



SPECIAL AND REGULAR MEETING

**BOARD OF DIRECTORS
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

Wednesday, December 11, 2024

*The Board of Directors conducted this meeting in accordance with
California Government Code section 54953.*

DRAFT MINUTES

**SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA
REGIONAL OPEN SPACE DISTRICT – CLOSED SESSION**

President MacNiven called the special meeting of the Midpeninsula Regional Open Space District to order at 5:30 p.m.

ROLL CALL

Members Present: Jed Cyr, Craig Gleason, Karen Holman, Zoe Kersteen-Tucker, Yoriko Kishimoto, Margaret MacNiven, and Curt Riffle

Members Absent: None

Staff Present: General Manager Ana Ruiz, General Counsel Hilary Stevenson, Assistant General Manager Susanna Chan, and District Clerk/Assistant to the General Manager Maria Soria

President MacNiven announced that the public has the opportunity to comment on the agenda, and the opportunity to listen to this meeting through the internet or via telephone. This information can be found on the meeting agenda, which was physically posted at the District's Administrative Office, and on the District website.

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)

Property: San Mateo County APNs: 066-093-270, 066-093-280, 066-430-100 and 066-430-110

Agency Negotiator: Aaron Peth, Real Property Planner III and Kelly Hyland, Sr. Real Property Agent

Negotiating Party: David Cline, Coldwell Banker Realty

Under Negotiation: Purchase Terms

Public comment opened at 5:30 p.m.

District Clerk/Assistant to the General Manager Maria Soria reported no public comments were submitted for the closed session.

Public comment closed at 5:30 p.m.

The Board of Directors convened into closed session.

ADJOURNMENT

President MacNiven adjourned the special meeting of the Board of Directors of the Midpeninsula Regional Open Space District at 6:37 p.m.

SPECIAL MEETING OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT FINANCING AUTHORITY

President MacNiven called the Financing Authority meeting of the Midpeninsula Regional Open Space District to order at 7:02 p.m.

ROLL CALL

Members Present: Jed Cyr, Craig Gleason, Yoriko Kishimoto, Margaret MacNiven, Supervisor Simitian

Members Absent: None

Staff Present: General Manager Ana Ruiz, General Counsel Hilary Stevenson, Chief Financial Officer/Director of Administrative Services Stefan Jaskulak, District Clerk/Assistant to the General Manager Maria Soria

FINANCING AUTHORITY BUSINESS

1. Confirm no activity by the Midpeninsula Regional Open Space District Financing Authority on debt issues for the Fiscal Year Ending June 30, 2024 (R-24-146)

Chief Financial Officer/Director of Administrative Services Stefan Jaskulak stated the Financing Authority had no activity the past few years. Staff is researching whether the Financing Authority can be dissolved.

Public comment opened at 7:04 p.m.

Ms. Soria reported there were no public speakers for this item.

Public comment closed at 7:04 p.m.

Motion: Supervisor Simitian moved, and Director Cyr seconded the motion to accept the report on the Financing Authority’s debt issuance.

ROLL CALL VOTE: 5-0-0

ADJOURNMENT

President MacNiven adjourned the special meeting of the Midpeninsula Regional Open Space District Financing Authority at 7:06 p.m.

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

President Mac Niven called the regular meeting of the Midpeninsula Regional Open Space District to order at 7:07 p.m.

Members Present: Jed Cyr, Craig Gleason, Karen Holman, Zoe Kersteen-Tucker, Yoriko Kishimoto, Margaret MacNiven, and Curt Riffle

Members Absent: None

Staff Present: General Manager Ana Ruiz, General Counsel Hilary Stevenson, Assistant General Manager Susanna Chan, Assistant General Manager Brian Malone, Chief Financial Officer/Director of Administrative Services Stefan Jaskulak, District Clerk/Assistant to the General Manager Maria Soria, Executive Assistant/Deputy District Clerk Stephanie Gross, Planner III Tyler Smith, Senior Planner Gretchen Laustsen, Conservation Grazing Program Manager Matthew Shapero, Senior Resource Management Specialist Coty Sifuentes-Winter, and Land and Facilities Manager Brandon Stewart

President MacNiven announced that the public has the opportunity to comment on the agenda, and the opportunity to listen to this meeting through the internet or via telephone. This information can be found on the meeting agenda, which was physically posted at the District's Administrative Office, and on the District website.

