



Midpeninsula Regional  
Open Space District

R-18-15  
Meeting 18-07  
February 14, 2018

## AGENDA ITEM 5

### AGENDA ITEM

Fiscal Year 2017-18 Quarter 2 District Budget Amendments

### ACTING GENERAL MANAGER'S RECOMMENDATION

Adopt a resolution approving the proposed FY2017-18 Quarter 2 District Budget amendments.

### SUMMARY

This report presents the Quarter 2 proposed budget amendments by fund. Delays in project schedules due to extended regulatory permitting reviews and re-evaluations of project scopes and concept alternatives in light of increased cost estimates have resulted in a net decrease of \$933,000 to the Fiscal Year 2017-18 (FY2017-18) Budget as amended. The District's FY2017-18 revenue is projected to increase by \$70,285.

### DISCUSSION

The Board of Directors (Board) adopted the FY2017-18 Budget and Action Plan at the June 14, 2017 regular meeting (Report R-17-89). The FY2017-18 adopted budget was \$61.4 million.

As of December 31, 2017, the Board had authorized budget amendments increasing the adopted budget by \$3,339,931 to cover unanticipated expenses for personnel services, services and supplies, capital improvement projects, and new land purchases.

The proposed Quarter 2 budget amendments cover unanticipated changes in capital improvement projects. The budget amendments are partially funded by savings, resulting in a net decrease of \$933,000 to the FY2017-18 Budget. The newly proposed FY2017-18 amended budget is \$63,810,366.

### Amended Revenue by Fund

Revenue projections show an increase to the District's FY2017-18 overall revenue of 0.13% or \$70,285, which is comprised of a \$106,715 decrease in Property Tax revenues and an increase of \$177,000 in Interest Income.

Total District revenue is amended to total \$54.1 million. Table 1 lists projected revenue, with amendments.

**Table 1: Summary of Projected Revenue**

DISTRICT REVENUE BY FUNDING SOURCE	Fund 10 General Fund	Fund 20 Hawthorn	Fund 30 Measure AA Capital	Fund 40 General Fund Capital	Fund 50 Debt Service	Adopted Total	Revenue Projection Adjustments	Amended Total
<b>Revenue</b>								
Property Tax	\$45,365,502				\$1,960,000	<b>\$47,325,502</b>	(\$106,715)	<b>\$47,218,787</b>
Grants			\$581,060	\$236,000		<b>\$817,060</b>		<b>\$817,060</b>
Interest Income	\$621,000	\$15,000			\$472,000	<b>\$1,108,000</b>	\$177,000	<b>\$1,285,000</b>
Rental Income	\$1,197,092					<b>\$1,197,092</b>		<b>\$1,197,092</b>
Rancho San Antonio Agreement	\$364,501					<b>\$364,501</b>		<b>\$364,501</b>
Miscellaneous	\$100,000					<b>\$100,000</b>		<b>\$100,000</b>
Transfer from General Fund Committed Infrastructure Reserve	\$3,151,731					<b>\$3,151,731</b>		<b>\$3,151,731</b>
<b>Total Revenues</b>	<b>\$50,799,826</b>	<b>\$15,000</b>	<b>\$581,060</b>	<b>\$236,000</b>	<b>\$2,432,000</b>	<b>\$54,063,886</b>	<b>\$70,285</b>	<b>\$54,134,171</b>

**Administratively Approved Amendments to the FY2017-18 Budget**

Under Board Policy 3.04, *Budget and Expenditure Authority*, the General Manager is authorized by the Board of Directors to administratively process net-zero transfers/budget amendments to cover unanticipated capital improvement project costs. Below are the administratively approved amendments completed to date.

For Visitor Services, there is a \$20,000 decrease in the professional services budget due to a reduced need for consultants in the latter half of the year. There is a corresponding increase in the training budget to cover the attendance cost of four staff members to the Ranger Academy as part of the required ranger hiring process, as well as to cover other training needs, including wildland fire basic training for new staff.

