Azul Loma Prieta Land Conservation	Pursue land purchase opportunity to grow the District's contiguous greenbelt.	Pursue land purchase opportunities in the Loma Prieta area of Sierra Azul Preserve.	Continuing	Goal 1, Objective 4	Goal 2, Objective 4	\$10,000
13		VP39-001	Lower San Gregorio Creek Watershed Land Conservation	Protect watershed land and farmland in the Lower San Gregorio Creek watershed.	Work with POST to prepare conservation easement for San Gregorio Farm property to ensure protection of lower San Gregorio creek riparian corridor and allowance for future creek habitat restoration.	Continuing	Goal 1, Objective 4	Goal 2, Objective 4	\$39,000
14		None	District-wide purchase options and low-value Land Fund	Pursue unanticipated purchase opportunities for other open space lands with interested property owners as these become available.	Budget allocations for purchase option funds to enter into purchase and sale agreements for other open space lands with property owners. These funds are also used for low-value land purchases under the general manager's purchasing authority such as small parcels, public trail easements or patrol and maintenance access easements.	Continuing	Goal 1, Objective 4		\$200,000
40 - General Fund Capital Total									\$549,000
Land Acquisition and Preservation Total									\$559,000
Natural Resource Protection and Restoration									
10 - General Fund Operating									
15		80054	Badger/Burrowing Owl Habitat Assessment	Prepare a management plan of grasslands and upland habitat for badger and burrowing owl.	Continue data collection, including field surveys, wildlife camera trapping, hair/genetics collection and incidental reports of observations/roadkill. Calibrate habitat and linkage models using new data. Engage public interest through outreach, community events and volunteer opportunities. Facilitate interest from partner agencies for a long-term goal of regional species protection and habitat management.	Continuing	Goal 2, Objective 2		\$50,000
16		80063	San Mateo County Vegetation Map	Collaborate with the Golden Gate National Parks Conservancy to quantify vegetation changes and fuels on a landscape scale through seamless mapping and data to inform preserve management needs in San Mateo County.	Provide technical project support and coordination (review GIS deliverables and provide feedback on project).	Continuing	Goal 1, Objective 2		\$39,200
17		80065	Integrated Pest Management (IPM) Implementation of Valley Water Grant	Leverage grant funding to complete invasive plant removal at multiple preserves to improve overall habitat and watershed health.	Oversee contractor to implement IPM on high priority weeds in riparian areas at Bear Creek Redwoods, Rancho San Antonio, and Picchetti Ranch preserves.	Continuing	Goal 2, Objective 1		\$200,000

Item #	Program & Fund	Project #	Project Name	Project Purpose	FY2020-21 Scope	Status	Strategic Plan Linkage (Primary)	Strategic Plan Linkage (Secondary)	FY2020-21 Estimated Budget
Natural Resource Protection and Restoration									
10 - General Fund Operating									
18		80003-10	Wildland Fire Resiliency Program	Develop a robust and comprehensive wildland fire program for District lands for ongoing fire and climate resiliency to protect public open space lands, habitat values, and sensitive natural resources.	Complete phase I of the Wildland Fire Resiliency Program development, including the Vegetation Management Plan, pre-plan maps, and monitoring plan. Complete scoping of phase II (prescribed fire) and start the CEQA process.	Continuing	Goal 2, Objective 3		\$266,000
19		80034-44	Programmatic Permitting	Develop State and Federal programmatic permits for compliance with Endangered Species and Clean Water Acts. Facilitates streamlined implementation of projects, resource protection, and partnering efforts.	Finalize and obtain permits with regulatory Resource Agencies and begin program implementation and staff training as needed.	Continuing	Goal 1, Objective 3		\$405,000
20		VP07-XXX	Lower Turtle Pond Repair	Maintain long term stability of important habitat and grazing pond and prevent downstream flooding.	Conduct geotechnical and engineering work to evaluate potential repair options. Select reconstruction approach and begin permitting.	New	Goal 2, Objective 2		\$110,000
21		XXXXX	Amah Mutsun Land Trust Native Garden	Strengthen partnership and restoration efforts at Mount Umunhum by supporting the Amah Mutsun Land Trust efforts to implement a native cultural demonstration garden.	Coordinate closely with the Amah Mutsun Land Trust to inform, review, and approve the revegetation plan.	New	Goal 1, Objective 2		\$50,000
22		XXXXX	BCR Stables Road Drainage Repairs and Tree Planting	Improve surface drainage and reduce potential erosion to protect Briggs Creek.	Assess drainage and erosion potential from arena area of Bear Creek Stables onto the old road cut around paddock area. Assess old road to determine feasibility of retaining as trail width or removing. Plant tree seedlings/vegetation within riparian zone.	New	Goal 2, Objective 2		\$75,000
23		XXXXX	District-wide Fuel Reduction Work	Improve wildfire resiliency to protect public lands, sensitive habitat, and natural resource values from catastrophic fire.	Continue fuel reduction in critical areas along roads, infrastructure, and adjacent properties.	New	Goal 2, Objective 3		\$175,000
24		XXXXX	Santa Clara & Santa Cruz Vegetation Mapping	Collaborate with the Golden Gate National Parks Conservancy to quantify vegetation changes and fuels on a landscape scale through seamless mapping and data to inform preserve management needs in Santa Clara and Santa Cruz Counties.	Provide technical project support and coordination.	New	Goal 1, Objective 2		\$50,000
25	Operating Project		Agricultural Policy Review and Development	Compile and review existing agricultural policies, guidelines, and current practices. Evaluate gaps and areas requiring greater clarification. Develop comprehensive Board-approved agricultural policy.	Prepare or amend agricultural policies in consultation with partners and stakeholders. Hold Board of Directors workshop(s) on proposed policies, conduct necessary environmental review, and adopt policy changes.	Continuing	Goal 2, Objective 4		\$0
26	Operating Project		Elkus/Lobitos Water Supply Feasibility	Increase water supply and storage in support of year-round conservation grazing throughout the lease area to help manage grassland habitat.	Engage consulting engineer and consult with San Mateo Resource Conservation District/Natural Resources Conservation Service on pond feasibility study.	New	Goal 2, Objective 4		\$0
27	Operating Project		Science Advisory Panel	Form a Scientific Advisory Panel to annually review key issues to better inform Midpen land management decisions.	Complete first round of analysis of selected topics, presenting results on at least one topic; review process and revise Science Advisory Panel process as necessary; select second round topics and begin analysis of new and continuing topics.	Continuing	Goal 1, Objective 2		\$0
10 - General Fund Operating Total									\$1,420,200

