



SPECIAL AND REGULAR MEETING

**BOARD OF DIRECTORS
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

Wednesday, February 12, 2025

*The Board of Directors conducted this meeting in accordance with
California Government Code section 54953.*

DRAFT MINUTES

**SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA
REGIONAL OPEN SPACE DISTRICT – CLOSED SESSION**

President Cyr called the special meeting of the Midpeninsula Regional Open Space District to order at 6:00 p.m.

ROLL CALL

Members Present: Jed Cyr, Craig Gleason, Zoe Kersteen-Tucker, Margaret MacNiven, and Curt Riffle

Members Absent: Karen Holman and Yoriko Kishimoto

Staff Present: General Manager Ana Ruiz, General Counsel Hilary Stevenson, Assistant General Manager Susanna Chan, District Clerk/Assistant to the General Manager Maria Soria, Senior Real Property Agent Kelly Hyland, and Planner III Aaron Peth

President Cyr announced that the public has the opportunity to comment on the agenda, and the opportunity to listen to this meeting through the internet or via telephone. This information can be found on the meeting agenda, which was physically posted at the District's Administrative Office, and on the District website.

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)

Property: San Mateo County APNs: 066-093-100 and -170

Agency Negotiator: Kelly Hyland, Sr. Real Property

Agent Negotiating Party: Michael Hayes, Rabo Bank

Under Negotiation: Purchase Terms

Public comment opened at 6:01 p.m.

District Clerk/Assistant to the General Manager Maria Soria reported no public comments were submitted for the closed session.

Public comment closed at 6:01 p.m.

The Board convened into closed session.

ADJOURNMENT

President Cyr adjourned the special meeting of the Board of Directors of the Midpeninsula Regional Open Space District at 6:58 p.m.

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

President Cyr called the regular meeting of the Midpeninsula Regional Open Space District to order at 7:02 p.m.

ROLL CALL

Members Present: Jed Cyr, Craig Gleason, Zoe Kersteen-Tucker, Margaret MacNiven, and Curt Riffle

Members Absent: Karen Holman and Yoriko Kishimoto

Staff Present: General Manager Ana Ruiz, General Counsel Hilary Stevenson, Assistant General Manager Susanna Chan, Assistant General Manager Brian Malone, Chief Financial Officer/Director of Administrative Services Stefan Jaskulak, District Clerk/Assistant to the General Manager Maria Soria, Executive Assistant/Deputy District Clerk Shaylynn Nelson, GIS Program Administrator Jamie Hawk, and Public Affairs Manager Lori Low

President Cyr announced that the public has the opportunity to comment on the agenda, and the opportunity to listen to this meeting through the internet or via telephone. This information can be found on the meeting agenda, which was physically posted at the District's Administrative Office, and on the District website.

REPORT OUT OF CLOSED SESSION

President Cyr reported the Board met in closed session, and no reportable action was taken.

ORAL COMMUNICATIONS

Public comment opened at 7:03 p.m.

The following people spoke in favor of allowing the extended Girouard family to reside at Rhus Ridge:

Mary Rees

Tom Rees

Jennifer Rees

Jeremiah Girouard

Alec Siudzinski

Marianne Rees Schroeder

Joe Siudzinski

Public comment closed at 7:21 p.m.

ADOPTION OF AGENDA

Motion: Director Riffle moved, and Director MacNiven seconded the motion to adopt the agenda.

ROLL CALL VOTE: 5-0-0 (Directors Holman and Kishimoto absent)

SPECIAL ORDERS OF THE DAY

Introduction Of Staff

- Cece Gerstenbacher, Planner II
- Alyssa Cano, Planner I

CONSENT CALENDAR

Public comment opened at 7:29 p.m.

Ms. Soria reported there were no public speakers for this item.

Public comment closed at 7:29 p.m.

Motion: Director Riffle moved, and Director Gleason seconded the motion to approve the Consent Calendar.