REPORT OUT OF CLOSED SESSION

President MacNiven reported the Board met in closed session, and no reportable action was taken.

ORAL COMMUNICATIONS

Public comment opened at 7:07 p.m.

Ms. Soria reported there were no public speakers for this item.

Public comment closed at 7:07 p.m.

ADOPTION OF AGENDA

Motion: Director Kishimoto moved, and Director Holman seconded the motion to adopt the agenda.

ROLL CALL VOTE: 7-0-0

SPECIAL ORDERS OF THE DAY

Proclamation

- Honorable Supervisor Joe Simitian

The Board of Directors commended Supervisor Simitian for his dedication to the District.

Motion: Director Holman moved, and Director Kishimoto seconded the motion to approve the Proclamation to honor Supervisor Joe Simitian.

ROLL CALL VOTE: 7-0-0

Administer Oath of Office to Re-Elected Directors, Wards 3, 4 and 7

- Jed Cyr, Ward 3
- Curt Riffle, Ward 4
- Zoe Kersteen-Tucker, Ward 7

CONSENT CALENDAR

Director Riffle spoke on Agenda Item #8 in support of the bench dedication for Strether and Tommi Smith at Fremont Older Open Space Preserve for their 20 years of service as docents and asked that tonight’s meeting be adjourned in their honor.

Public comment opened at 7:38 p.m.

Mike Buncic spoke on Agenda Item #8 expressing support for the bench dedication. He also suggested organizing a memorial bike ride, modeled after the route Mr. Strether used to lead from the Russian Ridge parking lot onto Mindego Road. This special event, proposed to be led by docents under a special permit, would honor Strether’s legacy by recreating the bike route he once guided.

General Manager Ana Ruiz stated that staff would follow up with Mr. Buncic offline.

Public comment closed at 7:40 p.m.

Motion: Director Kersteen-Tucker moved, and Director Riffle seconded the motion to approve the Consent Calendar.

ROLL CALL VOTE: 7-0-0

1. **Approve the November 13, 2024 Board meeting minutes**
2. **Approve Claims Report**
3. **Annual Dedication Report of Certain Lands of the Midpeninsula Regional Open Space District (R-24-147)**

General Manager’s Recommendation: Accept the annual report on the status of dedicated interests in lands of the Midpeninsula Regional Open Space District held for public open space purposes.

4. Fiscal Year 2024 Annual Financial Report (R-24-148)

General Manager's Recommendation: Review and accept the Fiscal Year 2023-24 (FY24) Annual Financial Report.

5. 2025 Legislative Program (R-24-149)

General Manager's Recommendation: Adopt the 2025 Legislative Program as recommended by the Legislative, Funding, and Public Affairs Committee, with any final changes from the Board of Directors, to set the Calendar Year 2025 legislative priorities and policies for Midpeninsula Regional Open Space District.

6. Award of Contract to Montrose Environmental to provide California Environmental Quality Act and Permitting Services for Storm Damage Repair Projects at Purisima Creek Redwoods Open Space Preserve (R-24-150)

General Manager's Recommendations:

1. Authorize the General Manager to execute a contract with Montrose Environmental to provide California Environmental Quality Act and permitting consulting services for storm damage repair projects at Purisima Creek Redwoods Open Space Preserve for a not-to-exceed base contract amount of \$197,812.
2. Authorize an allowance in the amount of \$19,781 to cover FEMA and NEPA Compliance Services should they be required during the FEMA review period.
3. Authorize a 10% contingency in the amount of \$19,781 to cover unforeseen tasks or technical studies beyond the current scope, bringing the total not-to-exceed contract amount to \$237,374.

7. Contract Amendment for Construction Services with SAE Consulting Engineering of San Jose, California for the Sierra Azul Ranger Housing Project (R-24-151)

General Manager's Recommendation: Authorize the General Manager to execute a contract amendment with SAE Consulting Engineering of San Jose, California to provide additional construction services at the Sierra Azul Ranger Housing Project in the amount of \$89,638.82, bringing the total contract to a not to exceed amount of \$750,888.82.

8. Consideration of a Constituent Bench Dedication in honor of Strether and Tomasina (Tommi) Smith at Fremont Older Open Space Preserve (R-24-152)

General Manager's Recommendation: Approve a constituent bench dedication for long-time Volunteers Strether and Tommi Smith to be located at the base of the Seven Springs Loop Trail in Fremont Older Open Space Preserve.