Item #	Program & Fund	Project #	Project Name	Project Purpose	FY2020-21 Scope	Status	Strategic Plan Linkage (Primary)	Strategic Plan Linkage (Secondary)	FY2020-21 Estimated Budget
Natural Resource Protection and Restoration									
30 - Measure AA Capital									
28	MAA01-XXX		Remediation Plan Development and Ranch Dump Clean Up - Madonna Creek Ranch	Remove former dumpsite from a riparian area to protect and restore sensitive habitat.	Permit and implement remediation plan to remove all ranch and farm dump debris from riparian area and restore vegetation.	New	Goal 2, Objective 2		\$200,000
29	MAA03-002		Purisima Upland Site Clean up and Soil Remediation Assessment	Clean and remediate a former oil drilling site at a recently acquired property to remove a public hazard and restore the site's open space values.	Finalize permits, release request for bids and complete remediation and cleanup activities. Conduct revegetation.	Continuing	Goal 1, Objective 4	Goal 3, Objective 3	\$484,000
30	MAA05-010		Restoration Forestry Demonstration Project	Develop pilot project to restore degraded forest habitat, and enhance fire resiliency on District land.	Develop restoration forestry prescription, designs for road and creek restoration work, and begin permitting.	Continuing	Goal 2, Objective 2	Goal 2, Objective 3	\$207,000
31	MAA05-XXX		Lone Madrone Ranch Fence Installation	Install fence to properly manage livestock as part of the conservation grazing program and protect riparian areas of La Honda Creek Open Space Preserve.	Project contingent on resolution of an agreement with neighbor for access. Construct a livestock boundary fence along riparian corridor.	New	Goal 2, Objective 4		\$87,075
32	MAA09-003		Russian Ridge Mindego Pond Improvement	Restore and enhance aquatic habitats at Mindego Ranch for the benefit of the threatened California red-legged frog and endangered San Francisco garter snake; includes water supply improvements that support the conservation grazing program.	Complete project design, permitting, and construction.	Continuing	Goal 1, Objective 2		\$316,000
33	MAA09-XXX		Mindego Ranch South Pasture	Improve site conditions and infrastructure that supports the conservation grazing program to protect and manage sensitive grassland habitat.	Install livestock fencing, water infrastructure, and perform invasive removal in south pasture area.	New	Goal 2, Objective 2	Goal 4, Objective 5	\$107,000
34	MAA20-001		Wildlife Corridor: Highway 17 Crossing	Work with partners to develop and engineer a wildlife crossing at Highway 17.	Continue CEQA/NEPA and Caltrans Project Approval/Environmental Document (environmental review documents). Work with consultant to develop CEQA documents in conjunction with Caltrans lead on NEPA documents. Continue public and partner outreach, and seek funding opportunities.	Continuing	Goal 1, Objective 2		\$100,000
35	MAA21-007		Bear Creek Redwoods Preserve Plan: Invasive Weed Treatment and Restoration	Implement targeted treatments under the Integrated Pest Management Plan to control invasive weed populations at Bear Creek Redwoods Open Space Preserve, and facilitate opening the preserve to public access.	Continue targeted invasive species removal at Bear Creek Redwoods Preserve.	Continuing	Goal 1, Objective 2	Goal 2, Objective 2	\$120,000
36	MAA21-010		Bear Creek Redwoods Landfill Characterization and Remediation	Remediate former landfill to restore natural open space values, protect public health and safety, and allow for Phase II public access at Bear Creek Redwoods.	Implement remediation plan to remove toxic substances from landfill site, including data recovery of historic resources within landfill, and restore site to stable configuration.	Continuing	Goal 1, Objective 2	Goal 2, Objective 2	\$200,000
30 - Measure AA Capital Total									\$1,821,075