Natural Resources transferred \$138,500 from several professional services and consulting budgets for projects with reduced scope or schedule delays to a plant maintenance contract originally budgeted in MAA, but determined to be ineligible (not a capital expense). In addition, there is a \$10,000 transfer of the photo wildlife budget from professional services to field equipment for the purchase of wildlife cameras. There is another \$10,000 transfer from professional consulting research on Sudden Oak Death (Project #80004 SOD), which came in under budget, to expand a toxicological review to further inform the Invasive Plant Management (IPM) Program.

Engineering and Construction transferred \$217,000 to MAA23-006 (Mt Um Road Design/Permitting/Construction) to cover final invoice costs and applied corresponding cost savings from MAA03-004 (Harkins Bridge Replacement) of \$100,000, MAA07-009 (Sears Ranch Parking Area) of \$100,000, and MAA07-007 (Driscoll Ranch Demolitions) of \$17,000.

Table 2 lists the administratively approved budget amendments.

**Table 2: Year-to-Date Administratively Approved Budget Amendments**

Budget Amendment Description	Board Approved Budget	Budget Amendment	Amended Budget
Visitor Services - Other Professional Services	\$74,000	(\$20,000)	\$54,000
Visitor Services - Training & Conferences	\$61,000	\$20,000	\$81,000
Natural Resources (Proj #80004 SOD)	\$181,000	(\$10,000)	\$171,000
Natural Resources (CEQA Toxicology)	\$47,500	\$10,000	\$57,500
Natural Resources (Wildlife Photo Index - Professional Services)	\$115,000	(\$10,000)	\$105,000
Natural Resources (Wildlife Photo Index - Field Equipment)	\$2,000	\$10,000	\$12,000
Natural Resources (Plant Maintenance - Professional Services)	\$171,000	(\$30,000)	\$141,000
Natural Resources (Proj #80034 ESA Permitting)	\$184,750	(\$31,500)	\$153,250
Natural Resources (Madonna Creek Agricultural Production Plan)	\$30,000	(\$15,000)	\$15,000
Natural Resources (Resource Grants)	\$40,000	(\$24,500)	\$15,500
Natural Resources (Proj #80010 Guadalupe River Mercury Monitoring)	\$3,095,000	(\$10,000)	\$3,085,000
Natural Resources (Proj #80052 San Gregorio Adjudication Consultant)	\$3,085,000	(\$27,500)	\$3,057,500
Natural Resources (Plant Maintenance Contract)	\$428,500	\$138,500	\$567,000
Engineering & Construction (MAA03-004 - Harkins Bridge Replacement)	\$440,650	(\$100,000)	\$340,650
Engineering & Construction (MAA07-009 Sears Ranch Parking Area)	\$1,008,112	(\$100,000)	\$908,112
Engineering & Construction (MAA07-007 - Driscoll Ranch - Wool Ranch House Demolitions)	\$78,650	(\$17,000)	\$61,650
Engineering & Construction (MAA23-006 - Mt Um Road Design/Permitting/Construction)	\$623,159	\$217,000	\$840,159
<b>Administrative Amendment Subtotal</b>		<b>\$0</b>	

**Proposed Quarter 2 Amendments to the FY2017-18 Budget*****Capital Budget*****General Fund Capital Budget**

The General Fund (Fund 40) Capital budget for FY2017-18 is proposed to decrease by \$644,000.

The General Fund Capital budget decrease of \$644,000 is due to a shift in project scope for the New Administrative Office (AO) project that now includes the purchase and remodel of 5050 El Camino. Per the approved FY2017-18 Action Plan, the original scope of the New AO project was to design and construct a new three-story AO on the existing 330 Distel Circle site. However, the scope changed when the District pursued an off-the-market opportunity to purchase 5050 El Camino Real, as authorized by the Board at the July 12, 2017 regular meeting (Report R-17-90). Therefore construction planning efforts were adjusted to support the acquisition process and obtain an architectural and structural assessment of 5050 El Camino. Staff recently completed the space needs assessment and programming to inform future space planning and design.

At this same meeting and under a separate Agenda Item, the General Manager is recommending a new project and associated budget for abatement and remediation of the Mount Umunhum Radar Tower. Approval of the new project would result in a net increase to the District's General Fund budget of approximately \$513,000. This project proposal is presented to the Board in a separate report with its own Budget Adjustment Resolution. This budget adjustment is not part of the Q2 Budget Amendments.