9. Award of Contract for Federal Legislative Consulting and Lobbying Services (R-24-153)

General Manager's Recommendation: Authorize the General Manager to enter into a four-year contract with The Fergusson Group for an amount not to exceed \$218,400 for legislative consulting and lobbying services.

10. Amendment to the Agreement with RACOM Corporation to Include the Purchase of Radio Subscriber Equipment (R-24-154)

Staff Contact: Deborah Bazar, Management Analyst II, Visitor Services Department

General Manager's Recommendation: Authorize the General Manager to amend a contract with RACOM Corporation to include the purchase of radio subscriber equipment in the amount of \$254,780, for a total contract amount not-to-exceed \$2,242,933.

BOARD BUSINESS**11. Shuttle and Parking Management Concepts for Purisima Creek Redwoods Open Space Preserve (R-24-155)**

Planner III Tyler Smith presented on the Purisima Multimodal Access Implementation project. Mr. Smith provided the project background stating the access study was completed in 2022 and it was pursued to better manage visitation, improve visitor experience and increase greener modes of travel. Also, it recommended high priority transportation demand management (TDM) strategies to implement as well as secondary TDM strategies. He provided a high-level review of the priority strategies and staff's public engagement activities. Staff solicited feedback from the Planning and Natural Resources (PNR) Committee at the September 10, 2024 meeting. The PNR Committee provided comments in which the project team has responded and are included on the technical aspects of the proposed TDM programs.

Parametrix Consultant Pete Ruscitti continued the presentation and reviewed Shuttle Concept 1 which maximizes efficiency to enable the District to provide the highest-quality service possible. It has two stops at Verde Road parking area and Purisima Creek Road parking area. It is approximately 4.5 miles one way and requires vehicle turnaround at both stops. Outcomes that would define success are establishment of a sustainable shuttle program model, elimination of parking and congestions issues along Purisima Creek Road, and easy convenient access for visitors. Mr. Ruscitti then provided a high-level review of the technical details for Concept 1 including the proposed service scenarios to help determine the quality of the visitor experience. He reviewed the sample of frequency service and recommended Scenario 2 with emphasis on visitor experience. Next, he reviewed the service delivery model and examined several ways to operate a shuttle service either by a private operator, operating it in house, or using SamTrans as an operator. He recommended a private operator as best near-term option due to efficiency, quality, and flexibility. Lastly, he reviewed the essential staffing need for a private operator and shuttle vehicles that carry 15-25 passengers. He noted that the vehicles under consideration would need to account for the various accommodations required to meet different visitor needs, and that vehicles can be designed to represent the District branding.

Mr. Smith continued the presentation and reviewed the potential parking restrictions. He explained that the 2022 Study recommends restricting roadside parking and closing the Purisima Creek Road parking area while the shuttle operates. These restrictions are essential to ensure the success of the program. Visitors would park at the future Verde Road parking area and take the shuttle to the Purisima Creek trailhead, resolving the current traffic and congestion issues near the trailhead. He reviewed the existing and potential parking restrictions. Installing a hardwired automatic gate at the Purisima Creek Road parking area was identified as the most effective solution to enforce the potential parking restrictions. Remote access to the gate would be provided to shuttle drivers. The District would need to coordinate with the County to permit the

gate and update any parking regulations to expand the area of restricted roadside parking along Purisima Creek Road. He then reviewed the program costs across six years distilled down to three years of capital improvements and 3-year shuttle pilot. He explained that operating costs include District staff time needed to support capital improvements, manage the shuttle program, and cover ongoing shuttle operations and associated marketing efforts. The total estimated cost to implement the program, including capital improvements, ranging from \$3.4M to \$5.4M, and District staffing costs associated with supporting the shuttle program and preparing for the program are estimated around \$296,000 to \$673,400.

Mr. Ruscitti continued the presentation, highlighting the PNR Committee's emphasis on the importance of marketing and public outreach for successfully implementing the shuttle program. He explained that marketing costs would be higher in the initial stages leading up to the shuttle's launch and would decrease once the service is operational. He outlined the projected annual operating costs based on the visitor experience and briefly talked about shuttle performance measures by considering total cost, performance, ridership, cost per rider, and shuttle feedback to identify rider satisfaction and identify any improvements that the contractor or the District can implement to enhance the service.