Item #	Program & Fund	Project #	Project Name	Project Purpose	FY2020-21 Scope	Status	Strategic Plan Linkage (Primary)	Strategic Plan Linkage (Secondary)	FY2020-21 Estimated Budget
Natural Resource Protection and Restoration									
40 - General Fund Capital									
37		61008	Los Trancos - Page Mill Fire Safety Eucalyptus Removal	Improve fire and road safety in Los Trancos Open Space Preserve next to Page Mill Road by removing non-native, fire-prone eucalyptus trees.	Work in partnership with Santa Clara County FireSafe Council to remove approximately 100 mature, non-native, fire-prone eucalyptus trees.	Continuing	Goal 2, Objective 2	Goal 2, Objective 3	\$245,000
38		80059	Groundwater Well Decommissioning	Prevent groundwater contamination by sealing unused and abandoned wells in Sierra Azul Open Space Preserve.	Evaluate, obtain permits for and bid out the decommissioning of 10 unused and abandoned wells in Sierra Azul Preserve.	Continuing	Goal 2, Objective 2		\$200,000
39		VP32-003	Toto Ponds Management Planning	Develop a pond management plan to identify priority ponds for restoration to benefit the threatened California red-legged frog and endangered San Francisco garter snake and protect a long term water supply source.	Finalize the Pond Management Plan, complete archaeology surveys, issue Request for Qualifications and Proposals for pond repair design and begin permitting process.	Continuing	Goal 2, Objective 4		\$68,000
40		XXXXX	Pescadero Total Maximum Daily Load	Comply with the Pescadero Sediment Total Maximum Daily Load regulations.	Hire consultant team to inventory all potential sediment sources in Skyline Ridge and Long Ridge preserves. Identify high priority sediment reduction actions for future years to comply with the Pescadero-Butano sediment regulations from the Regional Water Quality Control Board.	New	Goal 2, Objective 2		\$100,000
41		XXXXX	Toto Ranch North Water Line	Install new water line from homestead to North Pasture (pasture 4) for new water trough to support the conservation grazing program.	Coordinate with tenant who will subcontract work to install new water line.	New	Goal 2, Objective 4	Goal 4, Objective 5	\$107,000
40 - General Fund Capital Total									\$720,000
Natural Resource Protection and Restoration Total									\$3,961,275

Item #	Program & Fund	Project #	Project Name	Project Purpose	FY2020-21 Scope	Status	Strategic Plan Linkage (Primary)	Strategic Plan Linkage (Secondary)	FY2020-21 Estimated Budget
Public Access, Education, and Outreach									
10 - General Fund Operating									
42		40011	Website Redesign	Update current website structure and design to Drupal 8 platform (required since Drupal 7 will no longer be supported).	Work with contractor to redesign structure. Retain contractor to design and migrate current site to new platform; develop new content.	Continuing	Goal 4, Objective 1		\$90,000
43		VP03-XXX	Purisima-to-the-Sea Trail and Parking Area Feasibility and Planning	Provide a new public parking area and trail connecting the Coastal Trail on Highway 1 to the Bay Area Ridge Trail on Highway 35.	Pending acquisition of land rights, initiate a feasibility analysis in collaboration with POST to study parking area alternatives to facilitate the Purisima-to-the-Sea regional trail connection. Perform preliminary field reconnaissance for potential trail alignment depending on location of proposed parking area. Initiate preliminary technical studies and assessments (e.g. cultural resources, biological, geotechnical, traffic) to inform feasibility studies.	New	Goal 3, Objective 3	Goal 1, Objective 2	\$143,500
44		VP05-002	La Honda Creek Parking and Trailhead Access Feasibility Study	Provide public access to the central area of the La Honda Creek Open Space Preserve.	Pending Board direction, anticipated July/August 2020, that will be informed by the Public Access Working Group input and PNR recommendations, conduct feasibility study and technical analyses for public access alternative(s).	Continuing	Goal 3, Objective 3		\$25,000
45		VP11-001	Rancho San Antonio (RSA) Multimodal Access Study	Engage stakeholders and partner agencies to explore non-motorized mobility, transit options and parking alternatives for Rancho San Antonio.	Complete multimodal access study to identify new strategies for reducing parking issues. The study will expand upon a suite of recommendations developed by staff for managing parking demand and improving multimodal access and present a menu of short-, med-, and long-term strategies to the board. Continue implementing short-term measures.	Continuing	Goal 1, Objective 2	Goal 3, Objective 2 & 3	\$50,000
46		VP23-002	Traffic Study for Mt. Umunhum Road	Further enhance traffic safety along Mt. Umunhum Road.	Implement signage, striping and pavement enhancements; completion anticipated by fall 2020.	Continuing	Goal 4, Objective 2		\$113,500
47		XXXXX	Hwy 35 Pedestrian Crossing and Parking/Multi-modal Access	Pursue a designated Bay Area Ridge Trail crossing at Highway 35 between the SFPUC Ridge Trail Extension to Purisima Creek Redwoods Open Space Preserve and a potential parking expansion of the North Ridge parking lot.	In coordination with the Bay Area Ridge Trail Council and SFPUC, conduct feasibility analysis and technical studies for potential pedestrian crossing at Highway 35 and parking expansion opportunity at North Ridge parking lot at Purisima Creek Redwoods Preserve.	New	Goal 3, Objective 3		\$130,000
48	Operating Project		Cooley Landing Park Business and Operation Plan	Continue to support the City of East Palo Alto's efforts to recruit and select an operator to provide environmental stewardship programming at Cooley Landing that is reflective of the community's culture. Midpen will provide funding for the development of a business and operating plan for the preferred operator.	Continue to support the City of East Palo Alto's efforts to recruit and select an operator to provide environmental stewardship programming at Cooley Landing that is reflective of the community's culture. Midpen will provide funding for the development of a business and operating plan for the preferred operator.	Continuing	Goal 3, Objective 2 & 3		\$0
49	Operating Project		Cooley Landing Site Use Agreements	Formalize separate agreements/easements/MOUs (District, City of East Palo Alto, Regional Water Quality Control Board, Menlo Fire) to meet operations and maintenance requirements. Supports partnership project at Cooley Landing Park.	Enter into agreements for the operation and use of Cooley Landing, including patrol agreements, maintenance agreements, soil cap institutional controls and maintenance, Menlo Fire use agreement for airboat ramp. In addition, adjust EPA driveway access easement to center of driveway, and Bay Trail designation of spur to Cooley Landing.	Continuing	Goal 3, Objective 2	Goal 3, Objective 3	\$0

