



Midpeninsula Regional
Open Space District

NOTICE OF SPECIAL AND REGULAR BOARD MEETING

Meeting 24-20

Board Room of the Midpeninsula Regional
Open Space District Administrative Office
5050 El Camino Real, Los Altos, CA 94022

AGENDA

Wednesday, July 24, 2024

Special Meeting starts at 5:00 PM
Regular Meeting starts at 7:00 PM*

The Midpeninsula Regional Open Space District (Midpen) Board meetings are held in person at the District's Administrative Office, and by teleconference pursuant to Government Code Section 54953.

PUBLIC ATTENDANCE OPTIONS

1. In person at the Midpen Administrative Office: the Board Room is open to the public during meetings of the Board of Directors.
2. Remotely via Zoom: Join the meeting conference by clicking this link:
<https://openspace.zoom.us/j/87819962513>
3. By phone: dial (669) 900-6833 or (346) 248-7799 and enter the Meeting ID: 878 1996 2513

SUBMITTAL OF PUBLIC COMMENTS

Members of the public may submit written comments to be provided to the Board, or register to make oral comments, as follows:

- Written comments may be submitted via the public comment form at: <https://www.openspace.org/public-comment>.
- Requests to provide oral comment must be submitted prior to the time when public comment on the agenda item is closed as follows:
 - In-person attendance: submit a request via the paper-based public comment form at the meeting.
 - Remote attendance: submit a request through the public comment form at: <https://www.openspace.org/public-comment>.
- Any comments received after the deadline will be provided to the Board after the meeting.

5:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT – CLOSED SESSION

ROLL CALL

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)

Property: Santa Clara County APN: 544-02-004

Agency Negotiator: Allen Ishibashi, Real Property Manager

Negotiating Party: Mark E. Edwards

Under Negotiation: Purchase Terms

2. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)**
Property: Santa Clara County APN: 517-24-020
Agency Negotiator: Jasmine Leong, Real Property Agent I
Negotiating Party: Anne Dunham
Under Negotiation: Purchase Terms

3. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)**
Property: Santa Clara County APN: 562-23-006
Agency Negotiator: Allen Ishibashi, Real Property Manager
Negotiating Party: Drew Reid, Coldwell Banker
Under Negotiation: Purchase Terms

ADJOURNMENT

7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

ROLL CALL

ANNOUNCE OUT OF CLOSED SESSION

ORAL COMMUNICATIONS

This portion of the agenda is for members of the public to comment on items not on the agenda; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. Individuals are limited to one comment during this section.

ADOPTION OF AGENDA

CONSENT CALENDAR

All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.

1. **Approve the July 10, 2024 meeting minutes**
2. **Claims Report**
3. **Amendment to the Agreement with Santa Clara County for Communications Services (R-24-94)**

Staff Contact: Deborah Bazar, Management Analyst II, Visitor Services Department
General Manager's Recommendation: Authorize the General Manager to amend a contract with Santa Clara County to perform annual maintenance, assist with design consultation and review, install and verify a new digital simulcast radio communications system, and extend the term to June 30, 2027, in the amount of \$111,848, for a total contract amount not-to-exceed \$161,848.

4. Revisions to Board Policy 3.03 - Public Contract Bidding, Vendor and Professional Consultant Selection, and Purchasing (R-24-96)

Staff Contact: Sarah Araya, Procurement Program Manager, Administrative Services Department

General Manager's Recommendation: Review and approve the proposed changes to Board Policy 3.03 - *Public Contract Bidding, Vendor and Professional Consultant Selection, and Purchasing* to increase the General Manager's expenditure authority by 2% pursuant to California Public Resources Code section 5549(b)(2).

BOARD BUSINESS

Public comment on agenda items is received at the time each item is considered by the Board of Directors.

5. Second reading and adoption of revised "Ordinance for Use of Midpeninsula Regional Open Space District Lands" (R-24-97)

Staff Contact: Brad Pennington, Area Superintendent, Visitor Services Department

General Manager's Recommendation:

1. Waive second reading, read by title only, and adopt the Ordinance for Use of Midpeninsula Regional Open Space District Lands.
2. Adopt the Bail Schedule as revised.

6. Award of Contract to RACOM Corporation to Replace an Existing Very High Frequency (VHF) Analog Conventional System with a P25 Digital Conventional System for the Radio System Assessment and Upgrade Project (R-24-95)

Staff Contact: Deborah Bazar, Management Analyst II, Visitor Services Department

General Manager's Recommendations:

1. Award a contract to RACOM Corporation to provide equipment, services, installation, and testing for the Radio System Assessment and Upgrade project for a not-to-exceed base amount of \$1,893,479.
2. Authorize a 5% contingency in the amount of \$94,674 to cover unforeseen issues related to the upgrade project, for a total contract amount not-to-exceed \$1,988,153.
3. Authorize the General Manager to execute a Support Agreement with RACOM for firmware, software, and technical support to the new radio system (once completed) with annual operating costs totaling \$39,481 per year for years two through five, and \$43,809 per year for years six through ten, for a total contract amount not to-exceed \$376,969.

7. Staging/Parking Area and Trailhead Design Guidelines (R-24-98)

Staff Contact: Susanna Chan, Assistant General Manager, Office of the General Manager

General Manager's Recommendation: Review and approve the proposed Staging/Parking Area and Trailhead Design Guidelines

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or

Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

- A. Committee Reports
- B. Staff Reports
- C. Director Reports

ADJOURNMENT

**Times are estimated and items may appear earlier or later than listed. The Agenda is subject to a change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 5050 El Camino Real, Los Altos, California 94022.

CERTIFICATION OF POSTING OF AGENDA

I, Maria Soria, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on July 18, 2024, at the Administrative Offices of MROSD, 5050 El Camino Real, Los Altos, California, 94022. The agenda and any additional written materials are also available on the District's website at <http://www.openspace.org>.



Maria Soria, MMC, CPMC
District Clerk