Mr. Smith added that staff conducted two neighborhood outreach events in November. The key themes from the outreach included general support for the shuttle program and parking restrictions, with neighbors suggesting additional restrictions for Verde Road, and the need for improved cell coverage in the area.

Director Riffle asked how to ensure the shuttle service will be reliable, providing a positive experience for users and avoiding situations where the shuttle fails to arrive.

Mr. Ruscitti stated that the key advantage of using a shuttle operator is their ability to ensure reliable service through robust staffing, backup drivers, and backup vehicles. While no system can guarantee perfect reliability, working with a professional contractor increases the likelihood of consistent performance. Reliability measures would be built into the shuttle contract, including provisions for the operator to compensate the District in the event of service disruptions. In rare emergencies where the shuttle cannot operate, he hopes that the District rangers could assist stranded visitors.

Parametrix Consultant Sam Erickson added that from her experience, you get what you pay for. The analysis showed higher operating costs per service hour, and problems arise when vendors submit low bids, resulting in less reliable service. She also emphasized that contracts work better when the District and vendor collaborate and use incentives rather than penalties, ensuring a reliable experience and a strong partnership.

Mr. Smith stated that in the initial months of the pilot, staff will be on-site at the Purisima Creek Road parking area to provide support. He emphasized that these early days are crucial for learning and improving the program. If any issues arise, they need to be addressed quickly to ensure the program runs smoothly and is as successful as possible.

Director Kersteen-Tucker asked if there would be value in exploring whether the Cabrillo Unified School District could provide shuttle services, so the funds would stay within the coast community.

Mr. Smith explained that schools have buses that are underutilized on weekends, and partnering with them could be an option. It could also provide an opportunity for part-time drivers to get extra hours.

Director Kishimoto asked what the timeline is to open Verde parking and the trailhead.

Mr. Smith responded that the Verde Road and trailhead is tentatively to open in 2028.

Director Riffle inquired about the options people would have to access the trailhead.

Mr. Smith stated people can hike the new Purisima to the Sea trails, go across to Cowell-Purisima trail, or take the shuttle to access the Purisima Creek trailhead.

Mr. Smith continued the presentation with parking management concepts. The three concepts evaluated were real-time parking information, reservation parking, and carpool/vanpool parking. He explained Parametrix recommends implementing real-time parking information once the parking area is open but that the reservation and carpool/vanpool parking concepts are not recommended until parking demand regularly exceeds 80% of parking capacity during peak periods.

Parametrix consultant Jen Shriber provided in-depth information on the three parking management concepts and the benefits. She explained making real-time parking information available online helps visitors determine whether it is a good time to visit the preserve. Parking reservations facilitate management of the flow of vehicles while also providing an improved visitor experience. The reservations would be linked to the license plate and would require staff to monitor every few hours. She stated reservations are often accompanied by a nominal fee to discourage no-shows. She explained carpool/vanpool parking encourages people to travel to preserves in larger groups but does require staff to verify that vehicles contain at least 3 people.

Mr. Smith continued the presentation by reviewing the parking management concepts costs, including one-time, capital costs and operating costs for one year. He provided an overview of next steps and explained staff anticipates returning to the full Board for consideration of California Environmental Quality Act (CEQA) Certification and project approval in late 2025.

Public comment opened at 8:58 p.m.

Ms. Soria reported there were no public comments.

Public comment closed at 8:58 p.m.

President MacNiven inquired if the CEQA review will consider an expanded shuttle service.

Mr. Smith responded that future expanded shuttle options could be included in the CEQA process.

Ms. Laustsen clarified that the core plan is the primary focus but the possibility of an expanded coastside shuttle service within this CEQA process can be discussed. She cautioned that staff would need to determine that a coastal shuttle is viable and that future expansion would definitely occur. The environmental review for a future project would occur in a future phase.

Director Holman explained she supports the motion but advised staff to be mindful of the preserve's visitor capacity.

Motion: Director Gleason moved, and Director Cyr seconded the motion to accept the recommended shuttle and parking management concept options for Purisima Creek Redwoods Open Space Preserve, with any final modifications as directed by the Board of Directors, as the project description to initiate environmental review under the California Environmental Quality Act as part of the Purisima Comprehensive Use Management Plan. Final approval of a shuttle option occurs at a later time.