**Measure AA Capital Budget**

The Measure AA (Fund 30) capital budget is proposed to decrease overall by \$289,000 due to a combination of decreases (\$604,000) and increases (\$315,000) in six different MAA projects.

Combined, the following three projects have a proposed net budget decrease of \$604,000:

- MAA05-05 (La Honda Creek Upper Recreation Area – Red Barn Parking Area) is proposed to decrease by \$192,000. Additional site investigations have identified the need for more extensive site work, which is increasing the overall project cost estimate. Grading challenges, protection of sensitive biological resources, soil contamination from historic grazing practices, and the need for a driveway retaining wall all contribute to this cost increase. As a result, planning activities require additional time to re-evaluate the project scope, project alternatives, and funding sources.
- MAA21-04 (Bear Creek Redwoods – Stables Site Plan) is proposed to decrease by \$100,000. Additional site investigations have identified the need for more extensive site grading, multiple retaining walls to address landslide areas, and rearrangement of project elements to fit within the highly constrained site, resulting in higher implementation cost estimates. The project schedule has been extended to explore potential external funding partnership opportunities to leverage District funding.
- MAA22-01 (Sierra Azul – Hendry’s Creek Restoration) is proposed to decrease by \$312,000. The project is requiring more than a year for permitting. This project is experiencing approximately two to three months of permitting delay with US Army Corps, CA Department of Fish and Wildlife and Regional Water Control Board, due to limited agency staffing and their redirected attention to address repair projects from last year’s storm events.

A portion of the \$604,000 savings from the decreased budgets in the projects listed above is being used to offset the following proposed increases totaling \$315,000:

- MAA02-01 (Bayfront Habitat Protection – Cooley Landing Interpretive Facilities & Infrastructure) is proposed to increase by \$130,000 - The City of East Palo Alto is lead agency with the design and construction of the Cooley Landing Park improvements, where they have accelerated the schedule.
- MAA02-02 (Bayfront Habitat Protection & Public Access Partnerships, Ravenswood Bay Trail) is proposed to increase by \$75,000 - As part of the regulatory permitting and agency review for Ravenswood Bay Trail project, additional technical studies and permitting support is needed to complete the design documents.
- Land & Facilities is requesting to increase the Bear Creek Redwoods Preserve Plan Phase I (MAA 21-005) project budget by \$110,000 to complete additional roadwork prior to the public opening, per our consultant’s recommendation.

Table 3 summarizes the FY2017-18 Quarter 2 budget adjustments for the Planning Department.

**Table 3: Summary of FY2017-18 Planning Department Q2 Budget Adjustments**

Planning Department Budget Shifts	Quarter 2 Proposed Budget Adjustments
New Administrative Office	(\$644,000)
<b>General Fund Capital Changes</b>	<b>(\$644,000)</b>
MAA05-05 (La Honda Creek Upper Recreation Area – Red Barn Parking Area)	(\$192,000)
MAA21-04 (Bear Creek Redwoods – Stables Site Plan)	(\$100,000)
MAA22-01 (Sierra Azul – Hendry’s Creek Restoration)	(\$312,000)
MAA02-01 (Bayfront Habitat Protection – Cooley Landing Interpretive Facilities & Infrastructure)	\$130,000
MAA02-02 (Bayfront Habitat Protection & Public Access Partnerships, Ravenswood Bay Trail)	\$75,000
<b>Measure AA Capital Changes</b>	<b>(\$399,000)</b>
<b>Total</b>	<b>(\$1,043,000)</b>

Table 4 summarizes the FY2017-18 adopted budget and Quarter 2 budget amendments by Department.

