



Midpeninsula Regional
Open Space District

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MEASURE AA

2014 OPEN SPACE BOND

MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

MEASURE AA BOND OVERSIGHT COMMITTEE

Administrative Office
330 Distel Circle
Los Altos, CA 94022

Thursday, March 1, 2018

DRAFT MINUTES

ROLL CALL

Chair Betlem called the meeting to order at 5:30 p.m.

Members present Paul Betlem, Carla Dorow, Elizabeth Eischen, Denise Gilbert, Tom Scannell, and Bruce Tolley

Members absent: Jo Zientek

Staff present: Chief Financial Officer/ Director of Administrative Services Stefan Jaskulak, Acting General Counsel Hilary Stevenson, Finance Manager Andrew Taylor, Executive Assistant/Deputy District Clerk Maria Soria, Budget Analyst I Elissa Martinez, Budget Analyst II Marion Shaw

ORAL COMMUNICATIONS

No speakers present.

COMMITTEE BUSINESS

1. Approve January 31, 2018 Measure AA Bond Oversight Committee Minutes

Public comments opened at 5:39 p.m.

No speakers.

Public comments closed at 5:39 p.m.

Motion: Committee member Gilbert moved, and Committee member Scannell seconded the motion to approve the January 31, 2018 Measure AA Bond Oversight Committee minutes.

VOTE: 6-0-0

Committee member Zientek arrived at 5:40 pm.

2. Draft of Annual Bond Oversight Committee Report to the Board of Directors for the review period from July 1, 2016 to June 30, 2017

Committee member Betlem asked if the committee had any changed to the Report from the Bond Oversight Committee to the Board of Directors for the review period from July 1, 2016 to June 30, 2017.

The Committee members provided suggestions and edits to the final report to the Board of Directors.

Motion: Committee member Gilbert moved, and Committee member Dorow seconded the motion to approve the report for the Bond Oversight Committee to present to the Board of Directors on April 11, 2018, as amended.

VOTE: 7-0-0

Committee member Gilbert inquired if the auditor's report and District staff's follow-up information provided to the Committee on February 14, 2018 should be attached to the January 31, 2018 minutes or attached to the Committee report to the Board of Directors.

Acting General Counsel Hilary Stevenson replied the Clerk does maintain the record of all the Committee's files, but the Committee could attach the documents to the minutes or the Committee report to the Board.

The Committee agreed that the information should be archived by the Clerk, and included on the District's website.

Chief Financial Officer/ Director of Administrative Services Stefan Jaskulak reported he will work with the District's web administrator to verify all of the documents are on the website.

Public comments opened at 6:03 p.m.

No speakers.

Public comments closed at 6:03 p.m.

ADJOURNMENT

Chair Betlem adjourned the meeting of the Measure AA Bond Oversight Committee at 6:04 p.m.

Maria Soria
Executive Assistant/Deputy
District Clerk