Item #	Program & Fund	Project #	Project Name	Project Purpose	FY2020-21 Scope	Status	Strategic Plan Linkage (Primary)	Strategic Plan Linkage (Secondary)	FY2020-21 Estimated Budget
Public Access, Education, and Outreach									
10 - General Fund Operating									
50	Operating Project	E-Bike Policy Evaluation	Explore pilot option(s) for e-bike access on select District trails/areas as appropriate.	Explore pilot option(s) for e-bike access on select District trails/areas as appropriate.	Evaluate class 1 and 2 e-bike use on paved trails/roads. Evaluate a phased, one-year pilot program for class 1 e-bikes on select unpaved trails that considers regulation enforcement and protection of natural resources.	New	Goal 4, Objective 2		\$0
51	Operating Project	La Honda Elementary Path to Pond	Work with La Honda Elementary School to enhance the local environmental education program at La Honda Creek Open Space Preserve via an educational nature trail to a pond near the Sears Ranch Road entrance.	Work with La Honda Elementary School to enhance the local environmental education program at La Honda Creek Open Space Preserve via an educational nature trail to a pond near the Sears Ranch Road entrance.	Identify suitable trail path and construct/mow pathway for safe access. Assess potential impacts to California red-legged frog and cattle operation after the first year of implementation and renew, adjust, or suspend annual educational use permit accordingly. Collaborate on educational material with the school, assist with (re)training school staff on naturalist curriculum and practices to avoid impacts to sensitive species and cattle operation.	New	Goal 3, Objective 2	Goal 3, Objective 3	\$0
52	Operating Project	Parking Area Naming Conventions	Formalize naming convention and secure addresses for all existing parking areas to improve placenaming and wayfinding.	Formalize naming convention and secure addresses for all existing parking areas to improve placenaming and wayfinding.	Coordinate with Mountain View Dispatch and the counties of San Mateo and Santa Clara, and apply for official addresses for all parking lots that do not have addresses. Coordinate with field and patrol staff to determine, by preserve, the names for parking areas that are already in use with emergency response personnel. Submit applications to each county.	Continuing	Goal 3, Objective 3		\$0
53	Operating Project	Preserve Use Survey Implementation	Implement the recommendations detailed in the Preserve Use Survey to enhance visitor satisfaction and outreach.	Implement the recommendations detailed in the Preserve Use Survey to enhance visitor satisfaction and outreach.	Develop a system for rating and describing District trails to allow the public the ability to choose the trail routes that fit their needs.	Continuing	Goal 3, Objective 3		\$0
54	Operating Project	Regional Trails Planning and Coordination	Provide technical and planning support on external regional trail projects that are initiated by partner agencies.	Provide technical and planning support on external regional trail projects that are initiated by partner agencies.	Continue to participate in planning coalition and stakeholder working groups to provide technical support on regional connections to District trails and preserves. Example projects include Bay-to-Sea Trail, Dumbarton Rail Corridor Bike-Ped Feasibility, SFPUC Bay Area Ridge Trail Extension.	Continuing	Goal 3, Objective 3		\$0
55	Operating Project	Stevens Creek Trail Signage	Install new trail signage for Stevens Creek Trail to provide consistent signage across jurisdictions.	Install new trail signage for Stevens Creek Trail to provide consistent signage across jurisdictions.	Complete pilot signage program for Stevens Creek Trail at Monte Bello Preserve.	Continuing	Goal 3, Objective 3		\$0
10 - General Fund Operating Total									\$552,000

