



Midpeninsula Regional  
Open Space District

Meeting 15-22

**SPECIAL AND REGULAR MEETING  
BOARD OF DIRECTORS OF THE  
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

Administrative Office  
330 Distel Circle  
Los Altos, CA 94022

**Wednesday, August 26, 2015  
5:30 PM**

**A G E N D A**

**5:30 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA  
REGIONAL OPEN SPACE DISTRICT**

**ROLL CALL**

- 1. Presentation of Nonette G. Hanko Oral History Project**

**ADJOURNMENT**

**6:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA  
REGIONAL OPEN SPACE DISTRICT – CLOSED SESSION**

**ROLL CALL**

- 1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section  
54956.8)**

**Property:** Santa Clara County APN: 562-22-041

**Agency Negotiator:** Allen Ishibashi, Senior Real Property Agent

**Negotiating Party:** Catherine Meyers

**Under Negotiation:** Terms of real property transaction

**ADJOURNMENT**

**7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA  
REGIONAL OPEN SPACE DISTRICT**

**ORAL COMMUNICATIONS**

*The Board President will invite public comment on items not the agenda. Each speaker will ordinarily be limited to three minutes; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. If you wish to address the Board, please complete a speaker card and give it to the District Clerk. Individuals are limited to one appearance during this section.*

## **ADOPTION OF AGENDA**

### **CONSENT CALENDAR**

*All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.*

- 1. Approve Board Meeting Minutes:  
August 12, 2015**
- 2. Approve Claims Report**
- 3. Contract Award for Habitability/Safety Improvements and Rodent Abatement at the Tenant Residence at 5755 Alpine Road, La Honda, in the Russian Ridge Open Space Preserve (R-15-111)**

Staff Contact: Elaina Cuzick, Senior Real Property Agent

General Manager's Recommendation: Authorize the General Manager to enter into a contract with Belz Construction, Inc., of Orangevale, CA, for a not-to-exceed amount of \$176,000, which includes the base bid amount of \$153,000 and a 15% contingency amount of \$23,000, to complete habitability/safety improvements and rodent abatement at the tenant residence located at 5755 Alpine Road, La Honda, in the Russian Ridge Open Space Preserve.

- 4. Amendment to the Information Systems and Technology Strategic Plan Contract (R-15-122)**

Staff Contact: Kate Drayson, Administrative Services Manager

General Manager's Recommendation: Authorize the General Manager to amend the existing agreement with ClientFirst Consulting Group to increase the agreement amount by \$17,050 for a total not to exceed amount of \$78,522, for network switch upgrades and migration of group calendars from Exchange 2003 to Exchange 2010.

- 5. Approval of Temporary Information Technology Staffing (R-15-123)**

Staff Contact: Kate Drayson, Administrative Services Manager

General Manager's Recommendation: Authorize temporary staffing from Robert Half Technology for a not-to-exceed amount of \$70,000 to provide Information Technology support.

- 6. Grazing Tenant Selection for Mindego Ranch (R-15-114)**

Staff Contact: Clayton Koopmann, Rangeland Ecologist

General Manager's Recommendation: Authorize the General Manager to execute a long term Grazing Lease with Bar DX Livestock (Ronnie and Bartley Seever) for the Mindego Hill Grazing Unit of Russian Ridge Open Space Preserve.

### **BOARD BUSINESS**

*The President will invite public comment on agenda items at the time each item is considered by the Board of Directors. Each speaker will ordinarily be limited to three minutes. Alternately, you may comment to the Board by a written communication, which the Board appreciates.*

- 7. Amend the District's Classification and Compensation Plan (R-15-124)**

Staff Contact: Candice Basnight, Human Resources Supervisor

General Manager's Recommendation: Adopt a resolution adding the following three new classifications to the District's Classification and Compensation Plan: Chief Financial Officer/Administrative Services Director, Engineering and Construction Department Manager, and Information Systems and Technology Manager.

**8. Approval of Salary Adjustments and Revised Employment Agreement for Board Appointee General Manager (R-15-128)**

Contact: Pete Siemens, Board Appointee Evaluation Committee Chair

Board Appointee Evaluation Committee Recommendation: As a result of the Board's evaluation of the performance of the District's Board Appointees for Fiscal Year 2014-15, the Board Appointee Evaluation Committee recommends the following compensation adjustments for the General Manager for Fiscal Year 2015-16: Adjust the General Manager's base salary upward to \$235,792, plus a one-time bonus of \$10,816.

The Board Appointee Evaluation Committee recommends the adoption of a resolution approving the salary adjustments set out in Recommendations and authorizing the Board President to execute a revised Board Appointee Employment Agreement.

**9. Final Design Development Options for the Mount Umunhum Summit Project (Options Do Not Include Recommendations for the Radar Tower) (R-15-126)**

Staff Contact: Meredith Manning, Senior Planner, Planning Department

General Manager's Recommendation:

1. Review design options and associated estimates of probable cost for the Mount Umunhum Summit Project.
2. Confirm the Planning and Natural Resources Committee's recommendation for a mid-level option (Preferred Option), and direct staff to make any desired adjustments to the design.
3. Direct staff to proceed with final design development and production of construction documents, which will form the basis for permit submittals and a Request for Bids package.

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for factual information; request staff to report back to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

- A. Committee Reports
- B. Staff Reports
- C. Director Reports

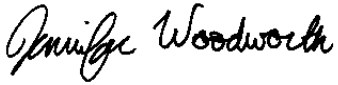
**ADJOURNMENT**

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 330 Distel Circle, Los Altos, California 94022.

## CERTIFICATION OF POSTING OF AGENDA

I, Jennifer Woodworth, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on August 21, 2015, at the Administrative Offices of MROSD, 330 Distel Circle, Los Altos California, 94022. The agenda and any additional written materials are also available on the District's web site at <http://www.openspace.org>.



Jennifer Woodworth, CMC  
District Clerk

