



**SPECIAL AND REGULAR MEETING
BOARD OF DIRECTORS OF THE
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

Administrative Office
330 Distel Circle
Los Altos, CA 94022

Wednesday, October 24, 2018
Special Meeting starts at 6:00 PM*
Regular Meeting starts at 7:00 PM*

A G E N D A

**6:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA
REGIONAL OPEN SPACE DISTRICT – STUDY SESSION**

ROLL CALL

- 1. 2018 State of California Legislative Session – Board of Directors Briefing on Matters of Interest to Midpeninsula Regional Open Space District (R-18-122)**

Staff Contact: Joshua Hugg, Governmental Affairs Specialist

General Manager's Recommendation: Receive and discuss the 2018 State of California Legislative Session update from legislative consultants, Public Policy Advocates LLC., and Environmental and Energy Consulting.

ADJOURNMENT

**7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA
REGIONAL OPEN SPACE DISTRICT**

ORAL COMMUNICATIONS

The Board President will invite public comment on items not on the agenda. Each speaker will ordinarily be limited to three minutes; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. If you wish to address the Board, please complete a speaker card and give it to the District Clerk. Individuals are limited to one appearance during this section.

ADOPTION OF AGENDA

CONSENT CALENDAR

All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.

1. **Approve October 10, 2018 Minutes**
2. **Claims Report**
3. **Approve Amendments to the Conflict of Interest Code (R-18-121)**

Staff Contact: Gary Baum, Acting Assistant General Counsel

General Manager's Recommendation: Adopt a resolution amending the Conflict of Interest Code.

4. **Award of Contract with Waterways Consulting, Inc., for design and engineering services, preparation of construction documents, permitting and bidding process support, and construction oversight for the Alpine Road Trail Repair at Coal Creek Open Space Preserve (R-18-124)**

Staff Contact: Bryan Apple, Capital Projects Field Manager

General Manager's Recommendation:

1. Authorize the General Manager to enter into a multi-year professional services contract with Waterways Consulting, Inc., of Santa Cruz, California to complete the design, permitting, bidding, and construction oversight for improvements to the Alpine Road Trail, for a base contract amount not-to-exceed \$232,547.
 2. Authorize a 15% contingency of \$34,882 to be awarded if necessary to cover unforeseen conditions.
 3. Authorize a separate contract allowance of \$35,000 specifically for additional site investigations and/or modifications to the stream crossing design if required by the regulatory agencies in order to avoid implementation delays, for a combined not-to-exceed contract amount of \$302,429.
5. **Award of Contract for Environmental Review Services to Develop the Prescribed Fire Program (R-18-120)**

Staff Contact: Coty Sifuentes-Winter, Acting Natural Resources Department Manager

General Manager's Recommendation:

1. Authorize the General Manager to enter into a multi-year contract with Panorama Environmental, Inc., of San Francisco, California to provide environmental review services on fire ecology to support the development of the Prescribed Fire Program for an amount not to exceed \$305,280.
2. Authorize a 12% contingency of \$36,634 to be awarded if necessary to cover unforeseen conditions, for a total contract amount not-to-exceed \$341,914.

BOARD BUSINESS

The President will invite public comment on agenda items at the time each item is considered by the Board of Directors. Each speaker will ordinarily be limited to three minutes. Alternately, you may comment to the Board by a written communication, which the Board appreciates.

6. **Election of Board Vice-President to serve for the remainder of Calendar Year 2018 (R-18-126)**

Staff Contact: Jennifer Woodworth, District Clerk/Assistant to the General Manager
General Manager's Recommendation: Elect a Board Vice-President for the Midpeninsula Regional Open Space District Board of Directors to serve for the remainder of Calendar Year 2018.

7. Project Design Goals, Program Elements, Project Scope, Target Budget, and Public Outreach Plan for the New Administrative Office Project at 5050 El Camino Real, Los Altos, CA 94022 (R-18-123)

Staff Contact: Felipe Nistal, Senior Capital Project Manager

General Manager's Recommendation:

1. Review and approve the Project Design Goals and Program Elements for the new Administrative Office building project located at 5050 El Camino Real.
2. Review and confirm the Public Outreach Plan for the project.
3. Review and select a preferred project design alternative and corresponding target budget.

INFORMATIONAL MEMORANDUM

- Highway 17 Wildlife and Regional Trail Crossings - Public Meeting

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

Committee Reports
Staff Reports
Director Reports

ADJOURNMENT

**Times are estimated and items may appear earlier or later than listed. Agenda is subject to change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 330 Distel Circle, Los Altos, California 94022.

CERTIFICATION OF POSTING OF AGENDA

I, Jennifer Woodworth, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on October 18, 2018, at the Administrative Offices of MROSD, 330 Distel Circle, Los Altos California, 94022. The agenda and any additional written materials are also available on the District's web site at <http://www.openspace.org>.

Jennifer Woodworth

Jennifer Woodworth, MMC
District Clerk

