



**SPECIAL AND REGULAR MEETING
BOARD OF DIRECTORS OF THE
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

Administrative Office
330 Distel Circle
Los Altos, CA 94022

Wednesday, May 15, 2019
Special Meeting starts at 5:00 PM*
Special Meeting starts at 5:30 PM*
Regular Meeting starts at 7:00 PM*

A G E N D A

5:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT – CLOSED SESSION

ROLL CALL

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)

Property: Potential addition to La Honda Creek Open Space Preserve (San Mateo County APN: 078-190-030)

Agency Negotiator: Michael Williams, Real Property Manager

Negotiating Party: Peter Folger

Under Negotiation: Price and terms

ADJOURNMENT

5:30 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

ROLL CALL

1. District-wide Americans with Disabilities Act Self-Evaluation and Transition Plan Update (R-19-38)

Staff Contact: Gretchen Laustsen, Planner III, Planning Department

General Manager's Recommendation:

1. Determine that the recommended actions are categorically exempt from the California Environmental Quality Act.
2. Adopt the District-wide Americans with Disabilities Act Self-Evaluation and Transition Plan Update.

3. Direct the General Manager to include funds in the Fiscal Year 2019-20 Budget to begin Year 1 implementation of the District-wide Americans with Disabilities Act Self-Evaluation and Transition Plan Update.

ADJOURNMENT

7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

ORAL COMMUNICATIONS

The Board President will invite public comment on items not on the agenda. Each speaker will ordinarily be limited to three minutes; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. If you wish to address the Board, please complete a speaker card and give it to the District Clerk. Individuals are limited to one appearance during this section.

ADOPTION OF AGENDA

SPECIAL ORDERS OF THE DAY

- Introduction of staff
 - Albert Chen, Applications Support Engineer
 - Jack Lin, IT Technician I
 - Rebecca Wolfe, Human Resources Supervisor

CONSENT CALENDAR

All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.

- 1. Approve April 24, 2019 Minutes**
- 2. Claims Report**
- 3. Fiscal Year 2018-19 Quarter 3 Budget Amendments (R-19-55)**

Staff Contact: Carmen Narayanan, Budget & Analysis Manager

General Manager's Recommendation: Adopt a resolution approving the proposed Fiscal Year 2018-19 Budget Quarter 3 amendments (revenues and expenses) and fund transfer.

- 4. Contract Amendment for Design Revisions to the Vault Toilet at the New Alma Parking Area in Bear Creek Redwoods Open Space Preserve (R-19-59)**

Staff Contact: Leigh Guggemos, Capital Project Manager III, Engineering and Construction

General Manager's Recommendation: Authorize the General Manager to execute a contract amendment with Harris Design for design revisions to the vault toilet at the Alma Parking Area in Bear Creek Redwoods Open Space Preserve for an amount of \$21,711, for a not-to-exceed total contract amount of \$625,876.

- 5. Contract Amendment with Callander Associates for additional Design, Engineering, Permit Assistance, and Construction Administration for the Ravenswood Bay Trail Project at Ravenswood Open Space Preserve (R-19-60)**

Staff Contact: Scott Reeves, Senior Capital Project Manager

1. General Manager's Recommendation: Authorize the General Manger to execute a contract amendment with Callander Associates for additional design, engineering, permit assistance, and construction administration to support the Ravenswood Bay Trail Project in the amount of \$70,170, for an amended total contract amount of \$517,453.
2. Authorize a 15% contingency of \$10,526 for additional unanticipated project support through end of construction, raising the total contract amount to \$527,979.
3. Authorize an allowance of \$38,499 in the event the project is postponed by a year, for a total contract amount not-to-exceed \$566,478.

6. Ravenswood Bay Trail Joint Permitting Agreement (R-19-61)

Staff Contact: Gretchen Laustsen, Planner III, Planning Department

General Manager's Recommendation: Adopt a Resolution authorizing the General Manager to execute a Joint Permitting Agreement for the Ravenswood Bay Trail Project

7. Authorization to execute Irrevocable Offers of Right of Way Dedication to the City of Campbell (R-19-62)

Staff Contact: Allen Ishibashi, Senior Real Property Agent

General Manager's Recommendation:

1. Determine that the recommended actions are categorically exempt from the California Environmental Quality Act (CEQA), as set out in the staff report.
2. Adopt a Resolution Authorizing and Delegating Authority to the General Manager to enter into an Irrevocable Offer of Dedication for Public Street Purposes and an Irrevocable Offer of a Public Service Easement with the City of Campbell to secure necessary permits for repurposing the 240 Cristich Lane property as a new South Area Field Office.

