



**SPECIAL AND REGULAR MEETING  
BOARD OF DIRECTORS OF THE  
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

Administrative Office  
330 Distel Circle  
Los Altos, CA 94022

**Wednesday, July 24, 2019**  
**Special Meeting starts at 5:30 PM\***  
**Regular Meeting starts at 7:00 PM\***

**A G E N D A**

**5:30 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA  
REGIONAL OPEN SPACE DISTRICT – CLOSED SESSION**

**ROLL CALL**

**1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code Section  
54957(b)(1)**

Title of Employee: General Counsel

**2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code Section  
54957(b)(1)**

Title of Employee: General Manager

**ADJOURNMENT**

**7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA  
REGIONAL OPEN SPACE DISTRICT**

**ORAL COMMUNICATIONS**

*The Board President will invite public comment on items not on the agenda. Each speaker will ordinarily be limited to three minutes; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. If you wish to address the Board, please complete a speaker card and give it to the District Clerk. Individuals are limited to one appearance during this section.*

**ADOPTION OF AGENDA**

**CONSENT CALENDAR**

*All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.*

1. **Approve July 10, 2019 Minutes**
2. **Claims Report**
3. **Contract Amendment with Timmons Group Inc., for Work Order and Asset Management Software Implementation Services (R-19-105)**

Staff Contact: Casey Hiatt, IST Manager, Information Systems and Technology Department  
General Manager's Recommendation: Authorize the General Manager to amend a contract with Timmons Group Inc., for an additional \$42,450 to provide professional services for Phase Two of the work order and asset management implementation, for a total amount not-to-exceed \$179,450.

4. **Amendment to the Agreement with Grassroots Ecology for Native Planting and Interpretive Work at Cooley Landing (R-19-106)**

Staff Contact: Tina Hugg, PLA, ASLA, Senior Planner, Planning Department  
General Manager's Recommendation: Amend the agreement with Grassroots Ecology in the amount of \$90,470 to install native plants at Cooley Landing Park and portions of Ravenswood Open Space Preserve during a three-year period beginning July 2019, for a total not-to-exceed amount of \$180,470.

5. **Contract Award to Ecological Concerns, Inc., for vegetation management services under the Revitalizing Stream, Upland, and Wetland Habitats grant program funded by the Santa Clara Valley Water District (R-19-101)**

Staff Contact: Tom Reyes, Integrated Pest Management Coordinator, Natural Resources  
General Manager's Recommendations:

1. Award a contract with Ecological Concerns, Inc., of Santa Cruz, California to provide vegetation management services in Santa Clara County for a base contract amount of \$107,990 for Fiscal Year 2019-20.
2. Authorize the General Manager to extend the contract for three additional consecutive years, if the program is successful, for a total not-to-exceed amount of \$431,960 over the four-year term (amount fully reimbursable through a Valley Water grant).
3. Authorize an additional allowance of \$25,000 per fiscal year for materials, supplies, and associated labor costs (up to a total of \$100,000 for four years), to be expended as needed at the District's sole discretion, for a total not-to-exceed contract price of \$531,960. The total contract price (all four years of work) is reimbursable through a Memorandum of Understanding and grant from the Santa Clara Valley Water District.

6. **Amendment to Saratoga-to-the-Sea Trail Partnership Agreement between the City of Saratoga and the Midpeninsula Regional Open Space District (R-19-103)**

Staff Contact: Tina Hugg, PLA, ASLA, Senior Planner, Planning Department  
General Manager's Recommendations:

1. Authorize the General Manager to amend the Partnership Agreement with the City of Saratoga to provide funding assistance for the permitting and construction phase of the Saratoga-to-the-Sea Trail.
2. Find that the Midpeninsula Regional Open Space District, acting as a Responsible Agency, concurs with the City of Saratoga's Certification of the Mitigated Negative Declaration for the Saratoga-to-the-Sea Trail Project.

