



Midpeninsula Regional  
Open Space District

## NOTICE OF SPECIAL AND REGULAR BOARD MEETING

Meeting 25-10

Board Room of the Midpeninsula Regional  
Open Space District Administrative Office  
5050 El Camino Real, Los Altos, CA 94022

### AGENDA

**Wednesday, March 26, 2025**

**Special Meeting starts at 5:00 PM**  
**Regular Meeting starts at 7:00 PM\***

The Midpeninsula Regional Open Space District (Midpen) Board meetings are held in person at the District's Administrative Office, and by teleconference pursuant to Government Code Section 54953.

#### **PUBLIC ATTENDANCE OPTIONS**

1. In person at the Midpen Administrative Office: the Board Room is open to the public during meetings of the Board of Directors.
2. Remotely via Zoom: Join the meeting conference by clicking this link:  
<https://openspace.zoom.us/j/82998718819>
3. By phone: dial (669) 900-6833 or (346) 248-7799 and enter the Meeting ID: 829 9871 8819

#### **SUBMITTAL OF PUBLIC COMMENTS**

Members of the public may submit written comments to be provided to the Board, or register to make oral comments, as follows:

- Written comments may be submitted via the public comment form at: <https://www.openspace.org/public-comment>.
- Requests to provide oral comment must be submitted prior to the time when public comment on the agenda item is closed as follows:
  - In-person attendance: submit a request via the paper-based public comment form at the meeting.
  - Remote attendance: submit a request through the public comment form at: <https://www.openspace.org/public-comment>.
- Any comments received after the deadline will be provided to the Board after the meeting.

#### **5:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

##### **ROLL CALL**

1. **Bear Creek Stables Long-Term Agreement Framework and an Amendment to the Interim, Short-term Stables Services Agreement, both with the Friends of Bear Creek Stables (R-25-35)**

Staff Contact: Brian Malone, Assistant General Manager, General Manager's Office

General Manager's Recommendations:

1. Review and provide feedback on the proposed milestones and framework for entering into a long-term agreement with the Friends of Bear Creek Stables to operate horse boarding at Bear Creek Stables and provide nature education, equine interaction, and stewardship programming for the broader public.
2. Amend the current, short-term Stables Services Agreement with the Friends of Bear Creek Stables to extend the term for an additional six months to December 6, 2025, and by an additional \$48,000, for a total not to exceed contract of \$100,000. This extension will provide any additional time necessary to finalize a long-term agreement that can be recommended for Board approval.

**ADJOURNMENT**

**7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

**ROLL CALL**

**ORAL COMMUNICATIONS**

*This portion of the agenda is for members of the public to comment on items not on the agenda; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. Individuals are limited to one comment during this section.*

**ADOPTION OF AGENDA**

**CONSENT CALENDAR**

*All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.*

1. **Approve the March 5, 2025 meeting minutes**
2. **Claims Report**
3. **Contract Amendment for Additional Design, Engineering, Survey, and Technical Studies with John Northmore Roberts & Associates, Inc., of Berkeley, California for the Bear Creek Stables Improvements Project (R-25-36)**

Staff Contact: Mark Brandi PLA, Senior Capital Project Manager, Engineering and Construction Department

General Manager's Recommendations:

1. Authorize the General Manager to execute a contract amendment in the amount of \$246,869 with John Northmore Roberts & Associates, Inc., (JNRA) to provide additional technical services for the Bear Creek Stables Improvements Project, bringing the contract base amount to a not-to-exceed total of \$1,169,059.
  2. Authorize an additional contingency amount of \$55,543 to be reserved for unanticipated issues, bringing the total not-to-exceed contract amount to \$1,224,602.
4. **Award of On-Call Contract for Botanical Resources Services – Inventories and Monitoring (R-25-37)**

Staff Contact: Coty Sifuentes-Winter, Senior Resources Management Specialist, Natural Resources Department  
General Manager's Recommendation: Award a contract for on-call botanical services to Jodi McGraw Consulting with a term of four (4) years and a not-to-exceed contract amount of \$320,000.

**5. Partnership agreement with UC Santa Cruz Arboretum & Botanic Garden (R-25-38)**

Staff Contact: Coty Sifuentes-Winter, Senior Resources Management Specialist, Natural Resources Department  
General Manager's Recommendation: Authorize a partnership agreement with the UC Santa Cruz Arboretum & Botanic Garden for botanical services with a term of four (4) years and a not-to-exceed contract amount of \$200,000.

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

- A. Committee Reports
- B. Staff Reports
- C. Director Reports

**ADJOURNMENT**

**SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT – CLOSED SESSION**

- 1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)**  
**Property:** Santa Clara County APNs: 558-31-008  
**Agency Negotiator:** Lupe Hernandez, Real Property Agent II  
**Negotiating Party:** County of Santa Clara  
**Under Negotiation:** Purchase Terms
- 2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)**  
**Property:** Santa Clara County APNs: 562-06-022  
**Agency Negotiator:** Allen Ishibashi, Real Property Manager  
**Negotiating Party:** Timothy Cunningham  
**Under Negotiation:** Purchase Terms

**ADJOURNMENT**


*\*Times are estimated and items may appear earlier or later than listed. The Agenda is subject to a change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 5050 El Camino Real, Los Altos, California 94022.

**CERTIFICATION OF POSTING OF AGENDA**

I, Maria Soria, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on March 21, 2025, at the Administrative Offices of MROSD, 5050 El Camino Real, Los Altos, California, 94022. The agenda and any additional written materials are also available on the District's website at <http://www.openspace.org>.

  
Maria Soria, MMC, CPMC  
District Clerk

