



Midpeninsula Regional
Open Space District

January 10, 2018
Board Meeting 18-01

SPECIAL AND REGULAR MEETING

BOARD OF DIRECTORS MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

Administrative Office
330 Distel Circle
Los Altos, CA 94022

Wednesday, January 10, 2018

DRAFT MINUTES

SPECIAL MEETING – CLOSED SESSION

President Hassett called the special meeting of the Midpeninsula Regional Open Space District to order at 5:02 p.m.

ROLL CALL

Members Present: Jed Cyr, Larry Hassett, Yoriko Kishimoto Curt Riffle, and Pete Siemens

Members Absent: Nonette Hanko and Cecily Harris

Staff Present: Acting General Manager Ana Ruiz

Public comments opened at 5:02 p.m.

No speakers present.

Public comments closed at 5:02 p.m.

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code Section 54957(b)(1)

Title of Employee: Acting General Manager

ADJOURNMENT

President Hassett adjourned the special meeting of the Board of Directors of the Midpeninsula Regional Open Space District at 6:58 p.m.

REGULAR MEETING

President Hassett called the regular meeting of the Midpeninsula Regional Open Space District to order at 7:01 p.m.

President Hassett reported the Board met in closed session, and no reportable action was taken.

ROLL CALL

Members Present: Jed Cyr, Larry Hassett, Yoriko Kishimoto, Curt Riffle, and Pete Siemens

Members Absent: Nonette Hanko and Cecily Harris

Staff Present: Acting General Manager Ana Ruiz, Acting General Counsel Hilary Stevenson, Chief Financial Officer/Administrative Services Director Stefan Jaskulak, Acting Assistant General Manager Christine Butterfield, Acting Assistant General Manager Brian Malone, District Clerk/Assistant to the General Manager Jennifer Woodworth

ORAL COMMUNICATIONS

No speakers present.

ADOPTION OF AGENDA

Motion: Director Kishimoto moved, and Director Cyr seconded the motion to adopt the agenda.

VOTE: 5-0-0 (Directors Hanko and Harris absent.)

CONSENT CALENDAR

Public comment opened at 7:04 p.m.

No speakers present.

Public comment closed at 7:04 p.m.

Motion: Director Cyr moved, and Director Riffle seconded the motion to approve the Consent Calendar.

VOTE: 5-0-0 (Directors Hanko and Harris absent.)

1. **Approve December 13, 2017 Minutes**
2. **Claims Report**

BOARD BUSINESS

3. **Election of the Calendar Year 2018 Officers for the Midpeninsula Regional Open Space District Board of Directors (R-18-01)**

President Hassett reflected on the District's accomplishments for the 2017 calendar year 2017.

Public comment opened at 7:12 p.m.

No speakers present.

Public comment closed at 7:12 p.m.

President Hassett called for nominations for Board President.

Director Kishimoto nominated Director Cyr for President and Director Riffle seconded the nomination. No further nominations were presented.

MOTION: Director Cyr moved, and Director Riffle seconded the motion to close the nominations for Board President.

VOTE: 5-0-0 (Directors Hanco and Harris absent.)

By a vote of 5 to 0, the Board elected Director Cyr as Board President for Calendar Year 2018.

President Cyr called for nominations for Board Vice President.

Director Hassett nominated Director Harris for Vice President and Director Siemens seconded the nomination. No further nominations were presented.

MOTION: Director Siemens moved, and Director Kishimoto seconded the motion to close the nominations for Board Vice-President.

VOTE: 5-0-0 (Directors Hanco and Harris absent.)

By a vote of 5 to 0, the Board elected Director Harris as Board Vice President for Calendar Year 2018.

President Cyr called for nominations for Board Treasurer.

Director Cyr nominated Director Riffle for Board Treasurer, and Director Kishimoto seconded the nomination. No further nominations were presented.

MOTION: Director Hassett moved, and Director Siemens seconded the motion to close the nominations for Board Treasurer.

VOTE: 5-0-0 (Directors Hanco and Harris absent.)

By a vote of 5 to 0, the Board elected Director Riffle as Board Treasurer for the 2018 calendar year.

President Cyr called for nominations for Board Secretary. Director Siemens nominated Director Kishimoto for Board Secretary and Director Hassett seconded the nomination. No further nominations were presented.

MOTION: Director Riffle moved, and Director Cyr seconded the motion to close the nominations for Board Secretary.

VOTE: 5-0-0 (Directors Hanko and Harris absent.)

By a vote of 5 to 0, the Board elected Director Kishimoto as Board Secretary for Calendar Year 2018.

4. Review of the Fiscal Year 2016-17 Annual Financial Report (R-18-08)

Chief Financial Officer Stefan Jaskulak provided the FY2016-17 Annual Financial Report, including a summary of the District’s year-end revenues, a comparison of the Board-adopted budget and District expenditures, and fund balance. Finally, Mr. Jaskulak explained the purpose of transferring \$5 million from the General Fund Unassigned Fund balance to the Infrastructure Fund Balance to reimburse the \$3.15 million acquisition cost for the new South Area Field Office in Campbell.

Public comment opened at 7:35 p.m.

No speakers present.

Public comment closed at 7:35 p.m.

No Board action required.

