



**SPECIAL AND REGULAR MEETING
BOARD OF DIRECTORS OF THE
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

Administrative Office
330 Distel Circle
Los Altos, CA 94022

Wednesday, June 27, 2018
Special Meeting starts at 5:30 PM*
Regular Meeting starts at 7:00 PM*

A G E N D A

5:30 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT – CLOSED SESSION

ROLL CALL

1. CLOSED SESSION PUBLIC EMPLOYEE APPOINTMENT (GOVERNMENT CODE SECTION 54957)

Title: General Counsel Recruitment

ADJOURNMENT

6:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT – STUDY SESSION

ROLL CALL

1. Greenhouse Gas Reduction Goals (R-18-67)

Staff Contact: Hayley Edmonston, Climate Resiliency Fellow, Natural Resources
General Manager's Recommendation: Receive informational presentation and provide feedback to staff on developing a draft Climate Action Plan based on one of the following greenhouse gas reduction goals:

- State of California goal (staff recommendation): 40% below baseline by 2030, 80% below baseline by 2050
- More aggressive goal: 100% reduction by 2050
- Less aggressive goal: 80% below *per-employee* baseline by 2050

ADJOURNMENT

7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

ORAL COMMUNICATIONS

The Board President will invite public comment on items not on the agenda. Each speaker will ordinarily be limited to three minutes; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. If you wish to address the Board, please complete a speaker card and give it to the District Clerk. Individuals are limited to one appearance during this section.

ADOPTION OF AGENDA

CONSENT CALENDAR

All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.

- 1. Approve June 12, 2018 and June 13, 2018 Minutes**
- 2. Claims Report**
- 3. New Board Policy 3.01 – Banking Relationship Management Policy, and Annual Review of Finance Policies for 2018 (R-18-69)**

Staff Contact: Andrew Taylor, Finance Manager and Disclosure Coordinator

General Manager’s Recommendation:

1. Approve the proposed new Board Policy 3.01 – Banking Relationship Management Policy
 2. Retire Board Policy 3.02 – Safe Deposit Box
 3. Approve updates to Board Policy 3.07 – Fund Balance
 4. Approve Board Policy 3.08 – Statement of Investment for Fiscal Year 2018-19
 5. Affirm Board Policy 3.09 – Debt Management for Fiscal Year 2018-19
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- 4. Proposed Agreement with City of Mountain View to Provide District Radio Dispatch Services (R-18-65)**

Staff Contact: Deborah Bazar, Management Analyst II, Land & Facilities Services

General Manager’s Recommendation: Authorize the General Manager to execute the proposed five-year agreement with the City of Mountain View to provide District 24-hour radio dispatch services, with the option to extend the agreement for five additional one-year extensions, in an amount not-to-exceed \$217,810 for Fiscal Year 2018–19, not-to-exceed \$229,800 for Fiscal Year 2019–20, not-to-exceed \$238,952 for Fiscal Year 2020–21, not-to-exceed \$248,470 for Fiscal Year 2021–22, and not-to-exceed \$258,369 for Fiscal Year 2022–23, for a total cost over five years of \$1,193,401.

- 5. Authorization to Purchase Proposed Capital Equipment for Fiscal Year 2018–19 (R-18-68)**

Staff Contact: Deborah Bazar, Management Analyst II, Land & Facilities Services

General Manager’s Recommendation:

1. Authorize the General Manager to execute a purchase contract with the California Department of General Services and associated contract dealers for five patrol vehicles, three maintenance vehicles, and one administrative office departmental vehicle for a total cost not-to-exceed \$545,000.
2. Authorize the General Manager to execute a purchase contract with the California Department of General Services and associated contract dealers for two excavators, two transport trailers, and one tractor, for a total cost not-to-exceed \$350,000.

6. Award of Contract for Fire Ecology Services: Prescribed Fire Program Creation and Development (R-18-72)

Staff Contact: Coty Sifuentes-Winter, Senior Resource Management Specialist, Natural Resources
General Manager's Recommendation:

1. Authorize the General Manager to enter into a contract with Spatial Informatics Group, LLC of Pleasanton, California to provide fire ecology services in an amount not to exceed \$101,250.
2. Authorize a 15% contingency of \$15,188, to be awarded only if necessary to cover unforeseen conditions, for a total contract amount not-to-exceed \$116,438.