**Table 4: Summary of FY2017-18 Budget by Department**

	FY2018 Adopted Budget	YTD Approved Budget Amendments	Amended Budget (as of 12/31/2017)	Quarter 2 Proposed Budget Amendments	FY2018 Proposed Amended Budget
Administrative Services	\$17,671,554	\$50,000	\$17,721,554	\$0	\$17,721,554
Engineering & Construction	\$9,474,157		\$9,474,157	\$0	\$9,474,157
General Counsel	\$587,889	\$50,000	\$637,889	\$0	\$637,889
General Manager's Office	\$2,305,456		\$2,305,456	\$0	\$2,305,456
Land & Facilities	\$12,028,266	\$88,200	\$12,116,466	\$110,000	\$12,226,466
Natural Resources	\$4,455,608		\$4,455,608	\$0	\$4,455,608
Planning	\$5,319,640	\$19,000	\$5,338,640	(\$1,043,000)	\$4,295,640
Public Affairs	\$2,189,993		\$2,189,993	\$0	\$2,189,993
Real Property	\$1,903,609	\$3,132,731	\$5,036,340	\$0	\$5,036,340
Visitor Services	\$5,467,263		\$5,467,263	\$0	\$5,467,263
<b>Total</b>	<b>\$61,403,435</b>	<b>\$3,339,931</b>	<b>\$64,743,366</b>	<b>(\$933,000)</b>	<b>\$63,810,366</b>

## FISCAL IMPACT

Board approval of the FY2017-18 proposed budget amendments will result in a \$933,000 decrease to the District’s FY2017-18 Budget of \$64,743,366. Partial savings were used to fund budget increases for unanticipated changes in capital improvement projects. This results in a proposed amended budget of \$63,810,366.

Table 5 summarizes the FY2017-18 adopted budget and Quarter 2 budget amendments by Fund.

**Table 5: Summary of FY2017-18 Budget by Fund**

<b>DISTRICT BUDGET BY FUNDING SOURCE</b>	<b>FY2017-18 Adopted Budget</b>	<b>YTD Approved Budget Amendments</b>	<b>Amended Budget (as of 12/31/2017)</b>	<b>Quarter 2 Proposed Budget Amendments</b>	<b>FY2017-18 Proposed Amended Budget</b>
<b>General Fund Operating (Fund 10)</b>	\$30,344,413	\$267,000	\$30,611,413	\$0	\$30,611,413
<b>Hawthorns (Fund 20)</b>	\$166,500	\$0	\$166,500	\$0	\$166,500
<b>Measure AA Land/Capital (Fund 30)</b>	\$12,637,845	(\$28,800)	\$12,609,045	(\$289,000)	\$12,320,045
<b>General Fund Land/Capital (Fund 40)</b>	\$6,533,040	\$3,101,731	\$9,634,771	(\$644,000)	\$8,990,771
<b>Debt Service Fund (Fund 50)</b>	\$11,721,637	\$0	\$11,721,637	\$0	\$11,721,637
<b>TOTAL DISTRICT BUDGET</b>	<b>\$61,403,435</b>	<b>\$3,339,931</b>	<b>\$64,743,366</b>	<b>(\$933,000)</b>	<b>\$63,810,366</b>

**PUBLIC NOTICE**

Public notice was provided as required by the Brown Act.

**CEQA COMPLIANCE**

This item is not a project subject to the California Environmental Quality Act.

**NEXT STEPS**

Upon Board approval, staff will make the necessary Budget amendments.

Attachments:

1. Resolution Amending the FY2017-18 Budget by Fund
2. FY2017-18 Quarter 2 Budget Amendments by Department & Budget Category
3. Quarter 2 Budget Amendments Detail

Responsible Department Head:

Stefan Jaskulak, Chief Financial Officer

Prepared by:

Elissa Martinez, Management Analyst I

Marion Shaw, Management Analyst II

## RESOLUTION NO. 18-\_\_\_

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT AMENDING  
THE BUDGET FOR FISCAL YEAR 2017-18**

**WHEREAS**, on June 14, 2017 the Board of Directors of the Midpeninsula Regional Open Space District adopted the Fiscal Year (FY) 2017-18 Budget and Action Plan; and

**WHEREAS**, on November 8, 2017 the Board of Directors of the Midpeninsula Regional Open Space District amended the FY 2017-18 Budget; and

**WHEREAS**, the General Manager recommends amending the FY 2017-18 Budget to reflect requests for budget increases for services and supplies, and land purchases, which have been funded partially by savings, resulting in a net decrease of \$933,000;

**NOW, THEREFORE**, the Board of Directors of the Midpeninsula Regional Open Space District does resolve as follows:

**SECTION ONE.** Approve the proposed revenue amendments to increase the FY 2017-18 Budget for the Midpeninsula Regional Open Space District by \$70,285 as follows:

DISTRICT REVENUE BY FUNDING SOURCE	Fund 10 General Fund	Fund 20 Hawthorn	Fund 30 Measure AA Capital	Fund 40 General Fund Capital	Fund 50 Debt Service	Adopted Total	Revenue Projection Adjustments	Amended Total
Revenue								
Property Tax	\$45,365,502				\$1,960,000	\$47,325,502	(\$106,715)	\$47,218,787
Grants			\$581,060	\$236,000		\$817,060		\$817,060
Interest Income	\$621,000	\$15,000			\$472,000	\$1,108,000	\$177,000	\$1,285,000
Rental Income	\$1,197,092					\$1,197,092		\$1,197,092
Rancho San Antonio Agreement	\$364,501					\$364,501		\$364,501
Miscellaneous	\$100,000					\$100,000		\$100,000
Transfer from General Fund Committed Infrastructure Reserve	\$3,151,731					\$3,151,731		\$3,151,731
<b>Total Revenues</b>	<b>\$50,799,826</b>	<b>\$15,000</b>	<b>\$581,060</b>	<b>\$236,000</b>	<b>\$2,432,000</b>	<b>\$54,063,886</b>	<b>\$70,285</b>	<b>\$54,134,171</b>

**SECTION TWO.** Approve the recommended budget amendments to the FY 2017-18 Budget for the Midpeninsula Regional Open Space District by \$933,000 as follows:

DISTRICT BUDGET BY FUNDING SOURCE	FY2017-18 Adopted Budget	YTD Approved Budget Amendments	Amended Budget (as of 12/31/2017)	Quarter 2 Proposed Budget Amendments	FY2017-18 Proposed Amended Budget
General Fund Operating (Fund 10)	\$30,344,413	\$267,000	\$30,611,413	\$0	\$30,611,413
Hawthorns (Fund 20)	\$166,500	\$0	\$166,500	\$0	\$166,500
Measure AA Land/Capital (Fund 30)	\$12,637,845	(\$28,800)	\$12,609,045	(\$289,000)	\$12,320,045
General Fund Land/Capital (Fund 40)	\$6,533,040	\$3,101,731	\$9,634,771	(\$644,000)	\$8,990,771
Debt Service Fund (Fund 50)	\$11,721,637	\$0	\$11,721,637	\$0	\$11,721,637
<b>TOTAL DISTRICT BUDGET</b>	<b>\$61,403,435</b>	<b>\$3,339,931</b>	<b>\$64,743,366</b>	<b>(\$933,000)</b>	<b>\$63,810,366</b>

**SECTION THREE.** Monies are hereby appropriated in accordance with said budget by fund.

**SECTION FOUR.** Except as herein modified, the FY 2017-18 Budget and Action Plan, Resolution No. 17-89 as amended, shall remain in full force and effect.

\* \* \* \* \*

PASSED AND ADOPTED by the Board of Directors of the Midpeninsula Regional Open Space District on \_\_\_\_\_, 2018, at a regular meeting thereof, by the following vote:

- AYES:**
- NOES:**
- ABSTAIN:**
- ABSENT:**

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Secretary  
Board of Directors

\_\_\_\_\_  
President  
Board of Directors

**APPROVED AS TO FORM:**

\_\_\_\_\_  
General Counsel

I, the District Clerk of the Midpeninsula Regional Open Space District, hereby certify that the above is a true and correct copy of a resolution duly adopted by the Board of Directors of the Midpeninsula Regional Open Space District by the above vote at a meeting thereof duly held and called on the above day.