Item #	Program & Fund	Project #	Project Name	Project Purpose	FY2020-21 Scope	Status	Strategic Plan Linkage (Primary)	Strategic Plan Linkage (Secondary)	FY2020-21 Estimated Budget
Public Access, Education, and Outreach									
30 - Measure AA Capital									
56		MAA02-002	Ravenswood Bay Trail Design and Implementation	Complete a critical Bay Trail gap north of Ravenswood Open Space Preserve, thus creating 80 miles of continuous Bay Trail access in the South Bay.	Finalize construction of the Bay Trail gap and continue revegetation plant maintenance and monitoring.	Continuing	Goal 3, Objective 3		\$312,500
57		MAA05-008	La Honda Creek White Barn Structural Rehabilitation	Preserve the white barn as historic resource and use for onsite storage.	Complete design, environmental review and permitting phase for the structure stabilization.	Continuing	Goal 4, Objective 5		\$349,750
58		MAA05-009	La Honda Creek Redwood Cabin Stabilization and Assessment	Preserve the redwood cabin as a historic resource.	Complete design, environmental review and permitting phase of the structure stabilization.	Continuing	Goal 4, Objective 5		\$228,750
59		MAA06-002	Hawthorns Public Access Site Plan and CEQA	Complete a site-specific plan for public access trails and staging area to open the property to public access consistent with the conservation easement on the property.	Work with contract planner/consultant to amend the Preliminary Use and Management Plan; develop and initiate stakeholder outreach plan with board committee; initiate design of public access facilities. Work closely with Town of Portola Valley to apply for use permit.	Continuing	Goal 1, Objective 2	Goal 3, Objective 3	\$111,000
60		MAA07-011	Lower La Honda Creek Phase II Loop Trails	Design and implement the Master Plan Phase II trails to expand public access opportunities at La Honda Creek Open Space Preserve.	Begin construction of easy access loop trail in pasture one of Lower La Honda, pending permitting approval. Perform biomonitoring, permitting assistance and begin mitigation implementation and revegetation/reseeding.	Continuing	Goal 3, Objective 3		\$375,000
61		MAA10-001	Alpine Road Regional Trail, Coal Creek	Complete trail repairs to maintain and enhance public access and reduce further erosion and sedimentation downstream.	Prepare design documents and garner permits for the construction of trail and drainage improvements. Perform biomonitoring and begin revegetation/reseeding activities.	Continuing	Goal 3, Objective 3	Goal 4, Objective 5	\$181,000
62		MAA11-002	Rancho San Antonio - Deer Hollow Farm - White Barn Rehabilitation	Preserve the White Barn as a historic and educational resource.	Complete construction of stabilization and weatherproofing improvements.	Continuing	Goal 1, Objective 1		\$264,000
63		MAA18-002	Saratoga-to-the-Sea Regional Trail Connection	Support the City of Saratoga's 3.2-mile long regional trail connection from Saratoga Quarry Park to Sanborn County Park (Partnership Project). Project will transition to Measure AA funding by next fiscal year.	Continue to provide the City of Saratoga with technical and financial support. The city anticipates completing phase I of construction (trail work) in FY2019-20 and completing phase II of construction (bridge construction) in FY2020-21.	Continuing	Goal 1, Objective 1 & 2	Goal 3, Objective 3	\$550,000
64		MAA20-002	Bay Area Ridge Trail: Highway 17 Crossing	Provide regional recreational trail across Highway 17 in Santa Clara County by constructing a new overcrossing between Los Gatos and Lexington Reservoir in close alignment with HWY 17 Wildlife Crossing project #MAA20-001.	Continue CEQA/NEPA and Caltrans PAED (environmental review documents). Work with consultant to develop CEQA documents in conjunction with Caltrans lead on NEPA documents. Continue public and partner outreach, and seek funding opportunities.	Continuing	Goal 1, Objective 2	Goal 3, Objective 3	\$248,000
65		MAA21-004	Bear Creek Stables Site Plan Implementation	Implement stables maintenance repairs and water improvements to address deferred maintenance issues and improve public safety.	Complete construction documents for stables site plan and water system. Continue to coordinate with Santa Clara County Planning regarding permitting as necessary. Prepare and release request for bids. Secure project permits.	Continuing	Goal 3, Objective 3	Goal 4, Objective 5	\$531,000

Item #	Program & Fund	Project #	Project Name	Project Purpose	FY2020-21 Scope	Status	Strategic Plan Linkage (Primary)	Strategic Plan Linkage (Secondary)	FY2020-21 Estimated Budget
Public Access, Education, and Outreach									
30 - Measure AA Capital									
66		MAA21-006	Bear Creek Redwoods - Alma College Cultural Landscape Rehabilitation Project	Implement the Alma College Cultural Landscape Rehabilitation Plan to open the area to public access.	Complete site cleanup and rehabilitation work, including Upper Lake overflow and access improvements.	Continuing	Goal 3, Objective 2	Goal 3, Objective 3	\$4,530,000
67		MAA21-011	Phase II Trail Improvements, Bear Creek Redwoods OSP	Implement Phase II trail improvements to open eastern part of the Preserve to public access.	Complete the planning and permitting for new trail infrastructure, begin in-house construction of trail segments. Complete traffic studies for the trailheads of the multiuse trail and begin the trailhead design.	Continuing	Goal 3, Objective 3	Goal 4, Objective 5	\$377,250
68		MAA22-004	Beatty Parking Area and Trail Connections	Provide a new parking lot and a trail connection to Sierra Azul Preserve in the area east of Highway 17.	Finalize schematic design and complete CEQA review for a new parking area and trail, and for stabilization of the Beatty house that is located in the project area.	Continuing	Goal 3, Objective 3		\$669,750
69	Operating Project		Long Ridge Trail Connection to Eagle Rock and Devils Canyon Waterfall	Provide public access to the Devils Canyon waterfall and Eagle Rock.	Develop a conceptual trail alignment. Initiate site assessment and preliminary plans.	New	Goal 3, Objective 3	Goal 1, Objective 2	\$0
30 - Measure AA Capital Total									\$8,728,000
Public Access, Education, and Outreach									
40 - General Fund Capital									
70		31901	ADA Barrier Removal	Identify and prioritize ADA barrier removals to improve accessibility to District lands and facilities; includes ongoing tracking and annual reporting of accomplishments.	Complete year two of barrier removals and report year one accomplishments.	Continuing	Goal 3, Objective 3		\$455,500
71		VP23-XXX	Mt. Umunhum Radar Tower Repair	Complete repairs to the Mt. Umunhum Radar Tower that implement the Board's "retain and seal" decision. All work is anticipated to be complete by 2020.	Secure permits, award the construction contract, and complete the repairs.	New	Goal 4, Objective 5		\$2,448,000
72		XXXXX	Rancho San Antonio County Parks Repairs	Repair service road at Rancho San Antonio County Park and refurbish restroom interior.	Complete the engineering and repair design for a road slip out, pending cost sharing agreement with Santa Clara County Parks.	New	Goal 4, Objective 5		\$55,000
73		XXXXX	Restroom Replacements	Provide quality restrooms for public use that are also easily maintained.	Perform the feasibility study, design, and begin permitting for the Purisima North and Kennedy Trailhead restrooms.	New	Goal 4, Objective 5		\$129,500
40 - General Fund Capital Total									\$3,088,000
Public Access, Education, and Outreach Total									\$12,368,000

