



**SPECIAL AND REGULAR MEETING
BOARD OF DIRECTORS OF THE
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

Administrative Office
330 Distel Circle
Los Altos, CA 94022

Wednesday, March 27, 2019
Special Meeting starts at 5:30 PM*
Regular Meeting starts at 7:00 PM*

A G E N D A

**5:30 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA
REGIONAL OPEN SPACE DISTRICT – STUDY SESSION**

ROLL CALL

1. Agricultural Policies, Guidelines, and Practices Study Session (R-19-36)

Staff Contact: Kirk Lenington, Natural Resources Manager

General Manager's Recommendation: Review and discuss existing agricultural policies, guidelines, and practices.

ADJOURNMENT

**7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA
REGIONAL OPEN SPACE DISTRICT**

ORAL COMMUNICATIONS

The Board President will invite public comment on items not on the agenda. Each speaker will ordinarily be limited to three minutes; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. If you wish to address the Board, please complete a speaker card and give it to the District Clerk. Individuals are limited to one appearance during this section.

ADOPTION OF AGENDA

SPECIAL ORDERS OF THE DAY

- Introduction of staff
 - Kimberly Whelan, Administrative Assistant
 - Rose Herrera, Human Resources Technician
 - Lisa Jenkinson, Human Resources/Accounting

CONSENT CALENDAR

All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.

1. Approve February 27, 2019, February 28, 2019, and March 13, 2019 Minutes

2. Claims Report

3. Renewal of Enterprise Agreement with Microsoft Corporation (R-19-34)

Staff Contact: Owen Sterzl, IT Program Administrator

General Manager's Recommendation: Authorize the General Manager to renew a three-year Microsoft Enterprise Agreement with Microsoft Corporation via license service provider CDW-G for an amount not to exceed \$211,000.

4. Changes to the Classification and Compensation Plan and Approval of One New Position (R-19-30)

Staff Contact: Candice Basnight, Human Resources Manager

General Manager's Recommendation:

1. Adopt a resolution to amend the Classification and Compensation Plan to include a new classification for Executive Assistant/Confidential Legal Secretary.
2. Add one new full-time position of Executive Assistant/Confidential Legal Secretary to the Legal Department.

5. Liability Waiver for participation in the California Special Districts Association, San Mateo County Chapter (R-19-31)

Staff Contact: Joshua Hugg, Governmental Affairs Specialist

General Manager's Recommendation: Authorize the General Manager to sign the California Special Districts Association Liability Waiver to continue participation in San Mateo County Chapter meetings

6. Legislative Action Recommendations (R-19-33)

Staff Contact: Joshua Hugg, Governmental Affairs Specialist

General Manager's Recommendation: Approve the recommended list of legislative actions for the 2019 state legislative session.

7. Recognition of Significant Partners at Bear Creek Redwoods Open Space Preserve (R-19-22)

Staff Contact: Melissa Borgesi, Planner I, Planning Department

General Manager's Recommendation: Approve the following recommended list of partners to be recognized for their significant contributions towards the preservation, stewardship, and public opening of Bear Creek Redwoods Open Space Preserve:

- Peninsula Open Space Trust;
- California State Coastal Conservancy;
- California Wildlife Conservation Board;
- Santa Clara Valley Water District;
- Former State Senator Byron Sher;
- Committee for Green Foothills; and
- Midpen Volunteers and Docents.

8. Contract Amendment with Oregon State University to Test Revegetation Sites for Soil Diseases (R-19-29)

Staff Contact: Amanda Mills, Resource Management Specialist II, Natural Resources

General Manager's Recommendation:

1. Authorize the General Manager to execute a contract amendment with Oregon State University for additional environmental consulting services in the amount of \$11,000, for a not-to-exceed contract amount of \$101,000.
2. Authorize a 10% contingency of \$1,000 to cover unforeseen conditions, for a total contract amount not-to-exceed \$102,000.

BOARD BUSINESS

The President will invite public comment on agenda items at the time each item is considered by the Board of Directors. Each speaker will ordinarily be limited to three minutes. Alternately, you may comment to the Board by a written communication, which the Board appreciates.

9. Formation of a Science Advisory Panel (R-19-32)

Staff Contact: Kirk Lenington, Natural Resources Manager

General Manager's Recommendation: Receive a presentation on the functions of a Science Advisory Panel and provide direction on the proposed formation of a Science Advisory Panel as described in the staff report. No Board action required.

10. Local/County Permit Case Studies (R-19-35)

Staff Contact: Joshua Hugg, Governmental Affairs Specialist

General Manager's Recommendation:

1. Receive permit case study information to understand the complexities, redundancies, and cost/schedule factors of the multi-layer permitting processes that affect Midpeninsula Regional Open Space District projects.
2. Direct the General Manager to continue to gather more information and engage in additional discussions with local jurisdictions and return to the Board with findings and options in the fall/winter.

11. Successor Agreement between San Mateo County and Midpeninsula Regional Open Space District Regarding Fire Services (R-19-37)

Staff Contact: Michael Williams, Real Property Manager

General Manager's Recommendation:

1. Approve the Successor Agreement with San Mateo County regarding fire services.
2. Authorize the General Manager and General Counsel to approve any minor or technical changes to the attached Agreement.
3. Authorize the General Manager to reimburse San Mateo County for the one-time purchase of an Emergency Rescue Vehicle, in an amount not to exceed \$60,000.

INFORMATIONAL MEMORANDUM

- Bear Creek Stables Site Improvements – Project Update
- Contractor Outreach

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

- A. Committee Reports
- B. Staff Reports
- C. Director Reports

ADJOURNMENT

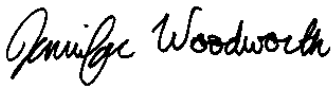
**Times are estimated and items may appear earlier or later than listed. Agenda is subject to change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 330 Distel Circle, Los Altos, California 94022.

CERTIFICATION OF POSTING OF AGENDA

I, Jennifer Woodworth, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on March 22, 2019, at the Administrative Offices of MROSD, 330 Distel Circle, Los Altos California, 94022. The agenda and any additional written materials are also available on the District's web site at <http://www.openspace.org>.



Jennifer Woodworth, MMC
District Clerk