ROLL CALL VOTE: 5-0-0 (Directors Holman and Kishimoto absent)

1. **Approve the January 22, 2025 Board meeting minutes**
2. **Approve Claims Report**
3. **Contract Amendment for Questa Engineering Corporation for Additional Services for a Vehicle Bridge Crossing and Slide Repair Project in La Honda Creek Open Space Preserve (R-25-19)**

General Manager's Recommendations:

1. Authorize the General Manager to execute a contract amendment with Questa Engineering Corporation for additional design and surveying to support the selection and delivery of a prefabricated steel bridge in the amount of \$25,575, bringing the contract base amount to a not-to-exceed total of \$175,575.
2. Authorize an additional contingency of \$2,558 to be reserved for unanticipated issues, bringing the total contingency to \$17,558 and the total not-to-exceed contract amount to \$193,133.

4. Award of Contract for Firewall (R-25-20)

General Manager's Recommendation: Authorize the General Manager to award a three-year contract with Palo Alto Networks, via license service provider Savant Solutions procured through the State of California Software Licensing Program (SLP) Contract cooperative purchasing agreement, in an amount not-to-exceed \$249,310 for new firewalls and implementation services.

5. Addendum to the Ravenswood Bay Trail Memorandum of Understanding with the City of East Palo Alto to distribute installation and operational obligations related to a new San Francisco Bay Trail public access entrance via Rutgers Street (R-25-21)

General Manager's Recommendation: Authorize an addendum to the Ravenswood Bay Trail Memorandum of Understanding with the City of East Palo Alto addressing the installation, maintenance and operation of a new Rutgers Street entrance point to the San Francisco Bay Trail to enhance access for adjacent East Palo Alto residents.

BOARD BUSINESS**6. Oral Presentation - Exploring Midpeninsula Regional Open Space District's Public Mapping Resources**

GIS Program Administrator Jamie Hawk presented.

President Cyr called for a recess at 7:59 p.m.

President Cyr resumed the meeting at 8:03 p.m. All Board members present.

Director Kersteen-Tucker suggested outreach to different age groups which could include docent-led hikes that incorporate tools such as Trail Explorer.

Public comment opened at 8:20 p.m.

Ms. Soria reported there were no public speakers for this item.

Public comment closed at 8:20 p.m.

No Board action required.

7. Annual Ombudsperson Summary Report for Activities from January through December 2024 and Summary of Ombudsperson Program Improvements (R-25- 22)

Public Affairs Manager Lori Low presented.

Director Gleason commented that he raised issues last year and that he was not interviewed for the Ombudsperson Program Improvements process and would have appreciated that opportunity. He suggested checking in people who submitted inquiries to the ombudsperson when the issue is resolved to see if it was resolved satisfactorily to the person who submitted it.

Director Kersteen-Tucker recommended raising awareness of the ombudsperson program process and to make improvements to the program as new considerations are brought forth.

Public comment opened at 8:44 p.m.

Ms. Soria reported there were no public speakers for this item.

Public comment closed at 8:44 p.m.

Motion: President Cyr moved, and Director MacNiven seconded the motion to:

1. Accept a report from the Midpeninsula Regional Open Space District Ombudspersons regarding Ombudsperson inquiries received in 2024.
2. Receive an overview of the Ombudsperson Program Improvements, including administrative procedural changes, which reflect the feedback received from the Ombudspersons.
3. Adopt amendments to the Ombudsperson Application, to update current communication channels, and the Ombudsperson Program description to clarify the engagement procedures and reporting requirements.
4. Accept the resignation of District Ombudsperson Bob Rosenberg.
5. Extend the terms of Ombudspersons Lisa Zadek and Kristen Yawitz through December 2025.

ROLL CALL VOTE: 5-0-0 (Directors Holman and Kishimoto absent)

INFORMATIONAL REPORTS

A. Committee Reports

None

B. Staff Reports

None

C. Director Reports

Director MacNiven reported she attended the following meetings:

- January 27 – Annual Check-In Meeting with Supervisor Mueller

Director Cyr reported he attended the following meetings:

- February 1 – Policy and Pancake Banquet Hosted by Assemblymember Patrick Ahrens
- February 3 – Town Hall Presentation Hosted by U.S. Representative Ro Khanna

ADJOURNMENT

President Cyr adjourned the regular meeting of the Board of Directors of the Midpeninsula Regional Open Space District meeting at 8:48 p.m.

Shaylynn Nelson
Deputy District Clerk