\_\_\_\_\_  
District Clerk



**FY 2018 Quarter 2 Budget Amendments by Department & Budget Category (Attachment 2)**

<b>DISTRICT BUDGET BY EXPENDITURE CATEGORY</b>	<b>FY2018 Adopted Budget</b>	<b>YTD Approved Budget Amendments</b>	<b>Amended Budget (as of 12/31/2017)</b>	<b>Quarter 2 Proposed Budget Amendments</b>	<b>FY2018 Proposed Amended Budget</b>
<b>Administrative Services</b>					
Salaries and Benefits	\$3,820,578		\$3,820,578		\$3,820,578
Services and Supplies	\$1,629,339	\$50,000	\$1,679,339		\$1,679,339
<b>Total Operating Expenditures</b>	<b>\$5,449,917</b>	<b>\$50,000</b>	<b>\$5,499,917</b>		<b>\$5,499,917</b>
General Fund Capital	\$500,000		\$500,000		\$500,000
Debt Service	\$11,721,637		\$11,721,637		\$11,721,637
<b>Total Administrative Services Expenditures</b>	<b>\$17,671,554</b>	<b>\$50,000</b>	<b>\$17,721,554</b>		<b>\$17,721,554</b>
<b>Engineering &amp; Construction</b>					
Salaries and Benefits	\$1,009,602		\$1,009,602		\$1,009,602
<i>Less: MAA Reimbursable Staff Costs</i>	<i>(\$93,000)</i>		<i>(\$93,000)</i>		<i>(\$93,000)</i>
Net Salaries and Benefits	\$916,602		\$916,602		\$916,602
Services and Supplies	\$75,255		\$75,255		\$75,255
<b>Total Operating Expenditures</b>	<b>\$991,857</b>		<b>\$991,857</b>		<b>\$991,857</b>
<i>General Fund Capital</i>	<i>\$1,401,350</i>		<i>\$1,401,350</i>		<i>\$1,401,350</i>
<i>Measure AA Capital</i>	<i>\$7,080,950</i>		<i>\$7,080,950</i>		<i>\$7,080,950</i>
<b>Total Capital Expenditures</b>	<b>\$8,482,300</b>		<b>\$8,482,300</b>		<b>\$8,482,300</b>
<b>Total Engineering &amp; Construction Expenditures</b>	<b>\$9,474,157</b>		<b>\$9,474,157</b>		<b>\$9,474,157</b>
<b>General Counsel</b>					
Salaries and Benefits	\$526,584		\$526,584		\$526,584
Services and Supplies	\$61,305	\$50,000	\$111,305		\$111,305
<b>Total Operating Expenditures</b>	<b>\$587,889</b>	<b>\$50,000</b>	<b>\$637,889</b>		<b>\$637,889</b>
<b>Total General Counsel Expenditures</b>	<b>\$587,889</b>	<b>\$50,000</b>	<b>\$637,889</b>		<b>\$637,889</b>
<b>General Manager</b>					
Salaries and Benefits	\$1,699,231		\$1,699,231		\$1,699,231
Services and Supplies	\$606,225		\$606,225		\$606,225
<b>Total Operating Expenditures</b>	<b>\$2,305,456</b>		<b>\$2,305,456</b>		<b>\$2,305,456</b>
<b>Total General Manager Expenditures</b>	<b>\$2,305,456</b>		<b>\$2,305,456</b>		<b>\$2,305,456</b>
<b>Land &amp; Facilities</b>					
Salaries and Benefits	\$5,225,613		\$5,225,613		\$5,225,613
<i>Less: MAA Reimbursable Staff Costs</i>	<i>(\$976,033)</i>		<i>(\$976,033)</i>		<i>(\$976,033)</i>
Net Salaries and Benefits	\$4,249,580		\$4,249,580		\$4,249,580
Services and Supplies	\$3,561,713	\$167,000	\$3,728,713		\$3,728,713
<b>Total Operating Expenditures</b>	<b>\$7,811,293</b>	<b>\$167,000</b>	<b>\$7,978,293</b>		<b>\$7,978,293</b>
<i>General Fund Capital</i>	<i>\$2,697,190</i>	<i>(\$50,000)</i>	<i>\$2,647,190</i>		<i>\$2,647,190</i>
<i>Measure AA Capital</i>	<i>\$1,519,783</i>	<i>(\$28,800)</i>	<i>\$1,490,983</i>	<i>\$110,000</i>	<i>\$1,600,983</i>
<b>Total Capital Expenditures</b>	<b>\$4,216,973</b>	<b>(\$78,800)</b>	<b>\$4,138,173</b>	<b>\$110,000</b>	<b>\$4,248,173</b>
<b>Total Land &amp; Facilities Expenditures</b>	<b>\$12,028,266</b>	<b>\$88,200</b>	<b>\$12,116,466</b>	<b>\$110,000</b>	<b>\$12,226,466</b>
<b>Natural Resources</b>					
Salaries and Benefits	\$1,605,070		\$1,605,070		\$1,605,070
<i>Less: MAA Reimbursable Staff Costs</i>	<i>(\$200,923)</i>		<i>(\$200,923)</i>		<i>(\$200,923)</i>
Net Salaries and Benefits	\$1,404,147		\$1,404,147		\$1,404,147
Services and Supplies	\$1,532,038		\$1,532,038		\$1,532,038
<b>Total Operating Expenditures</b>	<b>\$2,936,185</b>		<b>\$2,936,185</b>		<b>\$2,936,185</b>
<i>General Fund Capital</i>	<i>\$48,000</i>		<i>\$48,000</i>		<i>\$48,000</i>
<i>Measure AA Capital</i>	<i>\$1,471,423</i>		<i>\$1,471,423</i>		<i>\$1,471,423</i>
<b>Total Capital Expenditures</b>	<b>\$1,519,423</b>		<b>\$1,519,423</b>		<b>\$1,519,423</b>
<b>Total Natural Resources Expenditures</b>	<b>\$4,455,608</b>		<b>\$4,455,608</b>		<b>\$4,455,608</b>