ROLL CALL VOTE: 7-0-0

12. Approval of Rangeland Management Plans for Multiple Grazing Units: Johnston Ranch Grazing Unit in Miramontes Ridge Open Space Preserve, Cloverdale Ranch and Butano Farms Grazing Units in Cloverdale Ranch Open Space Preserve, and the South Cowell Addendum to the Elkus-Lobitos Grazing Unit in Purisima Creek Redwoods Open Space Preserve. (R-24-156)

Conservation Grazing Program Manager Matthew Shapero presented on the Rangeland Management Plans (RMP) for multiple grazing units. Mr. Shapero explained RMPs are planning documents which help address livestock management in the context of natural resources, goals, and objectives. He reviewed the elements that form an RMP. He then provided highlights of each of the grazing units. Johnston Ranch has limited existing water and fencing infrastructure which led to the RMP recommendations for expanded grazing infrastructure. He explained many of the recommended infrastructure improvements in the RMP also support the agricultural and habitat pond project that was recently presented to the Board as an informational item. The land management plan for Cloverdale Ranch contains two grazing units, Cloverdale Ranch and Butano Farms. Both grazing units have adequate infrastructure to support existing cattle operations but due to limitations of stock water is recommended to more widely disperse use of the property from cattle. More aggressive management of the brush is also recommended since there is extensive encroachment. Mr. Shapero highlighted the presence of special status wildlife species, including the San Francisco Garter Snakes. Lastly, the South Cowell Addendum to the Elkus-Lobitos grazing unit includes recommendations for small expansions of fencing and stock water infrastructure. Staff will need to consider expanded infrastructure to accommodate access to the Purisima-to-the-Sea Trail when it is built. He concluded by reviewing next steps which consist of releasing a Request for Proposal (RFP) for these properties in January 2025. Recommendations are anticipated to be presented to the Board in May 2025, and the new leases would commence in November 2025.

Director Kersteen-Tucker commented that the RMP are typically set for 10 years and asked if there is flexibility in the plan to accommodate suggestions from tenants, such as adding capacity, and how would that work.

Mr. Shapero stated that there is flexibility and adaptability to make year to year changes with the discretion of staff and their expertise they are allowed according to the RMP to make exceptions. Furthermore, he believes in the next 5-10 years, there could be a review of some of the policies that are older than 10 years.

Director Kersteen-Tucker commented that some existing leases have other animals than cows on site and asked how that would be handled moving forward and whether permission will be required first and how it will be handled going forward.

Mr. Shapero explained that the conservation grazing program primarily focuses on cattle as the primary species used to achieve conservation goals. He noted there might be opportunities in future RMPs to explore the inclusion of other ruminant species, such as sheep or goats. Equine species, are generally considered supplementary to cattle operations and are only permitted in small numbers on certain properties, based on the operation's size and level of use. Regarding Toto Ranch, he stated there will be a separate planning effort that will address an agricultural production zone distinct from the conservation grazing program.

Director Kersteen-Tucker asked whether animals like goats or such would be included in the RMP or if they fall outside the scope of the Conservation Grazing Program.

Senior Resource Management Specialist Coty Sifuentes-Winter stated that within the policies there is nothing that excludes other animals from being in the conservation grazing program, but as a whole on the coast side, cattle are typically the preferred choice of tenants.

Director Riffle inquired if South Cowell will remain separate or if it will be combined into the Elkus-Lobitos for the purpose of the upcoming RFP.

Mr. Shapero stated that it will continue to be combined, and the three units combined will be known as the Lobitos Grazing Unit.

Director Riffle requested clarification that the RMP is solely for South Cowell but will be combined for purposes of the RFP.

Mr. Shapero explained it is a South Cowell Addendum to the Elkus-Lobitos RMP and is now one RMP.

Director Riffle inquired what metrics are used to determine whether the 10 year RMP is working or if it requires updates.

Mr. Shapero explained that the language of the RMP is that it should be updated every 10 years or sooner if there is a significant change in the property, such as adding a neighboring property to the grazing unit.

Public comment opened at 9:27 p.m.

Ms. Soria reported that there were no public comments for this item.

Public comment closed at 9:27 p.m.

