



Midpeninsula Regional
Open Space District

R-19-82
Meeting 19-17
June 26, 2019

AGENDA ITEM 8

AGENDA ITEM

Fiscal Year 2019-20 Budget and Capital Improvement and Action Plan

GENERAL MANAGER'S RECOMMENDATION

1. Adopt a Resolution approving the Fiscal Year (FY) 2019-20 Budget and Capital Improvement and Action Plan.
2. Approve two and a half new full-time equivalent positions (FTEs) in the Visitor and Field Services business line.
3. Approve one new FTE in the Finance and Administrative Services business line.
4. Approve one new classification in the Visitor and Field Services business line.
5. Adopt a Resolution approving the Classification and Compensation Plan.

SUMMARY

The proposed FY2019-20 budget totals \$71.1 million (excluding the Gordon Ridge land acquisition), which is an 11% increase over the prior year amended budget (excluding the FY2018-19 Administrative Office building purchase). This year-over-year change is largely due to an 11% increase in operating expenditures and 13% increase in debt service. With the Gordon Ridge Property land acquisition, the total proposed FY2019-20 budget is \$74.8 million.

The proposed budget reflects requested staff growth of 3.5 new FTEs to assist with resource management projects, expand the environmental interpretation program, ensure focus and progress on implementing the Climate Action Plan, and respond to the notable growth in Preserve visitation and administrative business needs. These FTEs will both support the implementation of capital projects funded largely by Measure AA and serve the public who are enjoying District Preserves, including newly built facilities and newly opened areas.

DISCUSSION

Annual Budget

The proposed FY2019-20 budget is balanced, with estimated revenue and other funding sources totaling \$75.5 million. Property tax receipts make up most of the District's annual revenue (76 percent); additional funding sources include bond reimbursements (14 percent), other income (7 percent) and grants (3 percent).

Expenditures proposed in the FY2019-20 budget total \$74.8 million. Capital expenditures account for 27 percent of the budget, with salaries and benefits making up 34 percent, annual

debt service at 24 percent, services and supplies at 15 percent, and Hawthorns fund expenditures at less than one percent.

Attachment 1 includes the Resolution approving the FY2019-20 Budget and Capital Improvement and Action Plan; see Exhibit A for the FY2019-20 Budget book.

Capital Improvement and Action Plan

On December 6, 2018, the Board of Directors held its annual retreat to review the environmental scan prepared by staff and to adjust the Midpeninsula Regional Open Space District's (District) Strategic Goals. Following the adjustment of the Strategic Goals, the Board of Directors held a second retreat on February 28, 2019 to establish the priorities for the following fiscal year for inclusion into the Fiscal Year (FY) 2019-20 Budget and Action Plan.

The priorities established by the Board for FY2019-20 are as follows:

1. Land Conservation – important coastal/agricultural and watershed lands
2. Natural Resource Protection – climate resiliency, wildlife crossings, and habitat restoration
3. Bear Creek Preserve opening and Phase II public access
4. Expand regional trail connections
 - a. Support Saratoga to the Sea Trail
 - b. Ravenswood Bay Trail
5. Demonstrate further progress on other Measure AA projects
6. Support agriculture and sustain the conservation grazing program
7. Connect diverse communities to their public open space preserves
8. Enhance wildland fire preparedness and responsiveness
9. District staff facilities and operations

The proposed FY2019-20 Capital Improvement and Action Plan (CIAP) reflects Board priorities as confirmed at the February 28, 2019 Board Priority Setting Retreat and is comprised of 89 Capital Projects and 20 Operating Projects within four program categories: Land Acquisition and Preservation, Natural Resources Protection and Restoration, Public Access, Education and Outreach, and Vehicles, Equipment, Facilities and Other.

Attachment 1 includes the Resolution approving the FY2019-20 Budget and Capital Improvement and Action Plan; see Exhibit A for the FY2019-20 Budget book.

Classification & Compensation Plan

The proposed FY2019-20 budget includes a 3% salary adjustment for all classifications. This increase conforms with Section 7.1.2 of the Memorandum of Understanding between the District and the Field Employee's Association and is applicable to all District classifications.

The updated Classification and Compensation Plan and resolution to approve this plan are attached to this report and include the recommended new classification and position. The Classification and Compensation Plan may be modified throughout the fiscal year via subsequent Board resolutions.

Attachment 2 is the Resolution approving the Position Classification and Compensation Plan; Exhibit A includes a copy of the Plan.

For reference, please see the June 12, 2019 Board report *Budget and Action Plan Review* (R-19-80).

FISCAL IMPACT

Final adoption of the Proposed FY2019-20 District Budget and Action Plan by the Board would authorize spending of \$47,550,443 from the General Fund (funds 10 and 40), \$140,200 from the Hawthorn Fund (fund 20), \$9,447,647 from Measure AA Fund (fund 30), and \$17,669,563 from Debt Service (fund 50) to accomplish the District's work plan for the next fiscal year.

The proposed FY2019-20 Budget and CIAP has been reviewed by the Controller and inputted into the 30-year fiscal model. The Controller confirmed that the proposed budget is within the parameters and expectations of that 30-year fiscal model.

The table on the following page provides an overview for FY2019-20 budgeted revenues and expenditures, including the General Fund (funds 10 and 40), the Hawthorn Fund (fund 20), capital expenditures that are reimbursable from bond proceeds (fund 30), and debt service (fund 50).

| FY2019-20 Change in Fund Balance | Fund 10 General Fund | Fund 20 Hawthorns | Fund 30 Measure AA Capital | Fund 40 General Fund Capital | Fund 50 Debt Service | Total |
|--|-------------------------------------|------------------------------|---|---|-------------------------------------|---------------------|
| Revenue | | | | | | |
| Property Tax Revenues | \$52,055,000 | | | | \$5,435,350 | \$57,490,350 |
| Grants (Awarded) | 296,300 | | 2,108,421 | | | 2,404,721 |
| Interest Income | 1,078,000 | 39,000 | | | 874,000 | 1,991,000 |
| Rental Income | 1,331,773 | | | | | 1,331,773 |
| Rental Income - 5050 El Camino Real | 729,105 | | | | | 729,105 |
| Rancho San Antonio Agreement | 379,157 | | | | | 379,157 |
| Miscellaneous | 100,000 | | | | | 100,000 |
| Total Revenues | 55,969,335 | 39,000 | 2,108,421 | 0 | 6,309,350 | 64,426,106 |
| Other Funding Sources | | | | | | |
| Bond Reimbursements | | | 7,039,226 | 1,846,720 | | 8,885,946 |
| Hawthorns Funds | | 101,200 | | | | 101,200 |
| Bond/Debt Service Premium | | | | | 1,632,923 | 1,632,923 |
| Restricted Fund Transfer | | | 300,000 | | | 300,000 |
| Assigned Fund Balance Transfers | | | | 924,450 | | 924,450 |
| Committed for Infrastructure Transfer | (729,105) | | | | | (729,105) |
| General Fund Transfers | (18,172,800) | | | 7,775,425 | 10,397,375 | 0 |
| Total Other Funding Sources | (18,901,905) | 101,200 | 7,339,226 | 10,546,595 | 12,030,298 | 11,115,414 |
| Grand Total: Revenues & Other Funding Sources | 37,067,430 | 140,200 | 9,447,647 | 10,546,595 | 18,339,648 | 75,541,520 |
| Expenses | | | | | | |
| Operating | 37,475,545 | 92,200 | | | | 37,567,745 |
| Labor Reimbursement | (471,697) | | | | | (471,697) |
| Capital | | 48,000 | 9,447,647 | 10,546,595 | | 20,042,242 |
| Debt Service (General Fund Debt) | | | | | 10,397,375 | 10,397,375 |
| Debt Service (Measure AA Debt) | | | | | 7,272,188 | 7,272,188 |
| Total Expenses | \$37,003,848 | \$140,200 | \$9,447,647 | \$10,546,595 | \$17,669,563 | \$74,807,853 |
| Change in Fund Balance | \$63,582 | \$0 | \$0 | \$0 | \$670,085 | \$733,667 |

BOARD COMMITTEE REVIEW

The District's Action Plan and Budget Committee held a meeting on May 14 and May 24, 2019. The Committee voted to forward the proposed FY2019-20 Budget and Action Plan to the full Board of Directors for review and approval.

On June 12, 2019 a review and public hearing was held for the Proposed Fiscal Year 2019-20 Budget and Action Plan, as reviewed and recommended by the Action Plan and Budget Committee, in preparation for adoption at the June 26, 2019 regular meeting of the Board of Directors.

PUBLIC NOTICE

Public notice was provided as required by the Brown Act. No additional notice is required.

CEQA COMPLIANCE

This proposed action is not a project under the California Environmental Quality Act and no environmental review is required.

NEXT STEPS

The FY2019-20 Budget would be in effect beginning July 1, 2019. Projects included in the FY2019-20 Capital Improvement and Action Plan would be implemented according to the scope outlined in the Budget Book.

Attachments:

1. Resolution Approving the FY2019-20 Budget and Action Plan
 - a. Exhibit A: FY2019-20 Budget and Action Plan
2. Resolution Approving the Position Classification and Compensation Plan
 - a. Exhibit A: Classification and Compensation Plan

Responsible Department Manager:
Carmen Narayanan, Budget & Analysis Manager

Contact person:
Carmen Narayanan, Budget & Analysis Manager

Prepared by:
Carmen Narayanan, Budget & Analysis Manager
Elissa Martinez, Management Analyst I
Lupe Hernandez, Management Analyst I

RESOLUTION NO. 19-___**RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT ADOPTING THE BUDGET FOR FISCAL YEAR 2019-20 AND THE THREE-YEAR CAPITAL IMPROVEMENT AND ACTION PLAN 2020-2022**

WHEREAS, the Board of Directors of the Midpeninsula Regional Open Space District desires to establish a Budget for Fiscal Year 2019-20 (Exhibit A); and

WHEREAS, the Board of Directors of the Midpeninsula Regional Open Space District desires to establish a Three-Year Capital Improvement and Action Plan, which addresses the following program areas: Land Acquisition and Preservation; Natural Resources Protection and Restoration; Public Access, Education, and Outreach; and Infrastructure and Other (Vehicles, Equipment, Facilities) (Exhibit A – Section III); and

WHEREAS, the Board of Directors confirms adjustments made administratively to the Capital Project balances during the preparation of the Proposed Budget, and to accommodate the carryover of unspent current Fiscal Year Capital Project appropriations in Fund 40 – General Fund Capital for those projects where work and expenditures will continue in the upcoming fiscal year;

NOW, THEREFORE, the Board of Directors of the Midpeninsula Regional Open Space District does resolve as follows:

SECTION ONE. Adopt the budget for the Midpeninsula Regional Open Space District for the Fiscal Year 2019-20.

| DISTRICT BUDGET BY FUND | FY2019-20 PROPOSED BUDGET |
|----------------------------------|----------------------------------|
| Fund 10 – General Fund Operating | \$37,003,848 |
| Fund 20 – Hawthorns | \$140,200 |
| Fund 30 – MAA Capital | \$9,447,647 |
| Fund 40 – General Fund Capital | \$10,546,595 |
| Fund 50 – Debt Service | \$17,669,563 |
| TOTAL | \$74,807,853 |

SECTION TWO. Adopt the proposed Three-Year Capital Improvement and Action Plan 2020-2022.

SECTION THREE. The projects scheduled for implementation for Fiscal Year 2019-20 shall be included in the Capital and Operating Budget of the District's Proposed Budget for Fiscal Year 2019-20.

SECTION FOUR. The following transfers are approved and the General Manager or designee is authorized to implement said transfers: \$300,000 from the General Fund Unassigned Fund Balance to the Committed for Promissory Note Fund, and all current and future rental income from 5050 El Camino Real, Los Altos, CA and 240 Cristich Avenue, Campbell, CA

from the General Fund Unassigned Fund Balance to the Committed for Infrastructure Fund, until commencement of construction/remodel activities.

SECTION FIVE. Monies are hereby appropriated in accordance with said budget.

* * * * *

PASSED AND ADOPTED by the Board of Directors of the Midpeninsula Regional Open Space District on _____, 2019 at a regular meeting thereof, by the following vote:

- AYES:**
- NOES:**
- ABSTAIN:**
- ABSENT:**

ATTEST:

APPROVED:

Secretary
Board of Directors

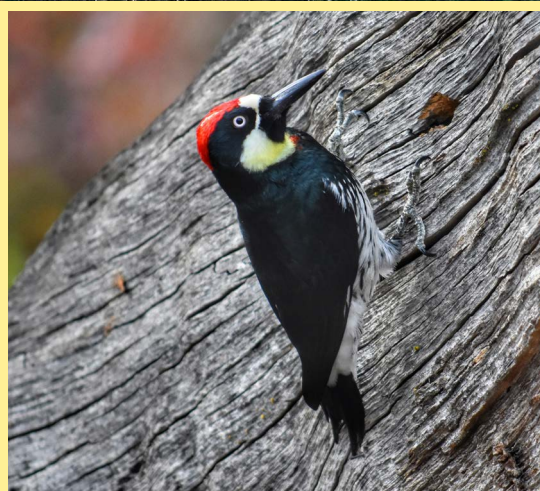
President
Board of Directors

APPROVED AS TO FORM:

General Counsel

I, the District Clerk of the Midpeninsula Regional Open Space District, hereby certify that the above is a true and correct copy of a resolution duly adopted by the Board of Directors of the Midpeninsula Regional Open Space District by the above vote at a meeting thereof duly held and called on the above day.

District Clerk



Midpeninsula Regional Open Space District

Budget and Action Plan 2019-20

ADOPTED JUNE XX, 2019



DRAFT: June 12, 2019



Rancho San Antonio Open Space Preserve by Michelle Yau

FRONT COVER PHOTO CREDITS

Top: Sierra Azul Open Space Preserve by Carol Daniels

Lower Left: Cooley Landing Education Center by John Green

Lower Middle: Rancho San Antonio Open Space Preserve by Donna Eck

Lower Right: Bear Creek Redwoods Open Space Preserve by Alisha Laborico

Table of Contents

1 SECTION I: INTRODUCTION

- 2 General Manager’s Transmittal
- 3 Board of Directors | Management
- 6 Strategic Plan Goals and Objectives
- 7 Regional Map
- 8 Board Resolution
- 10 Organizational Chart
- 11 About Us
- 12 Demographics

15 SECTION II: BUDGET SUMMARY AND OVERVIEW

- 16 Budget Summary and Overview
- 18 Revenues
- 20 Expenditures
- 24 Staffing
- 27 Hawthorns Fund
- 28 Measure AA Projects
- 30 Vision Plan
- 32 Debt Service
- 37 Fund Balance
- 38 Delivering on the Mission
- 39 Grants Program
- 40 Climate Action Plan
- 41 Budget Process
- 42 Financial Policies

45 SECTION III: CAPITAL IMPROVEMENT AND ACTION PLAN

- 46 Capital Improvement and Action Plan Overview
- 51 Land Acquisition and Preservation
- 71 Natural Resource Protection and Restoration
- 94 Public Access, Education and Outreach
- 124 Infrastructure (Vehicles, Equipment, Facilities) and Other

145 SECTION IV: DEPARTMENT SUMMARIES

- 147 Department Overview
- 148 Administrative Services
- 152 Engineering and Construction
- 156 Office of the General Counsel
- 158 Office of the General Manager
- 160 Land and Facilities Services
- 164 Natural Resources
- 168 Planning
- 172 Public Affairs
- 174 Real Property
- 178 Visitor Services

181 VISION PLAN ACTIONS OVERVIEW

183 GLOSSARY

General Manager's Transmittal

Dear Board of Directors and Midpen Constituents,

I am pleased to present Midpeninsula Regional Open Space District's fiscal year 2019-20 Budget and Action Plan, which reflects a balanced delivery of our mission for the long term.

In its 2012 strategic plan, the Board formalized its desire to elevate natural resource stewardship and public access to the same level as land conservation. With robust participation in an 18-month, science-based vision planning process, the community created a 40-year plan for open space with 54 priority action portfolios, strongly focused on expanding the greenbelt and increasing public access and environmental restoration throughout Midpen preserves. In 2014, voters funded the top 25 priority portfolios by passing Measure AA.

This year, we're celebrating the first five years of progress on these priorities. We've protected an additional 1,515 acres of open space and completed dozens of habitat restoration and public access projects. These projects include opening Mount Umunhum, Lower La Honda Creek and the western area of Bear Creek Redwoods to the public, and extending the Mindego Hill Trail at Russian Ridge. Midpen also reintroduced conservation grazing on 315 acres, supporting sustainable agriculture.

This year's Vision Plan projects include: completing a critical 0.6-mile gap to establish 80 continuous miles of the San Francisco Bay Trail, preserving important coastal, agricultural and watershed lands, preparing design plans for new loop trails in Lower La Honda Creek, initiating site cleanup and rehabilitation of the Bear Creek Redwoods cultural landscape, and completing construction plans to repair the Alpine Road Trail at Coal Creek and the historic White Barn at Deer Hollow Farm in Rancho San Antonio.

Areas of special interest this fiscal year include enhancing wildfire resiliency, supporting sustainable agriculture and broadening our community outreach. We will continue work on reducing the agency's greenhouse gas emissions by 2020, and enhancing climate change resiliency by implementing new forest management strategies, protecting wildlife corridors, reducing wildland fire fuels, and expanding open space to sustain important refugia at different elevations.

Midpen continues to build organizational capacity to efficiently and effectively deliver on these public commitments. Internally over the past few years, we have restructured, developed a new project delivery process, implemented a project tracking system, and expanded our engineering and construction expertise. We are updating our business systems and databases, bringing new staff facilities online, and expanding our capacity for interpretive programming, natural resource stewardship, field data collection, grants and contract management.

The fiscal year 2019-20 Budget and Action Plan includes capital expenditures supporting the delivery of our mission that account for 27 percent of the budget, and the remaining includes salaries and benefits (34 percent), services and supplies (15 percent) and annual debt service obligations (24 percent). Annual revenues are projected at \$64.4 million, with bond reimbursements (\$8.9 million) and other funding sources (\$2.2 million) balancing a budget of \$74.8 million.

Property tax revenue growth from a robust economy and increasing assessed values continue to strengthen the agency's financial base. As Midpen opens new areas, engages new partners, and grows our interpretive and educational programs, public awareness, participation and appreciation of our mission is magnified. We're poised to take on this new wave of work and to expand our diverse coalitions to further leverage our resources and accomplish even more into the future.

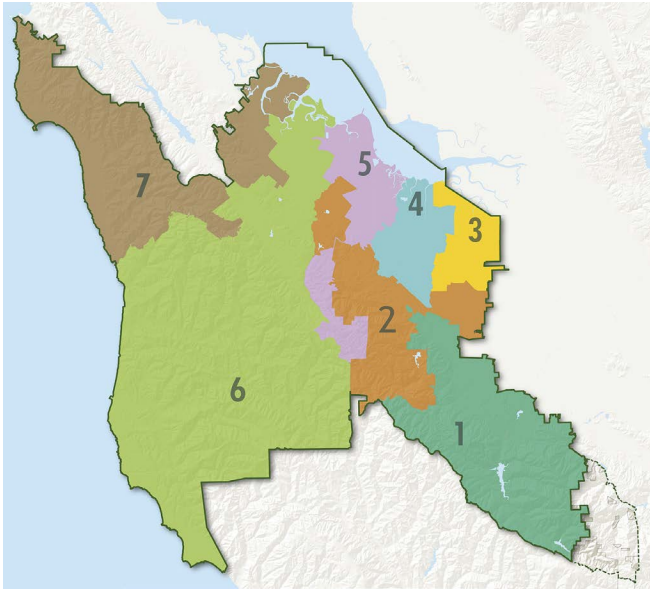


Respectfully submitted,

A handwritten signature in black ink that reads "Ana M. Ruiz". The signature is fluid and cursive.

Ana Maria Ruiz
General Manager

Board of Directors | Management



District Wards



Left to right: Zoe Kersteen-Tucker, Curt Riffle, Yoriko Kishimoto, Jed Cyr, Karen Holman, Larry Hassett, Pete Siemens.

| | |
|---|--|
| Pete Siemens— Board President | Ward 1: Cupertino, Los Gatos, Monte Sereno, Saratoga |
| Yoriko Kishimoto— Board Treasurer | Ward 2: Cupertino, Los Altos, Los Altos Hills, Palo Alto, Stanford, Sunnyvale |
| Jed Cyr | Ward 3: Sunnyvale |
| Curt Riffle | Ward 4: Los Altos, Mountain View |
| Karen Holman— Board Vice President | Ward 5: East Palo Alto, Menlo Park, Palo Alto, Stanford |
| Larry Hassett | Ward 6: Atherton, La Honda, Loma Mar, Menlo Park, Pescadero, Portolla Valley, Redwood City, San Gregorio, Woodside |
| Zoe Kersteen-Tucker— Board Secretary | Ward 7: El Granada, Half Moon Bay, Montara, Moss Beach, Princeton, Redwood City, San Carlos, Woodside |

Executive Management

Ana María Ruiz—General Manager
 Hilary Stevenson—General Counsel
 Mike Foster—Controller

Susanna Chan—Assistant General Manager/Project Planning and Delivery
 Brian Malone—Assistant General Manager/Visitor and Field Services
 Stefan Jaskulak—Chief Financial Officer/Director of Administrative Services

Mission Statement

The mission of the Midpeninsula Regional Open Space District is to acquire and preserve a regional greenbelt of open space land in perpetuity, protect and restore the natural environment, and provide opportunities for ecologically sensitive public enjoyment and education.

Budget Document Preparation

Carmen Narayanan–Budget and Analysis Manager

Elissa Martinez–Management Analyst

Lupe Hernandez–Management Analyst

Management Team

Matthew Anderson–Visitor Services

Candice Basnight–Human Resources

Casey Hiatt–Information Systems and Technology

Michael Jurich–Land and Facilities Services

Kirk Lenington–Natural Resources

Jason Lin–Engineering and Construction

Jane Mark–Planning

Carmen Narayanan–Budget and Analysis

Korrine Skinner–Public Affairs

Maria Soria–General Manager’s Office

Hilary Stevenson–General Counsel’s Office

Andrew Taylor–Finance

Mike Williams–Real Property

Jennifer Woodworth–District Clerk



Bear Creek Redwoods Open Space Preserve by Nathan Cai



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Midpeninsula Regional Open Space District
California**

For the Fiscal Year Beginning

July 1, 2018

Christopher P. Morill

Executive Director

*California Society of
Municipal Finance Officers*

Certificate of Award

Excellence Award

Fiscal Year 2018-2019 Operating Budget

Presented to the

Midpeninsula Regional Open Space District

For meeting the criteria established to achieve the CSMFO Excellence Award in Budgeting

January 4, 2019



Margaret Moggia

Margaret Moggia
CSMFO President

Sara J. Roush

Sara Roush, Chair
Recognition Committee

Dedicated Excellence in Municipal Financial Reporting

FY2019-20 Strategic Plan Goals and Objectives

The Strategic Plan was adopted by the Board of Directors in September 2011 and is updated annually based on the results of an environmental scan. The FY2019-20 Strategic Plan provides high-level direction for the annual Action Plan and Budget.

GOAL 1 Promote, establish, and implement a regional environmental protection vision with partners

Objective 1 – Continue implementation of the District’s Vision Plan and communicate progress on projects through reporting results and building partner relationships

Objective 2 – Build and strengthen diverse partnerships to implement a collaborative and science-based approach to environmental protection on the Peninsula, South Bay and San Mateo Coast

Objective 3 – Build and strengthen relationships with legislators to advocate environmental protection goals

Objective 4 – Take a regional leadership role in promoting the benefits of open space and sustainable agriculture

Objective 5 – Expand regional climate change resiliency and adaptation to preserve healthy natural systems

Objective 6 – Work with fire agencies and surrounding communities to strengthen the prevention of, preparation for and response to wildland fires

GOAL 2 Connect people to open space and a regional environmental protection vision

Objective 1 – Communicate the purpose of the regional environmental protection vision

Objective 2 – Refine and implement a comprehensive public outreach strategy, including the engagement of diverse communities and enhanced public education programs

Objective 3 – Expand opportunities to connect people to their public open space preserves consistent with an environmental protection vision

GOAL 3 Strengthen organizational capacity to fulfill the mission

Objective 1 – Provide the necessary resources, tools, and infrastructure, including technology upgrades and capacity building

Objective 2 – Continuously improve recent process and business model changes to effectively and efficiently deliver Vision Plan projects and the District’s ongoing functions

Objective 3 – Reflect the changing community we serve in the District’s visitors, staff, volunteers, and partners

Objective 4 – Build state of readiness for potential disruptions by completing a risk assessment and creating a business continuity plan

GOAL 5 Position the District for long-term financial sustainability to fulfill the District’s mission on behalf of the public

Objective 1 – Continue to engage constituents for bond sales and via the work of the Bond Oversight Committee –“Promises made, promises kept.”

Objective 2 – Pursue discretionary funding opportunities and partnerships to augment operating, capital, and bond funding sources

Objective 3 – Ensure discretionary funding opportunities are available and successful through advocacy and education

Objective 4 – Ensure large capital expenses are evaluated within the long-term financial model and remain financially sustainable

Objective 5 – Ensure land acquisitions, including associated public access and land management costs, are evaluated within the long-term financial model and remain financially sustainable

Midpeninsula Regional Open Space District



Preserve

Protect

Restore

Educate

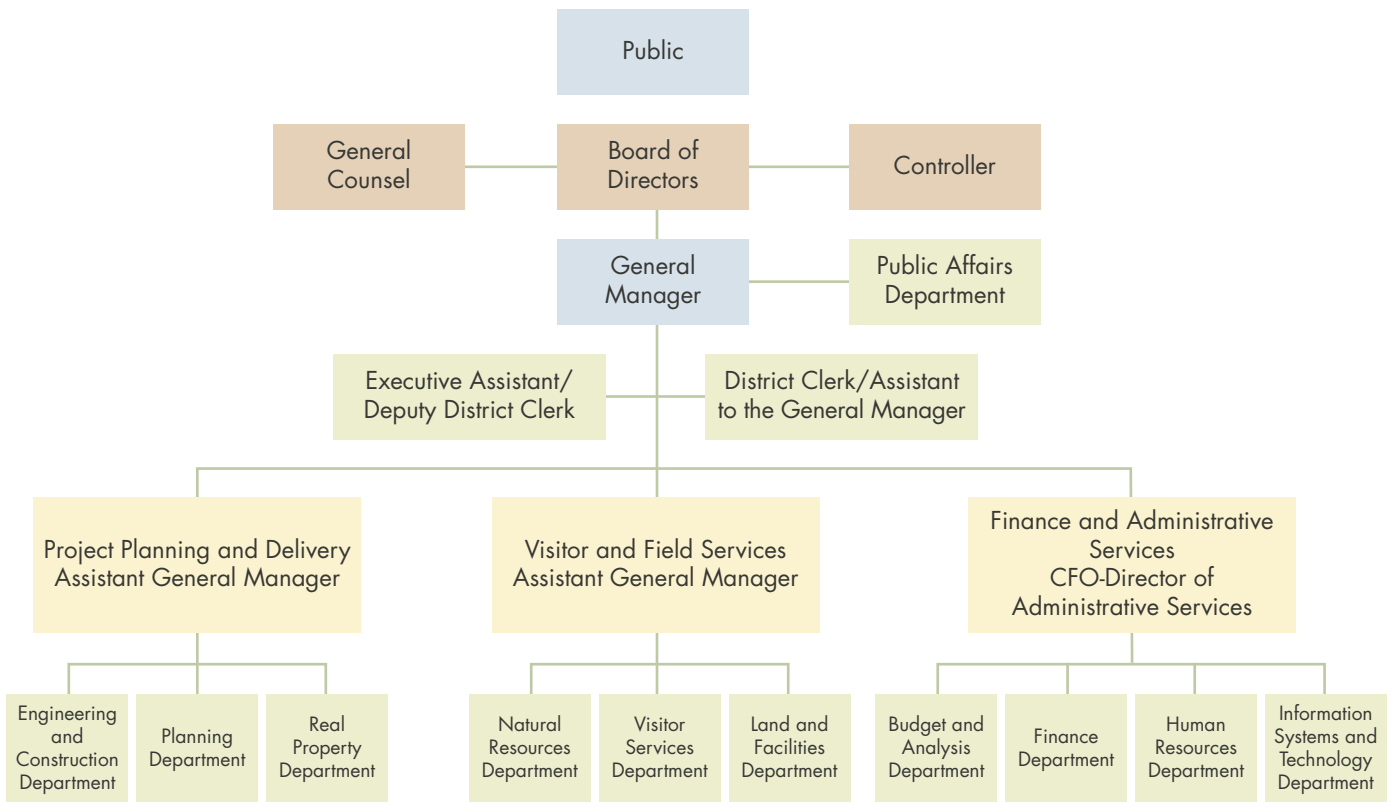
Enjoy



- | | | | | |
|----------------------------|---------------------|----------------------------|--|------------------|
| 1 Bear Creek Redwoods | 7 La Honda Creek | 13 Pulgas Ridge | 19 Sierra Azul | 25 Tunitas Creek |
| 2 Coal Creek | 8 Long Ridge | 14 Purisima Creek Redwoods | 20 Skyline Ridge | 26 Windy Hill |
| 3 El Corte de Madera Creek | 9 Los Trancos | 15 Rancho San Antonio | 21 St. Joseph's Hill | |
| 4 El Sereno | 10 Miramontes Ridge | 16 Ravenswood | 22 Stevens Creek Shoreline Nature Area | |
| 5 Foothills | 11 Monte Bello | 17 Russian Ridge | 23 Teague Hill | |
| 6 Fremont Older | 12 Picchetti Ranch | 18 Saratoga Gap | 24 Thornewood | |

Resolution No. 19-XX

Organizational Chart



Midpen At-a-Glance



Founded in 1972



63,927 Acres
(as of June 2019)



243 Miles of Trails



26 Preserves



182.95 Full-Time
Employees



Over 2 Million
Visitors Per Year



\$74.8 Million
Budget



760,000
Residents

About Us

HISTORY

The late 1960s was a time of rapid growth in the Bay Area. As tract housing and commercial development began to dominate the “Valley of Heart’s Delight,” concern for the preservation of the Midpeninsula’s irreplaceable foothill and bayland natural resources mounted among open space advocates. Through the determined and heart-felt efforts of local conservationists, the Midpeninsula Regional Open Space District (Midpen) was created when the Measure R Room to Breathe Initiative passed in 1972.

Midpen was founded in 1972 as an independent special district to preserve the regional greenbelt in northwestern Santa Clara County. The voters expanded the District boundary in 1976 to include southern San Mateo County and again in 1992, to add a small portion of Santa Cruz County. In 2004, through the Coastside Protection Program, the District was extended to the Pacific Ocean in San Mateo County.

GOVERNANCE

Midpen is governed by a seven-member elected board of directors. Each board member is elected to serve a four-year term and represents a geographic ward of approximately equal populations. The Board holds its regular public meetings on the second and fourth Wednesdays of each month at 7 p.m., at the Midpen administrative office: 330 Distel Circle, Los Altos, CA.

STAFFING

The staff currently includes over 180 employees in 11 departments: Budget and Analysis, Engineering and Construction, Finance, Human Resources, Information Systems and Technology, Land and Facilities Services, Natural Resources, Planning, Public Affairs, Real Property, and Visitor Services.

SERVICES

Midpen’s purpose is to create a regional greenbelt of unspoiled public open space lands in order to permanently protect the area’s natural resources and to provide for public use and enjoyment. Midpen has preserved over 63,000 acres of public land and manages 26 open space preserves. The District boundary extends from San Carlos to Los Gatos and to the Pacific Ocean from south of Pacifica to the Santa Cruz County line. The boundary includes approximately 200 square miles of Santa Clara County, 350 square miles of San Mateo County and 2.6 square miles of Santa Cruz County.

Midpen open space preserves are generally kept in a natural condition in order to best protect the environment and wildlife habitat, and are developed with only the amenities needed to provide low-intensity recreation. Ranging from 55 to over 19,000 acres, 24 preserves are open to the public free of charge, 365 days a year. Our estimated annual 2 million visitors will find over 243 miles of trails, ranging from easy to challenging terrain. In addition to open spaces and hiking trails, special amenities include a backpacking camp, nature center, historic farm and a winery.

Midpen’s open space preserves offer a great variety of environments, wildlife habitats and plant life. Preserves include redwood, oak, and fir forests, chaparral-covered hillsides, riparian corridors, grasslands, and wetlands along the San Francisco Bay. These lands provide critical habitat for mountain lion, bobcat, coyote, deer, golden eagle, red-legged frog, California newt, Coho salmon and different varieties of wildflower.

For more information about Midpen, visit our website at www.openspace.org.

Demographics and Economic Statistics

The following is economic and demographic information on Santa Clara and San Mateo Counties, representing the majority of Midpen's constituency. Because Midpen does not receive property tax revenue from the small amount of Santa Cruz County land that it holds, information on Santa Cruz County is not included.

Demographics and Economic Statistics Last Ten Fiscal Years

County of Santa Clara

| Fiscal Year | Population ¹ | Personal Income ² (in millions) | Per Capita Personal Income ² | Median Age ³ | School Enrollment ⁴ | County Unemployment Rate ⁵ |
|-------------|-------------------------|---|---|-------------------------|--------------------------------|---------------------------------------|
| 2009 | 1,857,621 | \$99,550 | 55,781 | 36.2 | 259,800 | 8.7% |
| 2010 | 1,880,876 | 109,495 | 61,289 | 35.8 | 265,643 | 10.5% |
| 2011 | 1,797,375 | 120,376 | 66,366 | 36.0 | 266,256 | 9.6% |
| 2012 | 1,816,486 | 133,912 | 72,704 | 36.2 | 270,109 | 8.2% |
| 2013 | 1,842,254 | 136,118 | 72,754 | 36.4 | 273,701 | 6.8% |
| 2014 | 1,868,558 | 149,717 | 78,955 | 36.6 | 276,175 | 5.2% |
| 2015 | 1,889,638 | 165,323 | 86,141 | 36.8 | 276,689 | 4.3% |
| 2016 | 1,927,888 | 178,029 | 92,168 | 36.8 | 274,948 | 3.9% |
| 2017 | 1,938,180 | 190,002 | 98,032 | * | 273,264 | 3.4% |
| 2018 | 1,956,958 | * | * | * | 272,132 | 2.9% |

County of San Mateo

| Calendar Year | Population ¹ | Personal Income ² (in millions) | Per Capita Personal Income ² | Median Age ³ | School Enrollment ⁴ | County Unemployment Rate ⁵ |
|---------------|-------------------------|---|---|-------------------------|--------------------------------|---------------------------------------|
| 2009 | 713,617 | 50,175 | 70,311 | 38.9 | 89,971 | 8.9% |
| 2010 | 719,951 | 53,084 | 73,739 | 39.3 | 91,371 | 8.5% |
| 2011 | 729,425 | 58,228 | 79,872 | 39.4 | 92,097 | 7.9% |
| 2012 | 740,738 | 65,167 | 87,986 | 39.6 | 93,674 | 6.8% |
| 2013 | 750,489 | 65,656 | 87,501 | 39.3 | 93,931 | 5.6% |
| 2014 | 758,581 | 71,111 | 93,672 | 39.4 | 94,567 | 4.3% |
| 2015 | 759,155 | 78,607 | 102,516 | 39.8 | 95,187 | 3.5% |
| 2016 | 765,895 | 82,046 | 106,615 | 39.5 | 95,502 | 3.2% |
| 2017 | 770,203 | 87,486 | 113,410 | * | 95,620 | 2.9% |
| 2018 | 774,155 | * | * | * | 95,155 | 2.5% |

*Information not available

Data Sources

¹State of California Department of Finance

²U.S. Department of Commerce Bureau of Economic Analysis

³U.S. Census Bureau, American Community Survey

⁴State of California Department of Education

⁵State of California Employment Development Department, Labor Market Division

Notes: Starting fiscal year (FY) 2015-16, Midpen changed from a fiscal year end date of March 31st to June 30th. As a result, FY2015-16 is a fifteen (15) month period rather than a twelve (12) month period.

Principal Employers Most Current Year and Nine Years Ago

County of Santa Clara

| Employer | 2018 | | | 2009 | | |
|-----------------------------------|----------------------------------|------|--------------------------------|----------------------------------|------|--------------------------------|
| | Number of Employees ¹ | Rank | Percentage of Total Employment | Number of Employees ² | Rank | Percentage of Total Employment |
| Apple Computer, Inc. | 25,000 | 1 | 2.44% | 10,000 | 3 | 1.23% |
| Alphabet/Google Inc. | 20,000 | 2 | 1.95 | * | | * |
| County of Santa Clara | 18,806 | 3 | 1.84 | * | | * |
| Stanford University | 16,919 | 4 | 1.65 | * | | * |
| Cisco Systems Inc. | 14,120 | 5 | 1.38 | 13,000 | 1 | 1.60% |
| Kaiser Permanente | 12,500 | 6 | 1.22 | 5,000 | 10 | 0.61% |
| Stanford Healthcare | 10,034 | 7 | 0.98 | 5,500 | 8 | 0.68% |
| Tesla Motors Inc. | 10,000 | 8 | 0.98 | * | | |
| Intel Corporation | 8,450 | 9 | 0.83 | 5,000 | 9 | 0.61% |
| City of San Jose | 6,159 | 10 | 0.60 | * | | |
| Lockheed Martin Space Systems Co. | * | | * | 10,400 | 2 | 1.28% |
| Intuit, Inc. | * | | * | 8,000 | 4 | 0.98% |
| IBM Corporation | * | | * | 7,500 | 5 | 0.94% |
| Hewlett-Packard Co. | * | | * | 7,000 | 6 | 0.86% |
| KLA-Tencor Corporation | * | | * | 6,200 | 7 | 0.76% |
| Total | 141,988 | | 13.87% | 77,750 | | 9.55% |

County of San Mateo³

| Employer | 2017 ⁴ | | | 2009 | | |
|--------------------------------------|----------------------------------|------|--------------------------------|----------------------------------|------|--------------------------------|
| | Number of Employees ¹ | Rank | Percentage of Total Employment | Number of Employees ² | Rank | Percentage of Total Employment |
| United Airlines | 12,000 | 1 | 2.474% | * | | * |
| Genentech Inc. | 11,000 | 2 | 2.51 | 8,800 | 1 | 2.60% |
| Facebook Inc. | 7,091 | 3 | 1.62 | * | | * |
| Oracle Corp. | 6,781 | 4 | 1.55 | 5,642 | 2 | 1.66% |
| County of San Mateo | 5,485 | 5 | 1.25 | 5,179 | 3 | 1.53% |
| Gilead Sciences Inc. | 3,900 | 6 | 0.89 | 1,480 | 10 | 0.44% |
| Visa U.S.A. Inc. | 3,500 | 7 | 0.80 | * | | * |
| Electronic Arts Inc. | 2,367 | 8 | 0.54 | 2,000 | 6 | 0.59% |
| Robert Half International Inc. | 1,790 | 9 | 0.41 | * | | * |
| YouTube LLC | 1,700 | 10 | 0.39 | * | | * |
| Kaiser Permanente | * | | * | 3,790 | 4 | 1.12% |
| Mills-Peninsula Health Services | * | | * | 2,500 | 5 | 0.74% |
| United States Postal Service | * | | * | 1,964 | 7 | 0.58% |
| San Mateo Community College District | * | | * | 1,800 | 8 | 0.53% |
| SLAC National Accelerator Laboratory | * | | * | 1,650 | 9 | 0.49% |
| Total | 55,614 | | 12.70% | 34,805 | | 10.28% |

*Information not available

Data Sources

¹Silicon Valley Business Journal, July 27, 2018

²County of Santa Clara Finance Department. FY2008-09 CAFR

³San Francisco Business Times – 2018 Book of Lists and California Employment Development Department

⁴Latest information available for principal employers in the County of San Mateo



Section II

Budget Summary and Overview



Russian Ridge Open Space Preserve by Samantha Tan

Budget Summary and Overview

The Midpeninsula Regional Open Space District's Proposed Fiscal Year (FY) 2019-20 Budget reflects Midpen's priorities established by the Board of Directors in December 2018 as part of its annual Strategic Plan update. Based upon these priorities, staff prepared the FY2019-20 Proposed Three-Year Capital Improvement and Action Plan (included in Section III) for Board approval. Subsequently, staff developed a detailed budget by department and fund which are included in Budget Summary and Overview (Section II) and Department Summaries (Section IV).

FY2019-20 FINANCIAL OVERVIEW

Midpen's budget is comprised of the operating and capital budgets, land acquisition, and debt service, which are funded by five distinct funds:

Fund 10: General Fund Operating. This includes personnel costs, routine operational and maintenance expenses, debt service, and non-capital projects.

Fund 20: Hawthorns Endowment. This fund may only be used for expenses required to maintain the value of the property gifted to Midpen by the Woods family.

Fund 30: Measure AA Capital. Only capital projects and land acquisitions included in the top 25 priority Project Portfolios in the Vision Plan are eligible for Measure AA funding.

Fund 40: General Fund Capital. This includes vehicles and equipment, facilities, and non-Measure AA capital projects and land acquisitions.

Fund 50: Debt Service Fund. This includes payments on all Midpen-issued debt, both public and private.

Compared to most city and county government agencies, Midpen's operating budget accounts for a much lower percentage of the total budget (49%), reflecting the organization's focus on project delivery. Capital projects and land acquisition account for 27% of the budget and debt service totals almost 24%.

The following table breaks out the revenue and expenses by fund. Each fund has either a balanced budget for FY2019-20 or a positive change in fund balance.

FY2019-20 Budget by Fund

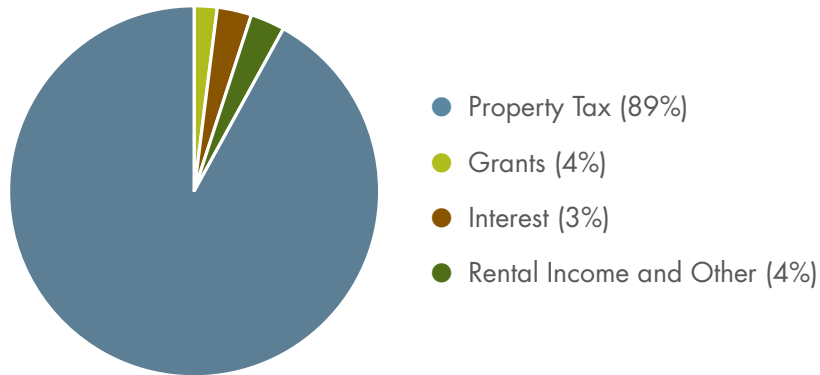
| FY2019-20 Change in Fund Balance | Fund 10 General Fund | Fund 20 Hawthorns | Fund 30 Measure AA Capital | Fund 40 General Fund Capital | Fund 50 Debt Service | Total |
|--|-------------------------|----------------------|----------------------------------|------------------------------------|-------------------------|---------------------|
| Revenue | | | | | | |
| Property Tax Revenues | \$52,055,000 | | | | \$5,435,350 | \$57,490,350 |
| Grants (Awarded) | 296,300 | | 2,108,421 | | | 2,404,721 |
| Interest Income | 1,078,000 | 39,000 | | | 874,000 | 1,991,000 |
| Rental Income | 1,331,773 | | | | | 1,331,773 |
| Rental Income (5050 El Camino Real) | 729,105 | | | | | 729,105 |
| Rancho San Antonio Agreement | 379,157 | | | | | 379,157 |
| Miscellaneous | 100,000 | | | | | 100,000 |
| Total Revenues | 55,969,335 | 39,000 | 2,108,421 | 0 | 6,309,350 | 64,426,106 |
| Other Funding Sources | | | | | | |
| Bond Reimbursements | | | 7,039,226 | 1,846,720 | | 8,885,946 |
| Hawthorns Funds | | 101,200 | | | | 101,200 |
| Bond/Debt Service Premium | | | | | 1,632,923 | 1,632,923 |
| Restricted Fund Transfer | | | 300,000 | | | 300,000 |
| Assigned Fund Balance Transfers | | | 0 | 924,450 | | 924,450 |
| Committed for Infrastructure Transfer | (729,105) | | | | | (729,105) |
| General Fund Transfers | (18,172,800) | | | 7,775,425 | 10,397,375 | |
| Total Other Funding Sources | (18,901,905) | 101,200 | 7,339,226 | 10,546,595 | 12,030,298 | 11,115,414 |
| Grand Total: Revenues & Other Funding Sources | 37,067,430 | 140,200 | 9,447,647 | 10,546,595 | 18,339,648 | 75,541,520 |
| Expenses | | | | | | |
| Operating | 37,475,545 | 92,200 | | | | 37,567,745 |
| Labor Reimbursement | (471,697) | | | | | (471,697) |
| Capital | | 48,000 | 9,447,647 | 10,546,595 | | 20,042,242 |
| Debt Service (General Fund Debt) | | | | | 10,397,375 | 10,397,375 |
| Debt Service (Measure AA Debt) | | | | | 7,272,188 | 7,272,188 |
| Total Expenses | \$37,003,848 | \$140,200 | 9,447,647 | \$10,546,595 | \$17,669,563 | \$74,807,853 |
| Change in Fund Balance | \$63,582 | \$0 | \$0 | \$0 | \$670,085 | \$733,667 |

Revenues

Midpen's FY2019-20 revenue estimate totals \$64.4 million with the vast majority, 89% or \$57.5 million, coming from property tax receipts. This represents an increase of 6% from the prior year and reflects the continued robust real estate market in the San Francisco Bay Area.

Other sources of revenue include grants; rental income from leased properties, which includes residences and land for agriculture or grazing; income from the County of Santa Clara for the operation and maintenance of Rancho San Antonio County Park; and interest income. The chart below provides a breakdown of projected FY2019-20 revenue by source.