**FY 2018 Quarter 2 Budget Amendments by Department & Budget Category (Attachment 2)**

<b>DISTRICT BUDGET BY EXPENDITURE CATEGORY</b>	<b>FY2018 Adopted Budget</b>	<b>YTD Approved Budget Amendments</b>	<b>Amended Budget (as of 9/30/2017)</b>	<b>Quarter 1 Proposed Budget Amendments</b>	<b>FY2018 Proposed Amended Budget</b>
<b>Planning</b>					
Salaries and Benefits	\$1,434,535		\$1,434,535		\$1,434,535
<i>Less: MAA Reimbursable Staff Costs</i>	<i>(\$19,300)</i>		<i>(\$19,300)</i>		<i>(\$19,300)</i>
Net Salaries and Benefits	\$1,415,235		\$1,415,235		\$1,415,235
Services and Supplies	\$440,716		\$440,716		\$440,716
<b>Total Operating Expenditures</b>	<b>\$1,855,951</b>		<b>\$1,855,951</b>		<b>\$1,855,951</b>
<i>General Fund Capital</i>	<i>\$1,022,000</i>		<i>\$1,022,000</i>	<i>(\$644,000)</i>	<i>\$378,000</i>
<i>Measure AA Capital</i>	<i>\$2,441,489</i>	<i>\$19,000</i>	<i>\$2,460,489</i>	<i>(\$399,000)</i>	<i>\$2,061,489</i>
<b>Total Capital Expenditures</b>	<b>\$3,463,489</b>	<b>\$19,000</b>	<b>\$3,482,489</b>	<b>(\$1,043,000)</b>	<b>\$2,439,489</b>
<b>Total Planning Expenditures</b>	<b>\$5,319,640</b>	<b>\$19,000</b>	<b>\$5,338,640</b>	<b>(\$1,043,000)</b>	<b>\$4,295,640</b>
<b>Public Affairs</b>					
Salaries and Benefits	\$1,058,197		\$1,058,197		\$1,058,197
Services and Supplies	\$1,131,796		\$1,131,796		\$1,131,796
<b>Total Operating Expenditures</b>	<b>\$2,189,993</b>		<b>\$2,189,993</b>		<b>\$2,189,993</b>
<b>Total Public Affairs Expenditures</b>	<b>\$2,189,993</b>		<b>\$2,189,993</b>		<b>\$2,189,993</b>
<b>Real Property</b>					
Salaries and Benefits	\$759,564		\$759,564		\$759,564
<i>Less: MAA Reimbursable Staff Costs</i>	<i>\$0</i>		<i>\$0</i>		<i>\$0</i>
Net Salaries and Benefits	\$759,564		\$759,564		\$759,564
Services and Supplies	\$155,545		\$155,545		\$155,545
<b>Total Operating Expenditures</b>	<b>\$915,109</b>		<b>\$915,109</b>		<b>\$915,109</b>
<i>General Fund Land and Associated Costs</i>	<i>\$864,500</i>	<i>\$3,151,731</i>	<i>\$4,016,231</i>		<i>\$4,016,231</i>
<i>Measure AA Land and Associated Costs</i>	<i>\$124,000</i>	<i>(\$19,000)</i>	<i>\$105,000</i>		<i>\$105,000</i>
<b>Total Land and Associated Costs</b>	<b>\$988,500</b>	<b>\$3,132,731</b>	<b>\$4,121,231</b>		<b>\$4,121,231</b>
<b>Total Real Property Expenditures</b>	<b>\$1,903,609</b>	<b>\$3,132,731</b>	<b>\$5,036,340</b>		<b>\$5,036,340</b>
<b>Visitor Services</b>					
Salaries and Benefits	\$4,877,314		\$4,877,314		\$4,877,314
Services and Supplies	\$589,949		\$589,949		\$589,949
<b>Total Operating Expenditures</b>	<b>\$5,467,263</b>		<b>\$5,467,263</b>		<b>\$5,467,263</b>
<b>Total Visitor Services Expenditures</b>	<b>\$5,467,263</b>		<b>\$5,467,263</b>		<b>\$5,467,263</b>