Motion: Director Riffle moved, and Director Kishimoto seconded the motion to approve a resolution to transfer \$5 million from the General Fund Unassigned Fund balance to Committed for Infrastructure, and to reimburse the \$3.15 million acquisition cost for the new South Area Field Office in Campbell to the Committed for Infrastructure Fund Balance.

VOTE: 5-0-0 (Directors Hanko and Harris absent.)

SPECIAL MEETING OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT FINANCING AUTHORITY

President Cyr recessed the regular meeting of the Board of Directors of the Midpeninsula Regional Open Space District at 7:35 p.m. and called the meeting of the Midpeninsula Regional Open Space District Financing Authority to order at 7:35 p.m.

ROLL CALL

Members Present: Jed Cyr, Larry Hassett, Yoriko Kishimoto, and Curt Riffle

Members Absent: Santa Clara County Supervisor Joe Simitian

Staff Present: Acting Executive Director Ana Ruiz, Acting General Counsel Hilary Stevenson, Financing Authority Secretary Jennifer Woodworth

1. Acceptance of the Controller’s Annual Financial Report of the Midpeninsula Regional Open Space District Financing Authority for Fiscal Year Ending June 30, 2017 (R-18-09)

Controller Michael Foster presented the Annual Financial Report of the Midpeninsula Regional Open Space District Financing Authority for Fiscal Year Ending June 30, 2017.

Motion: Director Kishimoto moved, and Director Hassett seconded the motion to accept the Annual Financial Report of the Midpeninsula Regional Open Space District Financing Authority for Fiscal Year Ending June 30, 2017.

VOTE: 4-0-0 (Supervisor Simitian absent.)

President Cyr reconvened the regular meeting of the Board of Directors of the Midpeninsula Regional Open Space District at 7:40 p.m.

5. 2018 Legislative Program (R-18-07)

Governmental Affairs Specialist Joshua Hugg described the comprehensive interdepartmental coordination effort taken to identify current and emerging legislative issues and needs affecting the District to inform the development of the annual legislative program. Mr. Hugg also described how the proposed 2018 Legislative Program incorporates the prior feedback received from Board members and the Legislative, Funding, and Public Affairs Committee. Mr. Hugg then explained the purpose of the 2018 Legislative Program in outlining the Board's legislative priorities and policy positions, ensuring staff efforts are well aligned with these priorities, and providing a publically-accessible and transparent summary of current issues that affect the District.

Director Kishimoto inquired regarding the inclusion of addressing climate change as a legislative priority.

Mr. Hugg explained language supporting Senate Bill 32 to reduce greenhouse gas emissions through a variety of means is included in the Legislative Program and is aimed at addressing climate change.

Director Riffle inquired regarding potential revenue related to the legalization of recreational marijuana.

Mr. Hugg reported that staff is researching funding opportunities related to Proposition 64, including eradication of illegal grow sites and remediation of these sites.

Director Siemens suggested inclusion of the wording "~~Enhances~~Enables the District's ability to create and pursue opportunities..." to item four the Land Acquisition and Restoration section of the program document.

Director Siemens suggested inclusion of the wording "~~Enhances~~Allows the District's ability to purchase..." to item five the Land Acquisition and Restoration section of the program document.

Director Siemens suggested inclusion of the wording "The District supports the protection of ~~existing designated~~ and the designation of national monuments within our region that are

important to fulfilling the District’s mission.” in the National Monument Preservation section of the program document.

Director Riffle suggested including an emphasis on agriculture in legislative programs for future years.

Public comment opened at 8:02 p.m.

No speakers present.

Public comment closed at 8:02 p.m.

Motion: Director Riffle moved, and Director Hassett seconded the motion to adopt the Legislative Program for 2018 with any final Board-approved adjustments.

VOTE: 5-0-0 (Directors Hanko and Harris absent.)

INFORMATIONAL MEMORANDUM

- Western Pond Turtle Population Study

INFORMATIONAL REPORTS

A. Committee Reports

No committee reports.

B. Staff Reports

Acting Assistant General Manager Christine Butterfield commented on the opportunity for the District to cohost the Special Parks District Forum with the East Bay Regional Park District in 2019.

Acting Assistant General Manager Brian Malone provided an update on the Volunteer and Docent Study, including a meeting with volunteers and docents in December. A revised report is scheduled for Board consideration in the spring.

Chief Financial Officer reported on upcoming meetings of the Measure AA Bond Oversight Committee. Also, the sale date has been set for the second tranche of Measure AA bonds on January 30, and Mr. Jaskulak described the marketing plan for the bond sale.

Acting Public Affairs Manager Cydney Bieber provided an update on District-sponsored events.

Acting General Manager Ana Ruiz reported on a recent meeting of the Santa Clara County City Manager’s Association meeting where Proposition 64, succession planning, and disaster planning/business continuity were discussed as future presentation topics of mutual interest. Staff also recently met with members of Senator Beall’s staff to discuss San Jose Water Company watershed lands.

C. Director Reports

The Board members submitted their compensatory reports.

Director Kishimoto commented on her recent trip and opportunity to hike in Japan.

Director Hassett commented on his recent visit to Mount Umunhum.

Director Riffle reported on his recent equestrian hike at the newly opened La Honda Open Space Preserve.

President Cyr commented on his recent trip to Mount Umunhum.

President Hassett adjourned the special meeting of the Board of Directors of the Midpeninsula Regional Open Space District at 8:20 p.m.

Jennifer Woodworth, MMC
District Clerk