



**SPECIAL AND REGULAR MEETING
BOARD OF DIRECTORS OF THE
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

Administrative Office
330 Distel Circle
Los Altos, CA 94022

Wednesday, September 12, 2018
Special Meeting starts at 6:00 PM*
Regular Meeting starts at 7:00 PM*

A G E N D A

**6:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA
REGIONAL OPEN SPACE DISTRICT – CLOSED SESSION**

ROLL CALL

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2): (*one potential case*)

2. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

Agency designated representatives: Ana Ruiz, General Manager, Brian Malone, Acting Assistant General Manager, Jack Hughes, Liebert Cassidy Whitmore
Employee organization: Field Employees Association

ADJOURNMENT

**7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA
REGIONAL OPEN SPACE DISTRICT**

ORAL COMMUNICATIONS

The Board President will invite public comment on items not on the agenda. Each speaker will ordinarily be limited to three minutes; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. If you wish to address the Board, please complete a speaker card and give it to the District Clerk. Individuals are limited to one appearance during this section.

ADOPTION OF AGENDA

SPECIAL ORDERS OF THE DAY

- Introduction of staff
 - Mike Kahn, Public Affairs Specialist

- Davin Wong, Information Technology Technician II
- Ramez Salman, Information Technology Technician I

CONSENT CALENDAR

All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.

- 1. Approve August 22, 2018 Minutes**
- 2. Claims Report**
- 3. Right of Way Contract to exchange interests in real property between the California Department of Transportation (Caltrans) and Midpeninsula Regional Open Space District (District) to receive an easement for the Ravenswood Bay Trail Connection Project near Ravenswood Open Space Preserve in exchange for a drainage easement conveyed to Caltrans at Thornewood Open Space Preserve (portion of San Mateo County APN 075-123-080). Unanimous vote from all seven Board of Directors is required. (R-18-101)**

Staff Contact: Iain Reilly, Real Property Agent II

General Manager's Recommendation:

1. Determine that the recommended actions are categorically exempt from the California Environmental Quality Act (CEQA) as set out in the report.
 2. By a unanimous vote of the Board of Directors, adopt a resolution authorizing the Right of Way Exchange Contract between the District and Caltrans.
 3. Amend the Comprehensive Use and Management Plan for Ravenswood Open Space Preserve to include the exchanged interest in real property.
 4. Withhold dedication of the Exchange Property as public open space at this time.
- 4. Award of Contract to Confluence Restoration for Bear Creek Redwoods Plant Installation and One-Year of Maintenance with Authority for Two, One-Year Contract Extensions (R-18-102)**

Staff Contact: Amanda Mills, Natural Resource Specialist II

General Manager's Recommendation:

1. Authorize the General Manager to enter into contract with Confluence Restoration for an initial year, with the authority to extend the contract for two additional one-year terms, for a three-year base bid amount of \$95,537 for Bear Creek Redwoods Plant Installation and Maintenance.
2. Authorize a 15% contingency of \$14,331 to cover unforeseen conditions, for a not-to-exceed total contract amount of \$109,868.

BOARD BUSINESS

The President will invite public comment on agenda items at the time each item is considered by the Board of Directors. Each speaker will ordinarily be limited to three minutes. Alternately, you may comment to the Board by a written communication, which the Board appreciates.

- 5. Proposed Project Criteria and Scope of Work for the Mount Umunhum Radar Tower Assessment at Sierra Azul Open Space Preserve (R-18-105)**

Staff Contact: Brian Malone, Acting Assistant General Manager and Zachary Alexander, Capital Project Manager III, Engineering and Construction Department

General Manager's Recommendation:

1. Approve the proposed project criteria and scope of work for the Mount Umunhum Radar Tower Assessment.
2. Authorize the General Manager to release a Request for Proposals for the assessment.

6. Draft Climate Change Policy and Draft Climate Action Plan (R-18-103)

Staff Contact: Hayley Edmonston, Climate Resiliency Fellow, Natural Resources

General Manager's Recommendation: Receive an informational presentation and provide feedback on the draft Climate Change Policy and draft Climate Action Plan, including the prioritization criteria for selecting annual Climate Action Plan implementation actions. No Board action required.

7. Revisions to Board Policy 5.01 – Site Naming, Gift, and Special Recognition, Section III (B) Constituent Memorial Benches (R-18-104)

Staff Contact: Carmen Lau, Public Affairs Specialist I

General Manager's Recommendation:

1. Approve the recommended revisions to Board Policy 5.01 – Site Naming, Gift, and Special Recognition, Section III (B) Constituent Memorial Benches as recommended by the Legislative, Funding, and Public Affairs Committee.
2. Direct the General Manager to identify new bench locations in high use areas and other suitable rest sites for inclusion in the Constituent Bench Program.

INFORMATIONAL MEMORANDUM

- Administrative Office Remodel Project Update
- Agricultural Policy Project - Process and Schedule
- State Legislative Update

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

Committee Reports

Staff Reports

Director Reports

ADJOURNMENT

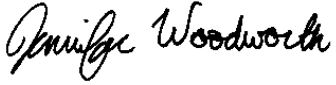
**Times are estimated and items may appear earlier or later than listed. Agenda is subject to change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 330 Distel Circle, Los Altos, California 94022.

CERTIFICATION OF POSTING OF AGENDA

I, Jennifer Woodworth, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on September 7, 2018, at the Administrative Offices of MROSD, 330 Distel Circle, Los Altos California, 94022. The agenda and any additional written materials are also available on the District's web site at <http://www.openspace.org>.



Jennifer Woodworth, MMC
District Clerk