**Quarter 2 Budget Amendments Detail (Attachment 3)**

<b>Budget Categories / Accounts</b>	<b>Adopted Budget as of Dec 31</b>	<b>Quarter 2 Proposed Budget Amendment</b>	<b>Quarter 2 Proposed Amended Budget</b>
10-65-615-5299 - Other Professional Services	\$74,000	(\$20,000)	\$54,000
10-65-615-6601 - Training & Conferences	\$61,000	\$20,000	\$81,000
10-80-810-7001 - Field Equipment/Shop Supplies	\$2,000	\$10,000	\$12,000
10-80-820-5211 - Resource/Environmental	\$47,500	\$10,000	\$57,500
10-80-820-5299 - Other Professional Services	\$181,000	(\$40,000)	\$141,000
10-80-820-7112 - Facility Maint - Resource Mgmt/Lanscaping	\$428,500	\$138,500	\$567,000
10-80-830-5211 - Resource/Environmental	\$184,750	(\$31,500)	\$153,250
10-80-830-5299 - Other Professional Services	\$115,000	(\$10,000)	\$105,000
10-80-840-5299 - Other Professional Services	\$30,000	(\$15,000)	\$15,000
10-80-850-5299 - Other Professional Services	\$309,500	(\$37,500)	\$272,000
10-80-850-5503 - Grant Award Agreements	\$40,000	(\$24,500)	\$15,500
<b>General Fund (10)</b>		<b>\$0</b>	
-	-	-	-
<b>Hawthorn Fund (20)</b>		<b>\$0</b>	
30-30-320-8201 - ARCHITECT/ENGINEERING SERV	\$1,501,889	(\$33,000)	\$1,468,889
30-30-320-8202 - ENVIRONMENTAL/PLANNING SERVICES	\$379,580	(\$36,000)	\$343,580
30-30-320-8203 - CONSTRUCTION & SPECIAL INSPECTION/MONITOR	\$110,400	(\$84,000)	\$26,400
30-30-320-8205 - CONSTRUCTION	\$319,800	(\$246,000)	\$73,800
30-35-325-8202 - ENVIRONMENTAL/PLANNING SERVICES	\$121,800	(\$20,000)	\$101,800
30-35-325-8205 - CONSTRUCTION	\$5,647,650	\$20,000	\$5,667,650
30-61-631-8205 - CONSTRUCTION	\$35,650	\$110,000	\$145,650
<b>MAA - Capital (30)</b>		<b>(\$289,000)</b>	
40-30-320-8201 - ARCHITECT/ENGINEERING SERV	\$1,501,889	(\$548,000)	\$953,889
40-30-320-8202 - ENVIRONMENTAL/PLANNING SERVICES	\$379,580	(\$90,000)	\$289,580
40-30-320-8204 - PERMITTING FEES	\$15,000	(\$6,000)	\$9,000
<b>General Fund - Capital (40)</b>		<b>(\$644,000)</b>	
<b>Total Budget Amendments - Increase / (Decrease)</b>		<b>(\$933,000)</b>	