



MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

Meeting will begin at 6pm

**Board Study Session
August 22, 2018**



MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

Draft ADA Self-Evaluation and Transition Plan Update

Board Study Session
August 22, 2018



Agenda

Project goals

Self-evaluation

Transition plan update

Prioritization criteria*

Implementation process*

* Seeking Board input and questions



Project Goals

- Assist the District in meeting its Outdoor Recreation and Healthy Living goals of **improving and expanding access to open space lands for a wide variety of visitors** of abilities, ages, ethnicities, and interests
- Assist the District in **meeting requirements of title II of the ADA** by identifying and evaluating all its policies, programs, activities, services, and physical barriers to accessibility at District facilities
- Clarify applicable laws, standards, and ordinances regarding accessibility

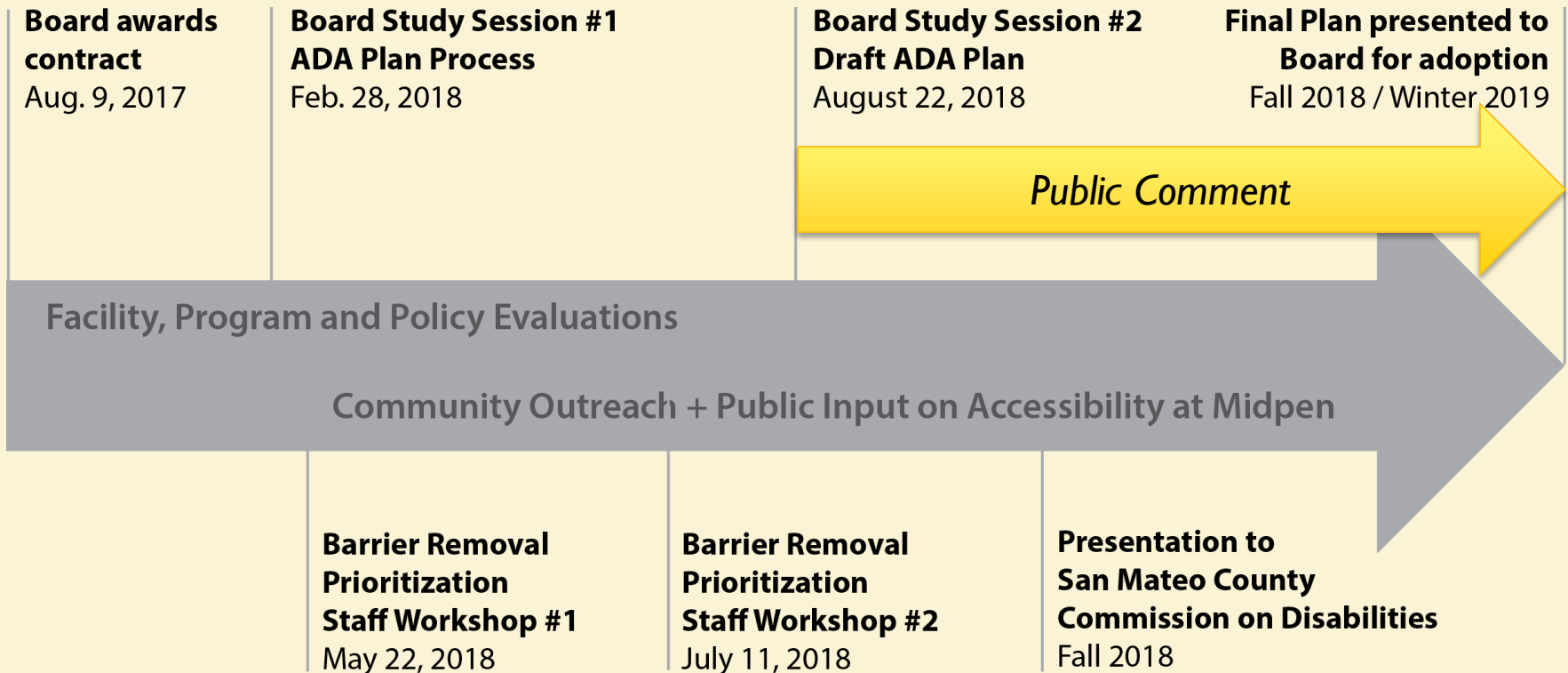


Project Scope

- ✦ Update the District's existing Accessibility Plan to comply with federal accessibility guidelines
 - Evaluate programs and policies *January 2018*
 - Evaluate preserves and facilities *May 2018*
 - Prepare a project database that integrates with the District's Enterprise GIS *June 2018*
 - Support a public information portal on the District website *in process*
 - Develop the draft Self-Evaluation and Transition Plan *July 2018*
 - **Present draft ADA Self-Evaluation and Transition Plan to the Board Tonight**