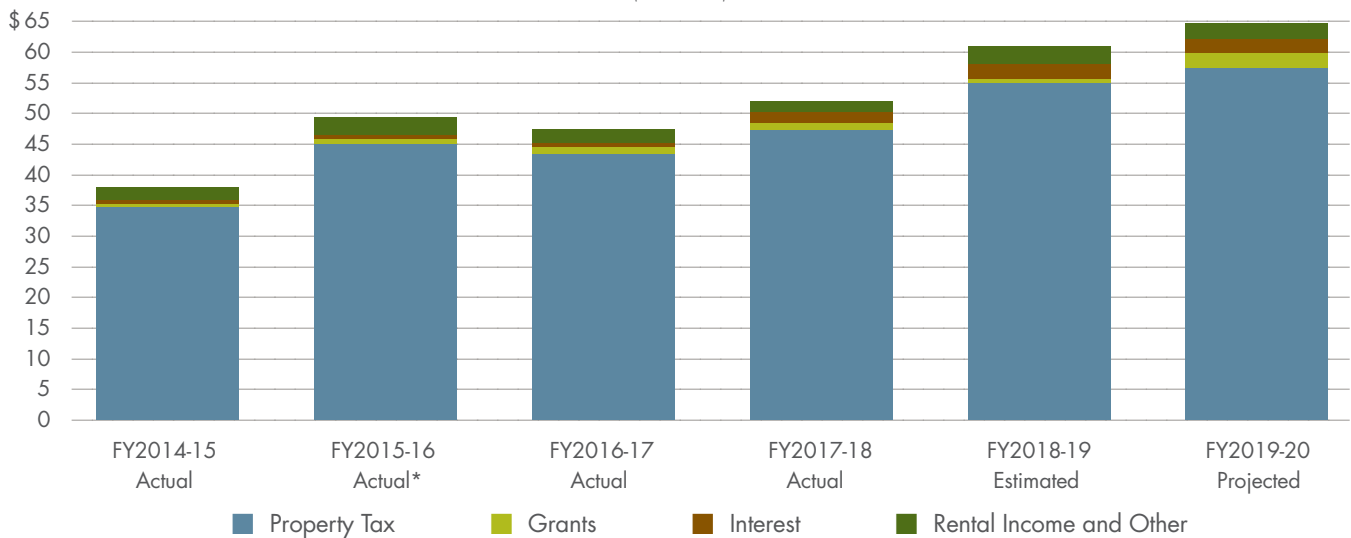
FY2019-20 Revenue by Source



| | Property Tax | Grants | Interest | Rental Income and Other | Total |
|---------|--------------|-------------|-------------|-------------------------|--------------|
| Amount | \$57,490,350 | \$2,404,721 | \$1,991,000 | \$2,540,035 | \$64,426,106 |
| Percent | 89% | 4% | 3% | 4% | 100% |

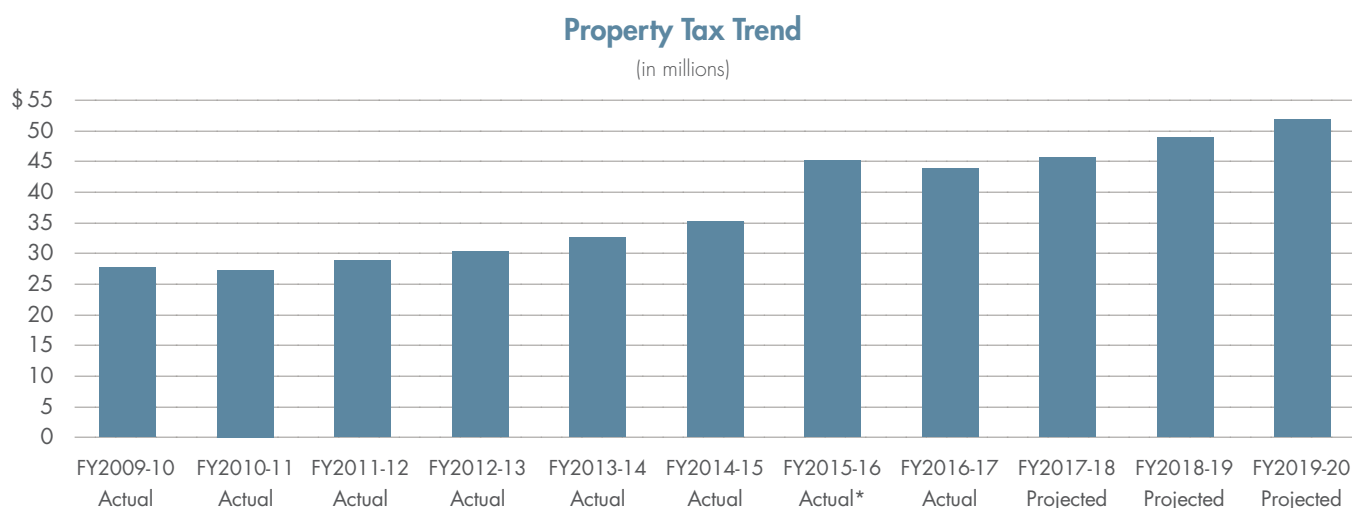
Total Revenue Trend

(in millions)



*FY2015-16 reflects 15 months of revenue due to changing the fiscal year start from April 1 to July 1.

Property taxes continue to grow as both residential and commercial property markets experience strong demand. To a large degree, this is the result of the ongoing strength and expansion of the Silicon Valley region's economy and the need to expand commercial facilities to accommodate the increased workforce. The following graph depicts the historical and projected trend for general fund property tax revenues (excluding Measure AA ad valorem levy for debt service).



*FY2015-16 reflects 15 months of revenue due to changing the fiscal year start from April 1 to July 1.

Silicon Valley and the Peninsula continue to see high real estate prices where demand for housing exceeds supply. Correspondingly, property tax revenues are projected to have a healthy growth rate of 3.5% annually for the next three years. The primary factors used in the projection of revenues are historical growth in assessed valuation and new construction information, which are provided by the County Assessors' offices in San Mateo and Santa Clara counties.

2016-2020 General Fund Tax Revenue

| | Actual FY2016 | Actual FY2017 | Actual FY2018 | Budget FY2019 | Estimated FY2019 | Budget FY2020 | % Increase* |
|---------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-------------|
| Santa Clara County | | | | | | | |
| Current Secured | \$23,304,000 | \$25,277,000 | \$27,254,000 | \$29,155,000 | \$29,271,000 | \$31,173,000 | 6.5% |
| Current Unsecured | 1,787,000 | 1,747,000 | 1,860,000 | 2,086,600 | 1,934,000 | 1,983,000 | 2.5% |
| Total Santa Clara County | 25,091,000 | 27,024,000 | 29,114,000 | 31,241,600 | 31,205,000 | 33,156,000 | 6.3% |
| San Mateo County | | | | | | | |
| Current Secured | 11,126,000 | 12,039,000 | 13,008,000 | 13,938,600 | 14,049,000 | 15,102,000 | 7.5% |
| Current Unsecured | 523,000 | 515,000 | 544,000 | 551,800 | 647,000 | 667,000 | 3.1% |
| Prior Taxes | (7,000) | (14,000) | 0 | 0 | 0 | 0 | 0.0% |
| Total San Mateo County | 11,642,000 | 12,540,000 | 13,552,000 | 14,490,400 | 14,696,000 | 15,769,000 | 7.3% |
| Supplement + HOPT | 1,429,000 | 1,578,000 | 1,598,000 | 1,364,000 | 1,566,000 | 1,472,000 | -6.0% |
| Redevelopment | 1,302,000 | 1,148,000 | 1,477,000 | 1,217,000 | 1,625,000 | 1,658,000 | 2.0% |
| Total Tax Revenue | \$39,464,000 | \$42,290,000 | \$45,741,000 | \$48,313,000 | \$49,092,000 | \$52,055,000 | 6.0% |

*Percentage increase compares Budget FY2020 to Forecast FY2019.

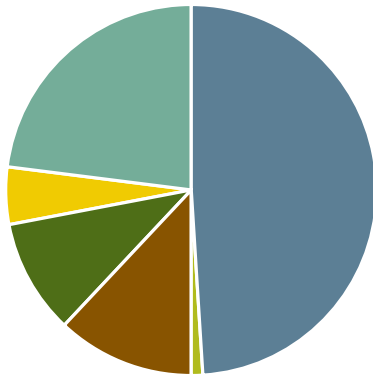
Expenditures

Midpen's FY2019-20 budget totals \$71 million (\$74.8 million inclusive of the one-time land acquisition), reflecting increased capital expenditures as the organization continues implementation of Measure AA funded projects, and the addition of a net of 3.5 positions to deliver projects and continue the organizational build-out outlined in the Financial and Operational Sustainability Model (FOSM). The net total budget increase is 11%, exclusive of the one-time land acquisition.

The following table and chart provide a summary of the FY2019-20 budget by fund.

| Midpen Budget By Funding Source | FY2017-18 Actuals | FY2018-19 Amended Budget | FY2019-20 Proposed Annual Budget | \$ Change From FY2018-19 Amended Budget | % Change From FY2018-19 Amended Budget |
|---|---------------------|--------------------------|----------------------------------|---|--|
| Fund 10–General Fund Operating | \$27,418,768 | \$33,485,935 | \$37,003,848 | \$3,517,913 | 11% |
| Fund 20–Hawthorns Fund | 40,412 | 53,500 | 140,200 | 86,700 | 162% |
| Fund 30–MAA Land/Capital | 12,038,108 | 10,480,082 | 9,447,647 | (1,032,435) | -10% |
| Fund 40–General Fund Land/Capital | 2,479,760 | 4,454,184 | 6,746,595 | 2,292,411 | 53% |
| Fund 50–Debt Service | 12,605,796 | 15,670,990 | 17,669,563 | 1,998,573 | 13% |
| Subtotal Midpen Budget | 54,582,844 | 64,144,691 | 71,007,853 | 6,863,162 | 11% |
| Fund 40–General Fund Land/Capital One Time Expenses | 3,072,054 | 31,550,100 | 3,800,000 | (27,750,100) | -88% |
| Total Midpen Budget | \$57,654,898 | \$95,694,791 | \$74,807,853 | (\$20,886,938) | -22% |

FY2019-20 Budget by Source

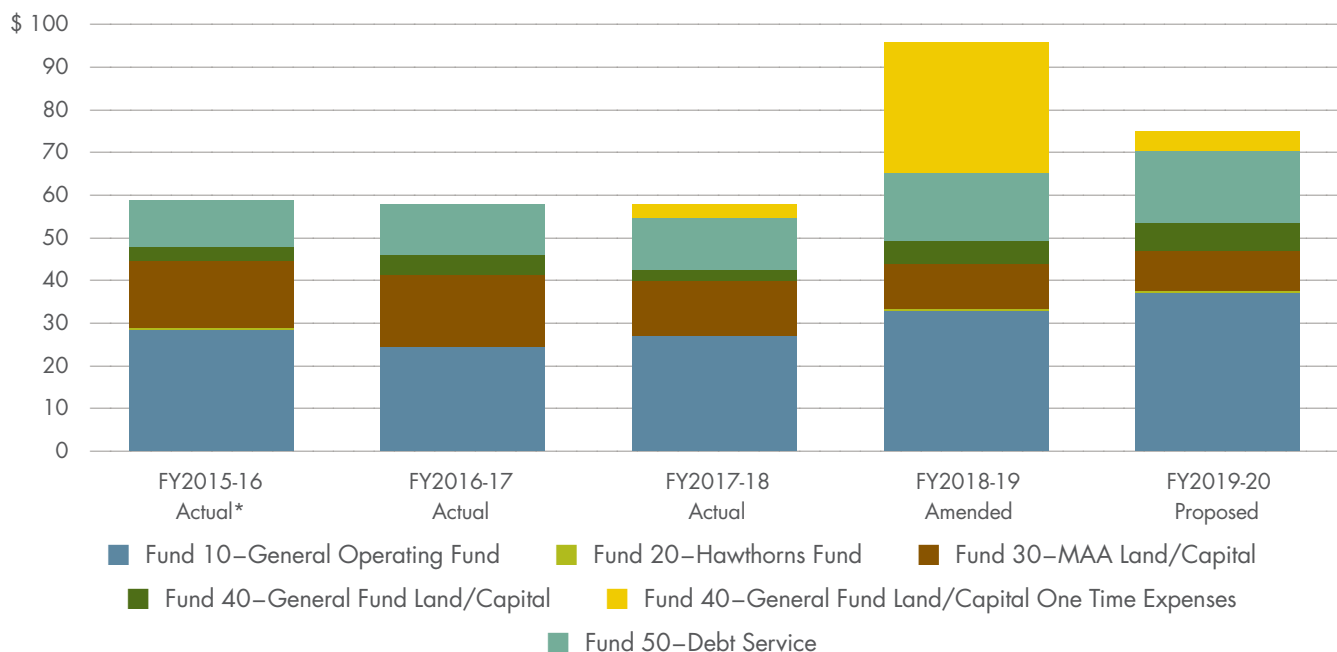


- Fund 10–General Fund Operating (49%)
- Fund 20–Hawthorns Fund (1%)
- Fund 30–Measure AA Land/Capital (12%)
- Fund 40–General Fund Land/Capital (9%)
- Fund 40–General Fund Land/Capital One Time Expenses (5%)
- Fund 50–Debt Service (24%)

The following chart depicts actual and projected expenditures over a five-year period by fund.

Expenditures by Fund

(in millions)



*FY2015-16 reflects 15 months of expenditures due to changing the fiscal year start from April 1 to July 1.

FUND 10 – GENERAL FUND OPERATING

The General Operating Fund increase of 11 percent, or \$3.52 million, includes Salaries and Benefits as well as Services and Supplies. Net Salaries and Benefits represent \$2.25 million of the Fund 10 increase; this is due to budgeting for all currently-approved positions, the annualized cost of new positions added in FY2019-20, combined with cost-of-living adjustments, annual step increases, and changes in the costs of benefits.

Services and Supplies also rose, representing \$1.27 million of the Fund 10 increase. This reflects an increase to overall operating projects expenditures, such as an increase in restoration mitigation costs associated with capital improvement projects like the opening of the Mount Umunhum summit and western area of Bear Creek Redwoods. In addition, the proposed CIAP and Budget includes a substantial increase in total funds and key Action Plan projects to expand Midpen’s efforts in preventing, preparing for, and responding to potential wildland fires.

FUND 20 – HAWTHORNS FUND

The Hawthorns Fund includes funding for fuel reduction, fire clearance work and structures work to prevent future deterioration of historic resources.

FUND 30 – MEASURE AA LAND/CAPITAL

The Measure AA Capital Fund reduction of 10 percent, or \$1.03 million, in projected annual expenses does not represent a reduction in effort on Measure AA projects; it reflects a shift in project phases. Fewer MAA projects are currently in the construction phase. For example, there are over 30 Measure AA projects on the CIAP next year in various stages of planning and construction, while other large projects such as Cooley Landing Interpretive Facilities Design and Implementation and Twin Creeks Land Conservation have largely been expensed.

The Measure AA Capital Fund reduction includes both lower reimbursable labor (-\$400,000) and project expenditures (-\$900,000). If projects such as the Saratoga to the Sea Trail and Ravenswood Bay Trail progress faster than anticipated, MAA funds are available in FY2019-20 to increase the project budget with prior Board approval. The decrease in reimbursable labor is primarily due to the lack of shovel ready trail projects for Midpen’s special projects crews. Midpen will utilize this available special project crews capacity in FY2019-20 to supplement and expand upon the fuel reduction work of the maintenance crews.

Measure AA projects in FY2019-20 include the conservation of important coastal agricultural and watershed lands, the Highway 17 Wildlife and Trail Crossing project, the Bear Creek Redwoods Alma College Site Rehabilitation Plan, the Saratoga-to-the-Sea Regional Trail and the Ravenswood Bay Trail. Additional projects include the Bear Creek Redwoods Landfill Characterization and Remediation and grazing infrastructure improvements. Work will also continue on the Lower La Honda Creek Phase II Trails, Hawthorns Public Access Site Plan, and repairs to the Alpine Road Regional Trail.

FUND 40 - GENERAL FUND LAND/CAPITAL

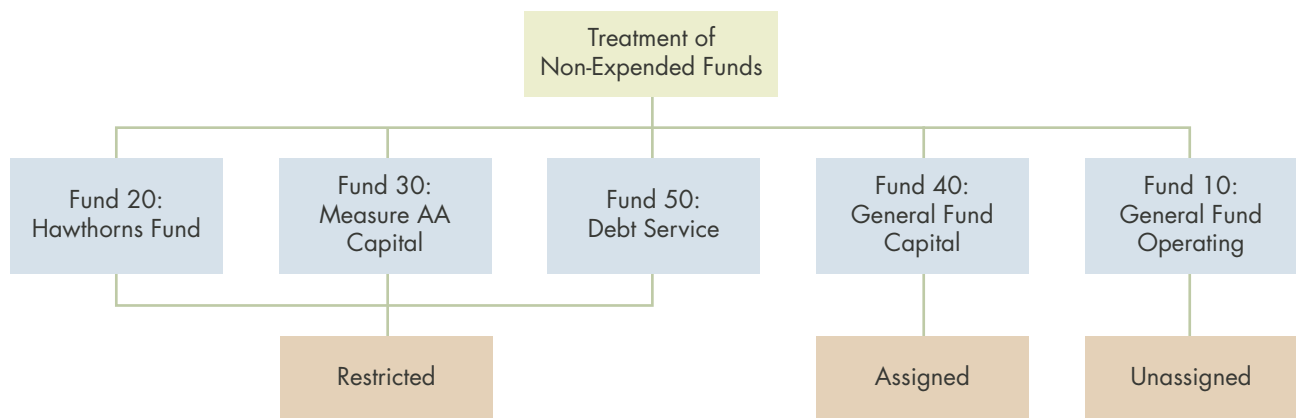
The increase of 53 percent in General Fund Capital (\$2.3 million) is largely driven by projects in support of Measure AA and the Vision Plan. Other projects included in next year’s plan are to improve Midpen’s infrastructure, offices, vehicles and equipment; complete repairs and maintenance on Midpen-owned residences and driveways; improve grazing infrastructure; and demolish unoccupied structures.

Of note, the most expensive project included in General Fund Capital for next year is a coastal acquisition that will preserve important grazing and watershed lands in Vision Plan Portfolio 32: Tunitas Creek: Additional Watershed Preservation and Conservation Grazing. This acquisition is not eligible for Measure AA funding (project lies outside the top 25 Vision Plan Priority Action areas). This project is excluded from the increases to General Fund Capital noted above since it is a one-time land acquisition project.

FUND 50 - DEBT SERVICE FUND

The Debt Service Fund for FY2019-20 increased by approximately \$2 million from FY2018-19, or 13%. Annual debt service principal payments are now due on the recently issued 2018 General Obligation Bonds (Series GO Green Bonds).

Treatment of Non-Expended Funds Flowchart



For FY2019-20, operating expenses are expected to increase at a moderate rate; the inclusion of 3.5 additional net positions supports continued project implementation and delivery of Midpen’s mission to the public.

Consistent with Midpen’s practice over the last three fiscal years, land acquisitions will be budgeted if the transaction has great certainty; otherwise the budget is amended at the time of purchase.

The first table on the next page illustrates the breakdown of the FY2019-20 budget by fund and breaks out the General Fund between salaries and services and supplies. The second table on the next page breaks out the budget by department. Additional budget information can be found on the individual department pages in Section IV.

FY2019-20 Budget by Fund and Expenditure Type

| Midpen Budget by Expenditure Category | FY2017-18 Actuals | FY2018-19 Amended Budget | FY2019-20 Proposed Annual Budget | \$ Change From FY2018-19 Amended Budget | % Change From FY2018-19 Amended Budget |
|--|---------------------|--------------------------|----------------------------------|---|--|
| Salaries and Benefits | \$20,714,676 | \$23,968,255 | \$25,821,535 | \$1,853,280 | 8% |
| Less: MAA Reimbursable Staff Costs | (730,701) | (866,385) | (471,697) | 394,688 | -46% |
| Net Salaries and Benefits | 19,983,975 | 23,101,870 | 25,349,838 | 2,247,968 | 10% |
| Services and Supplies | 7,434,793 | 10,384,065 | 11,654,010 | 1,269,945 | 12% |
| Total Operating Expenditures | 27,418,768 | 33,485,935 | 37,003,848 | 3,517,913 | 11% |
| Hawthorns Operating | 24,277 | 53,500 | 92,200 | 38,700 | 72% |
| Hawthorns Capital | 16,135 | 0 | 48,000 | 48,000 | - |
| Total Hawthorns Expenditures | 40,412 | 53,500 | 140,200 | 86,700 | 162% |
| General Fund Capital (Fund 40) | 1,926,326 | 3,967,184 | 5,911,095 | 1,943,911 | 49% |
| Measure AA Capital (Fund 30) | 8,459,359 | 10,417,082 | 9,434,147 | (982,935) | -9% |
| Total Capital Expenditures | 10,385,685 | 14,384,266 | 15,345,242 | 960,976 | 7% |
| General Fund Land and Associated Costs (Fund 40) | 3,625,488 | 32,037,100 | 4,635,500 | (27,401,600) | -86% |
| Measure AA Land and Associated Costs (Fund 30) | 3,578,749 | 63,000 | 13,500 | (49,500) | -79% |
| Total Land and Associated Costs | 7,204,237 | 32,100,100 | 4,649,000 | (27,451,100) | -86% |
| Debt Service | 12,605,796 | 15,670,990 | 17,669,563 | 1,998,573 | 13% |
| Total Debt Service (Fund 50) | 12,605,796 | 15,670,990 | 17,669,563 | 1,998,573 | 13% |
| Total Midpen Budget | \$57,654,898 | \$95,694,791 | \$74,807,853 | (\$20,886,938) | -22% |

FY2019-20 Budget by Department

| Midpen Budget by Department | FY2017-18 Actuals | FY2018-19 Amended Budget | FY2019-20 Proposed Annual Budget | \$ Change From FY2018-19 Amended Budget | % Change From FY2018-19 Amended Budget |
|--|---------------------|--------------------------|----------------------------------|---|--|
| Administrative Services | \$5,545,099 | \$6,388,642 | \$6,803,459 | 414,817 | 6% |
| Engineering and Construction | 7,117,752 | 8,117,669 | 9,994,698 | 1,877,029 | 23% |
| General Counsel | 598,438 | 616,240 | 752,420 | 136,180 | 22% |
| General Manager | 1,453,468 | 2,599,741 | 2,097,810 | (501,931) | -19% |
| Land and Facilities | 9,884,854 | 12,881,083 | 13,706,416 | 825,333 | 6% |
| Natural Resources | 2,867,380 | 4,601,287 | 5,986,696 | 1,385,409 | 30% |
| Planning | 2,661,652 | 4,216,014 | 3,105,268 | (1,110,746) | -26% |
| Public Affairs | 1,561,633 | 1,810,010 | 2,018,527 | 208,517 | 12% |
| Real Property | 4,891,287 | 1,526,754 | 1,810,593 | 283,830 | 19% |
| Visitor Services | 5,133,102 | 5,716,261 | 7,062,403 | 1,346,142 | 24% |
| Debt Service | 12,918,180 | 15,670,990 | 17,669,563 | 1,998,573 | 13% |
| Total Midpen Budget | 54,582,845 | 64,144,691 | 71,007,853 | 6,863,162 | 11% |
| One Time Expense: Fund 40 Land/Buildings | 3,072,054 | 31,550,100 | 3,800,000 | (27,750,100) | -88% |
| Grand Total: Midpen Budget | \$57,654,898 | \$95,694,791 | \$74,807,853 | (\$20,886,938) | -22% |

Midpen Staffing

Midpen staffing for FY2019-20 is budgeted for 182.95 Full Time Equivalents (FTEs); representing a recommended increase of 3.5 positions over the FY2018-19 amended staffing level of 179.45 FTEs.

Activity since the inception of the Financial and Operational Sustainability Model (FOSM) in 2014 is summarized in the table below. Consistent with the FOSM, the recommended 3.5 net positions are within the agency-wide anticipated total growth numbers. It is important to note that the FOSM projections did not account for the notable rise in visitation levels that Midpen is experiencing with the opening of new preserve areas.

ADMINISTRATIVE SERVICES

Senior Accounting Technician (1 FTE)

This technician's time will be split evenly to support the Grants and Procurement programs. The addition of this position will help increase the amount of grants Midpen has the capacity to apply for as well as assist with the grants reporting, compliance and administration of the grants making program. This position also increases the amount of procurement support provided to staff to enter into consulting and contractor contracts for operating and capital projects, both on-call and standard, and to track draw-downs and status of contracts.

LAND AND FACILITIES

Lead Open Space Technician (1 FTE)

This position will focus on resource management projects and monitor the quality of work completed by outside contractors and partners. As a lead position, the new technician will also allow Midpen to expand our resource management partnerships with outside organizations, including such groups as the San Jose Conservation Corps and AmeriCorps, to complete additional resource management, habitat restoration, and fuel management work. The new technician will also add capacity to complete the mounting mitigation and restoration work resulting from new Measure AA public access projects.

NATURAL RESOURCES

Management Analyst I (1 FTE, net zero)

This position converts the limited term Climate Resiliency Fellow position to a regular position to continue coordination, tracking, and implementation of the Board-approved Climate Action Plan. The analyst will also provide Natural Resources department staff with support in project administration, including interfacing and streamlining contracting, budgeting and accounting practices, and gathering performance metrics, including tracking reductions in operational carbon emissions to reach the Board-approved greenhouse gas reduction goals.

VISITOR SERVICES

Visitor Services Intern (0.5 FTE)

In FY2019-20, the Intern will continue the visitation count survey project that began in 2016. The primary goal will be to estimate annual visitation rates for Midpen preserves and also focus on visitor use for planning purposes and Bear Creek Redwoods Open Space Preserve use. There was no Visitor Services Intern budgeted in FY2018-19.

Interpretive Specialist (1 FTE)

The Board has expressed interest in the expansion of the interpretive and educational programs. The Docent Volunteer Programs Structure Study provided a blueprint to increase the impact and outreach of Midpen docent and volunteer programs. A critical recommendation of the study was an additional position to support the interpretive programs. This position will facilitate improved training, coaching, supporting, and monitoring of the Outdoor Activity Docent and Nature Center Host programs. The addition of professional program staff builds capacity for new program collaborations, partnerships, and program expansion. This position will lead coordination efforts for the outdoor activity interpretive program, including training and coordinating with Docents.

FY2018-19 STAFF CHANGES

In March 2019, the Board approved one new position, Executive Assistant/Legal Secretary (1 FTE). Due to an increase in work complexity and load, this position will serve to maintain staffing levels and quality service in the Legal Department.

An additional temporary position was approved under the General Manager's authority. Due to staff vacancies within Public Affairs, a Public Affairs Specialist II (1 FTE) was approved as a limited-term position; it is partially offset by savings from two vacant positions within the department (an Assistant and an Intern).

FOSM Projections and Staffing Growth

| Business Line | Positions approved through FY2018-19 | FOSM Projected Growth by 2020 | FOSM Projected Growth* between 2020 to 2045 | Recommended New Positions | Remaining FOSM Projected Positions Through 2045 (if new positions are approved) |
|-------------------------------------|--------------------------------------|-------------------------------|---|---------------------------|---|
| Planning and Project Delivery | 10 | 10 to 13 | TBD / 7 | 0 | TBD / 7 |
| Visitor and Field Services | 27 | 20 to 25 | 35 to 43 | 2.5 | 32.5 to 40.5 |
| Finance and Administrative Services | 9 | 9 to 11 | 8 to 10 | 1 | 7 to 9 |
| General Manager's Office | 3 | 2 | 0 | 0 | 0 |
| Total | 49 | 41 to 51 | 43 to 60 | 3.5 | 39.5 to 56.5 |

*Positions through 2045 are cumulative.

Midpen staffing for FY2019-20 is detailed by department in the table below.

Midpen Positions by Department

| Department | FY2015-16 Adopted FTE | FY2016-17 Adopted FTE | FY2017-18 Adopted FTE | FY2018-19 Amended FTE | FY2019-20 Proposed FTE | Change from FY2018-19 Modified |
|------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------|--------------------------------|
| Administration | 18.75 | 24.75 | 24.75 | 26.75 | 27.75 | 1.00 |
| Engineering and Construction | 2.00 | 5.00 | 7.00 | 7.00 | 7.00 | 0.00 |
| General Counsel | 2.50 | 2.50 | 2.50 | 3.50 | 3.50 | 0.00 |
| General Manager | 6.00 | 8.00 | 8.00 | 8.00 | 8.00 | 0.00 |
| Land and Facilities | 0.00 | 51.30 | 55.30 | 56.30 | 57.30 | 1.00 |
| Natural Resources | 10.00 | 11.00 | 12.00 | 12.00 | 12.00 | 0.00 |
| Operations* | 68.30 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Planning | 11.00 | 10.00 | 11.00 | 11.00 | 11.00 | 0.00 |
| Public Affairs | 12.00 | 8.00 | 8.00 | 8.00 | 8.00 | 0.00 |
| Real Property | 4.00 | 5.00 | 5.00 | 5.00 | 5.00 | 0.00 |
| Visitor Services | 0.00 | 39.90 | 39.90 | 41.90 | 43.40 | 1.50 |
| Total FTE | 134.55 | 165.45 | 173.45 | 179.45 | 182.95 | 3.50 |

*The Land and Facilities and Visitor Services departments were formed after the Operations Department was split in FY2015-16.

FUTURE GROWTH IN MIDPEN STAFFING

The FOSM projected growth in Midpen staffing initially from 2014 through 2020 with a second growth phase from 2020 through 2045. Growth from 2014 through 2020 projects a total of up to 51 new positions. Since December 2014, 49 new positions have been approved by the Board. The FOSM also projects growth in Midpen staffing between 2020 and 2045 of up to 57 additional new positions. The above recommendations, if approved by the Board, raise the total new positions to 52.5. If approved, these new positions would be filled between August 2019 and June 2020.

The General Manager will continue to assess capacity needs and gaps in expertise in the coming years as new positions are filled and core functions are reorganized into new departments and programs, in tandem with changes to Board priorities and the pace of upcoming action plans to determine if and when additional positions are merited.

Considering the magnitude of Midpen's restructuring, it is important to spend some time working with the expanded organization to evaluate how the synergies among new "capacities" may provide unanticipated efficiencies and additional revenue. Based on that evaluation and reforecasting Midpen's 30-year financial model, future additional positions would be submitted for Board consideration as part of future budget approvals. Such additional position requests would need to remain consistent with the FOSM projections and be financially sustainable.

MIDPEN COMPENSATION & BENEFITS

Salaries and benefits make up the largest component of expenditures, estimated at 32% of total FY2019-20 expenditures. This category includes all personnel-related costs. Midpen has one represented group: Midpeninsula Regional Open Space District Field Employees Association (FEA). The remaining unrepresented employees are Office, Supervisory and Management Employees (OSM).

Midpen's Board-adopted Classification and Compensation Plan outlines all position titles, step range number (6-59), and salary ranges, and is available on the organization's website.

Midpen contracts with the California Public Employee's Retirement System (CalPERS) for retirement pension benefits. Midpen's retirement formulas are 2.5% @ age 55 for "Classic" members and 2% @ age 62 for "New" members. Staff may participate in optional deferred compensation plans.

Midpen provides health insurance coverage to all its full-time employees and their dependents. The health insurance program is administered by CalPERS where a variety of medical plans are available for the employee's selection. There is also a cash-in-lieu benefit for those who opt out of a medical plan. Additional health benefits include full dental insurance coverage for employees and their eligible dependents (Delta Dental), including 60% orthodontia coverage, and full vision insurance for employees and their dependents (VSP).

Other insurance provided include Life, AD&D, Long Term Disability, supplemental life, SDI, paid family leave and workers compensation. Additional benefits include a Midpen-paid employee assistance program, vacation starting at 15 days per year, 4.5 days of personal leave per year, administrative leave (if eligible), 11 paid holidays and up to 12 days of sick leave per year. Optional benefits that staff may take advantage of include flexible spending plans, commuter check program, tuition reimbursement programs, and supplemental life insurance. In addition, Midpen is a strong advocate for training and provides numerous opportunities for employees throughout the year.

Midpen pays \$350.00 per month toward CalPERS retiree medical. By state law, Midpen pays all retirees the PEMHCA minimum amount of \$119 per month (a lifetime benefit).

Hawthorns Fund

Hawthorns, a 78-acre historic estate named for the flowering hawthorn bushes that once lined its boundary, is one of the last remaining islands of open space in residential Portola Valley. On November 10, 2011, Midpen received a gift of the Hawthorns property and an endowment of \$2,018,445 to manage the property in perpetuity.

The FY2019-20 Annual Budget for the Hawthorns endowment totals \$140,200, which is 162% higher than the FY2018-19 Amended Budget. The \$48,000 capital budget includes funding to pursue a partnership for long-term care, rehabilitation, and maintenance of the historic complex, as well as other stabilization efforts to mitigate deterioration and maintain defensible space as required by the Woodside Fire Protection District.

The endowment fund balance at the end of FY2019-20 is projected to be \$1,348,282 as shown below.

Hawthorns – Projected Cash Balance

| Hawthorns: Endowment Fund | Interest Income | Expenditures | Total Cash Balance |
|-------------------------------------|-----------------|--------------|--------------------|
| Hawthorns Fund Original Endowment | | | \$2,018,445 |
| Actual: FY2011-12 through FY2015-16 | \$53,466 | (\$540,243) | 1,531,668 |
| FY2016-17 Actual | 10,349 | (6,146) | 1,535,871 |
| FY2017-18 Actual | 5,147 | (40,412) | 1,500,606 |
| FY2018-19 Estimated Actual | 2,376 | (53,500) | 1,449,482 |
| FY2019-20 Projected | 39,000 | (140,200) | 1,348,282 |
| Projected Ending Balance | | | \$1,348,282 |



Hawthorns—Windy Hill Open Space Preserve by Midpen Staff

Measure AA Projects

FUNDED BY

MEASURE AA

2014 OPEN SPACE BOND

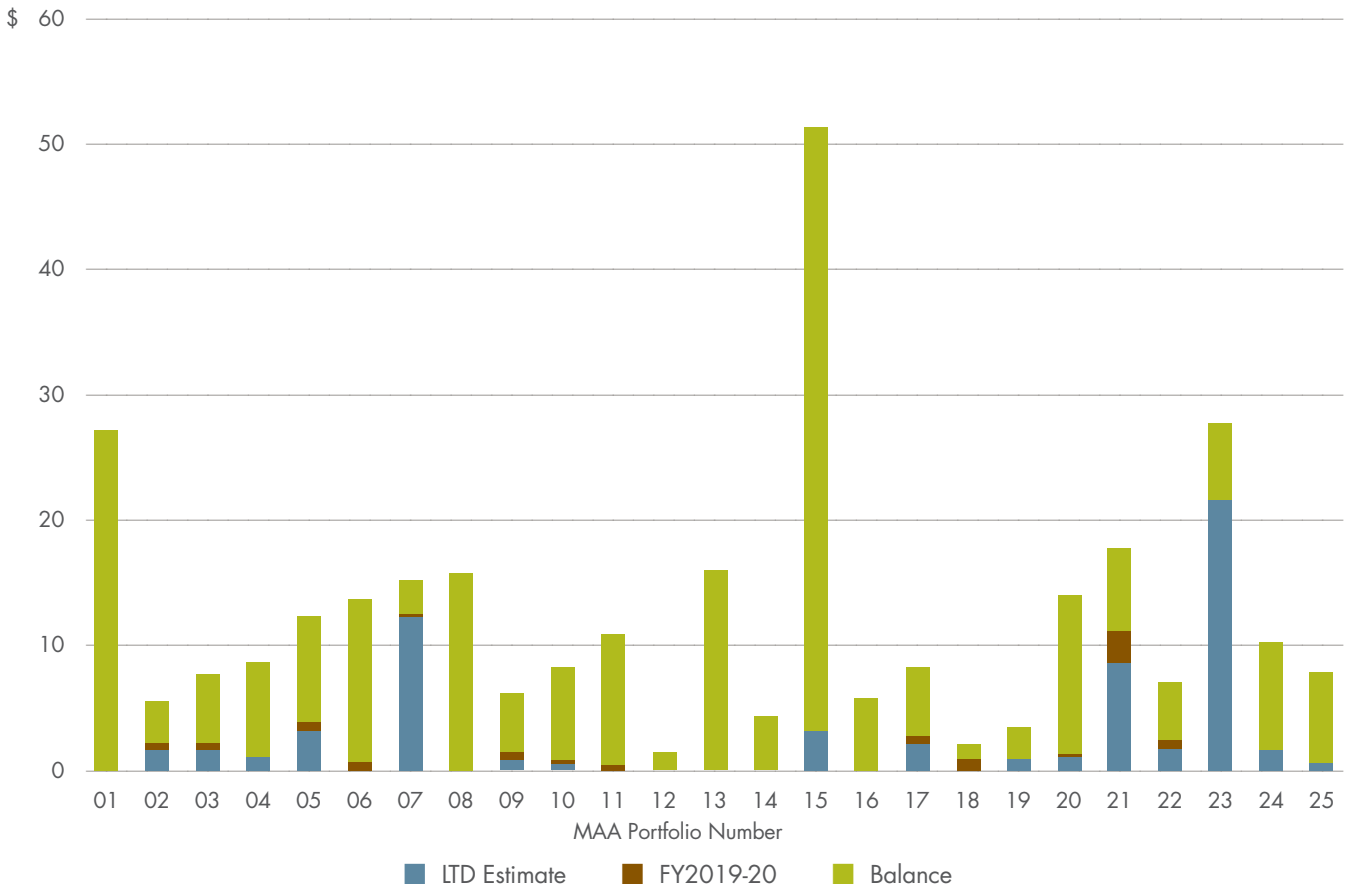
In June 2014, voters approved Measure AA, a \$300 million general obligation bond to protect natural open space lands; open preserves or areas of preserves to the public; construct public access improvements such as new trails and staging areas; and restore and enhance open space land, forests, streams, watersheds, and coastal ranch areas. Projects are grouped in 25 key project portfolios organized by geographic area within the District's boundaries.

Midpen began using Measure AA funds in 2014 and FY2019-20 will mark the sixth year of funding. As of June 30, 2019, an estimated \$57.7 million in Measure AA funds will be expended and the proposed FY2019-20 budget brings the total to \$64.8 million, or 21.59% of the \$300 million bond. The table below summarizes the estimated expenditures by project portfolio.

The expenditures relative to each portfolio allocation, including life-to-date (LTD) estimate at June 30, 2019, the amounts budgeted for FY2019-20, and the amount remaining for each allocation net grants awarded, are illustrated in the Measure AA Projects Budget Overview graph below and the table on the following page.

Measure AA Expenditures

(in millions)



Measure AA Projects Budget Overview

Tier 1 Vision Plan Priority Actions

| MAA# | Measure AA Portfolio | Expenditure Plan (adopted 2014) | Total Life-To-Date Estimate through 6/30/19 | FY2019-20 Proposed | Balance Remaining | % Expended |
|------|---|---------------------------------|---|--------------------|----------------------|---------------|
| 01 | Miramontes Ridge: Gateway to the Coast Public Access, Stream Restoration and Agriculture Enhancement | \$27,774,000 | \$52,915 | \$0 | \$27,721,085 | 0.19% |
| 02 | Regional: Bayfront Habitat Protection and Public Access Partnership | 5,052,000 | 1,245,264 | 586,849 | 3,219,887 | 36.27% |
| 03 | Purisima Creek Redwoods: Purisima-to-Sea Trail, Watershed Protection and Conservation Grazing | 7,608,000 | 1,322,151 | 480,812 | 5,805,037 | 23.70% |
| 04 | El Corte de Madera Creek: Bike Trail and Water Quality Projects | 8,376,000 | 910,680 | 61,236 | 7,404,084 | 11.60% |
| 05 | La Honda Creek: Upper Area Recreation, Habitat Restoration and Conservation Grazing Projects | 11,733,000 | 2,509,963 | 618,197 | 8,604,840 | 26.66% |
| 06 | Windy Hill: Trail Implementation, Preservation and Hawthorns Area Historic Partnership | 12,740,000 | 56,206 | 124,060 | 12,559,734 | 1.41% |
| 07 | La Honda Creek: Driscoll Ranch Public Access, Endangered Wildlife Protection and Conservation Grazing | 14,825,000 | 12,004,121 | 173,555 | 2,647,324 | 82.14% |
| 08 | La Honda Creek/Russian Ridge: Preservation of Upper San Gregorio Watershed and Ridge Trail | 15,347,000 | 0 | 0 | 15,347,000 | 0.00% |
| 09 | Russian Ridge: Public Recreation, Grazing and Wildlife Protection Projects | 5,560,000 | 532,884 | 663,434 | 4,363,682 | 21.52% |
| 10 | Coal Creek: Reopen Alpine Road for Trail Use | 8,017,000 | 205,257 | 236,033 | 7,575,710 | 5.50% |
| 11 | Rancho San Antonio: Interpretive Improvements, Refurbishing, and Transit Solutions | 10,811,000 | 81,066 | 143,890 | 10,586,044 | 2.08% |
| 12 | Peninsula/South Bay Cities: Partner to Complete Middle Stevens Creek Trail | 1,038,000 | 0 | 0 | 1,038,000 | 0.00% |
| 13 | Cloverdale Ranch: Wildlife Protection, Grazing and Trail Connections | 15,712,000 | 0 | 0 | 15,712,000 | 0.00% |
| 14 | Regional: Trail Connections and Campgrounds | 3,966,000 | 0 | 0 | 3,966,000 | 0.00% |
| 15 | Regional: Redwoods Protection and Salmon Fishery Conservation | 50,728,000 | 3,018,550 | 0 | 47,709,450 | 5.95% |
| 16 | Long Ridge: Trail, Conservation and Habitat Restoration Projects (Saratoga) | 5,140,000 | 0 | 0 | 5,140,000 | 0.00% |
| 17 | Regional: Complete Upper Stevens Creek Trail | 7,760,000 | 1,390,559 | 460,888 | 5,908,553 | 23.86% |
| 18 | South Bay Foothills: Saratoga-to-Sea Trail and Wildlife Corridor | 1,365,000 | 0 | 550,000 | 815,000 | 40.29% |
| 19 | El Sereno: Dog Trails and Connections | 2,254,000 | 427,265 | 0 | 1,826,735 | 18.96% |
| 20 | South Bay Foothills: Wildlife Passage and Ridge Trail Improvements | 13,966,000 | 417,385 | 124,649 | 13,423,966 | 3.88% |
| 21 | Bear Creek Redwoods: Public Recreation and Interpretive Projects | 17,478,000 | 8,623,044 | 2,368,908 | 6,486,048 | 62.89% |
| 22 | Sierra Azul: Cathedral Oaks Public Access and Conservation Projects | 6,714,000 | 1,278,336 | 401,715 | 5,033,949 | 25.02% |
| 23 | Sierra Azul: Mount Umunhum Public Access and Interpretive Projects | 27,972,000 | 21,629,796 | 45,000 | 6,297,204 | 77.49% |
| 24 | Sierra Azul: Rancho de Guadalupe Family Recreation | 10,078,000 | 1,606,896 | 0 | 8,471,104 | 15.94% |
| 25 | Sierra Azul: Loma Prieta Area Public Access, Regional Trails and Habitat Projects | 7,986,000 | 410,150 | 0 | 7,575,850 | 5.14% |
| | TOTAL MAA Bond | \$300,000,000 | \$57,722,488 | \$7,039,226 | \$235,238,286 | 21.59% |

Measure AA (MAA) Portfolio numbers do not coincide with Regional Map locations 1-26.

Vision Plan

Through a comprehensive community engagement process and a thorough resource assessment, Midpen developed 54 Priority Action Portfolios focused on the three legs of the mission: land protection, habitat restoration and low-intensity recreation. These were prioritized by the public and approved by Midpen’s Board of Directors in January 2014 as a slate of 25 high-priority project portfolios (now identified as Measure AA portfolios) and 29 additional portfolios to be completed as time and resources allow.

Vision Plan Goals

1. **Outdoor Recreation and Healthy Living:** Provide accessible open space lands for recreation and outdoor exercise in nature.
2. **Cultural and Scenic Landscape Preservation:** Conserve the area’s scenery and rich history; provide places for escape and quiet enjoyment.
3. **Healthy Nature:** Take care of the land, air, water and soil so that plants and animals thrive and people can receive nature’s benefits.
4. **Connecting with Nature and Each Other:** Provide opportunities for people to learn about and appreciate the natural environment and to connect with nature and each other.
5. **Viable Working Lands:** Provide viable working lands that reflect our agricultural heritage and provide food and jobs.

The 54 Priority Actions Portfolios identified in the Vision Plan were separated into two tiers.

Tier 1 represents the top 25 priority actions identified in the Vision Plan (see previous page for a full list of Measure AA portfolios).

Tier 2 includes longer-term priority actions as identified in the Vision Plan.

This map identifies the location of both Tier 1 and Tier 2 priority actions, followed by a list of Tier 2 action locations and names.



TIER 2 VISION PLAN PRIORITY ACTIONS

Portfolio: Location and Name:

| | |
|----|---|
| 26 | Pulgas Ridge: Regional and Neighborhood Trail Extensions |
| 27 | Miramontes Ridge/Purisima Creek Redwoods: Coastside Environmental Education Partnerships |
| 28 | Miramontes Ridge/Purisima Creek Redwoods: Mills Creek /Arroyo Leon Watershed Protection, Stream Restoration, and Regional Trail Connections |
| 29 | Regional: Advocate to Protect Coastal Vistas of North San Mateo County Coast |
| 30 | Regional: Support California Coastal Trail |
| 31 | Miramontes Ridge/Purisima Creek Redwoods: Fire Management and Risk Reduction |
| 32 | Tunitas Creek: Additional Watershed Preservation and Conservation Grazing |
| 33 | Purisima Creek Redwoods: Parking and Repair Projects |
| 34 | Teague Hill: West Union Creek Watershed Restoration Partnership |
| 35 | Peninsula and South Bay Cities: Major Roadway Signage |
| 36 | Regional: Collaborate to Restore San Francisquito Creek Fish Habitat |
| 37 | Peninsula and South Bay Cities: San Francisquito Creek Restoration Partnership |
| 38 | Ravenswood: Cooley Landing Nature Center Partnership |
| 39 | La Honda Creek/El Corte de Madera Creek: San Gregorio Watershed and Agriculture Preservation Projects |
| 40 | Regional: San Andreas Fault Interpretive Trail Program |
| 41 | Rancho San Antonio: Hidden Villa Access and Preservation Projects |
| 42 | Regional: Advocate to Protect Coastal Vistas of South San Mateo County Coast |
| 43 | Lower Pomponio Creek: Watershed Preservation and Conservation Grazing |
| 44 | Lower Pescadero Creek: Watershed Preservation and Conservation Grazing |
| 45 | Skyline Subregion: Fire Management and Forest Restoration Projects |
| 46 | Skyline Ridge: Education Facilities, Trails, and Wildlife Conservation Projects |
| 47 | Monte Bello: Campfire Talks and Habitat Projects |
| 48 | Gazos Creek Watershed: Redwood Preservation, Long-distance Trails, Fish Habitat Improvements |
| 49 | Saratoga Gap: Stevens Canyon Ranch Family Food Education Projects |
| 50 | Picchetti Ranch: Family Nature Play Program |
| 51 | Fremont Older: Historic Woodhills Restoration and Overall Parking Improvements |
| 52 | Peninsula and South Bay Cities: Los Gatos Creek Trail Connections |
| 53 | Sierra Azul: Expand Access in the Kennedy-Limekiln Area |
| 54 | Sierra Azul: Fire Management |

Midpen's Vision Plan Report and appendices can be found online at:
www.openspace.org/our-work/projects/vision-plan

Debt Service

LEGAL DEBT LIMIT

The legal debt limit for the District is based on Section 5568 of the California Public Resources Code, which states that for the purpose of acquiring land or other property, and for constructing or completing any capital improvements, the District may incur an indebtedness not to exceed five percent of the assessed valuation of property situated in the District. As of June 30, 2019, the assessed value of property within the District's jurisdiction totaled \$252.726 billion, resulting in a legal debt limit of \$12.636 billion.

