



Midpeninsula Regional
Open Space District

NOTICE OF SPECIAL AND REGULAR BOARD MEETING

Meeting 24-19

Board Room of the Midpeninsula Regional
Open Space District Administrative Office
5050 El Camino Real, Los Altos, CA 94022

AGENDA

Wednesday, July 10, 2024

Special Meeting starts at 5:30 PM
Regular Meeting starts at 7:00 PM*

The Midpeninsula Regional Open Space District (Midpen) Board meetings are held in person at the District's Administrative Office, and by teleconference pursuant to Government Code Section 54953.

PUBLIC ATTENDANCE OPTIONS

1. In person at the Midpen Administrative Office: the Board Room is open to the public during meetings of the Board of Directors.
2. Remotely via Zoom: Join the meeting conference by clicking this link:
<https://openspace.zoom.us/j/85725912461>
3. By phone: dial (669) 900-6833 or (346) 248-7799 and enter the Meeting ID: 857 2591 2461

SUBMITTAL OF PUBLIC COMMENTS

Members of the public may submit written comments to be provided to the Board, or register to make oral comments, as follows:

- Written comments may be submitted via the public comment form at: <https://www.openspace.org/public-comment>.
- Requests to provide oral comment must be submitted prior to the time when public comment on the agenda item is closed as follows:
 - In-person attendance: submit a request via the paper-based public comment form at the meeting.
 - Remote attendance: submit a request through the public comment form at: <https://www.openspace.org/public-comment>.
- Any comments received after the deadline will be provided to the Board after the meeting.

5:30 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT – STUDY SESSION

ROLL CALL

1. Hawthorns Historic Complex – Draft Vision and Goals (R-24-86)

Staff Contact: Galli Basson, Planner III, Planning Department

General Manager's Recommendation: Review and comment on the Vision and Goals for the Hawthorns Historic Complex as recommended by the Hawthorns Historic Complex Ad Hoc Committee. No Board action required.

ADJOURNMENT

7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

ROLL CALL

PLEDGE OF ALLEGIANCE

ORAL COMMUNICATIONS

This portion of the agenda is for members of the public to comment on items not on the agenda; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. Individuals are limited to one comment during this section.

ADOPTION OF AGENDA

SPECIAL ORDERS OF THE DAY

- **Introduction of Staff**
 - Carol Schimke, Grants Program Manager
 - Cristeen Shima-Kunze, Accounting Technician
 - Lori Low, Public Affairs Manager
 - Tina Perez, Management Analyst II
- **Proclamation**
 - Recognizing the Retirement of Ranger Ken Miller

CONSENT CALENDAR

All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.

1. **Approve the June 25, 2024 and June 26, 2024 meeting minutes**
2. **Claims Report**
3. **Hawthorns Historic Complex – Approval of Interim Stabilization and Debris Removal Plan (R-24-87)**

Staff Contact: Ivana Yeung, Capital Project Manager III, Engineering and Construction Department

General Manager's Recommendation: Approve Interim Stabilization and Debris Removal Plan for Hawthorns Historic Complex as recommended by the Hawthorns Historic Complex Ad Hoc Committee.

4. **Approval of selected Phase II Trail Segment names at Bear Creek Redwoods Open Space Preserve, renaming of the Alma Trail, and naming of the existing ADA-accessible path through the Alma Cultural Landscape Area (R-24-88)**

Staff Contact: Mattea Ottoboni, Planner II, Planning Department, and Tyler Smith, Planner II, Planning Department

General Manager's Recommendations:

1. Review and affirm the Legislative, Funding & Public Affairs Committee's recommendation to rename the Alma Trail as Upper Pete Siemens Trail.
2. Review and affirm the following Legislative, Funding & Public Affairs Committee recommended names for Phase II trail segments:
 - a. Segment 1 – Lower Pete Siemens Trail
 - b. Segment 2 – Thimbleberry Trail
 - c. Segment 3 – Toad Hollow Trail
 - d. Segment 4 – Oak Knoll Trail
 - e. Segment 5 – Myotis Trail
 - f. Segment 6 – Beaver Trail
 - g. Segment 7 – Salamander Springs Trail
 - h. Segment 8 – Big Eared Bat Trail
 - i. Segment 9 – Radio Hill Trail
 - j. Existing ADA-accessible path – Almadale Trail

