



**REGULAR MEETING
BOARD OF DIRECTORS OF THE
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

Administrative Office
330 Distel Circle
Los Altos, CA 94022

**Wednesday, July 10, 2019
Regular Meeting starts at 7:00 PM***

A G E N D A

7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

ORAL COMMUNICATIONS

The Board President will invite public comment on items not on the agenda. Each speaker will ordinarily be limited to three minutes; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. If you wish to address the Board, please complete a speaker card and give it to the District Clerk. Individuals are limited to one appearance during this section.

ADOPTION OF AGENDA

SPECIAL ORDERS OF THE DAY

- Proclamation Honoring Gordon Baillie on his Retirement

CONSENT CALENDAR

All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.

- 1. Approve June 26, 2019 Minutes**
- 2. Claims Report**
- 3. Award of Contract with Forrest Telecom Engineering, Inc., to provide Radio Communications System Assessment and Master Plan Services for the Radio System Assessment and Upgrade Project (R-19-92)**

Staff Contact: Deborah Bazar, Management Analyst II
General Manager's Recommendation:

1. Authorize the General Manager to enter into contract with Forrest Telecom Engineering, Inc., to provide services in support of the Radio System Assessment and Upgrade project for a not-to-exceed base amount of \$106,500.
2. Authorize a 4% contingency of \$4,500 to be awarded if necessary to cover unforeseen conditions, for a total contract amount not-to-exceed \$111,000.

4. Award of Demolition and Site Cleanup Contract for Removal of Dilapidated and Defunct Structures at the former Lysons Property and Stevens Canyon Ranch (R-19-93)

Staff Contact: Tanisha Werner, Capital Project Manager III, Engineering and Construction
General Manager's Recommendation:

1. Determine that each of the recommended actions are categorically exempt from the California Environmental Quality Act, as set out in the staff report.
2. Authorize the General Manager to enter into a contract with Coastwide Environmental Technologies, Inc., of Watsonville, California for a not-to-exceed base amount of \$327,320.
3. Authorize a 15% contingency of \$49,098 to be reserved for unanticipated issues, thus allowing the total contract amount not-to-exceed \$376,418.

5. Contract Amendment for Environmental Services to Support the Ravenswood Bay Trail Project (R-19-94)

Staff Contact: Karine Tokatlian, Resource Management Specialist II, Natural Resources Department and Gretchen Lausten, Planner III, Planning Department
General Manager's Recommendation:

1. Authorize the General Manager to execute a contract amendment with H.T. Harvey and Associates for additional environmental consulting services to support the Ravenswood Bay Trail Project in an amount of \$385,827 for a period of five years, for a new base contract amount of \$604,027.
2. Authorize a 15% contingency of \$57,874 to cover unforeseen conditions and annual rate increases in the event of Project delay, for a total not-to-exceed contract amount of \$661,901.

6. Fiscal Year 2019-20 Annual Claims List (R-19-96)

Staff Contact: Andrew Taylor, Finance Manager

General Manager's Recommendation: Approve the Fiscal Year 2019-20 Annual Claims List, including debt service payments.

7. Establish the Fiscal Year 2019-2020 Tax Levy for the Midpeninsula Regional Open Space District's General Obligation Bonds - Series 2015A, Series 2015B and Series 2018 (R-19-95)

Staff Contact: Andrew Taylor, Finance Manager

General Manager's Recommendation: Adopt Resolutions of the Board of Directors of the Midpeninsula Regional Open Space District for each of San Mateo, Santa Clara and Santa Cruz Counties to establish an ad valorem property tax levy of \$1.60 per \$100,000 (or \$0.0016 per \$100) in assessed value for the General Obligation Bonds – Series 2015A, Series 2015B and Series 2018 (Measure AA).

BOARD BUSINESS

The President will invite public comment on agenda items at the time each item is considered by the Board of Directors. Each speaker will ordinarily be limited to three minutes. Alternately, you may comment to the Board by a written communication, which the Board appreciates.

8. Annual 2018 Calendar Year Report and Proposed Updates to the Integrated Pest Management Program (R-19-90)

Staff Contact: Tom Reyes, IPM Coordinator, Natural Resources

General Manager's Recommendation:

1. Approve the proposed changes to the Integrated Pest Management Program.
2. Approve the proposed changes to the Slender False Brome Program and associated partnership with the San Mateo County Resource Conservation District.

9. Authorization to Purchase Capital Equipment for Fiscal Year 2019–20 (R-19-91)

Staff Contact: Deborah Bazar, Management Analyst II

General Manager's Recommendation:

1. Authorize the General Manager to execute a purchase contract with the California Department of General Services and associated contract dealers for one patrol vehicle, four maintenance vehicles, and one administrative office pool vehicle for a total cost not-to-exceed \$391,500.
2. Authorize the General Manager to execute a purchase contract with the California Department of General Services and associated contract dealers for one mowing tractor for a total cost not-to-exceed \$188,000.

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

Committee Reports

Staff Reports

Director Reports

ADJOURNMENT

**Times are estimated and items may appear earlier or later than listed. Agenda is subject to change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 330 Distel Circle, Los Altos, California 94022.

CERTIFICATION OF POSTING OF AGENDA

I, Jennifer Woodworth, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the regular meetings of the MROSD Board of Directors was posted and available for review on July 3, 2019, at the Administrative Offices of MROSD, 330 Distel Circle, Los Altos California, 94022. The agenda and any additional written materials are also available on the District's web site at <http://www.openspace.org>.

Jennifer Woodworth

Jennifer Woodworth, MMC
District Clerk