In 2017 and 2018, both Standard & Poor's and Fitch Ratings awarded AAA ratings to the District's new 2017 Green Refunding Bonds, the 2017 Parity Bonds, and the 2018 General Obligation Bonds. The District's Refunding Promissory Notes and Bonds remain at AAA, and the 2011 District's Revenue Bonds are rated AA+ by both ratings agencies.

OUTSTANDING DEBT OBLIGATIONS

As of March 31, 2019, Midpen had the following outstanding debt obligations:

Outstanding Debt Obligations

| Type of Debt | Maturity Actual | Interest Rate | Authorized and Issued | Outstanding as of March 31, 2019 |
|-----------------------------------|-----------------|---------------|-----------------------|----------------------------------|
| 2011 Revenue Bonds* | 2022 | 2% to 6% | \$1,080,000 | \$750,000 |
| 2012 Refunding Promissory Notes** | 2034 | 2% to 5% | 9,085,601 | 8,310,601 |
| 2015 Refunding Promissory Notes | 2034 | 3.5% to 5% | 23,630,000 | 21,010,000 |
| 2016 Green Refunding Bonds | 2039 | 3% to 5% | 57,410,000 | 50,435,000 |
| 2017 Green Refunding Bonds | 2038 | 3.125% to 5% | 25,025,000 | 25,025,000 |
| 2017 Parity Bonds | 2028 | 5% | 11,220,000 | 10,420,000 |
| Promissory Note | 2023 | 5% | 1,500,000 | 1,500,000 |
| General Fund | | | 128,950,601 | 117,450,601 |
| 2015 General Obligation Bonds | 2021/2045 | 1.5% to 2.5% | 45,000,000 | 40,381,000 |
| 2018 General Obligation Bonds | 2049 | 2% to 5% | 50,000,000 | 50,000,000 |
| Measure AA Fund | | | 95,000,000 | 90,381,000 |
| Total Debt | | | \$223,950,601 | \$207,831,601 |

*The 2023 through 2041 maturities of the 2011 Revenue Bonds were refunded through Midpen's 2016 Green Bonds.

**The 2024 through 2029 and 2035 through 2042 maturities of the 2012 Revenue Bonds were refunded through Midpen's 2017 Green Bonds.

GENERAL FUND BOND

2011 Revenue Bonds

On May 19, 2011, the District Financing Authority, on behalf of the District, issued \$20.5 million of Revenue Bonds for the purpose of acquiring land to preserve and use as open space. Each year, the District will appropriate revenues (primarily limited property tax collections that Santa Clara County and San Mateo County allocate to the District) to pay its obligations under a lease agreement for use and occupancy of District land in addition to other District debt and lease obligations unrelated to this financing. The maturities from 2022 through the final maturity in 2041 issue were advance refunded through the District's 2016 Green Bonds.

2012 Revenue Refunding Bonds

On January 19, 2012, the District advance refunded \$34.7 million in 1999 Lease Revenue Bonds by issuing \$34.265 million in promissory notes. The notes are a blend of current interest and capital appreciation notes maturing through 2042. The net proceeds of \$33.396 million were used to purchase U.S. government securities, which were deposited in an irrevocable trust with an escrow agent to provide for all future debt service payments on the 1999 Series bonds. As a result, the 1999 Series bonds are considered to be defeased and the liability for those bonds has been removed from the long-term debt in the financial statements.

2015 Refunding Promissory Notes (2004 Project Lease)

On January 22, 2015, the District refunded \$31.9 million of the District's Financing Authority's 2004 Revenue Bonds by issuing \$23.63 million in promissory notes. The net proceeds of \$30.9 million, together with \$2.3 million of funds related to the 2004 Revenue Bonds, were used to purchase U.S. government securities. Those securities were deposited in an irrevocable trust with an escrow agent to redeem the 2004 Revenue Bonds in full on March 1, 2015.

2016 Green Bonds Refunding

On September 22, 2016, the District refunded \$44.1 million of the District Financing Authority's 2007 Series A Revenue Refunding Bonds and advance refunded \$19.1 million of the District Financing Authority's 2011 Revenue Bonds by issuing \$57.4 million in Green Bonds Refunding. The net proceeds of \$24.0 million were deposited in an irrevocable trust with an escrow agent to redeem the 2011 Revenue Bonds in full on September 1, 2021.

2017 Green Bonds Refunding (Series A)

On December 13, 2017, the District advance refunded \$11.6 million of the District's 2012 Revenue Bonds Current Interest Notes and \$8.9 million of the District's 2012 Revenue Bonds Capital Appreciation Notes by issuing \$25.025 million in Green Bonds Refunding. The net proceeds of \$28.3 million were deposited in an irrevocable trust with an escrow agent to redeem the 2012 Revenue Bonds in full on September 1, 2022.

2017 Parity Bonds (Series B)

On December 13, 2017, the District issued \$11.22 million of Parity Bonds to finance a portion of the cost of acquiring and improving staffing facilities to establish the new South Area Field Office and to refurbish the newly acquired Administrative Office. The net proceeds of \$12.5 million were deposited into the Project Fund.

Promissory Note

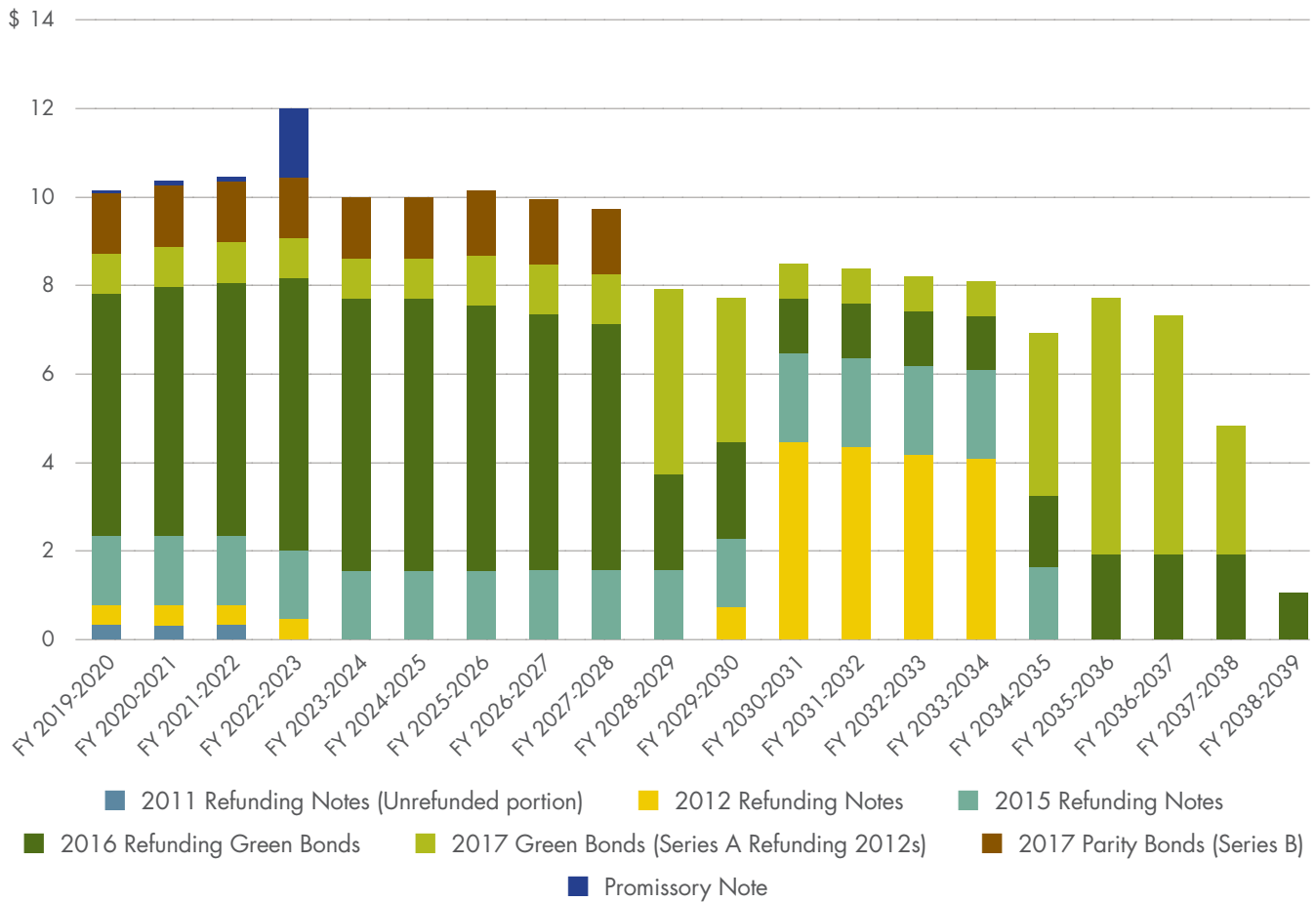
On April 1, 2003, the District entered into a \$1.5 million promissory note with the Hunt Living Trust as part of a lease and management agreement. The note is due in full on April 1, 2023 and bears interest at 5.5% semi-annually through April 1, 2013 and 5.0% per annum until the maturity, or prior redemption, of the note.



Russian Ridge Open Space Preserve by Charles Tu

General Fund Annual Debt Service

(in millions)



Five-Year General Fund Debt Projection

| Type of Debt | FY2019-20 | FY2020-21 | FY2021-22 | FY2022-23 | FY2023-24 |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|
| 2011 Revenue Bonds | \$240,700 | \$266,400 | \$290,700 | \$0 | \$0 |
| 2012 Refunding Notes | 462,050 | 460,350 | 460,250 | 461,825 | 0 |
| 2016 Green Bonds | 5,275,200 | 5,497,200 | 5,509,200 | 5,818,575 | 5,852,325 |
| 2017 Green Bonds (Series A Refunding 2012s) | 1,022,200 | 1,022,200 | 1,022,200 | 1,022,200 | 1,022,200 |
| 2017 Parity Bonds (Series B) | 1,437,500 | 1,439,250 | 1,438,500 | 1,435,250 | 1,439,250 |
| 2015 Refunding Notes | 1,884,725 | 1,918,675 | 1,939,375 | 1,967,125 | 1,995,750 |
| Promissory Note | 75,000 | 75,000 | 75,000 | 1,575,000 | 0 |
| Total | 10,397,375 | 10,679,075 | 10,735,225 | 12,279,975 | 10,309,525 |
| Total General Fund Principal | 5,465,000 | 5,985,000 | 6,295,000 | 8,135,000 | 6,565,000 |
| Total General Fund Interest | 4,932,375 | 4,694,075 | 4,440,225 | 4,144,975 | 3,744,525 |
| Grand Total | \$10,397,375 | \$10,679,075 | \$10,735,225 | \$12,279,975 | \$10,309,525 |

MAA BOND FUND

MAA Tax Levy

Debt service payments on the MAA Bonds are paid through ad valorem taxes on all taxable property within the District. Midpen receives property tax revenue from Santa Clara and San Mateo Counties (the Counties). The Counties are responsible for assessing, collecting and distributing property taxes in accordance with state law. Each year, the levy is calculated based on the assessed value and the debt service amount that Midpen needs to collect.

The evolution of the tax levy is as follows:

| | |
|----------------|---|
| 2015-16 | \$.0008 per \$100 of assessed valuation |
| 2016-17 | \$.0006 per \$100 of assessed valuation |
| 2017-18 | \$.0009 per \$100 of assessed valuation |
| 2018-19 | \$.0018 per \$100 of assessed valuation |
| 2019-20 | \$.0018 per \$100 of assessed valuation (projected) |

2015 General Obligation Bonds (Series 2015A and 2015B)

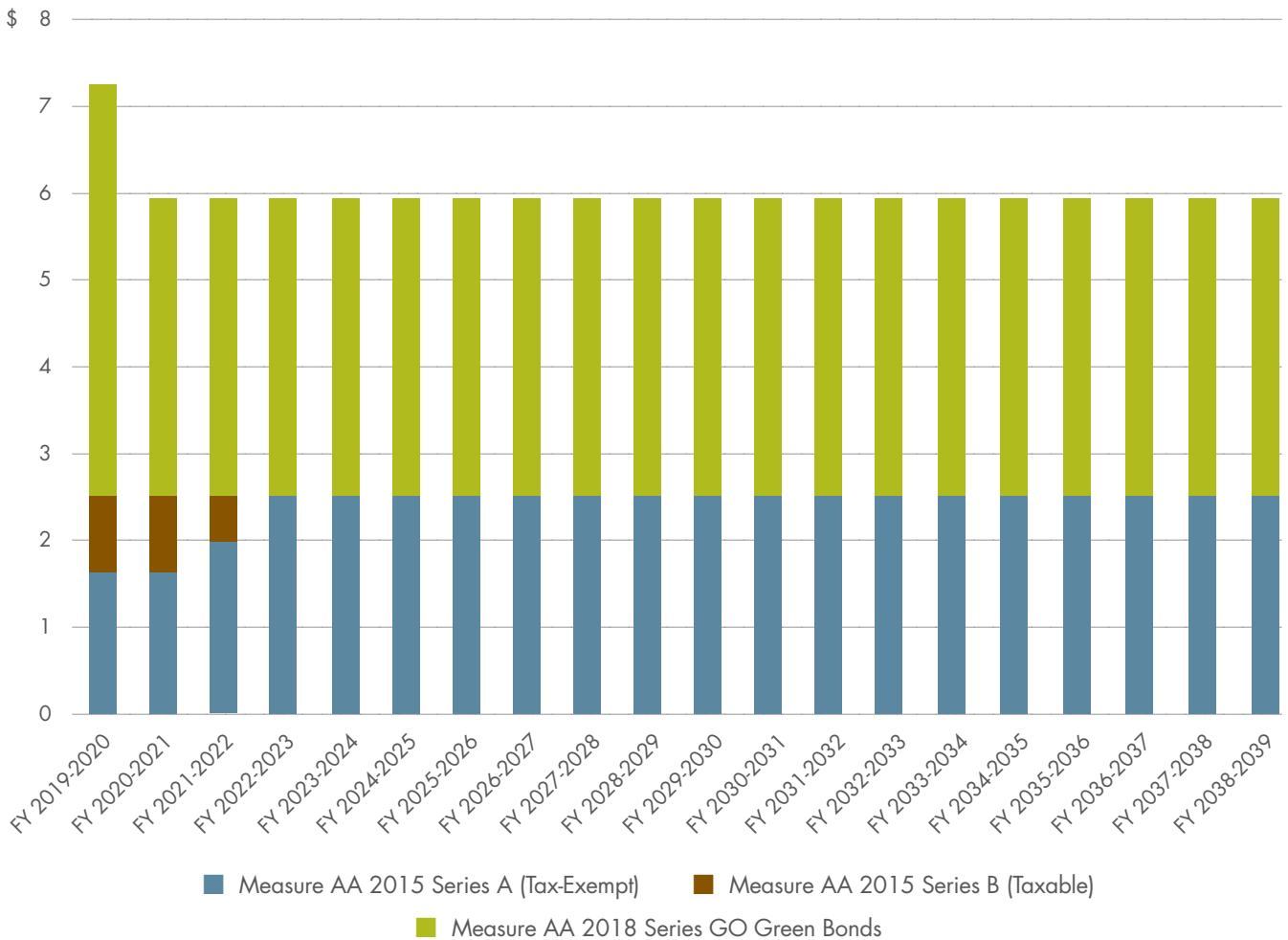
On August 13, 2015, Midpen issued \$40 million of tax-exempt general obligation bonds (Series 2015A) and \$5 million of taxable general obligation bonds (Series 2015B). The bonds are payable from ad valorem taxes pursuant to an election of registered voters of the District held on June 3, 2014, which approved Measure AA to authorize the issuance of up to \$300 million principal amount of general obligation bonds.

2018 General Obligation Bonds (Series GO Green Bonds)

On February 14, 2018, Midpen issued an additional \$50 million of tax-exempt general obligation Green Bonds. The bonds are also payable from ad valorem taxes pursuant to an election of registered voters of the District held on June 3, 2014 which approved Measure AA to authorize the issuance of up to \$300 million principal amount of general obligation bonds.

Measure AA Annual Debt Service

(in millions)



Five-Year Measure AA Debt Projection

| | FY2019-20 | FY2020-21 | FY2021-22 | FY2022-23 | FY2023-24 |
|---------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Measure AA 2015 Series A (Tax-Exempt) | \$1,636,163 | \$1,636,163 | \$1,943,288 | \$2,575,913 | \$2,570,788 |
| Measure AA 2015 Series B (Taxable) | 952,925 | 952,313 | 637,875 | 0 | 0 |
| Measure AA 2018 Series GO Green Bonds | 4,683,100 | 3,373,375 | 2,728,500 | 2,727,600 | 2,730,200 |
| Total | 7,272,188 | 5,961,850 | 5,309,663 | 5,303,513 | 5,300,988 |
| Total Measure AA Principal | 3,650,000 | 2,410,000 | 1,825,000 | 1,895,000 | 1,980,000 |
| Total Measure AA Interest | 3,622,188 | 3,551,850 | 3,484,663 | 3,408,513 | 3,320,988 |
| Grand Total | \$7,272,188 | \$5,961,850 | \$5,309,663 | \$5,303,513 | \$5,300,988 |
| Projected Tax Rate | \$1.79 | \$1.95 | \$2.16 | \$2.11 | \$2.18 |

General Fund Balance

The projected increase to the FY2019-20 Total Fund Balance is primarily due to the continued growth in Midpen's property tax revenues and a stabilization in capital spending levels from the previous year.

Projected General Fund Balance

| | FY2015 Actual | FY2016 Actual | FY2017 Actual | FY2018 Actual | FY2019 Projected | FY2020 Budget |
|----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Nonspendable | — | — | \$55,093 | \$35,968 | \$35,968 | \$35,968 |
| Restricted | \$1,702,556 | \$1,971,040 | 1,971,040 | 1,466,982 | 1,449,482 | 1,348,282 |
| Committed | 20,400,000 | 35,400,000 | 35,400,000 | 55,300,000 | 24,049,900 | 24,349,900 |
| Assigned | — | — | — | — | — | — |
| Unassigned | 21,329,605 | 16,857,586 | 23,872,450 | 16,306,537 | 22,002,385 | 22,495,072 |
| Total Fund Balance | \$43,432,161 | \$54,228,626 | \$61,298,583 | \$73,109,487 | \$47,537,735 | \$48,229,222 |
| Minimum Unassigned Fund Balance* | \$10,597,200 | \$11,839,200 | \$12,691,200 | \$13,722,600 | \$14,493,900 | \$15,616,500 |

*Calculated as 30 percent of total annual Fund 10 property tax revenues.

General fund balances include Fund 10 General Fund and Fund 20 Hawthorns Fund, as presented in Midpen's audited financial statements.

CHANGE IN FUND BALANCE

Midpen maintains a balanced budget by ensuring that annual operating revenues are equal to or greater than annual operating expenses, general fund capital expenses and debt service obligations.

The FY2019-20 projected balance in each fund is based on FY2018-19 projected fund balances at fiscal year-end; audited financial statements are not available at the time of budget development.

A balance is maintained in Fund 50 due to an offset in timing between property tax collection and debt service payments.

The following table depicts the change in fund balance.

Projected Change in Fund Balance

| | Fund 10 General Fund | Fund 20 Hawthorns | Fund 30 Measure AA Capital | Fund 40 General Fund Capital | Fund 50 Debt Service | Total |
|---------------------------------------|-------------------------|----------------------|----------------------------------|------------------------------------|-------------------------|----------------------|
| FY2017-18 Audited Fund Balance | \$71,642,505 | \$1,466,982 | \$46,468,809 | \$7,043,765 | \$5,791,164 | \$132,413,225 |
| Change in Fund Balance | (25,554,252) | (17,500) | (9,542,478) | (883,600) | 4,661,514 | (31,336,316) |
| FY2018-19 Projected Balance | \$46,088,253 | \$1,449,482 | \$36,926,331 | \$6,160,165 | \$10,452,678 | \$101,076,909 |
| Change in Fund Balance | 792,687 | (101,200) | (7,039,226) | (922,270) | 670,085 | (6,599,924) |
| FY2019-20 Projected Balance | \$46,880,940 | \$1,348,282 | \$29,887,105 | \$5,237,895 | \$11,122,763 | \$94,476,985 |

Delivering on Midpen's Mission

AGRICULTURE

In keeping with Strategic Plan Goal 1, Objective 4: take a regional leadership role in promoting the benefits of open space and sustainable agriculture, Midpen has prioritized 15 projects to support regional agriculture and sustain conservation grazing on District lands such as the Gordon Ridge Property Land Conservation.

DIVERSITY

In support of Goal 2, Objective 2: engaging diverse communities, Midpen has prioritized six projects to connect diverse communities to their public open space preserves including multiple projects at Rancho San Antonio and Cooley Landing.

WILDLAND FIRE RESILIENCY

Climate change has created a new wildfire reality in California: fires are becoming more frequent and catastrophic. In response, Midpen has prioritized four fire prevention projects, including an emphasis on fuels reduction and wildland fire readiness.



Purisima Creek Redwoods Open Space Preserve by Catherine Tinder

Grants Program

Midpen recognizes that it cannot accomplish its mission alone. The ambitious vision set forth by Measure AA requires the organization to think strategically about how to broaden its impact in partnership with the conservation community and leverage existing revenue sources to augment funding gaps.

To address this need, in early 2017, Midpen created a formal Grants Program focused on increasing grant funding for the organization and deepening its relationships with external partners. The objective of the Grants Program is to bring in additional revenue to fulfill Measure AA obligations, work in concert with partner organizations to build the collective impact of the conservation community, and remain responsive to community needs and trends.

Over the long-term, the goal is to build a diverse portfolio of external revenue sources and engage more deeply and collaboratively with partners. As part of its effort to build these relationships, Midpen is expanding its Grantmaking Program, which provides modest conservation grants to partners working on projects that align with Midpen's mission.

To this end, Midpen has increased its investment in this program and has broadened the categories of eligible funding to align with the organization's current priorities. Going forward, Midpen will continue to build the capacity of the Grants Program, work collaboratively with its partners and strategically align grant awards with Midpen's mission. In the short term, the Grants Program will refine these goals, build institutional knowledge about grants among staff and focus on multi-scale successes to demonstrate the value of the program.



Long Ridge Open Space Preserve by Gary Marcos

Climate Action Plan

CLIMATE ACTION PLAN OVERVIEW

The Board adopted the Climate Action Plan in October 2018 to chart a course for reducing greenhouse gas (GHG) emissions from agency operations. The plan identified Midpen’s goals for reducing GHG emissions as the following: 20% below 2016 baseline by 2022, 40% by 2030 and 80% by 2050. Changes have already been implemented that reduced emissions by 14% from 2016 to 2018.

FY2019-20 will be the first full year of the Climate Action Plan implementation. The table below describes the Climate Action Plan items that will be implemented in FY2019-20. The Climate Action Plan can be found on Midpen’s website at www.openspace.org/our-work/projects/climate-change.

FY2019-20 Climate Action Plan Implementation Actions

| Climate Action Plan Item | Budget | Department |
|--|-----------------------|-------------------------|
| Commute-4: Create incentives for employees commuting via carpool, public transit, bike or walking | \$46,000 | Administrative Services |
| Commute-5/Vehicles-3: Feasibility assessment for electric vehicle chargers at field offices | \$0 (Staff time only) | Land and Facilities |
| Commute-6: Create intranet page with commute resources and carpool database | \$0 (Staff time only) | Administrative Services |
| Commute-7: Update administrative office electric vehicle charging cost | \$0 (Staff time only) | Administrative Services |
| Commute-9: Create emergency ride home safeguard for employees commuting via alternative means | \$0 (Staff time only) | Administrative Services |
| Facilities-2: Install solar panel system at Skyline Field Office | \$150,000 | Land and Facilities |
| Facilities-3: Upgrade all lighting at field offices to LED | \$20,000 | Land and Facilities |
| Facilities-6: Implement office waste reduction measures | \$0 (Staff time only) | Land and Facilities |
| Livestock-2: Partner with San Mateo Resource Conservation District to develop plan to increase carbon sequestration | \$25,000 | Natural Resources |
| Residences-1/Residences-6: Request energy data from tenants and encourage tenants to purchase 100% renewable electricity | \$0 (Staff time only) | Land and Facilities |
| Vehicles-4: Acquire and test electric equipment, bikes, or ATVs for maintenance | \$20,000 | Land and Facilities |
| Vehicles-5: Replace one retiring administrative vehicle with an electric vehicle | \$38,500 | Land and Facilities |
| Vehicles-9: Acquire and test electric motorcycles, bikes, or ATVs for patrol | \$20,000 | Visitor Services |
| Vehicles-14: Purchase carbon offsets for business flights | \$1,000 | Natural Resources |

MONITORING PROGRESS

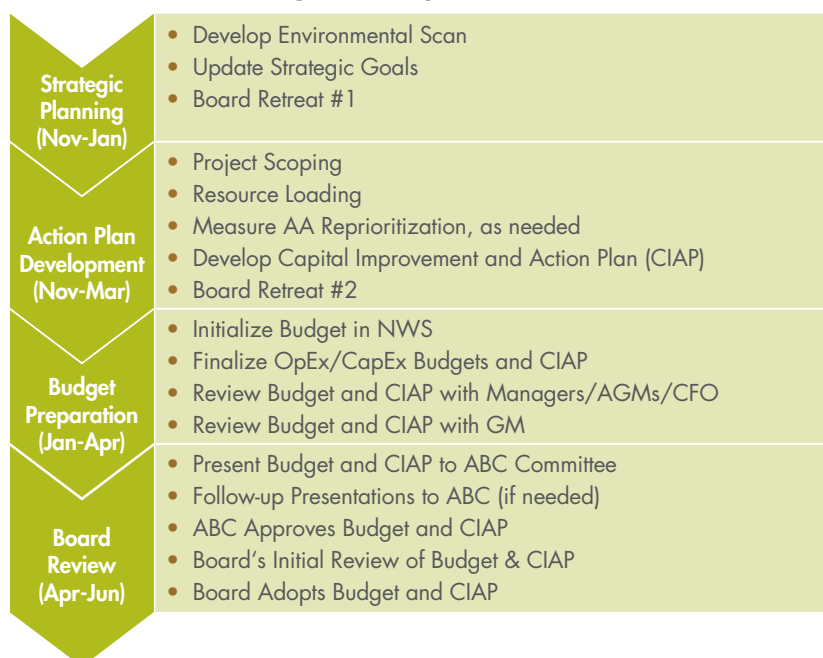
To track progress towards the climate change goals, staff will conduct a Greenhouse Gas Inventory every two years to measure emissions and assess change over time. The 2018 greenhouse gas inventory found that emissions decreased by 14% from 2016 to 2018. This finding shows that reaching Midpen’s climate change goals is possible, and that investing in greening the agency’s operations yield results. This page in the Budget and Action Plan, which will be included annually going forward, is intended to drive progress, highlight work on this important initiative and provide accountability on progress towards Midpen’s climate change goals. Implementation updates will be shared throughout the year through newsletters and social media.

Budget Process

Midpen's annual budget development process begins in December each year. An annual retreat is held where the Board reviews and updates Midpen's Strategic Plan, based on the findings of an environmental scan, and reviews prior-year accomplishments. At this time, staff begins capacity planning for ongoing projects and proposed new projects. In February, the Board meets with executive management and department managers to establish priorities for the upcoming fiscal year and provide staff with strategic direction regarding the Capital Improvement and Action Plan (CIAP).

Departments begin developing Midpen's annual CIAP in February/March in accordance with the Board's priorities, and CIAP budgets are developed in March. The individual department budgets and CIAPs are consolidated in March/April and reviewed by executive management before being presented to the Action Plan and Budget Committee in April/May. The Board conducts its initial review of the proposed Annual Budget and Action Plan in May and formally adopts it in June.

Budget Development Process

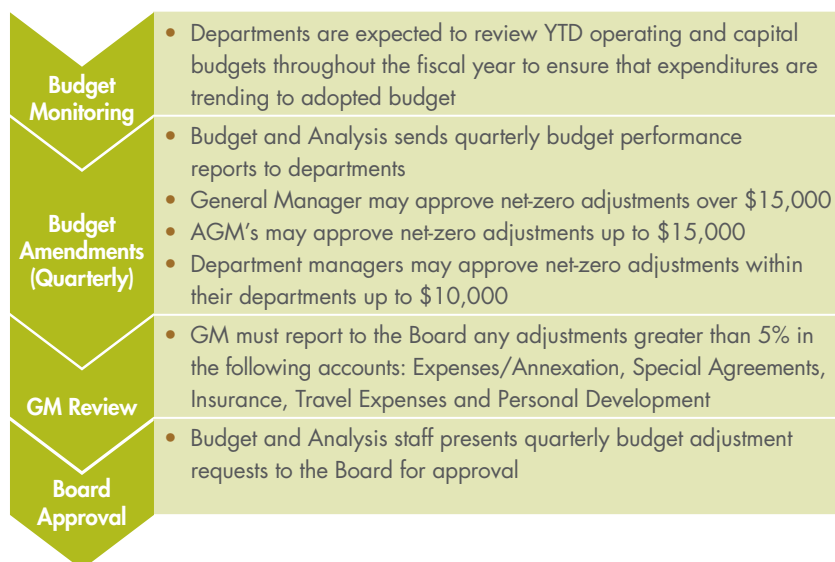


Midpen's Board of Directors adopts an annual operating budget for the organization by major fund on or before June 30 for the ensuing fiscal period. The Board of Directors may amend the budget by resolution during the fiscal period. The legal level of control, the level at which expenditures may not legally exceed the budget, is at the category level.

Midpen uses three methods of amending the budget throughout the year: (1) at the quarterly re-forecast, (2) ad hoc for property purchases or time-sensitive expenditure adjustments, and (3) a net zero adjustment within a fund and expense category.

1. After the end of the first, second, and third quarters, department managers and project managers provide a re-forecast report for all non-personnel related expenditures. Based on the aggregated re-forecast reports, a consolidated budget adjustment is proposed to the Board for adoption via resolution.
2. The Ad Hoc budget adjustments are used for property purchases as well as time-sensitive expenditures that require budget availability prior to the quarterly re-forecast. This method ensures continuation of projects and operations without administrative restrictions. Ad Hoc budget adjustments are adopted by the Board via resolution.
3. Net-zero budget transfers can be implemented administratively, provided these transfers are within the same fund and the same expenditure category. A summary of net zero transfers is included in each quarterly re-forecast report to the Board.

Budget Management Process



Financial Policies

BUDGET POLICY

Midpen follows best practices in budgeting, including: assessing constituent needs, developing long range plans, adhering to budget preparation and adoption procedures, monitoring performance, and adjusting budgets as required. Midpen's budget is divided into four categories: Operating Budget, Capital Budget, Land and Associated Costs, and Debt Service. The budget is prepared and adopted on a cash basis, whereas the annual financial statements are prepared on a modified accrual basis, which takes into account all of the current year revenues and expenses regardless of when cash is received or paid.

The Board adopts the annual budget on the Fund level:

Fund 10 – General Fund Operating

Fund 20 – Hawthorns Fund

Fund 30 – Measure AA Land/Capital

Fund 40 – General Fund Land/Capital

Fund 50 – Debt Service

The budget can be amended during the year, in accordance with the Board Budget and Expenditure Policy, which states that increases to any of the four budget categories must be approved by the Board.

DEBT MANAGEMENT POLICY

The Board of Directors adopted a Debt Management Policy in 2017. The stated purpose of the Debt Management Policy is to establish the overall parameters for issuing, structuring, and administering Midpen's debt in compliance with applicable federal and State securities law. The Debt Management Policy was developed in conjunction with the Policy for Initial and Continuing Disclosure Relating to Bond Issuances, with the latter ensuring that statements or releases of information to the public and investors relating to the finances of Midpen are complete, true and accurate in all material respects.

FUND BALANCE POLICY

During 2014, the Board of Directors adopted the Fund Balance Policy to provide adequate funding to meet Midpen's short-term and long-term plans, provide funds for unforeseen expenditures related to emergencies such as natural disasters, strengthen the financial stability of the organization against present and future uncertainties, such as economic downturns and revenue shortfalls, and maintain an investment-grade bond rating. This policy has been developed, with the counsel of the Midpen auditors, to meet the requirements of GASB 54.

The components of Midpen's fund balance are as follows:

Non-Spendable fund balance includes amounts that cannot be spent either because they are not in spendable form, e.g. prepaid insurance, or because of legal or contractual constraints. At all times, Midpen shall hold fund balance equal to the sum of its non-spendable assets.

Restricted fund balance includes amounts that are constrained for specific purposes which are externally imposed by constitutional provisions, enabling legislation, creditors or contracts.

Committed fund balance includes amounts that are constrained for specific purposes that are internally imposed by the government through formal action of the highest level of decision making authority and do not lapse at period end.

Assigned fund balance includes amounts that are intended to be used for specific purposes that are neither restricted nor committed. Such amounts may be assigned by the General Manager if authorized by the Board of Directors to make such designations. Projects to be funded by assigned funds require the approval of the General Manager.

Unassigned fund balance includes amounts within the general fund which have not been classified within the above categories. The Board shall designate the minimum amount of unassigned fund balance which is to be held in reserve in consideration of unanticipated events that could adversely affect the financial condition of Midpen and jeopardize the continuation of necessary public services.

INVESTMENT POLICY

Midpen's Investment Policy is adopted annually, in accordance with state law. The policy provides guidance and direction for the prudent investment of Midpen funds to safeguard the principal of invested funds and achieve a return on funds while maintaining the liquidity needs of the organization. The ultimate goal is to maximize the efficiency of Midpen's cash management system, and to enhance the organization's economic status, while protecting its pooled cash.

The investment of funds is governed by the California Government Code Section 53601 et seq., and by California Government Code Section 53630 et seq. Funds on deposit in banks must be federally insured or collateralized in accordance with the provisions of California Government Code, Sections 53630 et seq.

Midpen uses restricted/committed amounts to be spent first when both restricted and unrestricted fund balance is available unless there are legal documents/contracts that prohibit doing this, such as a grant agreement requiring dollar-for-dollar spending. Additionally, Midpen would first use committed, then assigned and lastly unassigned amounts of unrestricted fund balance when expenditures are made.



Section III

Capital Improvement and Action Plan



Russian Ridge Open Space Preserve by Bob Mazawa

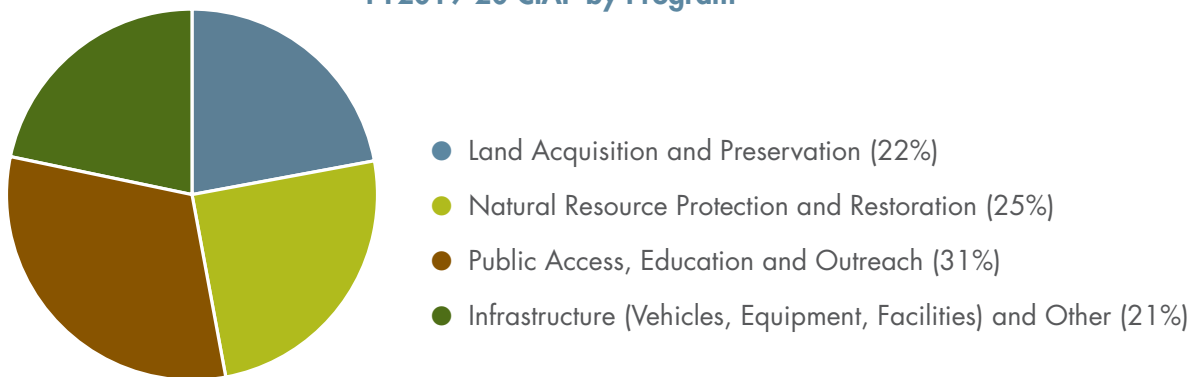
Capital Improvement and Action Plan Overview

This section of the budget, the Capital Improvement and Action Plan (CIAP), provides multi-year budget information and a consolidated view of the major projects and activities at Midpen. Projects with budgets of \$50,000 or more are highlighted in this section. Projects below this threshold are noted at the beginning of each program and are also included in Section IV: Department Summary.

Midpen's CIAP forms the fiscal year work program and includes the projects and key initiatives that the organization will pursue and for which it will dedicate staff and financial resources. The FY2019-20 CIAP contains a total of 89 projects, of which 32 projects, or 36%, are eligible for Measure AA reimbursement which was approved by the voters in 2014.

Midpen staff prepared the FY2019-20 CIAP in accordance with the Board's direction outlined at the February 28, 2019 retreat, resulting in 89 projects spread throughout the following programs:

FY2019-20 CIAP by Program



From a funding perspective, 79% of the CIAP projects are capital projects or land acquisition while the remaining 21% are included in the operating budget.

FY2019-20 CIAP Projects by Program

| Program | Fund 10– General Fund Operating | Fund 20– Hawthorns Fund | Fund 30– Measure AA Capital | Fund 40– General Fund Capital | Grand Total | % Total |
|--|---------------------------------------|-------------------------------|-----------------------------------|-------------------------------------|-------------|-------------|
| Land Acquisition and Preservation | – | – | 3 | 17 | 20 | 22% |
| Natural Resource Protection and Restoration | 10 | – | 9 | 3 | 22 | 25% |
| Public Access, Education, and Outreach | 6 | – | 20 | 2 | 28 | 31% |
| Infrastructure (Vehicles, Equipment, Facilities) and Other | 3 | 1 | – | 15 | 19 | 21% |
| Total Projects | 19 | 1 | 32 | 37 | 89 | 100% |

FY2019-20 CIAP Budget

The FY2019-20 Three-Year CIAP lists projected capital and operating projects and associated costs for FY2019-20 through FY2021-22, and provides funding of \$76 million over the next three years.

The CIAP is funded by the General Fund, Measure AA general obligation bonds, the Hawthorns Fund and grants. The CIAP lists the capital and operating projects by program.

Midpen's budget typically excludes new land purchase funding, for which a corresponding budget adjustment to fund the purchase will be included when new land acquisitions are presented to the Board for approval. However, associated land costs, such as surveys, appraisals, legal services, environmental planning and studies are included in the FY2019-20 budget.

Three-Year CIAP Funding Sources

| CIAP Summary by Funding Source | FY2019-20 | FY2020-21 | FY2021-22 | 3-Year Total |
|----------------------------------|---------------------|---------------------|---------------------|---------------------|
| Fund 10 – General Fund Operating | \$1,880,742 | \$705,975 | \$453,100 | \$3,039,817 |
| Fund 20 – Hawthorns | 48,000 | 36,000 | TBD | 84,000 |
| Fund 30 – Measure AA | 7,039,226 | 8,671,245 | 4,585,500 | 20,295,971 |
| Fund 40 – General Fund Capital | 10,546,595 | 14,931,549 | 21,566,942 | 47,045,086 |
| Grants/Partnerships/Other | 2,704,721 | 1,887,043 | 1,030,000 | 5,621,764 |
| Total CIAP | \$26,231,812 | \$31,048,062 | \$27,635,542 | \$76,086,638 |

Three-Year CIAP by Program

| CIAP Summary by Program | FY2019-20 | FY2020-21 | FY2021-22 | 3-Year Total |
|--|---------------------|---------------------|---------------------|---------------------|
| Land Acquisition and Preservation* | \$5,071,512 | \$4,060,000 | \$300,000 | \$9,431,512 |
| Natural Resource Protection and Restoration | 3,576,139 | 1,325,313 | 923,100 | 5,824,552 |
| Public Access, Education, and Outreach | 7,983,746 | 11,068,950 | 5,430,500 | 24,483,196 |
| Infrastructure (Vehicles, Equipment, Facilities) and Other | 5,587,887 | 9,777,549 | 20,981,942 | 36,347,378 |
| Total CIAP | \$22,219,284 | \$26,231,812 | \$27,635,542 | \$76,086,638 |

*The land budget does not include title and purchase costs and only accounts for appraisals and other costs associated with property purchase research and early negotiations. Land purchase costs for titles or easements are budgeted upon approval by the Board.

ICONS

In an effort to highlight projects that support key areas of interest and improve readability, icons are now included on pertinent CIAP project worksheets.



Land Acquisition and Preservation



Natural Resource Protection and Restoration



Public Access, Education and Outreach



Infrastructure (Vehicles, Equipment, Facilities) and Other



Agriculture



Diversity



Wildland Fire Resiliency



Grant Funded



Supports Climate Action Plan implementation



Project has an ongoing impact on the operating budget

With the support of the Grants Program, additional revenue is secured annually to support Midpen's mission, leverage existing financial resources to relieve funding gaps and ensure project delivery. A summary of CIAP projects with awarded external funding sources is included below.



Grant Income

| Project# | Project Name | Grant/Partnership/Other | FY2019-20 | FY2020-21 | FY2021-22 | 3-Year Total |
|--------------------|---|--|--------------------|--------------------|--------------------|--------------------|
| MAA02-002 | Ravenswood Bay Trail Design and Implementation | San Mateo County Measure K Grant | \$243,813 | \$243,813 | 0 | \$487,626 |
| MAA02-002 | Ravenswood Bay Trail Design and Implementation | Santa Clara County Stanford Mitigation | 200,000 | 200,000 | 0 | 400,000 |
| MAA02-002 | Ravenswood Bay Trail Design and Implementation | Urban Greening Grant Program | 681,098 | 374,230 | 0 | 1,055,328 |
| MAA11-002 | Rancho San Antonio - Deer Hollow Farm - White Barn Rehabilitation | Tindall and Friends of DHF Donations | 0 | 330,000 | 0 | 330,000 |
| MAA21-005 | Bear Creek Redwoods Public Access | California Natural Resources Agency | 215,732 | 0 | 0 | 215,732 |
| MAA21-007 | Bear Creek Redwoods Preserve Plan Invasive Weed Treatment and Restoration | Santa Clara Valley Water District | 100,000 | 50,000 | 0 | 150,000 |
| Operating | Bear Creek Redwoods Preserve Plan Invasive Weed Treatment and Restoration | Santa Clara Valley Water District | 100,000 | 150,000 | 0 | 250,000 |
| MAA21-008 | Bear Creek Redwoods - Ponds Restoration and Water Rights | California Natural Resources Agency | 320,622 | 0 | 0 | 320,622 |
| MAA21-011 | Phase II Trail Improvements, Bear Creek Redwoods OSP | California Natural Resources Agency | 277,250 | 320,000 | 730,000 | 1,327,250 |
| MAA22-001 | Hendrys Creek Property Land Restoration | Santa Clara Valley Water District | 39,000 | 0 | 0 | 39,000 |
| Operating | Hendrys Creek Stream Restoration | Santa Clara Valley Water District | 96,300 | 0 | 0 | 96,300 |
| MAA22-004 | Beatty Parking Area and Trail Connections | Safe, Clean Water Priority D3 Grant | 30,906 | 19,000 | 100,000 | 149,906 |
| 80065 | IPM Implementation of Santa Clara Valley Water District Grant | Santa Clara Valley Water District | 100,000 | 200,000 | 200,000 | 500,000 |
| Subtotal | | | 2,404,721 | 1,887,043 | 1,030,000 | 5,321,764 |
| MAA02-002 | Ravenswood Bay Trail Design and Implementation | Facebook Grant | 300,000 | 0 | 0 | 300,000 |
| Grand Total | | | \$2,704,721 | \$1,887,043 | \$1,030,000 | \$5,621,764 |

Midpen has identified several key areas of interest in addition to the four CIAP programs.



Agriculture: Supporting agriculture and sustaining conservation grazing programs on District lands support Midpen's mission and Board adopted Strategic Goals and Objectives (Goal 1, Objective 4).



Diversity: Connecting diverse communities to their public open space preserves, through support of regional partnerships and expanded outreach to youth and underserved communities (Strategic Goal 2, all Objectives).



Wildland Fire Resiliency: Working with local fire agencies and surrounding communities to enhance Midpen's wildland fire preparedness and responsiveness.

CIAP project summary tables for these three areas of interest are included below.



Agriculture Project Summary

| Project# | Project Name | FY2019-20 | FY2020-21 | FY2021-22 | 3-Year Total |
|--------------|--|--------------------|--------------------|------------------|---------------------|
| 61006 | Big Dipper Ranch Spring Work, Skyline Ridge | \$48,750 | 0 | 0 | \$48,750 |
| 61010 | Toto Ranch Well Drilling and Construction, Tunitas Creek | 200,800 | 0 | 0 | 200,800 |
| 61012 | Toto Barn Roof Repair | 101,750 | 0 | 0 | 101,750 |
| 61013 | Toto Ranch Perimeter Fence Repair | 174,225 | 0 | 0 | 174,225 |
| MAA03-001 | Lot Line Adjustment and Property Transfer–Purisima Upland | 9,732 | 0 | 0 | 9,732 |
| MAA03-003 | Purisima Creek Fence Construction, Purisima Creek Redwoods | 54,800 | 0 | 0 | 54,800 |
| MAA05-002 | Upper La Honda Creek Grazing Infrastructure | 155,750 | 54,338 | 0 | 210,088 |
| MAA09-003 | Russian Ridge Mindego Pond Improvement | 663,434 | 0 | 0 | 663,434 |
| VP01-001 | Miramontes Ridge Land Conservation | 22,000 | 0 | 0 | 22,000 |
| VP03-002 | South Cowell Upland Land Conservation | 37,500 | 0 | 0 | 37,500 |
| VP07-002 | Agricultural Workforce Housing–La Honda Creek | 400,000 | 457,000 | 0 | 857,000 |
| VP13-001 | Cloverdale Ranch Land Opportunity | 60,000 | 0 | 0 | 60,000 |
| VP32-002 | Gordon Ridge Property Land Conservation | 3,800,000 | 3,750,000 | 0 | 7,550,000 |
| VP32-003 | Toto Ponds Management Planning | 140,000 | 100,000 | 200,000 | 440,000 |
| VP39-001 | Lower San Gregorio Creek Watershed Land Conservation | 32,000 | 0 | 0 | 32,000 |
| Total | | \$5,900,741 | \$4,361,338 | \$200,000 | \$10,462,079 |



Diversity Project Summary

| Project# | Project Name | FY2019-20 | FY2020-21 | FY2021-22 | 3-Year Total |
|--------------|--|--------------------|--------------------|-----------------|--------------------|
| 31901 | ADA Barrier Removal | \$255,000 | \$1,075,000 | \$0 | \$1,330,000 |
| MAA02-001 | Cooley Landing Interpretive Facilities Design and Implementation | 35,000 | 30,000 | 25,000 | 90,000 |
| MAA02-002 | Ravenswood Bay Trail Design and Implementation | 1,976,760 | 1,646,250 | 0 | 3,623,010 |
| MAA11-002 | Rancho San Antonio–Deer Hollow Farm–White Barn Rehabilitation | 143,890 | 454,000 | 0 | 597,890 |
| VP11-001 | Rancho San Antonio (RSA) Multimodal Access Study | 56,000 | 0 | 0 | 56,000 |
| VP38-001 | Cooley Landing Park Business and Operation Plan | 150,000 | 0 | 0 | 150,000 |
| Total | | \$2,616,650 | \$3,205,250 | \$25,000 | \$5,846,900 |



Wildland Fire Resiliency Project Summary

| Project# | Project Name | FY2019-20 | FY2020-21 | FY2021-22 | 3-Year Total |
|--------------|--|------------------|------------------|------------------|--------------------|
| 61008 | Los Trancos–Page Mill Eucalyptus Removal | \$109,250 | \$0 | \$0 | \$109,250 |
| 80063 | San Mateo County Vegetation Map | 39,200 | 39,200 | 33,600 | 112,000 |
| 80003-10 | Wildland Fire Program Development | 441,000 | 276,000 | 311,000 | 1,028,000 |
| VP15-002 | Restoration Forestry Demonstration Project | 80,000 | 200,000 | 40,000 | 320,000 |
| Total | | \$669,450 | \$515,200 | \$384,600 | \$1,569,250 |

PROJECT NUMBERING

All projects are assigned a name and a unique number. Additionally, Midpen has three categories of projects, Measure AA eligible, Vision Plan related, or other capital and operating projects.