Project Timeline





MIG, Inc

Laurel Kelly, RLA
Access Planner, Landscape Architect

The Americans with Disabilities Act

The Americans with Disabilities Act (ADA) is a **civil rights law** that mandates equal opportunity for individuals with disabilities.

The law is divided into different *titles*:

Title I: Employment

**Title II: State and Local Government Services –
*Midpeninsula Regional Open Space District***

Title III: Places of Public Accommodations

Title II Requirements

EQUAL ACCESS TO PROGRAMS AND EXPERIENCES



Title II Requirements

1. Complete a *Self-Evaluation* of policies and programs
2. Designate a person who is responsible for overseeing title II compliance, *the ADA Coordinator*
3. Develop a *Transition Plan* if the Self-Evaluation identifies any structural modifications necessary for compliance

Self-Evaluation

1. Identifies District policies, programs, activities, and services and
2. Recommends policies and practices that enable participation in District programs and services by individuals with disabilities



Process/Questionnaire

Midpen ADA Self-Evaluation and Transition Plan

General description of the programs

“Programs” refers to programs, activities, and services offered to the public.

Each division or program that provides direct public service should complete a questionnaire. For example, the Project Planning and Delivery departments would complete one survey for its Planning Department, one for its Real Property Department and another for its Engineering and Construction Department. Similarly, the Visitor Services and Land & Facilities departments would complete surveys for each division within the department.

*** 1. Name of Department/Division:**

*** 2. Name and title of person completing this questionnaire:**

Policy and Program Findings

Positive

- ADA coordinator
- Accessibility Web Page
 - Policy on Non-Discrimination on the Basis of Disability
 - Policies on OPDMDs and Service Animals
 - Notice of SETP preparation
- Accessible Open Space Web Page
- Easy Access Trails
- Accessibility Training

Needs Improvement

- Tracking and reporting the removal of barriers
- Update District's Emergency Operation Plan to address persons with disabilities
- Standard District templates for accessible documents and presentations

Transition Plan

1. Physical audit of District facilities open to the public for compliance with applicable building codes where programs, activities, and services take place.
2. Strategic plan and timeline for removing barriers where they impede equal access to programs and experiences



Facility Reports

Midpeninsula Regional Open Space District
Skyline Ridge

Building	
8 - 1	Door/Gate Category: 1
Attach loose mat to the floor surface	\$125
Notes: Door mat at Nature Center is not securely attached to ground surface.	
ADA: 302.2	
Other: 2015 CBC 11B-302.2	
Install or modify sign	\$250
Notes: A tactile and braille EXIT sign is not provided.	
ADA: 216.4.1, 703.4.1	
Other: 2015 CBC 1011.4	
Provide or modify door kick plate	\$225
Notes: A smooth and uninterrupted kick plate surface is not provided on the door. A doorstop is located in the 10" space above the finished floor.	
ADA: 404.2.10	
Other: 2015 CBC 11B-404.2.10	
Enlarge door opening	\$1,650
Notes: Height of clear opening is 79-1/8" AFF (80" min).	
ADA: 404.2.3	
Other: 2015 CBC 11B-404.2.3	
Provide strike edge clearance	\$2,500
Notes: Strike-edge clearance on the pull side of the door is 14-1/2" (18" min).	
ADA: 404.2.4.1	
Other: 2015 CBC 11B-404.2.4.1	

Access Regulations and Building Codes

What applies to Midpen?

Required

- 2010 ADA Standards for Accessible Design
- 2016 California Building Code (CBC) Chapter 11B

Recommended (and used for the outdoor facility evaluations)

- 2015 Architectural Barriers Act (ABA) Standards for Outdoor Developed Areas (federal agencies)

Accessible Trail Technical Requirements



A trail is often considered its own destination.

