



Midpeninsula Regional  
Open Space District

## NOTICE OF SPECIAL AND REGULAR BOARD MEETING

Meeting 25-11

Board Room of the Midpeninsula Regional  
Open Space District Administrative Office  
5050 El Camino Real, Los Altos, CA 94022

### AGENDA

**Wednesday, April 9, 2025**

**Special Meeting starts at 5:00 PM**  
**Regular Meeting starts at 7:00 PM\***

The Midpeninsula Regional Open Space District (Midpen) Board meetings are held in person at the District's Administrative Office, and by teleconference pursuant to Government Code Section 54953.

#### **PUBLIC ATTENDANCE OPTIONS**

1. In person at the Midpen Administrative Office: the Board Room is open to the public during meetings of the Board of Directors.
2. Remotely via Zoom: Join the meeting conference by clicking this link:  
<https://openspace.zoom.us/j/85257068072>
3. By phone: dial (669) 900-6833 or (346) 248-7799 and enter the Meeting ID: 852 5706 8072

#### **SUBMITTAL OF PUBLIC COMMENTS**

Members of the public may submit written comments to be provided to the Board, or register to make oral comments, as follows:

- Written comments may be submitted via the public comment form at: <https://www.openspace.org/public-comment>.
- Requests to provide oral comment must be submitted prior to the time when public comment on the agenda item is closed as follows:
  - In-person attendance: submit a request via the paper-based public comment form at the meeting.
  - Remote attendance: submit a request through the public comment form at: <https://www.openspace.org/public-comment>.
- Any comments received after the deadline will be provided to the Board after the meeting.

#### **5:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

##### **ROLL CALL**

##### **SPECIAL ORDERS OF THE DAY**

- Presentation of proclamation in recognition of former Peninsula Open Space Trust President Walter T. Moore

**1. Human-Mountain Lion Interaction Study and Management Plan Annual Update (Year 4) (R-25-39)**

Staff Contact: Matt Sharp Chaney, Resource Management Specialist II, Natural Resources Department

General Manager's Recommendations:

1. Receive a presentation and provide feedback on the fourth annual update of the five-year Human-Mountain Lion Interaction Study. No Board action required.
2. Amend the existing agreement with the Santa Cruz Puma Project to extend the end date to May 31, 2026, and increase the total budget by \$100,000, to a grand total of \$600,000.

**ADJOURNMENT**

**7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

**ROLL CALL**

**ANNOUNCE OUT OF CLOSED SESSION**

**ORAL COMMUNICATIONS**

*This portion of the agenda is for members of the public to comment on items not on the agenda; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. Individuals are limited to one comment during this section.*

**ADOPTION OF AGENDA**

**INFORMATIONAL MEMORANDA**

- Alma Bridge Road Newt Passage Project Update and Design Alternatives Selection
- Change in Scope for the Stevens Creek Shoreline Nature Study Area Restoration Project

**CONSENT CALENDAR**

*All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.*

1. **Approve the March 12 and March 26, 2025 meeting minutes**
2. **Claims Report**
3. **Report from the Bond Oversight Committee to the Board of Directors for the review period from July 1, 2023 to June 30, 2024 (R-25-40)**

Contact: Kit Gordon, Measure AA Bond Oversight Committee Chair and Rafaela Ocegueda, Budget and Finance Manager, Budget and Finance Department

Committee Recommendation: The Bond Oversight Committee recommends that the Board of Directors accept this report.

**4. Authorize the General Manager to Amend a Contract with Buena Vista Services for Additional Road Assessment Work for the La Honda Forest Health Project (R-25-41)**

Staff Contact: Arianna Camponuri, Forest Ecologist I, Natural Resources Department  
General Manager's Recommendation: Authorize the General Manager to amend the contract terms with Buena Vista Services to include Tim Best, Certified Engineering Geologist (CEG), as a sub-contractor for the La Honda Forest Health Project, and to amend the contract amount by \$25,300 to provide additional road assessment and engineering geology work, for a total not-to-exceed contract amount of \$117,300.

**5. Contract Amendment with Sicular Environmental Consulting and Natural Lands Management to provide additional technical support for the La Honda Forest Health Project (R-25-42)**

Staff Contact: Arianna Camponuri, Forest Ecologist I, Natural Resources Department  
General Manager's Recommendation: Authorize the General Manager to amend a contract with Sicular Environmental Consulting and Natural Lands Management of Berkeley, California in the amount of \$30,000 to provide additional technical support for the La Honda Forest Health Project, bringing the contract to a new total not-to-exceed amount of \$187,293.

**6. Award of Contract with Ascent Environmental to provide Environmental Review (CEQA) Services for the La Honda Creek Parking and Trailhead Access Project (R-25-43)**

Staff Contact: Melissa Borgesi, Planner III, Planning Department  
General Manager's Recommendations:

1. Authorize the General Manager to enter into a contract with Ascent Environmental to provide environmental review services to support the La Honda Creek Parking and Trailhead Access Project for a base amount not to exceed \$142,261.
2. Authorize a 15% contingency of \$21,340 to cover unforeseen conditions, for a total contract amount not-to-exceed \$163,601.
3. Authorize a separate contract allowance of \$25,000 for additional technical studies, if needed, bringing the not-to-exceed contract amount to \$188,601.

**BOARD BUSINESS**

*Public comment on agenda items is received at the time each item is considered by the Board of Directors.*

**7. Approval of Resolution establishing an Internal Auditor Function to be incorporated into the duties of the Controller (R-25-45)**

Staff Contact: Candice Basnight, Human Resources Manager, Human Resources Department

Board Appointee Evaluation Committee's Recommendations: At its March 11, 2025 meeting, the Board Appointee Evaluation Committee (BAE) unanimously recommended that the Board of Directors adopt a resolution describing the role of the Internal Auditor and the procedure for performance or operational audits.

**8. Amendment to the Controller’s Employment Agreement (R-25-46)**

Staff Contact: Candice Basnight, Human Resources Manager, Human Resources Department

Board Appointee Evaluation Committee’s Recommendations:

1. Approve an Amendment to the Controller’s Employment Agreement.
2. Adopt a Resolution to change the Classification and Compensation Plan to reflect the Amendment and approve an amended Job Description for Controller to reflect the Internal Auditor duties added to the position.

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

- A. Committee Reports
- B. Staff Reports
- C. Director Reports

**ADJOURNMENT**

*\*Times are estimated and items may appear earlier or later than listed. The Agenda is subject to a change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District’s Administrative Office located at 5050 El Camino Real, Los Altos, California 94022.

**CERTIFICATION OF POSTING OF AGENDA**

I, Maria Soria, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on April 3, 2025, at the Administrative Offices of MROSD, 5050 El Camino Real, Los Altos, California, 94022. The agenda and any additional written materials are also available on the District’s website at <http://www.openspace.org>.



Maria Soria, MMC, CPMC  
District Clerk