Item #	Program & Fund	Project #	Project Name	Project Purpose	FY2020-21 Scope	Status	Strategic Plan Linkage (Primary)	Strategic Plan Linkage (Secondary)	FY2020-21 Estimated Budget
Assets and Organizational Support									
10 - General Fund Operating									
74		51701	Work Order & Asset Management System	Implement Work-Order Asset Management System to streamline the maintenance and management of District land and infrastructure assets.	Conducting phase II for Natural Resources (NR) work orders. Migrate SharePoint request form to CityWorks. All NR requests will go through CityWorks thereafter.	Continuing	Goal 4, Objective 1		\$55,000
75		51703	Real Property Database	Implement an integrated enterprise geographic information (E-GIS) and data management system (E-GIS) capable of providing reports on all aspects of District land transactions.	Migrate legacy content into new database, develop web applications, provide user training, go live with new system and retire old database.	Continuing	Goal 4, Objective 1 & 2	Goal 4, Objective 5	\$35,000
76		XXXXX	Bear Creek Stables Operator RFP/Lease	Enter into a long-term lease agreement with an operator to manage Bear Creek Stables.	Issue a Request for Proposals for new tenant/operator and negotiate lease.	New	Goal 4, Objective 5	Goal 3, Objective 3	\$28,750
77		XXXXX	Burkhart Spring Construction	Repair a water source springbox damaged by slide and improve water infrastructure to the District's Stevens Creek Ranch residence.	Complete permitting and construction.	New	Goal 4, Objective 5	Goal 2, Objective 2	\$38,750
78		XXXXX	Records Management	Implement the Board-approved retention schedule to inventory and digitize paper files in preparation for the District's move to a new office building in spring 2022.	Select and implement an electronic document management system (EDMS). Perform records inventory and disposition of records per board-adopted records retention schedule. Begin document scanning, digitization and input of digital records into EDMS.	Continuing	Goal 4, Objective 1		\$200,000
79		XXXXX	Repaint Red Barn	Maintain a historic resource and scenic landscape feature at La Honda Creek Open Space Preserve.	Complete the repainting of the Red Barn.	New	Goal 4, Objective 5		\$60,000
80		XXXXX	San Mateo County Master Permit	Develop a Master Permit with San Mateo County to streamline project implementation.	Complete zoning and subdivision ordinance amendments with the County of San Mateo to streamline land divisions. Complete master permit application; begin stakeholders engagement.	Continuing	Goal 4, Objective 2		\$50,000
81		XXXXX	Ward Boundary Redistricting Plan	Adjust District ward boundaries following the 2020 Census to meet population variance standards.	Host board study sessions to introduce the redistricting process, review relevant federal laws and state guidelines, and finalize redistricting criteria. Begin analyzing census and demographic data and develop potential boundary realignment scenarios. Develop communication plan and web page for public information.	New	Goal 4, Objective 2		\$42,500
82	Operating Project		50th Anniversary Planning	Commemorate the District's 50 years of public open space preservation, restoration and public connections to nature.	Develop consensus plan for signature event and celebrations to commemorate 1972 founding of the District.	New	Goal 3, Objective 1		\$0
83	Operating Project		Basic Policy Update	Update the Basic Policy to incorporate the Coastal Annexation Area.	Update Basic Policy to incorporate the Coastal Annexation Area, and conduct public engagement and study sessions.	Continuing	Goal 2, Objective 4	Goal 3, Objective 1	\$0
84	Operating Project		Citation Management System	Update the citations database to modern software to increase its functionality and stability.	Finalize business requirements and select software solution.	Continuing	Goal 4, Objective 1		\$0
85	Operating Project		Coastside Lands Management Plan	Develop a management plan for existing and future Coastal Preserves evaluating potential new land purchase opportunities, management, restoration and future public access priorities to identify staffing and facilities needs on the San Mateo Coast.	Work with various departments to assess operational needs and capacity, and develop a management plan for existing and future Coastal preserves. Pursue opportunities for new centralized field office in vicinity of Highway 1. Integrate into Field Office Infrastructure Assessments.	New	Goal 4, Objective 2	Goal 1, Objective 4	\$0