A trail is a route that is designed, designated, or constructed for recreational pedestrian use, including multi-use trails specifically designed for use by hikers or pedestrians.

Easy Access Trails

Midpen staff developed a set of guidelines for the Easy Access Trail program informed by the then *Proposed Accessibility Guidelines for Outdoor Developed Areas*.

- Running Slope
- Cross Slope
- Trail Width
- Surface Condition





Trailhead Signs

enable people of all abilities to decide whether to hike a trail



- Length
- Running Slope
- Cross Slope
- Tread Width
- Surface Type

Findings and Recommendations

Positive

- Easy Access Trails
- Restrooms overall
- Buildings
- Information
- Variety of accessible or potentially accessible opportunities and experiences

Needs Improvement

- Parking
- Restroom accessories
- Gates and controlled entrances
- Trailhead signs

Transition Plan

2. Strategic plan and timeline for removing barriers where they impede equal access to programs and experiences



Access 'Triggers'

When is Midpen required to implement the Access Regulations and Building Codes?

1. New facilities must be fully accessible
2. Alterations in existing facilities
 - The area of alteration, structural repair, or addition must be made accessible
 - Path of travel to the area of alteration
 - Restrooms, drinking fountains, and telephones serving the area of alteration

Providing Programs at Existing, Non-Compliant Facilities

Options:

- Make alterations to the facility,
- Provide the same service in another accessible location, or
- Provide auxiliary aids or services to assist the individual



Considerations for Outdoor Developed Areas

- Compliance is not feasible due to **terrain**
- Compliance cannot be accomplished with the **prevailing construction practices**
- Compliance would fundamentally **alter the function** or purpose of the facility or setting
- Where **compliance is precluded** by federal, state, or local laws that address environmental, cultural, historical, or archeological protections

Proposed Prioritization Criteria



- Geographic distribution
- Unique experiences and environments
- Usage level
- Public feedback and requests
- Other District-defined criteria
 - Existing capital improvement projects
 - **Consistency with Measure AA, the Vision Plan, and Strategic Plan**
 - Visitor and public safety



Other Considerations

- Type of barrier removal and timeframe guidelines

Barrier Removal Type	Timeframe Guideline	Description	Notes
Interim Solutions	1 to 5 years	Interim measures in place pending implementation of major barrier removal projects	Example: relocating programs to accessible facilities
Maintenance Improvements	1 to 5 years	Completed in-house; examples: new signage, relocating hand dryers, regrading trailheads; <\$5,000 each	Where possible, group with other planned projects and work items
Small Capital Improvements	1 to 10 years	Completed in-house or by contractor; <\$50,000 each	
Large Capital Improvements	1 to 15 years	Completed by contractor; >\$50,000 each	

- Sensitive resource stewardship considerations
- Safe Harbor



Transition Plan Schedule (draft)

Facility	Years 1-5	Years 1-10	Years 1-15	N/A
Bear Creek Redwoods	X			
Coal Creek			X	
El Corte de Madera		X		
El Sereno			X	
Foothills			X	
Fremont Older		X		
La Honda Creek		X		
Long Ridge			X	
Los Trancos		X		
Monte Bello		X		
Picchetti Ranch		X		
Pulgas Ridge		X		
Purisima Creek Redwoods	X			
Rancho San Antonio	X			
Ravenswood	X			
Russian Ridge	X			
Russian Ridge (Mindego Hill)			X	

