



**SPECIAL MEETING
BOARD OF DIRECTORS OF THE
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

**SPECIAL MEETING OF THE MIDPENINSULA
REGIONAL OPEN SPACE DISTRICT FINANCING
AUTHORITY**

Administrative Office
330 Distel Circle
Los Altos, CA 94022

Wednesday, November 20, 2019
Special Meeting starts at 5:00 PM*
Special Meeting starts at 7:00 PM*

REVISED A G E N D A

TELECONFERENCE NOTICE Pursuant to Government Code Section 54953, Subdivision (b), the Special meetings will include teleconference participation by Director Siemens from 69 Ellenwood Ave., Los Gatos, CA 95030. This Notice and Agenda will be posted at the teleconference location. Accessibility to and public comment from this address shall be provided as required by Government Code Section 54954(b)(3).

TELECONFERENCE NOTICE Pursuant to Government Code Section 54953, Subdivision (b), the Special meetings will include teleconference participation by Director Kersteen-Tucker from 776 Buena Vista St. Moss, Beach, CA 94038. This Notice and Agenda will be posted at the teleconference location. Accessibility to and public comment from this address shall be provided as required by Government Code Section 54954(b)(3).

**5:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA
REGIONAL OPEN SPACE DISTRICT**

ROLL CALL

1. Annual Bond Disclosure Training for the Board of Directors, Members of the Disclosure Working Group, and Contributors (R-19-159)

Staff Contact: Andrew Taylor, Finance Manager

General Manager's Recommendation: Receive the annual training on Bond Disclosure obligations, responsibilities, and potential liabilities. No formal Board action required.

2. Fiscal Year 2019-20 (FY19) Annual Financial Report (19-150)

Staff Contact: Andrew Taylor, Finance Manager

General Manager's Recommendations:

1. Review and accept the Fiscal Year 2019-20 (FY19) Annual Financial Report.
2. Adopt a resolution approving the transfer of a total of \$6 million from the General Fund Unassigned Fund balance as follows:
 - a. \$4.6 million to Committed for Infrastructure Fund; and
 - b. \$1.4 million to the Assigned Fund for Ongoing Capital Projects;And approving the transfer of \$3 million from the Committed for Natural Disasters to the Committed for Capital Maintenance & Repair Fund
3. Approve updates to Board Policy 3.07, Fund Balance Policy, reflecting the changes noted above and to incorporate other important updates.

ADJOURNMENT

Time Certain – To Be Heard No Earlier Than 6:45 P.M.

6:45 SPECIAL MEETING OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT FINANCING AUTHORITY

ROLL CALL

- 1. Acceptance of the Annual Financial Report of the Midpeninsula Regional Open Space District Financing Authority for Fiscal Year Ending June 30, 2019 (R-151)**

Staff Contact: Andrew Taylor, Finance Manager

Controller's Recommendation: Accept the Annual Financial Report.

ADJOURNMENT

7:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

ORAL COMMUNICATIONS

The Board President will invite public comment on items not on the agenda. Each speaker will ordinarily be limited to three minutes; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. If you wish to address the Board, please complete a speaker card and give it to the District Clerk. Individuals are limited to one appearance during this section.

ADOPTION OF AGENDA

SPECIAL ORDERS OF THE DAY

- Introduction of staff
 - Brian Lee, Date Administrator
 - Rachel Bu, Data Analyst I

CONSENT CALENDAR

All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.

- 1. Approve November 13, 2019 Minutes**

2. Award of Contract to Ecological Concerns, Inc., for Plant Maintenance at Eleven Project Restoration and Mitigation Sites, and Public Access Areas (R-19-152)

Staff Contact: Amanda Mills, Resource Management Specialist II

General Manager's Recommendations:

1. Authorize the General Manager to enter into contract with Ecological Concerns, Inc., for a base contract price of \$718,294 to maintain plants at eleven project sites for three years.
2. Authorize an allowance of \$60,000 for additional watering events to be expended only if drought conditions occur.
3. Authorize a 10% contingency of \$71,829 to be expended only if necessary, to cover unforeseen conditions, for a not-to-exceed total contract amount of \$850,123.

3. Authorization to categorize property located at 330 Distel Circle, Los Altos (Santa Clara County APN: 170-04-051) as surplus property under the Surplus Land Act, to dispose of the property under the Surplus Land Act or, if applicable, to market 330 Distel Circle for sale (R-19-153)

Staff Contact: Allen Ishibashi, Senior Real Property Agent

General Manager's Recommendations:

1. Determine that the recommended actions are categorically exempt from the California Environmental Quality Act, as set out in the report.
2. Adopt a Resolution declaring 330 Distel Circle, Los Altos to be surplus property, authorizing the General Manager to initiate the process of disposing the property pursuant to the Surplus Land Act, and authorizing the General Manager to initiate marketing of the property if the District does not negotiate a sale to a preferred buyer under the Surplus Land Act.

BOARD BUSINESS

The President will invite public comment on agenda items at the time each item is considered by the Board of Directors. Each speaker will ordinarily be limited to three minutes. Alternately, you may comment to the Board by a written communication, which the Board appreciates.

4. Selection of Basis of Design Repair Options for the Mount Umunhum Radar Tower at Sierra Azul Open Space Preserve (R-19-154)

Staff Contact: Zachary Alexander, Capital Project Manager III, Engineering and Construction Department

General Manager's Recommendations:

1. Select the Long-Term Repair option or an alternate repair option for the Mount Umunhum radar tower.
2. Direct the General Manager to return to the Board of Directors with a recommended award of contract to develop construction documents for the Board-selected Basis of Design repair option.

5. Electric Bicycle Policy (R-19-155)

Staff Contact: Matt Anderson, Chief Ranger, Visitor Services Department

General Manager's Recommendation: Review and provide feedback on options related to electric bicycle use on Midpeninsula Regional Open Space District lands and select one or more of the following options for further consideration and environmental review.

1. Limit class 1 and 2 electric bicycles to designated paved trails and roadways.
2. Allow class 1 electric bicycles on all paved and unpaved trails and roadways that allow bicycles and limit class 2 electric bicycles to designated paved trails and roadways.

3. Allow class 1 and 2 electric bicycles on all paved and unpaved trails and roadways that allow bicycles.

The General Manager would return at a later date with environmental review findings for the Board of Directors to make a final decision and if required, a change to the District Land Use Regulations.

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

- A. Committee Reports
- B. Staff Reports
- C. Director Reports

ADJOURNMENT

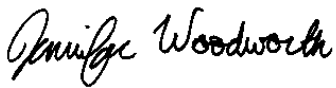
**Times are estimated and items may appear earlier or later than listed. Agenda is subject to change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 330 Distel Circle, Los Altos, California 94022.

CERTIFICATION OF POSTING OF AGENDA

I, Jennifer Woodworth, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special meetings of the MROSD Board of Directors was posted and available for review on November 14, 2019, at the Administrative Offices of MROSD, 330 Distel Circle, Los Altos California, 94022. The agenda and any additional written materials are also available on the District's web site at <http://www.openspace.org>.



Jennifer Woodworth, MMC
District Clerk