Motion: Director Kersteen-Tucker moved, and Director Riffle seconded the motion to adopt the Rangeland Management Plans for the Johnston Ranch Grazing Unit, Cloverdale Ranch and Butano Farms Grazing Units, and the South Cowell Addendum to the Elkus-Lobitos Grazing Unit, and amend the Johnston Ranch Uplands Preliminary Use & Management Plan, the Cloverdale Ranch Preliminary Use & Management Plan, and the South Cowell Property

Preliminary Use & Management Plan to reflect the adoption of the Rangeland Management Plans.

ROLL CALL VOTE: 7-0-0

INFORMATIONAL REPORTS

A. Committee Reports

Director Riffle provided an update of the Action Plan and Budget Committee meeting that was held on December 10, 2024.

B. Staff Reports

Assistant General Manager Brian Malone gave a brief update on Bear Creek Stables (BCS) following the Board’s November 20 decision. A meeting with Friends of Bear Creek Stables has been scheduled for January. The focus is currently on managing operations until an agreement with a nonprofit can be reached. Chapparal will likely cease operations in early January, and either staff will take over operations or someone being hired to handle the cleaning and feeding. Staff anticipates returning to the Board in March with guidelines for the operator agreement.

Director Riffle commented that his BCS Working Group believes it would be helpful to have FAQs so that everyone is up to speed.

Mr. Malone stated that Assistant General Manager Susanna Chan is working on the FAQs and that they will most likely be forwarded by tomorrow.

Director Holman asked if the FAQs would include information about the feeding, mentioning that she has heard of reports of missed feedings.

Mr. Malone stated that staff has not heard of any reports of missed feedings, and if there are concerns to reach out to staff so they can contact Chaparral to address the issue.

C. Director Reports

Director Gleason reported that he attended the Santa Clara County Special Districts Association (SCCSDA) meeting on December 2.

Director Kersteen-Tucker and President MacNiven requested the Board’s support to name a trail to honor Lennie Roberts. She presented Mike Williams to provide the Board to provide background information on the request.

Senior Real Property Agent Mike Williams provided an overview of the proposed locations for two trail areas in recognition of Lenny Roberts for her 50 years of service in protecting open space and farmland in San Mateo County. One trail would be at the Johnston Ranch area at Miramontes Ridge Open Space Preserve (OSP), and the other at the Phase 2 La Honda Trail segment from Harrington Creek to Upper La Honda Preserve. After speaking with Ms. Roberts, she expressed a preference for the Johnston Loop Trail. To proceed with naming the trail, the trail would need to be added to the CIAP. The process would involve a formal review by the

Legislative, Funding & Public Affairs Committee, followed by a recommendation to the Board for approval. Naming the trail at Johnston Ranch would be largely symbolic, as there is no trail built yet. However, the trail naming project would require an amendment to the current Preliminary Use and Management Plan for the Miramontes Ridge OSP to designate the future trail in Ms. Robert's honor. The Board would need to approve that amendment, and the trail does not have to be laid out or built at this time. Furthermore, Mr. Williams mentioned that other partners, including the Peninsula Open Space Trust, John Justi, and the city of Half Moon Bay, are all supportive of naming a trail after Ms. Robert's at the Johnston Ranch property.

Director Riffle supported the idea and inquired what is needed to move forward.

Ms. Ruiz stated that if majority of the Board agrees to proceed, staff can incorporate this project to the CIAP, which will be presented to the Board in March.

The Board was in consensus for Ms. Ruiz to move forward with adding the project to the CIAP.

President MacNiven reported that she attended the staff holiday party.

Director Riffle reported that he participated in the Strether Smith bike ride. He also suggested agendizing the BCS Ad Hoc Committee process at the February Board workshop to discuss lessons learned, how the process went, whether it will be used again, and what could be done differently. He inquired whether the Board supported adding it to the agenda.

Mr. Ruiz received consensus from the Board to agendize the BCS Ad Hoc Committee process to the agenda.

Director Kishimoto reported she attended the SCCSDA meeting on December 2, as a representative of the Local Agency Formation Commission (LAFCO). On December 4 she attended a LAFCO meeting and on December 5 attended a Bay Conservation and Development Commission meeting. She also attended an informal meeting of the Friends of Stevens Creek.

ADJOURNMENT

President MacNiven adjourned the regular meeting of the Board of Directors of the Midpeninsula Regional Open Space District meeting in honor of District volunteers Strether and Tomasina Smith at 9:49 p.m.

Maria Soria, MMC
District Clerk