Measure AA eligible projects are designated by portfolio and project number, for example MAA21-005 indicates Measure AA portfolio number 21 (Rancho San Antonio: Interpretive Improvements, Refurbishing Projects), and project number 5 (Bear Creek Redwoods Public Access).

Vision Plan related projects are also designated by portfolio and project number, for example VP11-001 indicates Vision Plan portfolio number 11 (Rancho San Antonio: Interpretive Improvements, Refurbishing Projects), and project number 1 (Rancho San Antonio (RSA) Multimodal Access Study). Vision Plan portfolios number 01 through 25 represent Midpen-funded efforts in support of the corresponding Measure AA portfolios. Vision Plan portfolios 26 through 54 are the Tier 2 priority actions in Midpen's Vision Plan.

Other projects are assigned a five digit project numbers (such as 31901, ADA Barrier Removal) and designate operating projects such as wildlife monitoring, facility improvements and administrative systems implementations.

OPERATING PROJECTS

Operating projects are important activities undertaken each year that do not meet Capital Improvement and Action Plan (CIAP) project criteria (typically with expenses greater than \$50,000). While the operating projects listed on program summary pages may incur real expenses, they are only included in the lead department's operating budget (see Section IV).

OPERATING IMPACT

Within the FY2019-20 Capital Improvement and Action Plan, Midpen has identified over 50 projects (or 56% of the CIAP) as having a future operating impact to the annual Budget and Action Plan. Some projects will have costs in perpetuity while other projects will have a shorter-term impact.

For example, numerous Natural Resource Protection and Restoration projects that are completed require an additional 3 to 5 years of ongoing monitoring work (for example, ensuring native plants are well established after being planted can take over 3 years). When new areas are opened to the public, that space will require long-term patrol and maintenance work; this may result in additional staff. Staff is monitoring new and existing CIAP projects for their ongoing operating impact to the annual Budget and Action Plan in an effort to identify how operating costs will change in the future.

Land Acquisition and Preservation

| Project# | Project Name | FY2019-20 | FY2020-21 | FY2021-22 | 3-Year Total |
|--------------|---|--------------------|--------------------|------------------|--------------------|
| 20125 | Cal-Water Land Exchange, Teague Hill Preserve | \$23,000 | \$0 | \$0 | \$23,000 |
| MAA03-001 | Lot Line Adjustment and Property Transfer–Purisima Upland | 9,732 | 0 | 0 | 9,732 |
| MAA03-002 | Purisima Upland Site Clean up and Soil Remediation Assessment | 416,280 | 0 | 0 | 416,280 |
| MAA23-007 | Twin Creeks Land Conservation | 10,000 | 10,000 | | 20,000 |
| VP01-001 | Miramontes Ridge Land Conservation* | 22,000 | 0 | 0 | 22,000 |
| VP03-002 | South Cowell Upland Land Conservation* | 37,500 | 0 | 0 | 37,500 |
| VP08-001 | Upper San Gregorio Land Conservation* | 23,000 | 0 | 0 | 23,000 |
| VP13-001 | Cloverdale Ranch Land Opportunity* | 60,000 | TBD | TBD | 60,000 |
| VP15-001 | Redwood Forest Land Opportunity* | 20,000 | 0 | 0 | 20,000 |
| VP15-003 | Watershed Protection Opportunity–Numerous Open Space Preserves* | 105,000 | 0 | 0 | 105,000 |
| VP19-001 | El Sereno Trails, Wildlife Corridors and Land Conservation* | 33,000 | 0 | 0 | 33,000 |
| VP19-002 | El Sereno Land Conservation* | 25,000 | 0 | 0 | 25,000 |
| VP20-002 | Highway 17 Land Conservation* | 27,000 | 0 | 0 | 27,000 |
| VP24-001 | Sierra Azul Rancho de Guadalupe Land Conservation* | 38,000 | 0 | 0 | 38,000 |
| VP24-002 | SCVWD Exchange Agreement at Rancho de Guadalupe Area of SAOSP* | 10,000 | 0 | 0 | 10,000 |
| VP25-001 | Sierra Azul Loma Prieta Land Conservation* | 10,000 | 0 | 0 | 10,000 |
| VP32-001 | Irish Ridge Connection | 70,000 | 0 | 0 | 70,000 |
| VP32-002 | Gordon Ridge Property Land Conservation | 3,800,000 | 3,750,000 | 0 | 7,550,000 |
| VP39-001 | Lower San Gregorio Creek Watershed Land Conservation | 32,000 | 0 | 0 | 32,000 |
| None | District-wide purchase options and low-value Land Fund | 300,000 | 300,000 | 300,000 | 900,000 |
| Total | | \$5,071,512 | \$4,060,000 | \$300,000 | \$9,431,512 |

*Pre-acquisition activity for land purchases is budgeted in Fund 40. Upon approval from the Board for fee or easement, pre-acquisition expenses and the purchase price are eligible for MAA reimbursement and a budget adjustment request will be made to transfer budget to Fund 30..

LAND ACQUISITION AND PRESERVATION

**Cal Water Land Exchange, Teague Hill Preserve
Project #: 20125
Fund: 40 – General Fund Capital**



PROJECT DESCRIPTION

Pursue trail connections between Huddart Park and Teague Hill Preserve, and pursue future land conservation protections in the Bear Creek watershed in exchange for land rights to allow the installation of Cal Water water tanks at El Corte de Madera Open Space Preserve.

FY2019-20 SCOPE

Pursue land exchange agreement with Cal Water to improve trail connections between Huddart Park and Teague Hill Open Space Preserve, and support the protection of the Bear Creek watershed.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|-----------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 23,000 | 23,000 | 0 | 0 | 0 | 46,000 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202 –Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203 –Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204 –Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205 –Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$23,000 | \$23,000 | \$0 | \$0 | \$0 | \$46,000 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|-----------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 23,000 | 23,000 | 0 | 0 | 0 | 46,000 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$23,000 | \$23,000 | \$0 | \$0 | \$0 | \$46,000 |

LAND ACQUISITION AND PRESERVATION**Lot Line Adjustment and Property Transfer – Purisima Upland****Project #: MAA03-001****Fund: 30 – Measure AA Capital****PROJECT DESCRIPTION**

Pursue land transfer to complete the Purisima to the Sea corridor.

FY2019-20 SCOPE

File record of survey map with the County of San Mateo to finalize the land transfer.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$845 | \$0 | \$1,232 | \$0 | \$0 | \$0 | \$2,077 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 389,366 | 30,000 | 5,500 | 0 | 0 | 0 | 424,866 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202–Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203–Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204–Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205–Construction | 0 | 0 | 3,000 | 0 | 0 | 0 | 3,000 |
| Grand Total | \$390,211 | \$30,000 | \$9,732 | \$0 | \$0 | \$0 | \$429,943 |
| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 390,211 | 30,000 | 9,732 | 0 | 0 | 0 | 429,943 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$390,211 | \$30,000 | \$9,732 | \$0 | \$0 | \$0 | \$429,943 |

LAND ACQUISITION AND PRESERVATION

Purisima Upland Site Cleanup and Soil Remediation Assessment

Project #: MAA03-002

Fund: 30 – Measure AA Capital

PROJECT DESCRIPTION

Complete site cleanup and soil remediation around existing empty oil tank on newly transferred Purisima Upland property entry.

FY2019-20 SCOPE

Complete site cleanup and begin restoration efforts. Implement roads as identified by erosion assessment.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$3,884 | \$0 | \$21,280 | \$0 | \$0 | \$0 | \$25,164 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 65,271 | 0 | 0 | 0 | 0 | 0 | 65,271 |
| 8201 –Architect/Engineering Services | 0 | 0 | 5,000 | 0 | 0 | 0 | 5,000 |
| 8202–Environmental/Planning Services | 0 | 10,000 | 15,000 | 0 | 0 | 0 | 25,000 |
| 8203–Inspection/Construction Monitoring | 0 | 0 | 10,000 | 0 | 0 | 0 | 10,000 |
| 8204–Permitting Fees | 0 | 0 | 5,000 | 0 | 0 | 0 | 5,000 |
| 8205–Construction | 0 | 0 | 360,000 | 0 | 0 | 0 | 360,000 |
| Grand Total | \$69,155 | \$10,000 | \$416,280 | \$0 | \$0 | \$0 | \$495,435 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 69,155 | 10,000 | 416,280 | 0 | 0 | 0 | 495,435 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$69,155 | \$10,000 | \$416,280 | \$0 | \$0 | \$0 | \$495,435 |

LAND ACQUISITION AND PRESERVATION**Twin Creeks Land Conservation****Project #: MAA23-007****Fund: 30 – Measure AA Capital****PROJECT DESCRIPTION**

Pursue land purchase opportunity of the Twin Creeks property, including site cleanup and demolition of structures.

FY2019-20 SCOPE

Continue Vegetation Rapid Assessment, invasive and rare plant surveys. Create IPM plan for high priority plants, and review long-term bat management.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|--------------------|
| 4000–Staff Costs | \$3,465 | \$33,935 | \$0 | \$0 | \$0 | \$0 | \$37,400 |
| 5000-7000–Service & Supplies | 729 | 0 | 0 | 0 | 0 | 0 | 729 |
| 8101 –Real Estate Services | 2,906,257 | 0 | 0 | 0 | 0 | 0 | 2,906,257 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202 –Environmental/Planning Services | 0 | 24,205 | 0 | 0 | 0 | 0 | 24,205 |
| 8203 –Inspection/Construction Monitoring | 0 | 28,905 | 0 | 0 | 0 | 0 | 28,905 |
| 8204 –Permitting Fees | 152 | 0 | 0 | 0 | 0 | 0 | 152 |
| 8205 –Construction | 2,769 | 740,659 | 10,000 | 10,000 | 0 | 0 | 763,428 |
| Grand Total | \$2,913,372 | \$827,704 | \$10,000 | \$10,000 | \$0 | \$0 | \$3,761,076 |
| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 2,163,372 | 827,704 | 10,000 | 10,000 | 0 | 0 | 3,011,076 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 750,000 | 0 | 0 | 0 | 0 | 0 | 750,000 |
| Grand Total | \$2,913,372 | \$827,704 | \$10,000 | \$10,000 | \$0 | \$0 | \$3,761,076 |

LAND ACQUISITION AND PRESERVATION

**Miramontes Ridge Land Conservation
Project #: VP01-001
Fund: 40 – General Fund Capital**



PROJECT DESCRIPTION

Purchase uplands portion of Johnston Ranch from POST as an addition to the Miramontes Ridge Open Space Preserve.

FY2019-20 SCOPE

In partnership with POST, complete lot line adjustment in preparation for purchase of Johnston Uplands property. Purchase property and enter into grazing lease.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|-----------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 60,000 | 22,000 | 0 | 0 | 0 | 82,000 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202–Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203–Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204–Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205–Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$60,000 | \$22,000 | \$0 | \$0 | \$0 | \$82,000 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|-----------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 60,000 | 22,000 | 0 | 0 | 0 | 82,000 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$60,000 | \$22,000 | \$0 | \$0 | \$0 | \$82,000 |

LAND ACQUISITION AND PRESERVATION**South Cowell Upland Land Conservation****Project #: VP03-002****Fund: 40 – General Fund Capital****PROJECT DESCRIPTION**

In partnership with POST, pursue land purchase to provide improved staging and trail access for the Purisima to the Sea regional trail corridor.

FY2019-20 SCOPE

In partnership with POST, submit lot line adjustment to the County of San Mateo. Assess land conservation, regional trail connections and natural resource values. Evaluate site for staging and trail access. Begin development of a conservation grazing plan.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|-----------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 0 | 37,500 | 0 | 0 | 0 | 37,500 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202 –Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203 –Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204 –Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205 –Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$37,500 | \$0 | \$0 | \$0 | \$37,500 |
| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 0 | 37,500 | 0 | 0 | 0 | 37,500 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$37,500 | \$0 | \$0 | \$0 | \$37,500 |

LAND ACQUISITION AND PRESERVATION

**Upper San Gregorio Land Conservation
Project #: VP08-001
Fund: 40 – General Fund Capital**

PROJECT DESCRIPTION

Negotiate property additions to the Upper San Gregorio Creek Watershed.

FY2019-20 SCOPE

Complete purchase of Woodruff Creek property in Upper San Gregorio Creek Watershed. Continue to pursue Mindego Creek purchase opportunities.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|-----------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 30,000 | 23,000 | 0 | 0 | 0 | 53,000 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202–Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203–Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204–Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205–Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$30,000 | \$23,000 | \$0 | \$0 | \$0 | \$53,000 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|-----------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 30,000 | 23,000 | 0 | 0 | 0 | 53,000 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$30,000 | \$23,000 | \$0 | \$0 | \$0 | \$53,000 |

LAND ACQUISITION AND PRESERVATION

Cloverdale Ranch Land Opportunity

Project #: VP13-001

Fund: 40 – General Fund Capital



PROJECT DESCRIPTION

Complete the property's existing conditions assessment and report, and identify additional improvements and restoration projects for POST to complete. Develop funding plan and pursue grant opportunities, and pursue lot line adjustment as co-applicants with POST. Develop a community outreach/communications plan, and identify and initiate outreach with partners and stakeholders. Continue to participate in regional trail planning in the vicinity of Cloverdale Ranch, and identify preliminary land and resource management goals in preparation for future potential acquisition of property.

FY2019-20 SCOPE

Complete existing conditions assessment, develop preliminary land and resource management goals and a public outreach plan for the Cloverdale Ranch property.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|-----------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 0 | 60,000 | TBD | TBD | TBD | 60,000 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202 –Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203 –Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204 –Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205 –Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$60,000 | TBD | TBD | TBD | \$60,000 |
| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 0 | 60,000 | TBD | TBD | TBD | 60,000 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$60,000 | TBD | TBD | TBD | \$60,000 |

LAND ACQUISITION AND PRESERVATION

Redwood Forest Land Opportunity
Project #: VP15-001
Fund: 40 – General Fund Capital



PROJECT DESCRIPTION

Pursue land purchase opportunities to grow the District’s contiguous greenbelt in redwood forests.

FY2019-20 SCOPE

Pursue purchase opportunity in Oil Creek at Long Ridge Open Space Preserve.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|-----------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 20,000 | 20,000 | 0 | 0 | 0 | 40,000 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202–Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203–Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204–Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205–Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$20,000 | \$20,000 | \$0 | \$0 | \$0 | \$40,000 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|-----------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 20,000 | 20,000 | 0 | 0 | 0 | 40,000 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$20,000 | \$20,000 | \$0 | \$0 | \$0 | \$40,000 |

LAND ACQUISITION AND PRESERVATION**Watershed Protection Opportunity – Numerous Open Space Preserves****Project #: VP15-003****Fund: 40 – General Fund Capital****PROJECT DESCRIPTION**

Pursue land purchase opportunity to protect the Los Gatos, Guadalupe, and Saratoga Creek regionally significant watershed at Sierra Azul, Bear Creek Redwoods, El Sereno, and Saratoga Gap Open Space Preserves.

FY2019-20 SCOPE

Pursue land purchase opportunity to protect the Los Gatos Creek, Guadalupe, and Saratoga Creek watersheds.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 15,000 | 105,000 | 0 | 0 | 0 | 120,000 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202 –Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203 –Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204 –Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205 –Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$15,000 | \$105,000 | \$0 | \$0 | \$0 | \$120,000 |
| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 15,000 | 105,000 | 0 | 0 | 0 | 120,000 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$15,000 | \$105,000 | \$0 | \$0 | \$0 | \$120,000 |

LAND ACQUISITION AND PRESERVATION

El Sereno Trails, Wildlife Corridors and Land Conservation

Project #: VP19-001

Fund: 40 – General Fund Capital



PROJECT DESCRIPTION

Work with public agency and private land owners to purchase property and trail easements to connect El Sereno Open Space Preserve to Sanborn County Park and protect wildlife corridors at El Sereno Open Space Preserve.

FY2019-20 SCOPE

Continue to negotiate with property owners to provide property rights for wildlife or trail corridors. Conduct site analysis, gather support on connections, and coordinate with Santa Clara County Parks.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 1,500 | 0 | 0 | 0 | 0 | 1,500 |
| 8101 –Real Estate Services | 0 | 35,000 | 33,000 | 0 | 0 | 0 | 68,000 |
| 8201 –Architect/Engineering Services | 0 | 36,000 | 0 | 0 | 0 | 0 | 36,000 |
| 8202–Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203–Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204–Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205–Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$72,500 | \$33,000 | \$0 | \$0 | \$0 | \$105,500 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 72,500 | 33,000 | 0 | 0 | 0 | 105,500 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$72,500 | \$33,000 | \$0 | \$0 | \$0 | \$105,500 |

LAND ACQUISITION AND PRESERVATION**El Sereno Land Conservation****Project #: VP19-002****Fund: 40 – General Fund Capital****PROJECT DESCRIPTION**

Pursue land rights for a trail connection between El Sereno OSP to connect to Sanborn County Park as part of the Bay Area Ridge Trail.

FY2019-20 SCOPE

Pursue trail easement or lot line adjustment for trail connection to Sanborn County Park.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|-----------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 0 | 25,000 | 0 | 0 | 0 | 25,000 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202–Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203–Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204–Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205–Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$25,000 | \$0 | \$0 | \$0 | \$25,000 |
| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 0 | 25,000 | 0 | 0 | 0 | 25,000 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$25,000 | \$0 | \$0 | \$0 | \$25,000 |

LAND ACQUISITION AND PRESERVATION

**Highway 17 Land Conservation
Project #: VP20-002
Fund: 40 – General Fund Capital**



PROJECT DESCRIPTION

Pursue land purchase as addition to El Sereno OSP to support the Highway 17 Bay Area Ridge Trail Crossing.

FY2019-20 SCOPE

Negotiate purchase of property to implement the Highway 17 Trail Crossing Project.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|-----------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 0 | 27,000 | 0 | 0 | 0 | 27,000 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202 –Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203 –Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204 –Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205 –Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$27,000 | \$0 | \$0 | \$0 | \$27,000 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|-----------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 0 | 27,000 | 0 | 0 | 0 | 27,000 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$27,000 | \$0 | \$0 | \$0 | \$27,000 |

LAND ACQUISITION AND PRESERVATION**Sierra Azul Rancho de Guadalupe Land Conservation****Project #: VP24-001****Fund: 40 – General Fund Capital****PROJECT DESCRIPTION**

Pursue land purchase opportunity to grow Midpen's contiguous greenbelt in the Rancho de Guadalupe area of Sierra Azul Open Space Preserve.

FY2019-20 SCOPE

Pursue new land purchase opportunities as they become available.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|-----------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 15,000 | 38,000 | 0 | 0 | 0 | 53,000 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202–Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203–Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204–Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205–Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$15,000 | \$38,000 | \$0 | \$0 | \$0 | \$53,000 |
| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 15,000 | 38,000 | 0 | 0 | 0 | 53,000 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$15,000 | \$38,000 | \$0 | \$0 | \$0 | \$53,000 |

LAND ACQUISITION AND PRESERVATION

SCVWD Exchange Agreement at Rancho de Guadalupe Area of SAOSP

Project #: VP24-002

Fund: 40 – General Fund Capital

PROJECT DESCRIPTION

Enter into exchange agreement with Santa Clara Valley Water District (SCVWD) for license to use Pheasant and Hicks Road intersection as a staging area for Guadalupe Dam repairs in exchange for SCVWD’s construction of a public parking lot for accessing the Rancho de Guadalupe area of Sierra Azul Open Space Preserve.

FY2019-20 SCOPE

Complete exchange agreement with SCVWD to support repairs to the Guadalupe Reservoir Dam and construction of the Rancho de Guadalupe parking lot at Pheasant and Hicks Road.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|-----------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 0 | 10,000 | 0 | 0 | 0 | 10,000 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202 –Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203 –Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204 –Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205 –Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$10,000 | \$0 | \$0 | \$0 | \$10,000 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|-----------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 0 | 10,000 | 0 | 0 | 0 | 10,000 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$10,000 | \$0 | \$0 | \$0 | \$10,000 |

LAND ACQUISITION AND PRESERVATION**Sierra Azul Loma Prieta Land Conservation****Project #: VP25-001****Fund: 40 – General Fund Capital****PROJECT DESCRIPTION**

Pursue land purchase opportunity to grow Midpen's contiguous greenbelt in the Loma Prieta Area of Sierra Azul OSP.

FY2019-20 SCOPE

Pursue land purchase opportunity in upper Herbert Creek and along the Loma Prieta ridgeline.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|-----------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 10,000 | 10,000 | 0 | 0 | 0 | 20,000 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202–Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203–Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204–Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205–Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$10,000 | \$10,000 | \$0 | \$0 | \$0 | \$20,000 |
| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 10,000 | 10,000 | 0 | 0 | 0 | 20,000 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$10,000 | \$10,000 | \$0 | \$0 | \$0 | \$20,000 |

LAND ACQUISITION AND PRESERVATION

**Irish Ridge Connection
Project #: VP32-001
Fund: 40 – General Fund Capital**



PROJECT DESCRIPTION

Pursue land purchase as addition to Tunitas Creek OSP for connection to Purisima Creek Redwoods OSP and protection of Tunitas Creek watershed.

FY2019-20 SCOPE

Submit lot line adjustment to the County of San Mateo. Assess land conservation, regional trail connections and natural resource values. Purchase property.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 49,868 | 70,000 | 0 | 0 | 0 | 119,868 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202–Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203–Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204–Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205–Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$49,868 | \$70,000 | \$0 | \$0 | \$0 | \$119,868 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 49,868 | 70,000 | 0 | 0 | 0 | 119,868 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$49,868 | \$70,000 | \$0 | \$0 | \$0 | \$119,868 |

LAND ACQUISITION AND PRESERVATION**Gordon Ridge Property Land Conservation****Project #: VP32-002****Fund: 40 – General Fund Capital****PROJECT DESCRIPTION**

Pursue land purchase partnership opportunity to protect the Lower San Gregorio watershed and preserve local agriculture as an addition to Tunitas Creek Open Space Preserve.

FY2019-20 SCOPE

Pursue land purchase partnership opportunity to protect the Lower San Gregorio watershed and preserve local agriculture as an addition to Tunitas Creek Open Space Preserve.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|--------------------|-----------------------|-----------------------|------------------------|--------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 0 | 3,800,000 | 3,750,000 | 0 | 0 | 7,550,000 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202 –Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203 –Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204 –Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205 –Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$3,800,000 | \$3,750,000 | \$0 | \$0 | \$7,550,000 |
| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 0 | 3,800,000 | 3,750,000 | 0 | 0 | 7,550,000 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$3,800,000 | \$3,750,000 | \$0 | \$0 | \$7,550,000 |

LAND ACQUISITION AND PRESERVATION

**Lower San Gregorio Creek Watershed Land Conservation
Project #: VP39-001
Fund: 40 – General Fund Capital**



PROJECT DESCRIPTION

Pursue opportunity to protect watershed and farmland in the Lower San Gregorio watershed.

FY2019-20 SCOPE

Continue to pursue partnerships to protect water resources and agricultural lands in the Lower San Gregorio watershed, including survey of riparian corridor, and drafting of a conservation easement for the riparian area.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|-----------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 5,234 | 34,000 | 32,000 | 0 | 0 | 0 | 71,234 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202–Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203–Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204–Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205–Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$5,234 | \$34,000 | \$32,000 | \$0 | \$0 | \$0 | \$71,234 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|-----------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 5,234 | 34,000 | 32,000 | 0 | 0 | 0 | 71,234 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$5,234 | \$34,000 | \$32,000 | \$0 | \$0 | \$0 | \$71,234 |

Natural Resource Protection and Restoration

| Project# | Project Name | FY2019-20 | FY2020-21 | FY2021-22 | 3-Year Total |
|--------------|---|--------------------|--------------------|------------------|--------------------|
| 80003-10 | Wildland Fire Program Development | 441,000 | 276,000 | 311,000 | 1,028,000 |
| 80034-44 | Programmatic Permitting | 495,000 | 55,000 | 15,000 | 565,000 |
| 61008 | Los Trancos–Page Mill Eucalyptus Removal | \$109,250 | \$0 | \$0 | \$109,250 |
| 80054 | Badger/Burrowing Owl Habitat Assessment | 82,800 | 72,275 | 0 | 155,075 |
| 80056 | Cherry Springs Lake Infrastructure Operations Plan | 10,000 | 10,000 | 0 | 20,000 |
| 80057 | Climate Action Plan Implementation | 86,000 | 21,000 | 21,000 | 128,000 |
| 80060 | Marbled Murrelet Recovery Planning | 32,500 | 32,500 | 32,500 | 97,500 |
| 80063 | San Mateo County Vegetation Map | 39,200 | 39,200 | 33,600 | 112,000 |
| 80065 | IPM Implementation of Santa Clara Valley Water District Grant | 100,000 | 200,000 | 200,000 | 500,000 |
| MAA03-003 | Purisima Creek Fence Construction, Purisima Creek Redwoods | 54,800 | 0 | 0 | 54,800 |
| MAA05-002 | Upper La Honda Creek Grazing Infrastructure | 155,750 | 54,338 | 0 | 210,088 |
| MAA09-003 | Russian Ridge Mindego Pond Improvement | 663,434 | 0 | 0 | 663,434 |
| MAA20-001 | Wildlife Corridor: Highway 17 Crossing | 63,593 | 20,000 | 50,000 | 133,593 |
| MAA21-007 | Bear Creek Redwoods Preserve Plan Invasive Weed Treatment and Restoration | 176,807 | 120,000 | 0 | 296,807 |
| MAA21-008 | Bear Creek Redwoods–Ponds Restoration and Water Rights | 393,393 | 0 | 0 | 393,393 |
| MAA21-010 | Bear Creek Redwoods Landfill Characterization and Remediation | 207,142 | 100,000 | 0 | 307,142 |
| MAA21-012 | Bear Creek Redwoods Tree Restoration | 101,893 | 10,000 | 10,000 | 121,893 |
| MAA22-001 | Hendrys Creek Property Land Restoration | 67,077 | 0 | 0 | 67,077 |
| VP04-002 | El Corte de Madera Creek Watershed Protection Plan Sediment Science | 56,500 | 0 | 0 | 56,500 |
| VP15-002 | Restoration Forestry Demonstration Project | 80,000 | 200,000 | 40,000 | 320,000 |
| VP15-004 | Lower San Gregorio Floodplain Restoration | 20,000 | 15,000 | 10,000 | 45,000 |
| VP32-003 | Toto Ponds Management Planning | 140,000 | 100,000 | 200,000 | 440,000 |
| Total | | \$3,576,139 | \$1,325,313 | \$923,100 | \$5,824,552 |

OPERATING PROJECTS

The table below lists operating projects by name, and includes the project purpose and lead department. While the operating projects listed below may incur real expenses, they are only included in the lead department's operating budget.

| Project Name | Project Purpose | Lead Department |
|---|---|-------------------|
| Archaeological Resource Survey, Assessment, Curation | Catalog and curate existing collections, survey known and unrecorded sites, provide on-call assessments. | Natural Resources |
| Formation of Science Advisory Panel | Formation of a Scientific Advisory Panel to inform Midpen land management decisions. | Natural Resources |
| Phytophthora Research | Research phytosphere (soil) diseases and develop BMPs for the District. | Natural Resources |
| Review of Agricultural Policy in Agricultural Workforce Housing | Review existing policies, guidelines and practices including the role of the District in the provision of Agricultural Workforce Housing and prepare or amend policies accordingly. | Natural Resources |
| Wildlife and Livestock Protection Policy | Implementation of Wildlife and Livestock Protection Program. | Natural Resources |
| Wildlife updates to Maintenance and Ranger Operations Manuals | Update wildlife guidance in Maintenance and Ranger Operations Manuals. | Natural Resources |

NATURAL RESOURCE PROTECTION AND RESTORATION

Wildland Fire Program Development
Project #: 80003-10
Fund: 10 – General Fund Operating



PROJECT DESCRIPTION

Develop wildland fire program for Midpen lands and hire consultants to design program and prepare environmental review.

FY2019-20 SCOPE

Develop Wildland Fire Program description. Begin CEQA documentation.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|--------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 29,533 | 127,370 | 441,000 | 276,000 | 311,000 | 3,000 | 1,187,903 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202–Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203–Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204–Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205–Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$29,533 | \$127,370 | \$441,000 | \$276,000 | \$311,000 | \$3,000 | \$1,187,903 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|--------------------|
| 10–General Fund Operating | \$29,533 | \$127,370 | \$441,000 | \$276,000 | \$311,000 | \$3,000 | \$1,187,903 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$29,533 | \$127,370 | \$441,000 | \$276,000 | \$311,000 | \$3,000 | \$1,187,903 |

NATURAL RESOURCE PROTECTION AND RESTORATION**Programmatic Permitting****Project #: 80034-44****Fund: 10 – General Fund Operating****PROJECT DESCRIPTION**

Develop State and Federal programmatic permits for compliance with Endangered Species and Clean Water Acts. Facilitates streamlined implementation of MAA and non-MAA projects, resource protection, and partnering efforts.

FY2019-20 SCOPE

Prepare and submit permit applications to the Army Corps of Engineers, USFWS (through the Corps), State Historic Office of Preservation (through the Corps), SF Regional Water Quality Control Board, and, potentially amend existing permits with the California Department of Fish and Wildlife.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 13,123 | 125,000 | 495,000 | 55,000 | 15,000 | 0 | 703,123 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202 –Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203 –Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204 –Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205 –Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$13,123 | \$125,000 | \$495,000 | \$55,000 | \$15,000 | \$0 | \$703,123 |
| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
| 10–General Fund Operating | \$13,123 | \$125,000 | \$495,000 | \$55,000 | \$15,000 | \$0 | \$703,123 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$13,123 | \$125,000 | \$495,000 | \$55,000 | \$15,000 | \$0 | \$703,123 |

NATURAL RESOURCE PROTECTION AND RESTORATION

Los Trancos – Page Mill Eucalyptus Removal
Project #: 61008
Fund: 40 – General Fund Capital



PROJECT DESCRIPTION

This project will improve fire and road safety in Los Trancos OSP next to Page Mill Road by removing approximately one hundred mature nonnative and fire-prone eucalyptus trees in Los Trancos. Midpen will contract with Santa Clara County Fire Safe Council for tree removal. Midpen funding is a match for grant funding received by Santa Clara County Fire Safe Council to complete additional vegetation management along Page Mill Road as well as other projects throughout the county.

FY2019-20 SCOPE

Continue tree removal and site restoration.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202–Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203–Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204–Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205–Construction | 0 | 20,000 | 109,250 | 0 | 0 | 0 | 129,250 |
| Grand Total | \$0 | \$20,000 | \$109,250 | \$0 | \$0 | \$0 | \$129,250 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 20,000 | 109,250 | 0 | 0 | 0 | 129,250 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$20,000 | \$109,250 | \$0 | \$0 | \$0 | \$129,250 |

Badger/Burrowing Owl Habitat Assessment

Project #: 80054

Fund: 10 – General Fund Operating



PROJECT DESCRIPTION

Develop an Request for Proposal Quote/Qualification (RFPQ) and award consultant services to provide expertise in the management of grasslands and upland habitat for badger and burrowing owl. Provide a detailed habitat suitability assessment (District wide) for badger and burrowing owl. Determine the presence, use and status of the species within the available habitat. Recommend specific management measures to protect and enhance habitat. Project may involve genetic studies to determine viability of population(s). Project may also involve banding and telemetry of burrowing owls to determine breeding locations (presumed to be off of Midpen lands), to allow for partnering to provide management of the species throughout the year (both breeding and non-breeding).

FY2019-20 SCOPE

Continue assessment study to inform next phases of the project, including development of management recommendations.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 100,000 | 82,800 | 72,275 | 0 | 0 | 255,075 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202 –Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203 –Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204 –Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205 –Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$100,000 | \$82,800 | \$72,275 | \$0 | \$0 | \$255,075 |
| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
| 10–General Fund Operating | \$0 | \$100,000 | \$82,800 | \$72,275 | \$0 | \$0 | \$255,075 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$100,000 | \$82,800 | \$72,275 | \$0 | \$0 | \$255,075 |

NATURAL RESOURCE PROTECTION AND RESTORATION

Cherry Springs Lake Infrastructure Operations Plan

Project #: 80056

Fund: 10 – General Fund Operating

PROJECT DESCRIPTION

Develop operational plan for the Cherry Springs water system at Sierra Azul Open Space Preserve.

FY2019-20 SCOPE

Complete operational plan.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|-----------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 25,000 | 10,000 | 10,000 | 0 | 0 | 45,000 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202 –Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203 –Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204 –Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205 –Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$25,000 | \$10,000 | \$10,000 | \$0 | \$0 | \$45,000 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|-----------------|
| 10–General Fund Operating | \$0 | \$25,000 | \$10,000 | \$10,000 | \$0 | \$0 | \$45,000 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$25,000 | \$10,000 | \$10,000 | \$0 | \$0 | \$45,000 |

Climate Action Plan Implementation
Project #: 80057
Fund: 10 – General Fund Operating



PROJECT DESCRIPTION

The Climate Action Plan identifies strategies and actions to reduce Midpen’s greenhouse gas emissions 20% by 2022, 40% by 2030, and 80% by 2050. Many departments are involved in implementing those changes, which may be new CIAP or operating projects or changes to existing practices.

FY2019-20 SCOPE

Coordinate Year 1 implementation of greenhouse gas emission reductions as part of the adopted Climate Action Plan (e.g. alternative commute incentives, purchase of electric maintenance equipment, LED lighting in field offices, and carbon offset purchases). Additional CIAP projects are underway to support the Climate Action Plan Implementation.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 73,000 | 86,000 | 21,000 | 21,000 | 21,000 | 222,000 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202 –Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203 –Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204 –Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205 –Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$73,000 | \$86,000 | \$21,000 | \$21,000 | \$21,000 | \$222,000 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 10–General Fund Operating | \$0 | \$73,000 | \$86,000 | \$21,000 | \$21,000 | \$21,000 | \$222,000 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$73,000 | \$86,000 | \$21,000 | \$21,000 | \$21,000 | \$222,000 |

Marbled Murrelet Recovery Planning
Project #: 80060
Fund: 10 – General Fund Operating

PROJECT DESCRIPTION

Assist in the development of recovery plans and assess species presence and habitat distribution and quality on Midpen lands. Identify and fund priority science, management, and recovery actions. Work with California State Parks and other partners to develop Santa Cruz Mountains Landscape Management Plan for Marbled Murrelet. Evaluate use of alternative monitoring methods, including acoustic recording units. Progress on Habitat Suitability Study led by State Parks anticipated in FY2018-19. Surveys at La Honda Creek and Purisima Creek Redwoods require two years, to begin in FY 2019. If additional sites are selected, two years are also required, beginning in FY2019-20.

FY2019-20 SCOPE

Oversee La Honda Creek surveys by consultant and additional sites surveyed by consultant (year 1 of 2). Purchase, deploy and analyze acoustic units.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 30,000 | 32,500 | 32,500 | 32,500 | 32,500 | 160,000 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202 –Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203 –Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204 –Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205 –Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$30,000 | \$32,500 | \$32,500 | \$32,500 | \$32,500 | \$160,000 |
| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
| 10–General Fund Operating | \$0 | \$30,000 | \$32,500 | \$32,500 | \$32,500 | \$32,500 | \$160,000 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$30,000 | \$32,500 | \$32,500 | \$32,500 | \$32,500 | \$160,000 |

San Mateo County Vegetation Map
Project #: 80063
Fund: 10 – General Fund Operating



PROJECT DESCRIPTION

To inform preserve management needs in San Mateo County, Midpen will collaborate with the Golden Gate National Parks Conservancy (GGNPC) to quantify vegetation changes and fuels on a landscape scale. This collaboration is coordinated with parallel efforts being undertaken by neighboring land managers to create seamless mapping and data products for all of San Mateo County. This project will additionally support project planning and review.

FY2019-20 SCOPE

Collaborate with partners to complete vegetation map by collecting and processing data.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 50,000 | 39,200 | 39,200 | 33,600 | 0 | 162,000 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202 –Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203 –Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204 –Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205 –Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$50,000 | \$39,200 | \$39,200 | \$33,600 | \$0 | \$162,000 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 10–General Fund Operating | \$0 | \$50,000 | \$39,200 | \$39,200 | \$33,600 | \$0 | \$162,000 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$50,000 | \$39,200 | \$39,200 | \$33,600 | \$0 | \$162,000 |

NATURAL RESOURCE PROTECTION AND RESTORATION

IPM Implementation of Santa Clara Valley Water District Grant

Project #: 80065

Fund: 10 – General Fund Operating



PROJECT DESCRIPTION

Expand scope of the Santa Clara Valley Water District Integrated Pest Management (IPM) grant to include invasive plant removal at Bear Creek Redwoods, Rancho San Antonio and Picchetti Ranch Open Space Preserves.

FY2019-20 SCOPE

Oversee contractor to implement IPM on high priority weeds in riparian areas at three preserves.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 100,000 | 200,000 | 200,000 | 200,000 | 700,000 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202 –Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203 –Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204 –Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205 –Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$100,000 | \$200,000 | \$200,000 | \$200,000 | \$700,000 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 100,000 | 200,000 | 200,000 | 200,000 | 700,000 |
| Grand Total | \$0 | \$0 | \$100,000 | \$200,000 | \$200,000 | \$200,000 | \$700,000 |

NATURAL RESOURCE PROTECTION AND RESTORATION**Purisima Creek Fence Construction, Purisima Creek Redwoods****Project #: MAA03-003****Fund: 30 – Measure AA Capital****PROJECT DESCRIPTION**

Construct a livestock boundary fence on the eastern section of the Bluebrush area at Purisima Creek Redwoods OSP to support the District's conservation grazing program.

FY2019-20 SCOPE

Complete construction of a new boundary fence on eastern property line per survey.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202 –Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203 –Inspection/Construction Monitoring | 0 | 9,750 | 18,000 | 0 | 0 | 0 | 27,750 |
| 8204 –Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205 –Construction | 0 | 85,610 | 36,800 | 0 | 0 | 0 | 122,410 |
| Grand Total | \$0 | \$95,360 | \$54,800 | \$0 | \$0 | \$0 | \$150,160 |
| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 95,360 | 54,800 | 0 | 0 | 0 | 150,160 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$95,360 | \$54,800 | \$0 | \$0 | \$0 | \$150,160 |

NATURAL RESOURCE PROTECTION AND RESTORATION

**Upper La Honda Creek Grazing Infrastructure
Project #: MAA05-002
Fund: 30 – Measure AA Capital**



PROJECT DESCRIPTION

Provide a water source for cattle in the upper section of Pastures 3 and 4 at McDonald Ranch for adequate rotation of livestock in support of the District’s conservation grazing program.

FY2019-20 SCOPE

Clean and repair existing springbox and connect water line to a cattle trough in Pasture 3 and Pasture 4 of McDonald Ranch. Includes bio monitoring.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 0 | 28,750 | 0 | 0 | 0 | 28,750 |
| 8202–Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203–Inspection/Construction Monitoring | 0 | 0 | 30,000 | 2,300 | 0 | 0 | 32,300 |
| 8204–Permitting Fees | 0 | 0 | 5,000 | 0 | 0 | 0 | 5,000 |
| 8205–Construction | 30,915 | 0 | 92,000 | 52,038 | 0 | 0 | 174,953 |
| Grand Total | \$30,915 | \$0 | \$155,750 | \$54,338 | \$0 | \$0 | \$241,003 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 30,915 | 0 | 155,750 | 54,338 | 0 | 0 | 241,003 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$30,915 | \$0 | \$155,750 | \$54,338 | \$0 | \$0 | \$241,003 |

NATURAL RESOURCE PROTECTION AND RESTORATION

Russian Ridge Mindego Pond Improvement

Project #: MAA09-003

Fund: 30 – Measure AA Capital



PROJECT DESCRIPTION

Engineer, permit, and restore aquatic habitats at Mindego Ranch for California red-legged frog and San Francisco garter snake as well as water supply for livestock operation in support of the District's conservation grazing program.

FY2019-20 SCOPE

Complete design, permitting, and construction of pond improvements.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$136 | \$15,930 | \$13,434 | \$0 | \$0 | \$0 | \$29,500 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202 –Environmental/Planning Services | 0 | 0 | 25,000 | 0 | 0 | 0 | 25,000 |
| 8203 –Inspection/Construction Monitoring | 0 | 10,000 | 50,000 | 0 | 0 | 0 | 60,000 |
| 8204 –Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205 –Construction | 0 | 265,000 | 575,000 | 0 | 0 | 0 | 840,000 |
| Grand Total | \$136 | \$290,930 | \$663,434 | \$0 | \$0 | \$0 | \$954,500 |
| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 136 | 290,930 | 663,434 | 0 | 0 | 0 | 954,500 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$136 | \$290,930 | \$663,434 | \$0 | \$0 | \$0 | \$954,500 |

NATURAL RESOURCE PROTECTION AND RESTORATION

Wildlife Corridor: Highway 17 Crossing

Project #: MAA20-001

Fund: 30 – Measure AA Capital



PROJECT DESCRIPTION

Work with partners to develop and engineer wildlife crossing improvements at Highway 17.

FY2019-20 SCOPE

Complete Project Study Report (PSR), and initiate Project Approval and Environmental Document (PAED) with Caltrans.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$0 | \$23,579 | \$13,593 | \$0 | \$0 | \$0 | \$37,172 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 2,485 | 0 | 0 | 0 | 0 | 0 | 2,485 |
| 8201 –Architect/Engineering Services | 94,389 | 85,000 | 21,000 | 0 | 0 | 0 | 200,389 |
| 8202–Environmental/Planning Services | 12,410 | 5,000 | 29,000 | 20,000 | 50,000 | 20,000 | 136,410 |
| 8203–Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204–Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205–Construction | 87,236 | 0 | 0 | 0 | 0 | 0 | 87,236 |
| Grand Total | \$196,520 | \$113,579 | \$63,593 | \$20,000 | \$50,000 | \$20,000 | \$463,692 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 196,520 | 113,579 | 63,593 | 20,000 | 50,000 | 20,000 | 463,692 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$196,520 | \$113,579 | \$63,593 | \$20,000 | \$50,000 | \$20,000 | \$463,692 |

NATURAL RESOURCE PROTECTION AND RESTORATION

Bear Creek Redwoods Preserve Plan Invasive Weed Treatment and Restoration

Project #: MAA21-007

Fund: 30 – Measure AA Capital



PROJECT DESCRIPTION

Implement targeted treatments under the Integrated Pest Management (IPM) Plan to control invasive weed populations at Bear Creek Redwoods, and facilitate opening preserve for public access. Implement second year of targeted weed treatments at Bear Creek Redwoods to restore native habitats along roads and trails. Project is expected to require five years of treatment before habitats are restored to maintenance levels.

FY2019-20 SCOPE

Complete year three of invasive weed management in all areas.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|--------------------|
| 4000–Staff Costs | \$0 | \$1,226 | \$6,807 | \$0 | \$0 | \$0 | \$8,033 |
| 5000-7000–Service & Supplies | 553 | 0 | 0 | 0 | 0 | 0 | 553 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202–Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203 –Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204–Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205–Construction | 501,125 | 317,450 | 170,000 | 120,000 | 0 | 0 | 1,108,575 |
| Grand Total | \$501,678 | \$318,676 | \$176,807 | \$120,000 | \$0 | \$0 | \$1,117,161 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|--------------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 394,636 | 118,676 | 76,807 | 70,000 | 0 | 0 | 660,119 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 107,042 | 200,000 | 100,000 | 50,000 | 0 | 0 | 457,042 |
| Grand Total | \$501,678 | \$318,676 | \$176,807 | \$120,000 | \$0 | \$0 | \$1,117,161 |

NATURAL RESOURCE PROTECTION AND RESTORATION

Bear Creek Redwoods – Ponds Restoration and Water Rights

Project #: MAA21-008

Fund: 30 – Measure AA Capital



PROJECT DESCRIPTION

Implement priority pond restoration work and secure water rights, monitoring and reporting for the property.

FY2019-20 SCOPE

Continue to coordinate with regulatory agencies for permits. Once permits are in hand, start construction of culvert and site improvements. Continue mitigation implementation.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$388 | \$17,445 | \$11,893 | \$0 | \$0 | \$0 | \$29,726 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 126,288 | 35,328 | 17,000 | 0 | 0 | 0 | 178,616 |
| 8202–Environmental/Planning Services | 0 | 15,000 | 20,000 | 0 | 0 | 0 | 35,000 |
| 8203–Inspection/Construction Monitoring | 0 | 0 | 65,000 | 0 | 0 | 0 | 65,000 |
| 8204–Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205–Construction | 0 | 80,000 | 279,500 | 0 | 0 | 0 | 359,500 |
| Grand Total | \$126,676 | \$147,773 | \$393,393 | \$0 | \$0 | \$0 | \$667,842 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 126,676 | 147,773 | 72,771 | 0 | 0 | 0 | 347,220 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 320,622 | 0 | 0 | 0 | 320,622 |
| Grand Total | \$126,676 | \$147,773 | \$393,393 | \$0 | \$0 | \$0 | \$667,842 |

NATURAL RESOURCE PROTECTION AND RESTORATION

Bear Creek Redwoods Landfill Characterization and Remediation

Project #: MAA21-010

Fund: 30 – Measure AA Capital



PROJECT DESCRIPTION

Conduct investigation to assess and characterize old landfill for potential toxic substances, develop remediation plan and CEQA analysis, and implement remediation to facilitate opening BCR Phase II trails for public access.

FY2019-20 SCOPE

Prepare remediation plan, regulatory review, permitting, and CEQA review.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$0 | \$0 | \$7,142 | \$0 | \$0 | \$0 | \$7,142 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202 –Environmental/Planning Services | 0 | 60,000 | 200,000 | 100,000 | 0 | 0 | 360,000 |
| 8203 –Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204 –Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205 –Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$60,000 | \$207,142 | \$100,000 | \$0 | \$0 | \$367,142 |
| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 60,000 | 207,142 | 100,000 | 0 | 0 | 367,142 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$60,000 | \$207,142 | \$100,000 | \$0 | \$0 | \$367,142 |

NATURAL RESOURCE PROTECTION AND RESTORATION

Bear Creek Redwoods Tree Restoration

Project #: MAA21-012

Fund: 30 – Measure AA Capital

PROJECT DESCRIPTION

Tree mitigation planting for Phase I public access projects.