Example: Ravenswood Open Space Preserve





Example: Ravenswood Open Space Preserve

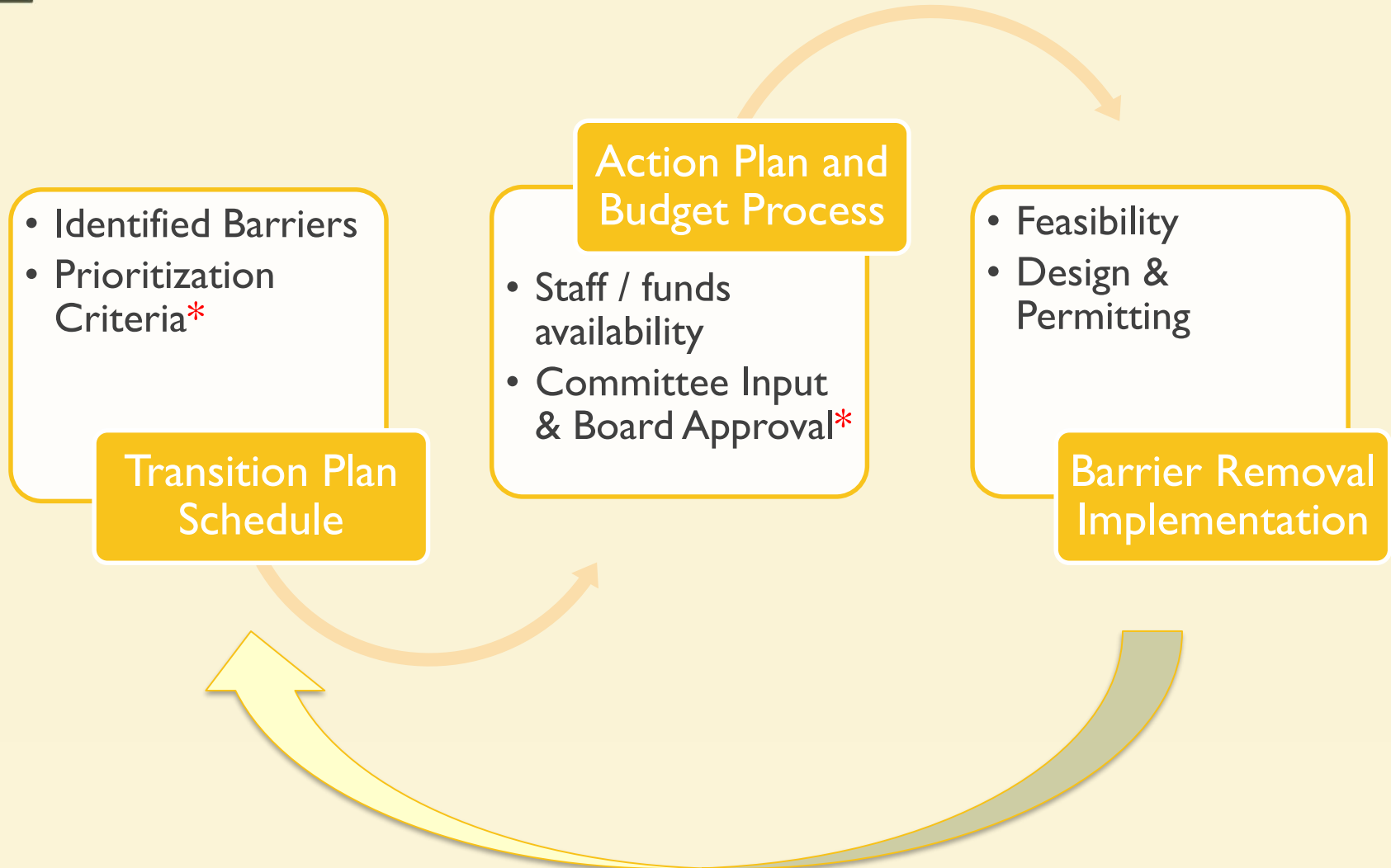
Criteria	
Geographic distribution	Baylands
Unique experiences and environments	Marshlands, migrating wildlife, San Francisco Bay Trail, transportation/commute benefits
Usage levels	High visitor use, proximity to urban area, diverse and underserved population
Public feedback and requests	High public interest
Other considerations: <ul style="list-style-type: none"> • Ongoing CIAP projects • Consistency with Measure AA, the Vision Plan, and Strategic Plan • Sensitive resource stewardship • Public and visitor safety 	<ul style="list-style-type: none"> • Ravenswood Bay Trail Project • MAA 2: Bayfront Habitat Protection and Public Access Partnerships; Vision Plan: bridging gaps in Bay Trail and potential partnerships with East Palo Alto, Bay Trail, etc. • Restoration included in Ravenswood Bay Trail Project; CEQA completed in 2016



Transition Plan Schedule (under development)

