



Midpeninsula Regional
Open Space District

NOTICE OF SPECIAL AND REGULAR BOARD MEETING

Meeting 24-29

Board Room of the Midpeninsula Regional
Open Space District Administrative Office
5050 El Camino Real, Los Altos, CA 94022

AGENDA

Wednesday, November 13, 2024

Special Meeting starts at 6:00 PM
Regular Meeting starts at 7:00 PM*

The Midpeninsula Regional Open Space District (Midpen) Board meetings are held in person at the District's Administrative Office, and by teleconference pursuant to Government Code Section 54953.

PUBLIC ATTENDANCE OPTIONS

1. In person at the Midpen Administrative Office: the Board Room is open to the public during meetings of the Board of Directors.
2. Remotely via Zoom: Join the meeting conference by clicking this link:
<https://openspace.zoom.us/j/89722976368>
3. By phone: dial (669) 900-6833 or (346) 248-7799 and enter the Meeting ID: 897 2297 6368

SUBMITTAL OF PUBLIC COMMENTS

Members of the public may submit written comments to be provided to the Board, or register to make oral comments, as follows:

- Written comments may be submitted via the public comment form at: <https://www.openspace.org/public-comment>.
- Requests to provide oral comment must be submitted prior to the time when public comment on the agenda item is closed as follows:
 - In-person attendance: submit a request via the paper-based public comment form at the meeting.
 - Remote attendance: submit a request through the public comment form at: <https://www.openspace.org/public-comment>.
- Any comments received after the deadline will be provided to the Board after the meeting.

6:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT – CLOSED SESSION

ROLL CALL

1. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Initiation of litigation pursuant to Government Code Section 54956.9(d) (4): (one potential case)

ADJOURNMENT

7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

ROLL CALL

ANNOUNCE OUT OF CLOSED SESSION

ORAL COMMUNICATIONS

This portion of the agenda is for members of the public to comment on items not on the agenda; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. Individuals are limited to one comment during this section.

ADOPTION OF AGENDA

SPECIAL ORDERS OF THE DAY

Introduction of Staff

- Ayden Sabharwal, Capital Project Manager I
- Sean Yao, Capital Project Manager I
- Sherilyn Reinhart, Administrative Assistant

Proclamation

- Friends of Deer Hallow Farm 30th Anniversary

CONSENT CALENDAR

All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.

- 1. Approve the October 23, 2024 meeting minutes**
- 2. Claims Report**
- 3. Appointment of Unopposed Candidates in Wards 3, 4, and 7 and Approval of Certificates of Appointment (R-24-133)**

Staff Contact: Maria Soria, District Clerk/Assistant to the General Manager, General Manager's Office

General Manager's Recommendations:

1. Adopt Resolutions appointing in lieu of an election the following unopposed candidates to the Board of Directors of the Midpeninsula Regional Open Space District for the 2025-2028 term:
 - J. Edmond (Jed) Cyr, Ward 3 Director
 - Curtis R. (Curt), Riffle, Ward 4 Director
 - Zoe Kersteen-Tucker, Ward 7 Director
2. Approve the Certificates of Appointment
- 4. Resolution Authorizing Controller, Chief Financial Officer, and Budget and Finance Manager to invest District funds in the Local Agency Investment Fund (R-24-134)**

Staff Contact: Michael Foster, Controller

General Manager's and Controller's Recommendation: Adopt a resolution identifying District personnel authorized to invest District funds in the Local Agency Investment Fund (LAIF).

5. Award of Contract for Computer Server System Data Backup and Disaster Recovery Service (R-24-135)

Staff Contact: Owen Sterzl, IT Program Administrator, Information Systems & Technology Manager, Information Systems & Technology Department

General Manager's Recommendation: Authorize the General Manager to award a three-year service contract with Unitrends Inc., via license service provider CDW-G procured through the Sourcewell cooperative purchasing agreement, in an amount not-to-exceed \$135,000 for computer server data backup and disaster recovery service.

6. Contract Amendment with Gallagher Benefit Services, Inc., for Compensation and Classification Studies (R-24-136)

Staff Contact: Rebecca Wolfe, Human Resources Supervisor, Human Resources Department

General Manager's Recommendation: Authorize the General Manager to amend the professional services agreement with Gallagher Benefit Services, Inc., to increase the contract amount by \$150,000 and extend the contract to December 31, 2026, for a total not to exceed \$330,000 to conduct compensation and classification studies.

7. Award of Contract with Panorama Environmental, Inc., for Environmental Review Services for the Integrated Pest Management Program (R-24-137)

Staff Contact: Hannah Wallis, Ecologist III, Natural Resources Department

General Manager's Recommendations:

1. Authorize the General Manager to execute a contract with Panorama Environmental, Inc., for environmental review of the Integrated Pest Management Program, for a base contract amount not-to-exceed \$102,000.
2. Authorize a 10% contingency of \$10,200 to be awarded if necessary to cover unforeseen conditions, for a total not-to-exceed contract amount of \$112,200.

BOARD BUSINESS

Public comment on agenda items is received at the time each item is considered by the Board of Directors.

8. Purchase of the Estrada Property located in unincorporated Santa Clara County as an addition to Sierra Azul Open Space Preserve (Assessor's Parcel Numbers 562-04-006, and 562-04-015 (R-24-138))

Staff Contact: Aaron Peth, Real Property Planner III, Real Property Department
Lupe Hernandez, Real Property Agent II, Real Property Department

General Manager's Recommendations:

1. Determine that the recommended actions are categorically exempt under the California Environmental Quality Act (CEQA), as set out in this report.
2. Adopt a Resolution authorizing the purchase of the Estrada Property at a cost of \$950,000 with corresponding authorization for a Fiscal Year 2024-25 budget adjustment of the same amount, and an additional adjustment of \$10,000 for miscellaneous costs related to this transaction, for a total budget adjustment of \$960,000.

3. Authorize the General Manager to initiate plans for demolition and clean-up of the property and to bring a demolition/clean-up contract award to the Board of Directors as a future item.
 4. Adopt a Preliminary Use and Management Plan for the Property, as set out in this report.
 5. Withhold dedication of the Estrada Property as public open space at this time.
- 9. Purchase of the 35.17-acre Edwards Property located in unincorporated Santa Clara County, as an addition to El Sereno Open Space Preserve (Assessor's Parcel Number 544-02-004 (R-24-139))**

Staff Contact: Aaron Peth, Real Property Planner, Real Property Department
General Manager's Recommendations:

1. Determine that the recommended actions are categorically exempt from the California Environmental Quality Act (CEQA), as set out in the staff report.
2. Adopt a Resolution authorizing the purchase of the Edwards Property at a cost of \$1,207,500 with corresponding authorization for a Fiscal Year 2024-25 budget adjustment of the same amount, and an additional adjustment of \$10,000 for miscellaneous costs related to this transaction, for a total budget adjustment of \$1,217,500.
3. Adopt a Use and Management Plan for the Property, as set out in the staff report.
4. Withhold dedication of the Edwards Property as public open space at this time.

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

- A. Committee Reports
- B. Staff Reports
- C. Director Reports

ADJOURNMENT

**Times are estimated and items may appear earlier or later than listed. The Agenda is subject to a change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 5050 El Camino Real, Los Altos, California 94022.

CERTIFICATION OF POSTING OF AGENDA

I, Maria Soria, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on November 7, 2024, at the Administrative Offices of MROSD, 5050 El Camino Real, Los Altos, California, 94022. The agenda and any additional written materials are also available on the District's website at <http://www.openspace.org>.



Maria Soria, MMC, CPMC
District Clerk