FY2019-20 SCOPE

Oversee contractor(s) to implement tree removal and mitigation plantings.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$0 | \$0 | \$1,893 | \$0 | \$0 | \$0 | \$1,893 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202 –Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203 –Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204 –Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205 –Construction | 0 | 0 | 100,000 | 10,000 | 10,000 | 0 | 120,000 |
| Grand Total | \$0 | \$0 | \$101,893 | \$10,000 | \$10,000 | \$0 | \$121,893 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 101,893 | 10,000 | 10,000 | 0 | 121,893 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$101,893 | \$10,000 | \$10,000 | \$0 | \$121,893 |

NATURAL RESOURCE PROTECTION AND RESTORATION

Hendrys Creek Property Land Restoration

Project #: MAA22-001

Fund: 30 – Measure AA Capital



PROJECT DESCRIPTION

Implement habitat improvements along 0.75-mile of Hendrys Creek and tributaries within the freshwater wetland mitigation easement held by Santa Clara Valley Water District (Valley Water). The project is funded in part by Valley Water Wildlife Habitat Restoration Program (Project D3) grant.

FY2019-20 SCOPE

Implement Phase II plant installation, maintenance, and monitoring. Continue implementing California Department of Fish and Wildlife permit conditions and annual monitoring/reporting to regulatory agencies.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$1,430 | \$105,023 | \$17,077 | \$0 | \$0 | \$0 | \$123,530 |
| 5000-7000–Service & Supplies | 197 | 0 | 0 | 0 | 0 | 0 | 197 |
| 8101 –Real Estate Services | 4,762 | 0 | 0 | 0 | 0 | 0 | 4,762 |
| 8201 –Architect/Engineering Services | 13,045 | 0 | 0 | 0 | 0 | 0 | 13,045 |
| 8202–Environmental/Planning Services | 73,381 | 19,271 | 0 | 0 | 0 | 0 | 92,652 |
| 8203 –Inspection/Construction Monitoring | 0 | 71,250 | 0 | 0 | 0 | 0 | 71,250 |
| 8204–Permitting Fees | 14,839 | 0 | 0 | 0 | 0 | 0 | 14,839 |
| 8205–Construction | 15,540 | 326,000 | 50,000 | 0 | 0 | 0 | 391,540 |
| Grand Total | \$123,194 | \$521,544 | \$67,077 | \$0 | \$0 | \$0 | \$711,815 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 56,083 | 251,193 | 28,077 | 0 | 0 | 0 | 335,353 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 67,111 | 270,351 | 39,000 | 0 | 0 | 0 | 376,462 |
| Grand Total | \$123,194 | \$521,544 | \$67,077 | \$0 | \$0 | \$0 | \$711,815 |

NATURAL RESOURCE PROTECTION AND RESTORATION

El Corte de Madera Creek Watershed Protection Plan Sediment Science

Project #: VP04-002

Fund: 10 – General Fund Operating

PROJECT DESCRIPTION

Study instream sediment to produce scientific report and analysis of the recently completed watershed protection program. Reassess sediment monitoring pools, install stream gauges and data loggers, and measure sediment transport and storage in pools. Two to three years of data needed.

FY2019-20 SCOPE

Survey sediment in pools as part of year 3 of work.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 1,351 | 66,000 | 56,500 | 0 | 0 | 0 | 123,851 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202 –Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203 –Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204 –Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205 –Construction | 81,427 | 0 | 0 | 0 | 0 | 0 | 81,427 |
| Grand Total | \$82,778 | \$66,000 | \$56,500 | \$0 | \$0 | \$0 | \$205,278 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 10–General Fund Operating | \$82,778 | \$66,000 | \$56,500 | \$0 | \$0 | \$0 | \$205,278 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$82,778 | \$66,000 | \$56,500 | \$0 | \$0 | \$0 | \$205,278 |

NATURAL RESOURCE PROTECTION AND RESTORATION

Restoration Forestry Demonstration Project

Project #: VP15-002

Fund: 10 – General Fund Operating



PROJECT DESCRIPTION

Develop pilot project to restore and enhance forest habitat on Midpen open space preserves. Facilitates implementation of MAA portfolio 15–Regional Redwood Protection and Salmon Fishery Conservation.

FY2019-20 SCOPE

Complete CEQA review of the La Honda Creek Forest Management Plan.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 80,000 | 200,000 | 40,000 | 0 | 320,000 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202–Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203–Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204–Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205–Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$80,000 | \$200,000 | \$40,000 | \$0 | \$320,000 |
| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
| 10–General Fund Operating | \$0 | \$0 | \$80,000 | \$200,000 | \$40,000 | \$0 | \$320,000 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$80,000 | \$200,000 | \$40,000 | \$0 | \$320,000 |

NATURAL RESOURCE PROTECTION AND RESTORATION

Lower San Gregorio Floodplain Restoration
Project #: VP15-004
Fund: 40 – General Fund Capital

PROJECT DESCRIPTION

Feasibility assessment for floodplain restoration along San Gregorio Creek.

FY2019-20 SCOPE

Complete conceptual design and cost estimation for floodplain restoration.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|-----------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202–Environmental/Planning Services | 0 | 0 | 20,000 | 15,000 | 10,000 | 0 | 45,000 |
| 8203–Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204–Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205–Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$20,000 | \$15,000 | \$10,000 | \$0 | \$45,000 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|-----------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 0 | 20,000 | 15,000 | 10,000 | 0 | 45,000 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$20,000 | \$15,000 | \$10,000 | \$0 | \$45,000 |

NATURAL RESOURCE PROTECTION AND RESTORATION

Toto Ponds Management Planning

Project #: VP32-003

Fund: 40 – General Fund Capital



PROJECT DESCRIPTION

Investigate and apply for water rights and develop bridging documents in order to support continued use of the property for grazing.

FY2019-20 SCOPE

Investigate and apply for water rights and develop bridging documents.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 0 | 140,000 | 100,000 | 200,000 | 50,000 | 490,000 |
| 8202 –Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203 –Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204 –Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205 –Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$140,000 | \$100,000 | \$200,000 | \$50,000 | \$490,000 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 0 | 140,000 | 100,000 | 200,000 | 50,000 | 490,000 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$140,000 | \$100,000 | \$200,000 | \$50,000 | \$490,000 |

Public Access, Education, and Outreach

| Project# | Project Name | FY2019-20 | FY2020-21 | FY2021-22 | 3-Year Total |
|--------------|---|--------------------|---------------------|--------------------|---------------------|
| 31901 | ADA Barrier Removal | \$255,000 | \$1,075,000 | TBD | \$1,330,000 |
| 40011 | Website Re-design | 100,000 | 0 | 0 | 100,000 |
| MAA02-001 | Cooley Landing Interpretive Facilities Design and Implementation | 35,000 | 30,000 | 25,000 | 90,000 |
| MAA02-002 | Ravenswood Bay Trail Design and Implementation | 1,976,760 | 1,646,250 | 0 | 3,623,010 |
| MAA04-004 | El Corte de Madera Oljon Trail Implementation | 61,236 | 0 | 0 | 61,236 |
| MAA05-008 | La Honda Creek White Barn Structural Rehabilitation | 216,214 | 234,750 | 0 | 450,964 |
| MAA05-009 | La Honda Creek Redwood Cabin Stabilization and Assessment | 246,233 | 213,750 | 0 | 459,983 |
| MAA06-002 | Hawthorns Public Access Site Plan and CEQA | 124,060 | TBD | TBD | 124,060 |
| MAA07-011 | Lower La Honda Creek Phase II Loop Trails | 173,555 | 405,000 | 340,000 | 918,555 |
| MAA10-001 | Alpine Road Regional Trail, Coal Creek | 236,033 | 166,750 | 2,965,000 | 3,367,783 |
| MAA11-002 | Rancho San Antonio–Deer Hollow Farm–White Barn Rehabilitation | 143,890 | 454,000 | 0 | 597,890 |
| MAA17-002 | Lyson’s Dispositions at Monte Bello | 426,487 | TBD | TBD | 426,487 |
| MAA17-004 | Stevens Creek Nature Trail Bridges, Monte Bello | 34,401 | TBD | TBD | 34,401 |
| MAA18-002 | Saratoga-to-Sea Regional Trail Connection | 550,000 | 550,000 | 0 | 1,100,000 |
| MAA20-002 | Bay Area Ridge Trail Highway 17 Crossing | 61,056 | 28,000 | 50,000 | 139,056 |
| MAA21-003 | Bear Creek Redwoods Water System | 8,095 | TBD | TBD | 8,095 |
| MAA21-004 | Bear Creek Stables Site Plan Implementation | 553,147 | TBD | TBD | 553,147 |
| MAA21-005 | Bear Creek Redwoods Public Access | 618,931 | 1,850,000 | 590,000 | 3,058,931 |
| MAA21-006 | Bear Creek Redwoods–Alma College Cultural Landscape Rehabilitation Project | 945,854 | 3,360,200 | 0 | 4,306,054 |
| MAA21-011 | Phase II Trail Improvements, Bear Creek Redwoods OSP | 277,250 | 320,000 | 730,000 | 1,327,250 |
| MAA22-004 | Beatty Parking Area and Trail Connections | 404,544 | 605,250 | 645,500 | 1,655,294 |
| MAA23-004 | Mount Umunhum Summit Restoration, Parking, and Landing Zone | 35,000 | 30,000 | 10,000 | 75,000 |
| VP05-002 | La Honda Creek Parking and Trailhead Access Feasibility Study (former Red Barn) | 25,000 | 0 | 0 | 25,000 |
| VP11-001 | Rancho San Antonio (RSA) Multimodal Access Study | 56,000 | TBD | TBD | 56,000 |
| VP20-001 | Highway 17 Area Regional Trail Connections | 37,500 | 100,000 | 75,000 | 212,500 |
| VP23-002 | Traffic Study for Mt. Umunhum Road | 173,000 | 0 | 0 | 173,000 |
| VP33-001 | Purisima Creek Redwoods Bridge 1 Redecking | 59,500 | 0 | 0 | 59,500 |
| VP38-001 | Cooley Landing Park Business and Operation Plan | 150,000 | 0 | 0 | 150,000 |
| Total | | \$7,983,746 | \$11,068,950 | \$5,430,500 | \$24,483,196 |

OPERATING PROJECTS

The table below lists operating projects by name, and includes the project purpose and lead department.

| Project Name | Project Purpose | Lead Department |
|---|---|----------------------------|
| Cooley Landing Site Use Agreements | Formalize separate agreements/easements/MOUs (District, City of East Palo Alto, Regional Water Quality Control Board, Menlo Fire) to meet operations and maintenance requirements. Supports partnership project at Cooley Landing park. | General Manager’s Office |
| Preserve Use Survey Implementation | Implement the recommendations detailed in the Preserve Use Survey to enhance visitor satisfaction and outreach. | General Manager’s Office |
| Regional Trails Planning and Coordination | Provide technical and planning support on external regional trail projects that are initiated by partner agencies. Example projects include Bay-to-Sea Trail, Ohlone-Portola Heritage Trail, SamTrans Dumbarton Corridor Bike-Ped Feasibility, etc. | Planning and Real Property |
| Stevens Creek Trail Signage | Install new trail signage for Stevens Creek Trail, to provide consistent signage across jurisdictions. | Planning |

PUBLIC ACCESS, EDUCATION, AND OUTREACH**ADA Barrier Removal****Project #: 31901****Fund: 10 – General Fund Operating****Fund: 40 – General Fund Capital****PROJECT DESCRIPTION**

Prioritize barrier removals and develop cost estimates for Annual CIAP and Budget. Complete tracking and reporting on annual accomplishments of completed priorities.

FY2019-20 SCOPE

Initiate first round of barrier removals.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|--------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 14,000 | 30,000 | 0 | 0 | 0 | 44,000 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 0 | 110,000 | 10,000 | 0 | 0 | 120,000 |
| 8202–Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203–Inspection/Construction Monitoring | 0 | 0 | 15,000 | 15,000 | 0 | 0 | 30,000 |
| 8204–Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205–Construction | 0 | 0 | 100,000 | 1,050,000 | 0 | 0 | 1,150,000 |
| Grand Total | \$0 | \$14,000 | \$255,000 | \$1,075,000 | \$0 | \$0 | \$1,344,000 |
| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
| 10–General Fund Operating | \$0 | \$14,000 | \$30,000 | \$0 | \$0 | \$0 | \$44,000 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 0 | 225,000 | 1,075,000 | 0 | 0 | 1,300,000 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$14,000 | \$255,000 | \$1,075,000 | \$0 | \$0 | \$1,344,000 |

PUBLIC ACCESS, EDUCATION, AND OUTREACH

Website Re-design

Project #: 40011

Fund: 10 – General Fund Operating

PROJECT DESCRIPTION

Update current website structure and design and migrate website to updated Drupal 8 platform.

FY2019-20 SCOPE

Update current website structure and design and migrate website to updated Drupal 8 platform.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 100,000 | 0 | 0 | 0 | 100,000 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202 –Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203 –Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204 –Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205 –Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$100,000 | \$0 | \$0 | \$0 | \$100,000 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 10–General Fund Operating | \$0 | \$0 | \$100,000 | \$0 | \$0 | \$0 | \$100,000 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$100,000 | \$0 | \$0 | \$0 | \$100,000 |

PUBLIC ACCESS, EDUCATION, AND OUTREACH**Cooley Landing Interpretive Facilities Design and Implementation****Project #: MAA02-001****Fund: 30 – Measure AA Capital****PROJECT DESCRIPTION**

Working in partnership with City of East Palo Alto, complete the final phases of Cooley Landing Park – Phases IV and V. Midpen’s Board approved a maximum contribution to the City of \$1.25 million. Project expenses beyond this include restoration efforts at Cooley Landing and Ravenswood Open Space Preserve.

FY2019-20 SCOPE

Complete habitat restoration work.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|--------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 183,037 | 53,000 | 0 | 0 | 0 | 0 | 236,037 |
| 8202–Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203–Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204–Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205–Construction | 52,149 | 1,039,852 | 35,000 | 30,000 | 25,000 | 0 | 1,182,001 |
| Grand Total | \$235,186 | \$1,092,852 | \$35,000 | \$30,000 | \$25,000 | \$0 | \$1,418,038 |
| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 235,186 | 1,092,852 | 35,000 | 30,000 | 25,000 | 0 | 1,418,038 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$235,186 | \$1,092,852 | \$35,000 | \$30,000 | \$25,000 | \$0 | \$1,418,038 |

PUBLIC ACCESS, EDUCATION, AND OUTREACH

Ravenswood Bay Trail Design and Implementation

Project #: MAA02-002

Fund: 30 – Measure AA Capital



PROJECT DESCRIPTION

Secure and record trail easement. Complete design, environmental review, permitting, and implementation of the Bay Trail gap north of Ravenswood Open Space Preserve to open up 80 continuous miles of the Bay Trail.

FY2019-20 SCOPE

Complete construction and open trail. Begin site mitigation planting.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|--------------------|-----------------------|-----------------------|------------------------|--------------------|
| 4000–Staff Costs | \$20,418 | \$16,975 | \$75,510 | \$0 | \$0 | \$0 | \$112,903 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 30,850 | 0 | 0 | 0 | 0 | 0 | 30,850 |
| 8201 –Architect/Engineering Services | 329,810 | 135,000 | 75,000 | 0 | 0 | 0 | 539,810 |
| 8202 –Environmental/Planning Services | 41,185 | 172,000 | 100,000 | 0 | 0 | 0 | 313,185 |
| 8203 –Inspection/Construction Monitoring | 7,763 | 5,000 | 0 | 40,000 | 0 | 0 | 52,763 |
| 8204 –Permitting Fees | 2,310 | 71,000 | 70,000 | 0 | 0 | 0 | 143,310 |
| 8205 –Construction | 29,538 | 0 | 1,656,250 | 1,606,250 | 0 | 0 | 3,292,038 |
| Grand Total | \$461,874 | \$399,975 | \$1,976,760 | \$1,646,250 | \$0 | \$0 | \$4,484,859 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|--------------------|-----------------------|-----------------------|------------------------|--------------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 232,253 | 117,222 | 551,849 | 828,207 | 0 | 0 | 1,729,531 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 229,621 | 282,753 | 1,424,911 | 818,043 | 0 | 0 | 2,755,328 |
| Grand Total | \$461,874 | \$399,975 | \$1,976,760 | \$1,646,250 | \$0 | \$0 | \$4,484,859 |

PUBLIC ACCESS, EDUCATION, AND OUTREACH**El Corte de Madera Oljon Trail Implementation****Project #: MAA04-004****Fund: 30 – Measure AA Capital****PROJECT DESCRIPTION**

Completion of Phase III and IV of the Oljon Trail connecting Steam Donkey Trail to the Springboard Trail, which is the final trail construction/restoration associated with the Watershed Protection Program.

FY2019-20 SCOPE

Complete final project phase by decommissioning a portion of Steam Donkey Trail.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$110,500 | \$236,872 | \$28,736 | \$0 | \$0 | \$0 | \$376,108 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101–Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201–Architect/Engineering Services | 11,552 | 11,500 | 10,000 | 0 | 0 | 0 | 33,052 |
| 8202–Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203–Inspection/Construction Monitoring | 12,037 | 16,100 | 2,500 | 0 | 0 | 0 | 30,637 |
| 8204–Permitting Fees | 8,191 | 0 | 0 | 0 | 0 | 0 | 8,191 |
| 8205–Construction | 113,860 | 66,250 | 20,000 | 0 | 0 | 0 | 200,110 |
| Grand Total | \$256,140 | \$330,722 | \$61,236 | \$0 | \$0 | \$0 | \$648,098 |
| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 256,140 | 330,722 | 61,236 | 0 | 0 | 0 | 648,098 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$256,140 | \$330,722 | \$61,236 | \$0 | \$0 | \$0 | \$648,098 |

La Honda Creek White Barn Structural Rehabilitation

Project #: MAA05-008

Fund: 30 – Measure AA Capital

PROJECT DESCRIPTION

A qualified architectural historian will assess the condition and historical significance of the white barn and redwood cabin. The assessment will also include the potential significance of nearby structures and related landscape features such as fencing. A structural engineer will assess the integrity of the building to determine the need for structural improvements and/or repairs. Biological consultant to assess the structures for nesting birds, bats, and rats to inform inspections and species requirements for structural improvements.

FY2019-20 SCOPE

Complete site assessment, geotechnical investigation, archaeological survey, structural stabilization design and biological monitoring.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$0 | \$3,777 | \$9,714 | \$0 | \$0 | \$0 | \$13,491 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 14,699 | 50,000 | 94,000 | 36,000 | 0 | 0 | 194,699 |
| 8202 –Environmental/Planning Services | 0 | 10,000 | 20,000 | 20,000 | 0 | 0 | 50,000 |
| 8203 –Inspection/Construction Monitoring | 0 | 0 | 20,000 | 30,000 | 0 | 0 | 50,000 |
| 8204 –Permitting Fees | 0 | 0 | 15,000 | 5,000 | 0 | 0 | 20,000 |
| 8205 –Construction | 0 | 0 | 57,500 | 143,750 | 0 | 0 | 201,250 |
| Grand Total | \$14,699 | \$63,777 | \$216,214 | \$234,750 | \$0 | \$0 | \$529,440 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 14,699 | 63,777 | 216,214 | 234,750 | 0 | 0 | 529,440 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$14,699 | \$63,777 | \$216,214 | \$234,750 | \$0 | \$0 | \$529,440 |

PUBLIC ACCESS, EDUCATION, AND OUTREACH**La Honda Creek Redwood Cabin Stabilization and Assessment****Project #: MAA05-009****Fund: 30 – Measure AA Capital****PROJECT DESCRIPTION**

Structural evaluation and stabilization of the La Honda Creek redwood cabin.

FY2019-20 SCOPE

Complete site assessment, geotechnical investigation, archaeological survey, structural stabilization design and biological monitoring.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$0 | \$0 | \$14,733 | \$0 | \$0 | \$0 | \$14,733 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 34,500 | 127,000 | 28,000 | 0 | 0 | 189,500 |
| 8202–Environmental/Planning Services | 0 | 0 | 12,000 | 12,000 | 0 | 0 | 24,000 |
| 8203–Inspection/Construction Monitoring | 0 | 0 | 20,000 | 30,000 | 0 | 0 | 50,000 |
| 8204–Permitting Fees | 0 | 0 | 15,000 | 0 | 0 | 0 | 15,000 |
| 8205–Construction | 0 | 0 | 57,500 | 143,750 | 0 | 0 | 201,250 |
| Grand Total | \$0 | \$34,500 | \$246,233 | \$213,750 | \$0 | \$0 | \$494,483 |
| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 34,500 | 246,233 | 213,750 | 0 | 0 | 494,483 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$34,500 | \$246,233 | \$213,750 | \$0 | \$0 | \$494,483 |

PUBLIC ACCESS, EDUCATION, AND OUTREACH

Hawthorns Public Access Site Plan and CEQA

Project #: MAA06-002

Fund: 30 – Measure AA Capital

PROJECT DESCRIPTION

Complete site-specific plan for public access trails and staging area, and conduct CEQA review and coordination with Town of Portola Valley permitting.

FY2019-20 SCOPE

Continue coordination with Town of Portola Valley on permitting and community engagement process on proposed Alpine Road trail widening and site plan development. Initiate CEQA process. Begin work on biological assessments, parking area, and trail alignment.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$0 | \$0 | \$6,460 | \$0 | \$0 | \$0 | \$6,460 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 0 | 5,000 | 0 | 0 | 0 | 5,000 |
| 8201 –Architect/Engineering Services | 0 | 0 | 44,500 | 0 | 0 | 0 | 44,500 |
| 8202 –Environmental/Planning Services | 0 | 47,716 | 65,100 | 0 | 0 | 0 | 112,816 |
| 8203 –Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204 –Permitting Fees | 0 | 0 | 3,000 | 0 | 0 | 0 | 3,000 |
| 8205 –Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$47,716 | \$124,060 | \$0 | \$0 | \$0 | \$171,776 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 47,716 | 124,060 | 0 | 0 | 0 | 171,776 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$47,716 | \$124,060 | \$0 | \$0 | \$0 | \$171,776 |

PUBLIC ACCESS, EDUCATION, AND OUTREACH**Lower La Honda Creek Phase II Loop Trails****Project #: MAA07-011****Fund: 30 – Measure AA Capital****PROJECT DESCRIPTION**

Phase II Trail Design and implementation: Implement La Honda Creek Open Space Preserve Master Plan Phase II trail improvements, including planning, technical studies (biological, cultural, geotechnical), design, permitting and construction.

FY2019-20 SCOPE

Submit permits and design trails for Master Plan Trail 6–La Honda Creek Loop Trails. Pending board approval, develop signage and brochures. Concurrently, perform pre-planning and field investigations for opportunities and constraints associated with potential trail routes that would connect from the La Honda Creek Loop Trails in the south. Key deliverable is a summary of conceptual trail route options that would connect to the central portion of the preserve, and would be used for future trail assessments and design in FY2020-21. Other trail connections are pending identification of a new parking area in the preserve.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|--------------------|
| 4000–Staff Costs | \$0 | \$15,000 | \$28,555 | \$250,000 | \$250,000 | \$0 | \$543,555 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 33,000 | 0 | 0 | 0 | 0 | 33,000 |
| 8201 –Architect/Engineering Services | 27,058 | 100,100 | 30,000 | 15,000 | 15,000 | 0 | 187,158 |
| 8202–Environmental/Planning Services | 0 | 24,000 | 80,000 | 35,000 | 15,000 | 0 | 154,000 |
| 8203–Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204–Permitting Fees | 0 | 15,000 | 35,000 | 5,000 | 0 | 0 | 55,000 |
| 8205–Construction | 0 | 0 | 0 | 100,000 | 60,000 | 0 | 160,000 |
| Grand Total | \$27,058 | \$187,100 | \$173,555 | \$405,000 | \$340,000 | \$0 | \$1,132,713 |
| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 27,058 | 187,100 | 173,555 | 405,000 | 340,000 | 0 | 1,132,713 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$27,058 | \$187,100 | \$173,555 | \$405,000 | \$340,000 | \$0 | \$1,132,713 |

PUBLIC ACCESS, EDUCATION, AND OUTREACH

Alpine Road Regional Trail, Coal Creek

Project #: MAA10-001

Fund: 30 – Measure AA Capital



PROJECT DESCRIPTION

Engineer, complete CEQA review, permit, and construct road improvements to enhance public access and reduce further erosion and sedimentation downstream.

FY2019-20 SCOPE

Work with San Mateo County on MOU and future transfer rights. Continue design and construction work, with biomonitoring and County permitting assistance. Work with San Mateo County to secure Measure K funding.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|--------------------|
| 4000–Staff Costs | \$0 | \$13,558 | \$22,283 | \$8,000 | \$10,000 | \$0 | \$53,841 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 4,286 | 0 | 0 | 0 | 0 | 0 | 4,286 |
| 8201 –Architect/Engineering Services | 17,663 | 120,000 | 80,000 | 81,000 | 65,000 | 0 | 363,663 |
| 8202–Environmental/Planning Services | 0 | 44,750 | 110,000 | 20,000 | 0 | 0 | 174,750 |
| 8203–Inspection/Construction Monitoring | 0 | 5,000 | 0 | 2,000 | 50,000 | 0 | 57,000 |
| 8204–Permitting Fees | 0 | 0 | 23,750 | 5,750 | 15,000 | 0 | 44,500 |
| 8205–Construction | 0 | 0 | 0 | 50,000 | 2,825,000 | 0 | 2,875,000 |
| Grand Total | \$21,949 | \$183,308 | \$236,033 | \$166,750 | \$2,965,000 | \$0 | \$3,573,040 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|--------------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 21,949 | 183,308 | 236,033 | 166,750 | 2,965,000 | 0 | 3,573,040 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$21,949 | \$183,308 | \$236,033 | \$166,750 | \$2,965,000 | \$0 | \$3,573,040 |

PUBLIC ACCESS, EDUCATION, AND OUTREACH**Rancho San Antonio – Deer Hollow Farm – White Barn Rehabilitation****Project #: MAA11-002****Fund: 30 – Measure AA Capital****PROJECT DESCRIPTION**

White Barn Stabilization – Structural/historic assessment, planning, design, and implementation of repairs.

FY2019-20 SCOPE

Conduct CEQA review. Complete design and initiate construction work, with biomonitoring and bat deterrent (if needed).

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$0 | \$5,827 | \$23,890 | \$0 | \$0 | \$0 | \$29,717 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 29,511 | 35,000 | 105,000 | 0 | 0 | 0 | 169,511 |
| 8202–Environmental/Planning Services | 0 | 0 | 10,000 | 10,000 | 0 | 0 | 20,000 |
| 8203–Inspection/Construction Monitoring | 0 | 10,000 | 0 | 22,000 | 0 | 0 | 32,000 |
| 8204–Permitting Fees | 0 | 0 | 5,000 | 2,000 | 0 | 0 | 7,000 |
| 8205–Construction | 0 | 0 | 0 | 420,000 | 0 | 0 | 420,000 |
| Grand Total | \$29,511 | \$50,827 | \$143,890 | \$454,000 | \$0 | \$0 | \$678,228 |
| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 29,511 | 15,827 | 143,890 | 124,000 | 0 | 0 | 313,228 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 35,000 | 0 | 330,000 | 0 | 0 | 365,000 |
| Grand Total | \$29,511 | \$50,827 | \$143,890 | \$454,000 | \$0 | \$0 | \$678,228 |

Lyson's Dispositions at Monte Bello

Project #: MAA17-002

Fund: 30 – Measure AA Capital

PROJECT DESCRIPTION

This project will improve public safety by removing hazardous structures and debris from vacant land and allow the opening of the regional Stevens Creek Trail corridor to public access. Project scope includes remediation, demolition and removal of uninhabitable structures, and site grading to reduce potential impacts to stream system. The design will be performed by a geotechnical and/or civil engineering consultant for grading of the site caused by recent landslides on the property.

FY2019-20 SCOPE

Finalize permits, complete demolition and restore site.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$6,815 | \$0 | \$20,237 | \$0 | \$0 | \$0 | \$27,052 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 0 | 35,000 | 0 | 0 | 0 | 35,000 |
| 8202 –Environmental/Planning Services | 2,485 | 0 | 15,000 | 0 | 0 | 0 | 17,485 |
| 8203 –Inspection/Construction Monitoring | 0 | 0 | 25,000 | 0 | 0 | 0 | 25,000 |
| 8204 –Permitting Fees | 0 | 0 | 15,000 | 0 | 0 | 0 | 15,000 |
| 8205 –Construction | 0 | 0 | 316,250 | 0 | 0 | 0 | 316,250 |
| Grand Total | \$9,300 | \$0 | \$426,487 | \$0 | \$0 | \$0 | \$435,787 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 9,300 | 0 | 426,487 | 0 | 0 | 0 | 435,787 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$9,300 | \$0 | \$426,487 | \$0 | \$0 | \$0 | \$435,787 |

PUBLIC ACCESS, EDUCATION, AND OUTREACH**Stevens Creek Nature Trail Bridges, Monte Bello****Project #: MAA17-004****Fund: 30 – Measure AA Capital****PROJECT DESCRIPTION**

Replace a deteriorating bridge located between Stevens Creek bridge crossing and the Canyon Trail. Also scope and conduct environmental review for a new bridge on the Stevens Creek Nature Trail to replace a ford crossing that can be impassable during winter.

FY2019-20 SCOPE

Finish construction, continue biomonitoring, revegetation, reseeding, and plant maintenance.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$7,834 | \$117,512 | \$4,401 | \$0 | \$0 | \$0 | \$129,747 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 9,561 | 0 | 2,500 | 0 | 0 | 0 | 12,061 |
| 8202 –Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203 –Inspection/Construction Monitoring | 1,642 | 112,800 | 7,500 | 0 | 0 | 0 | 121,942 |
| 8204 –Permitting Fees | 749 | 0 | 0 | 0 | 0 | 0 | 749 |
| 8205 –Construction | 24,663 | 120,000 | 20,000 | 0 | 0 | 0 | 164,663 |
| Grand Total | \$44,449 | \$350,312 | \$34,401 | \$0 | \$0 | \$0 | \$429,162 |
| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 44,449 | 350,312 | 34,401 | 0 | 0 | 0 | 429,162 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$44,449 | \$350,312 | \$34,401 | \$0 | \$0 | \$0 | \$429,162 |

PUBLIC ACCESS, EDUCATION, AND OUTREACH

Saratoga-to-Sea Regional Trail Connection

Project #: MAA18-002

Fund: 30 – Measure AA Capital

PROJECT DESCRIPTION

Support the City of Saratoga’s 3.2-mile long trail connection from Saratoga Quarry Park to Sanborn County Park (Partnership Project).

FY2019-20 SCOPE

Continue to provide technical and financial support. Anticipate City desires to complete design and start permitting in FY19-20 to prepare for first phase of construction (trail work) in FY2019-20 and second phase of construction (bridge construction) in FY2020-21.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|--------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 265,000 | 0 | 0 | 0 | 0 | 265,000 |
| 8202–Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203–Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204–Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205–Construction | 0 | 0 | 550,000 | 550,000 | 0 | 0 | 1,100,000 |
| Grand Total | \$0 | \$265,000 | \$550,000 | \$550,000 | \$0 | \$0 | \$1,365,000 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|--------------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 265,000 | 550,000 | 550,000 | 0 | 0 | 1,365,000 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$265,000 | \$550,000 | \$550,000 | \$0 | \$0 | \$1,365,000 |

PUBLIC ACCESS, EDUCATION, AND OUTREACH**Bay Area Ridge Trail Highway 17 Crossing****Project #: MAA20-002****Fund: 30 – Measure AA Capital****PROJECT DESCRIPTION**

Eight project alternatives have been developed for separate and/or shared wildlife/recreational trail crossings, and have been forwarded to Caltrans for review, known as their Project Study Report (PSR). Once reviewed, alternatives will undergo environmental analysis and permitting prior to construction, all in close alignment with Highway 17 Wildlife Crossing #MAA20-001.

FY2019-20 SCOPE

Once Caltrans has reviewed the Project Study Report developed by Midpen and consultants, initiate Project Approval and Environmental Document (PAED) with Caltrans. Review preferred project under CEQA (and potentially NEPA to qualify for federal funding) following outcome of Caltrans documentation review.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$317 | \$1,970 | \$1,056 | \$0 | \$0 | \$0 | \$3,343 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 105,000 | 21,000 | 8,000 | 0 | 0 | 134,000 |
| 8202–Environmental/Planning Services | 0 | 0 | 39,000 | 20,000 | 50,000 | 20,000 | 129,000 |
| 8203–Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204–Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205–Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$317 | \$106,970 | \$61,056 | \$28,000 | \$50,000 | \$20,000 | \$266,343 |
| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 317 | 106,970 | 61,056 | 28,000 | 50,000 | 20,000 | 266,343 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$317 | \$106,970 | \$61,056 | \$28,000 | \$50,000 | \$20,000 | \$266,343 |

PUBLIC ACCESS, EDUCATION, AND OUTREACH

Bear Creek Redwoods Water System

Project #: MAA21-003

Fund: 30 – Measure AA Capital



PROJECT DESCRIPTION

Evaluate long term water needs and implement water infrastructure improvements for Bear Creek Stables operation.

FY2019-20 SCOPE

Implement final Board approved decision for Bear Creek Redwoods Stables water infrastructure improvements.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$33,806 | \$5,648 | \$8,095 | \$0 | \$0 | \$0 | \$47,549 |
| 5000-7000–Service & Supplies | 58,067 | 0 | 0 | 0 | 0 | 0 | 58,067 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 57,003 | 0 | 0 | 0 | 0 | 0 | 57,003 |
| 8202–Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203–Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204–Permitting Fees | 1,275 | 0 | 0 | 0 | 0 | 0 | 1,275 |
| 8205–Construction | 40,999 | 0 | 0 | 0 | 0 | 0 | 40,999 |
| Grand Total | \$191,150 | \$5,648 | \$8,095 | \$0 | \$0 | \$0 | \$204,893 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 191,150 | 5,648 | 8,095 | 0 | 0 | 0 | 204,893 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$191,150 | \$5,648 | \$8,095 | \$0 | \$0 | \$0 | \$204,893 |

PUBLIC ACCESS, EDUCATION, AND OUTREACH**Bear Creek Stables Site Plan Implementation****Project #: MAA21-004****Fund: 30 – Measure AA Capital****PROJECT DESCRIPTION**

Implement Phase I of Bear Creek Stables site plan.

FY2019-20 SCOPE

Implement final Board approved decision for Bear Creek Redwoods Stables site plan improvements.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$7,554 | \$121 | \$14,147 | \$0 | \$0 | \$0 | \$21,822 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101–Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201–Architect/Engineering Services | 274,521 | 130,000 | 385,000 | 0 | 0 | 0 | 789,521 |
| 8202–Environmental/Planning Services | 0 | 10,000 | 10,000 | 0 | 0 | 0 | 20,000 |
| 8203–Inspection/Construction Monitoring | 0 | 0 | 58,000 | 0 | 0 | 0 | 58,000 |
| 8204–Permitting Fees | 0 | 0 | 86,000 | 0 | 0 | 0 | 86,000 |
| 8205–Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$282,075 | \$140,121 | \$553,147 | \$0 | \$0 | \$0 | \$975,343 |
| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 282,075 | 140,121 | 553,147 | 0 | 0 | 0 | 975,343 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$282,075 | \$140,121 | \$553,147 | \$0 | \$0 | \$0 | \$975,343 |

PUBLIC ACCESS, EDUCATION, AND OUTREACH

Bear Creek Redwoods Public Access

Project #: MAA21-005

Fund: 30 – Measure AA Capital



PROJECT DESCRIPTION

Design, secure permits, and construct new parking lot, upgrade trail and install visitor-serving amenities. Open Upper Lake area and western preserve to the public.

FY2019-20 SCOPE

Fulfill mitigation requirements (tree farm restoration) and submit final construction payments for new parking lot, continue bat mitigation, construct Upper Lake overflow and pond stair access and submit permit application for Phase II Undercrossing Project.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|--------------------|
| 4000–Staff Costs | \$251,147 | \$195,527 | \$53,931 | \$0 | \$0 | \$0 | \$500,605 |
| 5000-7000–Service & Supplies | 4,772 | 18,000 | 0 | 0 | 0 | 0 | 22,772 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 502,450 | 285,000 | 125,000 | 70,000 | 0 | 0 | 982,450 |
| 8202 –Environmental/Planning Services | 118,373 | 214,000 | 25,000 | 20,000 | 0 | 0 | 377,373 |
| 8203 –Inspection/Construction Monitoring | 39,962 | 85,428 | 40,000 | 10,000 | 10,000 | 0 | 185,390 |
| 8204 –Permitting Fees | 22,024 | 5,000 | 125,000 | 20,000 | 0 | 0 | 172,024 |
| 8205 –Construction | 567,207 | 3,223,651 | 250,000 | 1,730,000 | 580,000 | 0 | 6,350,858 |
| Grand Total | \$1,505,935 | \$4,026,606 | \$618,931 | \$1,850,000 | \$590,000 | \$0 | \$8,591,472 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|--------------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 1,505,935 | 4,026,606 | 403,199 | 1,850,000 | 590,000 | 0 | 8,375,740 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 215,732 | 0 | 0 | 0 | 215,732 |
| Grand Total | \$1,505,935 | \$4,026,606 | \$618,931 | \$1,850,000 | \$590,000 | \$0 | \$8,591,472 |

PUBLIC ACCESS, EDUCATION, AND OUTREACH**Bear Creek Redwoods – Alma College Cultural Landscape Rehabilitation Project**

Project #: MAA21-006

Fund: 30 – Measure AA Capital

**PROJECT DESCRIPTION**

Implement the Alma College Cultural Landscape Rehabilitation Plan: complete hazardous materials remediation and site cleanup, demolish several buildings and stabilize the chapel and 1934 library and install visitor amenities and interpretation.

FY2019-20 SCOPE

Continue to develop interpretative materials, complete Preservation Maintenance Plan and continue plant installation and maintenance.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|--------------------|
| 4000–Staff Costs | \$61,448 | \$56,461 | \$39,054 | \$0 | \$0 | \$0 | \$156,963 |
| 5000-7000–Service & Supplies | 8,865 | 0 | 0 | 0 | 0 | 0 | 8,865 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 368,113 | 270,500 | 90,000 | 15,000 | 0 | 0 | 743,613 |
| 8202–Environmental/Planning Services | 188,280 | 50,000 | 19,500 | 20,000 | 0 | 0 | 277,780 |
| 8203–Inspection/Construction Monitoring | 21,111 | 4,890 | 32,500 | 50,000 | 0 | 0 | 108,501 |
| 8204–Permitting Fees | 1,720 | 15,000 | 15,000 | 0 | 0 | 0 | 31,720 |
| 8205–Construction | 43,287 | 50,000 | 749,800 | 3,275,200 | 0 | 0 | 4,118,287 |
| Grand Total | \$692,824 | \$446,851 | \$945,854 | \$3,360,200 | \$0 | \$0 | \$5,445,729 |
| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 692,824 | 446,851 | 945,854 | 3,360,200 | 0 | 0 | 5,445,729 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$692,824 | \$446,851 | \$945,854 | \$3,360,200 | \$0 | \$0 | \$5,445,729 |

PUBLIC ACCESS, EDUCATION, AND OUTREACH

Phase II Trail Improvements, Bear Creek Redwoods OSP

Project #: MAA21-011

Fund: 30 – Measure AA Capital



PROJECT DESCRIPTION

Implement Phase II trail improvements to open eastern part of Bear Creek Redwoods to public access.

FY2019-20 SCOPE

Staff will work with a consultant team to evaluate and design improvements for a portion of the Bear Creek Redwoods Phase II trail network. This includes the Briggs Creek Trail, Alma College Loop Trail, Stables Loop Trail, and a segment of the multi-use trail.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|--------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 25,000 | 150,000 | 240,000 | 50,000 | 0 | 465,000 |
| 8202–Environmental/Planning Services | 0 | 0 | 30,000 | 0 | 0 | 0 | 30,000 |
| 8203–Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 25,000 | 25,000 | 50,000 |
| 8204–Permitting Fees | 0 | 0 | 47,250 | 5,000 | 0 | 0 | 52,250 |
| 8205–Construction | 0 | 0 | 50,000 | 75,000 | 655,000 | 750,000 | 1,530,000 |
| Grand Total | \$0 | \$25,000 | \$277,250 | \$320,000 | \$730,000 | \$775,000 | \$2,127,250 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|--------------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 25,000 | 0 | 0 | 0 | 0 | 25,000 |
| Grants/Partnerships/Other | 0 | 0 | 277,250 | 320,000 | 730,000 | 775,000 | 2,102,250 |
| Grand Total | \$0 | \$25,000 | \$277,250 | \$320,000 | \$730,000 | \$775,000 | \$2,127,250 |

PUBLIC ACCESS, EDUCATION, AND OUTREACH**Beatty Parking Area and Trail Connections****Project #: MAA22-004****Fund: 30 – Measure AA Capital****PROJECT DESCRIPTION**

Design and build a new parking lot at Beatty property and a trail connection to Sierra Azul Preserve. To fulfill the requirements of the 2008 conservation easement with Santa Clara County Parks, the trail should be constructed 15 years after the recording of the easement, which was April 8, 2008.

FY2019-20 SCOPE

Continue environmental review and preliminary permitting. Initiate schematic design development.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|--------------------|
| 4000–Staff Costs | \$0 | \$0 | \$26,544 | \$15,000 | \$125,500 | \$112,900 | \$279,944 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 80,000 | 265,000 | 236,000 | 165,000 | 5,000 | 751,000 |
| 8202–Environmental/Planning Services | 0 | 35,000 | 73,000 | 20,000 | 30,000 | 30,000 | 188,000 |
| 8203–Inspection/Construction Monitoring | 0 | 0 | 0 | 20,000 | 25,000 | 68,000 | 113,000 |
| 8204–Permitting Fees | 0 | 0 | 40,000 | 103,000 | 0 | 0 | 143,000 |
| 8205–Construction | 0 | 0 | 0 | 211,250 | 300,000 | 2,618,750 | 3,130,000 |
| Grand Total | \$0 | \$115,000 | \$404,544 | \$605,250 | \$645,500 | \$2,834,650 | \$4,604,944 |
| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 115,000 | 373,638 | 586,250 | 545,500 | 2,834,650 | 4,455,038 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 30,906 | 19,000 | 100,000 | 0 | 149,906 |
| Grand Total | \$0 | \$115,000 | \$404,544 | \$605,250 | \$645,500 | \$2,834,650 | \$4,604,944 |

PUBLIC ACCESS, EDUCATION, AND OUTREACH

Mount Umunhum Summit Restoration, Parking, and Landing Zone

Project #: MAA23-004

Fund: 30 – Measure AA Capital



PROJECT DESCRIPTION

Completion of Mount Umunhum Summit public access improvements, interpretive elements, and native planting. Construction is complete and only purchase and installation of native plants is in progress.

FY2019-20 SCOPE

Purchase and install native plants in phase II of Mount Umunhum Summit. Install signage at summit.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|---------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|---------------------|
| 4000–Staff Costs | \$154,599 | \$0 | \$0 | \$0 | \$0 | \$0 | \$154,599 |
| 5000-7000–Service & Supplies | 23,917 | 0 | 0 | 0 | 0 | 0 | 23,917 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 278,187 | 0 | 0 | 0 | 0 | 0 | 278,187 |
| 8202 –Environmental/Planning Services | 34,374 | 0 | 0 | 0 | 0 | 0 | 34,374 |
| 8203 –Inspection/Construction Monitoring | 430,038 | 0 | 0 | 0 | 0 | 0 | 430,038 |
| 8204 –Permitting Fees | 24,042 | 0 | 0 | 0 | 0 | 0 | 24,042 |
| 8205 –Construction | 9,373,691 | 40,000 | 35,000 | 30,000 | 10,000 | 0 | 9,488,691 |
| Grand Total | \$10,318,848 | \$40,000 | \$35,000 | \$30,000 | \$10,000 | \$0 | \$10,433,848 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|---------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|---------------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 9,748,848 | 40,000 | 35,000 | 30,000 | 10,000 | 0 | 9,863,848 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 570,000 | 0 | 0 | 0 | 0 | 0 | 570,000 |
| Grand Total | \$10,318,848 | \$40,000 | \$35,000 | \$30,000 | \$10,000 | \$0 | \$10,433,848 |

PUBLIC ACCESS, EDUCATION, AND OUTREACH**La Honda Creek Parking and Trailhead Access Feasibility Study (former Red Barn)****Project #: VP05-002****Fund: 10 – General Fund Operating****PROJECT DESCRIPTION**

Pending formation of a Public Access Working Group, conduct a preliminary assessment of alternate sites at La Honda Creek Open Space Preserve for a parking area and trailhead to provide public access to the central area of the Preserve.

FY2019-20 SCOPE

Scope pending outcome of Parking Feasibility Study. Form a working group (see Public Access Working Group) and conduct a preliminary assessment of alternate sites for a parking area and trailhead.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|-----------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 25,000 | 0 | 0 | 0 | 25,000 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202 –Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203 –Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204 –Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205 –Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$25,000 | \$0 | \$0 | \$0 | \$25,000 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|-----------------|
| 10–General Fund Operating | \$0 | \$0 | \$25,000 | \$0 | \$0 | \$0 | \$25,000 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$25,000 | \$0 | \$0 | \$0 | \$25,000 |

Rancho San Antonio (RSA) Multimodal Access Study

Project #: VP11-001

Fund: 10 – General Fund Operating



PROJECT DESCRIPTION

Project engages stakeholders and partner agencies to explore non-motorized mobility, transit options and parking alternatives for Rancho San Antonio. Currently underway, this project would provide high beneficial impact for recreational users and leverage partnerships.

FY2019-20 SCOPE

Complete study, then prioritize solutions and next steps. Implement initial short term measures to address high priority demand.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|-----------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 56,000 | 0 | 0 | 0 | 56,000 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202 –Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203 –Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204 –Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205 –Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$56,000 | \$0 | \$0 | \$0 | \$56,000 |
| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
| 10–General Fund Operating | \$0 | \$0 | \$56,000 | \$0 | \$0 | \$0 | \$56,000 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$56,000 | \$0 | \$0 | \$0 | \$56,000 |

PUBLIC ACCESS, EDUCATION, AND OUTREACH**Highway 17 Area Regional Trail Connections****Project #: VP20-001****Fund: 40 – General Fund Capital****PROJECT DESCRIPTION**

Identify, plan, and construct feasible trail connections for the Ridge Trail and other local trail routes from the Highway 17 Regional Trail Crossing location, providing east/west and north/south trail connections to existing trails. This project is separate, but associated with Highway 17 Wildlife Crossing and Ridge Trail Crossing (MAA20-002).

FY2019-20 SCOPE

Pending the outcome of the selected Highway 17 Regional Trail Crossing location, begin development of conceptual trail alignment. Initiate environmental review.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 8,883 | 0 | 0 | 0 | 0 | 0 | 8,883 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 34,000 | 10,500 | 25,000 | 0 | 0 | 69,500 |
| 8202–Environmental/Planning Services | 0 | 0 | 27,000 | 75,000 | 10,000 | 0 | 112,000 |
| 8203–Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204–Permitting Fees | 0 | 0 | 0 | 0 | 65,000 | 0 | 65,000 |
| 8205–Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$8,883 | \$34,000 | \$37,500 | \$100,000 | \$75,000 | \$0 | \$255,383 |
| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 8,883 | 34,000 | 37,500 | 100,000 | 75,000 | 0 | 255,383 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$8,883 | \$34,000 | \$37,500 | \$100,000 | \$75,000 | \$0 | \$255,383 |

PUBLIC ACCESS, EDUCATION, AND OUTREACH

Traffic Study for Mt. Um Road
Project #: VP23-002
Fund: 10 – General Fund Operating

PROJECT DESCRIPTION

Finalize traffic study and implement selected signage, striping, and pavement improvements.