**7. Award Contract with Wagner & Bonsignore Consulting Civil Engineers for District-wide Water Rights and Water Engineering Services (R-19-102)**

Staff Contact: Aaron Hébert, Water Resources Specialist, Natural Resources

General Manager's Recommendation: Authorize the General Manager to enter into a contract with Wagner & Bonsignore Consulting Civil Engineers of Sacramento, California to provide water rights and engineering services for a base contract amount of \$100,000.

**8. Adopt a resolution to submit an application for the rehabilitation of Alma College to the County of Santa Clara's Historic Grant Program, administered through the Santa Clara County Parks and Recreation Department (R-19-97)**

Staff Contact: Melanie Askay, Grants Program Manager

General Manager's Recommendation: Adopt a resolution by roll call vote authorizing the General Manager to file an application and execute a funding agreement with the County of Santa Clara for funding to assist with the rehabilitation of Alma College.

**9. Wetland Creation Credits as Mitigation for the Ravenswood Bay Trail Project (R-19-99)**

Staff Contact: Scott Reeves, Senior Capital Project Manager, Engineering and Construction Department

General Manager's Recommendation: Authorize the General Manager to enter into an agreement to purchase 0.050 acres of wetland creation credits for \$75,000 with the San Francisco Bay Wetland Mitigation Bank to mitigate for wetland impacts resulting from the Ravenswood Bay Trail Project.

**BOARD BUSINESS**

*The President will invite public comment on agenda items at the time each item is considered by the Board of Directors. Each speaker will ordinarily be limited to three minutes. Alternately, you may comment to the Board by a written communication, which the Board appreciates.*

**10. Dog Waste Compliance Program (R-19-100)**

Staff Contact: Michael Jurich, Land and Facilities Manager

General Manager's Recommendations:

1. Approve an incremental adaptive management approach to improve visitor compliance of dog waste regulations at Preserves that are open to dog use, as set out in this staff report.
2. Direct the General Manager to return to the Board in the spring of 2020 to share results of the dog waste compliance program and present any other recommendations to further improve compliance.

**11. Award of Contract to Granite Rock Company for Construction of the Ravenswood Bay Trail Connection Project (R-19-107)**

Staff Contact: Scott Reeves, Senior Capital Project Manager, Engineering and Construction Department

General Manager's Recommendations:

1. Award a contract to Granite Rock Company of San Jose, California for \$3,305,356, which includes bid alternates #1 and #3.
2. Authorize a 15% construction contingency of \$495,800 for the contract to be reserved for unanticipated issues, for a not-to-exceed contract amount of \$3,801,156.

3. Separately award bid alternate #4 of \$250,000 for a total not-to-exceed contract amount of \$4,051,156; this fixed charge has been excluded from the 15% contract contingency calculation.

**12. Grant Awards for the Fiscal Year 2018-2019 Grantmaking Program (R-19-98)**

Staff Contact: Melanie Askay, Grants Program Manager

General Manager's Recommendation: Approve the recommended grant awards for the Fiscal Year 2018-2019 Grantmaking Program.

**13. Bear Creek Redwoods Open Space Preserve Public Opening Summary (R-19-104)**

Staff Contact: Mike Kahn, Public Affairs Specialist II

General Manager's Recommendation: Receive an informational report on activities related to the public opening of Bear Creek Redwoods Open Space, including preserve previews, ribbon-cutting event, and opening weekend visitation. No Board action required.

**INFORMATIONAL MEMORANDUM**

- Legislative Actions Update to Board
- District-wide Strategic Communications Plan

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

Committee Reports

Staff Reports

Director Reports

**ADJOURNMENT**

*\*Times are estimated and items may appear earlier or later than listed. Agenda is subject to change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 330 Distel Circle, Los Altos, California 94022.

**CERTIFICATION OF POSTING OF AGENDA**

I, Jennifer Woodworth, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on July 18, 2019, at the Administrative Offices of MROSD, 330 Distel Circle, Los Altos California, 94022. The agenda and any additional written materials are also available on the District's web site at <http://www.openspace.org>.

*Jennifer Woodworth*  
Jennifer Woodworth, MMC  
District Clerk

