



**SPECIAL AND REGULAR MEETING
BOARD OF DIRECTORS OF THE
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

Administrative Office
330 Distel Circle
Los Altos, CA 94022

Wednesday, March 14, 2018
Special Meeting starts at 6:00 PM*
Regular Meeting starts at 7:00 PM*

A G E N D A

6:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT – STUDY SESSION

ROLL CALL

1. Preserve Use Survey – Intercept Survey Update (R-18-04)

Staff Contact: Joshua Hugg, Governmental Affairs Specialist

Acting General Manager's Recommendation: Informational item only. No Board action required.

ADJOURNMENT

7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

ORAL COMMUNICATIONS

The Board President will invite public comment on items not on the agenda. Each speaker will ordinarily be limited to three minutes; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. If you wish to address the Board, please complete a speaker card and give it to the District Clerk. Individuals are limited to one appearance during this section.

ADOPTION OF AGENDA

CONSENT CALENDAR

All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.

1. Approve February 28, 2018 Minutes

2. Claims Report

3. Award of Contract for Tenant Improvements at 5755 Alpine Road, La Honda, in the Russian Ridge Open Space Preserve (R-18-20)

Staff Contact: Jean Chung, Property Management Specialist I, Land and Facilities Services

Acting General Manager's Recommendations:

1. Award a contract to Belz Construction, Inc., of Orangevale, CA, for residence improvements at 5755 Alpine Road, La Honda, in the Russian Ridge Open Space Preserve for a base contract amount of \$73,000.
2. Authorize a 15% contract contingency of \$11,000, to be reserved for unanticipated issues, thus allowing the total contract amount not-to-exceed \$84,000.

4. Approval of the Updated Classification and Compensation Plan (R-18-23)

Staff Contact: Alicia Gonzales, Human Resources Supervisor

Acting General Manager's Recommendation: Adopt a resolution amending the Classification and Compensation Plan, to set the compensation for out-of-classification appointments pursuant to AB 1487.

5. Cost Sharing Agreement with Santa Clara County, Santa Clara Valley Water District, and Guadalupe Rubbish Disposal, Inc., for the Guadalupe River Watershed Mercury Total Maximum Daily Load Coordinated Monitoring Program (R-18-22)

Staff Contact: Matt Baldzikowski, Senior Resource Management Specialist

Acting General Manager's Recommendations:

1. Determine that the recommended action is Categorically Exempt from the California Environmental Quality Act.
2. Authorize the Acting General Manager to execute the Cost Sharing Agreement to participate in the Guadalupe River Watershed Mercury Total Maximum Daily Load Coordinated Monitoring Program.

BOARD BUSINESS

The President will invite public comment on agenda items at the time each item is considered by the Board of Directors. Each speaker will ordinarily be limited to three minutes. Alternately, you may comment to the Board by a written communication, which the Board appreciates.

6. Alpine Road Trail Repair Project (R-18-19)

Staff Contact: Bryan Apple, Capital Projects Field Manager, Land & Facilities

Acting General Manager's Recommendation: Approve selection of repair Option Three (3) for the Alpine Road Trail Repair Project, as described further in the staff report, to proceed with design plans and environmental review. The Board of Directors will have an opportunity to consider final approval of the design, including consideration of the environmental review findings, at a future public meeting.

7. Project Delivery Process for the Administrative Office Development Project and Creation of an Ad Hoc Committee of the Board of Directors to Guide the Design Team Hiring Process and Public Engagement Approach (R-18-21)

Staff Contact: Christine Butterfield, Acting Assistant General Manager

Acting General Manager's Recommendations:

1. Select a preferred project delivery process for the new Administrative Office:
 - i. Option 1: Design-Build
 - ii. Option 2: Design-Bid-Build (Recommended)
2. Direct the formation of a new Administrative Office Development Ad Hoc Committee, and authorize the Board President to appoint three Directors to serve on the Committee.

INFORMATIONAL MEMORANDUM

- Cooley Landing – Project Update
- Rancho San Antonio Carrying Capacity and Multimodal Access Study
- Deer Hollow Farm White Barn Renovation Project at Rancho San Antonio Open Space Preserve
- Bear Creek Redwoods Open Space Preserve – Opening Timeline

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

Committee Reports
Staff Reports
Director Reports

ADJOURNMENT

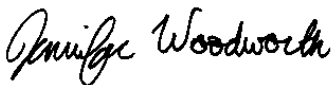
**Times are estimated and items may appear earlier or later than listed. Agenda is subject to change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 330 Distel Circle, Los Altos, California 94022.

CERTIFICATION OF POSTING OF AGENDA

I, Jennifer Woodworth, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on March 9, 2018, at the Administrative Offices of MROSD, 330 Distel Circle, Los Altos California, 94022. The agenda and any additional written materials are also available on the District's web site at <http://www.openspace.org>.



Jennifer Woodworth, MMC
District Clerk