FY2019-20 SCOPE

Implement selected signage, striping, and pavement improvements.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 173,000 | 0 | 0 | 0 | 173,000 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202 –Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203 –Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204 –Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205 –Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$173,000 | \$0 | \$0 | \$0 | \$173,000 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 10–General Fund Operating | \$0 | \$0 | \$173,000 | \$0 | \$0 | \$0 | \$173,000 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$173,000 | \$0 | \$0 | \$0 | \$173,000 |

PUBLIC ACCESS, EDUCATION, AND OUTREACH**Purisima Creek Redwoods Bridge 1 Redecking****Project #: VP33-001****Fund: 40 – General Fund Capital****PROJECT DESCRIPTION**

This project will maintain vehicular and visitor access across Purisima Creek. Staff to replace vehicle bridge decking and install new rails, strip bridge down to railcar structural support, and rebuild entire bridge superstructure, including new decking and railings. A contractor will be required to remove lead paint from railcar structure.

FY2019-20 SCOPE

Complete redecking.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 1,403 | 0 | 0 | 0 | 0 | 0 | 1,403 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202–Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203–Inspection/Construction Monitoring | 15,419 | 3,000 | 11,000 | 0 | 0 | 0 | 29,419 |
| 8204–Permitting Fees | 0 | 0 | 2,500 | 0 | 0 | 0 | 2,500 |
| 8205–Construction | 4,000 | 20,000 | 46,000 | 0 | 0 | 0 | 70,000 |
| Grand Total | \$20,822 | \$23,000 | \$59,500 | \$0 | \$0 | \$0 | \$103,322 |
| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 20,822 | 23,000 | 59,500 | 0 | 0 | 0 | 103,322 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$20,822 | \$23,000 | \$59,500 | \$0 | \$0 | \$0 | \$103,322 |

Cooley Landing Park Business and Operation Plan

Project #: VP38-001

Fund: 10 – General Fund Operating



PROJECT DESCRIPTION

Continue to support the City of East Palo Alto’s efforts to recruit and select an operator to provide environmental stewardship programming at Cooley Landing that is reflective of the community’s culture. Midpen will provide funding for the development of a business and operating plan for the preferred operator.

FY2019-20 SCOPE

Partner with City of East Palo Alto to complete development of a business and operating plan for Cooley Landing Park.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 50,000 | 0 | 150,000 | 0 | 0 | 0 | 200,000 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202 –Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203 –Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204 –Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205 –Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$50,000 | \$0 | \$150,000 | \$0 | \$0 | \$0 | \$200,000 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 10–General Fund Operating | \$0 | \$0 | \$150,000 | \$0 | \$0 | \$0 | \$150,000 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 50,000 | 0 | 0 | 0 | 0 | 0 | 50,000 |
| Grand Total | \$50,000 | \$0 | \$150,000 | \$0 | \$0 | \$0 | \$200,000 |

Infrastructure (Vehicles, Equipment, Facilities) and Other

| Project# | Project Name | FY2019-20 | FY2020-21 | FY2021-22 | 3-Year Total |
|--------------|--|--------------------|--------------------|---------------------|---------------------|
| 31202 | Administrative Office (AO) Facility | \$623,744 | \$3,566,223 | \$19,481,942 | \$23,671,909 |
| 31601 | South Area Field Office | 1,302,976 | 3,164,326 | 0 | 4,467,302 |
| 35004 | Sierra Azul Ranger Residence | 100,000 | 895,000 | 0 | 995,000 |
| 50004 | Budget Management Software | 90,042 | 0 | 0 | 90,042 |
| 51701 | Work Order & Asset Management System | 75,000 | 95,000 | 0 | 170,000 |
| 51703 | Real Property Database | 55,000 | 55,000 | 0 | 110,000 |
| 61002 | Russian Ridge–Quam Residence Driveway Improvement | 473,300 | 0 | 0 | 473,300 |
| 61006 | Big Dipper Ranch Spring Work, Skyline Ridge | 48,750 | 0 | 0 | 48,750 |
| 61009 | Russian Ridge–Bergman Residences Reconstruction | 327,050 | 0 | 0 | 327,050 |
| 61010 | Toto Ranch Well Drilling and Construction, Tunitas Creek | 200,800 | 0 | 0 | 200,800 |
| 61011 | Install Solar Panels at Skyline Field Office | 150,000 | 0 | 0 | 150,000 |
| 61012 | Toto Barn Roof Repair | 101,750 | 0 | 0 | 101,750 |
| 61013 | Toto Ranch Perimeter Fence Repair | 174,225 | 0 | 0 | 174,225 |
| 65406 | Radio Replacement for Ranger Staff and Patrol Vehicles | 410,000 | 0 | 0 | 410,000 |
| 65407 | Radio System Assessment and Upgrade | 56,000 | 640,000 | 523,000 | 1,219,000 |
| VP06-001 | Hawthorns Historic Complex Partnership and Lease | 48,000 | 36,000 | 0 | 84,000 |
| VP07-002 | Agricultural Workforce Housing–La Honda Creek | 400,000 | 457,000 | 0 | 857,000 |
| VP23-001 | Mt. Umunhum–Radar Tower 2nd Assessment | 223,750 | TBD | 0 | TBD |
| None | Vehicle and Machinery/Equipment Purchases | 727,500 | 869,000 | 977,000 | 2,619,500 |
| Total | | \$5,587,887 | \$9,777,549 | \$20,981,942 | \$36,347,378 |

OPERATING PROJECTS

The table below lists operating projects by name, and includes the project purpose and lead department. While the operating project listed below may incur real expenses, they are only included in the lead department's operating budget.

| Project Name | Project Purpose | Lead Department |
|--|--|------------------------------------|
| Basic Policy Update | An update to the Basic Policy to incorporate the Coastal Annexation Area. | Planning |
| Citation Management System | Scoping a citation management system; includes RFP process. | Information Systems and Technology |
| Emergency/Disaster Preparedness Response and Recovery Plan | Conduct a review of agency policies, practices and industry best practices to develop a comprehensive District-wide Emergency/Disaster Preparedness, Response and Recovery Plan. | General Manager's Office |
| Historic Resources Policy Development | Review existing policies, guidelines and practices and prepare or amend policies accordingly | Planning |
| Legislative Initiatives | Support legislation to further the District's mission. | Public Affairs |
| Nature Center Web Camera | Install an aerial and underwater pond web camera at the Daniels Nature Center to stream live on the District website, to enhance public education. | Visitor Services |
| Records Management | To prepare for the District's move to a new office building in Spring 2022, staff will digitize and clean up paper files. | General Manager's Office |
| San Mateo County Master Permit | Develop a Master Permit with San Mateo County to streamline project implementation | General Manager's Office |
| SharePoint–Document Management System | Continue building out the Districts SharePoint platform on Office 365. | Information Systems and Technology |
| South Area Outpost Driveway Repaving | Repave driveway from Pheasant to South Area Outpost. | Land and Facilities Services |

INFRASTRUCTURE (VEHICLES, EQUIPMENT, FACILITIES) AND OTHER

Administrative Office (AO) Facility

Project #: 31202

Fund: 40 – General Fund Capital



PROJECT DESCRIPTION

Prepare 5050 El Camino as the new administrative office.

FY2019-20 SCOPE

Complete design development, initiate environmental review, start construction documents, and manage tenants.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|---------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 68,910 | 0 | 0 | 0 | 0 | 0 | 68,910 |
| 8101–Real Estate Services | 0 | 31,550,100 | 0 | 0 | 0 | 0 | 31,550,100 |
| 8201–Architect/Engineering Services | 66,232 | 600,000 | 512,133 | 683,223 | 17,942 | 0 | 1,879,530 |
| 8202–Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203–Inspection/Construction Monitoring | 0 | 0 | 0 | 33,000 | 64,000 | 0 | 97,000 |
| 8204–Permitting Fees | 0 | 0 | 111,611 | 109,500 | 0 | 0 | 221,111 |
| 8205–Construction | 0 | 0 | 0 | 2,740,500 | 18,400,000 | 0 | 21,140,500 |
| 8301–Furniture | 0 | 0 | 0 | 0 | 1,000,000 | 0 | 1,000,000 |
| Grand Total | \$135,142 | \$32,150,100 | \$623,744 | \$3,566,223 | \$19,481,942 | \$0 | \$55,957,151 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|---------------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 135,142 | 32,150,100 | 623,744 | 3,566,223 | 19,481,942 | 0 | 55,957,151 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$135,142 | \$32,150,100 | \$623,744 | \$3,566,223 | \$19,481,942 | \$0 | \$55,957,151 |

INFRASTRUCTURE (VEHICLES, EQUIPMENT, FACILITIES) AND OTHER**South Area Field Office****Project #: 31601****Fund: 40 – General Fund Capital****PROJECT DESCRIPTION**

Renovate an existing industrial warehouse building in Campbell as the new, permanent South Area Field Office that will accommodate anticipated field staff growth, expedite Measure AA project delivery, and further enhance service delivery.

FY2019-20 SCOPE

Secure permits, select contractor and initiate construction.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|--------------------|-----------------------|-----------------------|------------------------|--------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | \$0 |
| 8101 –Real Estate Services | 41,483 | 0 | 0 | 0 | 0 | 0 | 41,483 |
| 8201 –Architect/Engineering Services | 70,865 | 246,600 | 57,787 | 19,263 | 0 | 0 | 394,515 |
| 8202–Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | \$0 |
| 8203–Inspection/Construction Monitoring | 0 | 0 | 32,250 | 10,750 | 0 | 0 | 43,000 |
| 8204–Permitting Fees | 0 | 36,000 | 16,689 | 5,563 | 0 | 0 | 58,252 |
| 8205–Construction | 0 | 1,000 | 1,030,000 | 3,100,000 | 0 | 0 | 4,131,000 |
| 8301 –Furniture | 0 | 0 | 86,250 | 28,750 | 0 | 0 | 115,000 |
| 8303–Computer Equipment | 0 | 0 | 80,000 | 0 | 0 | 0 | 80,000 |
| Grand Total | \$112,348 | \$283,600 | \$1,302,976 | \$3,164,326 | \$0 | \$0 | \$4,863,250 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|--------------------|-----------------------|-----------------------|------------------------|--------------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 112,348 | 283,600 | 1,302,976 | 3,164,326 | 0 | 0 | 4,863,250 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$112,348 | \$283,600 | \$1,302,976 | \$3,164,326 | \$0 | \$0 | \$4,863,250 |

INFRASTRUCTURE (VEHICLES, EQUIPMENT, FACILITIES) AND OTHER

Sierra Azul Ranger Residence

Project #: 35004

Fund: 40 – General Fund Capital



PROJECT DESCRIPTION

Develop a new permanent residence in or adjacent to Sierra Azul Open Space Preserve for improved site presence and monitoring.

FY2019-20 SCOPE

Begin design, permitting, and construction.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|--------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 52,019 | 87,000 | 35,000 | 20,000 | 0 | 0 | 194,019 |
| 8202–Environmental/Planning Services | 8,682 | 13,000 | 0 | 0 | 0 | 0 | 21,682 |
| 8203–Inspection/Construction Monitoring | 0 | 10,000 | 0 | 0 | 0 | 0 | 10,000 |
| 8204–Permitting Fees | 0 | 0 | 15,000 | 40,000 | 0 | 0 | 55,000 |
| 8205–Construction | 0 | 0 | 50,000 | 835,000 | 0 | 0 | 885,000 |
| Grand Total | \$60,701 | \$110,000 | \$100,000 | \$895,000 | \$0 | \$0 | \$1,165,701 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|--------------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 60,701 | 110,000 | 100,000 | 895,000 | 0 | 0 | 1,165,701 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$60,701 | \$110,000 | \$100,000 | \$895,000 | \$0 | \$0 | \$1,165,701 |

INFRASTRUCTURE (VEHICLES, EQUIPMENT, FACILITIES) AND OTHER**Budget Management Software****Project #: 50004****Fund: 10 – General Fund Operating****PROJECT DESCRIPTION**

Evaluate, acquire, and implement budget management software to help Midpen develop and manage the annual budget and action plan efficiently and with greater transparency.

FY2019-20 SCOPE

Select a vendor and implement system.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|-----------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 90,042 | 0 | 0 | 0 | 90,042 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202 –Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203 –Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204 –Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205 –Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$90,042 | \$0 | \$0 | \$0 | \$90,042 |
| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
| 10–General Fund Operating | \$0 | \$0 | \$90,042 | \$0 | \$0 | \$0 | \$90,042 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$90,042 | \$0 | \$0 | \$0 | \$90,042 |

INFRASTRUCTURE (VEHICLES, EQUIPMENT, FACILITIES) AND OTHER

Work Order & Asset Management System

Project #: 51701

Fund: 10 – General Fund Operating



PROJECT DESCRIPTION

The IST Strategic Plan recommends a Work-Order Asset Management System to streamline the maintenance and management of Midpen land and infrastructure assets.

FY2019-20 SCOPE

Refine system for Land & Facilities department. Phase 1 Natural Resources Implementation: Design, build, and pilot one business workflow that allows Natural Resources to review and approve Land and Facilities Services work orders.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 64,975 | 126,000 | 75,000 | 95,000 | 0 | 0 | 360,975 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202–Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203–Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204–Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205–Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$64,975 | \$126,000 | \$75,000 | \$95,000 | \$0 | \$0 | \$360,975 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 10–General Fund Operating | \$64,975 | \$126,000 | \$75,000 | \$95,000 | \$0 | \$0 | \$360,975 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$64,975 | \$126,000 | \$75,000 | \$95,000 | \$0 | \$0 | \$360,975 |

INFRASTRUCTURE (VEHICLES, EQUIPMENT, FACILITIES) AND OTHER**Real Property Database****Project #: 51703****Fund: 10 – General Fund Operating****PROJECT DESCRIPTION**

The IST strategic plan recommends upgrading legacy data management systems to modern software platforms that increase functionality, reporting accuracy, integration, and user experience. The current real property database, created over 12 years ago, is a legacy system. To follow strategic plan recommendations, a new real property database will be implemented in FY2019-20 and FY2020-21. This will be an enterprise geographic information system (E-GIS) integrated data management system, capable of providing reports on all aspects of the Midpen's land transactions.

FY2019-20 SCOPE

Select a vendor and begin implementation.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 55,000 | 55,000 | 0 | 0 | 110,000 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202 –Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203 –Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204 –Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205 –Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$55,000 | \$55,000 | \$0 | \$0 | \$110,000 |
| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
| 10–General Fund Operating | \$0 | \$0 | \$55,000 | \$55,000 | \$0 | \$0 | \$110,000 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$55,000 | \$55,000 | \$0 | \$0 | \$110,000 |

INFRASTRUCTURE (VEHICLES, EQUIPMENT, FACILITIES) AND OTHER

Russian Ridge – Quam Residence Driveway Improvement

Project #: 61002

Fund: 40 – General Fund Capital



PROJECT DESCRIPTION

This project will repair and rerock the driveway from the edge of the chip seal section through 20000 Skyline Blvd (Bergman) to potentially 20300 Skyline Blvd (Quam) to provide safe access to staff, tenants, and inholding property. Staff will work with in-hold tenant for reimbursement of improvements on their section of driveway. This project is to be completed in two phases: Phase I – Install culverts and driveway improvements. Phase II – Rock complete driveway and improve oil screen.

FY2019-20 SCOPE

Complete driveway improvements. Biomonitoring to be performed. Midpen to determine whether to complete improvements to Quam residence based on add alternate bids received for this section of the driveway.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 200 | 0 | 0 | 0 | 0 | 200 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 13,870 | 23,000 | 5,300 | 0 | 0 | 0 | 42,170 |
| 8202 –Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203 –Inspection/Construction Monitoring | 0 | 23,000 | 54,000 | 0 | 0 | 0 | 77,000 |
| 8204 –Permitting Fees | 0 | 2,300 | 0 | 0 | 0 | 0 | 2,300 |
| 8205 –Construction | 0 | 26,500 | 414,000 | 0 | 0 | 0 | 440,500 |
| Grand Total | \$13,870 | \$75,000 | \$473,300 | \$0 | \$0 | \$0 | \$562,170 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 13,870 | 75,000 | 473,300 | 0 | 0 | 0 | 562,170 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$13,870 | \$75,000 | \$473,300 | \$0 | \$0 | \$0 | \$562,170 |

INFRASTRUCTURE (VEHICLES, EQUIPMENT, FACILITIES) AND OTHER**Big Dipper Ranch Spring Work, Skyline Ridge****Project #: 61006****Fund: 40 – General Fund Capital****PROJECT DESCRIPTION**

This project will increase the water yield for the ranch water system to provide sufficient water to the residence and the conservation grazing operation.

FY2019-20 SCOPE

Complete repairs to the water system.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|-----------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202–Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203–Inspection/Construction Monitoring | 0 | 0 | 15,000 | 0 | 0 | 0 | 15,000 |
| 8204–Permitting Fees | 0 | 0 | 5,000 | 0 | 0 | 0 | 5,000 |
| 8205–Construction | 0 | 0 | 28,750 | 0 | 0 | 0 | 28,750 |
| Grand Total | \$0 | \$0 | \$48,750 | \$0 | \$0 | \$0 | \$48,750 |
| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 0 | 48,750 | 0 | 0 | 0 | 48,750 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$48,750 | \$0 | \$0 | \$0 | \$48,750 |

INFRASTRUCTURE (VEHICLES, EQUIPMENT, FACILITIES) AND OTHER

Russian Ridge – Bergman Residences Reconstruction

Project #: 61009

Fund: 40 – General Fund Capital

PROJECT DESCRIPTION

This project will perform cleanup of the Bergman housing complex, prepare drawings, and warrant the Main, Old, Guest and Carriage house with San Mateo County. These residences will be improved to provide three rental residences. The stables structure and Grandma House will be demolished.

FY2019-20 SCOPE

Complete residence upgrades – Phase III

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 1,000 | 0 | 0 | 0 | 0 | 1,000 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 30,213 | 13,800 | 5,750 | 0 | 0 | 0 | 49,763 |
| 8202–Environmental/Planning Services | 0 | 12,775 | 0 | 0 | 0 | 0 | 12,775 |
| 8203–Inspection/Construction Monitoring | 0 | 20,700 | 37,250 | 0 | 0 | 0 | 57,950 |
| 8204–Permitting Fees | 0 | 11,500 | 2,300 | 0 | 0 | 0 | 13,800 |
| 8205–Construction | 32,220 | 283,000 | 281,750 | 0 | 0 | 0 | 596,970 |
| Grand Total | \$62,433 | \$342,775 | \$327,050 | \$0 | \$0 | \$0 | \$732,258 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 62,433 | 342,775 | 327,050 | 0 | 0 | 0 | 732,258 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$62,433 | \$342,775 | \$327,050 | \$0 | \$0 | \$0 | \$732,258 |

INFRASTRUCTURE (VEHICLES, EQUIPMENT, FACILITIES) AND OTHER**Toto Ranch Well Drilling and Construction, Tunitas Creek****Project #: 61010****Fund: 40 – General Fund Capital****PROJECT DESCRIPTION**

To provide a consistent water source for the Toto Residence, this project will locate, drill and plumb a well. The current water source for the house is a seasonal spring that has been unreliable.

FY2019-20 SCOPE

Complete permitting and construction of well and water system.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 400 | 0 | 0 | 0 | 0 | 400 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 0 | 28,750 | 0 | 0 | 0 | 28,750 |
| 8202–Environmental/Planning Services | 0 | 5,750 | 5,750 | 0 | 0 | 0 | 11,500 |
| 8203–Inspection/Construction Monitoring | 0 | 4,000 | 20,000 | 0 | 0 | 0 | 24,000 |
| 8204–Permitting Fees | 0 | 2,300 | 17,500 | 0 | 0 | 0 | 19,800 |
| 8205–Construction | 0 | 21,000 | 128,800 | 0 | 0 | 0 | 149,800 |
| Grand Total | \$0 | \$33,450 | \$200,800 | \$0 | \$0 | \$0 | \$234,250 |
| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 33,450 | 200,800 | 0 | 0 | 0 | 234,250 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$33,450 | \$200,800 | \$0 | \$0 | \$0 | \$234,250 |

INFRASTRUCTURE (VEHICLES, EQUIPMENT, FACILITIES) AND OTHER

Install Solar Panels at Skyline Field Office

Project #: 61011

Fund: 40 – General Fund Capital



PROJECT DESCRIPTION

Research and install solar panels at the Skyline Field Office to produce clean, green energy that will help meet the District’s greenhouse gas reduction goals.

FY2019-20 SCOPE

Research and install solar panels at the Skyline Field Office.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202–Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203–Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204–Permitting Fees | 0 | 0 | 10,000 | 0 | 0 | 0 | 10,000 |
| 8205–Construction | 0 | 0 | 140,000 | 0 | 0 | 0 | 140,000 |
| Grand Total | \$0 | \$0 | \$150,000 | \$0 | \$0 | \$0 | \$150,000 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 0 | 150,000 | 0 | 0 | 0 | 150,000 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$150,000 | \$0 | \$0 | \$0 | \$150,000 |

INFRASTRUCTURE (VEHICLES, EQUIPMENT, FACILITIES) AND OTHER**Toto Barn Roof Repair****Project #: 61012****Fund: 40 – General Fund Capital****PROJECT DESCRIPTION**

Repair roof on the Toto Ranch barn.

FY2019-20 SCOPE

Complete repairs to barn roof.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202 –Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203 –Inspection/Construction Monitoring | 0 | 0 | 7,500 | 0 | 0 | 0 | 7,500 |
| 8204 –Permitting Fees | 0 | 0 | 8,000 | 0 | 0 | 0 | 8,000 |
| 8205 –Construction | 0 | 0 | 86,250 | 0 | 0 | 0 | 86,250 |
| Grand Total | \$0 | \$0 | \$101,750 | \$0 | \$0 | \$0 | \$101,750 |
| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 0 | 101,750 | 0 | 0 | 0 | 101,750 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$101,750 | \$0 | \$0 | \$0 | \$101,750 |

INFRASTRUCTURE (VEHICLES, EQUIPMENT, FACILITIES) AND OTHER

Toto Ranch Perimeter Fence Repair

Project #: 61013

Fund: 40-General Fund Capital



PROJECT DESCRIPTION

Repair and replace a perimeter fence at Toto Ranch to support Midpen’s conservation grazing program.

FY2019-20 SCOPE

Complete repair, coordinating with a biomonitor for oversight of the project.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202 –Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203 –Inspection/Construction Monitoring | 0 | 0 | 23,000 | 0 | 0 | 0 | 23,000 |
| 8204 –Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205 –Construction | 0 | 0 | 151,225 | 0 | 0 | 0 | 151,225 |
| Grand Total | \$0 | \$0 | \$174,225 | \$0 | \$0 | \$0 | \$174,225 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 0 | 174,225 | 0 | 0 | 0 | 174,225 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$174,225 | \$0 | \$0 | \$0 | \$174,225 |

INFRASTRUCTURE (VEHICLES, EQUIPMENT, FACILITIES) AND OTHER**Radio Replacement for Ranger Staff and Patrol Vehicles****Project #: 65406****Fund: 40 – General Fund Capital****PROJECT DESCRIPTION**

Replace 40 portable and 40 mobile radios with dual-band radios with trunking capabilities to enable Midpen patrol staff the ability to communicate with partner agencies during emergency response situations. Repurpose old radios to be used by administrative and maintenance staff as these positions do not require direct communications with emergency responders. To help defer cost of this upgrade, research the availability of grants and consider selling some of the surplus units.

FY2019-20 SCOPE

Replace 40 portable and 40 mobile radios with dual-band radios with trunking capabilities. Repurpose old radios to be used by administrative and maintenance staff. To help defer cost of this upgrade, research the availability of grants and consider selling some of the surplus units.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202–Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203–Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204–Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205–Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8304–Communications/Network Infrastructure & Equipment | 0 | 0 | 410,000 | 0 | 0 | 0 | 410,000 |
| Grand Total | \$0 | \$0 | \$410,000 | \$0 | \$0 | \$0 | \$410,000 |
| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 0 | 410,000 | 0 | 0 | 0 | 410,000 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$410,000 | \$0 | \$0 | \$0 | \$410,000 |

INFRASTRUCTURE (VEHICLES, EQUIPMENT, FACILITIES) AND OTHER

Radio System Assessment and Upgrade

Project #: 65407

Fund: 40 – General Fund Capital



PROJECT DESCRIPTION

Research options to expand Midpen radio coverage to coastal areas, improve radio coverage in selected high use areas, and replace equipment reaching end of life cycle.

FY2019-20 SCOPE

Research options for radio improvements. Begin assessments of radio systems and process of additional FCC licenses and communications sites. Create design and recommendations for upgrade. Begin to develop a request for proposals.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|--------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 0 | 56,000 | 266,000 | 133,000 | 0 | 455,000 |
| 8202–Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203–Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204–Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205–Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8304–Communications/Network Infrastructure & Equipment | 0 | 0 | 0 | 374,000 | 390,000 | 0 | 764,000 |
| Grand Total | \$0 | \$0 | \$56,000 | \$640,000 | \$523,000 | \$0 | \$1,219,000 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|--------------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 0 | 56,000 | 640,000 | 523,000 | 0 | 1,219,000 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$56,000 | \$640,000 | \$523,000 | \$0 | \$1,219,000 |

INFRASTRUCTURE (VEHICLES, EQUIPMENT, FACILITIES) AND OTHER**Hawthorns Historic Complex Partnership and Lease****Project #: VP06-001****Fund: 20 – Hawthorns Fund****PROJECT DESCRIPTION**

Investigate and potentially develop partnership for long-term re-use, care and maintenance of historic complex. Determine the viability of the proposed partnership with the potential partner (Partner). If viable, retain an historic preservation/architectural consultant to evaluate the Partner's proposed plans for rehabilitation and reuse of the historic complex. Coordinate with Peninsula Open Space Trust (POST) on the development proposal review and consistency with Conservation Easement.

FY2019-20 SCOPE

Review proposed rehabilitation and reuse proposal with Planning and Natural Resources Committee and Board.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|-----------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 0 | 42,000 | 0 | 0 | 0 | 42,000 |
| 8202 –Environmental/Planning Services | 0 | 0 | 6,000 | 36,000 | 0 | 0 | 42,000 |
| 8203 –Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204 –Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205 –Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$48,000 | \$36,000 | \$0 | \$0 | \$84,000 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|-----------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 48,000 | 36,000 | 0 | 0 | 84,000 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$0 | \$0 | \$48,000 | \$36,000 | \$0 | \$0 | \$84,000 |

INFRASTRUCTURE (VEHICLES, EQUIPMENT, FACILITIES) AND OTHER

Agricultural Workforce Housing – La Honda Creek

Project #: VP07-002

Fund: 40 – General Fund Capital



PROJECT DESCRIPTION

Establish designated agricultural workforce housing to support Midpen’s conservation grazing program.

FY2019-20 SCOPE

Finalize design and secure permits; begin construction. Biomonitoring to be performed.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 25,739 | 50,000 | 106,000 | 0 | 0 | 0 | 181,739 |
| 8202–Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203–Inspection/Construction Monitoring | 0 | 21,800 | 51,000 | 0 | 0 | 0 | 72,800 |
| 8204–Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205–Construction | 0 | 25,000 | 243,000 | 457,000 | 0 | 0 | 725,000 |
| Grand Total | \$25,739 | \$96,800 | \$400,000 | \$457,000 | \$0 | \$0 | \$979,539 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 25,739 | 96,800 | 400,000 | 457,000 | 0 | 0 | 979,539 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$25,739 | \$96,800 | \$400,000 | \$457,000 | \$0 | \$0 | \$979,539 |

INFRASTRUCTURE (VEHICLES, EQUIPMENT, FACILITIES) AND OTHER**Mt. Umunhum – Radar Tower 2nd Assessment****Project #: VP23-001****Fund: 40 – General Fund Capital****PROJECT DESCRIPTION**

Completion of Mount Umunhum Radar Tower assessment, design, and construction of radar tower repairs. All work is anticipated to be complete by 2020.

FY2019-20 SCOPE

Complete assessment, obtain Board approval on scope of work (future costs beyond FY2019-20 to be determined), and begin construction documents.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 4,704 | 0 | 0 | 0 | 0 | 0 | 4,704 |
| 8101–Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201–Architect/Engineering Services | 330,651 | 176,500 | 163,750 | 0 | 0 | 0 | 670,901 |
| 8202–Environmental/Planning Services | 0 | 25,000 | 0 | 0 | 0 | 0 | 25,000 |
| 8203–Inspection/Construction Monitoring | 13,352 | 0 | 15,000 | 0 | 0 | 0 | 28,352 |
| 8204–Permitting Fees | 0 | 0 | 45,000 | 0 | 0 | 0 | 45,000 |
| 8205–Construction | 28,100 | 0 | 0 | 0 | 0 | 0 | 28,100 |
| Grand Total | \$376,807 | \$201,500 | \$223,750 | TBD | \$0 | \$0 | \$802,057 |
| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 376,807 | 201,500 | 223,750 | 0 | 0 | 0 | 802,057 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$376,807 | \$201,500 | \$223,750 | TBD | \$0 | \$0 | \$802,057 |

INFRASTRUCTURE (VEHICLES, EQUIPMENT, FACILITIES) AND OTHER

Vehicle and Machinery/Equipment Purchases

Project #: None

Fund: 40 – General Fund Capital



PROJECT DESCRIPTION

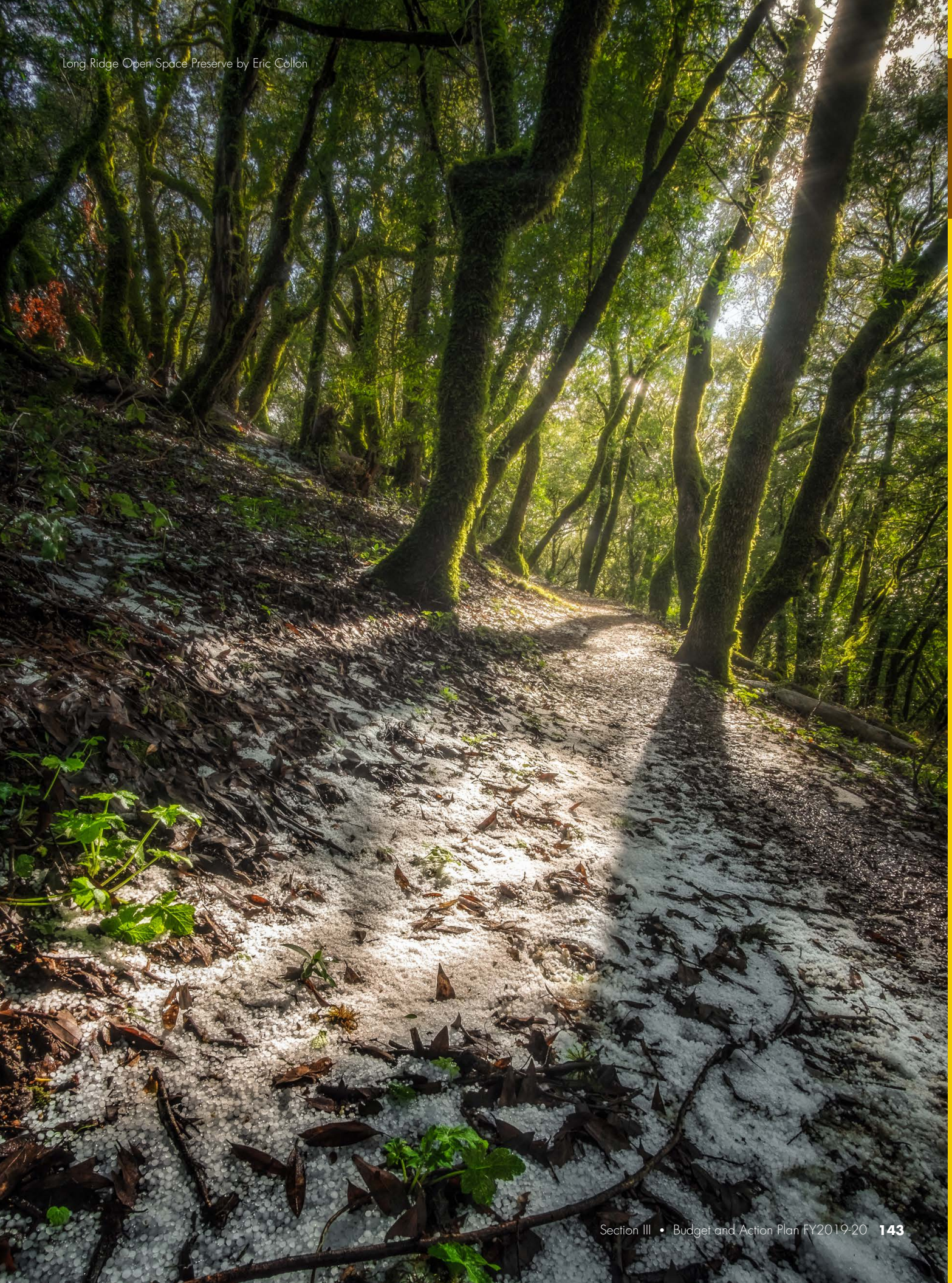
Purchase necessary vehicles and equipment for Administrative and Field Office staff.

FY2019-20 SCOPE

Purchase five replacement vehicles, five additional vehicles, a skip loader, and a mowing tractor.

| Summary of Estimated Costs | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|--|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|--------------------|
| 4000–Staff Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5000-7000–Service & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8101 –Real Estate Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8201 –Architect/Engineering Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8202 –Environmental/Planning Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8203 –Inspection/Construction Monitoring | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8204 –Permitting Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8205 –Construction | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8410 –Machinery | 339,642 | 319,390 | 188,000 | 320,000 | 330,000 | 0 | 1,497,032 |
| 8501 –Vehicles | 687,553 | 512,604 | 539,500 | 549,000 | 647,000 | 0 | 2,935,657 |
| Grand Total | \$1,027,195 | \$831,994 | \$727,500 | \$869,000 | \$977,000 | \$0 | \$4,432,689 |

| Funding Source | Prior Year Actuals | FY2018-19 Estimated Actuals | FY2019-20 Budget | FY2020-21 Projections | FY2021-22 Projections | Estimated Future Years | Total |
|---------------------------|--------------------|-----------------------------|------------------|-----------------------|-----------------------|------------------------|--------------------|
| 10–General Fund Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 20–Hawthorns Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30–Measure AA Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40–General Fund Capital | 1,027,195 | 831,994 | 727,500 | 869,000 | 977,000 | 0 | 4,432,689 |
| Grants/Partnerships/Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | \$1,027,195 | \$831,994 | \$727,500 | \$869,000 | \$977,000 | \$0 | \$4,432,689 |





Section IV

Department Summaries



Midpen Staff by Erin Ashford



Department Overview

Midpen is structured to deliver on project commitments in support of Midpen's mission and goals and is organized by function into three business lines: Project Planning and Delivery, Visitor and Field Services, and Administrative Services. All business lines report to the General Manager and are structured as follows:

Administrative Services

Budget and Analysis

Finance

Grants

Human Resources

Information Systems and Technology

Procurement

Project Planning and Delivery

Engineering and Construction

Planning

Real Property

Public Affairs

Visitor and Field Services

Land and Facilities

Natural Resources

Visitor Services

This section identifies each of Midpen's departments, their mission and core function, staffing levels, objectives, performance metrics, and proposed FY2019-20 budget.

Administrative Services

MISSION STATEMENT

Provide overall financial, human resources, information systems and other administrative support to serve Midpen's mission and goals.

CORE FUNCTIONS

Provide financial management, budgeting and accounting services.

Administer Human Resources Programs and coordinate employee relations activities.

Manage Midpen's Information Technology and Geographic Information Systems and services.

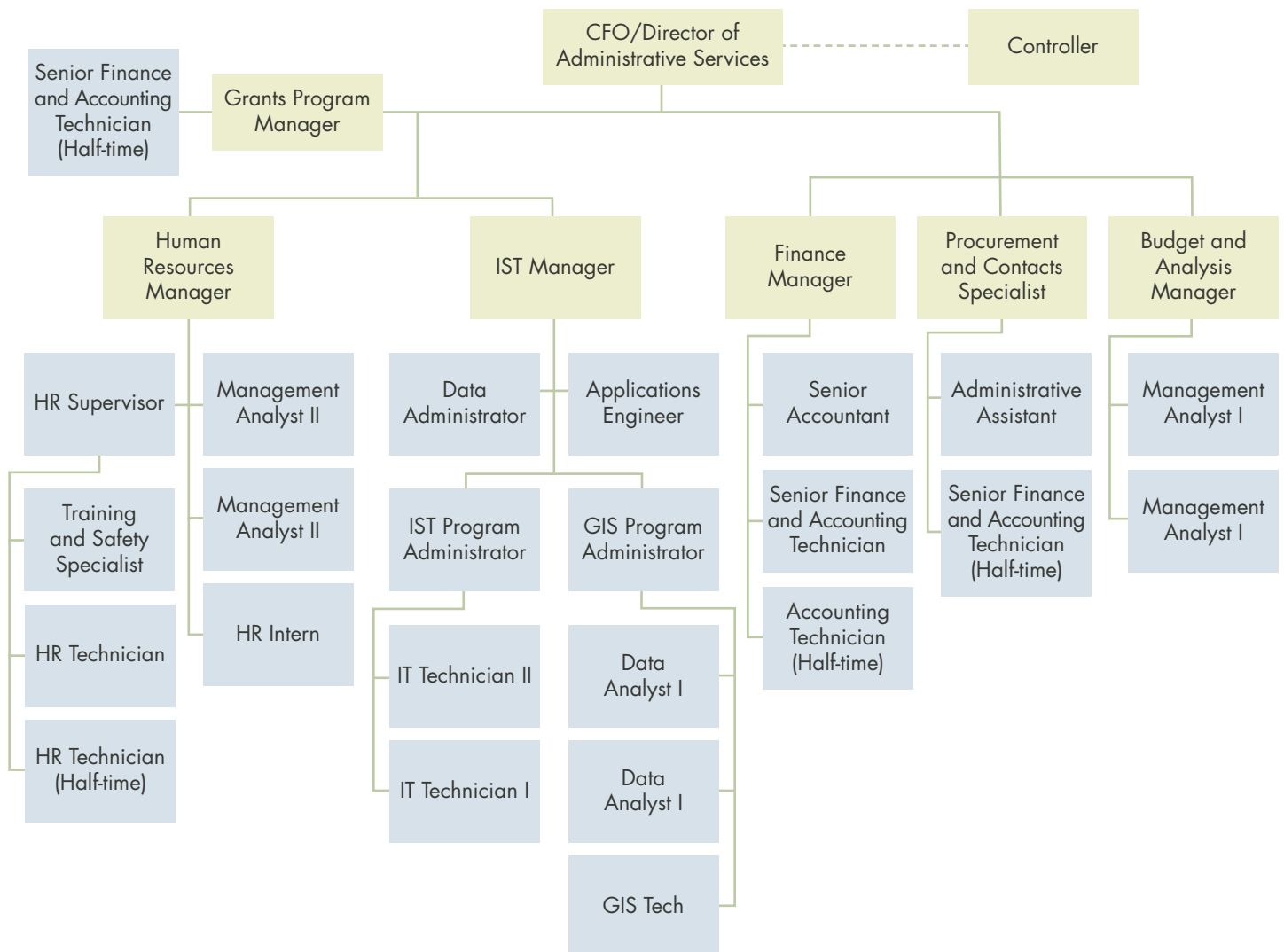
Provide Midpen with an overall IT strategy that fosters organizational innovation and efficiencies.

Provide office management and public reception/customer service at the Administrative Office.

Coordinate grants applications, award and compliance.

Manage Midpen procurement.

Organizational Chart



Staffing Levels

| Position | FY2016-17 Adopted FTE | FY2017-18 Adopted FTE | FY2018-19 Amended FTE | FY2019-20 Proposed FTE | Change from FY2018-19 Modified |
|---|--------------------------|--------------------------|--------------------------|---------------------------|--------------------------------------|
| Accounting Technician | 0.5 | 0.5 | 0.5 | 0.5 | 0 |
| Administrative Assistant | 1 | 1 | 1 | 1 | 0 |
| Applications Engineer | 0 | 0 | 1 | 1 | 0 |
| Budget & Analysis Manager | 1 | 1 | 1 | 1 | 0 |
| Controller | 0.25 | 0.25 | 0.25 | 0.25 | 0 |
| Data Administrator | 1 | 1 | 1 | 1 | 0 |
| Data Analyst | 2 | 2 | 2 | 2 | 0 |
| Finance Manager | 1 | 1 | 1 | 1 | 0 |
| GIS Program Administrator | 1 | 1 | 1 | 1 | 0 |
| GIS Intern | 0.5 | 0.5 | 0 | 0 | 0 |
| GIS Technician | 0 | 0 | 1 | 1 | 0 |
| Grants Program Manager (formerly Grants Specialist) | 1 | 1 | 1 | 1 | 0 |
| Human Resources Intern | 0 | 0 | 0.5 | 0.5 | 0 |
| Human Resources Manager | 1 | 1 | 1 | 1 | 0 |
| Human Resources Supervisor | 1 | 1 | 1 | 1 | 0 |
| Human Resources Technician | 1.5 | 1.5 | 1.5 | 1.5 | 0 |
| IST Manager | 1 | 1 | 1 | 1 | 0 |
| IT Program Administrator | 1 | 1 | 1 | 1 | 0 |
| IT Technician I | 0 | 0 | 1 | 1 | 0 |
| IT Technician II | 1 | 1 | 1 | 1 | 0 |
| Management Analyst I | 1 | 1 | 2 | 2 | 0 |
| Management Analyst II | 3 | 3 | 2 | 2 | 0 |
| Procurement & Contracts Specialist | 1 | 1 | 1 | 1 | 0 |
| Sr. Accountant | 1 | 1 | 1 | 1 | 0 |
| Sr. Accounting Technician | 2 | 2 | 1 | 2 | 1 |
| Training & Safety Specialist | 1 | 1 | 1 | 1 | 0 |
| Total FTE | 24.75 | 24.75 | 26.75 | 27.75 | 1 |

Administrative Services aligns project deliverables to Midpen's Strategic Plan Goals and Objectives primarily through:

Goal 3 – Strengthen organizational capacity to fulfill the mission

Goal 4 – Position the District for long-term financial sustainability to fulfill the District's mission on behalf of the public

Objectives

| Strategic Plan Linkage | Project Number | Objective | Target Completion |
|------------------------|----------------|---|-------------------|
| Goal 3 & 4 | 50004 | Budget Management Software | FY2021 |
| Goal 3 & 4 | 51701 | Work Order & Asset Management System Phase II | FY2021 |
| Goal 3 & 4 | 51703 | Real Property Database | FY2021 |
| Goal 3 | Operating | Citation Management System | FY2021 |
| Goal 3 | Operating | SharePoint – Document Management System Phase I | FY2020 |

For the full statement of Midpen's Strategic Plan Goals and Objectives, see page 6; project details are included in Section III.

Performance Metrics

| Strategic Plan Linkage | Indicator | FY2017-18 Actuals | FY2018-19 Target | FY2019-20 Target |
|------------------------|---|-------------------|------------------|------------------|
| Goal 3 | Number of job recruitments completed | 34 | 32 | 32 |
| Goal 3 | Employee turnover rate | 11% | <10% | <10% |
| Goal 3 | Number of in-house trainings provided to employees | 129 | 128 | 129 |
| Goal 3 | Percent of FTEs using web and mobile enterprise GIS | N/A | 15% | 30% |
| Goal 3 | Percent of District critical data backed up off site | N/A | 50% | 100% |
| Goal 3 | Percent of total District files in Office 365 | N/A | 10% | 25% |
| Goal 4 | Percent spent of final adjusted budget | 90% | 90% | 90% |
| Goal 4 | General Fund Reserve Balance Policy Target Met | Yes | Yes | Yes |
| Goal 4 | Legal Debt Limit Not Exceeded | Yes | Yes | Yes |
| Goal 4 | Budget Book Receives GFOA Award for Distinguished Budget Presentation | Yes | Yes | Yes |
| Goal 4 | CAFR Issued with Unmodified Opinion | Yes | Yes | Yes |
| Goal 4 | Obtain GFOA Award of Excellence in Financial Reporting for the CAFR | Yes | Yes | Yes |
| Goal 4 | Credit Rating from Moody's and Standard and Poor's | AAA | AAA | AAA |
| Goal 4 | Percent of Invoice Payments Electronic | N/A | 10% | 40% |

Budget

| Midpen Budget by Expenditure Category | FY2017-18 Actuals | FY2018-19 Amended Budget | FY2019-20 Proposed Budget | \$ Change from FY2018-19 Amended Budget | % Change from FY2018-19 Amended Budget |
|---|-------------------|--------------------------|---------------------------|---|--|
| Administrative Services | | | | | |
| Salaries and Benefits | \$4,111,598 | \$4,688,387 | \$4,973,351 | \$284,964 | 6% |
| Services and Supplies | 1,383,502 | 1,390,255 | 1,750,108 | 359,853 | 26% |
| Total Operating Expenditures | 5,495,099 | 6,078,624 | 6,723,459 | 644,817 | 11% |
| General Fund Capital | 0 | 310,000 | 80,000 | (230,000) | -74% |
| Measure AA Capital | 0 | 0 | 0 | 0 | 0% |
| Total Capital Expenditures | 0 | 310,000 | 80,000 | (230,000) | -74% |
| Total Administrative Services Expenditures | 5,495,099 | \$6,388,642 | \$6,803,459 | \$414,817 | 7% |



Russian Ridge Open Space Preserve by Stephanie Richardson

Engineering and Construction Department

MISSION STATEMENT

Implement large-scale capital projects to improve and maintain Midpen's infrastructure and facilities that are necessary to facilitate ecologically sensitive and safe public access and ongoing stewardship and care for the land.

CORE FUNCTIONS

Oversee and manage the design and engineering, permitting, bidding, and construction of large-scale capital improvement projects.

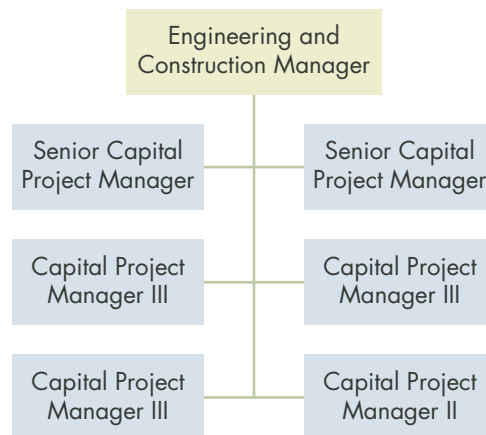
Provide design, project management, construction management and/or construction oversight of large-scale capital projects.

Ensure that capital projects comply with all necessary requirements and regulations related to construction, including building code requirements, mitigation measures, permit conditions and federal regulations.

Develop and assist with cost estimations and constructability assessments during the planning, scoping and early design phase of capital projects.