Item #	Program & Fund	Project #	Project Name	Project Purpose	FY2020-21 Scope	Status	Strategic Plan Linkage (Primary)	Strategic Plan Linkage (Secondary)	FY2020-21 Estimated Budget
Assets and Organizational Support									
10 - General Fund Operating									
86	Operating Project		Customer Relationship Management	Provide for more efficient management of public notification and engagement and create consistent contact management for partners, vendors and other organizations.	The IT Master Plan recommends investigating a customer relationship management (CRM) solution to replace the legacy contact's database. A CRM provides the ability to manage, track and communicate with the public, contacts, organizations, and partners. Assess business requirements and evaluate CRM solutions.	New	Goal 4, Objective 1		\$0
87	Operating Project		Digital Asset Management	Provide staff with an efficient online tool for archive, retrieval and distribution of photos (and potentially other digital assets) to be used in internal and external digital and print publications.	Train other departments in the processes for submitting photos and important metadata for input into the digital asset management system.	New	Goal 4, Objective 1		\$0
88	Operating Project		Emergency/Disaster Preparedness Response and Recovery Plan	Conduct a review of agency policies, practices and industry best practices to develop a comprehensive District-wide Emergency/Disaster Preparedness, Response and Recovery Plan.	Develop Business Continuity Plan for Administrative Office and IT infrastructure. Update Emergency/Disaster Preparedness Response and Recovery Plan and align with Business Continuity Plan.	Continuing	Goal 2, Objective 3	Goal 4, Objective 3	\$0
89	Operating Project		Fire Suppression Program: Review Staffing, Equipment and Training	Review the District current Fire Suppression Program to evaluate and plan for near-term and long-term internal and external capacity, tools, and other resource needs.	Form subcommittee of wildfire coordination team to review and develop program recommendations.	New	Goal 2, Objective 3		\$0
90	Operating Project		Good Neighbor Policy Update	Conduct periodic update of the Good Neighbor Policy to keep the goals, strategies, and practices fresh and effective.	Review and update Good Neighbor Policy by soliciting input from staff and public through presentations, workshops and comments to inform a board study session. Draft policy updates for committee and board consideration.	New	Goal 3, Objective 1		\$0
91	Operating Project		Human Resources Information System	Streamline and centralize the tracking of Human Resources' training, performance management, and recruitment processes.	Select software and begin to implement high priority modules as part of Phase I.	New	Goal 4, Objective 1	Goal 4, Objective 6	\$0
92	Operating Project		Interim Coastal Area Field Office	Finalize permitting and environmental review for Interim Coastal Area Field Office .	Finalize permitting and environmental review for the interim Coastal Area Field Office and equestrian uses of the Event Center property.	New	Goal 4, Objective 1	Goal 3, Objective 3	\$0
93	Operating Project		SharePoint - Document Management System	Continue building out the Document Management System -SharePoint platform on Office 365.	Continue effort to migrate files from network drives to SharePoint. Implement additional workflows to move toward paperless routing.	Continuing	Goal 4, Objective 1		\$0
94	Operating Project		Volunteer and Docent Management System	Implement a new Volunteer and Docent Management System to replace the current web system that will no longer be supported by the upgraded website.	Obtain business requirements, select software solution, configure system, and Go-Live.	New	Goal 4, Objective 1		\$0
10 - General Fund Operating Total									\$510,000

Item #	Program & Fund	Project #	Project Name	Project Purpose	FY2020-21 Scope	Status	Strategic Plan Linkage (Primary)	Strategic Plan Linkage (Secondary)	FY2020-21 Estimated Budget
Assets and Organizational Support									
20 - Hawthorn Fund									
95		VP06-001	Hawthorns Historic Complex Partnership and Lease	Investigate and potentially develop a partnership for long-term re-use, care and maintenance of the Hawthorns historic complex.	Continue effort to find a path forward for reuse of the historic complex through the Town of Portola Valley's permitting and zoning process. If efforts are unsuccessful, consider initiating mothballing of structures to prevent further deterioration of buildings while continuing discussions of next steps with the board.	Continuing	Goal 1, Objective 2 & 3	Goal 4, Objective 5	\$48,000
20 - Hawthorn Fund Total									\$48,000
40 - General Fund Capital									
96		31202	Administrative Office (AO) Facility	Prepare 5050 El Camino as the new administrative office.	Finalize design and begin construction.	Continuing	Goal 4, Objective 1	Goal 4, Objective 5	\$8,402,000
97		31601	South Area Field Office	Renovate an existing industrial warehouse building as the new, permanent South Area Field Office that will accommodate anticipated field staff growth, expedite Measure AA project delivery, and further enhance service delivery.	Complete construction and receive building occupancy. Purchase, setup and install technology.	Continuing	Goal 4, Objective 1	Goal 4, Objective 5	\$3,332,326
98		35004	Sierra Azul Ranger Residence	Implement an additional permanent residence in or adjacent to Sierra Azul Open Space Preserve for increased District presence and vigilance.	Continue design to reconvert satellite office to a residence, secure any necessary permits, and begin construction. Continue to work closely with County of Santa Clara Planning Department to update the Conditional Use Permit.	Continuing	Goal 4, Objective 1		\$285,000
99		61001	Tunitas Creek - Toto Ranch Driveway Improvements	Improve driveway surface and drainage to limit erosion and sedimentation and protect water quality.	Complete CEQA review, secure permits, and complete construction.	Continuing	Goal 4, Objective 5		\$423,112
100		61002	Russian Ridge - Bergman Residence Driveway Improvement	Repair and rerock the driveway to provide safe access to staff, tenants, and inholding property.	Repair Bergman residence driveway. Pending board disposition of Quam residence and associated driveway extension, either repair lower Quam driveway or demolish Quam residence.	Continuing	Goal 4, Objective 4		\$290,750
101		61005	4150 Sears Ranch Road Water and Driveway	Repair water system and driveway to a District residence that provides District presence and vigilance in lower La Honda Creek Preserve.	Work with consultants to design water system and driveway repairs.	Continuing	Goal 4, Objective 5		\$39,250
102		61009	Russian Ridge - Bergman Residences Reconstruction	Address non-conforming Bergman housing complex structures, demolishing two and improving remaining three as rental residences.	Demolish grandma house, stable building and small shed. Natural Resources to provide biomonitoring as needed.	Continuing	Goal 4, Objective 5		\$222,800
103		61010	Toto Ranch Well Drilling and Construction, Tunitas Creek	Provide a reliable water source for the Toto Ranch residence.	Finalize permitting and construction of well. Planning to assist with permitting as needed.	Continuing	Goal 2, Objective 4		\$128,625
104		61011	Install Solar Panels at Skyline Field Office	Install solar panels at the Skyline Field Office; supports implementation of Climate Action Plan.	Solar panel installation slated for completion in FY20; may continue into FY21 to finalize the installation.	Continuing	Goal 2, Objective 2		\$150,000

