



Midpeninsula Regional
Open Space District

NOTICE OF SPECIAL AND REGULAR BOARD MEETING

Meeting 25-08

Board Room of the Midpeninsula Regional
Open Space District Administrative Office
5050 El Camino Real, Los Altos, CA 94022

AGENDA

Wednesday, March 12, 2025

Special Meeting starts at 5:00 PM
Regular Meeting starts at 7:00 PM*

The Midpeninsula Regional Open Space District (Midpen) Board meetings are held in person at the District's Administrative Office, and by teleconference pursuant to Government Code Section 54953.

PUBLIC ATTENDANCE OPTIONS

1. In person at the Midpen Administrative Office: the Board Room is open to the public during meetings of the Board of Directors.
2. Remotely via Zoom: Join the meeting conference by clicking this link:
<https://openspace.zoom.us/j/89186401905>
3. By phone: dial (669) 900-6833 or (346) 248-7799 and enter the Meeting ID: 891 8640 1905

SUBMITTAL OF PUBLIC COMMENTS

Members of the public may submit written comments to be provided to the Board, or register to make oral comments, as follows:

- Written comments may be submitted via the public comment form at: <https://www.openspace.org/public-comment>.
- Requests to provide oral comment must be submitted prior to the time when public comment on the agenda item is closed as follows:
 - In-person attendance: submit a request via the paper-based public comment form at the meeting.
 - Remote attendance: submit a request through the public comment form at: <https://www.openspace.org/public-comment>.
- Any comments received after the deadline will be provided to the Board after the meeting.

5:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT – STUDY SESSION

ROLL CALL

1. (AB) 1234 Ethics Training

Staff Contact: Hilary Stevenson, General Counsel

General Manager's Recommendation: Complete (AB) 1234 training on public service ethics laws and principles.

ADJOURNMENT

7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

ROLL CALL

ANNOUNCE OUT OF CLOSED SESSION

ORAL COMMUNICATIONS

This portion of the agenda is for members of the public to comment on items not on the agenda; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. Individuals are limited to one comment during this section.

ADOPTION OF AGENDA

CONSENT CALENDAR

All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.

- 1. Approve the February 26, 2025 meeting minutes**
- 2. Claims Report**
- 3. Amend the Contract with Ecological Concerns, Inc. for Grant-Funded Forest Health and Ecosystem Resiliency Work (R-25-28)**

Staff Contact: Coty Sifuentes-Winter, Senior Resource Management Specialist, Natural Resource Department

General Manager's Recommendation: Authorize the General Manager to amend the contract with Ecological Concerns, Inc., of Santa Cruz, California to increase the base contract amount by \$800,000 for vegetation management services, for a total not-to-exceed contract amount of \$1,400,000, and extend the contract term by one year to July 1, 2026.

- 4. Amendment to Site Rental Agreement with Communication & Control, Inc. for Tomita Hill and McQueen Ridge Tower (R-25-29)**

Staff Contact: Deborah Bazar, Management Analyst II, Visitor Services Department
General Manager's Recommendation: Authorize the General Manager to amend a communications lease exchange with Communication and Control, Inc. to add the McQueen Ridge Radio Tower site for a monthly rental cost of \$1,411 with an annual escalator of 3% effective each January 1, plus an increase of \$150 per month for utilities, for a total 25-year, not-to-exceed amount of \$845,000, if all extensions are executed.

5. Award of Contract for Construction Services for the Drilling of an Agricultural Water Well in La Honda Creek Open Space Preserve (R-25-30)

Staff Contact: Leigh Guggemos, Capital Project Manager III, Engineering and Construction Department

General Manager's Recommendations:

1. Authorize an award of contract to Pitcher Services, LLC., of East Palo Alto, CA for a not-to-exceed base contract amount of \$89,800.
2. Authorize a contingency of 15% in the amount of \$13,470 to be reserved for unanticipated issues, bringing the total not-to-exceed contract to \$103,270.

6. Approval of an Agreement with Maze & Associates to provide Financial Auditing Services for three years to cover Fiscal Year (FY) 2024-25 through FY2027-28, for a Not-To-Exceed Total Amount of \$142,013 (R-25-31)

Staff Contact: Michael Foster, Controller

Controller's Recommendation: Appoint Maze & Associates as the Midpeninsula Regional Open Space District's financial auditor for FY2024-25 through FY2027-28 and authorize the General Manager to execute a three-year contract and engagement letter agreement for a not-to-exceed amount of \$142,013.

7. Legislative Position Recommendations (R-25-32)

Staff Contact: Joshua Hugg, Governmental Affairs Program Manager, Public Affairs Department

General Manager's Recommendation: Approve the recommended list of legislative positions for the 2025 state legislative session.

BOARD BUSINESS

Public comment on agenda items is received at the time each item is considered by the Board of Directors.

8. Approval of the Hawthorns Area Plan Public Access Working Group Recommendations with Slight Modifications (R-25-33)

Staff Contact: Tina Hugg, Senior Planner and Ashley Mac, Planner III, Planning Department

General Manager's Recommendations:

1. Consider and approve the Hawthorns Area Public Access Working Group's (PAWG's) recommendations with slight modifications supported by the Board of Directors (Board) at the February 26, 2025 Special Meeting and direct the General Manager to incorporate them into the public access component of the Hawthorns Area Plan. The complete Hawthorns Area Plan will be developed in the next phase of work and brought back to the Board for consideration prior to initiation of environmental review.
2. Determine that the Hawthorns Area PAWG has fulfilled its charge and direct the General Manager to dissolve the group and keep members on the project notification list to solicit their individual input as part of future Committee and Board meetings on the project.

9. Informational Ranger Public Safety Report for 2024 (R-25-34)

Staff Contact: Deborah Bazar, Management Analyst II, Visitor Services Department
General Manager’s Recommendation: Receive an informational report on enforcement activities and public safety incidents Rangers initiated or responded to during calendar year 2024. No formal action is required.

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

- A. Committee Reports
- B. Staff Reports
- C. Director Reports

ADJOURNMENT

**Times are estimated and items may appear earlier or later than listed. The Agenda is subject to a change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District’s Administrative Office located at 5050 El Camino Real, Los Altos, California 94022.

CERTIFICATION OF POSTING OF AGENDA

I, Maria Soria, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on March 6, 2025, at the Administrative Offices of MROSD, 5050 El Camino Real, Los Altos, California, 94022. The agenda and any additional written materials are also available on the District’s website at <http://www.openspace.org>.


Maria Soria, MMC, CPMC
District Clerk