Stay abreast of current codes and construction regulations, and ensure Midpen's construction standards remain current.

Organizational Chart



Staffing Levels

| Position | FY2016-17 Adopted FTE | FY2017-18 Adopted FTE | FY2018-19 Amended FTE | FY2019-20 Proposed FTE | Change from FY2018-19 Modified |
|--------------------------------|--------------------------|--------------------------|--------------------------|---------------------------|--------------------------------------|
| Manager | 1 | 1 | 1 | 1 | 0 |
| Senior Capital Project Manager | 0 | 2 | 2 | 2 | 0 |
| Capital Project Manager II | 1 | 1 | 1 | 1 | 0 |
| Capital Project Manager III | 3 | 3 | 3 | 3 | 0 |
| Total FTE | 5 | 7 | 7 | 7 | 0 |

Engineering and Construction aligns project deliverables to Midpen’s Strategic Plan Goals and Objectives primarily through:

Goal 1 – Promote, establish and implement a regional environmental protection vision with partners

Goal 2 – Connect people to open space and a regional environmental protection vision

Goal 3 – Strengthen organizational capacity to fulfill the mission

Goal 4 – Position the District for long-term financial sustainability to fulfill the District’s mission on behalf of the public



Windy Hill Open Space Preserve by Kate Pittman

Objectives

| Strategic Plan Linkage | Project Number | Objective | Target Completion |
|------------------------|----------------|--|-------------------|
| Goal 3 & 4 | 31202 | Administrative Office (AO) Facility | FY2022 |
| Goal 3 & 4 | 31601 | South Area Field Office | FY2020 |
| Goal 2 | 31901 | ADA Barrier Removal | FY2024 |
| Goal 3 & 4 | 35004 | Sierra Azul Ranger Residence | FY2021 |
| Goal 2 | MAA02-002 | Ravenswood Bay Trail Design and Implementation | FY2023 |
| Goal 2 | MAA03-002 | Purisima Upland Site Clean Up and Soil Remediation Assessment | FY2021 |
| Goal 4 | MAA05-008 | La Honda Creek White Barn Structural Rehabilitation | FY2020 |
| Goal 4 | MAA05-009 | La Honda Creek Redwood Cabin Stabilization and Assessment | FY2022 |
| Goal 1 | MAA09-003 | Russian Ridge Mindego Pond Improvement | FY2021 |
| Goal 1 | MAA11-002 | Rancho San Antonio – Deer Hollow Farm – White Barn Rehabilitation | FY2020 |
| Goal 2 | MAA17-002 | Lyson's Dispositions at Monte Bello | FY2020 |
| Goal 2 | MAA21-003 | Bear Creek Redwoods Water System | FY2020 |
| Goal 2 | MAA21-005 | Bear Creek Redwoods Public Access | FY2022 |
| Goal 2 | MAA21-006 | Bear Creek Redwoods – Alma College Cultural Landscape Rehabilitation Project | FY2021 |
| Goal 1 | MAA21-008 | Bear Creek Redwoods – Ponds Restoration and Water Rights | FY2021 |
| Goal 1 | VP07-002 | Agricultural Workforce Housing – La Honda Creek | FY2021 |
| Goal 2 & 4 | VP23-001 | Mt. Umunhum – Radar Tower 2nd Assessment | FY2020 |
| Goal 3 | VP23-002 | Traffic Study for Mt. Um Road | FY2020 |
| Goal 1 | VP25-001 | Sierra Azul Loma Prieta Land Conservation | FY2020 |

For the full statement of Midpen's Strategic Plan Goals and Objectives, see page 6; project details are included in Section III.

Performance Metrics

| Strategic Plan Linkage | Indicator | FY2017-18 Actuals | FY2018-19 Target | FY2019-20 Target |
|------------------------|---|-------------------|------------------|------------------|
| Goal 4 | Percent of projects finished within Board approved budget (base bid and contingency) | 100% | 80% | 80% |
| Goal 4 | Percent of projects finished within schedule indicated at the time of award of contract | 75% | 80% | 80% |

Budget

| Midpen Budget by Expenditure Category | FY2017-18 Actuals | FY2018-19 Amended Budget | FY2019-20 Proposed Budget | \$ Change from FY2018-19 Amended Budget | % Change from FY2018-19 Amended Budget |
|--|--------------------|--------------------------|---------------------------|---|--|
| Engineering and Construction | | | | | |
| Salaries and Benefits | \$744,401 | \$1,044,904 | \$1,104,405 | \$59,501 | 6% |
| Less: MAA Reimbursable Staff Costs | (174,767) | (207,668) | (295,426) | (87,758) | 42% |
| Net Salaries and Benefits | 569,634 | 837,236 | 808,979 | (28,257) | -3% |
| Services and Supplies | 456,576 | 170,551 | 79,023 | (91,528) | -54% |
| Total Operating Expenditures | 1,026,210 | 1,007,787 | 888,002 | (119,785) | -12% |
| General Fund Capital | 343,829 | 1,424,900 | 2,745,470 | 1,320,570 | 93% |
| Measure AA Capital | 5,747,713 | 5,684,982 | 6,361,226 | 676,244 | 12% |
| Total Capital Expenditures | 6,091,542 | 7,109,882 | 9,106,696 | 1,996,814 | 28% |
| Total Engineering and Construction Expenditures | \$7,117,752 | \$8,117,669 | \$9,994,698 | \$1,877,029 | 23% |



Picchetti Ranch Open Space Preserve by Christine Clarke

Office of the General Counsel

MISSION STATEMENT

Provide legal services and counsel to the Board of Directors, committees and Midpen departments.

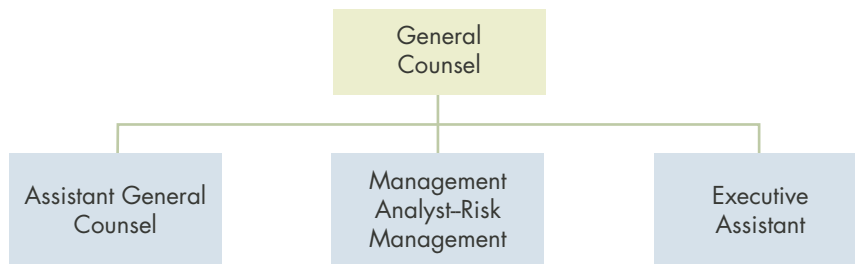
CORE FUNCTIONS

Provide legal review and advice to the Midpen Board and staff.

Represent Midpen in litigation and legal matters with outside agencies.

Administer Midpen's risk management program.

Organizational Chart



Rancho San Antonio Open Space Preserve by Jill Tierney

Staffing Levels

| Position | FY2016-17 Adopted FTE | FY2017-18 Adopted FTE | FY2018-19 Amended FTE | FY2019-20 Proposed FTE | Change from FY2018-19 Modified |
|--------------------------------------|--------------------------|--------------------------|--------------------------|---------------------------|--------------------------------------|
| General Counsel | 1 | 1 | 1 | 1 | 0 |
| Assistant General Counsel | 1 | 1 | 1 | 1 | 0 |
| Management Analyst – Risk Management | 0.5 | 0.5 | 0.5 | 0.5 | 0 |
| Executive Assistant | 0 | 0 | 1 | 1 | 0 |
| Total FTE | 2.5 | 2.5 | 3.5 | 3.5 | 0 |

General Counsel aligns project deliverables to Midpen’s Strategic Plan Goals and Objectives primarily through:

Goal 1 – Promote, establish and implement a regional environmental protection vision with partners

Goal 3 – Strengthen organizational capacity to fulfill the mission

Objectives

| Strategic Plan Linkage | Project Number | Objective | Target Completion |
|------------------------|----------------|--|-------------------|
| Goal 1 | Operating | Assist with land preservation projects on the San Mateo County Coast | FY2023 |
| Goal 3 | Operating | Facilitate use of Design Build contract for Mindego Pond restoration and potential future projects | FY2021 |
| Goal 1 | Operating | Water resources program–develop legal strategies to improve sustainable watersheds | Ongoing |

For the full statement of Midpen’s Strategic Plan Goals and Objectives, see page 6; project details are included in Section III.

Budget

| Midpen Budget by Expenditure Category | FY2017-18 Actuals | FY2018-19 Amended Budget | FY2019-20 Proposed Budget | \$ Change from FY2018-19 Amended Budget | % Change from FY2018-19 Amended Budget |
|---|----------------------|--------------------------------|---------------------------------|--|---|
| General Counsel | | | | | |
| Salaries and Benefits | \$428,022 | \$439,555 | \$657,770 | \$218,215 | 50% |
| Services and Supplies | 170,416 | 176,685 | 94,650 | (82,035) | -46% |
| Total Operating Expenditures | 598,438 | 616,240 | 752,420 | 136,180 | 22% |
| Total General Counsel Expenditures | \$598,438 | \$616,240 | \$752,420 | \$136,180 | 22% |

Office of the General Manager

MISSION STATEMENT

Responsible for the overall operation of Midpen. Under policy direction from the Board of Directors, the General Manager carries out Midpen’s adopted Strategic Plan goals and objectives and Vision Plan Priority Actions and works through the executive team to provide leadership, direction, resources and tools to Midpen departments to ensure effective, efficient, and financially-prudent project and service delivery for public benefit.

CORE FUNCTIONS

Provide leadership, oversight and direction for Midpen functions.

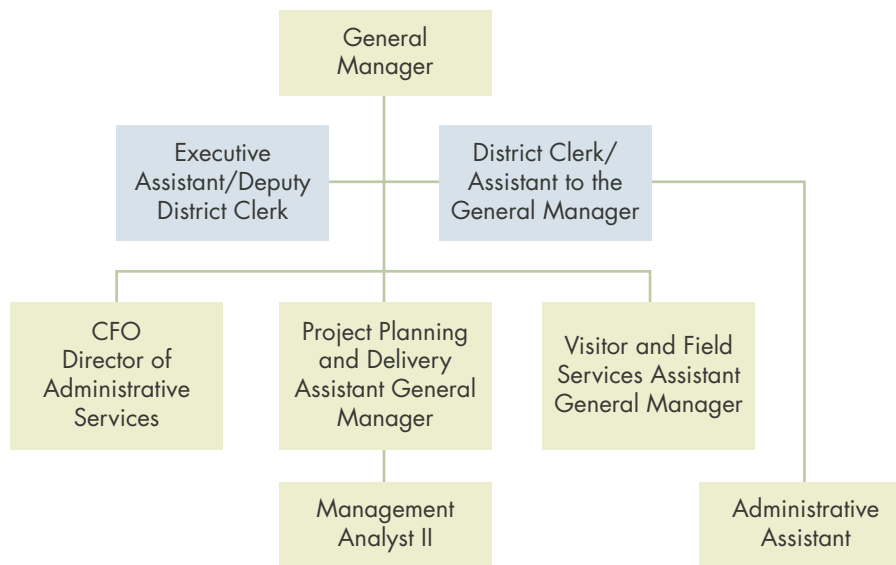
Accomplish the goals and objectives set out in the Board of Directors Strategic Plan.

Implement Midpen’s Vision Plan Priority Actions.

Ensure that Midpen’s policies and procedures are fiscally sustainable.

Provide legislative support to the Board of Directors, including duties associated with the Board of Directors’ agenda and actions, officiating all Midpen elections and maintaining all official records.

Organizational Chart



Staffing Levels

| Position | FY2016-17 Adopted FTE | FY2017-18 Adopted FTE | FY2018-19 Amended FTE | FY2019-20 Proposed FTE | Change from FY2018-19 Modified |
|---|-----------------------|-----------------------|-----------------------|------------------------|--------------------------------|
| Administrative Assistant | 1 | 1 | 1 | 1 | 0 |
| Assistant General Manager | 2 | 2 | 2 | 2 | 0 |
| Chief Financial Officer | 1 | 1 | 1 | 1 | 0 |
| District Clerk/Assistant to General Manager | 1 | 1 | 1 | 1 | 0 |
| Executive Assistant/Deputy Clerk | 1 | 1 | 1 | 1 | 0 |
| General Manager | 1 | 1 | 1 | 1 | 0 |
| Management Analyst II | 1 | 1 | 1 | 1 | 0 |
| Total FTE | 8 | 8 | 8 | 8 | 0 |

The General Manager aligns project deliverables to Midpen's Strategic Plan Goals and Objectives primarily through:

Goal 1 – Promote, establish and implement a regional environmental protection vision with partners

Goal 2 – Connect people to open space and a regional environmental protection vision

Goal 3 – Strengthen organizational capacity to fulfill the mission

Goal 4 – Position the District for long-term financial sustainability to fulfill the District's mission on behalf of the public

Objectives

| Strategic Plan Linkage | Project Number | Objective | Target Completion |
|------------------------|----------------|--|-------------------|
| Goal 1 & 4 | VP06-001 | Hawthorns Historic Complex Partnership and Lease | FY2021 |
| Goal 2 | VP38-001 | Cooley Landing Park Business and Operation Plan | FY2020 |
| Goal 2 | Operating | Cooley Landing Site Use Agreements | FY2020 |
| Goal 1 & 3 | Operating | Emergency/Disaster Preparedness Response and Recovery Plan | FY2021 |
| Goal 2 | Operating | Preserve Use Survey Implementation | FY2020 |
| Goal 3 | Operating | Records Management | FY2022 |
| Goal 1 | Operating | San Mateo County Master Permit | FY2021 |
| Goal 2 | Operating | Support Diversity Initiatives and Outreach | Ongoing |

For the full statement of Midpen's Strategic Plan Goals and Objectives, see page 6; project details are included in Section III.

Performance Metrics

| Strategic Plan Linkage | Indicator | FY2017-18 Actuals | FY2018-19 Target | FY2019-20 Target |
|------------------------|--|-------------------|------------------|------------------|
| Goal 1 | Measure the timeliness of biweekly reports to allow for up to date communications with the Board and staff | 96% | 95% | 95% |
| Goal 1 | Number of public meetings held per year | 40 | 65 | 60 |
| Goal 1 | Number of meetings held with partner agencies/stakeholders by members of GMO staff and Board members | 65 | 50 | 65 |
| Goal 3 | Number of resolutions adopted | 46 | 50 | 50 |

Budget

| Midpen Budget by Expenditure Category | FY2017-18 Actuals | FY2018-19 Amended Budget | FY2019-20 Proposed Budget | \$ Change from FY2018-19 Amended Budget | % Change from FY2018-19 Amended Budget |
|---|--------------------|--------------------------|---------------------------|---|--|
| General Manager | | | | | |
| Salaries and Benefits | \$1,251,527 | \$1,578,121 | \$1,647,485 | \$69,364 | 4% |
| Services and Supplies | 201,941 | 1,021,620 | 450,325 | (571,295) | -56% |
| Total Operating Expenditures | 1,453,468 | 2,599,741 | 2,097,810 | (501,931) | -19% |
| Total General Manager Expenditures | \$1,453,468 | \$2,599,741 | \$2,097,810 | \$(501,931) | -19% |

Land and Facilities Services Department

MISSION STATEMENT

Improve, restore and maintain Midpen lands in a manner that ensures protection and stewardship of the lands, that provides public access to explore and enjoy the lands, and that is consistent with ecological values and public safety. Provide and maintain Midpen facilities and trails for public use, field and administrative facilities for staff use, and rentals. Manage grazing, agricultural and other facility leases to support Midpen's mission.

CORE FUNCTIONS

Maintain and construct an enjoyable and sustainable trail system.

Provide in-the-field services to protect and restore natural resources.

Protect public health and safety through fire prevention and safe access.

Foster neighbor, partner, and jurisdictional-oversight agency relationships and engage in multi-stakeholder efforts to further Midpen goals.

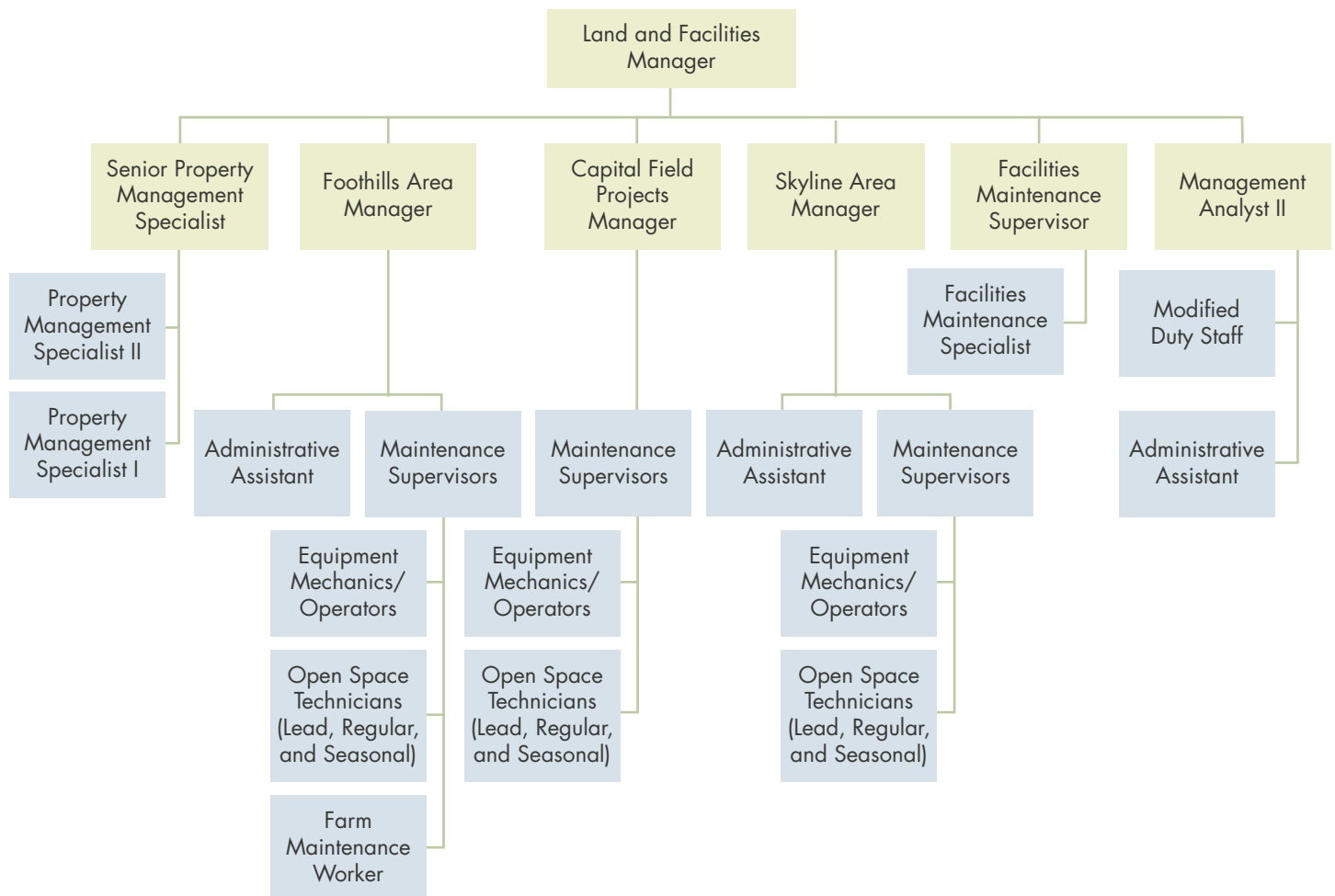
Maintain Midpen facilities to ensure safety, comfort and the public's enjoyment.

Manage grazing, agricultural and other facility leases to further Midpen goals.

Provide and maintain field and administrative facilities for staff use.

Manage revenue-producing properties.

Organizational Chart



Staffing Levels

| Position | FY2016-17 Adopted FTE | FY2017-18 Adopted FTE | FY2018-19 Amended FTE | FY2019-20 Proposed FTE | Change from FY2018-19 Modified |
|---------------------------------------|--------------------------|--------------------------|--------------------------|---------------------------|--------------------------------------|
| Administrative Assistant | 3 | 3 | 3 | 3 | 0 |
| Area Manager | 2 | 2 | 2 | 2 | 0 |
| Capital Projects Field Manager | 1 | 1 | 1 | 1 | 0 |
| Equipment Mechanic/Operator | 6 | 6 | 7 | 7 | 0 |
| Facilities Maintenance Specialist | 0 | 1 | 1 | 1 | 0 |
| Facilities Maintenance Supervisor | 1 | 1 | 1 | 1 | 0 |
| Farm Maintenance Worker | 1 | 1 | 1 | 1 | 0 |
| Land and Facilities Manager | 1 | 1 | 1 | 1 | 0 |
| Lead Open Space Technician | 5 | 6 | 6 | 7 | 1 |
| Maintenance Supervisor | 5 | 6 | 6 | 6 | 0 |
| Management Analyst II | 1 | 1 | 1 | 1 | 0 |
| Open Space Technician | 14 | 15 | 15 | 15 | 0 |
| Property Management Specialist I | 1 | 1 | 1 | 1 | 0 |
| Property Management Specialist II | 1 | 1 | 1 | 1 | 0 |
| Seasonal Open Space Technician | 8.3 | 8.3 | 8.3 | 8.3 | 0 |
| Senior Property Management Specialist | 1 | 1 | 1 | 1 | 0 |
| Total FTE | 51.3 | 55.3 | 56.3 | 57.3 | 1 |

Land and Facilities aligns project deliverables to Midpen’s Strategic Plan Goals and Objectives primarily through:

- Goal 1 – Promote, establish and implement a regional environmental protection vision with partners
- Goal 2 – Connect people to open space and a regional environmental protection vision
- Goal 3 – Strengthen organizational capacity to fulfill the mission
- Goal 4 – Position the District for long-term financial sustainability to fulfill the District’s mission on behalf of the public

Objectives

| Strategic Plan Linkage | Project Number | Objective | Target Completion |
|------------------------|----------------|--|-------------------|
| Goal 2 | 31901 | ADA Barrier Removal | FY2024 |
| Goal 4 | 61002 | Russian Ridge – Quam Residence Driveway Improvement | FY2021 |
| Goal 1 | 61006 | Big Dipper Ranch Spring Work, Skyline Ridge | FY2020 |
| Goal 1 | 61008 | Los Trancos – Page Mill Eucalyptus Removal | FY2021 |
| Goal 4 | 61009 | Russian Ridge – Bergman Residences Reconstruction | FY2021 |
| Goal 1 | 61010 | Toto Ranch Well Drilling and Construction, Tunitas Creek | FY2020 |
| Goal 1 | 61011 | Install Solar Panels at Skyline Field Office | FY2020 |
| Goal 1 & 4 | 61012 | Toto Barn Roof Repair | FY2020 |
| Goal 1 & 4 | 61013 | Toto Ranch Perimeter Fence Repair | FY2020 |
| Goal 1 | MAA03-003 | Purisima Creek Fence Construction, Purisima Creek Redwoods | FY2020 |
| Goal 2 | MAA04-004 | El Corte de Madera Oljon Trail Implementation | FY2020 |
| Goal 1 | MAA05-002 | Upper La Honda Creek Grazing Infrastructure | FY2020 |
| Goal 2 | MAA07-011 | Lower La Honda Creek Phase II Loop Trails | FY2021 |
| Goal 2 & 4 | MAA10-001 | Alpine Road Regional Trail, Coal Creek | FY2022 |
| Goal 2 & 4 | MAA21-011 | Phase II Trail Improvements, Bear Creek Redwoods OSP | FY2022 |
| Goal 2 & 4 | VP33-001 | Purisima Creek Redwoods Bridge 1 Redecking | FY2020 |
| Goal 4 | Operating | Paint La Honda Creek Red Barn | FY2020 |
| Goal 4 | Operating | South Area Outpost/Residence Driveway Repaving | FY2020 |
| Goal 1 | Operating | Wildfire Fuel Reduction Projects & SJCC Fuel Reduction Contract Work | Ongoing |
| Goal 3 | N/A | Vehicle and Machinery/Equipment Purchases | Ongoing |

For the full statement of Midpen’s Strategic Plan Goals and Objectives, see page 6; project details are included in Section III.

Performance Metrics

| Strategic Plan Linkage | Indicator | FY2017-18 Actuals | FY2018-19 Target | FY2019-20 Target |
|------------------------|---|-------------------|------------------|------------------|
| Goal 2 | Number of miles of single-track trail brushed | N/A | 73 | 78 |
| Goal 2 | Number of miles of trails built | N/A | 4 | 2 |

Budget

| Midpen Budget by Expenditure Category | FY2017-18 Actuals | FY2018-19 Amended Budget | FY2019-20 Proposed Budget | \$ Change from FY2018-19 Amended Budget | % Change from FY2018-19 Amended Budget |
|---|--------------------|--------------------------|---------------------------|---|--|
| Land and Facilities | | | | | |
| Salaries and Benefits | \$5,342,410 | \$6,210,371 | \$6,649,054 | \$438,683 | 7% |
| Less: MAA Reimbursable Staff Costs | (540,717) | (633,913) | (146,119) | 487,794 | - 77% |
| Net Salaries and Benefits | 4,801,693 | 5,576,458 | 6,502,935 | 926,477 | 17% |
| Services and Supplies | 2,966,878 | 3,741,625 | 3,803,987 | 62,362 | 2% |
| Total Operating Expenditures | 7,768,570 | 9,318,083 | 10,306,922 | 988,839 | 11% |
| Services and Supplies | 24,277 | 53,500 | 92,200 | 38,700 | 72% |
| Total Hawthorns Expenditures | 24,277 | 53,500 | 92,200 | 38,700 | 72% |
| General Fund Capital | 1,372,779 | 1,844,651 | 2,372,125 | 527,474 | 29% |
| Measure AA Capital | 719,228 | 1,664,849 | 935,169 | (729,680) | - 44% |
| Total Capital Expenditures | 2,092,007 | 3,509,500 | 3,307,294 | (202,206) | - 6% |
| Total Land and Facilities Expenditures | \$9,884,854 | \$12,881,083 | \$13,706,416 | \$825,333 | 6% |



Long Ridge Open Space Preserve by Eric Colton

Natural Resources Department

MISSION STATEMENT

Protect and restore the natural diversity and integrity of Midpen's resources for their value to the environment and the public, and provide for the use of the preserves consistent with resource protection.

CORE FUNCTIONS

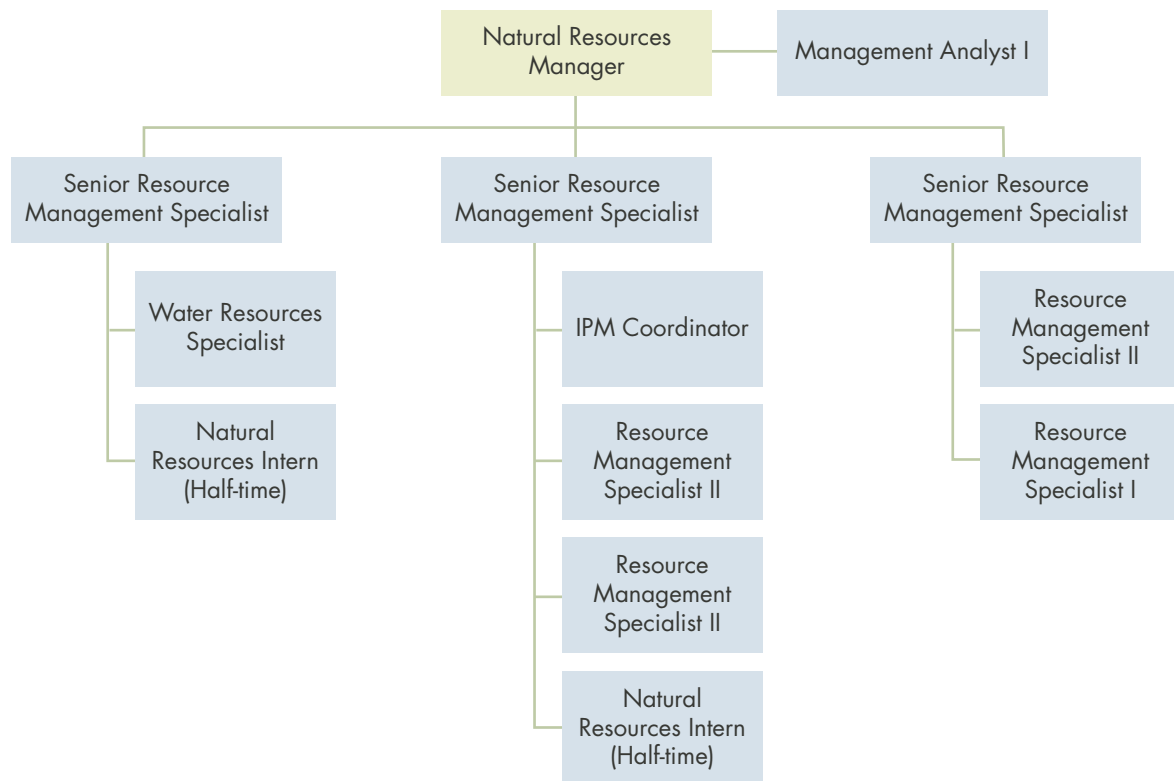
Plan, implement and design projects to protect and restore the natural resources.

Comply with the California Environmental Quality Act (CEQA) and resource agency regulation requirements.

Work with other entities to obtain funding, plan for, and protect Midpen and regional natural resources.

Steward Midpen working landscapes to protect natural resource values and provide sustainable agricultural uses.

Organizational Chart



Staffing Levels

| Position | FY2016-17 Adopted FTE | FY2017-18 Adopted FTE | FY2018-19 Amended FTE | FY2019-20 Proposed FTE | Change from FY2018-19 Modified |
|--|--------------------------|--------------------------|--------------------------|---------------------------|--------------------------------------|
| Manager | 1 | 1 | 1 | 1 | 0 |
| Senior Resource Management Specialist | 2 | 2 | 3 | 3 | 0 |
| Resource Management Specialist III | 1 | 1 | 0 | 0 | 0 |
| Resource Management Specialist II | 1 | 3 | 3 | 3 | 0 |
| Resource Management Specialist I | 2 | 1 | 1 | 1 | 0 |
| Water Resources Specialist | 1 | 1 | 1 | 1 | 0 |
| Management Analyst I (formerly Climate Resiliency Fellow) | 0 | 1 | 1 | 1 | 0 |
| Integrated Pest Management Coordinator | 1 | 1 | 1 | 1 | 0 |
| Natural Resources Intern* | 1 | 1 | 1 | 1 | 0 |
| Senior Finance and Budget Technician | 1 | 0 | 0 | 0 | 0 |
| Total FTE | 11 | 12 | 12 | 12 | 0 |

*Two Natural Resources Interns, each at half-time.



Bear Creek Redwoods Open Space Preserve by Midpen Staff

Natural Resources aligns project deliverables to Midpen’s Strategic Plan Goals and Objectives primarily through:

Goal 1 – Promote, establish and implement a regional environmental protection vision with partners

Goal 2 – Connect people to open space and a regional environmental protection vision

Objectives

| Strategic Plan Linkage | Project Number | Objective | Target Completion |
|------------------------|----------------|--|-------------------|
| Goal 1 | 80054 | Badger/Burrowing Owl Habitat Assessment | FY2021 |
| Goal 1 | 80056 | Cherry Springs Lake Infrastructure Operations Plan | FY2020 |
| Goal 1 | 80057 | Climate Action Plan Implementation | FY2025 |
| Goal 1 | 80060 | Marbled Murrelet Recovery Planning | FY2021 |
| Goal 1 | 80063 | San Mateo County Vegetation Map | FY2020 |
| Goal 1 | 80065 | IPM Implementation of Santa Clara Valley Water District Grant | FY2022 |
| Goal 1 | 80003-10 | Wildland Fire Program Development | FY2022 |
| Goal 1 | 80034-44 | Programmatic Permitting | FY2020 |
| Goal 1 | MAA20-001 | Wildlife Corridor: Highway 17 Crossing | FY2024 |
| Goal 1 | MAA21-007 | Bear Creek Redwoods Preserve Plan: Invasive Weed Treatment and Restoration | FY2020 |
| Goal 1 | MAA21-010 | Bear Creek Redwoods Landfill Characterization and Remediation | FY2021 |
| Goal 1 | MAA21-012 | Bear Creek Redwoods Tree Restoration | FY2024 |
| Goal 1 | MAA22-001 | Hendrys Creek Property Land Restoration | FY2020 |
| Goal 1 | MAA23-004 | Mount Umunhum Summit Restoration, Parking, and Landing Zone | FY2020 |
| Goal 1 | VP04-002 | El Corte de Madera Creek Watershed Protection Plan Sediment Science | FY2021 |
| Goal 1 | VP15-002 | Restoration Forestry Demonstration Project | FY2021 |
| Goal 1 | VP15-004 | Lower San Gregorio Floodplain Restoration | FY2020 |
| Goal 1 | VP32-003 | Toto Ponds Management Planning | FY2025 |
| Goal 2 | Operating | Archaeological Resource Survey, Assessment, Curation | FY2022 |
| Goal 3 | Operating | Climate Resiliency Planning | FY2020 |
| Goal 1 | Operating | Formation of Science Advisory Panel | FY2020 |
| Goal 1 | Operating | Review of Agricultural Policy | FY2020 |
| Goal 1 | Operating | Russian Ridge Rangeland Management Plan | FY2020 |
| Goal 1 | Operating | Stevens Creek Shoreline Nature Study Area Feasibility Study | FY2021 |
| Goal 1 | Operating | Wildlife and Livestock Protection Policy | FY2020 |
| Goal 3 | Operating | Wildlife updates to Maintenance and Ranger Operations Manuals | FY2020 |

For the full statement of Midpen’s Strategic Plan Goals and Objectives, see page 6; project details are included in Section III.

Performance Metrics

| Strategic Plan Linkage | Indicator | FY2017-18 Actuals | FY2018-19 Target | FY2019-20 Target |
|------------------------|--|--|--|--|
| Goal 1 | Proportion of special status species managed: Enhance habitat for a majority of rare, threatened, or endangered plant and animal species found on Midpen lands | 64% | 70% | 70% |
| Goal 1 | Acres managed: Enhance environmental quality by treating Midpen lands for invasive weeds, restoring degraded sites and managing wildland fire fuels | 57% of Acreage specified in annual IPM Plan | 80% of Acreage specified in annual IPM Plan | 70% of Acreage specified in annual IPM Plan |

Budget

| Midpen Budget by Expenditure Category | FY2017-18 Actuals | FY2018-19 Amended Budget | FY2019-20 Proposed Budget | \$ Change from FY2018-19 Amended Budget | % Change from FY2018-19 Amended Budget |
|---|--------------------|--------------------------|---------------------------|---|--|
| Natural Resources | | | | | |
| Salaries and Benefits | \$1,400,565 | \$1,563,174 | \$1,674,307 | \$111,133 | 7% |
| Less: MAA Reimbursable Staff Costs | 0 | (24,804) | (30,150) | (5,346) | 22% |
| Net Salaries and Benefits | 1,400,565 | 1,538,370 | 1,644,157 | 105,787 | 7% |
| Services and Supplies | 969,414 | 2,099,701 | 3,235,389 | 1,135,688 | 54% |
| Total Operating Expenditures | 2,369,979 | 3,638,071 | 4,879,546 | 1,241,475 | 34% |
| General Fund Capital | 0 | 51,133 | 160,000 | 108,867 | 213% |
| Measure AA Capital | 497,401 | 912,083 | 947,150 | 35,067 | 4% |
| Total Capital Expenditures | 497,401 | 963,216 | 1,107,150 | 143,934 | 15% |
| Total Natural Resources Expenditures | \$2,867,380 | \$4,601,287 | \$5,986,696 | \$1,385,409 | 30% |



Russian Ridge Open Space Preserve by Vedyia Konda

Planning Department

MISSION STATEMENT

Respecting the natural diversity and integrity of Midpen's resources, work with and encourage public and private agencies to preserve, maintain and enhance open space; work cooperatively with other governmental agencies and community organizations to facilitate planning and development of recreation facilities and of public use; encourage public input and involvement in Midpen's decision-making process and other activities; participate in the public review processes of land use plans of other agencies and development proposals that affect Midpen's mission; and follow management policies for quality care of the land and provision of public access appropriate to the nature of the land, and consistent with ecological values and public safety.

CORE FUNCTIONS

Oversee and manage projects for public access, staff facilities and stewardship of cultural and historic resources through scoping, feasibility, programming early design, and land use permitting.

Provide ongoing planning support during final design, permitting and project construction.

Develop and maintain current and long-range use and management plans, policies and procedures for Preserves.

Comply with all applicable federal, state, and local codes and regulations, and permitting requirements for project planning and early design (e.g. California Environmental Quality Act, American for Disabilities Act, National Preservation Act, etc.).

Seek partnership opportunities, new grant and other funding sources to further Midpen's mission, Vision Plan, Strategic Plan goals and leverage Measure AA funding.

Participate in long-term, multi-year regional planning and coordination efforts (e.g. San Francisco Bay Trail, Bay Area Ridge Trail, Juan Bautista de Anza National Historic Trail, etc.) for a regionally integrated approach to open space preservation and public access.

Engage the public and partner agencies in Midpen's planning activities.

Plan and design signage for preserves and trails.

Review external planning activities and projects that may affect Midpen's interests.

Comply with and document long-term mitigation and monitoring requirements for public access projects.

Provide accessibility review of new public access improvement plans.

Organizational Chart



Staffing Levels

| Position | FY2016-17 Adopted FTE | FY2017-18 Adopted FTE | FY2018-19 Amended FTE | FY2019-20 Proposed FTE | Change from FY2018-19 Modified |
|---------------------------|--------------------------|--------------------------|--------------------------|---------------------------|--------------------------------------|
| Manager | 1 | 1 | 1 | 1 | 0 |
| Senior Planner | 2 | 2 | 2 | 2 | 0 |
| Planner III | 2 | 3 | 3 | 3 | 0 |
| Planner II | 3 | 3 | 3 | 2 | -1 |
| Planner I | 1 | 1 | 1 | 2 | 1 |
| Administrative Assistant* | 1 | 1 | 1 | 1 | 0 |
| Total FTE | 10 | 11 | 11 | 11 | 0 |

*Administrative Assistant is shared with Engineering and Construction, but budgeted within the Planning Department.

Planning aligns project deliverables to Midpen's Strategic Plan Goals and Objectives primarily through:

Goal 1 – Promote, establish and implement a regional environmental protection vision with partners

Goal 2 – Connect people to open space and a regional environmental protection vision

Goal 3 – Strengthen organizational capacity to fulfill the mission

Goal 4 – Position the District for long-term financial sustainability to fulfill the District's mission on behalf of the public.

Objectives

| Strategic Plan Linkage | Project Number | Objective | Target Completion |
|------------------------|----------------|---|-------------------|
| Goal 2 | 31901 | ADA Barrier Removal | FY2024 |
| Goal 1 & 2 | MAA06-002 | Hawthorns Public Access Site Plan and CEQA | FY2022 |
| Goal 1 & 2 | MAA18-002 | Saratoga-to-Sea Regional Trail Connection | FY2021 |
| Goal 1 & 2 | MAA20-002 | Bay Area Ridge Trail: Highway 17 Crossing | FY2023 |
| Goal 2 | MAA21-004 | Bear Creek Stables Site Plan Implementation | FY2020 |
| Goal 2 & 4 | MAA21-011 | Phase II Trail Improvements, Bear Creek Redwoods OSP | FY2022 |
| Goal 2 | MAA22-004 | Beatty Parking Area and Trail Connections | FY2023 |
| Goal 2 | VP05-002 | La Honda Creek Parking and Trailhead Access Feasibility Study (former Red Barn) | FY2021 |
| Goal 1 & 4 | VP06-001 | Hawthorns Historic Complex Partnership and Lease | FY2020 |
| Goal 1 & 2 | VP11-001 | Rancho San Antonio (RSA) Multimodal Access Study | FY2020 |
| Goal 1 & 2 | VP20-001 | Highway 17 Area Regional Trail Connections | FY2024 |
| Goal 1 & 2 | Operating | Basic Policy Update | FY2021 |
| Goal 1 | Operating | Historic Resources Policy Development | FY2021 |
| Goal 2 | Operating | Regional Trails Planning and Coordination | FY2020 |
| Goal 2 | Operating | Stevens Creek Trail Signage | FY2020 |

For the full statement of Midpen's Strategic Plan Goals and Objectives, see page 6; project details are included in Section III.

Performance Metrics

| Strategic Plan Linkage | Indicator | FY2017-18 Actuals | FY2018-19 Target | FY2019-20 Target |
|------------------------|---|-------------------|---|--|
| Goal 1 | Number of projects leveraged with partnerships | TBD | 90% of annual target (Target 8 projects) | 90% of annual target (Target 3 projects) |
| Goal 2 | Complete self-evaluation and transition plan update to prioritize barrier removals for improved access to and use of open space preserves for persons with disabilities and visitors of diverse age groups. | TBD | Complete ADA Transition Plan Update by the end of FY18-19 | N/A |
| Goal 3 | % of planning milestones completed for a project | TBD | 90% of annual target (Target 6 project milestones) | 90% of annual target (Target 6 project milestones) |

Budget

| Midpen Budget by Expenditure Category | FY2017-18 Actuals | FY2018-19 Amended Budget | FY2019-20 Proposed Budget | \$ Change from FY2018-19 Amended Budget | % Change from FY2018-19 Amended Budget |
|---------------------------------------|--------------------|--------------------------|---------------------------|---|--|
| Planning | | | | | |
| Salaries and Benefits | \$1,205,190 | \$1,485,617 | \$1,553,224 | 67,607 | 5% |
| Less: MAA Reimbursable Staff Costs | (15,217) | 0 | 0 | 0 | 0% |
| Net Salaries and Benefits | 1,189,973 | 1,485,617 | 1,553,224 | 67,607 | 5% |
| Services and Supplies | 134,240 | 238,729 | 225,944 | (12,785) | - 5% |
| Total Operating Expenditures | 1,324,213 | 1,724,346 | 1,779,168 | 54,822 | 3% |
| Hawthorns Capital | 16,135 | 0 | 48,000 | 48,000 | |
| Total Hawthorns Expenditures | 16,135 | 0 | 48,000 | 48,000 | |
| General Fund Capital | 76,286 | 336,500 | 87,500 | (249,000) | - 74% |
| Measure AA Capital | 1,245,018 | 2,155,168 | 1,190,600 | (964,568) | - 45% |
| Total Capital Expenditures | 1,321,304 | 2,491,668 | 1,278,100 | (1,213,568) | - 49% |
| Total Planning Expenditures | \$2,661,652 | \$4,216,014 | \$3,105,268 | (\$1,110,746) | - 26% |



Russian Ridge Open Space Preserve by Julia Davies

Public Affairs Department

MISSION STATEMENT

Educate and make clearly visible to the public the purposes and actions of Midpen, and actively encourage public input and involvement in Midpen’s decision-making process and other activities.

CORE FUNCTIONS

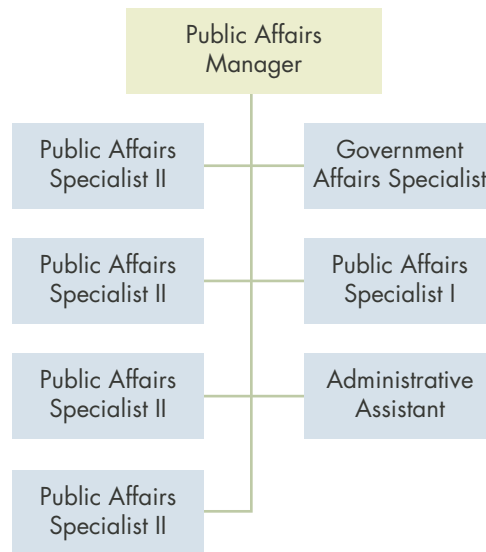
Maximize public awareness and understanding of Midpen and its activities.

Engage the public through outreach and communication efforts that educate and involve the community and expand the Midpen’s capacity to reach diverse audiences.

Collect and evaluate constituent feedback and recommend action.

Review and recommend legislation that affects and/or benefits Midpen’s ability to carry out its mission.

Organizational Chart



Staffing Levels

| Position | FY2016-17 Adopted FTE | FY2017-18 Adopted FTE | FY2018-19 Amended FTE | FY2019-20 Proposed FTE | Change from FY2018-19 Modified |
|---------------------------------|--------------------------|--------------------------|--------------------------|---------------------------|--------------------------------------|
| Administrative Assistant | 1 | 1 | 1 | 1 | 0 |
| Communications Supervisor | 1 | 0 | 0 | 0 | 0 |
| Community Outreach Specialist | 1 | 0 | 0 | 0 | 0 |
| Governmental Affairs Specialist | 1 | 1 | 1 | 1 | 0 |
| Public Affairs Assistant | 1 | 0 | 0 | 0 | 0 |
| Public Affairs Intern | 0 | 1 | 1 | 0 | -1 |
| Public Affairs Manager | 1 | 1 | 1 | 1 | 0 |
| Public Affairs Specialist I | 0 | 1 | 1 | 1 | 0 |
| Public Affairs Specialist II | 2 | 3 | 3 | 4 | 1 |
| Total FTE | 8 | 8 | 8 | 8 | 0 |

Public Affairs aligns project deliverables to Midpen's Strategic Plan Goals and Objectives primarily through:

Goal 1 – Promote, establish and implement a regional environmental protection vision with partners

Goal 2 – Connect people to open space and a regional environmental protection vision

Goal 3 – Strengthen organizational capacity to fulfill the mission

Goal 4 – Position the District for long-term financial sustainability to fulfill the District's mission on behalf of the public

Objectives

| Strategic Plan Linkage | Project Number | Objective | Target Completion |
|------------------------|----------------|--|-------------------|
| Goal 2 & 3 | 40011 | Redesign Website | FY2021 |
| Goal 1, 2, 3 & 4 | Operating | Implement Strategic Communications Plan | FY2020 |
| Goal 1 | Operating | Roll out Branding and Style Guide | FY2020 |
| Goal 2 | Operating | Benchmark Community Awareness & Sentiment Research | FY2020 |
| Goal 1 | Operating | Pursue Potential Legislative Initiatives | FY2020 |
| Goal 1, 2 & 4 | Operating | Celebrate 5 years of Measure AA Accomplishments | FY2020 |
| Goal 1, 2 & 3 | Operating | Expand Youth Outreach & Explore Senior Outreach | FY2020 |

For the full statement of Midpen's Strategic Plan Goals and Objectives, see page 6; project details are included in Section III.

