



Midpeninsula Regional
Open Space District

August 8, 2018
Board Meeting 18-31

SPECIAL AND REGULAR MEETING

BOARD OF DIRECTORS MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

Administrative Office
330 Distel Circle
Los Altos, CA 94022

Wednesday, August 8, 2018

DRAFT MINUTES

SPECIAL MEETING – CLOSED SESSION

President Cyr called the special meeting of the Midpeninsula Regional Open Space District to order at 5:31 p.m.

ROLL CALL

Members Present: Jed Cyr, Larry Hassett, Pete Siemens, and Curt Riffle

Members Absent: Nonette Hanko, Cecily Harris, and Yoriko Kishimoto

Staff Present: General Manager Ana Ruiz, General Counsel Hilary Stevenson, Acting Assistant General Manager Mike Williams, Chief Financial Officer/Director of Administrative Services Stefan Jaskulak, Acting Real Property Manager Allen Ishibashi

Public comments opened at 5:31 p.m.

No speakers present.

Public comments closed at 5:31 p.m.

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. (Government Code Section 54956.9(d)(1))

Name of Case: *County of Santa Clara v. Gullicksen, et al.*; Santa Clara County Superior Court Case Number 109CV141882.

Director Hanko arrived at 5:40 p.m.

Director Kishimoto arrived at 5:42 p.m.

Director Harris arrived at 5:47 p.m.

2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)

Property: Santa Clara County APN: 170-04-054

Agency Negotiator: Allen Ishibashi, Senior Real Property Agent

Negotiating Party: Pearlman Properties

Under Negotiation: Purchase Terms

3. PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code Section 54957(b)(1)

Title of Employee: General Manager

ADJOURNMENT

President Cyr continued the special meeting of the Board of Directors of the Midpeninsula Regional Open Space District to the close of the regular meeting at 6:43 p.m.

REGULAR MEETING

President Cyr called the regular meeting of the Midpeninsula Regional Open Space District to order at 7:01 p.m.

President Cyr reported the Board met in closed session, and no reportable action was taken.

ROLL CALL

Members Present: Jed Cyr, Nonette Hanko, Cecily Harris, Larry Hassett, Yoriko Kishimoto, Pete Siemens, and Curt Riffle

Members Absent: None

Staff Present: General Manager Ana Ruiz, General Counsel Hilary Stevenson, Acting Assistant General Manager Brian Malone, Acting Assistant General Manager Mike Williams, Chief Financial Officer/Director of Administrative Services Stefan Jaskulak, District Clerk/Assistant to the General Manager Jennifer Woodworth, Visitor Services Manager Matt Anderson

ORAL COMMUNICATIONS

David Moss, City of Palo Alto Parks and Recreation Commissioner, provided a slide show and description of a recent hike he and others completed from Palo Alto to the Sea.

ADOPTION OF AGENDA

Motion: Director Kishimoto moved, and Director Riffle seconded the motion to adopt the agenda.

VOTE: 7-0-0

CONSENT CALENDAR

Public comment opened at 7:13 p.m.

No speakers present.

Public comment closed at 7:13 p.m.

1. Approve July 25, 2018 Minutes

Motion: Director Harris moved, and Director Kishimoto seconded the motion to approve Item 1.

VOTE: 7-0-0

2. Claims Report

Director Riffle reported he will be abstaining from the vote on Claim 78518 item due to his conflict of interest in working at the Peninsula Open Space Trust. Director Riffle left the room at 7:13 p.m.

Motion: Director Harris moved, and Director Kishimoto seconded the motion to approve Item 2.

VOTE: 6-0-0 (Director Riffle absent)

Director Riffle returned to the dais at 7:14 p.m.

BOARD BUSINESS

3. Approval of Salary and Benefits Adjustments for the Office, Supervisory, and Management Employees for Fiscal Year 2018-19 (R-18-94)

General Manager Ana Ruiz summarized the reasoning for bringing salary and benefit adjustments for the Office, Supervisory, and Management (OSM) employees at this time prior to completion of negotiations with the Field Employees Association (FEA). Ms. Ruiz explained negotiations with the FEA have not yet concluded and that given the current tight labor market, implementing salary and benefit adjustments for non-represented positions is vital to help the District attract top employees to fill existing vacancies.

Chief Financial Officer/Director of Administrative Services Stefan Jaskulak summarized the proposed salary and benefit increases for the OSM employees for fiscal year 2018-19.

Director Riffle inquired whether the changes would need to be adopted on an annual basis.

Mr. Jaskulak explained the increases are one-time adjustments to be implemented this fiscal year.

Public comments opened at 7:23 p.m.

No speakers present.

Public comments closed at 7:23 p.m.

Motion: Director Hanko moved, and Director Siemens seconded the motion to:

1. Adopt a resolution approving the salary and benefits adjustments for the Office, Supervisory, and Management employees as set out in the staff report.
2. Approve an update to the Classification and Compensation Plan reflecting the salary adjustments.

VOTE: 7-0-0

INFORMATIONAL REPORTS

A. Committee Reports

Director Hassett reported the Administrative Office Ad Hoc Committee completed their interviews of architectural firms for design of the new administrative office to be located at 5050 El Camino Real, and a committee recommendation will be presented to the Board of Directors on August 22, 2018. The Committee also toured the Packard Foundation building in Los Altos.

Directors Siemens and Kishimoto reported on additional input from the Committee meeting related to providing direction to the architectural firm.

B. Staff Reports

Ms. Ruiz reported she and President Cyr met with Santa Clara County Supervisor Ken Yeager to update him on District projects. Ms. Ruiz reported the East Palo Alto City Council approved moving forward with Outdoor Afro and City of Palo Alto Museum and Zoo as two potential co-operators for the Cooley Landing Education Center.

Acting Assistant General Manager Mike Williams provided an update on the demolition project at the Twin Creeks property. Additionally, staff met with Mr. Daniel O’Day to learn more about and record the history of the site.

C. Director Reports

The Board members submitted their compensatory reports.

ADJOURNMENT

President Cyr adjourned the regular meeting of the Board of Directors of the Midpeninsula Regional Open Space District at 7:33 p.m.

Jennifer Woodworth, MMC
District Clerk