8. Grant Agreement with the Santa Clara Valley Water District for Beatty Trail Connection. (R-19-57)

Staff Contact: Melanie Askay, Grants Program Manager

General Manager's Recommendation: Adopt a resolution in support of an application for the Safe, Clean Water Priority D3 Grant Program to receive \$149,906 from the Santa Clara Valley Water District for the Beatty Trail Connection Project, affirming that sufficient funds are available to complete this work, and authorizing the General Manager to execute the grant agreement.

BOARD BUSINESS

The President will invite public comment on agenda items at the time each item is considered by the Board of Directors. Each speaker will ordinarily be limited to three minutes. Alternately, you may comment to the Board by a written communication, which the Board appreciates.

9. Award of a Phase I Structural Assessment Contract for the La Honda Creek Redwood Cabin, La Honda Creek White Barn, and Sierra Azul Beatty Home (R-19-63)

Staff Contact: Tanisha Werner, Capital Project Manager III, Engineering & Construction Department

General Manager's Recommendation:

1. Authorize the General Manager to enter into contract with ZFA Structural Engineers, of San Francisco, California for a not-to-exceed base contract amount of \$176,635.
2. Authorize a 15% contract contingency of \$26,495 to be reserved for unanticipated issues, thus allowing the total contract amount not-to-exceed \$203,130.

10. Agricultural Workforce Housing at La Honda Creek Open Space Preserve (R-19-58)

Staff Contact: Leigh Guggemos, Capital Project Manager III, Engineering and Construction Department

General Manager's Recommendation:

1. Based on findings in this report, *select one* of the following three options to replace the prior agricultural workforce housing unit at La Honda Creek Open Space Preserve:
 - a. Construct a new modular home at 900 Sears Ranch Road;
 - b. Construct a new manufactured home at 900 Sears Ranch Road; or
 - c. Designate an existing residential rental house at 5711 La Honda Road as the agricultural workforce housing unit for La Honda Creek Open Space Preserve.
2. If option (a) or (b) is approved, authorize the General Manager enter into a contract with Mesiti-Miller Engineering of Santa Cruz, California for a not-to-exceed base contract amount of \$139,978, and authorize a 15% contingency of \$20,997, for a grand total contract amount not-to-exceed \$160,975, to develop design plans for the approved option.
3. If option (c) is approved, adopt a resolution authorizing the General Manager to enter into a partnership agreement with San Mateo County for a forgivable ten-year, no-interest Farmworker Housing Pilot Program Phase III loan for \$100,000, and permanently designate the residence as agricultural workforce housing.

11. Award of Contract for State and Federal Waters Environmental Permitting Services (R-19-54)

Staff Contact: Aaron Hébert, Water Resources Specialist

General Manager's Recommendation:

1. Authorize the General Manager to execute a contract amendment with Horizon Water and Environment, LLC, to provide additional state and federal waters environmental permitting services in an amount not to exceed \$624,847, for a new contract amount of \$724,581.
2. Authorize a 12% contingency of \$74,982 to cover unanticipated issues during permit negotiations, for a total contract amount not-to-exceed \$799,563.

INFORMATIONAL MEMORANDUM

- Bear Creek Redwoods Open Space Preserve Icon
- San Mateo County Master Permit
- Cogliandro Property Acquisition, Sierra Azul Open Space Preserve

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

Committee Reports
Staff Reports
Director Reports

ADJOURNMENT

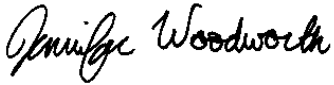
**Times are estimated and items may appear earlier or later than listed. Agenda is subject to change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 330 Distel Circle, Los Altos, California 94022.

CERTIFICATION OF POSTING OF AGENDA

I, Jennifer Woodworth, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on May 10, 2019, at the Administrative Offices of MROSD, 330 Distel Circle, Los Altos California, 94022. The agenda and any additional written materials are also available on the District's web site at <http://www.openspace.org>.



Jennifer Woodworth, MMC
District Clerk