7. Award of Contracts to Six Firms for On-Call Graphic Design Services (R-18-71)

Staff Contact: Peggy Gibbons, Public Affairs Specialist II

General Manager's Recommendation: Authorize the General Manager to enter into contracts for On-Call graphic design services with Alex Atkins Design, Conifer Creative, Cartwright Design, Eric Gouldsberry Design, Mills Design, and Switky Communications Group for amounts not-to-exceed \$100,000 (each) through Fiscal Year (FY) 2021-22.

8. Award of Contract to Eric Gouldsberry Design for Graphic Design Services of District Annual Financial Reports including the Budget and Action Plan Report, and the Measure AA (MAA) Accountability Report (R-18-75)

Staff Contact: Peggy Gibbons, Public Affairs Specialist II

General Manager's Recommendation: Authorize the General Manager to enter into contract for graphic design services of the Budget and Action Plan Report, and the MAA Accountability Report with Eric Gouldsberry Design for an amount not-to-exceed \$70,000 through Fiscal Year (FY) 2021-22.

9. Saratoga-to-the-Sea Trail Partnership Agreement between the City of Saratoga and the Midpeninsula Regional Open Space District (R-18-73)

Staff Contact: Tina Hugg, Senior Planner, Planning Department

General Manager's Recommendation: Authorize the General Manager to enter into Partnership Agreement with the City of Saratoga to provide funding assistance for the engineering design and environmental review phase of the Saratoga-to-the-Sea Trail.

10. Award of Contract to Randazzo Enterprises, Inc. for the Twin Creeks Demolition Project (R-18-74)

Staff Contact: Matt Brunnings, Senior Capital Project Manager, Engineering & Construction
Department

General Manager's Recommendation:

1. Award a contract to Randazzo Enterprises, Inc. of Castroville, California for a not-to-exceed base contract amount of \$667,132.
2. Authorize a 15% construction contract contingency of \$100,069 to be reserved for unanticipated issues, thus allowing the total contract amount not-to-exceed \$767,201.

11. Resolution in Support of the Water Supply and Water Quality Act of 2018 (R-18-29)

Staff Contact: Joshua Hugg, Governmental Affairs Specialist

General Manager's Recommendation: Consider adoption of a resolution in support of the Water Supply and Water Quality Act of 2018 put forth by citizens' initiative on the ballot for the November 6, 2018 statewide general election.

BOARD BUSINESS

The President will invite public comment on agenda items at the time each item is considered by the Board of Directors. Each speaker will ordinarily be limited to three minutes. Alternately, you may comment to the Board by a written communication, which the Board appreciates.

12. Highway 17 Wildlife and Regional Trail Crossings Project Alternatives and Caltrans Project Study Report (R-18-66)

Staff Contact: Julie Andersen, Resource Specialist III, Natural Resources Department

General Manager's Recommendation:

1. Authorize the General Manager to advance eight alternatives to the Caltrans Project Study Report and Project Development Support (PSR-PDS) phase for the Highway 17 Wildlife and Regional Trail Crossings Project.
2. Authorize the General Manager to amend a contract with TrailPeople to bring all eight alternatives through the next phase of the Caltrans process, adding \$86,645 to the contract for a total not-to-exceed amount of \$386,305.

13. Award of Contract to a Design Build Entity to complete the Mindego Ranch Ponds Enhancement Project (R-18-70)

Staff Contact: Matthew Chaney, Resource Management Specialist I, Natural Resources

General Manager's Recommendation:

1. Award a contract to the Design Build Entity consisting of Hanford ARC (contractor) and CBEC Inc. Eco Engineering (engineering/design) for a not-to-exceed base contract amount of \$405,321.
2. Authorize a 15% construction contract contingency of \$60,798 to be reserved for unanticipated issues, thus allowing the total contract amount not-to-exceed \$466,119.

INFORMATIONAL MEMORANDUM

- Design Build Working Group and Update
- Dunham Property Public Access Easement, El Sereno Open Space Preserve
- Hawthorns Historic Complex Update at Windy Hill Open Space Preserve

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

Committee Reports

Staff Reports

Director Reports

ADJOURNMENT

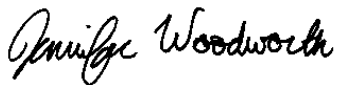
**Times are estimated and items may appear earlier or later than listed. Agenda is subject to change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 330 Distel Circle, Los Altos, California 94022.

CERTIFICATION OF POSTING OF AGENDA

I, Jennifer Woodworth, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on June 22, 2018, at the Administrative Offices of MROSD, 330 Distel Circle, Los Altos California, 94022. The agenda and any additional written materials are also available on the District's web site at <http://www.openspace.org>.



Jennifer Woodworth, MMC
District Clerk