Item #	Program & Fund	Project #	Project Name	Project Purpose	FY2020-21 Scope	Status	Strategic Plan Linkage (Primary)	Strategic Plan Linkage (Secondary)	FY2020-21 Estimated Budget
Assets and Organizational Support									
40 - General Fund Capital									
105		65407	Radio System Assessment and Upgrade	Ensure District's radio system is operational and reliable into the future. Provide radio coverage within new land acquisitions and address coverage gaps in existing high-use areas.	Create technical radio system specifications for inclusion in a new Request for Proposals. Review proposals, select vendor, and award contract. Oversee and guide vendor design and planning, begin building new radio system.	Continuing	Goal 4, Objective 1		\$640,000
106		VP07-002	Agricultural Workforce Housing - La Honda Creek	Construct repairs to agricultural workforce housing to support Midpen's conservation grazing program.	Complete repairs. Natural Resources to provide bat and special status species biomonitoring as needed.	Continuing	Goal 2, Objective 4		\$317,500
107		XXXXX	Thornewood Residence Evaluation	Protect an important public asset.	Complete a historic and structural evaluation of the Thornewood residence to inform future repairs and maintenance work.	New	Goal 2, Objective 4		\$46,000
108		None	Vehicle and Machinery/Equipment Purchases	Provide necessary vehicles and equipment for Administrative and Field Office staff to successfully carry out the District's mission and priority projects.	Purchase new and replacement vehicles and equipment for administrative and field office staff.	Continuing	Goal 4, Objective 1		\$363,930
40 - General Fund Capital Total									\$14,641,293
Assets and Organizational Support Total									\$15,199,293
Grand Total									\$32,087,568

Adjustments to Proposed FY21 Capital Improvement and Action Plan projects

Below are projects that have been adjusted since the proposed FY21 Capital Improvement and Action Plan (CIAP) was presented to the Board at Retreat #2 on March 3, 2020. Adjustments made to the CIAP include changing project names, adding two new projects, deferring eleven projects beyond FY21, and modifying project scopes. Adjustments are summarized below by the aforementioned categories and by each project.

Changed Project Names:

Slight changes were made to the following project names to ensure consistency throughout our internal systems and external documents.

Project Number	Original Project Name	Updated Project Name
51701	Work Order & Asset Management System	Work Order and Asset Management System
80034-44	Programmatic Permitting	Programmatic State and Federal Environmental Permitting
MAA07-011	Lower La Honda Creek Phase II Loop Trails	Phase II Loop Trails, Lower La Honda Creek OSP
MAA15-004	Irish Ridge	Irish Ridge Land Conservation

New Projects:

- The *Cooley Landing Interpretive Facilities Design and Implementation* (MAA02-001) project was added to the FY21 CIAP to account for ongoing plant restoration work in FY21 and FY22 now that construction is complete. The addition corrects a previously overlooked omission.
- The *Mountain Lion Collaring Effort - Rancho San Antonio/Foothills Area Preserves* project was added to the FY21 CIAP to better understand mountain lion use of preserves in the foothills area in and around Rancho San Antonio Open Space Preserve which will inform wildlife management and public use in order to reduce potential future conflicts.

Deferred Projects:

As of April 2020, entire project budgets for the following eleven projects are proposed to be shifted out by a year due to changes in project timelines and workload capacity because of the impacts of COVID-19 and the shelter in place order in San Mateo, Santa Clara and Santa Cruz counties.

Project Number	Project Name
61001	Tunitas Creek - Toto Ranch Driveway Improvements
61002	Russian Ridge - Bergman Residences Driveway Improvement
61005	4150 Sears Ranch Road Water and Driveway
65407	Radio System Assessment and Upgrade
VP32-003	Toto Ponds Management Planning

XXXXXX	Rancho San Antonio County Parks Repairs
XXXXXX	Amah Mutsun Land Trust Native Garden
XXXXXX	Pescadero Total Maximum Daily Load
Coordination Purposes Only	Long Ridge Trail Connection to Eagle Rock and Devils Canyon Waterfall
Coordination Purposes Only	Elkus/Lobitos Water Supply Feasibility
Coordination Purposes Only	E-Bike Policy Evaluation

In addition, the following project was deferred earlier in the year, soon after the March Board retreat:

- The ***Lower Turtle Pond*** (VP07-XXX) project was deferred and removed from the FY21 CIAP because only preliminary operating work will be done in FY21, with the main capital project work likely starting in FY2.

Modified Project Description and Scope:

- Based on recent Board decisions the following project descriptions and scopes have been refined:
 - The ***La Honda Creek White Barn Structural Rehabilitation*** (MAA05-008) project description and scope was modified to pursue structure stabilization (including the required environmental review and design development for this action) and to review the feasibility of either modifying the existing white barn for bat habitat to be consistent with the Secretary of Interior Standards or installing bat houses in the surrounding area. Direction from the Board included, as budget permits, enhanced foundation work and exclusion of wildlife (except bats if feasible while protecting the long-term integrity of the structure), some interpretive signage, and plexiglass window coverings to allow viewing from the exterior. Staff were directed to return to the Board with options for exterior coatings for the Barn, including a white, semi-transparent coating option.
 - The ***La Honda Creek Redwood Cabin Stabilization and Assessment*** (MAA05-009) project description was modified to conduct environmental review for the proposed demolition of the redwood cabin and site restoration. Permit review by San Mateo County Planning and the County Historic Resources Advisory Board will likely be required.
 - The ***Beatty Parking Area and Trail Connection*** (MAA22-004) project scope has been expanded to evaluate the protection of newts crossing Alma Bridge Road and other natural resource and habitat enhancements. In addition, the scope for the environmental review for the project has been updated to include the Board's decision on the proposed removal of the Beatty house and restoration of the site.