



Midpeninsula Regional  
Open Space District

Meeting 15-23

**SPECIAL AND REGULAR MEETING  
BOARD OF DIRECTORS OF THE  
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

Administrative Office  
330 Distel Circle  
Los Altos, CA 94022

**Wednesday, September 9, 2015  
6:00 PM**

**REVISED A G E N D A**

**6:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA  
REGIONAL OPEN SPACE DISTRICT – STUDY SESSION**

**ROLL CALL**

**1. Board Code of Conduct, Board/Staff Relationship Policy, and Written Communications  
Policy (R-15-129)**

Staff Contact: Jennifer Woodworth, District Clerk

General Manager's Recommendation: Review and consider the Board Code of Conduct and revisions to the Board-Staff Working Relationships and Written Communications Policies.

**ADJOURNMENT**

**7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA  
REGIONAL OPEN SPACE DISTRICT**

**ORAL COMMUNICATIONS**

*The Board President will invite public comment on items not the agenda. Each speaker will ordinarily be limited to three minutes; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. If you wish to address the Board, please complete a speaker card and give it to the District Clerk. Individuals are limited to one appearance during this section.*

**ADOPTION OF AGENDA**

**CONSENT CALENDAR**

*All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.*

1. **Approve Board Meeting Minutes:  
August 26, 2015**
2. **Approve Claims Report**
3. **Naming of Commemorative Site for Herb Grench at Windy Hill Open Space Preserve (R-15-130)**

Staff Contact: Shelly Lewis, Public Affairs Manager

General Manager's Recommendation: Approve the General Manager's recommendation to name an overlook, install a standard bench and plaque, and dedicate an unnamed trail segment at Windy Hill Open Space Preserve in honor of Herb Grench, the Midpeninsula Regional Open Space District's first General Manager who served from 1973-1993.

4. **Award of Bid Contract for the Guadalupe Creek Overlook at Sierra Azul Open Space Preserve (R-15-131)**

Staff Contact: Bryan Apple, Planner II

General Manager's Recommendation: Authorize the General Manager to enter into a contract with Cal West Construction General Building, Inc., for an amount not-to-exceed \$86,595, which includes the base bid amount of \$75,300 plus a 15% contingency of \$11,295, to construct the Guadalupe Creek Overlook at Sierra Azul Open Space Preserve.

## **BOARD BUSINESS**

*The President will invite public comment on agenda items at the time each item is considered by the Board of Directors. Each speaker will ordinarily be limited to three minutes. Alternately, you may comment to the Board by a written communication, which the Board appreciates.*

5. **Addition of Two New Classifications and the Reclassification of Three District Positions in the Natural Resources Department and One District Position in the Administrative Services Department (R-15-134)**

Staff Contact: Candice Basnight, Human Resources Supervisor

General Manager's Recommendation:

1. Adopt a resolution amending the District's Classification and Compensation Plan as follows:
    - a. Addition of Resource Management Specialist III classification;
    - b. Addition of Senior Finance and Accounting Technician classification;
    - c. Removal of Senior Accounting Technician classification, to be replaced by Senior Finance and Accounting Technician classification.
  2. Approve the following reclassifications of positions:
    - a. Reclassification of a Planner III to a Senior Resource Management Specialist in the Natural Resources Department;
    - b. Reclassification of a Planner II to a Resource Management Specialist III in the Natural Resources Department;
    - c. Reclassification of Senior Administrative Assistant to a Senior Finance and Accounting Technician in the Natural Resources Department.
    - d. Reclassification of Senior Accounting Technician to a Senior Finance and Accounting Technician in the Administrative Services Department.
6. **Proposed Purchase of the Meyer/Connolly Property as an addition to Sierra Azul Open Space Preserve located off of Mt. Umunhum Road in unincorporated Santa Clara County**

**(Assessor's Parcel Number 562-22-041) (R-15-132)**

Staff Contact: Allen Ishibashi, Senior Real Property Agent

General Manager's Recommendation:

1. Determine that the recommended actions are categorically exempt from the California Environmental Quality Act, as set out in the staff report.
2. Adopt a Resolution authorizing the purchase of the Meyer/Connolly property.
3. Adopt a Preliminary Use and Management Plan for the property, as set out in the staff report.
4. Indicate the intention to withhold dedication of the Meyer/Connolly property as public open space.

**INFORMATIONAL MEMORANDA**

- Request for Subordination Relating to Proposed Refunding Bond Issue for the Las Pulgas Redevelopment Project Area (Menlo Park)

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for factual information; request staff to report back to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

- A. Committee Reports
- B. Staff Reports
- C. Director Reports

**ADJOURNMENT**

**SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT – CLOSED SESSION**

**ROLL CALL**

**1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)**

**Property:** 19100 Bear Creek Road, Los Gatos, CA (Portion of Santa Clara County APN 544-32-001)

**Agency Negotiator:** Mike Williams, Real Property Manager

**Negotiating Party:** Glenda Smith

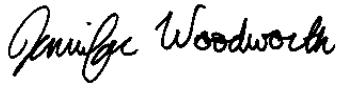
**Under Negotiation:** Terms of real property transaction

**ADJOURNMENT**

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 330 Distel Circle, Los Altos, California 94022.

I, Jennifer Woodworth, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on September 4, 2015, at the Administrative Offices of MROSD, 330 Distel Circle, Los Altos California, 94022. The agenda and any additional written materials are also available on the District's web site at <http://www.openspace.org>.

A handwritten signature in black ink that reads "Jennifer Woodworth". The signature is written in a cursive, flowing style.

Jennifer Woodworth, CMC  
District Clerk