Facility	Years 1 5	Years 1 10	Years 1 15	N/A
Administrative Offices at 330 Distel Circle				
<i>Maintenance Improvements</i>	X			
<i>Small Capital Improvements</i>				X
<i>Large Capital Improvements</i>				X
Purisima Creek Redwood OSP				
<i>Maintenance Improvements</i>				X
<i>Small Capital Improvements</i>				X
<i>Large Capital Improvements</i>	X			

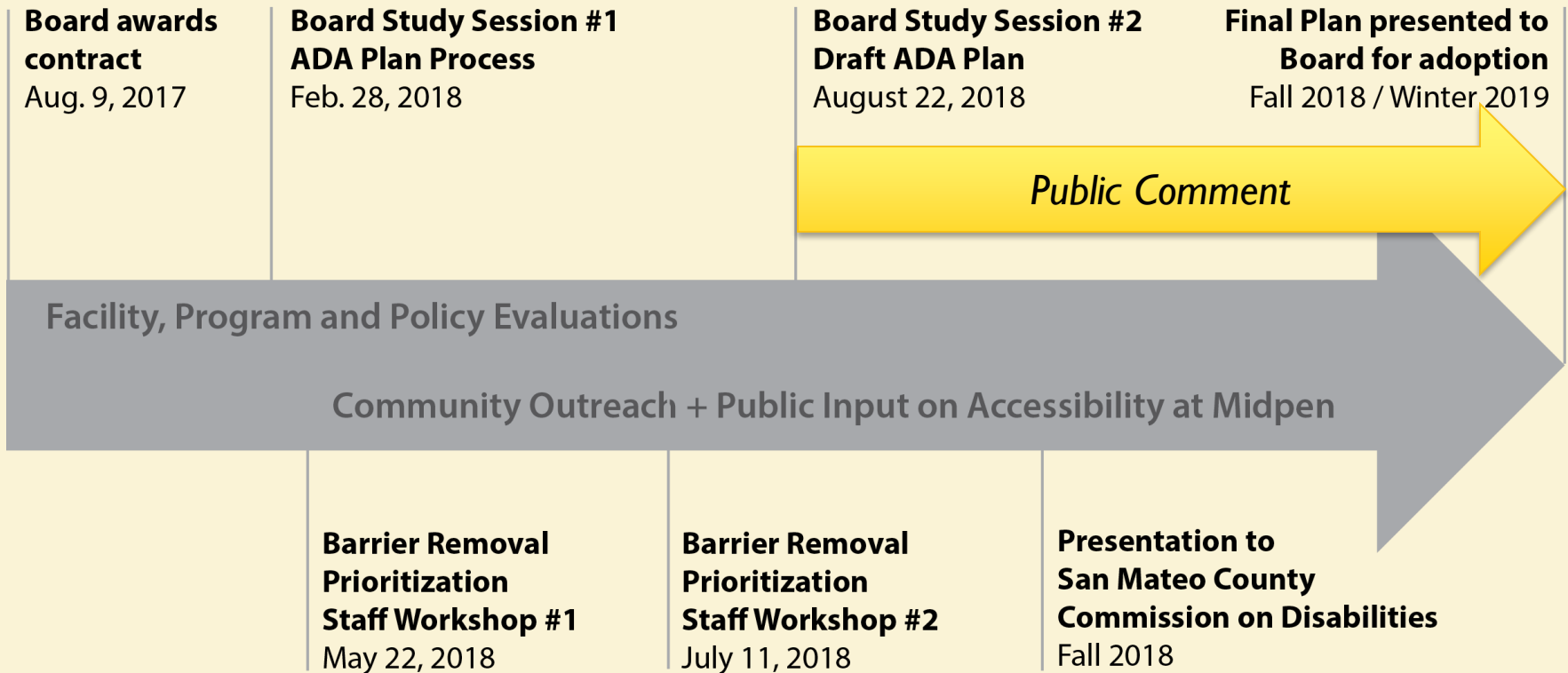
Budget & Implementation Process



* Board policy input



Project Timeline and Next Steps





Questions and Discussion

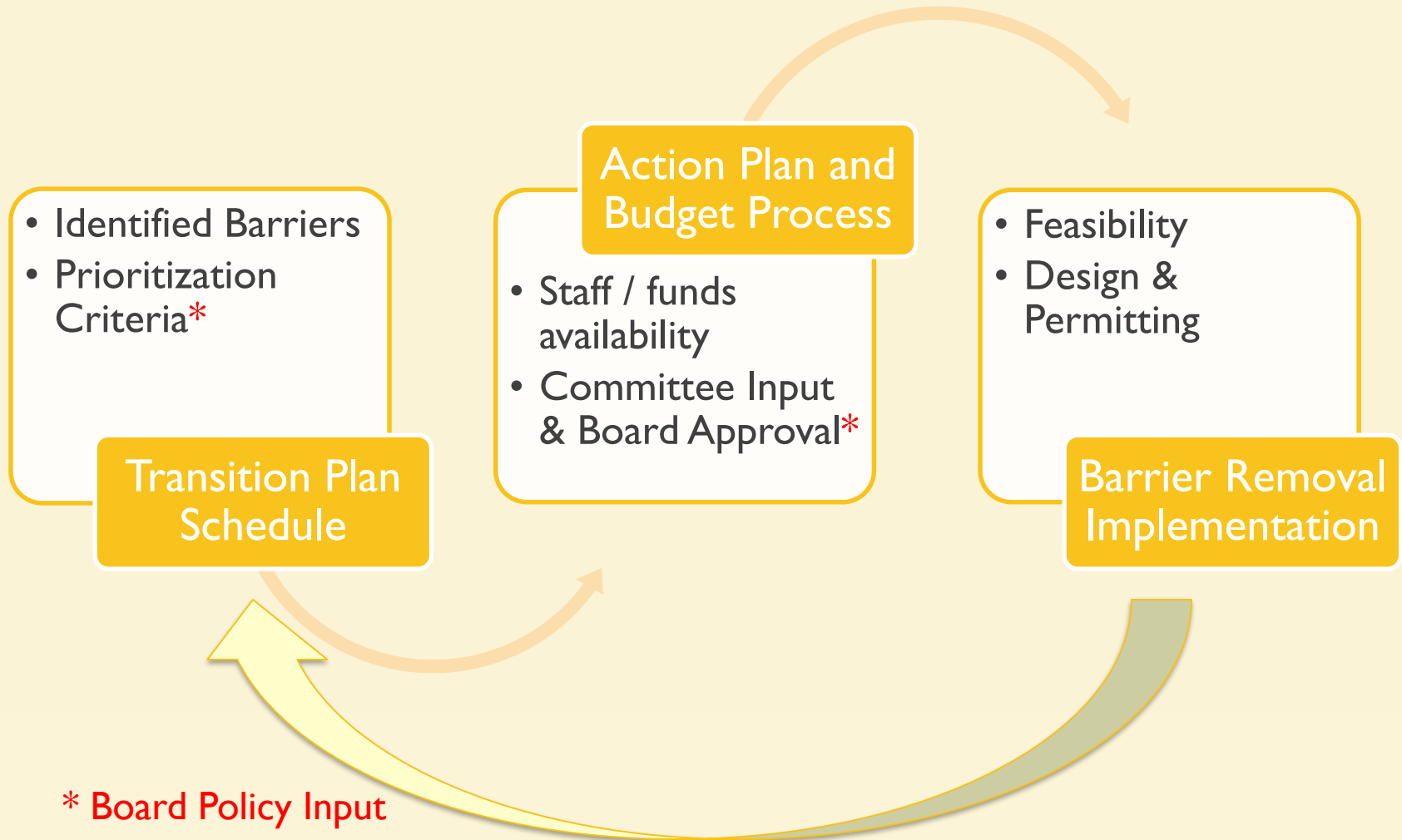
- Have we included appropriate prioritization criteria?
- Are there other items that should be considered during prioritization?
- What are your questions about the implementation process?
- Do you have any other comments or suggestions?

Prioritization Criteria



- Geographic distribution
- Unique experiences and environments
- Usage levels
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- Other District-defined criteria
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 - **Consistency with Measure AA, the Vision Plan, and Strategic Plan**
 - Visitor and public safety

Budget & Implementation Process





ADA Self-Evaluation and Transition Plan

Discussion