



**SPECIAL AND REGULAR MEETING  
BOARD OF DIRECTORS OF THE  
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

Administrative Office  
330 Distel Circle  
Los Altos, CA 94022

**Wednesday, August 22, 2018**  
**Special Meeting starts at 6:00 PM\***  
**Regular Meeting starts at 7:00 PM\***

**A G E N D A**

**6:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA  
REGIONAL OPEN SPACE DISTRICT – STUDY SESSION**

**ROLL CALL**

**1. Draft District-wide Americans with Disabilities Act Self-Evaluation and Transition Plan  
Update (R-18-96)**

Staff Contact: Whitney Berry, AICP, Planner III, Planning Department and Gretchen Laustsen,  
Planner III, Planning Department

General Manager's Recommendation: Receive a presentation and provide input on the draft District-  
wide Americans with Disabilities Act Self-Evaluation and Transition Plan Update. No Board action  
required.

**ADJOURNMENT**

**7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA  
REGIONAL OPEN SPACE DISTRICT**

**ORAL COMMUNICATIONS**

*The Board President will invite public comment on items not on the agenda. Each speaker will  
ordinarily be limited to three minutes; however, the Brown Act (Open Meeting Law) does not allow  
action by the Board of Directors on items not on the agenda. If you wish to address the Board, please  
complete a speaker card and give it to the District Clerk. Individuals are limited to one appearance  
during this section.*

**ADOPTION OF AGENDA**

**SPECIAL ORDERS OF THE DAY**

- Oath of Office for Bond Oversight Committee Members
- Introduction of staff

- Aleksandra Evert, Volunteer Program Lead

## **CONSENT CALENDAR**

*All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.*

- 1. Approve August 8, 2018 Minutes**
- 2. Claims Report**
- 3. Partnership Funding Agreements for the Deer Hollow Farm White Barn Renovation Project (R-18-95)**

Staff Contact: Lisa Bankosh, Planner III

General Manager's Recommendation: Approve the recommendation from the Legislative, Funding, and Public Affairs Committee to enter into partnership funding agreements with the City of Mountain View and Friends of Deer Hollow Farm to renovate the White Barn at Deer Hollow Farm in Rancho San Antonio Open Space Preserve.

- 4. Award of Contract with AGCO Hay, LLC., for new grazing water infrastructure at La Honda Creek Open Space Preserve (R-18-98)**

Staff Contact: Susan Weidemann, Property Management Specialist II

General Manager's Recommendation:

1. Authorize the General Manager to award a contract to AGCO Hay, LLC., grazing tenant at La Honda Creek Open Space Preserve, for grazing water infrastructure improvements in the amount of \$47,660.
  2. Authorize a 15% contract contingency of \$7,149 to be reserved for unanticipated issues, for a total contract amount not-to-exceed \$54,809.
- 5. Approval of a Memorial Bench for Vince Garrod at Fremont Older Open Space Preserve (R-18-99)**

Staff Contact: Carmen Lau, Public Affairs Specialist I

General Manager's Recommendation: Approve the recommendation from the Legislative, Funding and Public Affairs Committee to install a memorial bench and plaque in honor of conservationist and significant supporter Vince Garrod atop Nob Hill at Fremont Older Open Space Preserve.

- 6. Board Response to Written Communications from Mike Liebhold**

Staff Contact: Coty Sifuentes-Winter, Senior Resource Management Specialist

General Manager's Recommendation: Approve the proposed response to Mike Liebhold.

## **BOARD BUSINESS**

*The President will invite public comment on agenda items at the time each item is considered by the Board of Directors. Each speaker will ordinarily be limited to three minutes. Alternately, you may comment to the Board by a written communication, which the Board appreciates.*

**7. Award of Contract with Noll & Tam Architects for Assessment and Schematic Design of the New Administrative Office Remodel Project at 5050 El Camino Road, Los Altos, CA 94022 (R-18-97)**

Staff Contact: Felipe Nistal, Senior Capital Project Manager

General Manager's Recommendation:

1. Authorize the General Manager to enter into a professional services contract with Noll & Tam Architects, for assessment and schematic design of the Administrative Office Remodel Project at 5050 El Camino Real, Los Altos, CA for a not-to-exceed amount of \$336,479.
2. Authorize a 15% contingency of \$50,472 to cover potential unforeseen requirements, for a not-to-exceed total contract amount of \$386,951
3. Extend the Administrative Office Ad Hoc Committee charge to guide the project through completion of the schematic design plans.

**8. Board Review and Input on the Program Elements and Draft Project Design Goals for the New Administrative Office Project (R-18-100)**

Staff Contact: Felipe Nistal, Senior Capital Project Manager

General Manager's Recommendation: Review and provide input on (1) the space needs and program elements identified in late 2017 for the new Administrative Office building located at 5050 El Camino Real and (2) the draft project design goals that will guide the design process. No Board action required.

**INFORMATIONAL MEMORANDUM**

- Special Parks District Forum 2019

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

Committee Reports  
Staff Reports  
Director Reports

**ADJOURNMENT**

*\*Times are estimated and items may appear earlier or later than listed. Agenda is subject to change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 330 Distel Circle, Los Altos, California 94022.

**CERTIFICATION OF POSTING OF AGENDA**

I, Jennifer Woodworth, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that

the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on August 17, 2018, at the Administrative Offices of MROSD, 330 Distel Circle, Los Altos California, 94022. The agenda and any additional written materials are also available on the District's web site at <http://www.openspace.org>.

*Jennifer Woodworth*

Jennifer Woodworth, MMC  
District Clerk