Performance Metrics

| Strategic Plan Linkage | Indicator | FY2017-18 Actuals | FY2018-19 Target | FY2019-20 Target |
|------------------------|---|-------------------|------------------|------------------|
| Goal 2 | Number of individuals reached through Youth Engagement Program | N/A | 1,000 | 6,000 |
| Goal 2 | Number of earned news stories about Midpen | N/A | 100 | 50 |
| Goal 2 | Number of incoming information requests/complaints answered within 2 business days leveraging new Customer Response Management system | N/A | 90% | 90% |
| Goal 2 | Number of website visits | 589,280 | 525,000 | 500,000 |

Budget

| Midpen Budget by Expenditure Category | FY2017-18 Actuals | FY2018-19 Amended Budget | FY2019-20 Proposed Budget | \$ Change from FY2018-19 Amended Budget | % Change from FY2018-19 Amended Budget |
|--|--------------------|--------------------------|---------------------------|---|--|
| Public Affairs | | | | | |
| Salaries and Benefits | \$869,987 | \$991,697 | \$1,116,318 | \$124,621 | 13% |
| Services and Supplies | 691,646 | 818,313 | 902,209 | 83,896 | 10% |
| Total Operating Expenditures | 1,561,633 | 1,810,010 | 2,018,527 | 208,517 | 12% |
| Total Public Affairs Expenditures | \$1,561,633 | \$1,810,010 | \$2,018,527 | \$208,517 | 12% |

Real Property Department

MISSION STATEMENT

Purchase or otherwise acquire interest in strategic open space land; connect Midpen open space lands with federal, state, county, city, and other protected open space lands, parklands and watershed lands.

CORE FUNCTIONS

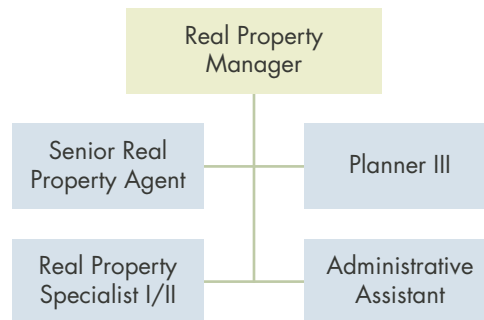
Provide comprehensive land conservation planning and analysis to guide the land purchase program in coordination with other departments.

Create and take advantage of opportunities to conserve a greenbelt of protected open space lands along the ridgelines, foothills and baylands.

Provide technical assistance to protect and secure Midpen public open space property rights and interests (including fee and easement interests).

Develop and strengthen neighbor, conservation partner and agency relationships to facilitate land conservation and protection.

Organizational Chart



Purissima Creek Redwoods Open Space Preserve by Leticia Gonzalez

Staffing Levels

| Position | FY2016-17 Adopted FTE | FY2017-18 Adopted FTE | FY2018-19 Amended FTE | FY2019-20 Proposed FTE | Change from FY2018-19 Modified |
|-------------------------------|--------------------------|--------------------------|--------------------------|---------------------------|--------------------------------------|
| Manager | 1 | 1 | 1 | 1 | 0 |
| Senior Real Property Agent | 1 | 1 | 1 | 1 | 0 |
| Real Property Specialist I/II | 1 | 1 | 1 | 1 | 0 |
| Planner III | 1 | 1 | 1 | 1 | 0 |
| Administrative Assistant* | 1 | 1 | 1 | 1 | 0 |
| Total FTE | 5 | 5 | 5 | 5 | 0 |

*Administrative Assistant is shared with Natural Resources, but budgeted within the Real Property Department.

Real Property aligns project deliverables to Midpen's Strategic Plan Goals and Objectives primarily through:

Goal 1 – Promote, establish and implement a regional environmental protection vision with partners

Goal 2 – Connect people to open space and a regional environmental protection vision

Objectives

| Strategic Plan Linkage | Project Number | Objective | Target Completion |
|------------------------|----------------|--|-------------------|
| Goal 2 | 20125 | Cal-Water Land Exchange, Teague Hill Preserve | FY2021 |
| Goal 2 | MAA03-001 | Lot Line Adjustment and Property Transfer – Purisima Upland | FY2020 |
| Goal 2 | MAA03-002 | Purisima Upland Site Clean Up and Soil Remediation Assessment | FY2021 |
| Goal 1 | VP01-001 | Miramontes Ridge Land Conservation | FY2021 |
| Goal 2 | VP03-002 | South Cowell Upland Land Conservation | FY2021 |
| Goal 2 | VP08-001 | Upper San Gregorio Land Conservation | FY2020 |
| Goal 1 | VP13-001 | Cloverdale Ranch Land Opportunity | FY2022 |
| Goal 1 | VP15-001 | Redwood Forest Land Opportunity | FY2020 |
| Goal 1 | VP15-003 | Watershed Protection Opportunity – Numerous Open Space Preserves | FY2020 |
| Goal 2 | VP19-001 | El Sereno Trails, Wildlife Corridors and Land Conservation | FY2020 |
| Goal 2 | VP19-002 | El Sereno Land Conservation | FY2020 |
| Goal 2 | VP20-002 | Highway 17 Land Conservation | FY2020 |
| Goal 1 | VP24-001 | Sierra Azul Rancho de Guadalupe Land Conservation | FY2021 |
| Goal 2 | VP24-002 | SCVWD Exchange Agreement at Rancho de Guadalupe Area of SAOSP | FY2020 |
| Goal 1 | VP25-001 | Sierra Azul Loma Prieta Land Conservation | FY2020 |
| Goal 1 & 2 | VP32-001 | Irish Ridge Connection | FY2020 |
| Goal 1 | VP32-002 | Gordon Ridge Property Land Conservation | FY2021 |
| Goal 1 | VP39-001 | Lower San Gregorio Creek Watershed Land Conservation | FY2021 |
| Goal 2 | N/A | District-wide purchase options and low-value Land Fund | Ongoing |

For the full statement of Midpen's Strategic Plan Goals and Objectives, see page 6; project details are included in Section III.

Performance Metrics

| Strategic Plan Linkage | Indicator | FY2017-18 Actuals | FY2018-19 Target | FY2019-20 Target |
|------------------------|---|---|--|------------------|
| Goal 1 | Number of Preserves | 26 | N/A | N/A |
| Goal 1 | Land Conservation | 63,494 | N/A | N/A |
| Goal 1 | Total number of acres protected (preserved) | 221.64 | N/A | N/A |
| Goal 2 | Land Conservation Connectivity | 70mi. Bay Trail Sierra Azul OSP to Rancho Canada del Oro | Purisima to Cowell/ Purisima Coastal Trail | N/A |
| Goal 3 | New Staff Facilities | New South Area Field Office | New Administrative Office | N/A |
| Goal 1 | Coastal Service Plan– 15 Year Land Acquisitions | N/A | 11,105 Acres | 100% |



Rancho San Antonio Open Space Preserve by Douglas Croft

Budget

| Midpen Budget by Expenditure Category | FY2017-18 Actuals | FY2018-19 Amended Budget | FY2019-20 Proposed Budget | \$ Change from FY2018-19 Amended Budget | % Change from FY2018-19 Amended Budget |
|---|--------------------|--------------------------|---------------------------|---|--|
| Real Property | | | | | |
| Salaries and Benefits | \$705,677 | \$762,287 | \$812,727 | \$50,440 | 7% |
| Services and Supplies | 52,635 | 214,467 | 148,866 | (65,601) | -31% |
| Capital/Fixed Assets | 792 | 0 | 0 | 0 | 0% |
| Total Operating Expenditures | 759,104 | 976,754 | 961,593 | (15,161) | -2% |
| General Fund Capital | 553,434 | 487,000 | 835,500 | 348,500 | 72% |
| Measure AA Capital | 3,578,749 | 63,000 | 13,500 | (49,500) | -79% |
| Total Capital Expenditures | 4,132,183 | 550,000 | 849,000 | 299,000 | 54% |
| Total Real Property Expenditures | 4,891,287 | 1,526,754 | 1,810,593 | 283,839 | 19% |
| One Time Expense: Fund 40 Land/Buildings | 3,072,054 | 31,550,100 | 3,800,000 | (27,750,100) | — |
| Grand Total Real Property Expenditures | \$7,963,341 | \$33,076,854 | \$5,610,593 | (\$27,466,261) | -83% |



Russian Ridge Open Space Preserve by Kenny Chen

Visitor Services Department

MISSION STATEMENT

Ensure protection and stewardship of the land and visitor safety, manage public access consistent with ecological values and public safety, and provide opportunities for enrichment of visitors through the environmental education, docent and volunteer programs.

CORE FUNCTIONS

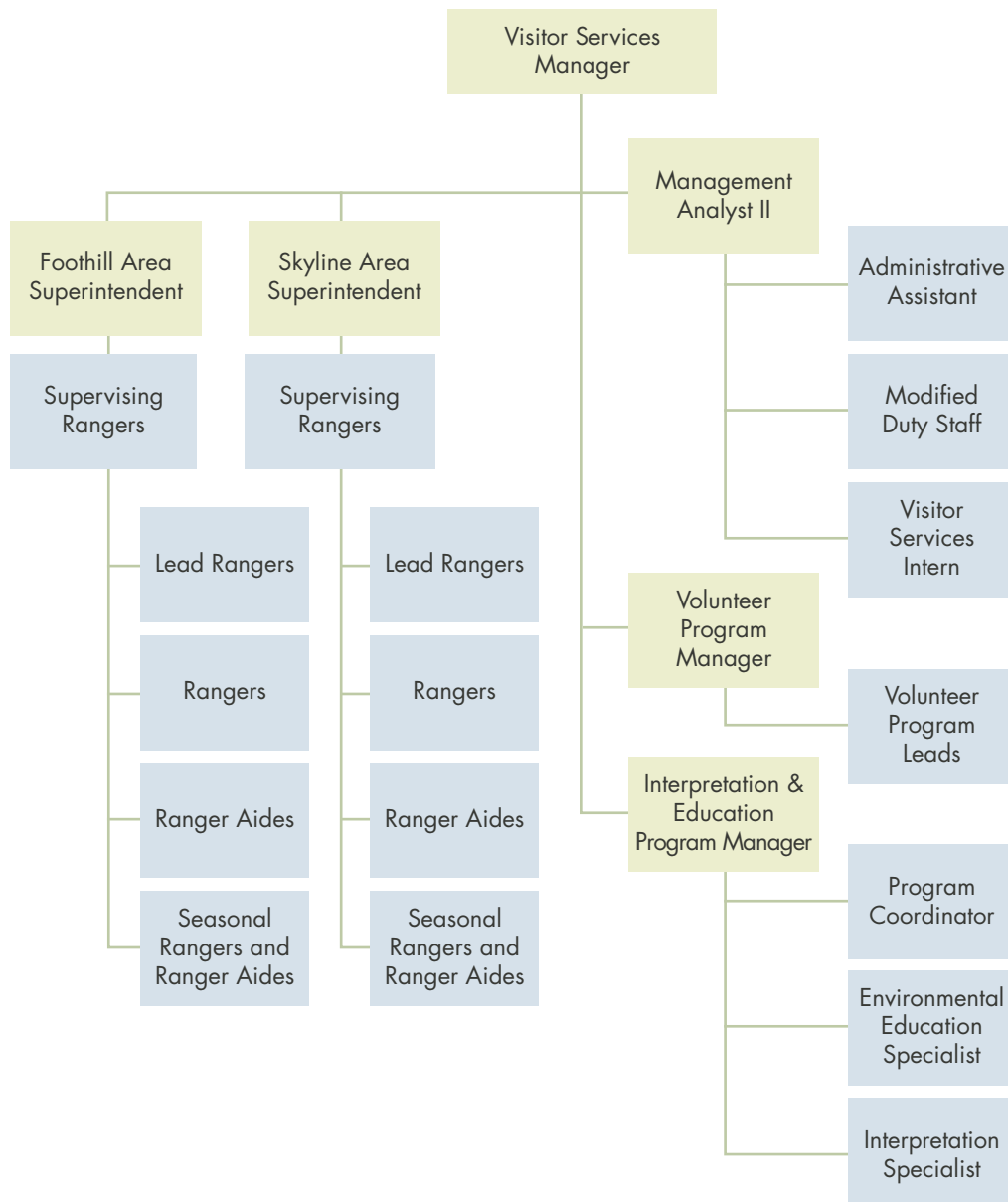
Protect public health and safety through proactive patrol and presence, enforcement of Midpen's rules and regulations, fire protection, and emergency medical response.

Provide frontline public contact and services on Midpen lands.

Manage the Volunteer and Interpretive and Education programs.

Foster neighbor, partner, and public safety agency relationships and engage in collaborative efforts to further Midpen's goals.

Organizational Chart



Staffing Levels

| Position | FY2016-17 Adopted FTE | FY2017-18 Adopted FTE | FY2018-19 Amended FTE | FY2019-20 Proposed FTE | Change from FY2018-19 Modified |
|---|--------------------------|--------------------------|--------------------------|---------------------------|--------------------------------------|
| Administrative Assistant | 1 | 1 | 1 | 1 | 0 |
| Area Superintendents | 2 | 2 | 2 | 2 | 0 |
| Interpretation & Education Program Manager (formerly Docent Program Manager) | 1 | 1 | 1 | 1 | 0 |
| Program Coordinator (formerly Docent Program Coordinator) | 1 | 1 | 1 | 1 | 0 |
| Environmental Education Specialist | 0 | 0 | 1 | 1 | 0 |
| Interpretive Specialist | 0 | 0 | 0 | 1 | 1 |
| Lead Ranger | 4 | 4 | 5 | 5 | 0 |
| Ranger | 19 | 19 | 19 | 19 | 0 |
| Seasonal Ranger | 0.95 | 0.95 | 0.95 | 0.95 | 0 |
| Seasonal Ranger Aide | 0.95 | 0.95 | 0.95 | 0.95 | 0 |
| Supervising Ranger | 5 | 5 | 5 | 5 | 0 |
| Management Analyst II | 1 | 1 | 1 | 1 | 0 |
| Visitor Services Intern | 0 | 0 | 0 | 0.5 | 0.5 |
| Visitor Services Manager/Chief Ranger | 1 | 1 | 1 | 1 | 0 |
| Volunteer Program Manager | 1 | 1 | 1 | 1 | 0 |
| Volunteer Program Lead | 2 | 2 | 2 | 2 | 0 |
| Total FTE | 39.9 | 39.9 | 41.9 | 43.4 | 1.5 |

Visitor Services aligns project deliverables to Midpen's Strategic Plan Goals and Objectives primarily through:

Goal 1 – Promote, establish and implement a regional environmental protection vision with partners

Goal 2 – Connect people to open space and a regional environmental protection vision

Goal 3 – Strengthen organizational capacity to fulfill the mission

Objectives

| Strategic Plan Linkage | Project Number | Objective | Target Completion |
|---------------------------|-------------------|---|----------------------|
| Goal 3 | 65406 | Radio Replacement for Ranger Staff and Patrol Vehicles | FY2020 |
| Goal 3 | 65407 | Radio System Assessment and Upgrade | FY2022 |
| Goal 2 | Operating | Nature Center Web Camera | FY2020 |
| Goal 2 | Operating | Develop a plan to expand visitor use data collection and report on data collected | FY2020 |
| Goal 3 | Operating | Review and Update District Ordinances and Bail Schedule | FY2020 |
| Goal 3 | Operating | Participate in the Wildfire Coordinating Committee to improve the District's preparation for and response to prescribed burns and wildland fires on District lands. | FY2022 |
| Goal 3 | Operating | Research and Issue RFP for a new Citation Management System | FY2021 |

For the full statement of Midpen's Strategic Plan Goals and Objectives, see page 6; project details are included in Section III.

Performance Metrics

| Strategic Plan Linkage | Indicator | FY2017-18 Actuals | FY2018-19 Target | FY2019-20 Target |
|------------------------|---|-------------------|------------------|------------------|
| Goal 2 | Annual number of Nature Center visitors | 3,481 | 3,200 | 3,500 |
| Goal 2 | Number of permits issued | 3,878 | 3,000 | 4,000 |
| Goal 2 | Stewardship volunteer hours | 17,500 | 18,000 | 18,000 |
| Goal 2 | Interpretation and education docent hours | 4,328 | 5,000 | 5,000 |

Budget

| Midpen Budget by Expenditure Category | FY2017-18 Actuals | FY2018-19 Amended Budget | FY2019-20 Proposed Budget | \$ Change from FY2018-19 Amended Budget | % Change from FY2018-19 Amended Budget |
|--|--------------------|--------------------------|---------------------------|---|--|
| Visitor Services | | | | | |
| Salaries and Benefits | \$4,723,823 | \$5,204,142 | \$5,632,894 | \$428,752 | 8% |
| Services and Supplies | 409,279 | 512,119 | 963,509 | 451,390 | 88% |
| Total Operating Expenditures | 5,133,102 | 5,716,261 | 6,596,403 | 880,142 | 15% |
| General Fund Capital | 0 | 0 | 466,000 | 466,000 | |
| Total Operating Expenditures | 0 | 0 | 466,000 | 466,000 | 0% |
| Total Visitor Services Expenditures | \$5,133,102 | \$5,716,261 | \$7,062,403 | \$1,346,142 | 24% |



Bear Creek Redwoods Open Space Preserve by Alisha Laborico

Vision Plan Actions Overview

VISION PLAN ACTION

| | |
|----|--|
| 01 | Miramontes Ridge: Gateway to the San Mateo Coast Public Access, Stream Restoration, and Agriculture Enhancement Projects |
| 02 | Regional: Bayfront Habitat Protection and Public Access Partnerships |
| 03 | Purisima Creek Redwoods: Purisima-to-Sea Trail Completion, Watershed Protection, and Conservation Grazing Projects |
| 04 | El Corte de Madera Creek: Bike Trail and Water Quality Projects |
| 05 | La Honda Creek: Upper Area Recreation, Habitat Restoration, and Conservation Grazing Projects |
| 06 | Windy Hill: Trail Improvements, Preservation, and Hawthorns Area Historic Partnership |
| 07 | La Honda Creek: Driscoll Ranch Area Public Access, Endangered Wildlife Protection, and Conservation Grazing Projects |
| 08 | La Honda Creek/Russian Ridge: Preservation of Upper San Gregorio Watershed and Ridge Trail Completion |
| 09 | Russian Ridge: Public Recreation, Grazing, and Wildlife Protection Projects |
| 10 | Coal Creek: Reopen Alpine Road for Trail Use |
| 11 | Rancho San Antonio: Interpretive Improvements, Refurbishing, and Transit Solutions |
| 12 | Peninsula and South Bay Cities: Partner to Complete Middle Stevens Creek Trail |
| 13 | Cloverdale Ranch: Wildlife Protection, Grazing, and Trail Connections |
| 14 | Regional: Trail Connections and Campgrounds |
| 15 | Regional: Redwood Protection and Salmon Fishery Conservation |
| 16 | Long Ridge: Trail, Conservation, and Habitat Restoration Projects |
| 17 | Regional: Complete Upper Stevens Creek Trail |
| 18 | South Bay Foothills: Saratoga-to-Sea Trail and Wildlife Corridor |
| 19 | El Sereno: Dog Trails and Connections |
| 20 | South Bay Foothills: Wildlife Passage and Ridge Trail Improvements |
| 21 | Bear Creek Redwoods: Public Recreation and Interpretive Projects |
| 22 | Sierra Azul: Cathedral Oaks Public Access and Conservation Projects |
| 23 | Sierra Azul: Mount Umunhum Public Access and Interpretation Projects |
| 24 | Sierra Azul: Rancho de Guadalupe Family Recreation and Interpretive Projects |
| 25 | Sierra Azul: Loma Prieta Area Public Access, Regional Trails, and Habitat Projects |

Vision Plan Actions Overview CONTINUED

VISION PLAN ACTION

| | |
|----|---|
| 26 | Pulgas Ridge: Regional and Neighborhood Trail Extensions |
| 27 | Miramontes Ridge/Purisima Creek Redwoods: Coastside Environmental Education Partnerships |
| 28 | Miramontes Ridge/Purisima Creek Redwoods: Mills Creek /Arroyo Leon Watershed Protection, Stream Restoration, and Regional Trail Connections |
| 29 | Regional: Advocate to Protect Coastal Vistas of North San Mateo County Coast |
| 30 | Regional: Support California Coastal Trail |
| 31 | Miramontes Ridge/Purisima Creek Redwoods: Fire Management and Risk Reduction |
| 32 | Tunitas Creek: Additional Watershed Preservation and Conservation Grazing |
| 33 | Purisima Creek Redwoods: Parking and Repair Projects |
| 34 | Teague Hill: West Union Creek Watershed Restoration Partnership |
| 35 | Peninsula and South Bay Cities: Major Roadway Signage |
| 36 | Regional: Collaborate to Restore San Francisquito Creek Fish Habitat |
| 37 | Peninsula and South Bay Cities: San Francisquito Creek Restoration Partnership |
| 38 | Ravenswood: Cooley Landing Nature Center Partnership |
| 39 | La Honda Creek/El Corte de Madera Creek: San Gregorio Watershed and Agriculture Preservation Projects |
| 40 | Regional: San Andreas Fault Interpretive Trail Program |
| 41 | Rancho San Antonio: Hidden Villa Access and Preservation Projects |
| 42 | Regional: Advocate to Protect Coastal Vistas of South San Mateo County Coast |
| 43 | Lower Pomponio Creek: Watershed Preservation and Conservation Grazing |
| 44 | Lower Pescadero Creek: Watershed Preservation and Conservation Grazing |
| 45 | Skyline Subregion: Fire Management and Forest Restoration Projects |
| 46 | Skyline Ridge: Education Facilities, Trails, and Wildlife Conservation Projects |
| 47 | Monte Bello: Campfire Talks and Habitat Projects |
| 48 | Gazos Creek Watershed: Redwood Preservation, Long-distance Trails, Fish Habitat Improvements |
| 49 | Saratoga Gap: Stevens Canyon Ranch Family Food Education Projects |
| 50 | Picchetti Ranch: Family Nature Play Program |
| 51 | Fremont Older: Historic Woodhills Restoration and Overall Parking Improvements |
| 52 | Peninsula and South Bay Cities: Los Gatos Creek Trail Connections |
| 53 | Sierra Azul: Expand Access in the Kennedy-Limekiln Area |
| 54 | Sierra Azul: Fire Management |

Glossary

| TERM | DESCRIPTION |
|-------------------------------|--|
| Accrual | An expense which is outstanding at the end of a financial period and which needs to be included in the accounting results for the period. |
| ACOE | U.S. Army Corps of Engineers |
| Action Plan | The work plan that includes all of the projects and key initiatives that Midpen pursues. |
| ADA | Americans with Disability Act |
| Adopted Budget | The adopted budget is Midpen’s annual fiscal plan, which is approved by the Board of Directors. The adopted budget establishes the legal authority for the expenditure of funds, as created by the appropriation resolution. The adopted budget includes all reserves, transfers, allocations, supplemental appropriations and other legally authorized legislative and executive changes. |
| AGM | Assistant General Manager |
| Americans with Disability Act | The ADA is a civil rights law that prohibits discrimination against individuals with disabilities in all areas of public life, including all public and private places that are open to the general public. |
| AO | Administrative Office (Midpen headquarters) |
| AP | Accounts Payable |
| Appropriation | A legal authorization granted by the Board of Directors to make expenditures and to incur obligations for specific purposes. An appropriation usually is limited in amount and to the time in which it may be expended. |
| Audit | An official examination and verification of accounts and records, especially of financial accounts. |
| Balanced Budget | A budget in which expenses do not exceed revenues. Specifically, resources, including estimated revenue and other sources such as bond proceeds, transfers in and approved fund balances/net assets, meet or exceed uses, including appropriations and transfers out. |
| Basis of Accounting | Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Budgets are developed using the modified accrual basis of accounting. |
| BCR | Bear Creek Redwoods (Preserve) |
| Bond | A fixed income instrument that represents a loan made by an investor to a borrower. |
| Budget | The plan of expenditures and revenues for a specific period of time. |
| Budget Categories | Midpen’s budget is divided into five budget categories: Salaries and Benefits, Services and Supplies, Land and Associated Costs, Capital and Fixed Assets (non-land purchases), and Debt Service. |
| CAFR | Comprehensive Annual Financial Report |

| TERM | DESCRIPTION |
|--------------------------------------|--|
| California Environmental Quality Act | California law (California Public Resources Code section 21000 et seq.) that requires development projects to submit documentation of their potential environmental impact. |
| CalPERS | California Public Employee Retirement System |
| CAPEX | Capital expenditures |
| Capital Budget | Expenditures that are used to improve Midpen's infrastructure and assets. |
| Capital Improvement | Midpen's (CIAP) for project and program and Action Plan delivery |
| Capital Improvement Program | A multi-year plan for capital expenditures, with details on anticipated annual expenditures and information about the resources estimated to be available to finance the projected expenditures. |
| Capitalized Expenditures | Expenditures resulting in the acquisition and/or construction of fixed assets, such as land, land improvements, infrastructure, and equipment. |
| Cash basis | Cash basis is a method of recording accounting transactions for revenue and expenses only when the corresponding cash is received or payments are made. |
| CDFW | California Department of Fish and Wildlife |
| CEQA | California Environmental Quality Act |
| CFO | Chief Financial Officer |
| CIAP | Capital Improvement and Action Plan |
| CIP | Capital Improvement Program/Project |
| Debt Service | Debt service is the payment of the principal and interest on an obligation resulting from the issuance of bonds and/or promissory notes. |
| Debt Service Fund | A fund that accounts for accumulation of resources to be used for debt service payments, as well as principal and interest payments and associated administrative costs. |
| Deficit | The result of an excess of expenditures over resources. |
| Designation of Fund Balance | Unreserved fund balance may be designated by Midpen to be set aside for a specific purpose. The designation indicates that a portion of fund equity is not available for current appropriation, as it has been set aside to comply with Midpen's plan for future uses. |
| Design-Build | Design-build is a method of project delivery in which one entity – the design-build team – works under a single contract with the project owner to provide design and construction services. |
| E&C | Engineering and Construction (Department) |
| eDNA | Environmental DNA |
| EIR | Environmental Impact Report |
| EIS | Environmental Impact Statement |
| Encumbrances | Commitments for unperformed contracts for goods and services. |
| Enterprise Resource Planning | An ERP management information system integrates areas such as purchasing, finance, and human resources. |

| TERM | DESCRIPTION |
|--|--|
| Environmental DNA | DNA that is collected from a variety of environmental samples such as soil, seawater, or even air rather than directly sampled from an individual organism. This method allows for biomonitoring without requiring collection of the living organism, creating the ability to study organisms that are invasive, elusive, or endangered without introducing anthropogenic stress on the organism. |
| ERP | Enterprise Resource Planning |
| ESRI | GIS software |
| Fiscal Year | A 12-month period to which the annual operating budget applies and at the end of which Midpen determines its financial position and the results of its operations. Midpen's fiscal year is from July 1 through June 30. |
| Fixed Assets | Land and other long-lived assets, such as buildings, improvements, vehicles/equipment, with a value greater than the capitalization amount, stated in Midpen's Capital Asset and Inventory Control Policy. In 2009 the policy was updated to capitalize vehicles/equipment with a cost exceeding \$25,000, and improvements/infrastructure with a cost exceeding \$100,000. |
| FOSM | The Financial and Organizational Sustainability Model is a comprehensive report that provides Midpen with recommendation on strengthening organizational capacity to fulfill its mission of land preservation, natural resource protection, and public access and education. |
| FTE | Full Time Equivalent |
| Full-Time Equivalent | Measure of dedicated staff. One FTE is equivalent to 2080 hours of work per year. Some positions are part-time and are budgeted based on hours that are then converted to a full-time equivalent of a position. |
| Fund | Midpen's accounts are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures. Governmental resources are allocated to, and accounted for, in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. |
| Fund Balance | Fund balance is the difference between governmental fund assets and fund liabilities. |
| Funds | Different revenue sources used for specific purposed dependent on the type of Midpen activity. |
| FY | Fiscal Year |
| GAAP | Generally Accepted Accounting Principles |
| GASB | Governmental Accounting Standards Board |
| General Fund | Midpen's main governmental operating fund. The General Fund is primarily used to fund personnel costs, routine operational and maintenance expenses, and debt service. |
| General Obligation (GO) Bond | GO Bond is a local governmental debt issue that is secured by a broad government pledge to use its tax revenues to repay the bond holders. |
| Generally Accepted Accounting Principles | Uniform standards and guidelines for financial accounting and reporting. |

| TERM | DESCRIPTION |
|----------------------------|---|
| GFOA | Government Finance Officers Association |
| GHG | Greenhouse gas |
| GIS | Geographic Information System |
| GL or G/L | General Ledger |
| GM | General Manager |
| GO | General Obligation (bonds) |
| Grants | Contributions or gifts of cash or other assets to/from another government agency, foundation or private entity, to be used for a specific purpose. |
| Hawthorns Endowment | This fund may only be used for expenses required to maintain the Hawthorns property. Includes both operating and capital expenditures. |
| HR | Human Resources (Department) |
| IST | Information Systems Technology (Department) |
| L&F | Land and Facilities (Department) |
| MAA | Measure AA |
| Major Fund | Funds whose revenues, expenditures/expenses, assets, or liabilities (excluding extraordinary items) are at least 10 percent of corresponding totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all governmental and enterprise funds. |
| Measure AA | Voter-approved general obligation bond to be used on improvement projects to deliver the 25 Project Portfolios included in the bond measure. |
| Midpen | Midpeninsula Regional Open Space District |
| Modified Accrual | The accrual basis of accounting is an accounting method which recognizes expenses at the time a liability is incurred. Under the modified accrual basis of accounting, expenditures are generally recognized in the accounting period in which the related fund liability is incurred, but debt service expenditures are recorded only when payment is due. |
| New World System | An ERP management information system with features and functionality to support local government administration. |
| NR | Natural Resources (Department) |
| NWS | New World System |
| OPEB | Other Post Employment Benefits |
| Operating Budget | Projects costs for Salaries and Benefits, and Services and Supplies. |
| OPEX | Operational expenditures |
| OSP | Open Space Preserve |
| PA | Public Affairs (Department) |
| Peninsula Open Space Trust | A private land trust supporting land conservation in San Mateo, Santa Clara and Santa Cruz counties. |
| PL | Planning (Department) |

| TERM | DESCRIPTION |
|-----------------------|--|
| PNR | Planning and Natural Resources (Midpen project review committee) |
| POST | Peninsula Open Space Trust |
| Projected | The projected amount of expenditures and/or revenues for Midpen, before the account books have been closed for the fiscal year and a financial audit has been conducted. |
| Property Tax | The tax is imposed on real property, and is based on the value of the property. It is collected by San Mateo and Santa Clara Counties within the Midpeninsula Regional Open Space District's boundary. |
| Proprietary Funds | Used to account for activities that are similar to activities that may be performed by a commercial enterprise. The purpose of the proprietary fund is to provide a service or product at a reasonable cost. Midpen's only proprietary funds are internal service funds. |
| Reimbursements | Repayments of amounts remitted on behalf of another fund or agency. |
| Reserve | (1) An account used to earmark a portion of fund balance to indicate that it is not appropriate for expenditure; and (2) an account used to earmark a portion of fund equity as legally segregated for a specific future use. |
| Reserved Fund Balance | The portion of fund balance that is not available to finance expenditures of the subsequent accounting period, including items such as encumbrances, inventory, prepaid items, and notes receivable. |
| Resources | Total revenue, inter-departmental charges and bond proceeds budgeted for the fiscal year. |
| Revenue | The amount of funds received by Midpen from taxes, fees, rental income, interest, intergovernmental sources and other sources during the fiscal year. |
| RFB | Request for Bid |
| RFP | Request for Proposal |
| RFPQ | Request For Proposal Quote/Qualifications |
| Risk Management | Management efforts to protect Midpen from potential claims, including the avoidance of accidental loss or minimization of consequences if loss does occur. |
| RP | Real Property (Department) |
| RWQCB | San Francisco Bay Regional Water Quality Control Board |
| SCVWD | Santa Clara Valley Water District |
| Sinking Fund | A fund formed by periodically setting aside money for the gradual repayment of a debt or replacement of a wasting asset. |
| SOD | Sudden Oak Death |
| Sudden Oak Death | A non-native plant disease infecting forests of many coastal California counties. The disease is caused by the microscopic pathogen <i>Phytophthora ramoru</i> . |
| Tranche | A portion of something, especially money. |
| VS | Visitor Services (Department) |
| YTD | Year-To-Date |



Midpeninsula Regional Open Space District

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 PRINTED ON POST
CONSUMER WASTE PAPER

RESOLUTION NO. 19-XX

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT
APPROVING POSITION CLASSIFICATION AND COMPENSATION PLAN**

The Board of Directors of the Midpeninsula Regional Open Space District does resolve as follows:

SECTION ONE. Approve the Position Classification and Compensation Plan as set forth in Exhibit A attached hereto.

* * * * *

PASSED AND ADOPTED by the Board of Directors of the Midpeninsula Regional Open Space District on _____, 2019, at a Regular Meeting thereof, by the following vote:

- AYES:**
- NOES:**
- ABSTAIN:**
- ABSENT:**

ATTEST:

APPROVED:

Secretary
Board of Directors

President
Board of Directors

APPROVED AS TO FORM:

General Counsel

I, the District Clerk of the Midpeninsula Regional Open Space District, hereby certify that the above is a true and correct copy of a resolution duly adopted by the Board of Directors of the Midpeninsula Regional Open Space District by the above vote at a meeting thereof duly held and called on the above day.

District Clerk

Midpeninsula Regional Open Space District - CLASSIFICATION & COMPENSATION PLAN

Fiscal Year 2018/2019 - Effective 7/1/2019 (Pay Period 19-15)

Last revised: 7/1/2019, 3/27/2019, 2/27/2019, 12/12/2018, 11/19/2018, 10/10/2018, 9/26/2018, 8/8/2018, 6/13/2018, 1/24/2018, 12/13/2017

| Classification Title | Step Range # | Hourly Range \$ | | Monthly Range \$ | | Annual Range \$ | | Full/Part Time |
|--|--------------|-----------------|---------|------------------|---------|-----------------|---------|----------------|
| | | Minimum | Maximum | Minimum | Maximum | Minimum | Maximum | |
| Seasonal Open Space Technician | 6 | 21.3241 | 26.6245 | 3,696 | 4,615 | 44,354 | 55,379 | PT |
| Seasonal Ranger Aide | 6 | 21.3241 | 26.6245 | 3,696 | 4,615 | 44,354 | 55,379 | PT |
| Seasonal Ranger | 16 | 27.2182 | 33.9815 | 4,718 | 5,890 | 56,614 | 70,682 | PT |
| Administrative Assistant | 20 | 30.0092 | 37.4579 | 5,202 | 6,493 | 62,419 | 77,912 | FT |
| Farm Maintenance Worker | 20 | 30.0092 | 37.4579 | 5,202 | 6,493 | 62,419 | 77,912 | FT |
| Open Space Technician* | 20 | 30.0092 | 37.4579 | 5,202 | 6,493 | 62,419 | 77,912 | FT |
| Accounting Technician | 22 | 31.4965 | 39.3309 | 5,459 | 6,817 | 65,513 | 81,808 | FT |
| Human Resources Technician | 22 | 31.4965 | 39.3309 | 5,459 | 6,817 | 65,513 | 81,808 | FT |
| Information Technology Technician I | 22 | 31.4965 | 39.3309 | 5,459 | 6,817 | 65,513 | 81,808 | FT |
| GIS Technician | 23 | 32.2921 | 40.3223 | 5,597 | 6,989 | 67,168 | 83,870 | FT |
| Facilities Maintenance Specialist | 24 | 33.0695 | 41.3077 | 5,732 | 7,160 | 68,785 | 85,920 | FT |
| Lead Open Space Technician* | 24 | 33.0695 | 41.3077 | 5,732 | 7,160 | 68,785 | 85,920 | FT |
| Risk Management Coordinator | 24 | 33.0695 | 41.3077 | 5,732 | 7,160 | 68,785 | 85,920 | FT |
| Senior Administrative Assistant | 24 | 33.0695 | 41.3077 | 5,732 | 7,160 | 68,785 | 85,920 | FT |
| Visitor Services Program Coordinator | 25 | 33.9019 | 42.3360 | 5,876 | 7,338 | 70,516 | 88,059 | FT |
| Volunteer Program Lead | 25 | 33.9019 | 42.3360 | 5,876 | 7,338 | 70,516 | 88,059 | FT |
| Ranger | 26 | 34.7220 | 43.3643 | 6,018 | 7,516 | 72,222 | 90,198 | FT |
| Senior Finance & Accounting Technician | 26 | 34.7220 | 43.3643 | 6,018 | 7,516 | 72,222 | 90,198 | FT |
| Executive Assistant | 27 | 35.5911 | 44.4538 | 6,169 | 7,705 | 74,029 | 92,464 | FT |
| Information Technology Technician II | 27 | 35.5911 | 44.4538 | 6,169 | 7,705 | 74,029 | 92,464 | FT |
| Public Affairs Specialist I | 27 | 35.5911 | 44.4538 | 6,169 | 7,705 | 74,029 | 92,464 | FT |
| Equipment Mechanic/Operator | 28 | 36.4664 | 45.5309 | 6,321 | 7,892 | 75,850 | 94,704 | FT |
| Lead Ranger | 28 | 36.4664 | 45.5309 | 6,321 | 7,892 | 75,850 | 94,704 | FT |
| Property Management Specialist I | 28 | 36.4664 | 45.5309 | 6,321 | 7,892 | 75,850 | 94,704 | FT |
| Real Property Specialist I | 28 | 36.4664 | 45.5309 | 6,321 | 7,892 | 75,850 | 94,704 | FT |
| Executive Assistant/Deputy District Clerk | 29 | 37.3784 | 46.6694 | 6,479 | 8,089 | 77,747 | 97,072 | FT |
| Executive Assistant/Legal Secretary | 29 | 37.3784 | 46.6694 | 6,479 | 8,089 | 77,747 | 97,072 | FT |
| Planner I | 29 | 37.3784 | 46.6694 | 6,479 | 8,089 | 77,747 | 97,072 | FT |
| Data Analyst I | 30 | 38.2904 | 47.8139 | 6,637 | 8,288 | 79,644 | 99,453 | FT |
| Resource Management Specialist I | 30 | 38.2904 | 47.8139 | 6,637 | 8,288 | 79,644 | 99,453 | FT |
| Accountant | 31 | 39.2452 | 49.0013 | 6,803 | 8,494 | 81,630 | 101,923 | FT |
| Capital Project Manager II | 31 | 39.2452 | 49.0013 | 6,803 | 8,494 | 81,630 | 101,923 | FT |
| Environmental Education Specialist | 31 | 39.2452 | 49.0013 | 6,803 | 8,494 | 81,630 | 101,923 | FT |
| Interpretive Specialist | 31 | 39.2452 | 49.0013 | 6,803 | 8,494 | 81,630 | 101,923 | FT |
| Management Analyst I | 31 | 39.2452 | 49.0013 | 6,803 | 8,494 | 81,630 | 101,923 | FT |
| Planner II | 31 | 39.2452 | 49.0013 | 6,803 | 8,494 | 81,630 | 101,923 | FT |
| Data Analyst II | 34 | 42.2075 | 52.7165 | 7,316 | 9,138 | 87,792 | 109,650 | FT |
| Resource Management Specialist II | 34 | 42.2075 | 52.7165 | 7,316 | 9,138 | 87,792 | 109,650 | FT |
| Grants Program Manager | 35 | 43.2602 | 54.0264 | 7,498 | 9,365 | 89,981 | 112,375 | FT |
| Interpretation & Education Program Manager | 35 | 43.2602 | 54.0264 | 7,498 | 9,365 | 89,981 | 112,375 | FT |
| Maintenance, Construction & Resource Supv. | 35 | 43.2602 | 54.0264 | 7,498 | 9,365 | 89,981 | 112,375 | FT |
| Management Analyst II | 35 | 43.2602 | 54.0264 | 7,498 | 9,365 | 89,981 | 112,375 | FT |
| Procurement & Contracting Agent/Specialist | 35 | 43.2602 | 54.0264 | 7,498 | 9,365 | 89,981 | 112,375 | FT |
| Property Management Specialist II | 35 | 43.2602 | 54.0264 | 7,498 | 9,365 | 89,981 | 112,375 | FT |
| Real Property Specialist II | 35 | 43.2602 | 54.0264 | 7,498 | 9,365 | 89,981 | 112,375 | FT |
| Supervising Ranger | 35 | 43.2602 | 54.0264 | 7,498 | 9,365 | 89,981 | 112,375 | FT |
| Training & Safety Specialist | 35 | 43.2602 | 54.0264 | 7,498 | 9,365 | 89,981 | 112,375 | FT |
| Volunteer Program Manager | 35 | 43.2602 | 54.0264 | 7,498 | 9,365 | 89,981 | 112,375 | FT |
| Applications Engineer | 36 | 44.3252 | 55.3484 | 7,683 | 9,594 | 92,196 | 115,125 | FT |
| Public Affairs Specialist II | 36 | 44.3252 | 55.3484 | 7,683 | 9,594 | 92,196 | 115,125 | FT |
| Data Administrator | 38 | 46.5348 | 58.1271 | 8,066 | 10,075 | 96,792 | 120,904 | FT |

| Classification Title | Step Range # | Hourly Range \$ | | Monthly Range \$ | | Annual Range \$ | | Full/Part Time |
|--|--------------|-----------------|---------|------------------|---------|-----------------|---------|----------------|
| | | Minimum | Maximum | Minimum | Maximum | Minimum | Maximum | |
| Governmental Affairs Specialist | 38 | 46.5348 | 58.1271 | 8,066 | 10,075 | 96,792 | 120,904 | FT |
| Senior Technologist | 38 | 46.5348 | 58.1271 | 8,066 | 10,075 | 96,792 | 120,904 | FT |
| Capital Project Manager III | 39 | 47.6977 | 59.5593 | 8,268 | 10,324 | 99,211 | 123,883 | FT |
| Capital Projects Field Manager | 39 | 47.6977 | 59.5593 | 8,268 | 10,324 | 99,211 | 123,883 | FT |
| Facilities Maintenance Supervisor | 39 | 47.6977 | 59.5593 | 8,268 | 10,324 | 99,211 | 123,883 | FT |
| Planner III | 39 | 47.6977 | 59.5593 | 8,268 | 10,324 | 99,211 | 123,883 | FT |
| Public Affairs Specialist III | 39 | 47.6977 | 59.5593 | 8,268 | 10,324 | 99,211 | 123,883 | FT |
| Resource Management Specialist III | 39 | 47.6977 | 59.5593 | 8,268 | 10,324 | 99,211 | 123,883 | FT |
| Special Projects Manager | 40 | 48.8667 | 61.0221 | 8,470 | 10,577 | 101,643 | 126,926 | FT |
| Senior Accountant | 41 | 50.0786 | 62.5523 | 8,680 | 10,842 | 104,163 | 130,109 | FT |
| Senior Management Analyst | 41 | 50.0786 | 62.5523 | 8,680 | 10,842 | 104,163 | 130,109 | FT |
| Area Manager | 43 | 52.5880 | 65.6799 | 9,115 | 11,385 | 109,383 | 136,614 | FT |
| Area Superintendent | 43 | 52.5880 | 65.6799 | 9,115 | 11,385 | 109,383 | 136,614 | FT |
| District Clerk/Assistant to General Manager | 43 | 52.5880 | 65.6799 | 9,115 | 11,385 | 109,383 | 136,614 | FT |
| GIS Program Administrator | 43 | 52.5880 | 65.6799 | 9,115 | 11,385 | 109,383 | 136,614 | FT |
| Human Resources Supervisor | 43 | 52.5880 | 65.6799 | 9,115 | 11,385 | 109,383 | 136,614 | FT |
| Information Technology Program Administrator | 43 | 52.5880 | 65.6799 | 9,115 | 11,385 | 109,383 | 136,614 | FT |
| Senior Capital Project Manager | 43 | 52.5880 | 65.6799 | 9,115 | 11,385 | 109,383 | 136,614 | FT |
| Senior Planner | 43 | 52.5880 | 65.6799 | 9,115 | 11,385 | 109,383 | 136,614 | FT |
| Senior Property Management Specialist | 43 | 52.5880 | 65.6799 | 9,115 | 11,385 | 109,383 | 136,614 | FT |
| Senior Real Property Specialist | 43 | 52.5880 | 65.6799 | 9,115 | 11,385 | 109,383 | 136,614 | FT |
| Senior Resource Management Specialist | 43 | 52.5880 | 65.6799 | 9,115 | 11,385 | 109,383 | 136,614 | FT |
| Budget & Analysis Manager | 48 | 59.3941 | 74.1752 | 10,295 | 12,857 | 123,540 | 154,284 | FT |
| Finance Manager | 48 | 59.3941 | 74.1752 | 10,295 | 12,857 | 123,540 | 154,284 | FT |
| Human Resources Manager | 48 | 59.3941 | 74.1752 | 10,295 | 12,857 | 123,540 | 154,284 | FT |
| Information Systems & Technology Manager | 48 | 59.3941 | 74.1752 | 10,295 | 12,857 | 123,540 | 154,284 | FT |
| Engineering & Construction Manager | 51 | 63.9172 | 79.8307 | 11,079 | 13,837 | 132,948 | 166,048 | FT |
| Land & Facilities Services Manager | 51 | 63.9172 | 79.8307 | 11,079 | 13,837 | 132,948 | 166,048 | FT |
| Natural Resources Manager | 51 | 63.9172 | 79.8307 | 11,079 | 13,837 | 132,948 | 166,048 | FT |
| Operations Manager | 51 | 63.9172 | 79.8307 | 11,079 | 13,837 | 132,948 | 166,048 | FT |
| Planning Manager | 51 | 63.9172 | 79.8307 | 11,079 | 13,837 | 132,948 | 166,048 | FT |
| Public Affairs Manager | 51 | 63.9172 | 79.8307 | 11,079 | 13,837 | 132,948 | 166,048 | FT |
| Real Property Manager | 51 | 63.9172 | 79.8307 | 11,079 | 13,837 | 132,948 | 166,048 | FT |
| Visitor Services Manager | 51 | 63.9172 | 79.8307 | 11,079 | 13,837 | 132,948 | 166,048 | FT |
| Assistant General Counsel I | 53 | 67.1121 | 83.8213 | 11,633 | 14,529 | 139,593 | 174,348 | FT |
| Assistant General Counsel II | 55 | 70.4723 | 88.0139 | 12,215 | 15,256 | 146,582 | 183,069 | FT |
| Assistant General Manager | 59 | 77.7007 | 97.0356 | 13,468 | 16,820 | 161,617 | 201,834 | FT |
| Chief Financial Officer/Director Administrative Services | 59 | 77.7007 | 97.0356 | 13,468 | 16,820 | 161,617 | 201,834 | FT |

* OST will receive an additional 1% stipend for Class A or B license; Lead OST 1% for Class A.

| Board Appointee Group Compensation | Hourly | Monthly | Annual | Effective | Last Revised |
|------------------------------------|-------------|----------|-----------------|----------------|--------------|
| General Manager | \$108.1731 | \$18,750 | \$225,000 | 6/13/2018 | 12/13/2017 |
| Controller - Part-time position | \$87.5243 | \$3,792 | \$45,512 | 12/12/2018 | 12/13/2017 |
| General Counsel | \$98.5577 | \$17,083 | \$205,000 | 7/11/2018 | 12/13/2017 |
| Elected Officials Compensation | Per Meeting | | Monthly Maximum | Effective Date | |
| Board Director | \$100.00 | | \$500.00 | 1/1/2006 | |

The District's Personnel Policies and Procedures provide that the compensation for an employee's temporary out-of-class / Acting Assignment shall be at least 5% but not more than 10% more than her/his current salary. Pursuant to Government Code 20480, out of class appointments shall not exceed a total of 960 hours in each fiscal year.