



**SPECIAL AND REGULAR MEETING
BOARD OF DIRECTORS OF THE
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

Administrative Office
330 Distel Circle
Los Altos, CA 94022

Wednesday, July 25, 2018
Special Meeting starts at 5:00 PM*
Regular Meeting starts at 7:00 PM*

A G E N D A

5:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT – CLOSED SESSION

ROLL CALL

- 1. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)**
Agency designated representatives: Ana Ruiz, General Manager, Brian Malone, Acting Assistant General Manager, Jack Hughes, Liebert Cassidy Whitmore
Employee organization: Field Employees Association

ADJOURNMENT

6:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT – STUDY SESSION

ROLL CALL

- 1. Grants Program Strategic Plan Update (R-18-86)**

Staff Contact: Melanie Askay, Grants Specialist

General Manager's Recommendation: Review the preliminary findings from the grants program audit, including feedback received from internal and external interviews, and provide input to guide the development of the Grants Program Strategic Plan and its related recommendations. No Board action required.

ADJOURNMENT

7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

ORAL COMMUNICATIONS

The Board President will invite public comment on items not on the agenda. Each speaker will ordinarily be limited to three minutes; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. If you wish to address the Board, please complete a speaker card and give it to the District Clerk. Individuals are limited to one appearance during this section.

ADOPTION OF AGENDA

CONSENT CALENDAR

All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.

- 1. Approve July 11, 2018 Minutes**
- 2. Claims Report**
- 3. Fiscal Year 2018-19 Annual Claims List (R-18-76)**

Staff Contact: Andrew Taylor, Finance Manager

General Manager's Recommendation:

1. Approve the Fiscal Year 2018-19 Annual Claims List, including debt service payments.
2. Adopt a resolution authorizing release of claim payments over \$50,000 by the Controller or designee.

- 4. Award of a Multi-Year Contract to GEOCON Consultants, Inc., for Environmental Services at Bear Creek Redwoods Open Space Preserve to Investigate, Characterize, and Develop Remedial Actions Related to Former Disposal Site (R-18-87)**

Staff Contact: Matt Baldzikowski, Senior Resource Management Specialist, Natural Resources

General Manager's Recommendation:

1. Determine that the recommended action has been evaluated previously under the California Environmental Quality Act.
2. Authorize the General Manager to enter into a professional services contract with GEOCON Consultants, Inc., of Rancho Cordova, California to provide environmental services at Bear Creek Redwoods Open Space Preserve in Fiscal Year (FY) 2018-19 through FY2020-21 for a base contract amount of \$47,725.
3. Authorize a 15% contingency of \$7,158 to be expended only if necessary to cover unforeseen conditions, for a not-to-exceed total contract amount of \$54,883.

- 5. Contract Amendment for Legal Services (R-18-89)**

Staff Contact: Hilary Stevenson, General Counsel

General Manager's Recommendation: Authorize the General Manager to amend the contract with Gary Baum, Esq., for an additional \$75,000 to provide extended legal services during the recruitment and onboarding of the Assistant General Counsel position, for a total amount not to exceed \$225,000.

- 6. Consideration of District position on AB 2614 (Carrillo): Outdoor experiences: community access program (as Amended July 3, 2018) (R-18-88)**

Staff Contact: Joshua Hugg, Governmental Affairs Specialist
General Manager's Recommendation: Support AB 2614 (Carrillo) as amended.

7. Award of Contract for State and Federal Waters Environmental Permitting Services (R-18-90)

Staff Contact: Aaron Hébert, Water Resources Specialist
General Manager's Recommendation:

1. Authorize the General Manager to enter into a contract with Horizon Water and Environment, LLC., to provide state and federal waters environmental permitting services in an amount not to exceed \$93,209.
2. Authorize a 7% contingency of \$6,525, to be awarded only if necessary, to cover unanticipated issues, for a total contract amount not to exceed \$99,734.

BOARD BUSINESS

The President will invite public comment on agenda items at the time each item is considered by the Board of Directors. Each speaker will ordinarily be limited to three minutes. Alternately, you may comment to the Board by a written communication, which the Board appreciates.

8. Measure AA Bond Oversight Committee Appointments (R-18-93)

Staff Contact: Jennifer Woodworth, District Clerk/Assistant to the General Manager
General Manager's Recommendation: Select and appoint the members to serve on the Measure AA Bond Oversight Committee for the three vacant positions from the candidates listed in the staff report.

9. Update to the Resource Management Policies, Water Resources Section (R-18-92)

Staff Contact: Aaron Hébert, Water Resources Specialist
General Manager's Recommendation: Approve the proposed revisions to the Water Resources policy section of the Water Resources Policy, as unanimously recommended by the Planning and Natural Resources Committee.

INFORMATIONAL MEMORANDUM

- Administrative Office Remodel Project Design Team Selection Timeline and Process
- Alma College Cultural Landscape Rehabilitation Project
- State Legislative Update

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

Committee Reports
Staff Reports
Director Reports

ADJOURNMENT

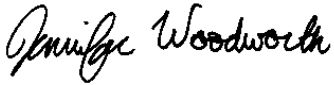
**Times are estimated and items may appear earlier or later than listed. Agenda is subject to change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 330 Distel Circle, Los Altos, California 94022.

CERTIFICATION OF POSTING OF AGENDA

I, Jennifer Woodworth, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on July 20, 2018, at the Administrative Offices of MROSD, 330 Distel Circle, Los Altos California, 94022. The agenda and any additional written materials are also available on the District's web site at <http://www.openspace.org>.



Jennifer Woodworth, MMC
District Clerk