5. Contract Amendment for Bear Creek Redwoods Mitigation and Monitoring Plan Consultation (R-24-89)

Staff Contact: Amanada Mills, Resource Management Specialist II, Natural Resources Department

General Manager's Recommendations:

1. Authorize the General Manager to execute a contract amendment with AECOM Technical Services, Inc., of Oakland, California, to provide project management support and prepare a Mitigation and Monitoring Plan for the Bear Creek Redwoods Phase II North Parking Area project, in the amount of \$29,573, bringing the contract base amount to a not-to-exceed total of \$65,553.
2. Authorize a 15% contingency of \$4,436 to cover unforeseen conditions and complexities for the Mitigation and Monitoring Plan for a total contract amount not-to-exceed \$69,989.
3. Authorize an allowance to provide biological consultation on the Bear Creek Redwoods Stables Capital Maintenance and Repair Project, including a riparian delineation, in the amount of \$20,000, bringing the contract amount to a not-to-exceed total of \$89,989.

6. Correction to the Classification and Compensation Plan and a Corresponding Correction in the Midpeninsula Regional Open Space District Memorandum of Understanding with the Field Employees Association (R-24-90)

Staff Contact: Rebecca Wolfe, Human Resources Supervisor, Human Resources Department

General Manager's Recommendations:

Adopt a resolution:

1. Approving a corrected Classification and Compensation Plan for Midpeninsula Regional Open Space District Employees.
2. Approving a corrected Appendix A to the Memorandum of Understanding with the Field Employees Association.

7. Updates to Board Policy 5.02 – Good Neighbor Policy (R-24-91)

Staff Contact: Natalie Jolly, Public Affairs Specialist II, Public Affairs Department
General Manager’s Recommendation: Adopt the proposed updates to Board Policy 5.02 – *Good Neighbor Policy* to clarify language and reflect current best practices.

BOARD BUSINESS

Public comment on agenda items is received at the time each item is considered by the Board of Directors.

8. Proposed Third-Party Compensatory Mitigation Project at Bear Creek Redwoods Open Space Preserve (R-24-92)

Staff Contacts: Meredith Manning, Resource Management Specialist III, Natural Resources Department

General Manager’s Recommendations:

1. 1. Accept staff’s analysis of the proposed third-party compensatory mitigation project at Bear Creek Redwoods Open Space Preserve to restore 1.43 acres of seasonal wetland and riparian habitat.
2. Authorize the General Manager to negotiate a mitigation agreement with KM-ECR, LLC, (estimated at \$450,000 to \$640,000 over ten years) and return for future approval of the mitigation agreement.

9. First reading of revised “Ordinance for Use of Midpeninsula Regional Open Space District Lands” (R-24-93)

Staff Contacts: Brad Pennington, Area Superintendent, Visitor Services Department

General Manager’s Recommendations:

1. Waive reading, read by title only, and introduce the proposed amendments to the Ordinance regulating use of Midpeninsula Regional Open Space District Lands for adoption at the next regular meeting of July 24, 2024.
2. Recommend proposed updates to the Bail Schedule for adoption at the next regular Board meeting of July 24, 2024.

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

- A. Committee Reports
- B. Staff Reports
- C. Director Reports

ADJOURNMENT

**Times are estimated and items may appear earlier or later than listed. The Agenda is subject to a change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 5050 El Camino Real, Los Altos, California 94022.

CERTIFICATION OF POSTING OF AGENDA

I, Maria Soria, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on July 3, 2024, at the Administrative Offices of MROSD, 5050 El Camino Real, Los Altos, California, 94022. The agenda and any additional written materials are also available on the District's website at <http://www.openspace.org>.



Maria Soria, MMC, CPMC
District Clerk

